CERT - DAMAGE ASSESSMENT FORM

| DATE: | | | | EVENT: | | | | | | | PERSON RECORDING / ID#: | | | | | | | | | | PAGE #: | of |

Incident #		Reported	Priority		BURNING	OUT	GAS LEAK	H2O LEAK	ELECTRIC	CHEMICAL	LIGHT	MODERATE	HEAVY	IMMEDIATE **	DELAYED	TRAPPED	DEAD	ACCESS	NO ACCESS	OTHER	ASSIGNED COMPLETED	
#	TIME	By		LOCATION	FIRE		HAZARD				BUILDING Damage			PEOPLE				ROAD			/ X	COMMENTS

Radio Priority 1 - Life Threatening or growing, and Priority 2 - Property/Fire incidents immediately as you find them.   ** Immediate Medical = life threatening; others are delayed/minor
Use "?" for Unknown.   Put a "1" in the OTHER column for descriptions that don't fit elsewhere.

CERT - DAMAGE ASSESSMENT FORM - INSTRUCTIONS

This is the most-used form. Block Volunteers and CERT teams should use it to record incidents as they find them. The Planning Leader copies information to a master Damage Assessment Form (DA) for the neighborhood.

Specific column instructions include:
- **Top Line** - Fill in the fields with your information & ID number.
- **Incident Number** - The Radio Operator will give you a number when you complete your call in - write it here.
- **Time** - The person recording may use military time (e.g. 1400 is 2 pm.) it is faster to write down. Do not include the time in your radio calls.
- **Reported By -** Block Volunteers put a check in this column when they radio the line to the Command Post (CP). The CP uses this column to enter the ID number of the caller.
- **Incident Priority** - 1 = Life threatening; 2 = Property/Fire; and 3 = all other.
- **Location** - Give the house address or intersection street names for the incident.
- **Fire & Hazard** columns - Put a 1 in any column that applies. Put "0" in the other columns in that group.
- **Building Damage Assessment -** Put a 1 in appropriate column. Put "0" in the other columns. (See table below)
- **People –** If there are any entries, enter a number where needed, 0 in the rest. When reporting the "People" section, do not report the types by radio because the victim's family may be listening. Report the 4 categories as digits only. Thus, a situation with no Immediates, 2 Delayed, no Trapped and 1 Dead would be called in as, "People, zero, two, zero, one."
- **Road -** Put a 1 in Access for partially blocked roads; put a 1 in No Access for blocked roads. Put 0 in the other column.
- **Other -** Put a 1 here if the incident doesn't fit any other category.
- **Assigned -** If a team is assigned to one of your incidents, put a single slash here. When the team is finished, add a cross slash to form an "X"
- **Comments -** Use to describe the situation, but be brief.

CERT Mission by Structural Damage Category

If Structural Damage Is . . .	Then The CERT Mission Is . . .
Light:	To locate, triage, and prioritize removal of victims to treatment areas by the medical operation teams.
Moderate:	To locate, stabilize, and immediately evacuate victims to a safe area while <u>minimizing the number of rescuers inside the building</u>.
Heavy:	To secure the building perimeter and warn others about the danger of entering the building.

Light	Moderate	Heavy
Broken windows.	Decorative work damaged or fallen.	Tilting / Obvious instability.
Fallen or cracked plaster.	Many visible cracks in plaster.	Heavy smoke or fire.
Minor damage to contents.	Major damage to interior content.	Gas leaks.
	Still attached to the foundation.	<u>Not</u> attached to the foundation.
		Do not enter <u>under any circumstances</u>.

Volunteers reporting in by radio should provide their information in the same left to right sequence as the columns on the form: For example: "Radio Control, this is #16 with a Priority 2." "This is Radio Control, go ahead # 16 with your priority 2." "This is #16 and my priority 2 is for One Six Zero Zero Begen (NOT sixteen hundred). Building, zero, one, zero; comments, chimney has fallen."