



FIRE DEPARTMENT – CLASS 1 • FIRE AND ENVIRONMENTAL PROTECTION DIVISION
 500 Castro Street • City Hall • 4th Floor • Mountain View • California • 94041-2010
 650-903-6378 • Fax 650-962-1430

**ENVIRONMENTAL SAFETY SECTION
 PLAN REVIEW/INSPECTION FEE CALCULATION FORM**

- I. Project and Contact Information:** PC No. _____
- A. Project Address: _____
- B. Payer: _____
 Address: _____

 Phone: _____
 Email: _____
- C. Contractor/Developer/Owner: _____
 Address: _____

 Phone: _____
 Email: _____

TOTAL FEES DUE = \$ _____

<i>Finance Department Use</i>	
Receipt No. _____	
* Credit card payments will be subject to a convenience fee. See Finance and Administrative Services Department for more details.	
* Sec. II Subtotal - R/C: ENVDPG G/L: 265320-42709 \$ _____	
* Sec. III Subtotal - R/C: ENVPSI G/L 265320-24706 \$ _____	

II. Development Project Plan Review:

These fees account for Environmental Safety Section staff time to conduct development plan review and associated inspections to verify compliance with approved plans. Examples of Environmental Safety Section plan reviews include stormwater treatment (C.3 projects), industrial pretreatment (laboratories and other facilities with regulated processes), food service facilities, and facilities or equipment requiring stormwater pollution source control measures.

A. Plan Review Fee (MVCC Chapter 35, Division 3). The plan review fee is based on the time to review project plans.

Item	Review Time (hrs.)	x	Plan Review Rate (hourly)	=	Plan Review Fee
Project Plan Review (Reviewer _____)	_____	x	\$154	=	\$ _____

B. Inspection Fee (MVCC Chapter 35, Division 3). The development review inspection fee is based on the anticipated number of inspections needed to verify requirements for an approved project and complete project sign-off. The number of inspections depends on project size and complexity. Table 1 provides an outline of anticipated inspections for each type of project.

Item	Inspections (1 hr./insp.)	x	Plan Review Inspection Rate (hourly)	=	Plan Review Inspection Fee
Project Plan Inspections	_____	x	\$154	=	\$ _____

Section II Subtotal (R/C: ENVDPG G/L: 265320-42709) = \$ _____

**Table 1: Environmental Safety Section –
Development Review Inspection by Project Type**

PROJECT TYPE	NO. OF INSPECTIONS
Stormwater treatment (C.3)	3/treatment control
Industrial pretreatment facility	2/process area
Food service facility (fats, oil, and grease)	3
Equipment installation	2
Miscellaneous	1

III. Construction General NPDES Permit Sites – Inspections:

Projects that disturb greater than one acre of land are required to file a Notice of Intent (NOI) for coverage under the State Construction General NPDES Stormwater Permit and develop and implement a Stormwater Pollution Prevention Plan (SWPPP). The City is required to inspect NOI sites at least monthly during for the nine-month period from September through May.

A. Stormwater NOI Construction Site Inspections (MVCC Chapter 35, Division 3). The NOI construction site inspection fee is based on the anticipated number of monthly inspections that will be performed throughout the duration of the project.

Expected Duration of the Project (years)	Inspections per Year (1 hr./insp.)	Stormwater Inspection Rate (hourly)	NOI Construction Site Inspection Fee
_____	9	\$139	= \$_____

Section III Subtotal (R/C: ENVPSI G/L: 265320-42706) = \$_____

TOTAL FEE: \$_____

* Enter into Item No. 1 for Finance Dept. Use

Payment Instructions: *Payments can be made either in-person at City Hall, or by credit card over the phone.*

- 1. In-person payments can be made at the Finance and Administrative Services office (Monday through Friday, 8:00 a.m. to 5:00 p.m.), which is located at:**

**Mountain View City Hall
 500 Castro Street
 2nd Floor
 Mountain View, CA 94041**

- 2. Credit card payments can be made over the phone by calling the Finance and Administrative Services payment desk (Monday through Friday, 8:00 a.m. to 5:00 p.m.) at 650-903-6317 and selecting Option 1.**