



**TAXI COMPANY AND VEHICLE APPLICATION CHECKLIST**

Companies wishing to obtain Taxi Company and Vehicle permits in order to provide taxi service in the City of Mountain View (City) must submit by mail (postmarked no later than December 1, 2018), in-person, or electronically all of the following documents to the Finance and Administrative Services Department (FASD) by December 1, 2018 at one of the addresses listed below. Complete applications received by December 1, 2018 will finish the permit process and be authorized to operate after the December 31, 2018 expiration date. Read the following information carefully as it has changed.

**NOTE: NO permits will be issued the same day an application is delivered to the City.**

- Taxi Company Permit application form, including the attached Vehicle Inventory list (MVCC 30.2.a.1).
- Certificates of insurance, including additional insured with endorsements for auto and general liability, indicating the company is in compliance with the insurance requirements outlined in the City Code (see enclosed copy of MVCC 30.2.2 for specific requirements).
- List of drivers permitted in the City and a copy of their current Mountain View Driver Permit with a clear photo (MVCC 30.15.c). It is unlawful for a company to allow their taxis to be operated by a driver who does not hold a valid Taxicab Driver Permit for the City of Mountain View (MVCC 30.2.a.2).
- Workers' Compensation Coverage Exemption Declaration.
- Proof of vehicle ownership for each vehicle to be operated in the City (minimum of 5), in the form of a copy of either a vehicle registration card or certificate of title ("pink slip") (MVCC 30.2.a.1(v)).
- A copy of the rate of fare schedule that will be posted in each taxicab in accordance with the ordinance (MVCC 30.7).

Application fees for a Taxi Company Permit and a Taxi Vehicle Permit (medallion) for each taxi to be operated in the City (MVCC 30.2.a.1) are to be paid after the application process is complete. Upon payment, a medallion will be provided for each permitted vehicle. See next page for fee information.

**Submit by mail to:**  
FASD – Taxi Application  
P.O. Box 7540  
Mountain View, CA 94039-7540

**Submit in person to:**  
City Hall – FASD  
500 Castro Street  
Mountain View, CA 94041

**Submit electronically to:**  
Ann Trinh  
Financial Analyst  
[ann.trinh@mountainview.gov](mailto:ann.trinh@mountainview.gov)

For any questions, please contact FASD at 650-903-6316 or at the e-mail address above.

**TAXI COMPANY AND VEHICLE FEES**

Taxi Company Permit: \$720.00

Taxi Vehicle Permit per Vehicle: \$103.00

**Prorated Fee Chart**

All fees prorated on a quarterly basis

| <b>Taxi Company Permit</b>    |                      |
|-------------------------------|----------------------|
| <b>For Service Beginning:</b> | <b>Prorated Fee:</b> |
| January 2019                  | \$720.00             |
| April 2019                    | \$540.00             |
| July 2019                     | \$360.00             |
| October 2019                  | \$180.00             |

| <b>Taxi Vehicle Permit (per vehicle)</b> |                      |
|--|----------------------|
| <b>For Service Beginning:</b>            | <b>Prorated Fee:</b> |
| January 2019                             | \$103.00             |
| April 2019                               | \$77.00              |
| July 2019                                | \$52.00              |
| October 2019                             | \$26.00              |

Permits will be valid through December 31, 2019

**Fee Worksheet**

First month of Service: \_\_\_\_\_

1. Taxi Company Permit Fee (TXPERM): \_\_\_\_\_  
(203016-41418)
2. Taxi Vehicle Permit Fee (per vehicle): \_\_\_\_\_
3. Number of vehicles to be permitted: \_\_\_\_\_
4. Total Taxi Vehicle Permit Fee (Line 2 times Line 3) (TXSTKR): \_\_\_\_\_  
(203016-41418)
5. **Total fees owed (Line 1 plus Line 4):** \_\_\_\_\_



FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT  
500 Castro Street • Post Office Box 7540 • Mountain View • California • 94039-7540  
650-903-6316 • Fax 650-968-1786

## TAXI COMPANY APPLICATION

Original Application

Renewal Application

**\*\*\*TO BE FILLED OUT COMPLETELY BY  
EACH OWNER\*\*\***

TAXI COMPANY NAME: \_\_\_\_\_

### SECTION 1 – APPLICANT(S)

1. Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

2. Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone No. \_\_\_\_\_

3. Approved Government Photo ID \_\_\_\_\_ Exp. Date \_\_\_\_\_

Type \_\_\_\_\_ No. \_\_\_\_\_

4. Social Security No. \_\_\_\_\_

5. Date of Birth \_\_\_\_\_

### SECTION 2 – BUSINESS INFORMATION

1. Business Name \_\_\_\_\_

2. Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. Business Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_ Cell No. \_\_\_\_\_

4. Business E-mail Address \_\_\_\_\_



### VEHICLE INVENTORY LIST

Taxi Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

| CAB NO. | YEAR | MAKE | MODEL | VIN | LICENSE | STICKER NO.* |
|---------|------|------|-------|-----|---------|--------------|
|         |      |      |       |     |         |              |
|         |      |      |       |     |         |              |
|         |      |      |       |     |         |              |
|         |      |      |       |     |         |              |
|         |      |      |       |     |         |              |
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|         |      |      |       |     |         |              |
|         |      |      |       |     |         |              |
|         |      |      |       |     |         |              |

(Make copies if more space required)

I certify under penalty of perjury that I am the owner of these vehicles or the authorized representative of the owner and I am authorized to legally bind the company as required by Chapter 30 of the Mountain View City Code.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

The State of California mandates that every employer provide Workers' Compensation insurance unless they are exempt. If you are exempt from Workers' Compensation coverage, please complete and return the form on the next page and submit with the taxi company and vehicle renewal packet. If you are not exempt, please send your Workers' Compensation insurance certificate with the taxi company and vehicle renewal packet.

# CITY OF MOUNTAIN VIEW

## WORKERS' COMPENSATION COVERAGE EXEMPTION DECLARATION

The undersigned (hereinafter referred to as "I" or "me") hereby declares that the following is true and correct:

I am an individual or a company that has entered, or will be entering, into an agreement with the City of Mountain View to provide goods or services.

I am familiar with the terms of said agreement which require me to maintain Workers' Compensation coverage as required by California law.

I am familiar with the Workers' Compensation laws of California (generally contained in Section 3700 of the Labor Code), including those provisions which provide for specific exemptions from the requirement that all employers must carry Workers' Compensation insurance, and I am exempted under the law from the requirement to maintain Workers' Compensation insurance coverage.

In addition, during the term of any work for the City of Mountain View under said agreement: (1) I will not employ any person in any manner so as to become subject to the Workers' Compensation laws of California; or (2) should I become subject to the Workers' Compensation provisions of Section 3700 of the Labor Code for any reason. I shall forthwith comply with those provisions and send evidence of financial compliance to the City of Mountain View.

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Print or Type)

Name: \_\_\_\_\_  
(Signature)

Company Name (if any): \_\_\_\_\_  
(Print or Type)

Title: \_\_\_\_\_  
(Print or Type)

Telephone: \_\_\_\_\_

**Warning:** In California, failure to secure Workers' Compensation coverage is unlawful and shall subject an employer to criminal penalties and civil fines up to One Hundred Thousand Dollars (\$100,000). In addition to the cost of compensation, damages may be assessed as provided for in Section 3706 of the Labor Code, including, but not necessarily limited to, interest and attorney's fees.