



FISCAL YEAR 2017-18 ADOPTED BUDGET



Mission Statement:

The City of Mountain View provides quality services and facilities that meet the needs of a caring and diverse community in a financially responsible manner.

THE CITY OF MOUNTAIN VIEW, CALIFORNIA OPERATING BUDGET FISCAL YEAR 2017-18

CITY COUNCIL:

Ken S. Rosenberg, Mayor
Leonard M. Siegel, Vice Mayor

Margaret Abe-Koga
Christopher R. Clark
Lisa Matichak
John McAlister
Patricia Showalter

Submitted by:
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City of Mountain View California

City Officials

City Council

Ken S. Rosenberg, Mayor

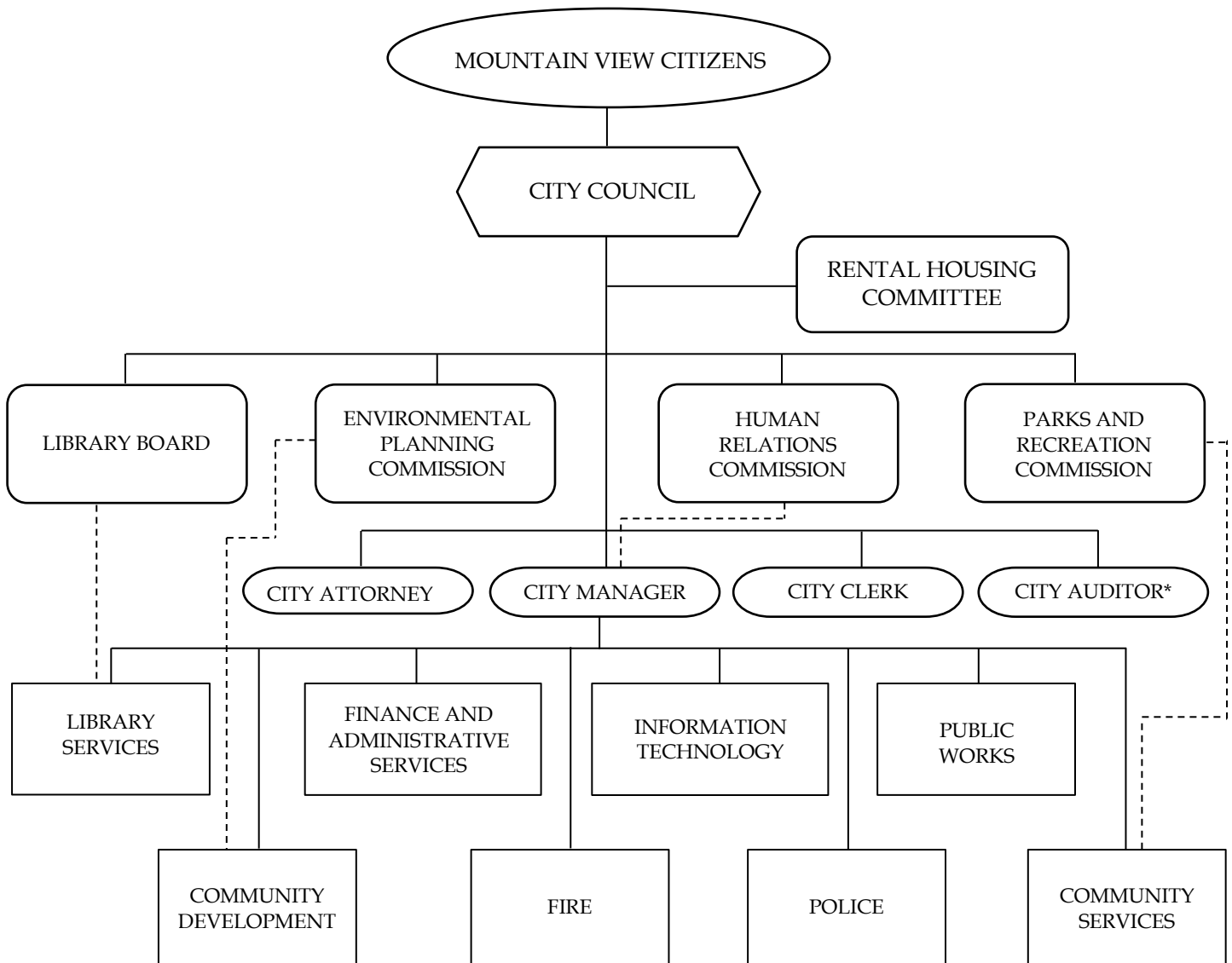
Leonard M. Siegel, Vice Mayor

Margaret Abe-Koga
Christopher R. Clark
Lisa Matichak
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City Staff

Daniel H. Rich, City Manager
Jannie L. Quinn, City Attorney
Lorrie Brewer, City Clerk
Audrey Seymour Ramberg, Assistant City Manager
Roger Jensen, CIO/Information Technology Director
Patty J. Kong, Finance and Administrative Services Director
Randal Tsuda, Community Development Director
Michael A. Fuller, Public Works Director
J.P. de la Montaigne, Community Services Director
Rosanne M. Macek, Library Services Director
Juan Diaz, Fire Chief
Max Bosel, Police Chief

CITY GOVERNMENT ORGANIZATION



KEY: {{ ELECTED —— LINE OF COMMAND

() APPOINTED BY COUNCIL - - - - STAFF SERVICES

[] APPOINTED BY CITY MANAGER

FISCAL YEAR 2017-18 POSITION TOTALS: 599.75 Full-Time and Regular Part-Time
 19.00 Limited-Period
 62.54 Hourly Positions

* Finance and Administrative Services Director serves as City Auditor.

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INTRODUCTION



OFFICE OF THE CITY MANAGER

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July 1, 2017

Honorable City Council
City of Mountain View

FISCAL YEAR 2017-18 ADOPTED OPERATING BUDGET

Honorable Mayor and Members of the City Council:

This transmittal letter summarizes the Adopted Operating Budget based on Council input from the Narrative Budget Study Session held on April 27, 2017 and the public hearings on June 13, 2017 and June 20, 2017. The budget was formally adopted after the public hearing on June 20, 2017.

INTRODUCTION

The City is benefiting from the continued strong economy and high demand for development services, resulting in significant property tax growth. The Assessed Value (AV) growth for the entire City is 12.0 percent higher than last fiscal year. This includes growth in property taxes resulting from new development being added to the tax role, as well as increases in AV from changes in ownership. Property Tax revenues for the City's General Operating Fund (GOF) are 8.8 percent higher (Fiscal Year 2016-17 unaudited) than the Fiscal Year 2016-17 adopted. Other revenue sources are also being fueled by the growing economy and unemployment continues to be very low. Interest rates have remained at historical lows, with the Federal Reserve only recently taking actions to raise rates modestly.

With that being said, the City's revenues are cyclical, and reflect the boom and bust of economic cycles. During the last recession, balancing the GOF was accomplished by strategically reducing expenditures, establishing more efficient operating models, and working closely with employees to contain compensation costs, as well as implementing limited revenue enhancements. While the City has added positions back in recent years as the economy has improved, the City continues to operate with fewer staff than the peak in 2001. Over the two recessions since Fiscal Year 2001-02, the City reduced approximately 70.0 positions or over 14.0 percent of its workforce in the GOF.

The City organization has found methods to improve efficiencies and to do more with less staff, but this has continued to place pressure on the organization. As a result, there

were a total of 22.5 positions (of which 14.0 were new, 7.0 ongoing and 1.5 limited-period), for all funds, included in the Fiscal Year 2016-17 Adopted Budget.

Continuing to focus on adding resources where most needed and to the extent the budget will allow, additional positions are added for Fiscal Year 2017-18. Several of the positions are changing from previous limited-period positions to regular ongoing positions. In some cases it has been difficult to recruit for limited-period positions, or limited-period employees leave the City for regular ongoing positions at other agencies. A total of 12.0 net positions are regular ongoing positions and 17.0 are limited-period. Of these 29.0 added positions, 12.0 are new. A summary of the positions is as follows:

| | <u>GF</u> | <u>Other Funds</u> | <u>Total Positions</u> |
|---------------------------|--------------|------------------------|----------------------------|
| New Ongoing Regular | 3.50 | 3.50 | 7.00 |
| Limited-Period to Regular | 1.00 | 4.00 | 5.00 |
| Continuing Limited-Period | 8.95 | 3.05 | 12.00 ¹ |
| New Limited-Period | <u>2.00</u> | <u>3.00</u> | <u>5.00</u> |
| Total | <u>15.45</u> | <u>13.55</u> | <u>29.00¹</u> |

¹ Does not include 2.0 FTE limited-period positions reimbursed by Google.

The positions are for almost all departments; however, almost half of the resources added or continued are development services related, for Community Development and Public Works, in response to the continued heavy workload.

The City is fortunate to be experiencing strong revenue growth; how long this will continue is unknown. Currently, local economists are not forecasting a downturn over the next 12 months, with certain caveats. However, recessions have generally occurred between 4 and 9 years in the past five decades, with the longest period of expansion lasting 11 years, from 1990 to 2001. It has been approximately 9.5 years since the beginning of the last recession and will be 11 years if the slowdown occurs in Fiscal Year 2018-19, when it is assumed in the City's GOF Five-Year Financial Forecast (Forecast).

The economic recovery is very extensive in the Bay Area, but the recovery is not prevalent throughout California and the rest of the country. Some would say the recovery has been very long and slow and, therefore, the next downturn could occur later. Although it is uncertain when the next economic slowdown will occur, based on history, it is certain there will be another recession sooner or later; therefore, it is assumed there will be a recession during the Forecast period. Keeping in mind the next

recession could be on the horizon, it is prudent to only add ongoing positions that are sustainable and provide additional resources on a limited-period basis.

This document includes the Adopted Budget for all City funds and includes a structurally balanced GOF budget for Fiscal Year 2017-18.

The Fiscal Year 2017-18 Adopted Budget document is divided into nine sections:

1. Introduction – includes a summary of the City’s overall financial plan;
2. City and Community Information – includes the community profile and other information about the City;
3. General Operating Fund Five-Year Forecast – includes the GOF revenue and expenditure forecast;
4. Department Budgets – includes operating plans for all City departments;
5. Fund Schedules – includes adopted budgets for all funds;
6. Capital Improvement Projects – includes the Adopted Five-Year Capital Improvement Program;
7. Miscellaneous Information – includes description of the budget process, position listing, debt administration and payments, and other information;
8. Shoreline Regional Park Community – includes the adopted budget for the Shoreline Regional Park Community; and
9. Glossary and Index – includes the glossary and index for this document.

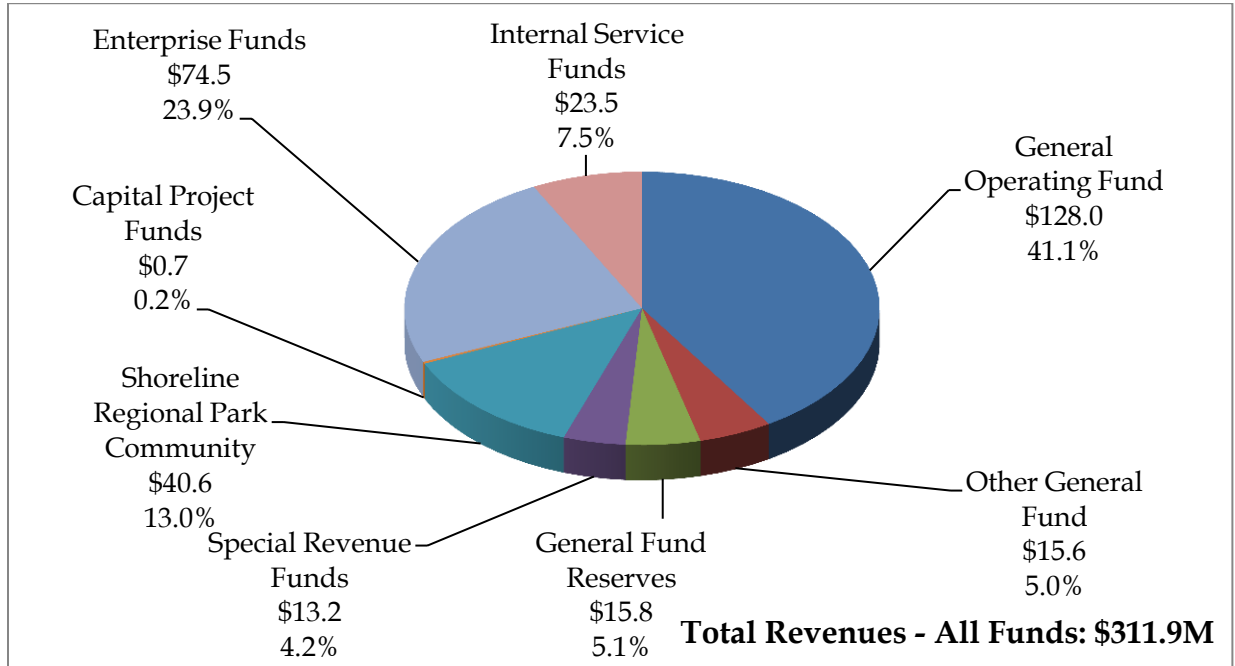
This budget has been prepared in accordance with Section 1103 of the City Charter, the State Constitutional limit on the proceeds of taxes, and all applicable regulations.

FISCAL YEAR 2017-18 BUDGET OVERVIEW

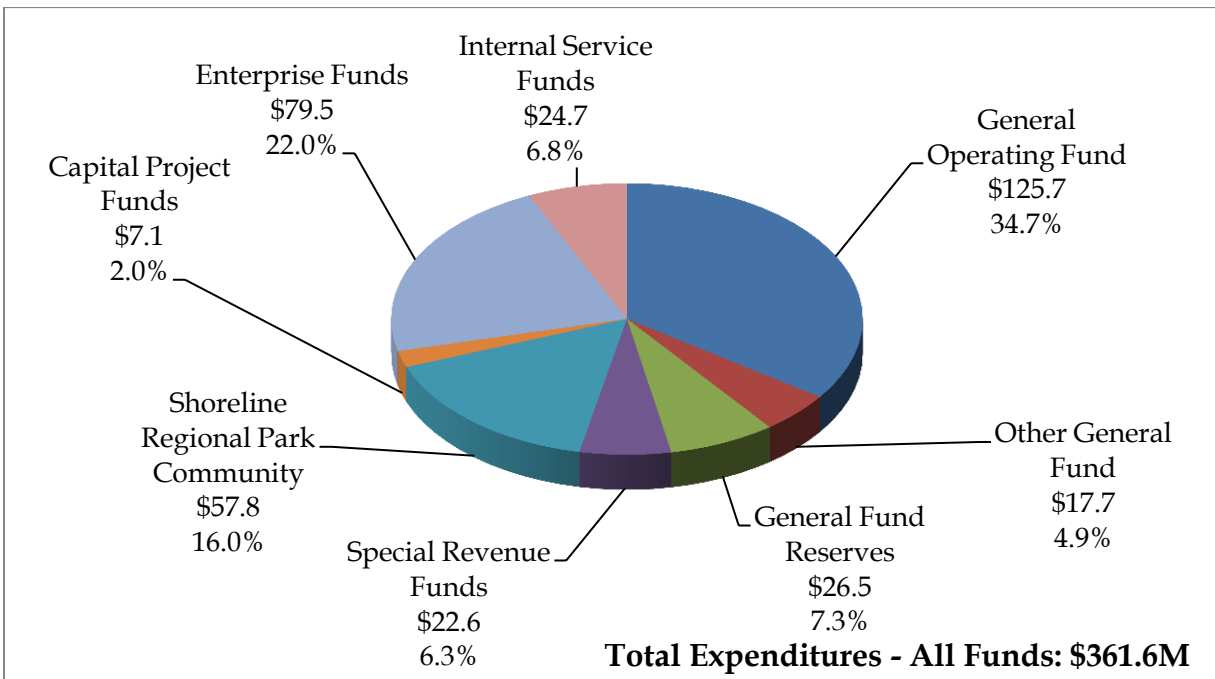
The Adopted Budget for Fiscal Year 2017-18 totals \$311.9 million in revenues and \$361.6 million in expenditures. Expenditures are greater than revenues as some expenditures, such as capital projects, are funded from existing available resources. The Fund Schedules Section of this document presents the City’s financial picture in detail.

Total Adopted Revenues and Expenditures by Fund are as follows:

**Total Fiscal Year 2017-18 Adopted Revenues – All Funds
 (dollars in millions)**



**Total Fiscal Year 2017-18 Adopted Expenditures – All Funds
 (dollars in millions)**



GENERAL OPERATING FUND

The GOF is the single largest City fund and provides funding for core services, including Police, Fire, Parks, Recreation, Library, some Planning, Public Works, and Administration. The City's financial health is shaped in large part by economic forces beyond our control. Revenues fluctuate with the economic climate of the Bay Area. During the dot-com boom, City revenues, especially Sales Tax revenue, increased significantly and just as significantly declined with the dot-com bust. During this past recession, due primarily to declines in Property Taxes, Sales Taxes, and Transient Occupancy Tax revenues, the GOF faced structural deficits (before corrective actions were taken) for four consecutive fiscal years. By addressing these structural deficits, the City was able to position itself for revenue growth with the economic recovery. In addition, the City's sound fiscal practices and budget discipline have allowed the City to maintain its AAA credit rating, a status few other California cities can claim.

Building on this strong financial foundation and with the continuation of revenue growth, the Adopted GOF budget for Fiscal Year 2017-18 is structurally balanced. The General Operating Fund Adopted Budget is summarized below (dollars in thousands):

| | |
|-------------------------|-----------------|
| Total Revenues | \$128,022 |
| Total Expenditures | (117,687) |
| Contribution to CalPERS | (4,000) |
| Contribution to OPEB | (2,000) |
| Contribution to SPAR | <u>(2,000)</u> |
| Operating Balance | \$ <u>2,335</u> |

It is fortunate the City is currently in a desirable position to be generating a significant operating balance. It provides the opportunity to address some infrastructure needs and unfunded liabilities related to employee benefits, which were unable to be addressed aggressively during tough economic times. The overall funding status of the California Public Employees' Retirement System (CalPERS) has declined over the past decade as a result of the significant financial losses to CalPERS during the past recession. Many changes in the way CalPERS rates are calculated have been adopted in the past several years, including the reduction in the discount rate from 7.75 percent to 7.50 percent and now to 7.0 percent, changes to the methodology for the amortization and smoothing of rates, and the changes in demographic assumptions, primarily related to life expectancy. All of these actions support the sustainability of the system to ensure funds are available to pay out employees' pensions, but these actions have an impact on the City's employer rates and there are increases projected in CalPERS rates for a period of seven years, beginning in Fiscal Year 2018-19, as discussed in more detail in the

Forecast. In light of the latest CalPERS reduction in the discount rate used for pension obligations, which will severely increase the City’s contributions, staff recommended a strategy to reduce the City’s unfunded pension liability in the Narrative Budget Report (see Attachment 1). At the Narrative Budget Study Session, Council reviewed staff’s analysis and recommendation and supported the strategy to allocate funds to contribute towards the City’s unfunded pension liability, thereby reducing future significant increases in the City’s annual required contribution towards this obligation. Council discussed the options presented for the funding and supported the staff’s recommendation to reduce the level of the General Fund Reserve from 25.0 percent to a range of 20.0 to 25.0 percent and the Compensated Absences Reserve from being fully funded to a minimum level of 80.0 percent funded. Council approved modifications to Council Policy A-11 to reflect these changes at the June 13, 2017 Council meeting.

For other post-employment benefits (OPEB), or retirees’ health obligation, the City has made great strides toward funding the actuarial accrued liability (AAL) of \$137.4 million (projected for Fiscal Year 2017-18), with \$110.7 million set aside, or 80.5 percent funded (as of June 30, 2017). All funds other than the GOF have fully funded their share of the unfunded AAL (UAAL). To reduce the GOF share of its UAAL, a total of \$6.5 million additional funds have been budgeted and transferred towards this liability since Fiscal Year 2014-15. An additional \$2.0 million from the Fiscal Year 2016-17 carryover and \$2.0 million in Fiscal Year 2017-18 are included in the Adopted Budget.

| | Fiscal Year 2014-15 | | Fiscal Year 2015-16 | | Fiscal Year 2016-17 | | Fiscal Year 2017-18 | | Fiscal Year 2018-19 | | Total | |
|-------------|---------------------|---------|---------------------|---------|---------------------|---------|---------------------|---------|---------------------|------|----------|---------|
| | PERS | OPEB | PERS | OPEB | PERS | OPEB | PERS | OPEB | PERS | OPEB | PERS | OPEB |
| GOF | – | \$1.0 M | \$2.0 M | \$1.0 M | \$2.0 M | \$2.0 M | \$4.0 M | \$2.0 M | \$2.0 M | – | \$10.0 M | \$6.0 M |
| GNOF | \$1.0 M | \$1.0 M | \$1.5 M | \$0.5 M | \$1.0 M | \$1.0 M | \$6.0 M | \$2.0 M | | | \$9.5 M | \$4.5 M |
| Other Funds | – | – | \$687 K | – | \$854 K | – | \$2.35 M | – | \$469 K | – | \$4.36 M | – |

The City has successfully leveraged City-owned property for ongoing revenues in the past, and setting aside available resources in the Strategic Property Acquisition Reserve (SPAR) would assist in obtaining future strategic properties with the intent of revenue generation for ongoing or new services.

A summary of the Fiscal Year 2017-18 General Operating Fund Adopted Budget is discussed below. Details of the Adopted GOF revenues and expenditures are included on Page 5-4 and in the General Operating Fund Five-Year Forecast Section of this document.

General Operating Fund Five-Year Forecast (Forecast)

Included in this Adopted Budget document is the Forecast. Forecasting is an important part of a city's financial planning process. While it is challenging to accurately predict local government revenues due to the variable nature of the revenue sources and their connection to regional, State, national, and international economic conditions, it is possible to identify reasonable financial trends and provide a conceptual financial picture for a multi-year period which is useful to the policy makers' decision-making. The Forecast demonstrates the projected fiscal outlook for the GOF (including the Fiscal Year 2017-18 Adopted Budget).

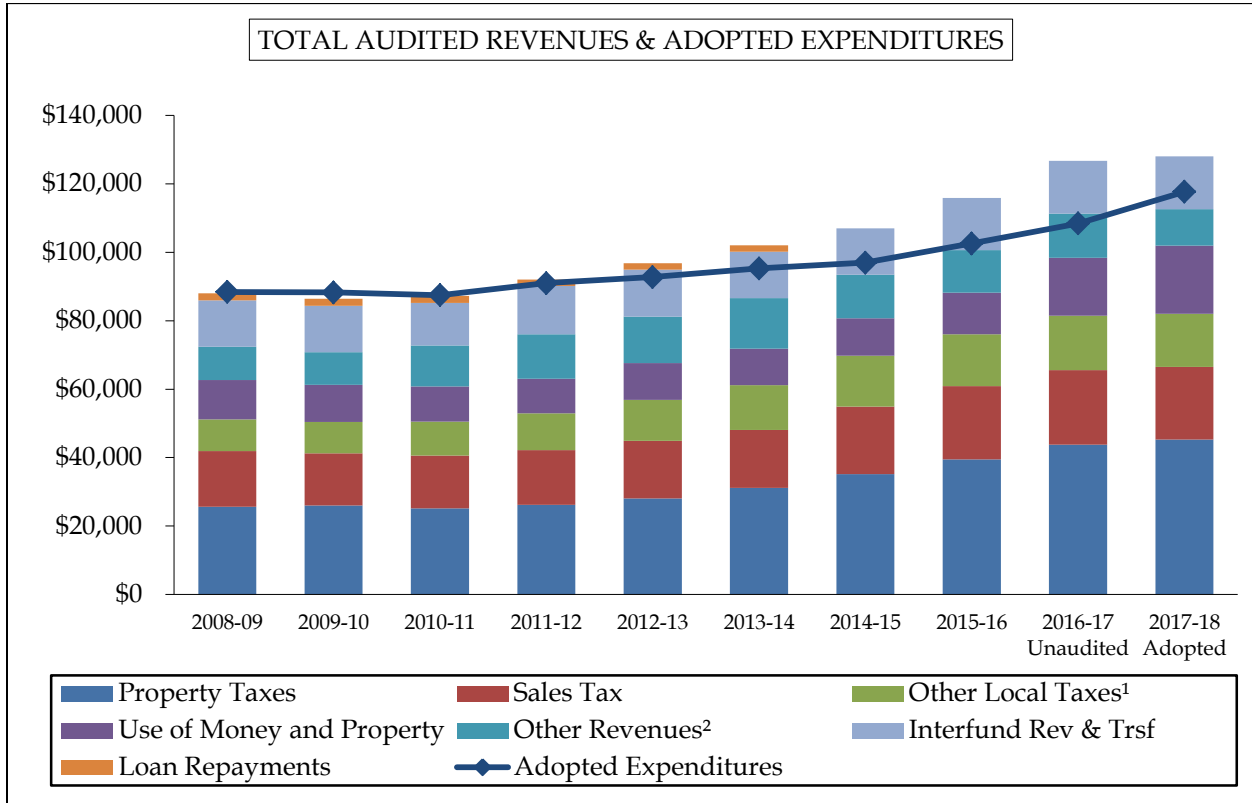
In summary, revenues are projected to continue growing for the next few fiscal years; however, the Forecast assumes a recession will occur during the five-year period. The decline in revenues from the anticipated recession is being masked by the strong development activity that is currently occurring as there is a lag between the development occurring and being placed onto the property tax roll. It is unknown exactly when a recession will occur, but staff has included the impact of a recession beginning in Fiscal Year 2018-19 as that would match the longest economic expansion in decades. At that point, the projected operating balance declines and deficits are projected beginning in Fiscal Year 2019-20 (before corrective action).

Fiscal Year 2017-18 General Operating Fund

Revenues

For Fiscal Year 2017-18, total GOF revenues are projected to grow by 7.8 percent compared to the current fiscal year adopted budget, to \$128.0 million. Most major categories of revenues (e.g., Property Tax, Sales Tax, etc.), are projected with increases. A few major revenue categories (Other Local Taxes and Miscellaneous Revenues), are projected comparable to, or slightly less than, the Fiscal Year 2016-17 adopted revenues. More detail on each revenue source can be found in the Forecast.

The City's recent revenue history and projected revenues for Fiscal Year 2017-18 are as follows (dollars in thousands):



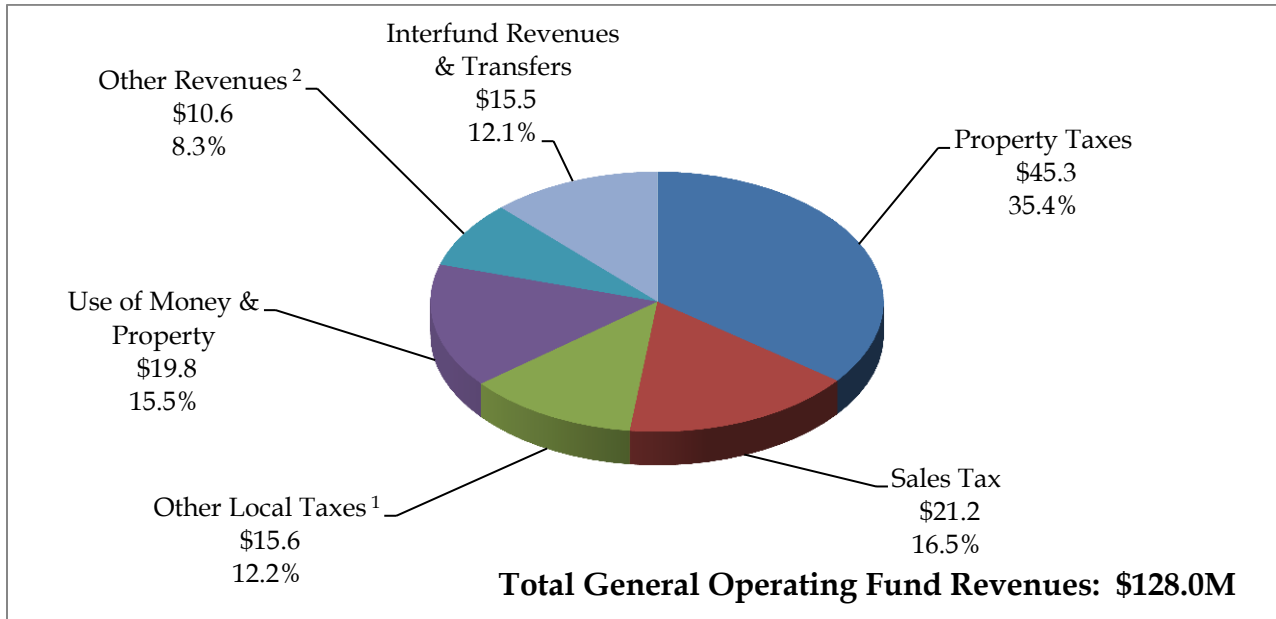
¹ Other Local Taxes is comprised of Transient Occupancy Tax (TOT), Utility Users Tax (UUT), and Business Licenses.

² Other Revenues is comprised of Licenses, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous Revenues.

This chart shows the cyclical nature of the City's balance between revenues and expenditures. In recessionary years, small margins existed between GOF revenues and expenditures, while the gap widens during higher-revenue-growth years as we are currently experiencing. The adopted expenditures in the chart are net of the budget savings; however, for Fiscal Years 2008-09 through 2010-11, the actual budget saving results were greater than adopted and were necessary to maintain a positive operating balance due to revenue shortfalls compared to budget. In comparison, Fiscal Years 2011-12 through 2014-15, actual budget savings have declined, but revenues have been greater than adopted. For Fiscal Years 2015-16 and 2016-17, budget savings and revenues were significantly greater than budgeted, resulting in a wider gap between revenues and expenditures.

A summary of the major categories of GOF Revenues is as follows:

**Fiscal Year 2017-18 General Operating Fund Adopted Revenues
 (dollars in millions)**



¹ Other Local Taxes is comprised of Transient Occupancy Tax (TOT), Utility Users Tax (UUT), and Business Licenses.

² Other Revenues is comprised of Licenses, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous Revenues.

Expenditures

The adopted expenditures for Fiscal Year 2017-18 include the addition of \$894,600 non-discretionary increases, which preserves current service levels, and \$1.3 million discretionary additions for resources to meet high service demands on staff. In total, including increases for personnel costs (but excluding budget savings, CalPERS and OPEB contributions, and transfers to the General Non-Operating Fund GNOF and SPAR), there is an 8.8 percent increase in expenditures from the Fiscal Year 2016-17 Adopted Budget.

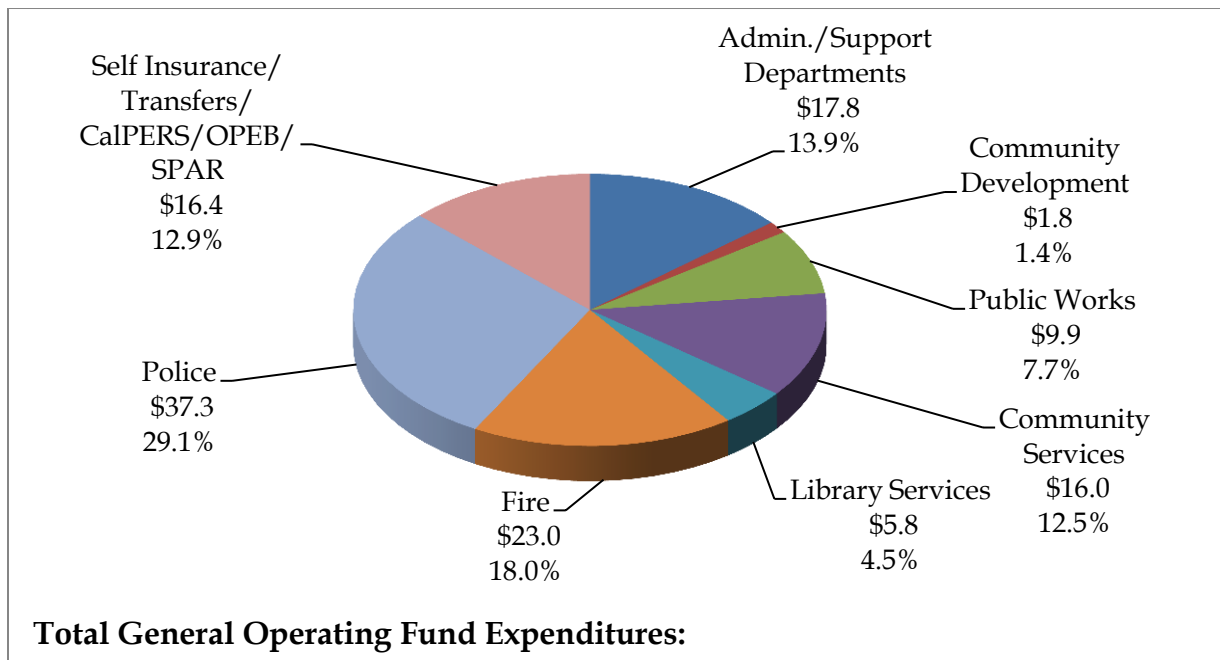
While several new expenditure requests by departments are being added, there were more requests by departments for ongoing expenditure increases, many of which would be desirable and would ease more of the strains on staff. However, as can be seen in the Forecast and summarized below, although more expenditures could be afforded in the Fiscal Year 2017-18 Budget, it was proposed to only add expenditures that are generally sustainable through the next economic recession, when the GOF could be once again facing an operating deficit, requiring budget reductions to maintain

a balanced GOF. To address heavy workloads, some current demands for resources are being addressed through limited-period funding.

During Fiscal Year 2016-17, the City negotiated new three-year contracts with most employee groups whose contracts expired June 30, 2017. As of June 30, 2017, no agreement had been reached with the EAGLES group. The Adopted Budget has been updated to include the adopted new labor agreements which include cost of living adjustments (COLAs) and other benefits higher than previously included in the Proposed Budget as a placeholder. A placeholder for some salary and benefits has been included for the EAGLES group. In conjunction with the approval of labor agreements for employees, the Council adopted an increase from \$1.8 million to \$2.3 million in projected budget savings. The \$2.3 million in projected budget savings is less than the actual experience of the five-year average. Another change from the Proposed Budget is the reduction of the “at risk” lease revenue transfer (long-term Google-leased City properties in North Bayshore) from 15.0 percent to 10.0 percent. These changes are reasonable and contribute to a positive GOF balance.

The major components of GOF adopted expenditures by department are as follows:

**Fiscal Year 2017-18 General Operating Fund Adopted Expenditures
 (dollars in millions)**



* Admin./Support Departments include: City Council, City Clerk, City Attorney, City Manager, Information Technology, and Finance and Administrative Services.

Note: Does not include the \$2.3 million budget savings, but does include the \$4.0 million toward the CalPERS Liability, \$2.0 million toward the Retirees’ Health Liability, and \$2.0 million to the SPAR.

Fiscal Year 2017-18 Budget Changes

Departments reviewed their programs, work levels, and goals for the upcoming fiscal year and developed budget requests submitted to the City Manager. The following is a discussion of major expenditure changes in the Adopted Budget for Fiscal Year 2017-18.

Non-Discretionary Increases

For Fiscal Year 2017-18 a total of \$894,600 of non-discretionary increases are included to fund existing and new required operational costs such as increases in the City's minimum wage, information technology costs, utility costs, PG&E, and contract services. A complete listing, with descriptions, of non-discretionary items is included in the Miscellaneous Information Section (see Page 7-6). Items \$25,000 and over are as follows:

- **Microsoft Office/E-mail Licensing:** \$220,000
- **Minimum Wage Impact 1/2-Year (Community Services):** \$170,000
- **Janitorial Cost Increases for City Facilities:** \$91,200
- **Microsoft Windows/SQL Server Licensing:** \$80,000
- **PG&E Cost Increase:** \$66,200
- **City Utility Costs:** \$60,000
- **Information Technology Licenses and Maintenance:** \$42,600
- **Annual Medical Surveillance Exams:** \$36,000
- **Minimum Wage Impact 1/2-Year (Library Services):** \$30,000
- **KMVT Contract:** \$25,000

Discretionary Expenditures

The discretionary items requested by departments were reviewed by the City Manager, and those recommended were presented in the Narrative Budget, and were updated in the Proposed Budget for City Council consideration. New expenditures totaling \$1.3 million for high-priority ongoing programs are included in the Adopted Budget and future projections in the Forecast. A complete listing, with descriptions, of discretionary items is included in the Miscellaneous Information Section (see Page 7-11). Items \$25,000 and over are as follows:

- **Information Technology Analyst I/II Position:** \$169,000
- **Transportation Manager Position (0.75):** \$162,500
- **Fire Overtime – Hiring Retention and Training:** \$140,000
- **Tree Trimmer III Position:** \$139,800
- **Reclassification of Six Firefighter Positions to Paramedic Level, Changing the Authorized Level of Paramedics from 21 to 27:** \$116,100
- **Lead Public Safety Dispatcher Position (0.50):** \$98,900
- **Silicon Valley Clean Energy (SVCE) 100 Percent Renewable Energy:** \$80,000
- **Human Resources Technician Position (0.50):** \$59,000
- **FASD Customer Service Representative Position (0.50):** \$57,600
- **Geographic Information System (GIS) Data Conversion Services:** \$(50,000)
(offset by reduction in revenue of \$50,000)
- **Library Materials:** \$40,000
- **CSD Office Assistant Wages:** \$36,800
- **Lease of Officer-Worn Cameras (44):** \$35,000

Limited-Period Expenditures

Funding of \$3.9 million (excluding rebudgeted items), for new limited-period items is included in the Adopted Budget. These are for important, short-term needs. All items are detailed, with descriptions, in the Miscellaneous Information Section (see Page 7-21) and the items \$25,000 and over are as follows:

- **Fire Special Operations Program:** \$500,000
- **Transfer to the Community Stabilization Fair Rent Act (CSFRA) Fund:** \$499,400
- **Police Officer Position (two year) – Community Outreach:** \$221,300 (offset by \$116,400 State grant)
- **Police Communications Training Supervisor Position*:** \$189,700
- **Associate Civil Engineer – Capital Projects Section Position*:** \$183,700
- **Police Public Safety Dispatcher Overhire Position*:** \$172,100
- **Two Police Officer Trainee (funded at 50 percent) Positions*:** \$157,900
- **Human Resources Analyst I/II Position*:** \$156,800
- **Firefighter Recruit Academy:** \$150,000
- **Management Fellow Position*:** \$134,600
- **Senior Deputy City Attorney Position (0.50):** \$101,600
- **Associate Civil Engineer – Traffic Section Position (0.45)*:** \$82,700
- **Employee Transportation Program:** \$80,000
- **Human Resources Analyst Wages:** \$80,000
- **Administrative Analyst I/II Position – Environmental Sustainability (0.50):** \$76,600
- **Employee Engagement and Appreciation Program:** \$75,000

- **New City Council Goal Related to Vulnerable Populations:** \$75,000
- **Reestablish the Environmental Sustainability Task Force:** \$75,000
- **Performing Arts Supervisor Position (0.50)*:** \$69,500
- **IT Secretary Position (0.50)*:** \$67,900
- **PW Program Assistant – Engineering Division Position (0.50)*:** \$64,900
- **PW Hourly Staff to Support the Traffic Section:** \$60,000
- **Short-Term Residential Rental Regulations:** \$50,000
- **Nonprofit Agency Funding:** \$49,600
- **Pilot Program for Sidewalk Ramping and Grinding:** \$46,000
- **Workplace Investigations:** \$45,000
- **PW Hourly Staff to Support the Capital Projects Section:** \$40,000
- **Labor Negotiations:** \$35,000
- **Wellness Program:** \$35,000
- **Sustainability Outreach and Engagement Program:** \$30,000
- **Automatic Locks and Installation for Park Restrooms:** \$28,000

*represents a continuing limited-period position

General Fund Carryover Available for Allocation

The Fiscal Year 2016-17 unaudited GOF operating balance and carryover of \$15.1 million (after changes in assets and liabilities and grants/donations carryovers), in conjunction with the funds contributed by the GF Reserve of \$3.2 million for CalPERS, will fund the following items included in the Adopted Budget:

- \$3.9 million for limited-period expenditures, as noted above, (excluding rebudgeted items);

- \$351,500 for Capital Outlay;
- \$550,000 Compensated Absences Reserve;
- \$6.0 million for CalPERS;
- \$2.0 million to OPEB; and
- \$4.0 million to the Capital Improvement Reserve (authorized for the balance up to \$4.0 million).

Staff will return to Council after the conclusion of the fiscal year-end audit with any modifications and final balances available for allocation.

OTHER MAJOR FUNDS

Other General Funds

Development Services Fund

Development Services is a General Fund program, separated from the GOF in order to facilitate better tracking and accounting to allow for an effective way to match revenues and expenditures. Initially created for Building Services, in Fiscal Year 2014-15 this definition was expanded to more fully encompass all development activity.

Development activity is anticipated to continue to remain strong into the fiscal year. Fiscal Year 2017-18 total adopted revenues are \$13.1 million and total adopted expenditures are \$15.1 million. This includes new limited-period items of \$1.5 million primarily targeted to address workload during this period of unusually high development activity, \$40,000 for capital projects, a \$689,000 contribution to the CalPERS liability proportionate to the General Fund contributions, and \$22,000 to the Compensated Absences Reserve. The Development Services Fund is projected to end the fiscal year with a balance of \$8.5 million. This balance is necessary due to the timing of development-related revenues and expenditures. Revenues on development activity are collected well in advance of the performance of services and corresponding expenditures.

Shoreline Golf Links Fund

For Fiscal Year 2017-18, revenues are adopted at \$2.5 million and expenditures are adopted at \$2.4 million. This fund is being impacted by the increase in the City's minimum wage and modest rate increases are adopted. The revenues over expenditures balance is expected to provide a balance sufficient to transfer \$125,000 to the City's GOF.

Special Funds

Shoreline Regional Park Community Fund (Shoreline Community)

The Shoreline Community is a separate legal entity but is a component unit of the City for accounting purposes and is, therefore, included within the City's budget. A separate budget for the Shoreline Community is adopted by the Board of the Shoreline Community and is included in a separate section of this Adopted Budget document.

Operating revenues for the 2017-18 fiscal year are adopted at \$40.6 million, \$2.7 million higher than the Fiscal Year 2016-17 adopted. This is primarily resulting from the projected growth in secured assessed value. Operating expenditures are adopted at \$28.3 million, \$403,500 higher than Fiscal Year 2016-17 Adopted. In addition, there are capital projects of \$28.2 million (including \$15.8 million for transportation-related projects), a \$1.0 million contribution to Retirees' Health UAAL, \$302,000 contribution to the CalPERS liability, proportionate to the General Fund contributions, and \$20,000 to the Compensated Absences Reserve. The General Reserve, based on 25.0 percent of expenditures (similar to other reserves), is decreasing to \$4.6 million, the Landfill Reserve is increasing from \$5.0 million to \$6.0 million (in order to have funding for a catastrophic event), and the Development Impact Fee Reserve is estimated at \$6.6 million. The remaining balance available is projected to be \$27.9 million. Additional future transportation projects are included in the Five-Year Capital Improvement Program. Funding for these future projects is under review for potential debt financing.

Utility Funds

The City's enterprise utility funds are fully funded by the rates charged to customers; there is no General Fund support to the utility funds. Utility rates charged by governmental entities for water, sewer, and trash and recycling services are considered property-related fees and are subject to the procedural requirements of Proposition 218, Article XIII, of the California Constitution. Proposition 218 requires governmental agencies to conduct a majority protest hearing prior to adopting any changes in utility rates. The legislation also provides for future rate increases within prescribed limits to

be approved without holding a hearing each year for up to an additional four years. A Proposition 218 hearing was not required for Fiscal Year 2017-18 rates as all proposed rate increases were within the prescribed limits as previously noticed on May 6, 2016 and approved at the June 21, 2016 public hearing. A notification of the proposed rate changes was mailed to all ratepayers on or before June 1, 2017.

Water Fund

For Fiscal Year 2017-18, the San Francisco Public Utilities Commission (SFPUC) adopted a zero percent wholesale water rate increase, and the Santa Clara Valley Water District (SCVWD) adopted rate increases of 8.8 percent and 9.6 percent for treated water and well water, respectively. A 7.0 percent rate increase for the average cost of water and meter rates is adopted and includes the 6.0 percent due to the reduction of water usage during the drought and an additional 1.0 percent for rate increases from providers and CPI, both as noticed and approved for Fiscal Year 2017-18 at the previous rate hearing on June 21, 2016. A 3.0 percent increase is adopted for the recycled water rate.

Fiscal Year 2017-18 adopted operating revenues, with the adopted rate adjustments, are \$32.6 million and adopted operating expenditures are \$32.2 million (after eliminating the budget effect of depreciation expense). Included in expenditures are the rate adjustments to wholesale water costs. There is an operating balance of \$459,000, insufficient to fund the normal annual level of capital projects due to the continued lower level of water sales as a result of conservation efforts. In addition, there are capital projects of \$2.9 million, contribution to CalPERS of \$590,000, proportionate to the General Fund contributions, and funding for the Retirees' Health UAAL of \$294,000. Capacity fees are projected at \$2.3 million and there are additional capital projects of \$2.3 million funded by Capacity/Development Impact fees. This results in projected reserve balances of \$14.6 million and the Fiscal Year 2017-18 ending balance is projected to be \$3.4 million.

Wastewater Fund

For Fiscal Year 2017-18, the Palo Alto Regional Water Quality Control Plant (Treatment Plant) proposed a 1.9 percent increase in treatment costs. A 10.0 percent rate increase is adopted: 2.0 percent is due to the increase from the Treatment Plant for Fiscal Year 2017-18 and operating cost increases up to the CPI, 2.0 percent is the fourth year of the phase-in of planned Treatment Plant capital costs, and 6.0 percent for unanticipated Treatment Plant costs in Fiscal Year 2015-16, as noticed and approved for Fiscal Year 2017-18 at the previous rate hearing on June 21, 2016. Staff is also reviewing the major City infrastructure projects that are needed and the potential of issuing debt.

With an overall 10.0 percent rate increase, operating revenues for Fiscal Year 2017-18 are adopted at \$21.3 million and operating expenditures at \$17.9 million (after eliminating the budget effect of depreciation expense). The operating balance of \$3.4 million will fund the contribution to CalPERS of \$349,000, proportionate with the General Fund contributions, funding for the Retirees' Health UAAL of \$246,000, and \$2.1 million for capital projects. Capacity fees are projected at \$4.1 million and there are additional capital projects of \$627,000 funded by Capacity/Development Impact fees. This results in reserve balances of \$5.6 million, using half of the rate stabilization reserve, in addition to the Capacity/Development Impact Fee and Treatment Plant reserves of \$8.4 million. The projected ending balance for Fiscal Year 2017-18 is \$3.5 million.

Solid Waste Management Fund

For Fiscal Year 2017-18, a 4.95 percent increase for Recology, no increase in the City's share of SMaRT[®] Station costs, as well as City operating cost increases and annual maintenance projects result in a 2.0 percent adopted increase to rates. In addition, the cart rate increase includes the third and final year phase-in of cart rate increases resulting from the Cost of Service (COS) Study. The final increase of 10.0 percent in Fiscal Year 2017-18 was noticed in last year's Proposition 218 letter and approved at the June 21, 2016 rate hearing. Staff proposed this be reduced to 8.0 percent for a total cart rate increase of 10.0 percent. Staff also recommended the 5.0 percent rate increase to fund the residential food scraps program, approved to be implemented in July 2017, be deferred to Fiscal Year 2018-19.

Operating revenues for Fiscal Year 2017-18 are adopted at \$14.2 million (\$29.2 million, including Recology) and operating expenditures are adopted at \$12.6 million (\$27.6 million, including Recology, and after eliminating the budget effect of depreciation expense). There is also funding of \$338,000 for capital projects, \$876,000 for Retirees' Health UAAL, and the contribution to CalPERS of \$241,000, proportionate with the General Fund contributions. The fund is projected to end the 2017-18 fiscal year with a reserve at the policy level of \$3.2 million and a \$6.6 million ending balance.

Reserves

Most reserves are established pursuant to Council Policy A-11, Financial and Budgetary Policy, and others have been approved as needed by Council (see summary in Miscellaneous Section, Page 7-95). Reserves can be classified as those designated for a specific purpose, and others are to fund liabilities. Based on discussions at the Narrative Budget Study Session as part of the CalPERS funding strategy, on June 13, 2017, City Council amended Council Policy A-11 modifying the policy funding levels of

the General Fund Reserve and Compensated Absences Reserve. As a result of the changes, the General Fund Reserve required no supplement and is contributing \$3.2 million to be allocated to CalPERS. The Compensated Absences Reserve required a minimal supplement of \$550,000 from the Fiscal Year 2016-17 GOF carryover to stay within policy. Also funded from the Fiscal Year 2016-17 carryover, as stated above, is a \$6.0 million contribution towards the CalPERS unfunded liability (with funding from other funds and \$4.0 million adopted in Fiscal Year 2017-18), \$2.0 million for the Retirees' Health unfunded liability, and \$4.0 million transferred to the CIP Reserve (balance remaining authorized up to \$4.0 million). Based on the revisions to the Policy and the supplements proposed, reserves are at their target or policy balance

CITY COUNCIL MAJOR GOALS

The City Council has undertaken a comprehensive goal-setting process to establish its major goals for a two-year cycle, Fiscal Years 2017-18 and 2018-19. The City Council Major Goals and Projects have been discussed at two Study Sessions and were adopted on May 16, 2017. Attachment 2 is a list of adopted City Council goals for Fiscal Years 2017-18 and 2018-19.

The City Council's four major goals are as follows:

- Promote strategies to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community.
- Improve the quantity, diversity, and affordability of housing with an added focus on middle income and ownership opportunities.
- Develop and implement comprehensive transportation strategies to achieve mobility, connectivity, and safety for people of all ages.
- Promote environmental sustainability with measurable outcomes.

The Fiscal Impact section of the May 16, 2017 Council report identified items included in the Narrative and Proposed Budgets. Nine projects were identified that require additional funding, including \$175,000 from the General Fund, and are included in this Adopted Budget Document.

City Council goals and department goals can also be found in the Department Budget Section.

SUMMARY AND CONCLUSION

Strong revenue growth has continued and the City is in a good financial position. Due to the fiscally responsible actions taken in prior fiscal years, the City has the ability to invest funds in needed areas such as additional staffing, capital projects, CalPERS and OPEB liabilities, as well as setting aside funds for strategic property acquisition which has proven to benefit the City financially. The growing economy has resulted in overall GOF revenues projected to increase by \$9.3 million, or 7.8 percent, over the Fiscal Year 2016-17 Adopted Budget. This results in the ability to include ongoing non-discretionary expenditure increases of \$894,600 and discretionary increases of \$1.3 million in the highest-priority areas.

There are other needs in a variety of areas, with the most critical being addressed with limited-period expenditures. The net result is a projected GOF revenues over expenditures for Fiscal Year 2017-18 of \$2.3 million.

We would like to express our appreciation to the Council and to all staff for their cooperation and assistance in the development of this budget. In particular, we want to thank the Department Heads and Budget Team, with special thanks to Assistant Finance and Administrative Services Director Suzy Niederhofer, Principal Financial Analyst Helen Ansted, Senior Financial Analyst Rafaela Duran, and Financial Analyst Ann Trinh for their assistance with the Operating Budget; Accounting Manager Grace Zheng and Deputy Fire Chief Brian Jones for their assistance with the capital outlay process; and the Document Processing Center and Copy Center staff for their constant support in the preparation of this document.

Respectfully submitted,



Patty J. Kong
Finance and Administrative
Services Director



Daniel H. Rich
City Manager

PJK-DHR/SN/7/FIN
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- Attachment:
1. CalPERS Discount Rate Change Funding Strategy
 2. City Council Major Goals – Fiscal Years 2017-18 and 2018-19



CITY OF MOUNTAIN VIEW

MEMORANDUM

Finance and Administrative Services Department

DATE: April 27, 2017

TO: City Council

FROM: Patty J. Kong, Finance and Administrative Services Director

VIA: Daniel H. Rich, City Manager

SUBJECT: CalPERS Discount Rate Change Funding Strategy

BACKGROUND

As discussed in the Midyear Budget Status Report, on December 21, 2016, the CalPERS Board approved the lowering of the discount rate from 7.5 percent to 7.0 percent. The reduction is to be phased in over three years beginning in Fiscal Year 2018-19 for local governments with the full impact reached in Year 7 (Fiscal Year 2024-25) due to the five-year ramp-up and ramp-down methodology previously adopted. The reduction will be phased in as follows:

| | |
|----------------------|---------------|
| Fiscal Year 2018-19: | 7.375 percent |
| Fiscal Year 2019-20: | 7.25 percent |
| Fiscal Year 2020-21: | 7.0 percent |

The lowering of the discount rate will result in higher actuarial liabilities, which means the City, as well as other CalPERS agencies, will see significant increases in our normal costs and unfunded actuarial liabilities (UAL) annual payments. CalPERS has indicated the reduction will ultimately result in employer normal costs rate increases between 1.0 percent and 3.0 percent of payroll for most miscellaneous plans and increases of 2.0 percent to 5.0 percent for most safety plans. In addition, CalPERS is estimating an increase of 30.0 percent to 40.0 percent in UAL annual payments by Fiscal Year 2024-25.

ANALYSIS

Staff has updated and revised the preliminary estimate based on CalPERS guidelines and an estimating model created by California Society of Municipal Finance Officers (CSMFO). The increase for the General Operating Fund is projected as follows (dollars in thousands):

| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
| Estimate | | | | | | | |
| Safety Total Increase | \$407 | 880 | 2,063 | 2,624 | 3,224 | 3,858 | 4,806 |
| Misc. Total Increase | 277 | 608 | 1,463 | 1,931 | 2,429 | 2,960 | 3,759 |
| Total GOF Increase | \$684 | 1,488 | 3,526 | 4,555 | 5,653 | 6,818 | 8,565 |

NOTE: Years 1 through 5 are based on information provided by CalPERS. Years 6 and 7 are based on staff estimates as CalPERS data is not yet available.

As shown above, the annual pension cost is estimated to increase \$684,000 in Fiscal Year 2018-19 and rise to a projected increase of \$5.7 million in Fiscal Year 2022-23. These estimates have been included in the Five-Year Financial Forecast. The costs will continue to rise for an additional two years with the ramp-up implementation to an ultimate *annual ongoing* increase projected at \$8.6 million.

There are a variety of ways to plan for the impending rise in the City’s CalPERS costs, some of which are as follows:

- Set aside funds now in a reserve fund for the expected cost increases to help soften the cost increases in future years.
- Place funds in a pension trust (e.g., PARS), again then using the funds to phase in cost increases.
- Pay down a sizable portion of the unfunded liability immediately to reduce the eventual cost increase for the amortization of the unfunded liability.

Setting aside funds now for the expected cost increase to phase in the costs allows the City to gradually build up to the ultimate cost increase, but does not address the unfunded liability. The City has made additional payments to CalPERS toward the unfunded liability over three fiscal years of \$9.0 million (\$7.5 million GOF and \$1.5 million Other Funds). The unfunded liability has continued to grow due to changes in the discount rate, actuarial assumptions and methodology, and actual results not meeting assumptions.

The City’s funded status as of June 30, 2015, the date of the most recent valuation, is 71.7 percent combined for both safety and miscellaneous. This compares to the funded status as of June 30, 2014 of 74.3 percent. The unfunded liability is estimated to be \$191.4 million as of June 30, 2016 and increase to \$194.0 million by June 30, 2017. The CalPERS valuations are two years behind so that rates can be provided to agencies well in advance for budgeting purposes. This also means that the contributions that were made in Fiscal Years 2015-16 and 2016-17 have not yet been reflected in the City’s actuarial valuations. CalPERS will be providing the City’s actuarial valuations for Fiscal Year 2018-19 this summer, which will include the implementation of the discount rate change for Fiscal Year 2018-19 and a forecast of rates for the following five years.

Staff recommends a strategy of continuing to make lump-sum payments toward the City’s unfunded pension liability. Funds placed with CalPERS earn an assumed rate of 7.0 percent (currently 7.5 percent). If the unfunded liability can be reduced, this should also reduce the annual unfunded actuarial liability payment. The goal would be to reach at least an 80.0 percent funded status level. The City’s General Fund represents approximately 81.0 percent of the CalPERS unfunded liability. Therefore, it is also recommended the Other Funds contribute their proportionate share toward this liability.

There are two strategies recommended to reach the funded status target of 80.0 percent. The first is to make a significant contribution, from a combination of available resources. These would be one-time available funds in order to make a one-time lump-sum pay down of the unfunded pension liability. For the current and next fiscal years, there are an excess of revenues over expenditures in the General Operating Fund. These are considered one-time as the surplus is not projected to continue for the duration of the Five-Year Financial Forecast. Staff recommends the following sources of funding:

| | |
|--------------------------------|---------------------------|
| • GOF for Fiscal Year 2017-18 | \$4.0 million |
| • GF Reserve | 6.3 million |
| • Compensated Absences Reserve | 1.9 million |
| • Capital Improvement Reserve | (2.2 million) |
| • Other Funds | <u>2.3 million</u> |
| TOTAL | <u>\$12.3 million</u> |

Currently, City policy is that the GF Reserve is 25.0 percent of GOF expenditures. Therefore, the balance grows each year as the budget grows. Over the last five years, the GF Reserve has increased from \$23.9 million to \$27.7 million. Changing the GF Reserve policy from a hard 25.0 percent to a range of 20.0 percent to 25.0 percent, with

20.0 percent being the minimum, could free up \$6.3 million that would otherwise be needed to refill this reserve to the policy level of 25.0 percent. While it is prudent to maintain a healthy reserve, the GF Reserve has not been utilized extensively over the past 25 years and staff is comfortable with a 20.0 percent level.

A survey of cities indicates reserve levels ranging from 5.0 percent to 50.0 percent. One component of the ratings by Standard and Poor’s (S&P) for the City is the level of City reserves. It is unknown if a policy change would impact the City’s rating; however, there are several other AAA-rated cities (including Campbell, Milpitas, Palo Alto, and Sunnyvale) with a GF reserve level of 20.0 percent or less. Another factor S&P takes into consideration is the City addressing its unfunded obligations (e.g., pension, retirees’ health, etc.).

On April 4, 2017, staff presented to the Council Finance Committee (CFC) the CalPERS unfunded liability strategy and the recommendation to reduce the GF Reserve and Compensated Absences levels. The CFC unanimously supported the concept of reducing the unfunded pension liability, but requested alternatives to the changes to the GF Reserve and Compensated Absences Reserve policies. Alternatives proposed to achieve the same total contribution to CalPERS are as follows (dollars in thousands):

| | Status Quo | Recommended | Option 1 | Option 2 |
|---|----------------------|----------------------|--------------------|--------------------|
| GOF Balance Estimated | \$18,410 | 18,410 | 18,410 | 18,410 |
| PERS/OPEB/SPAR | (6,000) | (6,000) | (6,000) | (6,000) |
| Estimated Available Balance for FY 2017-18 | 12,410 | 12,410 | 12,410 | 12,410 |
| Recommended Allocations | | | | |
| Limited Period Exp. – New | 2,709 | 2,709 | 2,709 | 2,709 |
| Capital Outlay – New | 352 | 352 | 352 | 352 |
| General Fund Reserve | 3,160 | (3,171) | 3,160 | 3,160 |
| Compensated Absences Reserve | 2,412 | 550 | 2,412 | 2,412 |
| CIP Reserve | 1,777 ⁽¹⁾ | 3,970 ⁽¹⁾ | -0- | (3,000) |
| CalPERS | 2,000 | 6,000 | 6,000 | 6,000 |
| Retirees’ Health (OPEB) | -0- | 2,000 | 777 ⁽²⁾ | 777 ⁽²⁾ |
| SPAR | -0- | -0- | (3,000) | -0- |
| Total Uses | \$12,410 | 12,410 | 12,410 | 12,410 |

(1) Recommend any balance remaining be allocated to the Capital Improvement Reserve up to \$4.0 million based on the actual balance available after the fiscal year-end close.

(2) Recommend any balance remaining be allocated to Retirees’ Health up to \$2.0 million based on the actual balance available after the fiscal year-end close.

Recommendation—Reduce the funding level of the GF Reserve from 25.0 percent to a range of 20.0 percent to 25.0 percent of net (net of budget savings) adopted expenditures and Compensated Absences Reserve from fully funded to a minimum of 80.0 percent funded.

Option 1—In lieu of using the GF and Compensated Absences Reserves, this strategy fully funds those reserves and instead utilizes \$4.0 million that would be available for capital projects, transfers \$3.0 million from the Strategic Property Acquisition Reserve (SPAR), and reduces the contribution to Retirees Health to the balance available up to \$2.0 million, currently estimated at \$777,000. There is an additional \$2.0 million each recommended to the Retirees' Health and SPAR in the GOF Fiscal Year 2017-18 budget.

Option 2—Same as Option 1, but transfer \$3.0 million from the CIP Reserve instead of funding the additional \$3.0 million from the SPAR.

A combination of the options could also be selected to achieve the goal of \$10.0 million from the General Fund. If the Council chooses to use the GF Reserve or the Compensated Absences Reserves, then staff would return with modifications to Council Policy A-11, Financial and Budgetary Policy.

Google Amphitheatre Lease Parking Revenues

Currently, Google subleases Parking Lots C and D from SFX (Live Nation) and this agreement ends mid-December 2017. In March 2017, the City Council approved Google's request for a three-year extension of the sublease through December 2020 for a \$600,000 one-time payment to the City, which was received in early April 2017. The \$600,000 is recommended to be transferred to the CIP Reserve. It is anticipated the Certificate of Occupancy for the Charleston East development will be issued before the end of the three-year period and commencing no later than January 1, 2021, Google will begin a five-year lease of the parking lots at that time starting at approximately \$2.3 million annually (with 4.0 percent annual increases).

As this is limited-period revenue, another recommended strategy to pay down the City's unfunded pension liability is to use \$2.0 million annually of this revenue received from Google over the five years of the lease for an additional \$10.0 million contribution to CalPERS. The \$10.0 million could be borrowed from another reserve(s) to make a lump-sum payment, or the contributions could be made annually from 2021 to 2025 as the revenue is received, or they could be placed in a reserve for this purpose and used after 2025 when the total funds are accumulated. Staff will return prior to the commencement of the five-year lease with a recommendation for the funds.

With the recommended contributions, the City would be effectively contributing over 10.0 percent of the unfunded liability with the goal of raising the funded status level to over 80.0 percent, which was the funding status prior to this last recession when the pension fund sustained substantial losses. By making significant payments earlier than required, and reducing the unfunded liability, the City will receive a better rate of return than if it were to keep the funds in our reserves and will save on long-term obligations.

Beginning in Fiscal Year 2021-22, the balance of the annual lease payment can be transferred to the CIP, another reserve, or other limited-period uses. Over the five-year period, the funds not recommended for CalPERS, is anticipated to total \$2.2 million.

SUMMARY

The City continues to face challenges in its pension obligation as CalPERS sustained substantial investment losses during the Great Recession, makes changes in actuarial methods and demographic changes, and reductions in the discount rate. These factors have all contributed to the continued rise in the City's pension obligation, not only in its unfunded liability, but also in its annual pension expense. It is possible CalPERS will continue to make policy changes that will negatively impact City costs. Staff is recommending a strategy to achieve a funding level of approximately 80.0 percent. To achieve this funding level there are a variety of sources, one-time or limited-period available funds, recommended to contribute significant lump-sum payments toward this unfunded liability.

Staff is requesting direction from Council for the following:

1. Approve staff's recommendation to make significant lump-sum contributions toward a goal to achieve a funding level of approximately 80.0 percent.
2. Of the sources of reserve funds available provide direction:
 - a. Recommended—Reducing the policy level of the GF Reserve from 25.0 percent to a range of 20.0 percent to 25.0 percent and reducing the policy level of the Compensated Absences Reserve from being fully funded to a minimum level of 80.0 percent funded.
 - b. Option 1—Fully fund the GF Reserve and Compensated Absences Reserve and reduce funding of the Capital Improvements Reserve and Retirees' Health Reserve from the available balance, and transfer \$3.0 million from the Strategic Property Acquisition Reserve; current balance is \$9.5 million.

- c. Option 2—Same as Option 1, but transfer \$3.0 million from the Capital Improvement Reserve; estimated balance is \$14.8 million.
3. The future Google parking lease revenues are recommended for an additional \$10.0 million in payments to CalPERS toward the City's pension obligation. The balance above the \$10.0 million, anticipated to be \$2.2 million after five years, is recommended to be transferred to the CIP.

If the City can contribute the funds as recommended in this memo, this is estimated to raise the funding level up to over 80.0 percent initially and reduce the unfunded liability by over 10.0 percent. It is estimated this would reduce the annual amortization of the UAL payment by approximately \$2.6 million by time of the full implementation in Year 7.

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CITY COUNCIL MAJOR GOALS

Fiscal Years 2017-18 and 2018-19

The City of Mountain View has many critical services, programs, and projects under way to fulfill its mission and help make Mountain View a great community in which to live, work, visit, and play. These efforts will continue. In addition, through a deliberate goal-setting process, the City Council has identified the following four major goals, and specific projects to fulfill them, to emphasize during the next two years. In pursuing these goals, the City will work collaboratively with its regional partners in order to enhance the quality of life for all Mountain View residents.

GOAL I: PROMOTE STRATEGIES TO PROTECT VULNERABLE POPULATIONS AND PRESERVE THE SOCIOECONOMIC AND CULTURAL DIVERSITY OF THE COMMUNITY

New Projects

- Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants; particularly for mixed-status families.
- Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and a Freedom City Policy.
- Develop a pilot to apply a Human Rights City analysis framework to selected projects.
- Enhance community policing services related to homelessness and mental health issues.
- Implement initiatives that come with being a designated Age-Friendly City by the World Health Organization.
- Collaborate with regional partners and explore opportunities to advocate for Federal policies that protect immigrant rights and vulnerable populations.

Projects Continuing from Fiscal Year 2016-17

- Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions.
- Continue to implement the Community Stabilization and Fair Rent Act (CSFRA).

- Continue the weekly English as a Second Language (ESL) Conversation Club.
- Continue the weekly language swap meetings.
- Continue the 24 weeks of children's story times in Japanese, Spanish, and Chinese.
- Continue to utilize multiple methods and platforms to build strong community partnerships, to include online communication and hosting events that promote in-person community/police engagement, that improves public trust and support.
- Continue implementation, training, and evaluation of officer-worn cameras while ensuring that camera use and procedures address both departmental and community interests.

GOAL II: IMPROVE THE QUANTITY, DIVERSITY, AND AFFORDABILITY OF HOUSING WITH AN ADDED FOCUS ON MIDDLE-INCOME AND OWNERSHIP OPPORTUNITIES

New Projects

- Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.).
- Explore strategies to increase ownership opportunities.
- Update the Below Market Rate (BMR) Ordinance – Condo Mapping.
- Begin marketing and establish the Request For Proposals (RFP) process for Lot 12.
- Establish Terra Bella Visioning and Development Principles.
- Hold a Council Study Session on affordable housing priorities and framework.
- Review Employee Housing Assistance Program.
- Conduct a Community Benefit Financial Study for Gatekeeper applications.
- Develop and implement a housing strategy for the homeless.
- Develop the 2019-24 Affirmatively Furthering Fair Housing Plan.

Projects Continuing from Fiscal Year 2016-17

- Continue to enhance existing partnerships and develop new partnerships and funding opportunities to meet housing priorities.
- Continue facilitating development of affordable housing.
- Continue the East Whisman Precise Plan.
- Continue to process the ten authorized gatekeeper projects.
- Continue Soft Story Seismic Retrofit Program.
- Continue to develop housing policies (including affordable housing) for Precise Plans.

GOAL III: DEVELOP AND IMPLEMENT COMPREHENSIVE AND COORDINATED TRANSPORTATION STRATEGIES TO ACHIEVE MOBILITY, CONNECTIVITY, AND SAFETY FOR PEOPLE OF ALL AGES

New Projects

- Develop a comprehensive modal plan that would involve the Santa Clara Valley Transit Authority (VTA), Caltrain, major employers, etc., and include a funding mechanism.
- Implement the Transit Center Master Plan.
- Adopt and implement a Vision Zero Policy/Program.
- Develop Downtown Parking Long Term Solutions—Shared and Paid Parking Study.
- Develop North Bayshore—Residential Transportation Demand Management (TDM) Guidelines.

Projects Continuing from Fiscal Year 2016-17

- Continue to solicit input and collaborate with neighbors to develop a regional bike route from Redwood City to the City of Mountain View.
- Continue the Downtown Parking Pilot Programs (Ridesharing/Valet Attendant Assist).
- Continue the Citywide—SB 743 Implementation (California Environmental Quality Act (CEQA) Level Of Service (LOS) Vehicle Miles Traveled (VMT) Change).
- Continue the Multimodal Improvement Plan.
- Continue El Camino Real Streetscape Guidelines.
- Continue the North Bayshore Precise Plan (Update) Multimodal Improvements and Improvement Fee.
- Continue the drop-in bike clinics.
- Continue the Safe Moves bike safety booth.
- Continue to administer an Office of Traffic Safety grant to enhance comprehensive traffic safety and education programs.
- Continue East Whisman Area Transportation Oriented Development Improvements.

- Continue Feasibility Study of Automated Guideway Transportation System.
- Continue the design, permit, and construction of Castro Street/Moffett Boulevard/Central Expressway near-term improvements.
- Continue the design and construction of Shoreline Boulevard interim bus lane and utility improvements.
- Continue the preliminary design of Shoreline Boulevard bicycle/pedestrian bridge over Highway 101.
- Continue to develop the Castro Street Bicycle Lane Study.
- Continue to explore bike share program options and solutions.
- Continue to design the reconstruction of Hackett and Wagner Streets.

GOAL IV: PROMOTE ENVIRONMENTAL SUSTAINABILITY WITH A FOCUS ON MEASURABLE OUTCOMES

New Projects

- Participate in South Bay Salt Ponds project in conjunction with California State Coastal Commission.
- Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land.
- Reestablish the Environmental Sustainability Task Force to provide volunteer resources to support sustainability initiatives.
- Establish North Bayshore Precise Plan Environmental Impact Report (EIR) Greenhouse Gas (GHG) Mitigation Measures.
- Establish North Bayshore – District Sustainability Performance Measurements.

Projects Continuing from Fiscal Year 2016-17

- Continue the Community Choice Energy (Silicon Valley Clean Energy) rollout.
- Continue the Environmental Sustainability Action Plan (ESAP-3) Implementation.
- Continue the Greenhouse Gas Reduction Program (GGRP) and Citywide Traffic Model Update.
- Continue to provide Mobile Library Services to reduce trips to the Library.
- Continue to partner with Bay Area Water Supply & Conservation Agency (BAWSCA), Master Gardeners, and other organizations to offer educational classes on environmentally friendly gardening and environmental sustainability.
- Continue Shoreline at Mountain View Master Plan Project.
- Continue the construction of the Community Garden at Shoreline Boulevard and Latham Street.
- Continue to coordinate with the City of Palo Alto, the Santa Clara Valley Water District (SCVWD), and others on possible improvement/expansion of recycled water.

COUNCIL DIRECTED PROJECTS UNRELATED TO GOALS

New Projects

- Develop Options for Marijuana Regulations.
- Hold a Council Study Session on Public Service Levels.
- Work with the Visual Arts Committee to develop a strategy to encourage public art in private development projects.
- Work with stakeholders, including businesses, and County and State officials to explore options to develop an on-site fueling ordinance that meets safety requirements.

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Revenue and Expenditure Tables for All Funds

TOTAL FUND REVENUES

| | AUDITED ACTUAL 2015-16 | ADOPTED BUDGET 2016-17 | UNAUDITED ACTUAL 2016-17 | ADOPTED BUDGET 2017-18 |
|---|------------------------------|------------------------------|--------------------------------|------------------------------|
| GENERAL OPERATING FUND | \$ 115,911,179 | 118,718,230 | 126,699,102 | 128,022,060 |
| GF - DEVELOPMENT SERVICES | 14,708,040 | 12,615,000 | 16,667,645 | 13,050,000 |
| GF - SHORELINE GOLF LINKS | 2,342,177 | 2,660,000 | 2,259,870 | 2,538,000 |
| GF RESERVES | 20,713,987 | 14,137,651 | 29,488,548 | 15,837,737 |
| GAS TAX | 1,803,614 | 1,663,580 | 1,524,404 | 2,227,540 |
| VEHICLE REGISTRATION FEE (VRF) | 490,016 | 419,500 | 531,141 | 472,000 |
| CONSTRUCTION/CONVEYANCE TAX | 7,546,384 | 3,769,400 | 8,647,750 | 6,322,300 |
| PUBLIC BENEFIT IN LIEU | 2,668,771 | 33,600 | 15,438,258 | 192,000 |
| TRANSIT-ORIENTED DEVELOPMENT HOUSING | 94,734 | 48,930 | 46,830 | 49,050 |
| RENTAL HOUSING COMMITTEE (RHC) | 0 | 0 | 362,000 | 499,400 |
| SUCCESSOR HOUSING AGENCY | 403,902 | 0 | 752,060 | 0 |
| DOWNTOWN BENEFIT ASSMT DIST | 1,677,700 | 1,296,756 | 2,181,749 | 1,770,966 |
| TREE MITIGATION | 0 | 0 | 42,856 | 50,620 |
| SUPPLEMENTAL LAW ENFRMNT | 152,074 | 110,500 | 163,364 | 175,000 |
| COMMUNITY DEV BLOCK GRANT | 1,471,503 | 740,920 | 866,894 | 800,000 |
| CABLE TELEVISION | 258,129 | 264,700 | 250,828 | 257,500 |
| SHORELINE COMMUNITY | 33,095,033 | 37,952,100 | 48,749,400 | 40,623,127 |
| STORM DRAIN CONSTRUCTION | 280,740 | 24,450 | 205,383 | 26,920 |
| PARK LAND DEDICATION | 8,291,634 | 683,500 | 27,215,130 | 688,200 |
| WATER | 28,456,860 | 30,509,631 | 35,937,252 | 34,950,604 |
| WASTEWATER | 20,137,300 | 21,836,106 | 23,816,561 | 25,317,948 |
| SOLID WASTE MANAGEMENT | 13,184,893 | 12,998,910 | 14,149,488 | 14,171,383 |
| EQUIPMENT MAINT & REPLACMNT | 6,597,633 | 6,495,667 | 6,505,471 | 6,811,735 |
| WORKERS' COMPENSATION | 3,285,270 | 2,420,839 | 2,363,082 | 2,722,832 |
| UNEMPLOYMENT | 147,776 | 102,206 | 92,474 | 112,271 |
| LIABILITY | 1,561,012 | 1,455,500 | 1,497,899 | 1,588,670 |
| RETIREES' HEALTH | 8,902,192 | 12,480,550 | 11,528,407 | 12,184,647 |
| EMPLOYEE BENEFITS | 61,521 | 64,720 | 60,462 | 72,660 |
| OTHER ⁽¹⁾ | 53,626 | 0 | 25,471 | 0 |
| TOTAL | \$ <u>303,400,573</u> | <u>284,220,066</u> | <u>388,093,443</u> | <u>311,917,720</u> |

(1) Revenues received mid-year but not budgeted, such as Police Asset Forfeitures and Grants.

TOTAL FUND EXPENDITURES

| | AUDITED ACTUAL 2015-16 | ADOPTED BUDGET 2016-17 | UNAUDITED ACTUAL 2016-17 | ADOPTED BUDGET 2017-18 |
|---|------------------------------|------------------------------|--------------------------------|------------------------------|
| GENERAL OPERATING FUND | \$ 102,590,288 | 114,932,746 | 110,935,399 | 125,687,548 |
| GF - DEVELOPMENT SERVICES | 15,350,100 | 15,000,254 | 14,475,708 | 15,121,227 |
| GF - SHORELINE GOLF LINKS | 2,341,742 | 2,656,701 | 2,244,545 | 2,539,359 |
| GF RESERVES | 16,773,857 | 19,873,945 | 20,376,308 | 26,464,372 |
| GAS TAX | 2,113,075 | 1,866,400 | 1,893,695 | 1,890,200 |
| VEHICLE REGISTRATION FEE (VRF) | 480,000 | 489,000 | 491,162 | 394,000 |
| CONSTRUCTION/CONVEYANCE TAX | 6,701,395 | 5,226,000 | 5,946,697 | 6,762,000 |
| PUBLIC BENEFIT IN LIEU | 0 | 1,000,000 | 1,000,000 | 7,412,000 |
| TRANSIT-ORIENTED DEVELOPMENT HOUSING | 3,000,220 | 0 | 3,847 | 0 |
| RENTAL HOUSING COMMITTEE (RHC) | 0 | 0 | 132,194 | 610,037 |
| SUCCESSOR HOUSING AGENCY | 0 | 0 | 0 | 250,000 |
| DOWNTOWN BENEFIT ASSMT DIST | 522,886 | 711,607 | 568,913 | 1,180,021 |
| TREE MITIGATION | 0 | 0 | 0 | 50,000 |
| SUPPLEMENTAL LAW ENFRCMNT | 116,600 | 111,500 | 154,043 | 175,000 |
| COMMUNITY DEV BLOCK GRANT | 1,487,357 | 1,174,310 | 977,761 | 930,524 |
| CABLE TELEVISION | 196,681 | 347,500 | 287,543 | 237,500 |
| SHORELINE COMMUNITY | 36,628,005 | 31,736,158 | 33,262,532 | 57,781,830 |
| STORM DRAIN CONSTRUCTION | 30,555 | 30,000 | 248,025 | 30,000 |
| PARK LAND DEDICATION | 4,690,630 | 22,581,000 | 24,819,002 | 7,130,000 |
| WATER | 34,422,328 | 37,451,133 | 35,553,053 | 42,311,442 |
| WASTEWATER | 26,489,241 | 23,150,772 | 22,274,568 | 22,849,278 |
| SOLID WASTE MANAGEMENT | 12,645,249 | 13,417,343 | 12,294,156 | 14,358,195 |
| EQUIPMENT MAINT & REPLACMNT | 4,688,537 | 7,498,443 | 5,156,581 | 8,506,980 |
| WORKERS' COMPENSATION | 1,669,743 | 2,318,500 | 1,822,335 | 2,372,500 |
| UNEMPLOYMENT | 42,397 | 127,250 | 50,318 | 127,250 |
| LIABILITY | 1,716,217 | 1,455,500 | 1,989,638 | 1,455,500 |
| RETIREEES' HEALTH | 8,995,002 | 12,478,830 | 11,482,255 | 12,138,157 |
| EMPLOYEE BENEFITS | 53,671 | 100,500 | 46,030 | 100,500 |
| OTHER ⁽¹⁾ | 8,680 | 0 | 2,937 | 0 |
| TOTAL | \$ <u>297,150,838</u> | <u>326,229,484</u> | <u>317,856,154</u> | <u>361,615,395</u> |

(1) Expenditures from mid-year appropriations in funds such as Police Asset Forfeitures and Grants.

GENERAL OPERATING FUND REVENUES

| <u>FISCAL YEAR</u> | <u>OPERATING REVENUES</u> | <u>% CHANGE FROM PRIOR FISCAL YEAR</u> |
|------------------------|-------------------------------|--|
| 2008-09 | \$87,963,000 | (0.2%) |
| 2009-10 | \$86,416,000 | (1.8%) |
| 2010-11 | \$87,240,000 | 1.0% |
| 2011-12 | \$92,041,000 | 5.5% |
| 2012-13 | \$96,811,000 | 5.2% |
| 2013-14 | \$102,045,000 | 5.4% |
| 2014-15 | \$106,940,000 (1) | 4.8% |
| 2015-16 | \$115,911,000 | 8.4% |
| 2016-17 * | \$126,699,000 | 9.3% |
| 2017-18 ** | \$128,022,000 | 1.0% |

* Unaudited Actual

** Adopted

(1) Effective July 1, 2014, all development related activities are consolidated into the Development Services Fund to more accurately align development related revenues and expenditures.

GENERAL OPERATING FUND EXPENDITURES

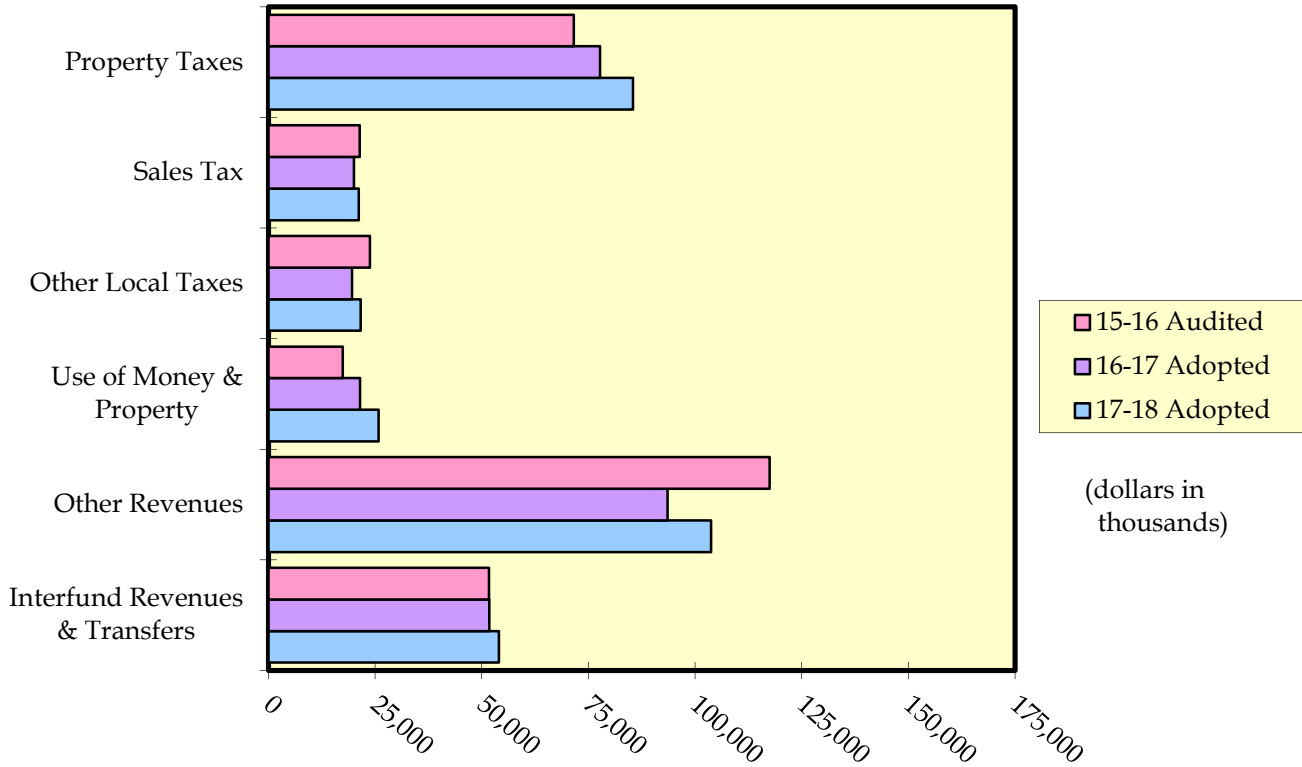
| <u>FISCAL YEAR</u> | <u>OPERATING EXPENDITURES</u> | <u>% CHANGE FROM PRIOR FISCAL YEAR</u> |
|------------------------|-----------------------------------|--|
| 2008-09 | \$84,579,000 | 3.4% |
| 2009-10 | \$86,136,000 | 1.8% |
| 2010-11 | \$86,160,000 | 0.0% |
| 2011-12 | \$90,605,000 | 5.2% |
| 2012-13 | \$93,041,000 | 2.7% |
| 2013-14 | \$94,933,000 | 2.0% |
| 2014-15 | \$97,677,000 (1) | 2.9% |
| 2015-16 | \$102,590,000 (2) | 5.0% |
| 2016-17 * | \$110,935,000 (3) | 8.1% |
| 2017-18 ** | \$125,687,000 (4) | 13.3% |

* Unaudited Actual

** Adopted

- (1) Effective July 1, 2014, all development related activities are consolidated into the Development Services Fund to more accurately align development related revenues and expenditures. Fiscal Year 2014-15 includes an additional contribution of \$1.0 million towards the OPEB liability, above the full funding of the ammortization of the UAAL.
- (2) Fiscal Year 2015-16 includes additional contributions of \$2.0 million towards the CalPERS liability and \$1.0 million towards the OPEB liability.
- (3) Fiscal Year 2016-17 includes additional contributions of \$2.0 million towards both the CalPERS and OPEB liabilities, and transfers of \$2.0 million and \$500,000 to the Strategic Property Acquisition Reserve (SPAR) and General Non-Operating Fund, respectively.
- (4) Fiscal Year 2017-18 includes additional contributions of \$4.0 million and \$2.0 million towards the CalPERS and OPEB liabilities, respectively, and a transfer of \$2.0 million to SPAR.

TOTAL FUND REVENUES

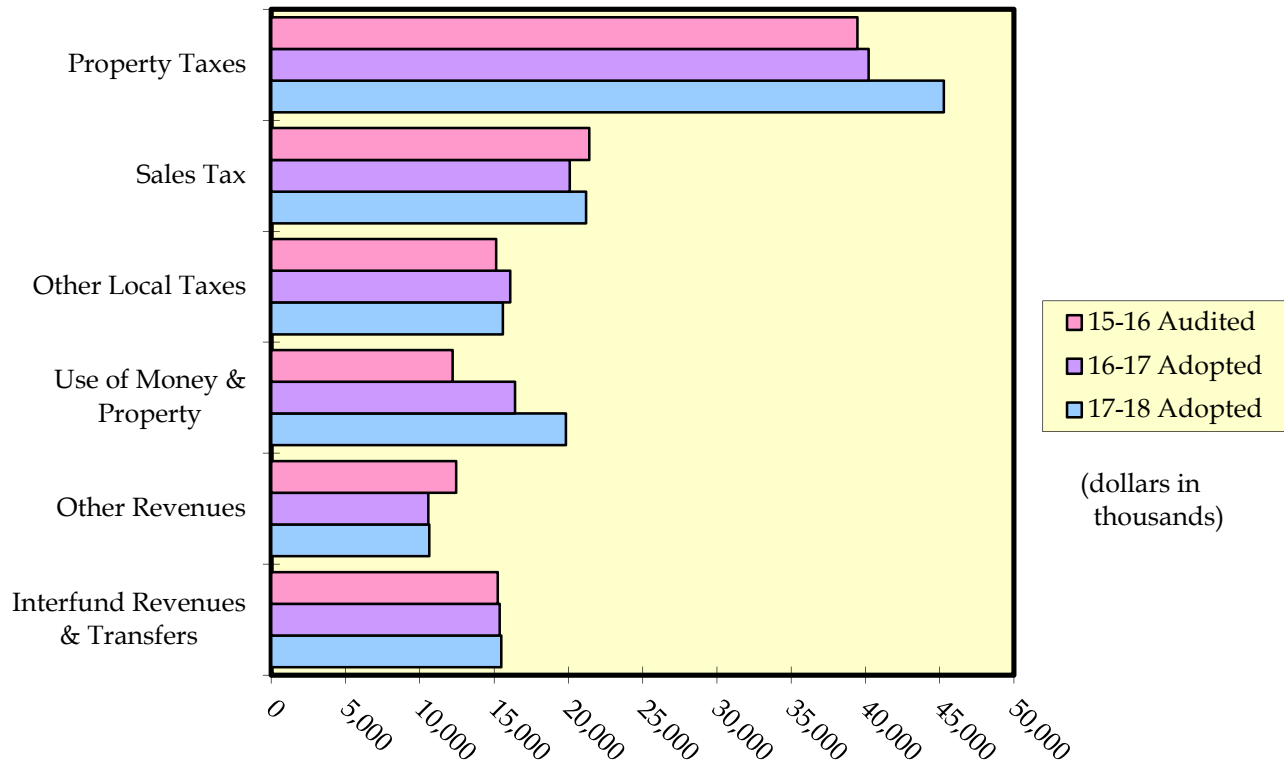


| <u>Revenue Category</u> | <u>Audited Actual 2015-16</u> | <u>Adopted Budget 2016-17</u> | <u>Adopted Budget 2017-18</u> | <u>Percent Change *</u> |
|--|---------------------------------------|---------------------------------------|---------------------------------------|-----------------------------|
| Property Taxes | \$ 71,563,265 | 77,742,600 | 85,471,200 | 9.9% |
| Sales Tax | 21,401,425 | 20,090,800 | 21,194,100 | 5.5% |
| Other Local Taxes | 23,819,048 | 19,586,310 | 21,614,450 | 10.4% |
| Use of Money & Property | 17,400,019 | 21,460,058 | 25,839,789 | 20.4% |
| Other Revenues: | | | | |
| Licenses, Permits & Franchise Fees/ Fines & Forfeitures | 13,009,039 | 12,507,430 | 12,385,300 | (1.0%) |
| Intergovernmental | 5,014,581 | 3,552,490 | 4,211,250 | 18.5% |
| Charges for Services ⁽¹⁾ | 84,090,680 | 74,918,809 | 84,515,103 | 12.8% |
| Miscellaneous Revenues | 15,363,185 | 2,580,987 | 2,667,557 | 3.4% |
| Interfund Revenues & Transfers | <u>51,739,331</u> | <u>51,780,582</u> | <u>54,018,971</u> | 4.3% |
| TOTAL | \$ <u>303,400,573</u> | <u>284,220,066</u> | <u>311,917,720</u> | 9.7% |

* Percent Change From Prior Year Adopted to Current Year Adopted Budget.

(1) Includes Developer Fees and Contributions.

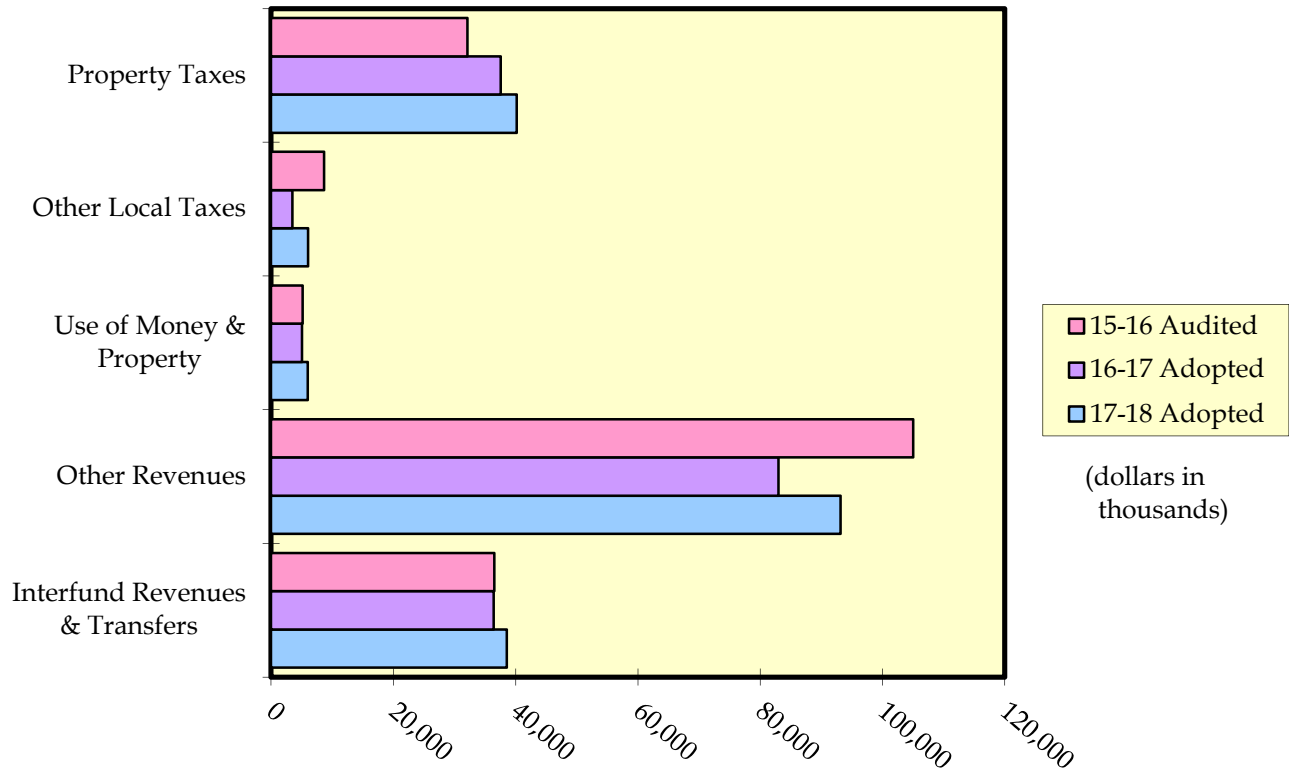
GENERAL OPERATING FUND REVENUES



| <u>Revenue Category</u> | <u>Audited Actual 2015-16</u> | <u>Adopted Budget 2016-17</u> | <u>Adopted Budget 2017-18</u> | <u>Percent Change *</u> |
|-------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|-----------------------------|
| Property Taxes | \$ 39,460,578 | 40,208,100 | 45,285,200 | 12.6% |
| Sales Tax | 21,401,425 | 20,090,800 | 21,194,100 | 5.5% |
| Other Local Taxes | 15,136,673 | 16,082,310 | 15,589,450 | (3.1%) |
| Use of Money & Property | 12,219,286 | 16,402,680 | 19,832,860 | 20.9% |
| Other Revenues: | | | | |
| Licenses, Permits & Franchise Fees/ | | | | |
| Fines & Forfeitures | 5,565,590 | 5,666,330 | 5,839,300 | 3.1% |
| Intergovernmental | 1,158,289 | 595,670 | 573,010 | (3.8%) |
| Charges for Services | 2,962,178 | 2,671,750 | 2,632,080 | (1.5%) |
| Miscellaneous Revenue | 2,756,945 | 1,629,730 | 1,602,660 | (1.7%) |
| Interfund Revenues & Transfers | <u>15,250,215</u> | <u>15,370,860</u> | <u>15,473,400</u> | 0.7% |
| TOTAL | \$ <u>115,911,179</u> | <u>118,718,230</u> | <u>128,022,060</u> | 7.8% |

* Percent Change From Prior Year Adopted to Current Year Adopted Budget.

OTHER FUND REVENUES

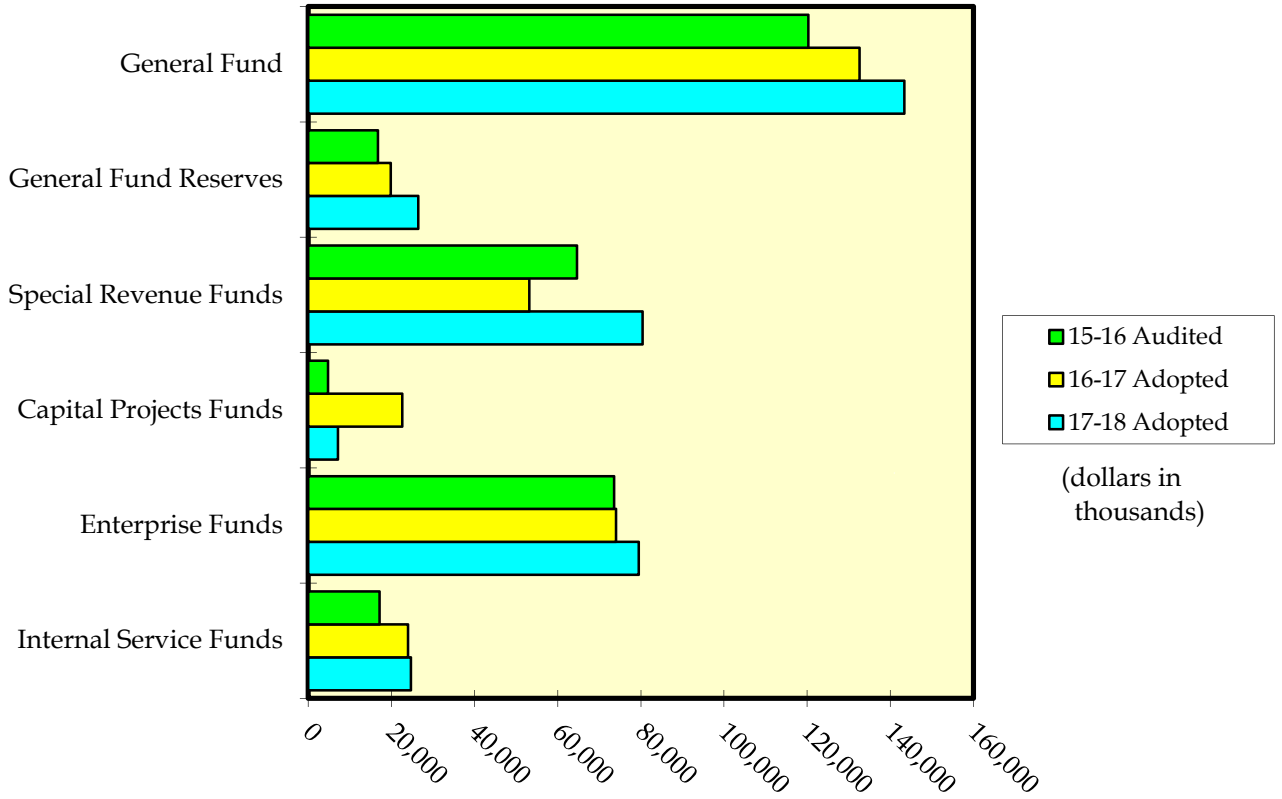


| <u>Revenue Category</u> | <u>Audited Actual 2015-16</u> | <u>Adopted Budget 2016-17</u> | <u>Adopted Budget 2017-18</u> | <u>Percent Change *</u> |
|--|---------------------------------------|---------------------------------------|---------------------------------------|-----------------------------|
| Property Taxes | \$ 32,102,687 | 37,534,500 | 40,186,000 | 7.1% |
| Other Local Taxes | 8,682,375 | 3,504,000 | 6,025,000 | 71.9% |
| Use of Money & Property | 5,180,733 | 5,057,378 | 6,006,929 | 18.8% |
| Other Revenues: | | | | |
| Licenses, Permits & Franchise Fees/ Fines & Forfeitures | 7,443,449 | 6,841,100 | 6,546,000 | (4.3%) |
| Intergovernmental | 3,856,292 | 2,956,820 | 3,638,240 | 23.0% |
| Charges for Services ⁽¹⁾ | 81,128,502 | 72,247,059 | 81,883,023 | 13.3% |
| Miscellaneous Revenues | 12,606,240 | 951,257 | 1,064,897 | 11.9% |
| Interfund Revenues & Transfers | <u>36,489,116</u> | <u>36,409,722</u> | <u>38,545,571</u> | 5.9% |
| TOTAL | \$ <u>187,489,394</u> | <u>165,501,836</u> | <u>183,895,660</u> | 11.1% |

* Percent Change From Prior Year Adopted to Current Year Adopted Budget.

(1) Includes Developer Fees and Contributions.

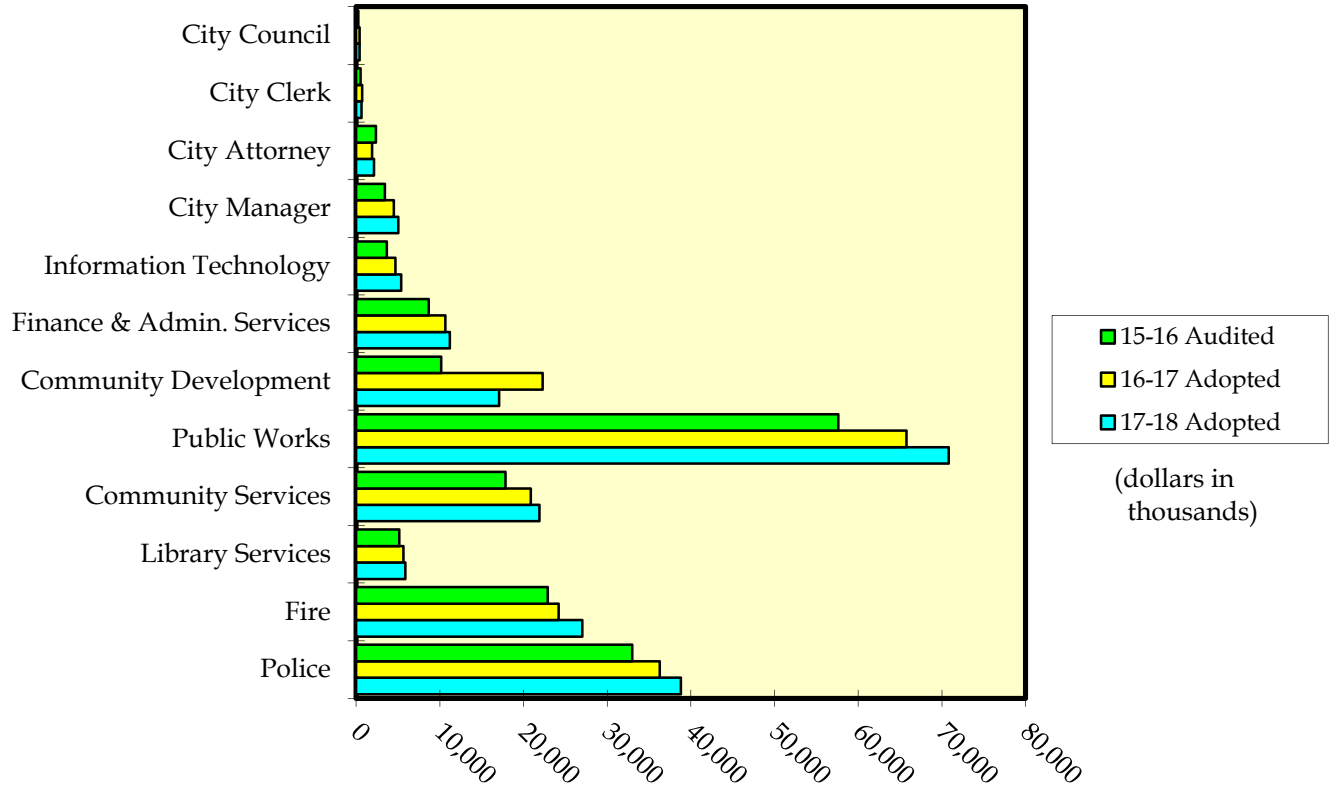
TOTAL EXPENDITURES BY FUND TYPE



| <u>Fund Type</u> | Audited Actual 2015-16 | Adopted Budget 2016-17 | Adopted Budget 2017-18 | Percent Change * |
|------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| General Fund | \$ 120,282,130 | 132,589,701 | 143,348,134 | 8.1% |
| General Fund Reserves | 16,773,857 | 19,873,945 | 26,464,372 | 33.2% |
| Special Revenue Funds | 64,642,601 | 53,156,567 | 80,423,087 | 51.3% |
| Capital Projects Funds | 4,721,185 | 22,611,000 | 7,160,000 | (68.3%) |
| Enterprise Funds | 73,556,818 | 74,019,248 | 79,518,915 | 7.4% |
| Internal Service Funds | 17,174,247 | 23,979,023 | 24,700,887 | 3.0% |
| TOTAL | \$ 297,150,838 | 326,229,484 | 361,615,395 | 10.8% |

* Percent Change From Prior Year Adopted to Current Year Adopted Budget.

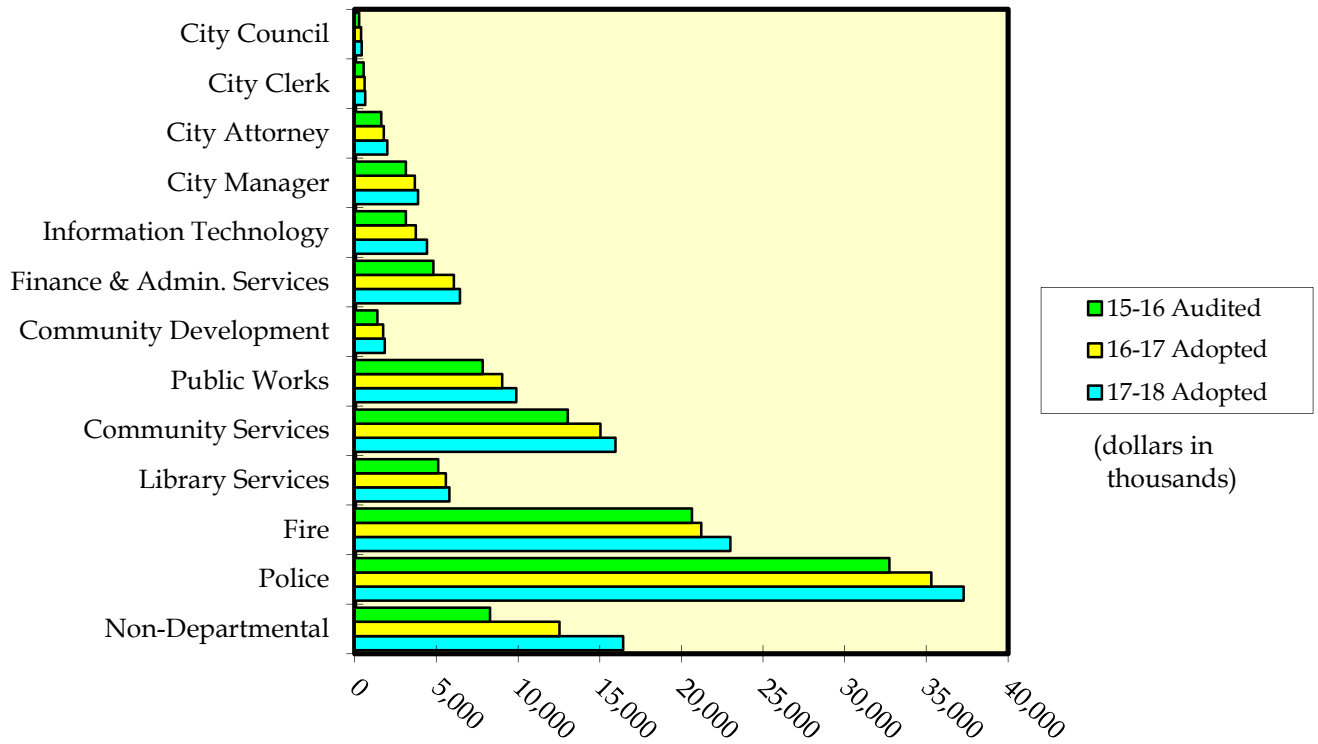
TOTAL DEPARTMENT EXPENDITURES



| <u>Department</u> | Audited Actual 2015-16 | Adopted Budget 2016-17 | Adopted Budget 2017-18 | Percent Change * |
|------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| City Council | \$ 274,607 | 410,018 | 423,677 | 3.3% |
| City Clerk | 540,031 | 732,814 | 655,192 | (10.6%) |
| City Attorney | 2,370,294 | 1,899,093 | 2,140,983 | 12.7% |
| City Manager | 3,440,715 | 4,493,299 | 5,049,013 | 12.4% |
| Information Technology | 3,670,069 | 4,698,314 | 5,377,378 | 14.5% |
| Finance and Admin Svcs | 8,665,229 | 10,657,218 | 11,195,986 | 5.1% |
| Community Development | 10,164,932 | 22,269,517 | 17,065,918 | (23.4%) |
| Public Works | 57,610,635 | 65,773,607 | 70,818,712 | 7.7% |
| Community Services | 17,840,355 | 20,869,695 | 21,907,362 | 5.0% |
| Library Services | 5,140,697 | 5,651,333 | 5,878,999 | 4.0% |
| Fire | 22,892,348 | 24,207,180 | 27,018,826 | 11.6% |
| Police | 33,001,808 | 36,294,626 | 38,785,093 | 6.9% |
| TOTAL | \$ 165,611,720 | 197,956,714 | 206,317,139 | 4.2% |

* Percent Change From Prior Year Adopted to Current Year Adopted Budget.

GENERAL OPERATING FUND EXPENDITURES



| <u>Department</u> | Audited Actual 2015-16 | Adopted Budget 2016-17 | Adopted Budget 2017-18 | Percent Change * |
|--------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| City Council | \$ 273,116 | 386,818 | 420,677 | 8.8% |
| City Clerk | 540,031 | 606,514 | 643,592 | 6.1% |
| City Attorney | 1,627,538 | 1,784,093 | 1,999,383 | 12.1% |
| City Manager | 3,131,105 | 3,675,599 | 3,884,786 | 5.7% |
| Information Technology | 3,125,556 | 3,748,163 | 4,423,464 | 18.0% |
| Finance and Admin Svcs | 4,807,781 | 6,068,816 | 6,433,727 | 6.0% |
| Community Development | 1,397,273 | 1,739,303 | 1,829,613 | 5.2% |
| Public Works | 7,837,441 | 9,037,074 | 9,890,957 | 9.4% |
| Community Services | 13,047,521 | 15,046,817 | 15,969,839 | 6.1% |
| Library Services | 5,117,219 | 5,573,759 | 5,789,083 | 3.9% |
| Fire | 20,650,908 | 21,213,886 | 22,991,284 | 8.4% |
| Police | 32,746,100 | 35,313,826 | 37,283,718 | 5.6% |
| Non-Departmental | 8,288,699 ** | 12,538,078 ** | 16,427,425 ** | 31.0% |
| Projected Budget Savings | Included | (1,800,000) | (2,300,000) | 27.8% |
| TOTAL | \$ 102,590,288 | 114,932,746 | 125,687,548 | 9.4% |

* Percent Change From Prior Year Adopted to Current Year Adopted Budget.

** FY 15-16 includes an additional \$2.0 million towards CalPERS Liability and \$1.0 million OPEB contribution. FY 16-17 includes an additional \$2.0 million towards CalPERS Liability, \$2.0 million OPEB contribution, \$2.0 million transfer to the Strategic Property Acquisition Reserve (SPAR), and \$500,000 transfer to the General Non-Operating Fund. FY 17-18 includes an additional \$4.0 million towards CalPERS Liability, \$2.0 million OPEB contribution, and \$2.0 million transfer to SPAR.

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SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

The following is a randomized list of notable accomplishments by City departments over the most recent fiscal year. These items go beyond “normal” day-to-day services. A number are related to the City Council’s 2015-2017 major goals and priorities, which include increasing affordable housing options, enhancing environmental sustainability efforts, and improving transportation and mobility.

- Broke ground on ROEM Corporation’s 116-unit affordable apartment project at 779 East Evelyn Avenue.
- Completed construction and dedication of Heritage Park (771 N. Rengstorff Avenue) including restoration of the Immigrant House and a demonstration garden.
- Completed the credit and banking services to be provided to the Silicon Valley Clean Energy.
- Completed design and awarded construction contract for the Community Center renovation.
- Implemented the Community Stabilization Fair Rent Act (CSFRA), including:
 - Immediately implementing the “just cause” termination provisions of the Urgency Ordinance adopted by Council November 15, 2016;
 - Implementing a communications plan including a dedicated website, a telephone helpline, public notices, and public workshops and meetings;
 - Facilitating the selection and startup of the Rental Housing Committee and support the Committee’s biweekly meetings; and
 - Developing the rules and regulations of the CSFRA, staffing, IT infrastructure, and budget, in coordination with consultants and City staff.
- Engaged in contract negotiations with all bargaining groups and unrepresented employees for compensation and benefits and brought forward finalized agreements with SEIU, POA, IAFF, and unrepresented employees to City Council for adoption.
- Completed upgrade of Council Chambers and Plaza Conference Room, including new audio-visual systems, member workstations, voting system and Plaza projector system.
- Developed a food scraps composting program for residential curbside customers.
- Negotiated and Executed a Disposition and Development Agreement and two ground leases with The Robert Green Company for development of a hotel and office at the Hope Street Lots 4 and 8.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Made recommendations, received Council direction, and implemented over 50 action items to address the needs and impacts of residents living in vehicles and the homeless.
- Completed review of procurement card vendors, selected vendor and commenced implementation of procurement card on line program.
- Began implementation of social media outreach for Fire to communicate critical information to residents in a digital platform.
- Completed the design for library remodel to expand the children's area on the first floor and add seating and study rooms on the second floor.
- Drafted Rent Relief Ordinances and Ballot Measure W.
- Hosted Crisis Intervention Training (CIT) for Field Training Officers.
- Negotiated and obtained Council approval to sell 1 million gallons per day of San Francisco Public Utilities Commission (Hetch-Hetchy) water to the City of East Palo Alto.
- Implemented a grant program with Friends of Deer Hollow Farm to subsidize summer camp cost by 25% for Mountain View residents.
- Developed a permanent supportive housing strategy as part of the Citywide efforts to respond to homelessness.
- Launched the City's first Spanish Language Civic Leadership Academy.
- Launched enterprise Digital Signature system that will be used to streamline contract processing workflow.
- Adopted the Campaign Disclosure Ordinance.
- Reserved \$6.48 million in affordable housing funds for the addition of 50 family units at the Shorebreeze development.
- Celebrated the Center for the Performing Arts 25th Anniversary.
- Implemented new Business License renewals and Multi-Housing Fire Inspection payments online.
- Provided 8 "Community Risk Reduction Plan for Schools" presentations to 4 schools.

SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Adopted an On Demand Mobile Fueling Ordinance.
- Investigated and arrested suspects who were operating one of the largest opium dealer operations in the country; seized 3300 pounds of opium pods, over \$840,000.00 in US currency and two vehicles.
- Adopted the Transit Center Master Plan.
- Implemented new 30-day electronic library cards to make it easy for customers to immediately get connected with Library eBooks and databases.
- Held a Community Building Forum with the Human Relations Commission (HRC) to provide information, foster dialog and reaffirm a citywide commitment to diversity, inclusivity, engagement and civility.
- Updated the City's companion unit regulations to encourage development of more units.
- Broke ground on Palo Alto Housing's new 67 unit studio development for veterans located at 1701 West El Camino Real.
- Implemented solution to allow telecommuting or remote users to access their desktops (Remote VDI).
- Conducted a successful Election, including a initiative petition ballot measure, as well as a city-sponsored measure.
- Established the online ergonomic program for telecommute applicants.
- Held community workshops and completed a Draft North Bayshore Precise Plan and Environmental Impact Report (EIR).
- Reviewed Fiscal Impact of North Bayshore Precise Plan for Residential Housing Units.
- Trained all Fire personnel in new techniques in "Elevator Rescue," and equipped all Fire apparatus with specialized tools for elevator rescue.
- Reviewed and updated the Parks Restroom Policy.
- Completed department wide de-escalation, and fair and impartial policing training.
- Began offering programs at the library to support vulnerable populations including "Transitioning from Nonimmigrant Visas to Immigrant Visas," "Immigrant Resources in

SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

Santa Clara County,” “Know Your Rights: Immigration under the New Administration,” and the first annual Immigrant Resource Fair.

- Developed and implemented Employee Engagement initiatives and conducted a follow up engagement survey.
- Developed an agreement and provided funding to increase the number of low income families served by the City’s child care contractor.
- Designed and began rollout of downtown Wi-Fi network.
- Adopted the 2016 California Code series, which included dual plumbing and additional electric vehicle infrastructure requirements for qualifying new construction.
- Conducted an audit of the irrigation system at Shoreline Golf Links to improve water efficiency.
- Established Labor Compliance procedures manual including field inspections and certified payroll review processes.
- Formed Honor Guard - a team of nine MVFD members formed to represent the City during ceremonies.
- Implemented text messages for library notices, giving library customers another option in addition to phone or email messages for holds and overdues.
- Implemented the Alive at 25 Program, a diversion program for adult vehicle code violators.
- Successfully completed a grant program which allowed CERT neighborhoods to purchase essential disaster supplies.
- Collaborated with Santa Clara Valley Water District on start of construction of McKelvey Park Detention Basin as part of Permanente Creek Flood Protection Project.
- Hosted the first Rape Aggression Defense (R.A.D) class to train community members skills to prevent sexual assault.
- Upgraded network capacity 150% to provide better access to cloud-hosted applications.
- Hosted the second annual Technology Showcase event; twenty-six businesses and organizations participated with over 1,000 attendees.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Celebrated the 150th Anniversary of the Rengstorff House with assistance from the Friends of R House.
- Expanded the City Clerk's Corner Store generating \$2,000 in revenue.
- Launched "Warm Wishes for Mountain View" -- a project where community members wrote 2,000 wishes to each other on pennants which were displayed around the library.
- Presented "Budget 101" and assisted with preparation of FAQs so employees could better understand the budget.
- Implemented 700 MHz radios to allow better communication between Sunnyvale Department of Public Safety and MVFD.
- Issued the City's first Public Health Goals report for drinking water.
- Added a student-led Robotics program for high school students at the Library.
- Increased Coffee with Cops meetings from once a quarter to every other month.
- Developed and implemented pilot programs to offer telecommuting and expand the use of flexible work schedules.
- Deployed new workflow applications for the Planning Division, HR Off-boarding Processing and Public Records Requests.
- Completed the Walker Parking Consultants studies and Council approved the Rideshare Credit and Attendant Assist Parking pilot programs.
- Celebrated the 10th Anniversary of the Mountain View Senior Center.
- Implemented EFT payment method for vendors; and positive pay: payee verification for AP payments;
- Trained all sworn Fire personnel in "Active Shooter Incidents."
- Partnered with the Internal Revenue Service to offer 10 weeks of free tax preparation.
- Deployed the new MVPD Mobile Command Vehicle and SWAT Vehicle.
- Completed an extension of the cable franchise ordinance for the continuation of funding for Public, Educational and Governmental (PEG) access services and the KMVT contract for community television.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Successfully applied to join the World Health Organization's Global Network of Age-friendly Cities and Communities.
- Recommended modification to the Council Financial and Budgetary Policy.
- Kicked off a process for the East Whisman Precise Plan.
- Received the prestigious certification as a Type 2 Haz-Mat Team from the California Governor's Office of Emergency Services (Cal OES).
- Updated the registration system to allow BBQ Reservations to be completed online.
- Developed a CalPERS Discount Rate Change funding strategy, to pay down unfunded liabilities.
- Monitored the Select Committee on South Bay Arrivals process, working with Congresswoman Anna Eshoo, the Select Committee Chair, and inter-governmental partners, to represent Mountain View resident interests and assess and develop recommendations for the mitigation of regional aircraft noise.
- Enhanced library summer reading with a new online program.
- Provided Spanish translation to promote resident awareness and understanding of the Community Stabilization and Fair Rent Act (CSFRA).
- Deployed Wayfinder system in Police/Fire Admin building.
- Updated several City policies:
 - Pilot Telecommuting Program,
 - Flexible Work Schedule for exempt employees,
 - Guidelines for Responding to Serious Accidents Involving Employees,
 - City Cell Phone Use,
 - Dedication Plaques,
 - Council Expenses,
 - Tuition Reimbursement.
- Updated all City Wide standard contracts.
- Deployed iPad systems to Fire vehicles.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Successfully transitioned to the new auditors.
- Secured funding for new pickleball courts at Rengstorff Park.
- Enhanced the GIS system in numerous ways.
- Supported the Downtown Committee to host two retail panel discussions to support/retain a diverse mix of retailers.
- Developed a recruitment video showcasing Mountain View employees and our organizational values.
- Launched rollout of MS Office 365 project.
- Hosted four foreign delegations including one of our Sister Cities; Iwata, Japan.
- Adopted the Equitable Communities Resolution, reaffirming the City's commitment to a diverse, supportive, inclusive community.
- Implemented online reservation system for City vehicles.
- Launched the Managers' Forum to create an employee gathering space with the purpose of professional development, leadership, networking and wellness.
- Completed an experience review regarding the migration of sworn safety employees from City medical plans to PEMHCA/CalPERS Medical plans.
- Hosted a Multicultural Festival to celebrate Mountain View's cultural diversity.
- Launched new commute relief benefits for City employees.
- Assessed and revised the City training curriculum, including a new Supervisory Academy.
- Implemented an electronic on-line benefits administration program.
- Completed citywide communications on the updated minimum wage.
- Adopted a resolution adopting the Universal Declaration of Human Rights (UDHR) as Guiding Principles and Declaring the City of Mountain View to be a Human Rights City.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

AWARDS AND GRANTS

- Received the Silicon Valley Leadership Group's "Real Estate Redevelopment and Reuse" Award for Moffett Gateway through the Turning Red Tape into Red Carpet 4.0 competition.
- Received the Gold Medal Finalist Award from the National Recreation and Park Association (NRPA) for excellence in parks and recreation management for the second year in a row.
- Received the Government Finance Officers Association Excellence in Financial Reporting Award.
- Received a \$410,235 endowment from the Roy and Hinda Minor estate to support library materials and programs.
- Received a \$70,000 Office of Traffic Safety (OTS) grant to implement traffic safety enforcement and education programs.
- Secured a \$464,728 State Housing-Related Parks Program (HRP) grant for the Community Center remodel project in Rengstorff Park.
- Received a \$43,000 grant from the Santa Clara Valley Water District to enhance the habitat along Permanente Creek through Shoreline Park.
- Received \$103,504 from The Friends of the Mountain View Library for library materials, programs, databases, online homework help, a poster printer, and additional shelving.
- Received a \$25,000 El Camino Hospital Community Benefit Program Grant to support police youth services prevention programs.
- Received the Government Finance Officers Association Distinguished Budget Presentation Award.
- Received the 2016 APA CA Northern Section Planning Award for the El Camino Precise Plan.
- Received a \$98,000 Google grant to support Mobile Library Services.
- Received a \$15,012 Bullet Proof Vest Grant from the Department of Justice.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Received a 2016 Silicon Valley Leadership Group award for Excellence in Workforce Housing for Studio 819 Apartments.
- Received the California Society of Municipal Finance Officers Operating Budget Excellence Award.
- Received \$5,000 from Intuit for the fourth year in a row to support library programs.
- Received a \$12,485 Justice Assistance Grant (JAG) award.
- Received a \$4,423 grant from the Pacific Library Partnership to purchase network equipment for the library.
- Received a \$1,000 Los Altos Kiwanis grant to support the Dreams and Futures program.

FUN FACTS

- Increased swim lesson participation by 10% over last summer and added new Saturday swim lessons.
- Issued 9,784 building permits; used e-permit system to issue 264 online permits.
- Conducted over 60 corporate visits and meetings with the business, real estate brokerage, and development communities.
- Hired nine Police Officers, three Dispatchers, one Records Specialist, one Records Lead, one Secretary, one Office Assistant, five Police Assistants and three Reserve Police Officers.
- Had 57,022 (72%) Mountain View Residents with library cards.
- Filled 121 vacancies, 17.5% increase from last year and 63.5% more than FY 14-15.
- Graduated 86 new CERT members.
- Completed 2,553 Information Technology Helpdesk Requests.
- Hosted more than 400 events at the Center for the Performing Arts.
- Conducted 42,988 building inspections.
- Grew the Police Nextdoor membership by over 7,400 total members.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Hosted 633,920 visits to the library.
- Promoted 44 current employees to fill vacancies.
- Maintained our Class 1 Fire Department rating from the Insurance Service Office following their inspection of all of our operations, staffing, water supply, apparatus tools and equipment.
- Had the highest end of the year numbers for preschool enrollment in the history of the program.
- Conducted 42,988 building inspections.
- Conducted 59 in-person multilingual community outreach activities.
- Participated in approx. 120 outreach events that included: Community Events, station tours, school visits, station dinners, engine visits, and festivals and fairs. The number of citizens reached as a result of these efforts is estimate to be approximately 12,000.
- Increased online registration for recreation programs by 6% including a 22% increase for preschool.
- Conducted 8 weddings.
- Issued building permits totaling \$577,000,000 in construction valuation.
- Had more than 3.9 million impressions over the course of one year on Twitter alone.
- Translated 86 City documents in Spanish, Mandarin, and Russian.
- Had 57,342 Attendees at Library programs.
- Received and disposed of more than 1,573 pounds of medications from residents in the Medication Disposal Bin located at the PD/FD Administration building.
- Grew Players Club membership at Shoreline Golf Links a 16% increase from last year.
- Performed 191 One-Stop Plan Checks, 283 Fast Track Plan Checks, and 1,711 Over-the-Counter Plan Checks.
- Averaged a total of 179,600 video views by MVPD followers on Facebook.
- Circulated 1,338,714 Library materials.



SIGNIFICANT ACCOMPLISHMENTS: FISCAL YEAR 2016-17

- Engaged on 6 Open City Hall Topics.
- Responded to 27 reports of victims trapped in stalled elevators. In all of those incidents the victims were successfully and safely removed preventing neither injuries nor any damage to the elevator system.
- Processed 233 PRRs.
- Averaged 40 participants per day at The View Teen Center for the year. This is the highest average number per day recorded in one year.
- Issued 8,630 new library cards.
- Posted 242 unique topics on social media.
- Graduated a class of 6 recruits through the Mountain View Fire Department Fire Academy.
- Partnered with Mountain View Trees to plant over 100 new trees.
- Managed the responses to 41 Film/Photo Application Requests.

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Fiscal Year 2017-18

Adopted Budget

Resolutions

CITY OF MOUNTAIN VIEW
RESOLUTION NO. 18152
SERIES 2017

A RESOLUTION ADOPTING THE FISCAL YEAR 2017-18 CITY BUDGET AND
APPROPRIATIONS FOR THE ADOPTED FISCAL YEAR 2017-18 CAPITAL
IMPROVEMENT PROJECTS, INCLUDING AMENDMENTS TO EXISTING PROJECTS,
BUT EXCLUDING THE SHORELINE REGIONAL PARK COMMUNITY

WHEREAS, the City Council held duly noticed meetings or Study Sessions on February 14, February 27, March 28, April 18, April 27, May 2, May 16, and June 6, 2017; and held duly noticed public hearings on June 13 and June 20, 2017; and heard all persons wishing to be heard regarding said Fiscal Year 2017-18 Proposed Budget (Proposed Budget). The City Council considered these comments and deliberated the City Manager's Proposed Budgets;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain View as follows:

1. The City of Mountain View Proposed Budget in the amount of \$270,334,446 as proposed by the City Manager, plus any amendments approved by the City Council on June 20, 2017, on file in the City Clerk's Office, including the Fund Schedules Section of the Proposed Budget, is hereby adopted as the Fiscal Year 2017-18 budget of this agency.

2. The City Council appropriate funding for the Fiscal Year 2017-18 Capital Improvement Projects (Capital Projects) in the amount of \$34,380,690, of which \$33,991,000 is City funding, as adopted by the City Council on June 6, 2017, plus any amendments approved by the City Council on June 20, 2017, as identified in the Adopted Fiscal Years 2017-18 through 2021-22 Capital Improvement Program, on file in the City Clerk's Office.

3. The City Council has included appropriations sufficient to meet all its debt service obligations.

4. Except for continuing appropriations for capital improvement projects not yet completed, Community Development Block Grant (CDBG) programs, grant and donation funding, legal cases, and other expenditures lawfully encumbered or accrued, all other unexpended appropriations shall lapse at the end of the fiscal year in accordance with City Charter Section 1105.

5. Appropriations as needed from investment earnings and other program income received on grant funds are hereby authorized.

6. Appropriations in the Compensated Absence Reserve are hereby authorized as needed for payments for vacation, sick leave, or other accrued leave as applicable, to employees during Fiscal Year 2017-18.

7. Appropriations for expenditures in the Police Asset Forfeiture Fund are hereby authorized up to the uncommitted cash balance in the Police Asset Forfeiture Fund.

8. Appropriations in the Workers' Compensation, Unemployment Insurance, and Liability Funds for Workers' Compensation, unemployment, and liability claims payments are hereby authorized as needed. In addition, the balance of any ergonomics

funding remaining in the Workers' Compensation Fund is authorized to be rebudgeted in the next fiscal year.

9. Appropriations in the Retirees' Health Insurance Fund and the Employee Benefits Fund are hereby authorized as necessary for the associated expenses of these programs.

10. The City Manager or designee is authorized to increase appropriations to maintain retail sales inventories (should retail sales exceed the amount budgeted) for the Shoreline Golf Links operations that are offset by retail sales.

11. The Finance and Administrative Services Director is hereby authorized to increase appropriations and budgeted revenue in the Benefit Assessment District Fund for the actual Business Improvement District assessments received.

12. The Finance and Administrative Services Director is hereby authorized to adjust the transfer from the General Non-Operating Fund to the Capital Improvement Reserve up to \$4,000,000 based on the 2016-17 fiscal year-end balance available.

13. The Finance and Administrative Services Director is hereby authorized to adjust appropriations for CDBG funding received. If actual allocations, program income, and/or carryover are more or less than the amounts estimated, proportionately allocate the difference allowed to the capital project agencies based on their awarded funding levels up to the amounts requested; proportionately allocate the maximum allowable increased or decreased CDBG allocation and program income to public service agencies up to the amount requested and not less than \$5,000; proportionately allocate the maximum allowable increased or decreased CDBG and/or HOME allocation and program income to administration; and carry over the remaining funds to Fiscal Year 2018-19 capital projects.

14. The Finance and Administrative Services Director is hereby authorized to make adjustments to the final budget related to final employee compensation packages including: (a) modifying the budget savings amount included in the Adopted Budget; (b) modifying the amount of at-risk lease revenue to be set aside; (c) modifying Fiscal Year 2019-20 of the GOF Forecast to include use of the Budget Contingency Reserve; and (d) any other modification as approved by City Council in the employee compensation packages.

15. The Finance and Administrative Services Director is hereby authorized to make adjustments and corrections to budgeted amounts (including Capital Projects) for reasons such as: (a) amendments adopted by City Council; (b) final employee benefit costs; (c) final represented and unrepresented employee compensation costs; (d) adjustments between funds or departments for internal service charges, administrative overhead reimbursements, and retirees' health and CalPERS contributions; and (e) other corrections as necessary. The Finance and Administrative Services Director is hereby authorized to determine the budgeted amounts for implementation of the decisions made at the public hearings and will report the final adopted budget and any reconciling changes in the compilation of the budget to the City Council by an informational memorandum and will file said final adopted budget with the City Clerk's Office.

The foregoing Resolution was regularly introduced and adopted at a Special Meeting of the City Council of the City of Mountain View, duly held on the 20th day of June 2017, by the following vote:

AYES: Councilmembers Abe-Koga, Clark, Matichak, McAlister, Showalter, Vice Mayor Siegel, and Mayor Rosenberg

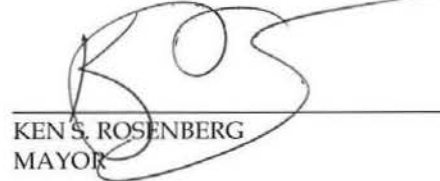
NOES: None

ABSENT: None

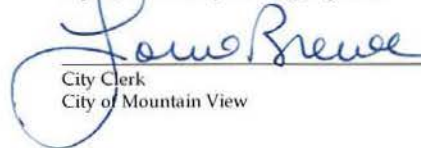
ATTEST:

APPROVED:


LORRIE BREWER, MMC
CITY CLERK


KEN S. ROSENBERG
MAYOR

I do hereby certify that the foregoing resolution was passed and adopted by the City Council of the City of Mountain View at a Special Meeting held on the 20th day of June 2017, by the foregoing vote.


City Clerk
City of Mountain View

HA/7/RESO
530-06-20-17r-E-2

CITY OF MOUNTAIN VIEW
RESOLUTION NO. 18153
SERIES 2017

A RESOLUTION ADOPTING THE FISCAL YEAR 2017-18 APPROPRIATIONS LIMIT

WHEREAS, Article XIII B of the Constitution of the State of California requires that total annual appropriations of the City of Mountain View (City) funded from the applicable proceeds of taxes shall not exceed the appropriations limit of the City for the prior fiscal year adjusted for specified changes; and

WHEREAS, Article XIII B requires the City to establish its appropriations limit by resolution each fiscal year at a regularly scheduled meeting or at a noticed Special Meeting, before the beginning of each fiscal year; and

WHEREAS, the Finance and Administrative Services Department has prepared the budget documentation as intended by Article XIII B and has made such documents available for public review; and

WHEREAS, Article XIII B allows the City to adjust the annual appropriations limit for the change in cost of living and the change in population factors as follows:

- The change in the cost of living is either the percent change in the California per-capita personal income or the percent change in the local assessment roll from the preceding year due to the addition of local nonresidential construction in the City; and
- The change in the population is either the percent change in population for the entire Santa Clara County (County) or the percent change in population for the City;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mountain View hereby adopts the appropriations limit for Fiscal Year 2017-18 of \$254,038,158 for those funds subject to the appropriations limit utilizing the percent change in the California per-capita personal income and the percent change in population for the City. The California per-capita income factor has been provisionally selected until the County is able to provide the information for the percent change in the local assessment roll from the preceding year due to the addition of local nonresidential construction in the City.

The foregoing Resolution was regularly introduced and adopted at a Special Meeting of the City Council of the City of Mountain View, duly held on the 20th day of June 2017, by the following vote:

AYES: Councilmembers Abe-Koga, Clark, Matichak, McAlister, Showalter, Vice Mayor Siegel, and Mayor Rosenberg


NOES: None

ABSENT: None

ATTEST:

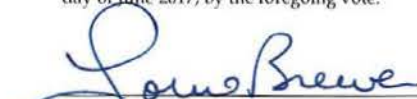


LORRIE BREWER, MMC
CITY CLERK

APPROVED:


KEN S. ROSENBERG
MAYOR

I do hereby certify that the foregoing resolution was passed and adopted by the City Council of the City of Mountain View at a Special Meeting held on the 20th day of June 2017, by the foregoing vote.



City Clerk
City of Mountain View

HA/7/RESO
530-06-20-17r-E

CITY OF MOUNTAIN VIEW
RESOLUTION NO. 18154
SERIES 2017

A RESOLUTION AMENDING
THE CITY OF MOUNTAIN VIEW MASTER FEE SCHEDULE

WHEREAS, staff has reviewed and analyzed the cost of providing various City services and allocated overhead costs throughout City departments; and

WHEREAS, the utility rate adjustments for Fiscal Year 2017-18 subject to Proposition 218 are within the previously adopted schedule of fees and pass-through inflationary adjustments approved at the public hearing held on June 21, 2016 in which there was no majority protest; and

WHEREAS, the City seeks to achieve and maintain financial stability through reasonable cost recovery, where appropriate, to allow the City to continue to provide cost-effective services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain View the following fees are hereby adopted as set forth in the schedules attached hereto and incorporated into the Master Fee Schedule as:

- Exhibit A: Fee Schedule for City Attorney's Office as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.
- Exhibit B: Fee Schedule for City Clerk's Office as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.
- Exhibit C: Fee Schedule for Community Development Department as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.
- Exhibit D: Fee Schedule for Community Services Department as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.
- Exhibit E: Fee Schedule for Finance and Administrative Services Department as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.
- Exhibit F: Fee Schedule for Fire Department as revised June 2017, to become effective on July 1, 2017 or such other date as detailed in the exhibit.
- Exhibit G: Fee Schedule for Library Services Department as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.
- Exhibit H: Fee Schedule for Police Department as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.
- Exhibit I: Fee Schedule for Public Works Department as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.

Exhibit J: Fee Schedule for Utility Services as revised June 2017, to become effective on July 1, 2017, or such other date as detailed in the exhibit.

The foregoing Resolution was regularly introduced and adopted at a Special Meeting of the City Council of the City of Mountain View, duly held on the 20th day of June 2017, by the following vote:

AYES: Councilmembers Abe-Koga, Clark, Matichak, McAlister, Showalter, Vice Mayor Siegel, and Mayor Rosenberg

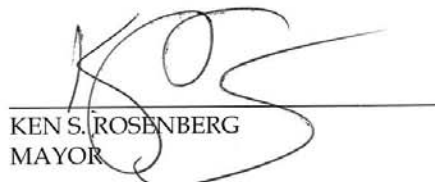
NOES: None

ABSENT: None

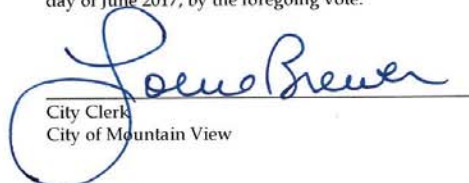
ATTEST:

APPROVED:


LORRIE BREWER, MMC
CITY CLERK


KEN S. ROSENBERG
MAYOR

I do hereby certify that the foregoing resolution was passed and adopted by the City Council of the City of Mountain View at a Special Meeting held on the 20th day of June 2017, by the foregoing vote.


City Clerk
City of Mountain View

HA/7/RESO
530-06-20-17r-E-1

- Exhibits:
- A. Fee Schedule – City Attorney’s Office
 - B. Fee Schedule – City Clerk’s Office
 - C. Fee Schedule – Community Development Department
 - D. Fee Schedule – Community Services Department
 - E. Fee Schedule – Finance and Administrative Services Department
 - F. Fee Schedule – Fire Department
 - G. Fee Schedule – Library Services Department
 - H. Fee Schedule – Police Department
 - I. Fee Schedule – Public Works Department
 - J. Fee Schedule – Utility Services

Note: Exhibits listed above may be found attached to the Fiscal year 2017-18 Adopted Fee Modifications Memo in the Miscellaneous Information section.

MOUNTAIN VIEW SHORELINE REGIONAL PARK COMMUNITY
RESOLUTION NO. S-156
SERIES 2017

A RESOLUTION ADOPTING THE FISCAL YEAR 2017-18 SHORELINE
REGIONAL PARK COMMUNITY BUDGET AND APPROPRIATIONS
FOR THE ADOPTED FISCAL YEAR 2017-18 CAPITAL IMPROVEMENT
PROJECTS FOR THE SHORELINE REGIONAL PARK COMMUNITY,
INCLUDING AMENDMENTS TO EXISTING PROJECTS

WHEREAS, the Shoreline Regional Park Community (Shoreline Community) Board of Directors (Board) held duly noticed meetings or Study Sessions on February 14, March 28, April 18, April 27, May 2, May 16, and June 6, 2017; and held duly noticed public hearings on June 13 and June 20, 2017; and heard all persons wishing to be heard regarding said Fiscal Year 2017-18 Proposed Budget (Proposed Budget). The Board considered these comments and deliberated the Shoreline Community Manager's Proposed Budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Mountain View Shoreline Community as follows:

1. The Shoreline Community Proposed Budget in the amount of \$29,560,194 as proposed by the Shoreline Community Manager, plus any amendments approved by the Board on June 20, 2017, on file in the Secretary's Office, including the Fund Schedule of the Proposed Budget, is hereby adopted as the Fiscal Year 2017-18 budget of this agency.

2. The Board appropriate funding for the Fiscal Year 2017-18 Capital Improvement Projects (Capital Projects) in the amount of \$28,175,000, as adopted by the Board on June 6, 2017, plus any amendments approved by the Board on June 20, 2017, as identified in the Adopted Fiscal Years 2017-18 through 2021-22 Capital Improvement Program, on file in the Secretary's Office.

3. The Board has included appropriations sufficient to meet all its debt service obligations.

4. Except for continuing appropriations for capital improvement projects not yet completed, grant and donation funding, legal cases, and other expenditures lawfully encumbered or accrued, all other unexpended appropriations shall lapse at the end of the fiscal year.

5. The Treasurer is hereby authorized to adjust appropriations as necessary for payments to Santa Clara County (County) in accordance with the property tax sharing agreement between the Shoreline Community and the County.

6. The Treasurer is hereby authorized to adjust appropriations as necessary for payments to the Mountain View Whisman School District and the Mountain View Los Altos Union High School District (School Districts) in accordance with the Joint Powers Agreement between the Shoreline Community and the School Districts.

7. The Treasurer is hereby authorized to make adjustments and corrections to budgeted amounts (including Capital Projects) for reasons such as: (a) amendments adopted by the Board; (b) final employee benefit costs; (c) final represented and unrepresented employee compensation costs; (d) adjustments between funds or departments for internal service charges, administrative overhead reimbursements, and

retirees' health and CalPERS contributions; and (e) other corrections as necessary. The Treasurer is hereby authorized to determine the budgeted amounts for implementation of the decisions made at the public hearings and will report the final adopted budget and any reconciling changes in the compilation of the budget to the Board by an informational memorandum and will file said final adopted budgets with the Secretary.

The foregoing Resolution was regularly introduced and adopted at a Special Meeting of the City Council of the City of Mountain View, duly held on the 20th day of June 2017, by the following vote:

AYES: Councilmembers Abe-Koga, Clark, Matichak, McAlister, Showalter, Vice Mayor Siegel, and Mayor Rosenberg

NOES: None


ABSENT: None

ATTEST:

APPROVED:

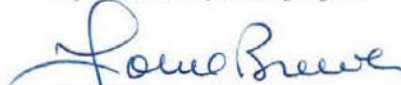


LORRIE BREWER, MMC
CITY CLERK



KEN S. ROSENBERG
MAYOR

I do hereby certify that the foregoing resolution was passed and adopted by the City Council of the City of Mountain View at a Special Meeting held on the 20th day of June 2017, by the foregoing vote.



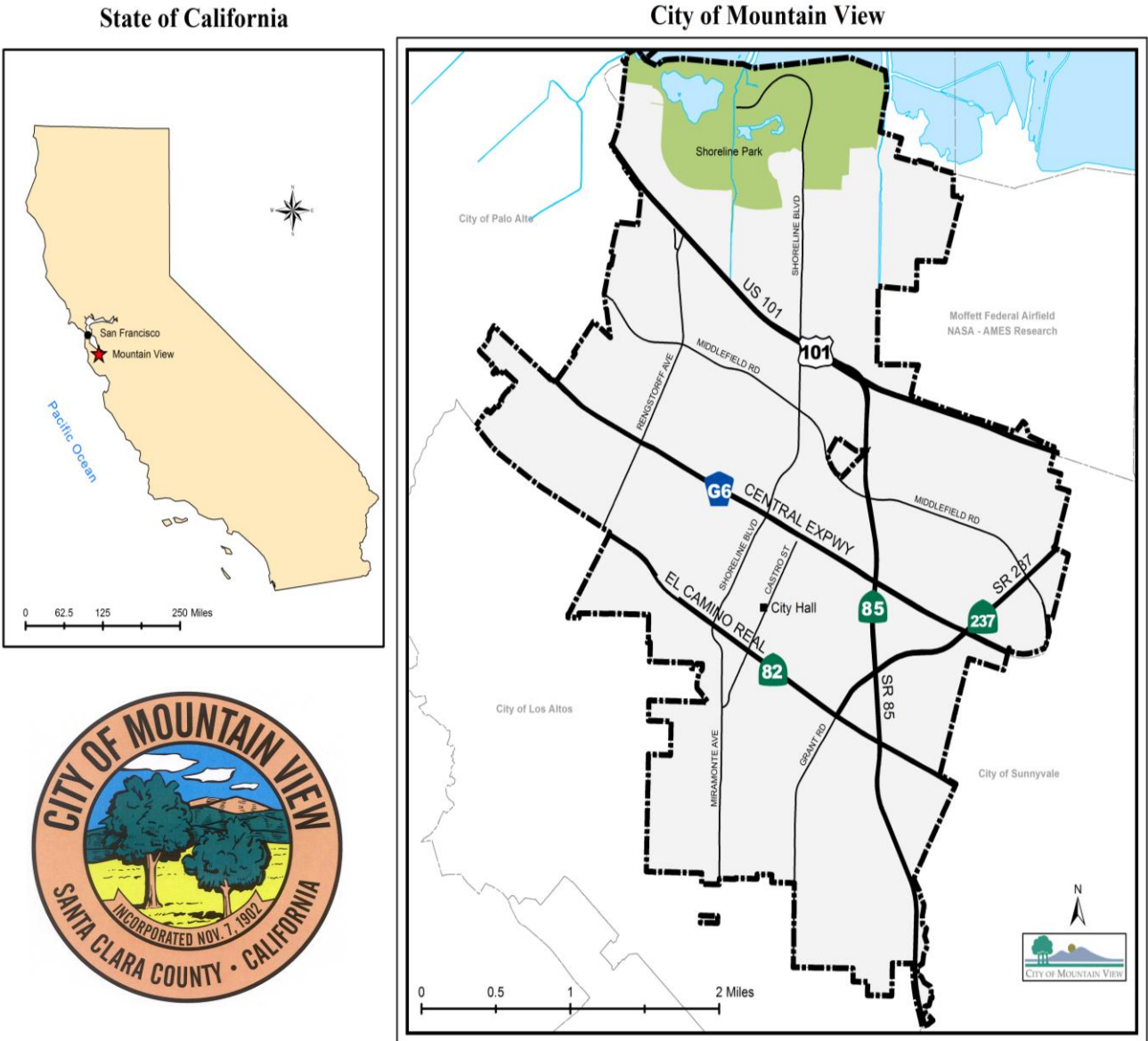
City Clerk
City of Mountain View

HA/7/RESO
530-06-20-17r-E-3

**CITY &
COMMUNITY
INFO**

City of Mountain View, California Community Profile

The City of the Mountain View's mission is to provide quality services and facilities that meet the needs of a caring and diverse community in a financially responsible manner.



Location

Located in Silicon Valley, the City occupies approximately 12.2 square miles in Santa Clara County and is approximately 36 miles southeast of the City of San Francisco and 15 miles northwest of the City of San Jose (the County seat).

City of Mountain View, California
Community Profile
(Continued)

History

Mountain View began as a stagecoach stop and an agricultural center for the lush Santa Clara Valley. The town was incorporated in 1902 with a population of fewer than 1,000 people. Once covered in orchards and vineyards, by 1960 with the growth of the electronic and aerospace industries, the City of Mountain View's (City) population had exploded to over 30,000. In 2017, the population is 79,278.



Castro Street, 1904

Today

Mountain View is a modern, high-tech city that retains quiet neighborhoods and a historic downtown core. While Mountain View is keeping pace with new ideas and innovations, the City is also committed to the traditional values of strong neighborhoods and citizen involvement. Mountain View is comprised of a variety of distinct, locally organized neighborhood and homeowners associations which help identify the community's needs and shape the City's future. In 2014, USA TODAY reviewed 550 cities and ranked Mountain View third in "America's 50 Best Cities to Live". In 2015, Niche ranked Mountain View fourth in "Best Towns to Raise a Family in California". In 2016, Mountain View was honored as City of the Year by California veterans for its significant programs and activities in the City related to veterans.



Mountain View Veterans Memorial

In recent years, the City has developed some of the finest recreation and community facilities the San Francisco Bay Area has to offer. The City's extensive park system not only provides an outstanding array of neighborhood parks, but also includes an innovative regional park built on reclaimed landfill. Shoreline At Mountain View, adjacent to the San Francisco Bay, features an 18-hole golf course, professionally managed concert venue, a sailing lake and wild life preservation areas. The Civic Center,

City of Mountain View, California
Community Profile
(Continued)

built around downtown's Pioneer Park, has one of the finest theater facilities in Northern California as well as a 60,000 square foot state-of-the-art library. Stevens Creek Trail has been undergoing phases of extensions since 1991 and is currently a 5.14 mile section of paved all-weather pathway for pedestrians and cyclists. Dialogue continues to extend the trail to neighboring cities.



Castro Street

Downtown Mountain View is the “heartbeat” of the City. This vibrant and active center offers a tremendous array of restaurants, as well as shops, the Center for Performing Arts, sidewalk cafes, clubs, businesses and the civic center. Downtown Mountain View is known for its festivals, parades, cultural events, the weekly farmers’ market, summer concerts and a variety of unique celebrations throughout the year. Hundreds of thousands of people come to downtown Mountain View each year to enjoy the events, and the

character of downtown keeps them coming back.

City Government

The City of Mountain View, incorporated on November 7, 1902, became a charter city on January 15, 1952. The City operates under a council-manager form of government. The City Council is the legislative body, sets policy and directs the course for the City. The seven council members are elected at large for four-year terms that are staggered so three or four seats are filled at the general municipal election in November of every even-numbered year. Service on the Council is limited to two consecutive terms. Each year in January, the Council elects one of its members as Mayor and another as Vice-Mayor.



City of Mountain View, California
Community Profile
(Continued)

City at a Glance

The climate is mild, with average temperatures during the summer months in the mid-70s and in the high 50s during the winter.

Population

| | |
|---------------|--------|
| 1960 Census | 30,889 |
| 1970 Census | 54,132 |
| 1980 Census | 58,722 |
| 1990 Census | 67,460 |
| 2000 Census | 71,369 |
| 2010 Census | 74,066 |
| 2011 | 74,895 |
| 2012 | 75,188 |
| 2013 | 75,688 |
| 2014 | 75,907 |
| 2015 | 77,250 |
| 2016 | 78,396 |
| 2017 | 79,278 |
| 2020 Forecast | 81,992 |



At the time of incorporation in 1902, there were approximately 611 residents in the City. Fast forward 100 years to the celebration of the City's Centennial, the population had grown to 71,610.

*Source: U.S. Census Bureau (1960-2010)
Association of Bay Area Governments (2020, Projections 2013 with no subsequent update)
California State Department of Finance (all other years, estimates as of January 1, 2017 is provisional)*

| 2010 Census Population Breakdown | |
|---|-------|
| White | 46.0% |
| Asian | 25.7% |
| Hispanic or Latino | 21.7% |
| Black or African American | 2.0% |
| American Indian and Alaska Native | 0.2% |
| Native Hawaiian and Pacific Islander | 0.5% |
| Two or More Races | 3.6% |
| Other Race | 0.3% |

| 2010 Census Age Distribution | |
|-------------------------------------|-------|
| <5 | 7.1% |
| 5-19 | 14.3% |
| 20-24 | 5.6% |
| 25-34 | 21.1% |
| 35-44 | 17.5% |
| 45-54 | 13.9% |
| 55-64 | 9.9% |
| 65+ | 10.6% |

Source: U.S. Census Bureau

City of Mountain View, California
Community Profile
(Continued)

Parks, Recreation, and the Arts

- 18-hole golf course
- Boathouse & Sailing Lake
- Center for the Performing Arts
- 22,000 Seat Amphitheatre
- Community Center
- Senior Center
- Teen Center
- 39 Parks (2 undeveloped)
- 5 Trails
- 2 Pools
- 2 Community Gardens
- 2 Sports Centers
- Athletic Fields Complex
- Deer Hollow Farm



Transportation

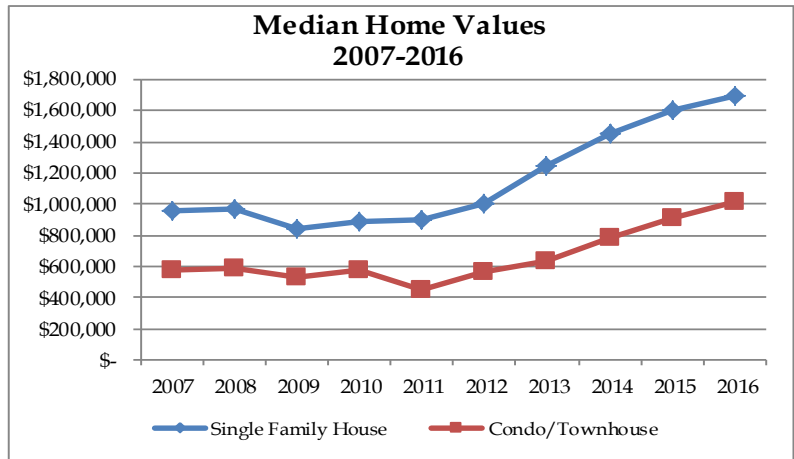
- Highway 101
- Interstate 280
- State Routes 82, 85, and 237
- Central and Foothill Expressways
- Downtown Transit Center
 - Caltrain
 - Valley Transportation Authority
- 15 miles of Class I shared-use bicycle/pedestrian paths along the Bay, Hetch-Hetchy, Permanente Creek, Stevens Creek, and Whisman Trails and 2 miles of San Francisco Bay Trail.
- 26.5 miles of Class II striped bicycle lanes on roadways.
- 16.5 miles of Class III signed bicycle routes where cyclist share and travel on lanes with motorists.
- Mountain View Community Shuttle



City of Mountain View, California
Community Profile
(Continued)

Housing

- 35,595 housing units*, including 1,200 affordable housing units
- Median Home Values (end of 2016)
 - Single-family home \$1,700,000
 - Condo/townhouse \$1,013,000
- 41% owner-occupied**
- 59% renter-occupied**
- 4.3% Vacancy Rate**



The City’s goal is to create, preserve and improve a range of housing opportunities serving an economically diverse community. The City funds and supports an inventory of affordable rental projects for families, seniors, low wage workers, and developmentally disabled adults and currently has over 1,200 affordable housing units, including 127 constructed within the last three years. An additional 233 affordable units are in the pipeline.



Studio 819



1585 Studios

Education

Mountain View has several elementary and secondary schools that maintain high standards and keep pace with the increasing demands for the requirements of higher education in the working world. The City is served by the Mountain View Whisman School District, Los Altos School District and Mountain View-Los Altos Union High School District. In addition, the City is located within reach of some of the best universities in the country: Stanford University, Santa Clara University, San Jose State University, Carnegie Mellon University Silicon Valley, and Universities of California at Berkeley and Santa Cruz.

- 7 Public Elementary Schools
- 2 Public Middle Schools
- 3 Public High Schools
- Higher Education Statistics:
 - 65.9% age 25 and over have a bachelor’s degree or higher**
 - 37.8% age 25 and over have a graduate or professional degree**

Sources: * California Department of Finance, 1/1/2017 City/County Population and Housing Estimates
** U.S. Census Bureau, 2015 American Community Survey (ACS) 1-year estimate

City of Mountain View, California
Community Profile
(Continued)

Environmental Sustainability

The City is committed to promoting environmental sustainability to protect the natural environment, reduce carbon emissions, meet water conservation and waste reduction goals, and plan for increased flooding and sea level rise in order to safeguard the health and well-being of community members now and in the future.

The following are a few of the City's sustainability achievements. For a more complete list, see Appendix A of the Climate Protection Roadmap*.

- Installed chargers downtown for simultaneous charging of 18 electric vehicles.
- Engaged over 2,000 residents in Energy Upgrade Mountain View*, an energy conservation program that is reducing energy costs an annual average of 4% per participating household, and decreasing carbon emissions more than 700 metric tons annually.
- One of four “founding” partners of the Silicon Valley Clean Energy (SVCE), which collaborated with 8 other local governments to provide 100% carbon-free power to participating customers (City’s new default electricity supplier).
- Installed 700 kW of solar energy at 4 City facilities.
- Upgraded thousands of City building lights, 4,300 streetlights (saving 1.1 million kWhs and \$130,000 annually), and traffic signals with high-efficiency bulbs or fixtures.
- Partnered with Google to capture and convert methane gas from the Shoreline landfill into electricity.
- Installed purple pipe throughout the North Bayshore area, enabling customers to use recycled water for landscape irrigation and offsetting up to 270 million gallons of potable water annually.
- Developed an award-winning downtown Transit Center, which offers service for Caltrain, VTA light rail and buses, shuttles, taxis, and bicycles.

*These documents can be found on the City’s website.

Land Use Distribution

| | <u>Estimated Total Acres</u> | <u>Percentage of Total</u> |
|-------------|------------------------------|----------------------------|
| Residential | 2,844 | 44.1% |
| Commercial | 591 | 9.2% |
| Industrial | 982 | 15.2% |
| Other | 2,012 | 31.2% |
| Vacant | <u>22</u> | <u>0.3%</u> |
| Total | 6,451 | 100.0% |

City of Mountain View, California
Community Profile
(Continued)

Income

Based on the U.S. Census Bureau, 2015 American Community Survey (ACS) estimate, the median household income in Mountain View is \$120,000 (in 2015 inflation-adjusted dollars). This is higher than the median household income of \$102,000 in Santa Clara County and \$56,000 in the United States.

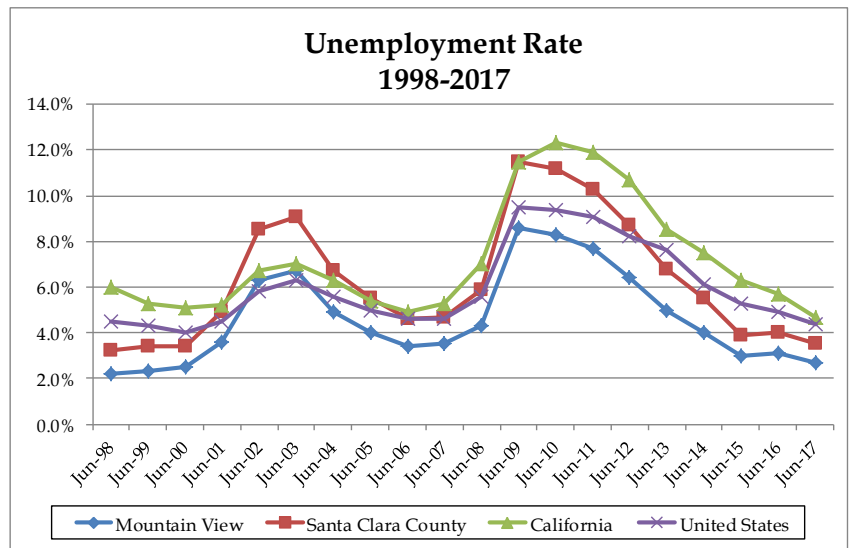
The Census Bureau establishes an income threshold for poverty every year. Below is a summary of the City's poverty level compared to Santa Clara County and the United States.

| 2015 ACS Estimated Poverty Status - Percentage Below Poverty Level | | |
|--|------------------|----------------|
| Entity | Total Population | Under 18 Years |
| City of Mountain View | 4.9% | 2.0% |
| Santa Clara County | 8.2% | 8.4% |
| United States | 14.7% | 20.7% |

Employment

Unemployment rates as of June 2017.

- 2.7% in Mountain View
- 3.5% in Santa Clara County
- 4.7% in California
- 4.4% in U.S.



Health Care

The 2015 ACS estimates 5.0 percent of Mountain View residents are uninsured. About one third of Mountain View residents can access a major medical facility within 30 minutes using public transit. El Camino Hospital is the primary hospital in Mountain View and one of the prominent hospitals in the Bay Area. Community health centers such as MayView Community Health Center (which offers services to low-income families and immigrants regardless of status), Kaiser Permanente, and Palo Alto Medical Foundation are also available. DIRECT Urgent Care is an urgent care clinic and an alternative to long waits in the emergency room.

City of Mountain View, California
Community Profile
(Continued)

Fiscal Year 2017-18 Financial Status Comparisons - Selected Santa Clara County Cities

| City | Population ⁽¹⁾ | Adopted General Fund Revenues | Adopted General Fund Appropriations | Adopted Total Budget | General Fund Expenditure Per Capita |
|--------------------------|---------------------------|-------------------------------------|---|----------------------------------|---|
| Campbell ⁽⁴⁾ | 42,726 | \$ 50,600,000 | \$ 50,400,000 | \$ 71,832,256 | \$1,180 |
| Cupertino | 58,917 | 79,995,647 | 75,051,233 | 148,868,179 | 1,274 |
| Milpitas ⁽⁴⁾ | 75,410 | 89,887,181 | 90,018,839 | 195,189,234 | 1,194 |
| Mountain View | 79,278 | 128,022,060 | 127,987,548⁽²⁾ | 337,140,819⁽³⁾ | 1,614 |
| Palo Alto ⁽⁴⁾ | 68,691 | 206,842,000 | 210,031,000 | 661,774,000 | 3,058 |
| San Jose ⁽⁴⁾ | 1,046,079 | 1,173,685,078 | 1,173,685,078 | 3,158,275,540 | 1,122 |
| Santa Clara | 123,983 | 221,654,487 | 221,654,487 | 729,056,031 | 1,788 |
| Sunnyvale ⁽⁴⁾ | 149,831 | 169,830,600 | 169,003,349 | 474,552,228 | 1,128 |

Source: Revenues, Appropriations and Budget obtained from respective cities

- (1) Estimates as of 1/1/17, obtained from the California State Department of Finance.
- (2) Does not include projected budget savings.
- (3) Amounts exclude interfund transfers.
- (4) Proposed Budget (Adopted not available).

Major Employers

(In alphabetical order)

| Employer | Type of Business |
|---------------------------------------|--------------------------------------|
| Alcatel-Lucent USA Inc | Information Technology |
| City of Mountain View | Local Government |
| El Camino Hospital | Health Services |
| eTouch Systems Corporation | Technology Services |
| Fenwick & West LLP | Legal Services |
| Google Inc. | Software |
| Intuit Inc. | Financial Software |
| LinkedIn Corporation | Social Networking |
| Microsoft Corporation | Software |
| Mountain View Whisman School District | School District |
| Palo Alto Medical Foundation | Health Services |
| Pure Storage | Information Technology |
| Quotient Technology | Digital Promotions |
| Samsung Electronics America Inc. | Software |
| Service by Medallion | Janitorial Services |
| Symantec | Software |
| Synopsys, Inc. | Chip Development Software & Services |
| Teledyne Microwave | Microwave Technology & Mfg. |
| Veritas Technologies | Software |
| Walmart | Food & Staples Retailing |

Source: City of Mountain View

City of Mountain View, California
Community Profile
(Continued)

Top 25 Sales Tax Producers
As of March 31, 2017
(In alphabetical order)

Allison BMW
Au Energy Shell Station
Bed Bath & Beyond
Best Buy
Bill Baileys Chevron
Bon Appetit
Costco
CVS Pharmacy
Financial Services Vehicle Trust
Google Inc.
Marshalls
Orchard Supply Hardware
Project Fi by Google
Pure Storage
REI
Safeway
Siemens Medical Solutions
Symantec
Synopsis
Takara Bio USA
Target
Valley Oil
Walgreens
Walmart
Zones

Source: HdL Companies

FISCAL YEAR 2016-17

Top Ten Property Taxpayers
(dollars in thousands)

| <u>OWNER</u> | <u>AGENCY</u> | <u>PRIMARY USE</u> | <u>NET ASSESSED VALUATION</u> | <u>PERCENTAGE OF TOTAL NET ASSESSED VALUATION</u> |
|--|---------------|--------------------------|-------------------------------|---|
| Google Inc. | City/SRPC | Industrial/ Unsecured | \$ 3,321,337 | 13.2% |
| HCP Life Science REIT Inc. | SRPC | Industrial | 353,108 | 1.4% |
| Baccarat Shoreline LLC | SRPC | Industrial | 191,681 | 0.8% |
| Richard T. Peery Trustee | SRPC | Commercial | 140,184 | 0.5% |
| Murphy Road Apartments-San Jose LP | SRPC | Commercial | 129,037 | 0.5% |
| P A Charleston Road LLC | SRPC | Commercial | 107,651 | 0.4% |
| Intuit Inc. | City/SRPC | Industrial/ Unsecured | 148,492 | 0.6% |
| Wizardly Holdings LLC | SRPC | Industrial | 98,520 | 0.4% |
| Microsoft Corporation | City/SRPC | Unsecured | 97,570 | 0.4% |
| Richard M. & Beverly J. Salado Trustee | SRPC | Industrial | <u>80,111</u> | <u>0.3%</u> |
| Total | | | \$ <u><u>4,667,691</u></u> | 18.5% |

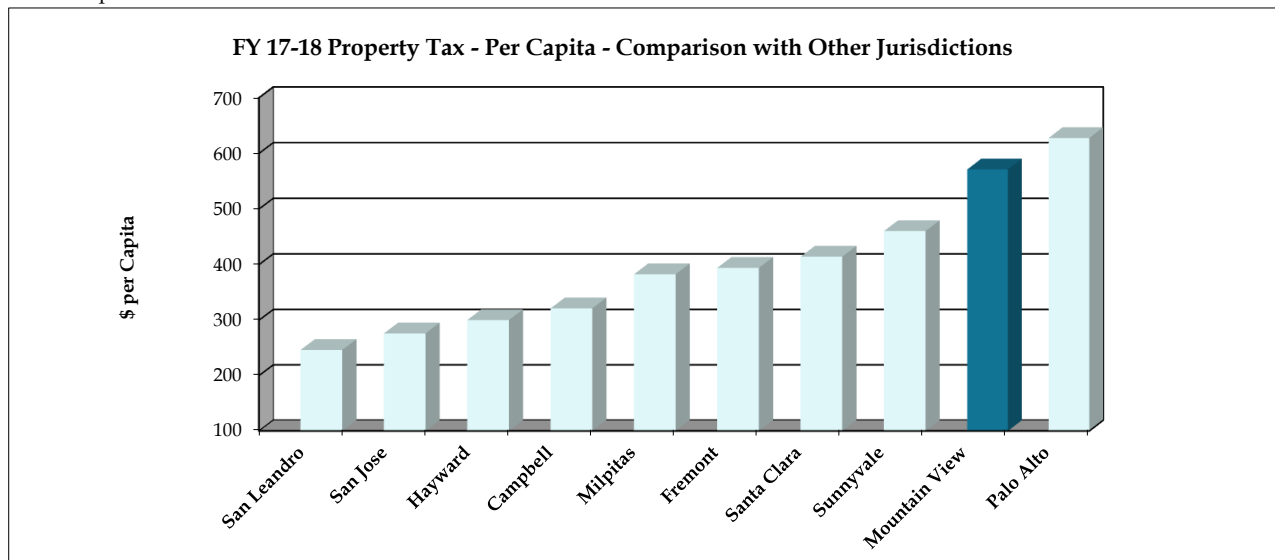
Fiscal Year 2016-17 Total Net Assessed Valuation \$25,232,918,082

Source: Santa Clara County Assessor Fiscal Year 2016-17 Combined Tax Rolls (as of July 1, 2016).
Ranking based on Tax Revenue.

City: City of Mountain View (General Operating Fund)
SRPC: Shoreline Regional Park Community

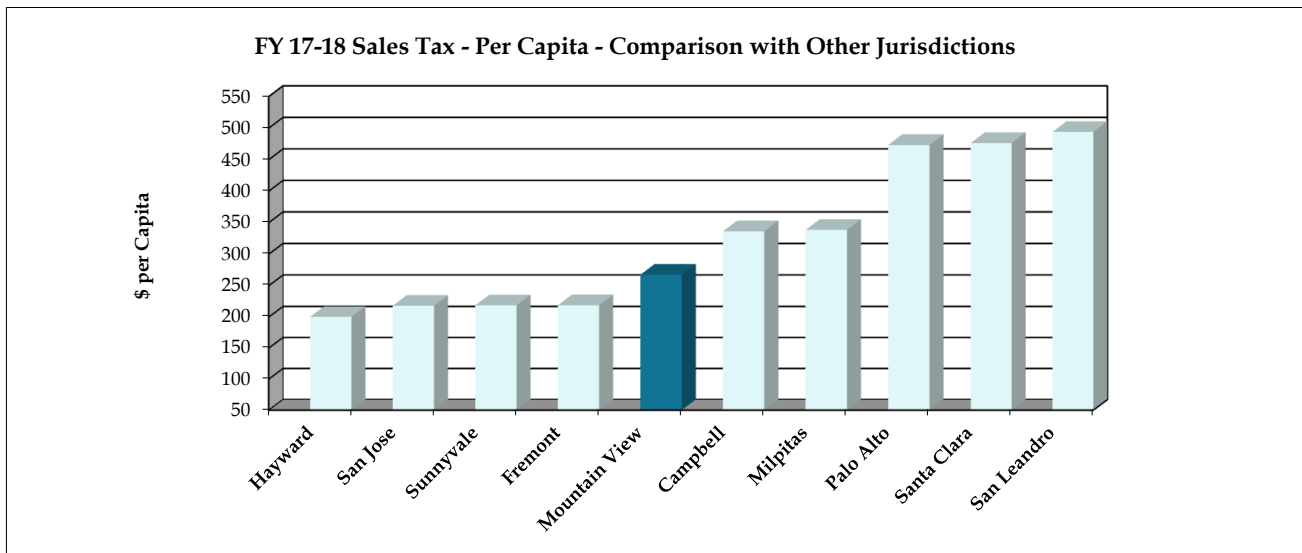
**Property Tax
Comparison With Other Jurisdictions
FY 13-14 through FY 17-18**

| City | Actual 2013-14 | Actual 2014-15 | Actual 2015-16 | Budgeted 2016-17 | Budgeted 2017-18 |
|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Campbell | \$10,195,501 | \$11,240,729 | \$12,075,059 | \$13,118,000 | \$13,785,000 |
| % of General Fund | 24% | 25% | 24% | 27% | 28% |
| Per Capita | 252.53 | 267.68 | 283.56 | 307.03 | 321.33 |
| Fremont | \$70,146,000 | \$75,028,000 | \$79,388,000 | \$85,116,000 | \$91,318,000 |
| % of General Fund | 48% | 48% | 43% | 47% | 48% |
| Per Capita | 318.95 | 334.99 | 348.14 | 370.87 | 394.18 |
| Hayward | \$38,971,000 | \$42,128,306 | \$44,159,000 | \$47,733,980 | \$48,912,000 |
| % of General Fund | 30% | 32% | 29% | 33% | 33% |
| Per Capita | 270.28 | 286.27 | 277.55 | 296.41 | 300.33 |
| Milpitas | \$27,607,560 | \$24,926,915 | \$27,068,110 | \$26,716,000 | \$28,850,000 |
| % of General Fund | 38% | 36% | 35% | 32% | 32% |
| Per Capita | 406.92 | 343.32 | 365.09 | 353.76 | 382.58 |
| Mountain View | \$31,120,547 | \$35,173,321 | \$39,460,578 | \$40,208,100 | \$45,285,200 |
| % of General Fund | 30% | 33% | 34% | 34% | 35% |
| Per Capita | 408.08 | 458.10 | 506.46 | 515.98 | 571.22 |
| Palo Alto | \$30,587,000 | \$34,116,747 | \$36,607,000 | \$38,953,000 | \$41,727,000 |
| % of General Fund | 18% | 18% | 19% | 20% | 20% |
| Per Capita | 466.66 | 509.31 | 554.41 | 581.67 | 627.68 |
| San Jose | \$233,644,896 | \$247,258,146 | \$263,299,078 | \$271,737,000 | \$288,990,000 |
| % of General Fund | 23% | 24% | 25% | 28% | 27% |
| Per Capita | 237.55 | 247.13 | 255.62 | 260.76 | 276.26 |
| San Leandro | \$18,514,127 | \$18,900,000 | \$20,044,219 | \$21,319,000 | \$21,745,380 |
| % of General Fund | 22% | 21% | 19% | 21% | 20% |
| Per Capita | 215.15 | 216.72 | 228.55 | 242.59 | 246.34 |
| Santa Clara | \$39,138,491 | \$37,576,165 | \$45,621,226 | \$46,690,000 | \$51,359,000 |
| % of General Fund | 23% | 21% | 23% | 23% | 23% |
| Per Capita | 336.05 | 309.96 | 377.12 | 377.29 | 414.24 |
| Sunnyvale | \$50,293,385 | \$54,940,570 | \$62,390,637 | \$67,335,066 | \$68,974,004 |
| % of General Fund | 31% | 37% | 35% | 32% | 41% |
| Per Capita | 342.00 | 374.69 | 421.48 | 453.83 | 460.35 |



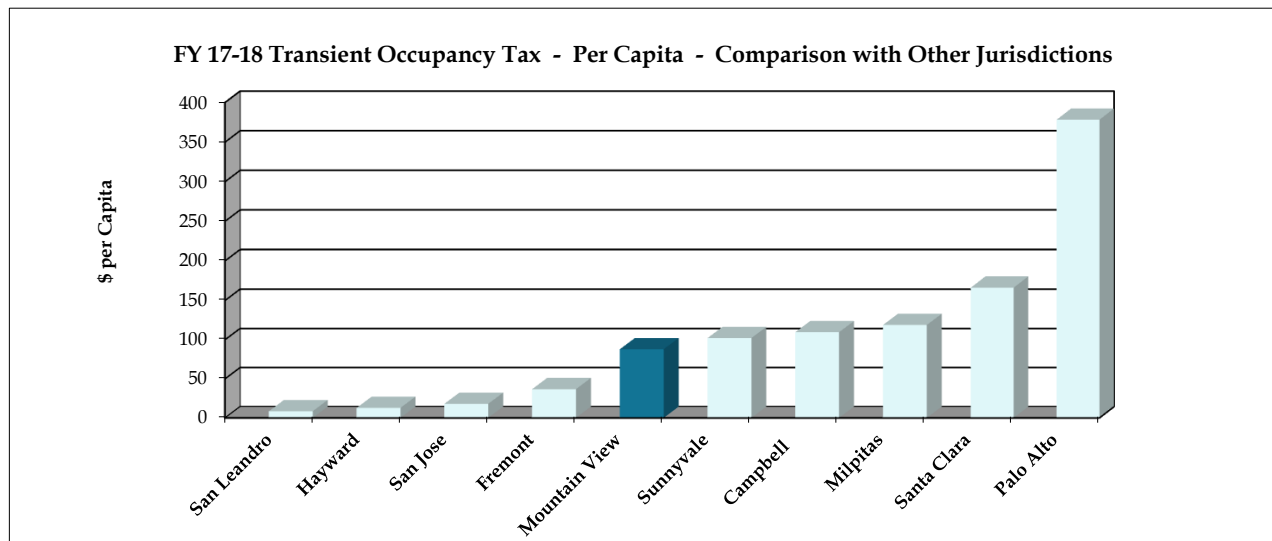
**Sales Tax
Comparison With Other Jurisdictions
FY 13-14 through FY 17-18**

| City | Actual 2013-14 | Actual 2014-15 | Actual 2015-16 | Budgeted 2016-17 | Budgeted 2017-18 |
|----------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Campbell | \$13,115,263 | \$13,915,291 | \$14,818,496 | \$14,132,000 | \$14,423,000 |
| % of General Fund | 31% | 31% | 30% | 29% | 29% |
| Per Capita | 324.85 | 331.37 | 347.98 | 330.76 | 336.20 |
| Fremont | \$38,862,000 | \$40,744,000 | \$48,580,000 | \$47,143,000 | \$50,717,000 |
| % of General Fund | 27% | 26% | 26% | 26% | 26% |
| Per Capita | 176.70 | 181.92 | 213.04 | 205.41 | 218.92 |
| Hayward | \$31,019,000 | \$31,058,161 | \$33,059,000 | \$33,401,000 | \$32,609,000 |
| % of General Fund | 24% | 23% | 21% | 23% | 22% |
| Per Capita | 215.13 | 211.05 | 207.78 | 207.41 | 200.23 |
| Milpitas | \$19,766,138 | \$19,572,356 | \$24,718,975 | \$22,019,000 | \$25,520,000 |
| % of General Fund | 27% | 29% | 32% | 27% | 28% |
| Per Capita | 291.34 | 269.57 | 333.41 | 291.56 | 338.42 |
| Mountain View | \$16,935,660 | \$19,773,384 | \$21,401,425 | \$20,090,800 | \$21,194,100 |
| % of General Fund | 17% | 18% | 18% | 17% | 17% |
| Per Capita | 222.08 | 257.53 | 274.68 | 257.82 | 267.34 |
| Palo Alto | \$29,424,000 | \$29,675,408 | \$30,018,000 | \$29,150,000 | \$31,458,000 |
| % of General Fund | 17% | 16% | 15% | 15% | 15% |
| Per Capita | 448.92 | 443.01 | 454.62 | 435.28 | 473.21 |
| San Jose | \$173,411,643 | \$180,406,910 | \$201,797,183 | \$224,695,553 | \$228,000,000 |
| % of General Fund | 17% | 17% | 19% | 23% | 22% |
| Per Capita | 176.31 | 180.31 | 195.91 | 215.62 | 217.96 |
| San Leandro | \$29,097,614 | \$32,900,000 | \$42,336,643 | \$41,144,000 | \$43,598,300 |
| % of General Fund | 34% | 36% | 40% | 41% | 40% |
| Per Capita | 338.14 | 377.25 | 482.74 | 468.17 | 493.90 |
| Santa Clara | \$46,735,959 | \$49,933,155 | \$50,254,965 | \$64,267,475 | \$59,047,475 |
| % of General Fund | 27% | 27% | 26% | 32% | 27% |
| Per Capita | 401.28 | 411.89 | 415.42 | 519.32 | 476.25 |
| Sunnyvale | \$30,194,827 | \$29,676,176 | \$32,909,169 | \$33,047,146 | \$32,776,458 |
| % of General Fund | 19% | 20% | 18% | 16% | 19% |
| Per Capita | 205.33 | 202.39 | 222.32 | 222.73 | 218.76 |



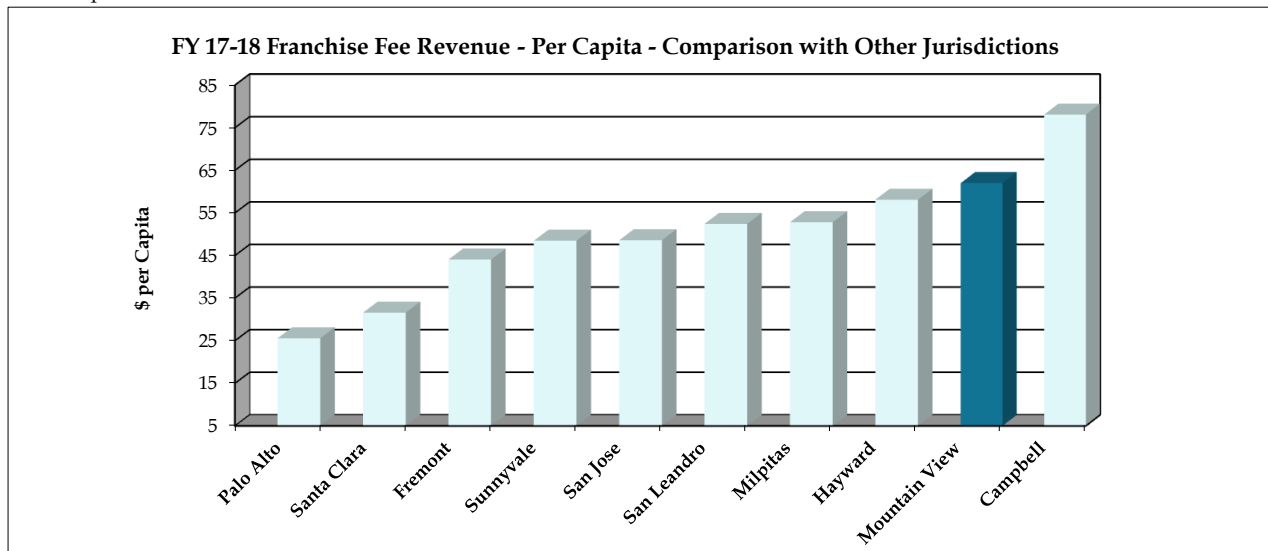
**Transient Occupancy Tax
Comparison With Other Jurisdictions
FY 13-14 through FY 17-18**

| City | Actual 2013-14 | Actual 2014-15 | Actual 2015-16 | Budgeted 2016-17 | Budgeted 2017-18 |
|----------------------|--------------------|--------------------|--------------------|---------------------|---------------------|
| Campbell | \$3,417,412 | \$4,091,923 | \$4,439,668 | \$4,600,000 | \$4,700,000 |
| % of General Fund | 8% | 9% | 9% | 10% | 10% |
| Per Capita | 84.65 | 97.44 | 104.26 | 107.66 | 109.56 |
| Fremont | \$6,155,000 | \$7,181,000 | \$8,087,000 | \$9,165,000 | \$8,502,000 |
| % of General Fund | 4% | 5% | 4% | 5% | 4% |
| Per Capita | 27.99 | 32.06 | 35.46 | 39.93 | 36.70 |
| Hayward | \$1,918,000 | \$2,033,057 | \$2,591,000 | \$2,035,920 | \$2,076,638 |
| % of General Fund | 1% | 2% | 2% | 1% | 1% |
| Per Capita | 13.30 | 13.82 | 16.28 | 12.64 | 12.75 |
| Milpitas | \$7,473,691 | \$8,733,319 | \$9,401,800 | \$8,731,000 | \$8,962,000 |
| % of General Fund | 10% | 13% | 12% | 11% | 10% |
| Per Capita | 110.16 | 120.28 | 126.81 | 115.61 | 118.84 |
| Mountain View | \$5,594,909 | \$6,559,072 | \$6,590,636 | \$7,429,200 | \$6,954,300 |
| % of General Fund | 5% | 6% | 6% | 6% | 5% |
| Per Capita | 73.37 | 85.43 | 84.59 | 95.34 | 87.72 |
| Palo Alto | \$12,255,000 | \$16,699,331 | \$22,366,000 | \$23,134,000 | \$25,143,000 |
| % of General Fund | 7% | 9% | 12% | 12% | 12% |
| Per Capita | 186.97 | 249.30 | 338.73 | 345.45 | 378.22 |
| San Jose | \$11,873,017 | \$14,797,674 | \$16,564,848 | \$16,952,000 | \$18,720,000 |
| % of General Fund | 1% | 1% | 2% | 2% | 2% |
| Per Capita | 12.07 | 14.79 | 16.08 | 16.27 | 17.90 |
| San Leandro | \$472,247 | \$540,000 | \$609,652 | \$400,000 | \$750,000 |
| % of General Fund | 0.56% | 0.59% | 0.57% | 0.40% | 0.69% |
| Per Capita | 5.49 | 6.19 | 6.95 | 4.55 | 8.50 |
| Santa Clara | \$15,140,910 | \$17,843,363 | \$20,034,096 | \$20,000,000 | \$20,600,000 |
| % of General Fund | 9% | 10% | 10% | 10% | 9% |
| Per Capita | 130.00 | 147.19 | 165.61 | 161.61 | 166.15 |
| Sunnyvale | \$10,858,671 | \$14,137,069 | \$16,295,589 | \$16,798,573 | \$15,294,653 |
| % of General Fund | 7% | 9% | 9% | 8% | 9% |
| Per Capita | 73.84 | 96.41 | 110.08 | 113.22 | 102.08 |



**Franchise Fee Revenue
Comparison With Other Jurisdictions
FY 13-14 through FY 17-18**

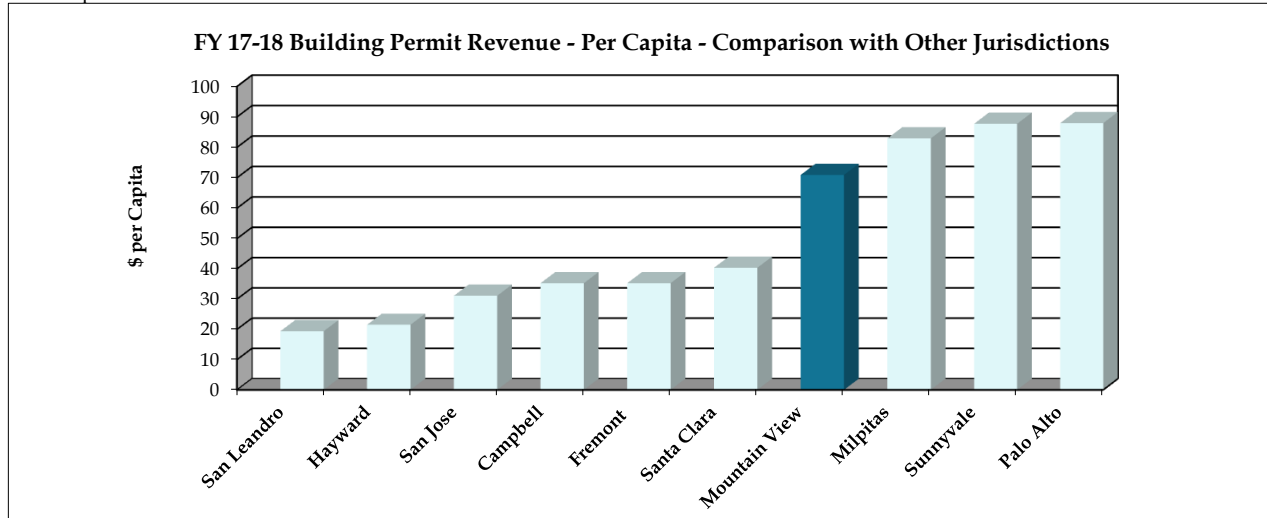
| City | Actual 2013-14 | Actual 2014-15 | Actual 2015-16 | Budgeted 2016-17 | Budgeted 2017-18 |
|----------------------|--------------------|--------------------|--------------------|---------------------|---------------------|
| Campbell | \$2,917,263 | \$3,322,031 | \$3,319,602 | \$3,310,000 | \$3,349,413 |
| % of General Fund | 7% | 7% | 7% | 7% | 7% |
| Per Capita | 72.26 | 79.11 | 77.95 | 77.47 | 78.07 |
| Fremont | \$8,925,000 | \$9,299,000 | \$9,606,000 | \$9,978,000 | \$10,200,000 |
| % of General Fund | 6% | 6% | 5% | 5% | 5% |
| Per Capita | 40.58 | 41.52 | 42.13 | 43.48 | 44.03 |
| Hayward | \$9,765,000 | \$10,128,000 | \$10,139,000 | \$9,362,220 | \$9,462,000 |
| % of General Fund | 7% | 8% | 7% | 6% | 6% |
| Per Capita | 67.73 | 68.82 | 63.73 | 58.14 | 58.10 |
| Milpitas | \$3,453,140 | \$3,658,729 | \$3,841,010 | \$3,631,000 | \$3,981,000 |
| % of General Fund | 5% | 5% | 5% | 4% | 4% |
| Per Capita | 50.90 | 50.39 | 51.81 | 48.08 | 52.79 |
| Mountain View | \$4,364,961 | \$4,529,685 | \$4,704,290 | \$4,811,920 | \$4,914,940 |
| % of General Fund | 4% | 4% | 4% | 4% | 4% |
| Per Capita | 57.24 | 58.99 | 60.38 | 61.75 | 62.00 |
| *Palo Alto | \$900,000 | \$1,860,312 | \$1,895,062 | \$1,700,000 | \$1,700,000 |
| % of General Fund | 0.52% | 0.99% | 1% | 1% | 1% |
| Per Capita | 13.73 | 27.77 | 28.70 | 25.39 | 25.57 |
| San Jose | \$45,748,758 | \$46,908,554 | \$48,948,942 | \$48,916,811 | \$50,813,083 |
| % of General Fund | 5% | 4% | 5% | 5% | 5% |
| Per Capita | 46.51 | 46.88 | 47.52 | 46.94 | 48.57 |
| San Leandro | \$4,581,921 | \$4,800,000 | \$4,968,614 | \$4,507,340 | \$4,627,447 |
| % of General Fund | 5% | 5% | 5% | 4% | 4% |
| Per Capita | 53.25 | 55.04 | 56.65 | 51.29 | 52.42 |
| Santa Clara | \$3,515,786 | \$3,698,326 | \$3,822,934 | \$3,853,800 | \$3,916,300 |
| % of General Fund | 2% | 2% | 2% | 2% | 2% |
| Per Capita | 30.19 | 30.51 | 31.60 | 31.14 | 31.59 |
| Sunnyvale | \$6,694,336 | \$6,897,803 | \$7,056,709 | \$7,153,717 | \$7,261,043 |
| % of General Fund | 4% | 5% | 4% | 3% | 4% |
| Per Capita | 45.52 | 47.04 | 47.67 | 48.21 | 48.46 |



* Palo Alto ONLY collects Cable Franchise Fees and they are not part of the General Fund revenues, but for comparison purposes, we included this revenue as part of the General Fund.

**Building Permit
Comparison With Other Jurisdictions
FY 13-14 through FY 17-18**

| City | Actual 2013-14 | Actual 2014-15 | Actual 2015-16 | Budgeted 2016-17 | Budgeted 2017-18 |
|------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Campbell | \$1,857,564 | \$1,180,622 | \$2,488,271 | \$1,689,000 | \$1,512,000 |
| % of General Fund | 4% | 3% | 5% | 4% | 3% |
| Per Capita | 46.01 | 28.11 | 58.43 | 39.53 | 35.24 |
| Fremont * | \$6,433,000 | \$783,842 | \$8,696,988 | \$8,050,639 | \$8,458,000 |
| % of General Fund | 4% | 1% | 5% | 4% | 4% |
| Per Capita | 29.25 | 3.50 | 38.14 | 35.08 | 36.51 |
| Hayward | \$1,437,000 | \$2,499,636 | \$3,602,843 | \$2,556,000 | \$3,500,000 |
| % of General Fund | 1% | 2% | 2% | 2% | 2% |
| Per Capita | 9.97 | 16.99 | 22.64 | 15.87 | 21.49 |
| Milpitas | \$5,881,934 | \$4,934,766 | \$5,819,943 | \$5,109,000 | \$6,251,690 |
| % of General Fund | 8% | 7% | 8% | 6% | 7% |
| Per Capita | 86.70 | 67.97 | 78.50 | 67.65 | 82.90 |
| Mountain View * | \$5,545,293 | \$6,222,485 | \$6,409,790 | \$6,100,000 | \$5,621,000 |
| % of General Fund | 5% | 6% | 5% | 5% | 4% |
| Per Capita | 72.72 | 81.04 | 82.27 | 78.28 | 70.90 |
| Palo Alto | \$6,020,000 | \$4,641,442 | \$4,814,233 | \$5,592,429 | \$5,845,633 |
| % of General Fund | 4% | 3% | 2% | 3% | 3% |
| Per Capita | 91.85 | 69.29 | 72.91 | 83.51 | 87.93 |
| San Jose | \$32,457,234 | \$27,437,791 | \$30,506,052 | \$27,500,000 | \$32,500,000 |
| % of General Fund | 3% | 3% | 3% | 3% | 3% |
| Per Capita | 33.00 | 27.42 | 29.62 | 26.39 | 31.07 |
| San Leandro | \$1,598,457 | \$1,410,000 | \$1,734,799 | \$1,345,000 | \$1,710,000 |
| % of General Fund | 2% | 2% | 2% | 1% | 2% |
| Per Capita | 18.58 | 16.17 | 19.78 | 15.30 | 19.37 |
| Santa Clara | \$2,881,893 | \$4,404,007 | \$6,036,116 | \$6,000,000 | \$5,000,000 |
| % of General Fund | 2% | 2% | 3% | 3% | 2% |
| Per Capita | 24.74 | 36.33 | 49.90 | 48.48 | 40.33 |
| Sunnyvale * | \$11,734,734 | \$12,154,616 | \$17,240,132 | \$15,811,702 | \$13,143,909 |
| % of General Fund | 7% | 8% | 9% | 7% | 7% |
| Per Capita | 79.80 | 82.89 | 116.47 | 106.57 | 87.72 |



* For the Cities of Fremont, Mountain View and Sunnyvale Building permits are not part of the General Fund revenues, but are included here for comparison purposes.

**GENERAL
OPERATING
FUND
FIVE-YEAR
FINANCIAL
FORECAST**

GENERAL OPERATING FUND 5-YEAR FINANCIAL FORECAST

INTRODUCTION

Forecasting is an important part of a city's financial planning process. While it is challenging to accurately predict local government revenues due to the variable nature of the revenue sources and their connection to regional, State, national, and even international economic conditions, it is possible to identify reasonable financial trends and provide a conceptual financial picture for a multi-year period which is useful to policy makers' decision making.

Annually, a forecast is prepared and presented to the City Council during the budget process. Beginning with the Fiscal Year 2008-09 budget process, the City Council set as a high-priority goal the development of a 10-year forecast. A 5-Year Financial Forecast is prepared annually and a 10-year Long-Range Financial Forecast is prepared periodically and initially discussed with the City Council during the Narrative Budget Study Session. This report is a 5-Year Forecast (Forecast) for the time period of Fiscal Years 2017-18 through 2021-22. The most recent 10-year Long-Range Financial Forecast was completed for Fiscal Years 2015-2024.

A financial forecast, even with fluctuating economic variables, can assist with identification of long-term financial trends, causes of fiscal imbalances, future fiscal challenges, opportunities, and potential requirements, all of which may assist in keeping the City on a continuing path of fiscal sustainability. Growth and development will occur at a different pace than anticipated in this Forecast, and actual revenues and expenditures in future years will vary, but trend lines will be apparent. This Forecast provided a foundation for the City Council's decision making for Fiscal Year 2017-18 budget deliberations. The Forecast is for the General Operating Fund (GOF), which provides financing for the majority of City services, including Police, Fire, Parks, Recreation, Library, and administrative functions necessary for ongoing City operations. The GOF is also the fund that is most significantly influenced by economic conditions.

BACKGROUND AND ANALYSIS

The Forecast is based on reasonable assumptions utilizing available information from a wide variety of sources. These sources include reviewing the City's historical trends, gathering information from economists that specialize in the regional economics of Silicon Valley, reviewing various indicators (e.g., unemployment data, etc.), networking with staff of neighboring agencies, reviewing State of California (State) and national economic trends, and factoring in known Mountain View conditions, such as lease

terms, and economic and property development. The level of City services, staffing, and cost of operations projected for Fiscal Year 2017-18 is the base year for subsequent fiscal years' expenditures in the Forecast. Confidence levels in the Forecast assumptions become less certain with each subsequent fiscal year, and actual future revenues and expenditures will vary from the Forecast.

Although it is uncertain as to when it will actually occur, it is prudent to include a downturn in the economy in the Forecast based on economic cycles. Historically, slowdowns in the economy have occurred approximately between 3 to 9 years post World War II, with the longest period of expansion lasting 10 years, from 1991 to 2001. It has been approximately 9.5 years since the beginning of the last recession and will be 11 years if the slowdown occurs in Fiscal Year 2018-19, which is assumed in the Forecast. As a result, a general slowdown in economic activity is projected to begin in Fiscal Year 2018-19 and continue into Fiscal Year 2019-20. In the past several years, some economists have said the current recovery has been very long and slow; therefore, the next downturn could occur after a longer than usual recovery period. However, more recently, the ability to accurately forecast the economies of the State and nation is hampered by the uncertainties surrounding the policies of the current administration.

The Forecast is not intended to predict precisely when the next slowdown in the economy will occur, but rather an indication of what the financial picture could look like when it occurs. The next slowdown could occur sooner or later than projected, but it is anticipated another downturn *will* occur at some point during the Forecast period. The trend, based on the assumptions utilized, and assuming \$2.3 million annual budget savings, indicates revenues in Fiscal Year 2017-18 and Fiscal Year 2018-19 will exceed expenditures even with the onset of a recession, but as a result of an anticipated economic downturn, revenues may not be sufficient to fund all expenditures in Fiscal Years 2019-20 through 2021-22.

The various GOF revenue sources respond differently to such an economic event—some, such as Transient Occupancy Tax (TOT), react almost immediately while others, such as property taxes, sales tax, and investment earnings lag behind. While the budget is projected to be balanced through the major impact of the downturn, it is important to note the five-year period includes revenues from projected development. If development is hampered and does not occur, annual negative operating balances would be greater and could occur earlier.

Influencing Factors

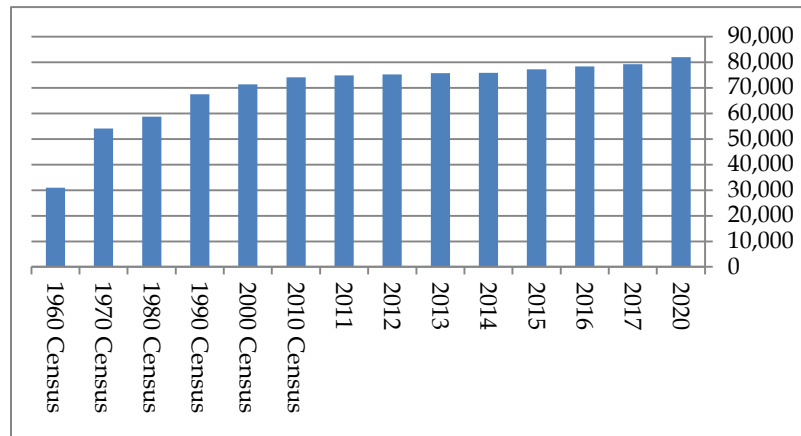
There are factors which influence each individual revenue source, some of which have broad ranges affecting multiple revenues and some are specific to an individual revenue source. The Forecast includes a discussion of these factors below.

Population

The following chart shows historical population annually for the past five years, each U.S. Census year back to 1960, and projects population growth to 2020. From the 2000 Census to the 2010 Census, the City of Mountain View population grew by 2,697 (3.8 percent). According to the California State Department of Finance, the City's provisional population estimate as of January 1, 2017 is 79,278, 7.0 percent growth since the census. With the current pace of housing development, and potential for housing in the North Bayshore Area, the population could exceed the Association of Bay Area Governments' (ABAG) projections of 81,992 for 2020 (as of 2013).

Population

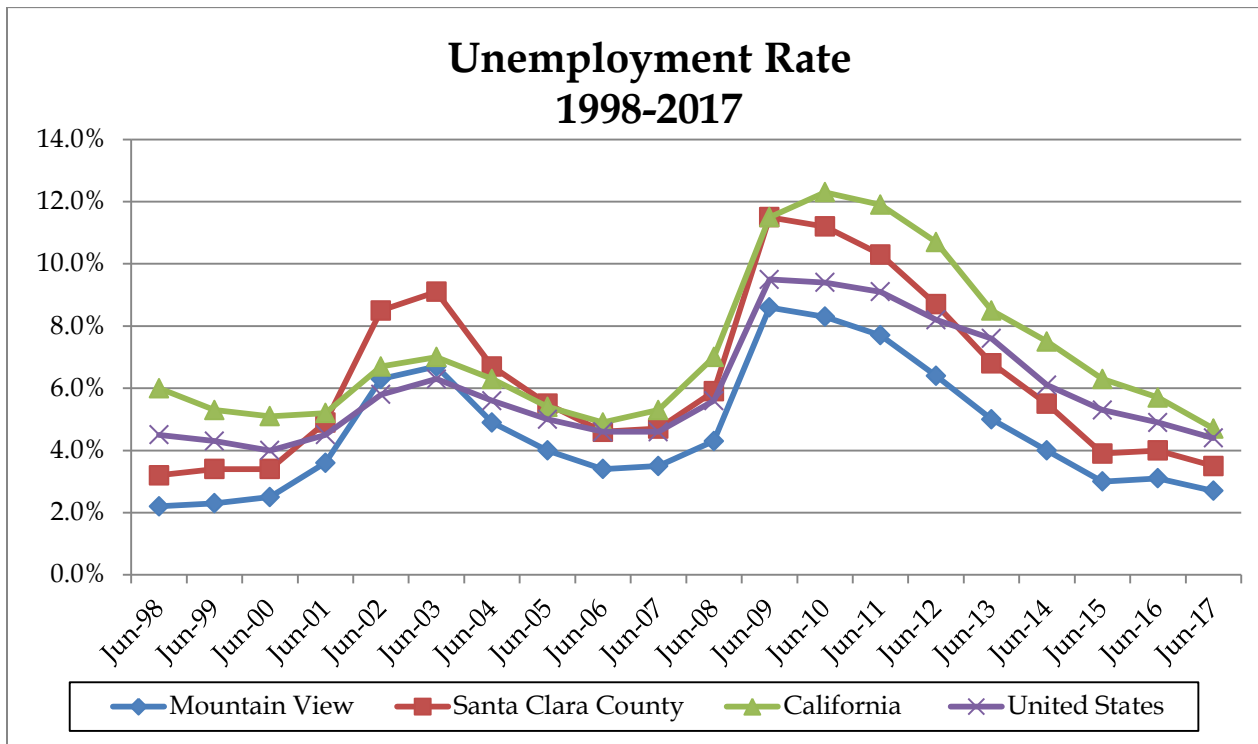
| | |
|---------------|--------|
| 1960 Census | 30,889 |
| 1970 Census | 54,132 |
| 1980 Census | 58,722 |
| 1990 Census | 67,460 |
| 2000 Census | 71,369 |
| 2010 Census | 74,066 |
| 2011 | 74,895 |
| 2012 | 75,188 |
| 2013 | 75,688 |
| 2014 | 75,907 |
| 2015 | 77,250 |
| 2016 | 78,396 |
| 2017 | 79,278 |
| 2020 Forecast | 81,992 |



Sources: U.S. Census Bureau (1960-2010)
Association of Bay Area Governments most recent projection as of 2013 (2020)
California State Department of Finance estimates as of January 1 (all other years)

Unemployment

As detailed in the chart below, Mountain View's unemployment level has been below the County of Santa Clara (County), State, and nation, except during the recession of the early 2000s, which hit Silicon Valley the hardest. As of June 2017, the unemployment rate in the City is at 2.7 percent, lower than the prerecession rate and well below the County (3.5 percent), the State (4.7 percent), and the nation (4.4 percent).



State of California

In 2010, the unemployment rate exceeded 12.0 percent and the State faced a significant budget gap. At that time, the budget was balanced with permanent spending cuts and temporary taxes from Proposition 30. The Governor's Fiscal Year 2017-18 Budget Summary reflects a decline in revenues and the Governor continues to stress the importance of fiscal restraint and reserves.

Revenue and Expenditure Overview

In order to maintain a base level of services in the City, revenue growth is necessary. If the existing revenue base cannot generate sufficient revenues to fund the cost of operations, the economic base must be enhanced or operating costs reduced. Fiscal Year 2017-18 revenues are projected to increase \$9.3 million (7.8 percent) compared to

Fiscal Year 2016-17 adopted revenues and \$1.3 million (1.0 percent) compared to the Fiscal Year 2016-17 unaudited revenues.

The City is in a stronger financial position with an annual surplus projected for the next couple of fiscal years, the result of increased revenues generated by continued economic recovery, continued fiscal restraint, and improved efficiencies such as prior fiscal year position and staff support consolidations and implementation of additional energy and utility conservation efforts. The continued economic growth is apparent locally and in some other areas of the State and nation. Locally, this includes major new private and public developments, such as The Village at San Antonio Center Phase II, Ameswell (Moffett Gateway) project, and various rental and ownership housing, hotel, and commercial office developments. These developments will provide housing, hotel rooms, shopping, and entertainment as well as generate additional ongoing revenues for the City, some as early as Fiscal Year 2017-18. The revaluation of the long-term ground lease for the Charleston East site will also contribute increased revenue beginning February 2018.

During Fiscal Year 2016-17, the City negotiated new three-year contracts with most employee groups, whose contracts expired June 30, 2017. As of June 30, 2017, no agreement had been reached with the EAGLES group. The Forecast has been updated (from the Narrative and Proposed Budget documents) to include the adopted new labor agreements which includes cost of living adjustments (COLAs) and other benefits higher than previously included as a placeholder. A placeholder for some salary and benefits has continued to be included for the EAGLES group.

In conjunction with the approval of labor agreements for employees, the Council adopted an increase from \$1.8 million to \$2.3 million in projected budget savings. The \$2.3 million in projected budget savings is less than the actual experience of the five-year average. Another change from the Proposed Budget is the reduction of the "at risk" lease revenue transfer (long-term Google-leased City properties in North Bayshore) from 15.0 percent to 10.0 percent. These changes are reasonable and contribute to a positive GOF balance. While the first two years of the Forecast remain positive, the third year (final year of agreements), requires the use of the Budget Contingency Reserve to remain balanced, and the final two years are projected with negative balances of \$3.2 and \$3.0 million, respectively, significantly higher than the prior forecast.

Fiscal Year 2017-18 adopted expenditures are \$9.8 million (8.8 percent) higher compared to the Fiscal Year 2016-17 adopted expenditures. The increases in expenditures are primarily related to personnel costs, as approximately 80.0 percent of the budget is for employee services. New ongoing expenditures of \$2.2 million are included to address some of the strains on staff resources. After allowing for a \$4.0 million contribution to the unfunded California Public Employees' Retirement System (CalPERS) liability, \$2.0

million to the unfunded Retirees' Health Other Post-Employment Benefits (OPEB) liability, a \$2.0 million transfer to the Strategic Property Acquisition Reserve (SPAR), and anticipated budget savings of \$2.3 million, the operating balance is projected to be \$2.3 million for Fiscal Year 2017-18, which represents 1.8 percent of GOF projected revenues.

Staff and Council recognized the opportunity to take advantage of the City's improved financial position to reduce unfunded liabilities for CalPERS and OPEB. The following chart shows the Fiscal Years 2014-15 through 2016-17 contributions, contributions adopted for Fiscal Year 2017-18, and forecasted contributions for Fiscal Year 2018-19 (dollars in millions):

| | Fiscal Year 2014-15 | | Fiscal Year 2015-16 | | Fiscal Year 2016-17 | | Fiscal Year 2017-18 | | Fiscal Year 2018-19 | | Total | |
|-------------|---------------------|---------|---------------------|---------|---------------------|---------|---------------------|---------|---------------------|------|----------|---------|
| | PERS | OPEB | PERS | OPEB | PERS | OPEB | PERS | OPEB | PERS | OPEB | PERS | OPEB |
| GOF | – | \$1.0 M | \$2.0 M | \$1.0 M | \$2.0 M | \$2.0 M | \$4.0 M | \$2.0 M | \$2.0 M | – | \$10.0 M | \$6.0 M |
| GNOF | \$1.0 M | \$1.0 M | \$1.5 M | \$0.5 M | \$1.0 M | \$1.0 M | \$6.0 M | \$2.0 M | | | \$9.5 M | \$4.5 M |
| Other Funds | – | – | \$687 K | – | \$854 K | – | \$2.35 M | – | \$469 K | – | \$4.36 M | – |

For Fiscal Years 2014-15 through 2016-17, Council approved allocations of \$9.0 million toward the CalPERS liability and \$6.5 million toward the OPEB liability. For CalPERS, the City's funded status as of June 30, 2016, the date of the most recent valuation, is 67.4 percent combined for both safety and miscellaneous. This compares to the 74.3 and 71.7 percent funded status as of June 30, 2014 and 2015, respectively. The unfunded liability is estimated to be \$234.0 million as of June 30, 2017.

For Retirees' Health, the City has made great strides toward funding the actuarial accrued liability of \$137.4 million (projected for Fiscal Year 2017-18), with \$110.7 million set aside, or 80.5 percent funded (as of June 30, 2017). For the OPEB liability, the contribution from the Fiscal Year 2016-17 carryover is adopted at \$2.0 million with an additional \$2.0 million contribution for Fiscal Year 2017-18. Other funds continuously fully fund their share of the OPEB liability; only the GOF is not fully funded. This liability will be recalculated as of July 1, 2017 and it is anticipated the liability will increase with the updated valuation.

Previously, the percentage of funding had been similar for both unfunded liabilities, however, the liability and the unfunded liability for CalPERS is significantly greater and has been increasing. CalPERS announced the discount rate used for actuarial calculations will be reduced from 7.5 percent to 7.0 percent, and phased in over three years, commencing in Fiscal Year 2018-19. This change to the discount rate will have a significant impact to the City's future annual pension expense. City Council adopted the strategy recommended by staff to make a significant lump sum contribution of \$10.0

million (General Fund), \$6.0 million from the Fiscal Year 2016-17 carryover and \$4.0 million for Fiscal Year 2017-18, as well as proportionate contributions from other funds. In addition, a \$2.0 million contribution is proposed for Fiscal Year 2018-19 and an additional \$10.0 million General Fund payment is proposed from the future Google Parking Lease revenues (see Attachment 1 of the Fiscal Year 2017-18 Adopted Transmittal Letter).

Fiscal Years 2017-18 through 2019-20 include COLAs as agreed to in MOUs and for unrepresented employees, and a placeholder for the EAGLES group. There are no COLAs for the remaining two Forecast years, and all Forecast years include step and merit increases.

The following table includes the adopted revenues and expenditures by category for Fiscal Year 2017-18 and projections for the subsequent Forecast years.

GENERAL OPERATING FUND FORECAST
(dollars in thousands)

| | <u>2016-17 ADOPTED</u> | <u>2016-17 UNAUDITED</u> | <u>2017-18 ADOPTED</u> | <u>2018-19 FORECAST</u> | <u>2019-20 FORECAST</u> | <u>2020-21 FORECAST</u> | <u>2021-22 FORECAST</u> |
|---|----------------------------|----------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| REVENUES: | | | | | | | |
| Property Taxes | \$ 40,208 | 43,774 | 45,285 | 46,652 | 48,038 | 49,784 | 52,185 |
| Sales Tax | 20,091 | 21,828 | 21,194 | 20,330 | 19,075 | 19,272 | 19,625 |
| Other Local Taxes ¹ | 16,082 | 15,866 | 15,589 | 15,608 | 16,663 | 17,657 | 18,514 |
| Use of Money and Property | 16,403 | 16,896 | 19,833 | 21,972 | 22,816 | 23,684 | 24,537 |
| Other Revenues ² | <u>25,934</u> | <u>28,335</u> | <u>26,121</u> | <u>25,888</u> | <u>25,697</u> | <u>26,046</u> | <u>26,392</u> |
| TOTAL REVENUES | <u>118,718</u> | <u>126,699</u> | <u>128,022</u> | <u>130,450</u> | <u>132,289</u> | <u>136,443</u> | <u>141,253</u> |
| EXPENDITURES: | | | | | | | |
| Salaries and All Pays | 56,850 | 55,262 | 60,345 | 63,442 | 65,537 | 65,368 | 65,536 |
| Retirement | 14,721 | 13,606 | 16,649 | 19,526 | 22,244 | 25,358 | 27,875 |
| Health Benefits | 9,780 | 8,320 | 10,360 | 11,138 | 11,980 | 12,899 | 13,886 |
| All Other Benefits | <u>6,279</u> | <u>5,968</u> | <u>6,750</u> | <u>7,009</u> | <u>7,227</u> | <u>7,346</u> | <u>7,460</u> |
| Salaries and Benefits | 87,630 | 83,156 | 94,104 | 101,115 | 106,988 | 110,971 | 114,757 |
| Supplies and Services | 16,175 | 14,926 | 17,110 | 17,739 | 18,195 | 18,663 | 19,144 |
| Capital Outlay/ Equipment Replacement | 3,024 | 2,949 | 3,228 | 3,310 | 3,394 | 3,481 | 3,570 |
| Interfund Expenditures and Transfers | 3,404 | 3,404 | 5,545 | 6,569 | 5,494 | 5,857 | 6,103 |
| Debt Service | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>3,000</u> | <u>3,000</u> | <u>3,000</u> |
| Total Operating Exp | 110,233 | 104,435 | 119,987 | 128,733 | 137,071 | 141,972 | 146,574 |
| Budget Savings | <u>(1,800)</u> | <u>Included</u> | <u>(2,300)</u> | <u>(2,300)</u> | <u>(2,300)</u> | <u>(2,300)</u> | <u>(2,300)</u> |
| NET EXPENDITURES | <u>108,433</u> | <u>104,435</u> | <u>117,687</u> | <u>126,433</u> | <u>134,771</u> | <u>139,672</u> | <u>144,274</u> |
| Transfer from Budget Contingency Reserve | -0- | -0- | -0- | -0- | 2,482 | -0- | -0- |
| Transfer to GNOF | (500) | (500) | -0- | -0- | -0- | -0- | -0- |
| CalPERS Contribution | (2,000) | (2,000) | (4,000) | (2,000) | -0- | -0- | -0- |
| OPEB Contribution | (2,000) | (2,000) | (2,000) | -0- | -0- | -0- | -0- |
| Transfer to SPAR | (2,000) | (2,000) | (2,000) | -0- | -0- | -0- | -0- |
| OPERATING BALANCE/(DEFICIT) | \$ <u>3,785</u> | <u>15,764³</u> | <u>2,335</u> | <u>2,017</u> | <u>-0-</u> | <u>(3,229)</u> | <u>(3,021)</u> |

¹ Other Local Taxes consists of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Other Revenue consists of License, Permits & Franchise Fees; Fines & Forfeitures, Intergovernmental; Charges for Services; Miscellaneous Revenues; and Interfund Revenues and Transfers.

³ Balance is prior to the change in assets and liabilities, encumbrances, and rebudgets for grants and donations.

Revenue and Expenditure Background

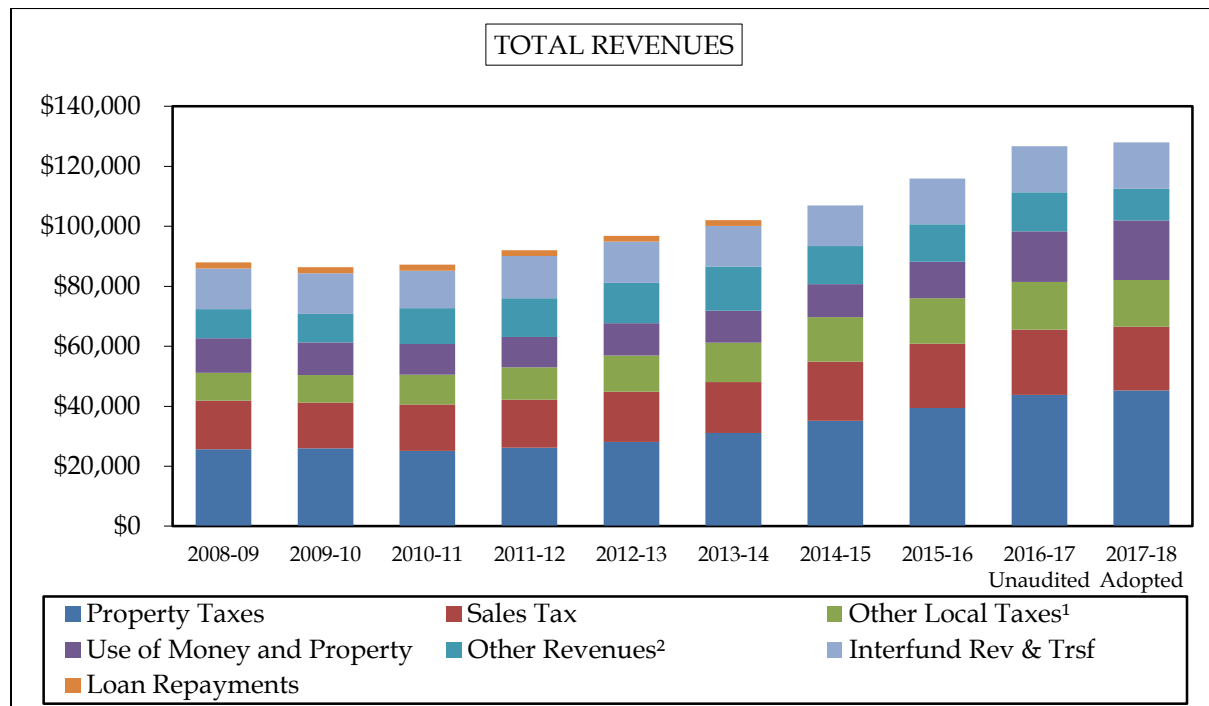
Revenues

Historical experience demonstrates Mountain View has a relatively volatile revenue base, primarily related to sales tax, with substantial variation in the amount of revenues collected over time (see Exhibit 1 for revenue and expenditure history). In addition to the overarching factors described in the Impacting Factors Section, the City’s revenue volatility is continually impacted by local factors.

For Fiscal Year 2017-18, all the main categories of GOF Revenues listed in the previous table, except Other Local Taxes, are projected to meet or exceed the Fiscal Year 2016-17 Adopted Budget. Significant factors, such as increasing property and lease values, sales tax, and improved interest yields, are contributing to an improved financial condition and an overall indication the City is in a strong revenue growth period. The Other Local Taxes category is lower due to slower growth than anticipated in the current fiscal year and net no growth trended for Fiscal Year 2017-18.

Growth in total revenues continues throughout the Forecast period, as the decline in revenues from the anticipated recession is being masked by the strong development activity that is currently occurring. There is a lag between the development occurring and being placed onto the property tax roll.

A history of total GOF Revenues is as follows (dollars in thousands):



¹ Other Local Taxes includes Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Other Revenues includes Licenses, Permits & Franchise Fees/Fines & Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous Revenues.

Total Fiscal Year 2017-18 revenues are projected to increase \$9.3 million (7.8 percent) compared to the Fiscal Year 2016-17 Adopted. Additional discussion of individual revenue sources can be found later in this Forecast.

Expenditures

During Fiscal Years 2009-10 through 2012-13, there were projected structural deficits ranging from \$1.1 million to \$6.0 million and, through a combination of operating efficiencies and expenditure reductions (totaling \$7.4 million), revenue enhancements, and employee cost containment (totaling \$2.2 million), the City was able to balance those budgets and weather the Great Recession. Revenues recovered sufficiently and no budget restructuring was necessary beginning in Fiscal Year 2013-14. The economic health of the City has continued to improve, resulting in a higher level of demand for services to support significant commercial and residential development, as well as to support other community priorities such as affordable housing, transportation, and sustainability. Revenue projections for Fiscal Year 2017-18 indicate the strong economic activity will continue and allow for the opportunity to address infrastructure needs and a strategy for reducing employee benefit unfunded liabilities which the City was unable to address until the last few fiscal years.

From the peak in Fiscal Year 2001-02 through Fiscal Year 2012-13, the GOF employee count was reduced by over 70.0 positions (over 14.0 percent). Although there have been positions added in recent years, overall, the City continues to operate at a staff level less than the pre-recessionary level. This is further exacerbated by the high level of development activity and corresponding demand of services, which involves many City departments. The Fiscal Year 2017-18 Adopted Budget includes additional regular and limited-period positions to address the workload demands.

The Forecast expenditures are calculated in the same manner as the annual budget and include the full cost of each existing position (salary and benefits). For Fiscal Year 2017-18 through Fiscal Year 2019-20, COLAs are included as agreed to in MOUs and for unrepresented employees, and a placeholder for the EAGLES group. Also included are multi-year assumptions related to the remaining cost components (e.g., steps, merits, retirement, health care, etc.) throughout the Forecast period. The factors for future health benefit costs are based on health-care trends and historical experience. The projected CalPERS rates for Fiscal Years 2017-18 through 2021-22 were provided by CalPERS and adjusted for the change in discount rate.

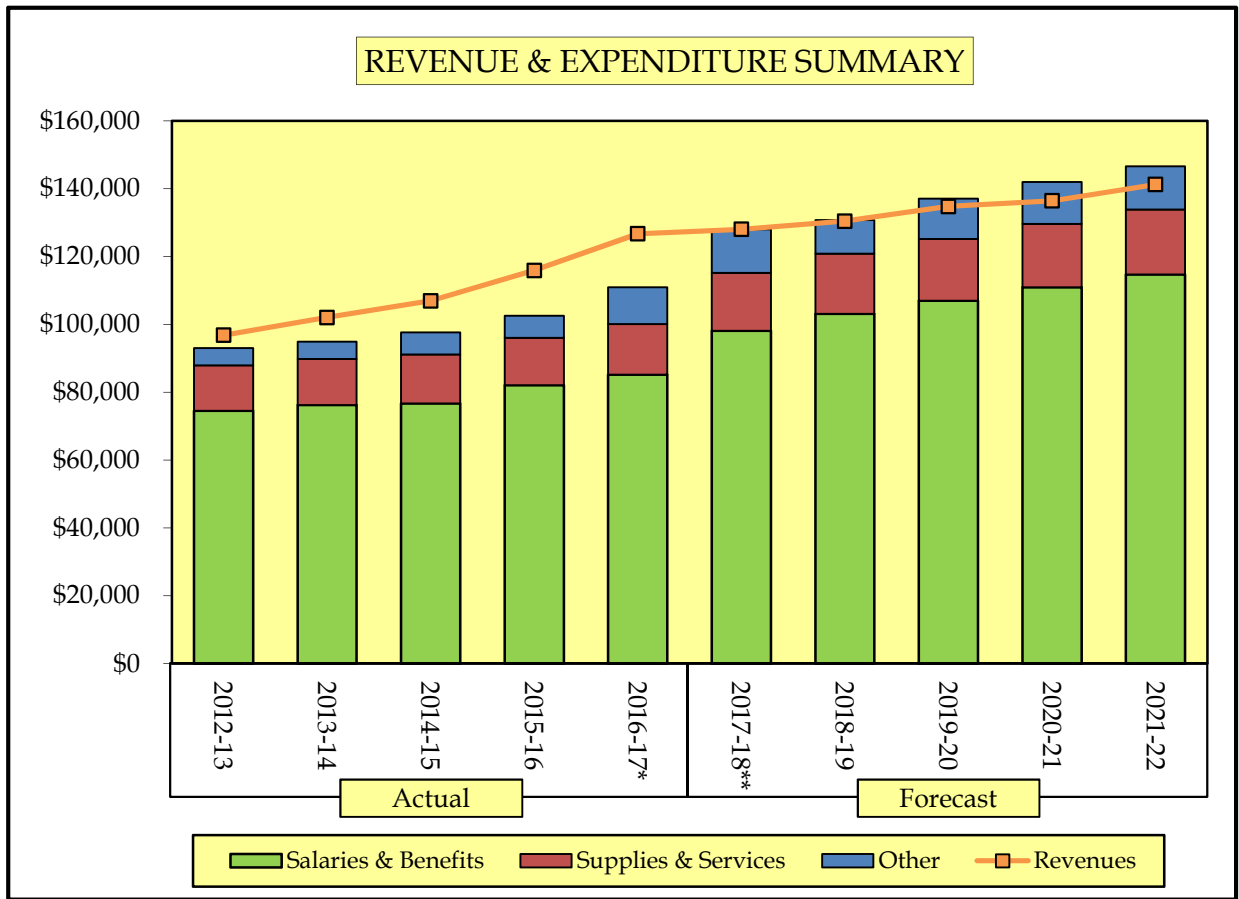
For Supplies and Services and the remaining categories, a base level of expenditures is calculated and then adjusted based on the multi-year assumptions related to each component of cost (e.g., City utilities, equipment maintenance, self-insurance funding, etc.).

Based on past experience, it is typical to underspend the budget due to vacant positions and cost containment in Supplies and Services accounts. Beginning in Fiscal Year 2009-10, a budget savings amount was assumed. It has been as high as \$2.8 million, reduced to \$2.0 million in Fiscal Year 2014-15 and to \$1.8 million in Fiscal Year 2015-16. To mitigate increases related to recently agreed upon MOUs and for unrepresented employees, it was increased to \$2.3 million for Fiscal Year 2017-18 and annually throughout the Forecast period.

SUMMARY

Silicon Valley continues to be a leader in the local and national economic recovery – job creation, vacant space utilization, development of both residential and commercial projects, and the recovery of property values are contributing to the health of the local economy. Although anticipated CalPERS and medical rate increases are significant factors, the Forecast projects revenue growth and positive operating balances (including funds set aside for CalPERS and OPEB) through Fiscal Year 2018-2019, Fiscal Year 2019-20 is balanced with a contribution from the Budget Contingency Reserve of \$2.5 million. The final two years of the Forecast project negative balances of \$3.2 and \$3.0 million each before any corrective actions. Future financial stability will be dependent upon the strength of the economy, the timing of the next recession, and continued fiscal restraint.

Following is a detailed and graphic presentation of the Forecast, summarizing the assumptions and resulting revenues and expenditures.

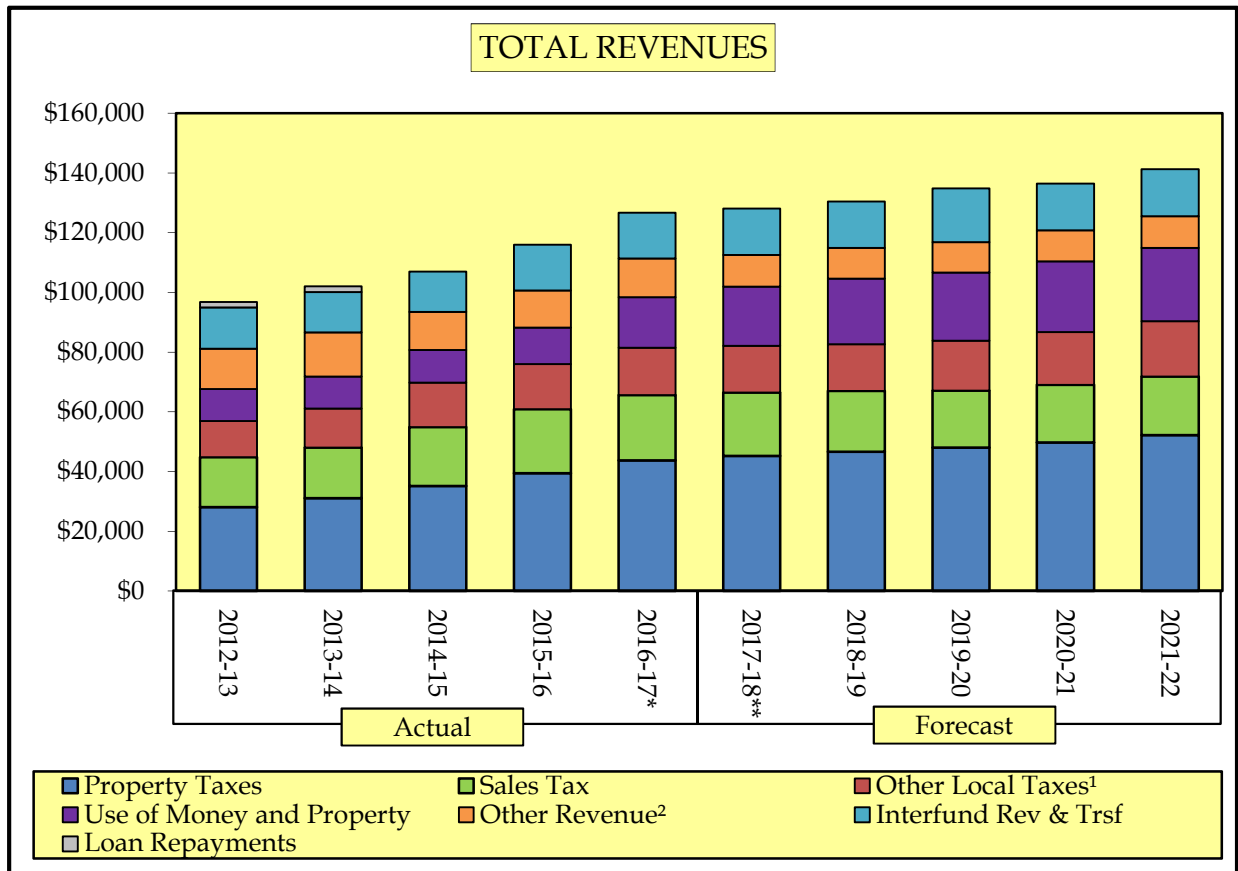


| <u>Fiscal Year</u> | <u>Revenues</u> | <u>Expenditures</u> |
|----------------------|-----------------|---------------------|
| 2012-13 | 96,811 | 93,041 |
| 2013-14 | 102,045 | 94,933 |
| 2014-15 | 106,940 | 97,677 |
| 2015-16 | 115,911 | 102,590 |
| 2016-17 * | 126,699 | 110,935 |
| 2017-18 ** | 128,022 | 127,987 |
| 2018-19 | 130,450 | 130,733 |
| 2019-20 ¹ | 134,771 | 137,071 |
| 2020-21 | 136,443 | 141,972 |
| 2021-22 | 141,253 | 146,574 |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

The Fiscal Year 2017-18 adopted expenditures and all forecast years do not include the projected operating budget savings.

¹ Revenues include \$2.5M transfer from the Budget Contingency Reserve.



| <u>Fiscal Year</u> | <u>Total Revenues</u> | <u>% Change</u> |
|----------------------|-----------------------|-----------------|
| 2012-13 | 96,811 | 5.2% |
| 2013-14 | 102,045 | 5.4% |
| 2014-15 | 106,940 | 4.8% |
| 2015-16 | 115,911 | 8.4% |
| 2016-17 * | 126,699 | 9.3% |
| 2017-18 ** | 128,022 | 1.0% |
| 2018-19 | 130,450 | 1.9% |
| 2019-20 ³ | 134,771 | 3.3% |
| 2020-21 | 136,443 | 1.2% |
| 2021-22 | 141,253 | 3.5% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

¹ Includes Business Licenses, Transient Occupancy and Utility Users Tax.

² Includes Licenses, Permits & Franchise Fees/Fines & Forfeitures; Intergovernmental; Charges for Services; and Miscellaneous Revenue.

³ Includes \$2.5M transfer from the Budget Contingency Reserve.

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PROPERTY TAXES

Property Taxes include the revenue generated from the City's share of the 1.0 percent levy assessed on the taxable value of real and personal property located within the City limits. The assessed value (AV) of secured real property that does not experience a change in ownership or is not subject to new construction is increased annually at a rate not to exceed the California Consumer Price Index (CCPI) or 2.0 percent, whichever is lower. However, if a property changes ownership, it is reassessed (up or down) at the current market value and new construction is initially valued at the cost of the construction. In addition, the County Assessor has the authority to proactively adjust the AV of properties downward to market value during periods of declining property values. Unsecured tax on personal property, such as computers and other equipment, is assessed on the value of the property as reported annually to the County by the owner.

SOURCES

- Property tax assessed on secured real property.
- Property tax assessed on unsecured personal property.
- Property tax assessed on leased property.

ECONOMIC FACTORS

- General economic conditions.
- Proposition 13 – determines methodology of tax application, limits the annual AV increase, and sets the tax rate.
- California Consumer Price Index (CCPI – October through October).
- New development.
- Property demand, sales, and values.
- County processing time for new development and ownership transfers and inclusion on the tax roll.
- Assessment appeals and proactive assessment reductions by the County Assessor.
- Availability of credit.
- State legislation regarding tax allocation.

HISTORY

In 1992, as a way of solving its own budget shortfall, the State enacted legislation that shifted partial financial responsibility for funding education to local government. Property tax revenues belonging to cities, counties, and special districts were shifted to the Education Revenue Augmentation Fund (ERAF). The net cumulative loss to the GOF resulting from all ERAF shifts through Fiscal Year 2016-17 exceeds \$100.0 million (exceeds \$105.0 million for the entire City).

For the past two decades, housing activity has remained strong with short periods of uncertainty or declines related to the availability of housing stock, interest rates, and the overall economy. During Fiscal Year 2008-09, the housing market collapsed and assessed valuation across the County suffered and caused some properties to be appraised at less than the outstanding debt on the property. During that time, foreclosures nationwide increased dramatically as homeowners defaulted on their mortgages, and California was the epicenter of the foreclosure crisis. Mountain View experienced foreclosures, but not as severely as other parts of the State. The number of foreclosures in the nation and California has declined significantly, now at the lowest level since 2006. For calendar 2016, the most recent information available, there were a total of 219 foreclosures in the County. Mountain View was one of three cities in the County with no foreclosures.

Beginning Fiscal Year 2008-09, the County began processing Proposition 8 (Prop 8) reductions for residential and commercial properties. The majority of the lost value for residential Prop 8 reductions in the City was recaptured by Fiscal Year 2015-16.

In the time period since the beginning of the recession, commercial property owners have also submitted applications for value reductions. The number of appeals submitted Countywide as of May 2017 is higher than the same time frame in 2016 but still low compared to the level of activity during and after the recession. Because of the variable nature of commercial properties, the process of reviewing and valuing them is lengthy and more complicated. The County processes Countywide AV roll reductions (primarily the result of resolved appeals) and corrections throughout the year and through June 30, 2017 processed a net \$1.1 billion in reductions. The General Fund's share of this property tax revenue loss for Fiscal Year 2016-17 is approximately \$105,000. As of May 2017, the County had approximately 5,600 active appeals, and the Forecast includes some loss in property tax revenue as a result of the resolution of these appeals.

Tracking of sales activity was initiated in 2007. The highest number of sales transactions occurred in 2012, but the largest increase in AV resulting from changes in ownership (CIO) occurred in 2015. As detailed in the table below, there has been growth in the median price of single-family homes (SFH) with a CIO every year since 2010, with more significant increases in the SFH median price for sales since 2011.

Median Price Statistics (Mountain View Residential Properties with a CIO)

| <u>Year</u> | <u>Single-Family Home (SFH)</u> | <u>Number of SFH CIO</u> | <u>Condo/ Townhome</u> | <u>Number of Condo/ Townhome CIO</u> |
|-------------|---------------------------------|--------------------------|------------------------|--------------------------------------|
| 2007 | \$955,000 | 218 | \$575,000 | 255 |
| 2008 | \$963,250 | 200 | \$590,000 | 184 |
| 2009 | \$845,000 | 182 | \$535,000 | 179 |
| 2010 | \$892,000 | 267 | \$572,500 | 268 |
| 2011 | \$900,750 | 306 | \$445,000 | 241 |
| 2012 | \$1,000,000 | 341 | \$570,000 | 299 |
| 2013 | \$1,245,000 | 297 | \$639,000 | 356 |
| 2014 | \$1,450,000 | 255 | \$781,000 | 322 |
| 2015 | \$1,600,000 | 274 | \$910,000 | 312 |
| 2016 | \$1,700,000 | 253 | \$1,013,000 | 345 |

Also impacting the growth in Property Taxes is the CCPI. Over the past ten fiscal years (2007-08 to 2016-17), five years have had annual CCPI increases less than the maximum 2.0 percent allowed, and one of those five years was a negative CCPI.

In total, Fiscal Year 2016-17 unaudited Property Tax revenues of \$43.8 million exceed both the Fiscal Year 2016-17 Adopted Budget of \$40.2 million and the Fiscal Year 2015-16 Audited of \$39.5 million.

FORECAST

The Fiscal Year 2017-18 projected secured property tax revenues is based on the July 1, 2016 tax roll adjusted for the following:

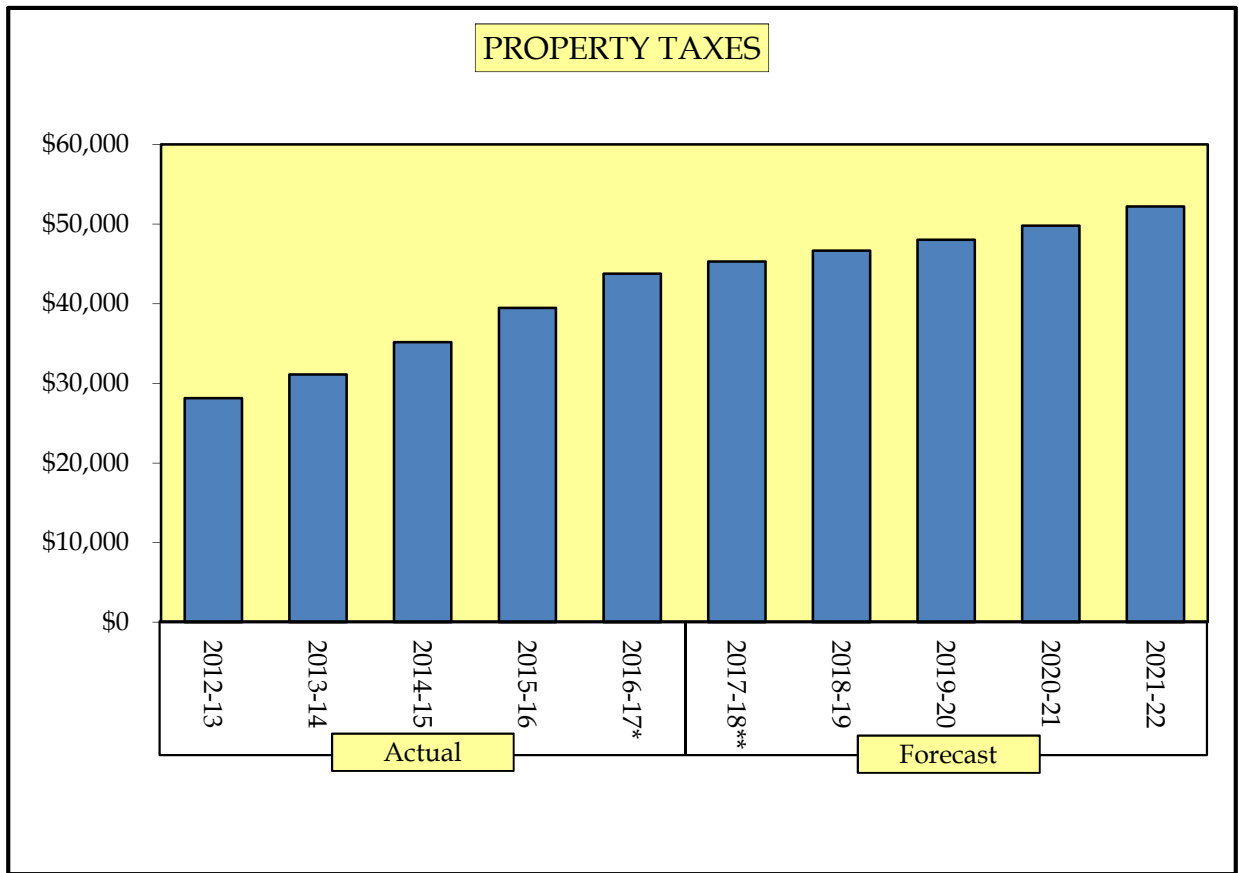
- A 2.0 percent CCPI increase to the AV of all eligible residential and commercial property;
- Projected AV loss from resolution of pending appeals;
- AV changes related to property transfers and sales prior to the lien date; and
- Projected AV increase related to new development and remodels.

As mentioned earlier, the County has approximately 5,600 active appeals. The County has provided some information about pending appeals specific to each local agency,

and the Fiscal Year 2017-18 revenue includes a projected tax loss based on the historical resolution of resolved appeals.

For the remaining Forecast years, total secured property tax is projected with net growth ranging from 3.7 percent to 4.5 percent annually. These average annual increases include an annual change in AV based on a 2.0 percent CCPI for Fiscal Years 2018-19 and 2021-22. The anticipated economic downturn is projected to impact the intervening two fiscal years resulting in CCPI increases of 1.5 percent and 1.75 percent. In addition, increased AV is projected as a result of new development projects under construction and in the pipeline (including The Village at San Antonio Phase II, Ameswell (Moffett Gateway), and various housing, hotel, and office developments), and anticipated growth from CIO and remodeling. The increased revenue from Ameswell (Moffett Gateway) has been identified as a potential revenue source for the Police/Fire Administration Building capital improvement project (CIP).

Unsecured property tax revenue is projected to increase slightly for Fiscal Year 2017-18, remain the same for Fiscal Year 2018-19, decline for two fiscal years as a result of the economic downturn, and significantly recover in the final Forecast year.



| <u>Fiscal Year</u> | <u>Property Taxes</u> | <u>% Change</u> |
|--------------------|-----------------------|-----------------|
| 2012-13 | 28,122 | 7.3% |
| 2013-14 | 31,120 | 10.7% |
| 2014-15 | 35,173 | 13.0% |
| 2015-16 | 39,461 | 12.2% |
| 2016-17 * | 43,774 | 10.9% |
| 2017-18 ** | 45,285 | 3.5% |
| 2018-19 | 46,652 | 3.0% |
| 2019-20 | 48,038 | 3.0% |
| 2020-21 | 49,784 | 3.6% |
| 2021-22 | 52,185 | 4.8% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

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SALES TAX

Sales Tax revenue is the second largest single revenue source of the GOF and also the most volatile. The City of Mountain View is allocated 1.0 percent of every sales dollar subject to sales tax. In the late 1990s, sales tax from commercial/industrial businesses generated a greater amount of sales tax than retail businesses, an approximate 1.5:1.0 ratio. During the current decade, as a result of relocations, recession, growth of the service economy (nontaxable products), and Board of Equalization (BOE) reporting changes, retail contributes a greater share, and the ratio for the most recent completed fiscal year is 1.0:4.8.

SOURCES

- Retail sales of tangible personal property to individuals and other businesses.
- Use and excise taxes on business consumption of personal property.
- State and County pooled sales tax allocated by population.

ECONOMIC FACTORS

- Business expansion, reduction, or relocation.
- State of the economy.
- Purchasing patterns.
- State BOE allocation decisions.
- Level of business-to-business sales.
- Technology changes.

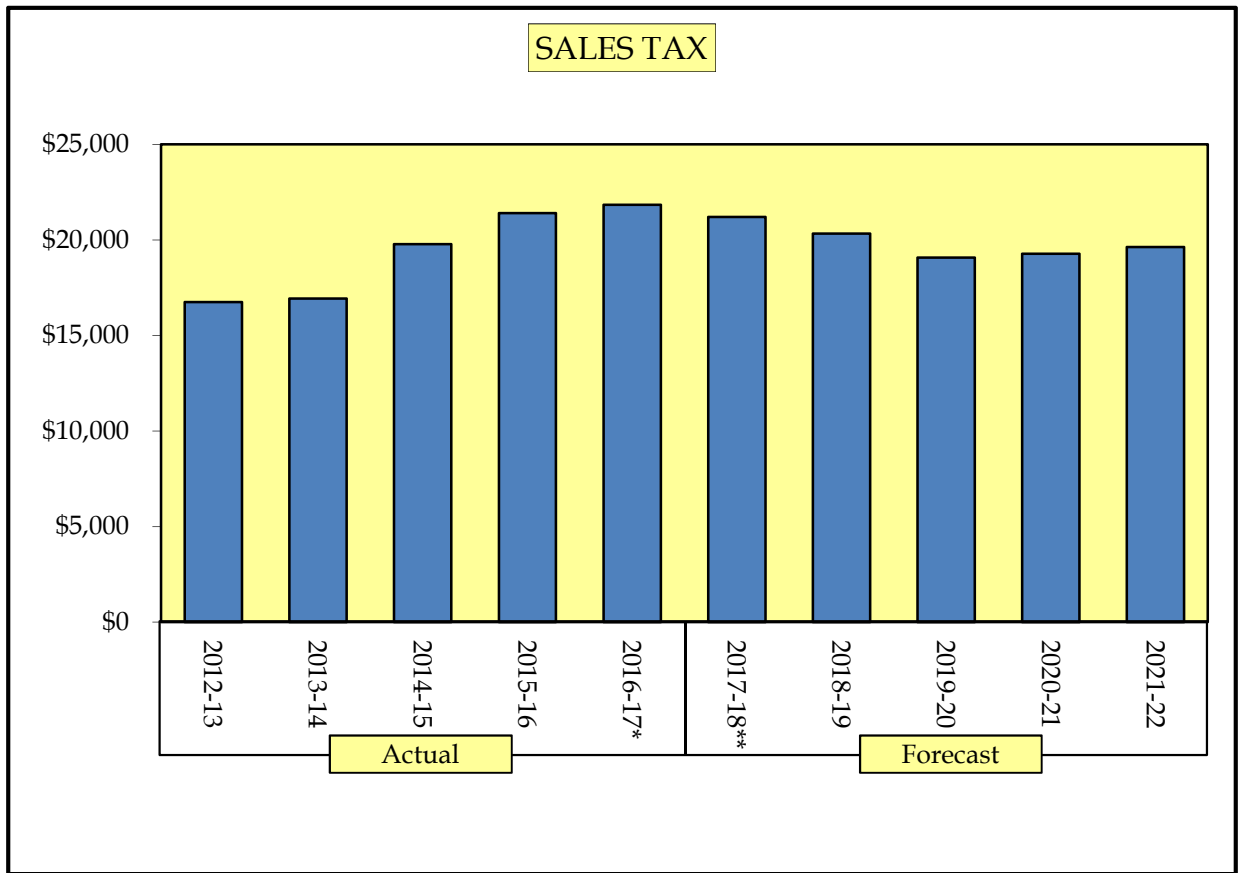
HISTORY

Since the early 1990s, sales tax has been an extremely volatile revenue source, reaching a record high of \$24.1 million in Fiscal Year 2000-01, primarily resulting from high-tech businesses. A precipitous decline to \$14.2 million occurred in Fiscal Year 2003-04 followed by steady growth through Fiscal Year 2007-08 to \$17.3 million. These variations typically occur as businesses move in and out of the City, companies modify reporting and/or sales methods, and the economy changes. Fundamentally, as the service economy grows, less manufacturing is done locally, so there is a smaller commercial tax base because sales tax is not applicable to most technology company sales. As a result of the Great Recession, Sales Tax revenue fell in excess of \$2.0 million (11.8 percent) to \$15.2 million in Fiscal Year 2009-10. Since then, sales tax revenue has

again grown steadily, reaching \$21.8 million in Fiscal Year 2016-17, exceeding both the Fiscal Year 2016-17 Adopted Budget and Fiscal Year 2015-16 Audited, but still lower than the peak of \$24.1 million in Fiscal Year 2000-01.

FORECAST

Fiscal Year 2017-18 sales tax revenue is projected at \$21.2 million, 5.5 percent higher than the Fiscal Year 2016-17 Adopted, and \$634,000 less than the Fiscal Year 2016-17 unaudited, primarily due to known changes in businesses and adjustments for one-time payments received in Fiscal Year 2016-17. Fiscal Years 2018-19 and 2019-20 reflect 4.1 and 6.2 percent declines respectively, related to an anticipated downturn in the economy, and a recovery begins in Fiscal Year 2020-21. The Village at San Antonio Center Phase II is projected to be completed in Fiscal Year 2017-18 with retail tenants in place beginning to generate sales tax.



| <u>Fiscal Year</u> | <u>Sales Tax</u> | <u>% Change</u> |
|--------------------|------------------|-----------------|
| 2012-13 | 16,744 | 5.0% |
| 2013-14 | 16,936 | 1.1% |
| 2014-15 | 19,773 | 16.8% |
| 2015-16 | 21,401 | 8.2% |
| 2016-17 * | 21,828 | 2.0% |
| 2017-18 ** | 21,194 | (2.9%) |
| 2018-19 | 20,330 | (4.1%) |
| 2019-20 | 19,075 | (6.2%) |
| 2020-21 | 19,272 | 1.0% |
| 2021-22 | 19,625 | 1.8% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

OTHER LOCAL TAXES

Other Local Taxes is comprised of Transient Occupancy Tax (TOT), Business License Tax, and Utility Users Tax (UUT).

SOURCES

- TOT is a 10.0 percent tax assessed on hotel and motel occupancies. Any occupancy by a government employee while on government business, or a stay exceeding 30 consecutive days, is exempt from the tax. This tax is self-reported on a quarterly basis by hotels and motels within the City limits, and a compliance audit is performed on a periodic basis.
- Business License Tax is assessed on all businesses known to be operating in Mountain View and billed annually. Currently, there are approximately 6,300 businesses with licenses. The tax rate varies by type of business, generally \$30 per year for most (73.0 percent), but can exceed \$1,000 for certain types of businesses.
- UUT is a 3.0 percent tax assessed on the consumption of all telecommunication, electricity, and gas services. Companies providing taxable utility services remit UUT payments monthly, and a compliance audit is performed on a periodic basis.

ECONOMIC FACTORS

- TOT: Number of hotel rooms, room rate, occupancy rate, and number of exemptions.
- Business License Tax: Number and types of businesses licensed by the City and the applicable tax rate.
- UUT: Customer base, level of consumption, and price of the commodity.

HISTORY

TOT: The current tax rate of 10.0 percent was last modified in June 1991 from 8.0 percent. Occupancy and room rates in the City typically grow in non-recessionary times. The impacts of economic downturns or disruptions are immediately felt in TOT revenue as demonstrated by the 52.1 percent decline resulting from the dot-com bust and the 26.6 percent decline during the Great Recession. TOT revenues began to recover from this last recession in spring 2010 and growth has continued into Fiscal Year 2016-17, although at a slower rate. Fiscal Year 2016-17 unaudited revenue reflects the completion of the Hampton Inn and Residence Inn remodel/room addition projects and increased revenue for a portion of the fiscal year.

Business License Tax: This revenue does not change significantly from year to year as the tax rate has remained essentially unchanged since June 1954 (excluding two business types updated in 1985). Fluctuation in the number of businesses does not significantly change annual revenue because of the low annual tax rate. Fiscal Year 2016-17 unaudited is 10.2 percent below budget as at the time the budget was prepared, the activity indicated a higher trend of revenue. A business license compliance audit commenced during Fiscal Year 2015-16 and continues, but, again due to the low tax rate, the increase in revenue is minimal. The primary objective of the audit is for businesses to be in compliance.

UUT: The tax is calculated on the consumer cost of the energy (gas and electricity) and telecommunication services utilized. The tax revenue fluctuates with the cost, customer usage, and/or customer base and is negatively impacted by economic downturns as a result of business closures and reduction in usage by many residential customers. In November 2010, the voters approved a ballot measure which broadened the base to include all telecommunications services in order to treat all customers equally and the amended ordinance became effective March 2011. As a result, UUT generated from telecommunications increased.

An audit of telecommunications providers was completed in January 2014 and resulted in a \$1.1 million settlement and one-time assessment payments. In addition, during Fiscal Year 2014-15, staff worked to bring another telecommunications provider into compliance, resulting in a payment of the amount due for that fiscal year and a \$1.6 million payment for a prior time period. Both of these companies are remitting monthly UUT payments, contributing to ongoing revenue.

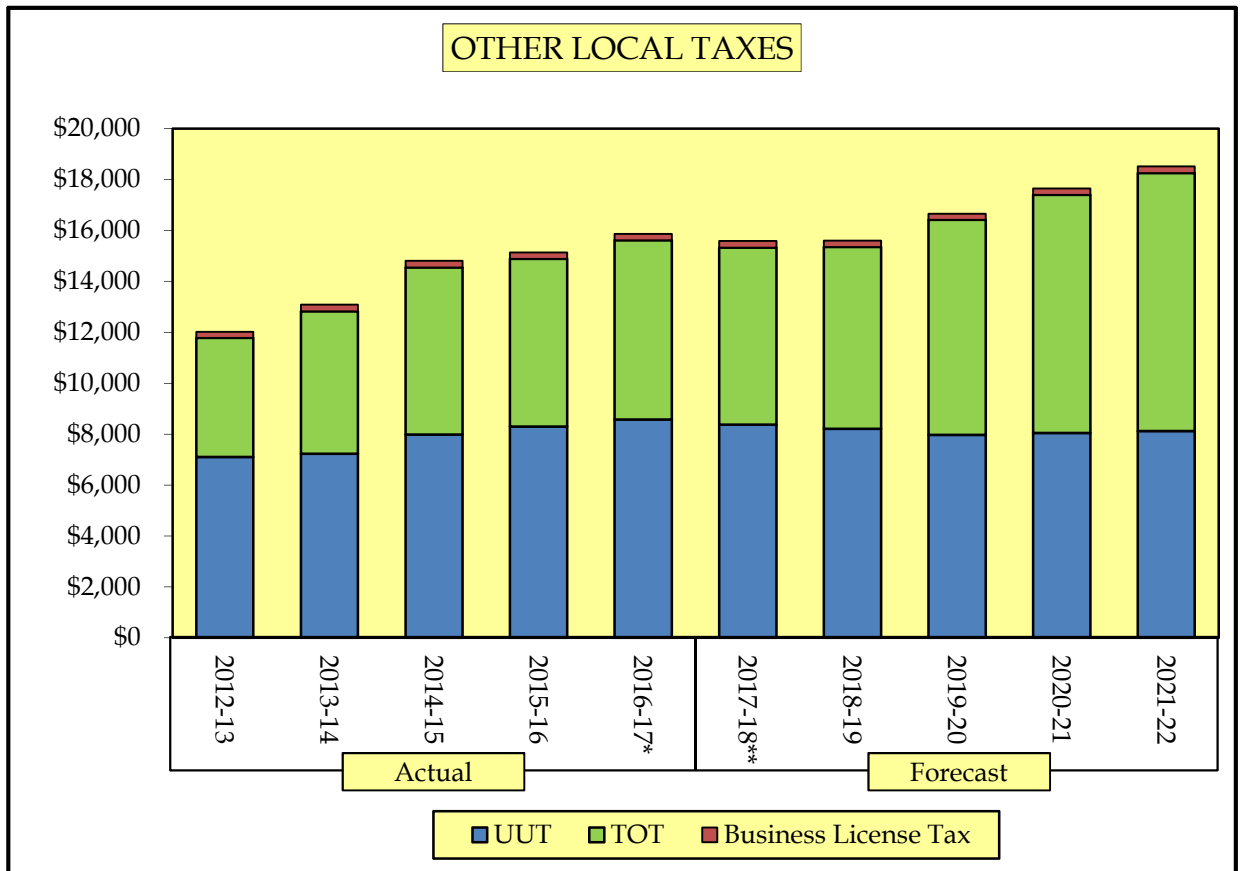
The Agreement between the BOE and the City for prepaid phone cards was executed in December 2015, and the City received the first quarterly payment in September 2016. In addition, direct providers of prepaid phone cards began remitting UUT payments in July 2016. Overall, Fiscal Year 2016-17 unaudited revenue exceeds both the Fiscal Year 2016-17 Adopted Budget and the Fiscal Year 2015-16 Audited.

FORECAST

TOT: Fiscal Year 2017-18 revenue is projected 6.4 percent lower than the Fiscal Year 2016-17 Adopted as growth has slowed compared to the Fiscal Year 2016-17 Adopted, and is 1.3 percent lower than the Fiscal Year 2016-17 unaudited. The following two Forecast years include a reduction in revenue resulting from the anticipated economic downturn offset by the opening of the Shashi Hotel, the hotel planned as part of the San Antonio Phase II project in Fiscal Year 2018-19, the opening of Holiday Inn Express, and the hotel planned as part of the Ameswell (Moffett Gateway) project in Fiscal Year 2019-20.

Business License Tax: Business license revenue is projected 5.1 percent lower than the Fiscal Year 2016-17 Adopted and 5.7 percent higher than the Fiscal Year 2016-17 unaudited. The anticipated two-year downturn includes 3.0 percent average annual declines followed by recovery in the final two Forecast years.

UUT: Total projected UUT revenue for Fiscal Year 2017-18 is essentially the same as the Fiscal Year 2016-17 Adopted and 2.4 percent lower than the Fiscal Year 2016-17 unaudited. The UUT revenues for the following two Forecast years decline as a result of the anticipated economic downturn and then begin to slowly increase in the final two Forecast years. The Forecast projections do not include potential impacts from customers opting in for Silicon Valley Clean Energy.



| <u>Fiscal Year</u> | <u>Utility Users Tax</u> | <u>Transient Occupancy Tax</u> | <u>Business License Tax</u> | <u>Total Other Local Taxes</u> | <u>% Change</u> |
|--------------------|------------------------------|------------------------------------|---------------------------------|--|-----------------|
| 2012-13 | 7,108 | 4,668 | 239 | 12,015 | 11.5% |
| 2013-14 | 7,226 | 5,595 | 268 | 13,089 | 8.9% |
| 2014-15 | 7,988 | 6,559 | 258 | 14,805 | 13.1% |
| 2015-16 | 8,301 | 6,591 | 245 | 15,137 | 2.2% |
| 2016-17 * | 8,572 | 7,043 | 251 | 15,866 | 4.8% |
| 2017-18 ** | 8,370 | 6,954 | 265 | 15,589 | (1.7%) |
| 2018-19 | 8,214 | 7,137 | 257 | 15,608 | 0.1% |
| 2019-20 | 7,966 | 8,448 | 249 | 16,663 | 6.8% |
| 2020-21 | 8,046 | 9,359 | 252 | 17,657 | 6.0% |
| 2021-22 | 8,126 | 10,133 | 255 | 18,514 | 4.9% |

* Unaudited Actual

** Adopted

(dollars in thousands)

USE OF MONEY AND PROPERTY

Use of Money and Property is comprised of investment earnings and revenue from rents and leases of City owned property. Investment earnings are generated from the General Fund's share of the City's pooled investment portfolio. Rents and Leases revenue is generated from rental properties and lease agreements.

SOURCES

- Monthly interest allocation generated by the City's pooled investment portfolio.
- Leased and rented properties, including:
 - North Charleston, Crittenden, and Charleston East ground leases
 - Shoreline Amphitheatre
 - Ameswell (Moffett Gateway)
 - Recology
 - Center for the Performing Arts
 - Michaels at Shoreline
 - Community School of Music and Arts (CSMA)
 - CVS (parking structure, retail space)
 - Historic Adobe Building, Community Center, and Senior Center
 - Bean Scene Café, Olympus Caffè, and Savvy Cellar Wines, Inc.
 - Bank of America (ATM)
 - Wireless Telecommunication Providers (GTE Mobilnet, Metro PCS, Sprint)

ECONOMIC FACTORS

- Economy.
- Federal Reserve policy and interest rates.
- Portfolio balance.
- City Investment Policy.
- Rental revenues received and lease agreements.

HISTORY

Investment Earnings: Over the past decade, part of the City's financial strategy was to build reserves in anticipation of budget constraints in order to generate additional revenue in the form of investment earnings and to maintain sufficient funds to weather any further significant declines in revenues. The Federal Reserve has aggressively managed short-term interest rates since 2006 in an effort to combat the ripple effect of

the subprime lending crisis and support the economic recovery by reducing the Federal funds rate from 5.25 percent to a target of 0.25 percent. This has significantly impacted the City's interest earnings. For Fiscal Year 2016-17 Adopted Budget, the portfolio was anticipated to earn an average return of 1.26 percent, up from the low of the average 1.14 percent earned in Fiscal Year 2014-15, but lower than the high average 5.7 percent earned in Fiscal Year 2000-01. Fiscal Year 2016-17 unaudited investment earnings exceeded both budget and the prior fiscal year audited by \$360,000 and \$408,000, respectively. The Federal Open Market Committee (FOMC) increased the benchmark interest rate three times between December 2016 and June 2017 for a total 75 basis point increase. The last increase prior to this time frame was December 2015. It is anticipated the FOMC will continue to implement small incremental increases in the upcoming years if the economy continues to improve.

Rents and Leases: Over time, the City has strategically developed City-owned properties and negotiated lease agreements which generate long-term revenue for the GOF. These leases and the revenue generated become even more important during economic downturns as they do not immediately fluctuate with the economy, and most include annual inflationary increases.

In 1995, 1996, and 2008, the City first negotiated and signed ground lease agreements for the North Charleston, Crittenden, and Charleston East sites, respectively. As allowed in the ground leases, the rent includes fixed annual increases and is revalued every 10 years to market. The decennial revaluation of the North Charleston lease was completed in February 2016, resulting in a 141.0 percent rent increase (\$3.3 million for a full year). The new rent amount was effective April 1, 2016 and will continue to escalate 4.0 percent annually. The decennial revaluation of the Crittenden lease was completed in December 2016, resulting in a 104.8 percent rent increase (\$3.1 million for a full year). The new rent amount was effective January 1, 2017 and will continue to escalate 4.0 percent annually.

In late Fiscal Year 2005-06, Council approved the amended and restated lease between the City and SFX Entertainment, Inc. (SFX-operating company of Live Nation, Inc.), for the lease of the Shoreline Amphitheatre. The terms of the lease eliminated the percentage rent structure and replaced it with a fixed amount of \$200,000 per month for the concert season (nine months), a total of \$1.8 million annually.

In September 2007, CVS opened in the Bryant Street parking structure and began paying the City the negotiated monthly lease rent. The parking structure was partially funded with former Revitalization Authority funds and, based on the Compensation Agreement, any revenues generated from the parking structures are shared with the taxing entities in the same portion of the Authority's contribution to the structures. The Compensation Agreement is effective July 1, 2014, resulting in annual lease revenue of \$165,000 to the GOF, a loss of \$78,000 annually.

In May 2010, Savvy Cellars opened to the public at the Centennial Plaza Train Depot and, in accordance with the lease, the annual revenue to the City for the first five years was \$29,700. The first annual increase was effective December 2014 and there have been annual increases effective each subsequent December. Effective with the Fiscal Year 2015-16 Adopted Budget, rental income from the Adobe Building, Community Center, and Senior Center was permanently moved from Recreation Service Charge revenue to Rents and Leases.

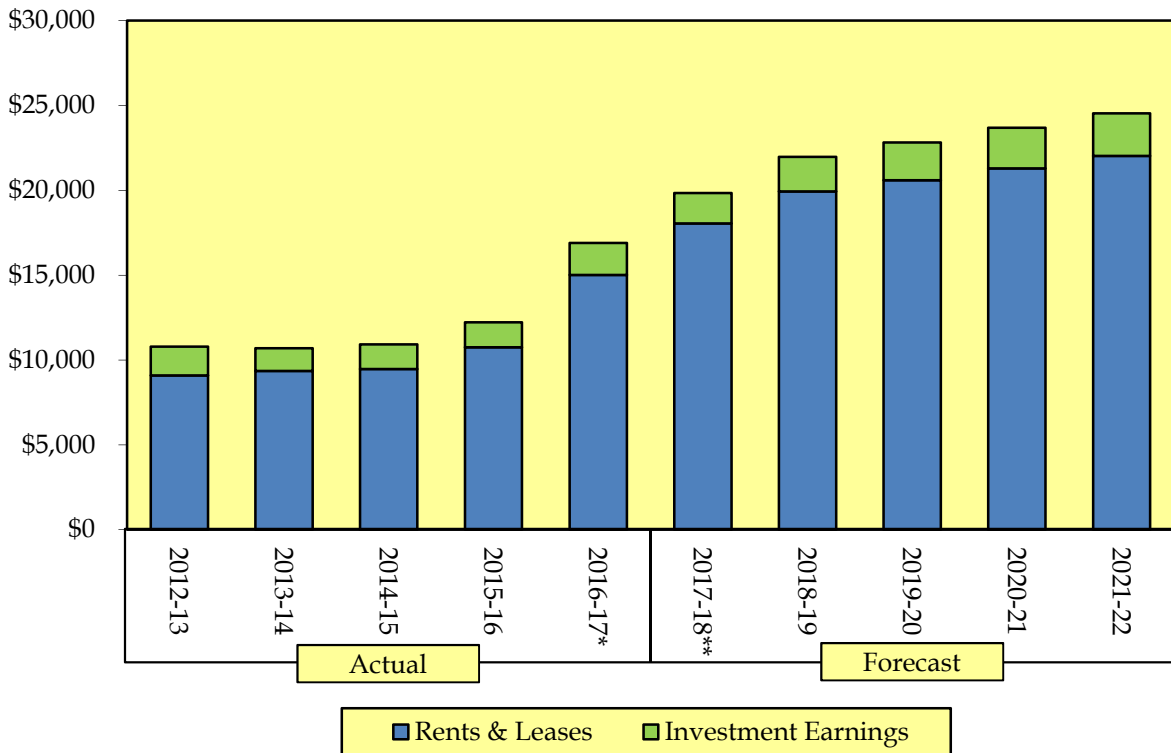
FORECAST

Investment Earnings: The Fiscal Year 2017-18 projection is based on the assumption that as instruments mature, the funds will be reinvested at rates slightly higher than those available in Fiscal Year 2016-17, resulting in an average portfolio yield of 1.48 percent for Fiscal Year 2017-18. This assumes the Local Agency Investment Fund (LAIF) pooled rate averages 1.0 percent. The City's average portfolio yield is anticipated to continue rising through Fiscal Year 2021-22. During the projected economic downturn, reinvestment rates are expected to be higher than the rates on the instruments maturing.

Rents and Leases: The Charleston East ground lease includes a revaluation effective February 2018, and an estimate for that is included in the forecast. The City leases the land underneath the Shoreline Amphitheatre to SFX, and a 2.0 percent annual contractual increase will begin in Fiscal Year 2017-18. The lease agreement with CSMA includes an increase effective Fiscal Year 2018-19. The Savvy Cellars lease provides for annual increases through the Forecast period, which have been projected at 3.0 percent annually. In Fiscal Year 2017-18, the CVS lease agreement provides for an 11.9 percent increase. The remaining lease agreements will remain essentially level. All other rental fees remain level in the first two forecast years and increase between 1.0 and 3.0 percent in the last three forecast years.

As discussed earlier in the Narrative Budget Report, Google has paid the City \$600,000 for extending the sublease of Parking Lots C and D from SFX through 2020. In addition, Google will be leasing the parking lots from the City for an additional five years (January 2021 to December 2025) and paying over \$2.0 million annually. As these payments are limited period in nature they will not flow through the GOF. The \$2.0 million is recommended to be recorded as one-time GF revenues and then contributed to CalPERS toward the City's unfunded pension liability and the amount over \$2.0 million be transferred to the CIP or other reserve.

USE OF MONEY AND PROPERTY



| <u>Fiscal Year</u> | <u>Rents & Leases</u> | <u>Investment Earnings</u> | <u>Total Use of Money and Property</u> | <u>% Change</u> |
|--------------------|---------------------------|----------------------------|--|-----------------|
| 2012-13 | 9,083 | 1,700 | 10,783 | 6.4% |
| 2013-14 | 9,345 | 1,345 | 10,690 | (0.9%) |
| 2014-15 | 9,463 | 1,465 | 10,928 | 2.2% |
| 2015-16 | 10,751 | 1,468 | 12,219 | 11.8% |
| 2016-17 * | 15,020 | 1,876 | 16,896 | 38.3% |
| 2017-18 ** | 18,053 | 1,780 | 19,833 | 17.4% |
| 2018-19 | 19,934 | 2,038 | 21,972 | 10.8% |
| 2019-20 | 20,600 | 2,216 | 22,816 | 3.8% |
| 2020-21 | 21,299 | 2,385 | 23,684 | 3.8% |
| 2021-22 | 22,024 | 2,513 | 24,537 | 3.6% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

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LICENSES, PERMITS, AND FRANCHISE FEES/FINES AND FORFEITURES

This revenue category is comprised of Licenses, Permits, Franchise Fees, and Fines and Forfeitures.

SOURCES

- Licenses and Permits revenues are generated from businesses requiring specific City permits such as police business permits.
- Franchisees are required to pay Franchise Fees as compensation to the City for the use of City property while providing a commercial service to Mountain View businesses and residents. The City has franchise agreements with Recology; Pacific, Gas and Electric; Comcast and AT&T cable; and California Water Service.
- Fines and Forfeitures are generated from Library fines and citations issued by the City Police Department and the California Highway Patrol.

ECONOMIC FACTORS

- State of the economy.
- Franchise agreements and revenues generated by franchisees.
- State and Federal regulations, legislation, and funded programs.

HISTORY

Licenses, Permits, and Franchise Fees: Historically, Licenses and Permits revenue tended to fluctuate with the development cycle. In Fiscal Year 2006-07, Building Services was separated from the GOF to better facilitate tracking and accounting. This revenue category has grown with the development activity of the past several years. In order to provide a more comprehensive picture of the development process and to more accurately align all development-related revenues and expenditures, Council approved the consolidation of all development-related functions within the City into a Development Services Fund for Fiscal Year 2014-15. Development-related revenues and expenditures were moved from the GOF to the Development Services Fund, which decreased revenues in several categories, including this one, and eliminated the effect of development. Fiscal Year 2016-17 unaudited Licenses and Permits revenue is 12.8 percent higher than Fiscal Year 2016-17 Adopted and 4.5 percent higher than Fiscal Year 2015-16 Audited.

Franchise Fee revenue generated from gas and electricity usage has historically increased as a result of significant commercial and residential development and

declined during economic downturns as a result of commercial office vacancies, reduced construction debris discarded, and conservation by residential customers.

In accordance with the agreement between the City and the City's trash and recycling collector, Recology, a monthly service fee is owed to the City. This fee includes a portion for the exclusive right to perform this activity and a portion is attributable to the City providing billing and collection services. This revenue has fluctuated over the past decade as a result of conservation efforts, migration to smaller-size containers, and increases in trash and recycling service charges in addition to the economic factors listed above.

Beginning in Fiscal Year 2011-12, Cable Franchise revenues were budgeted directly as General Fund Franchise revenue in lieu of a transfer from the Cable Fund. In total, Franchise Fee revenue has been growing since Fiscal Year 2009-10.

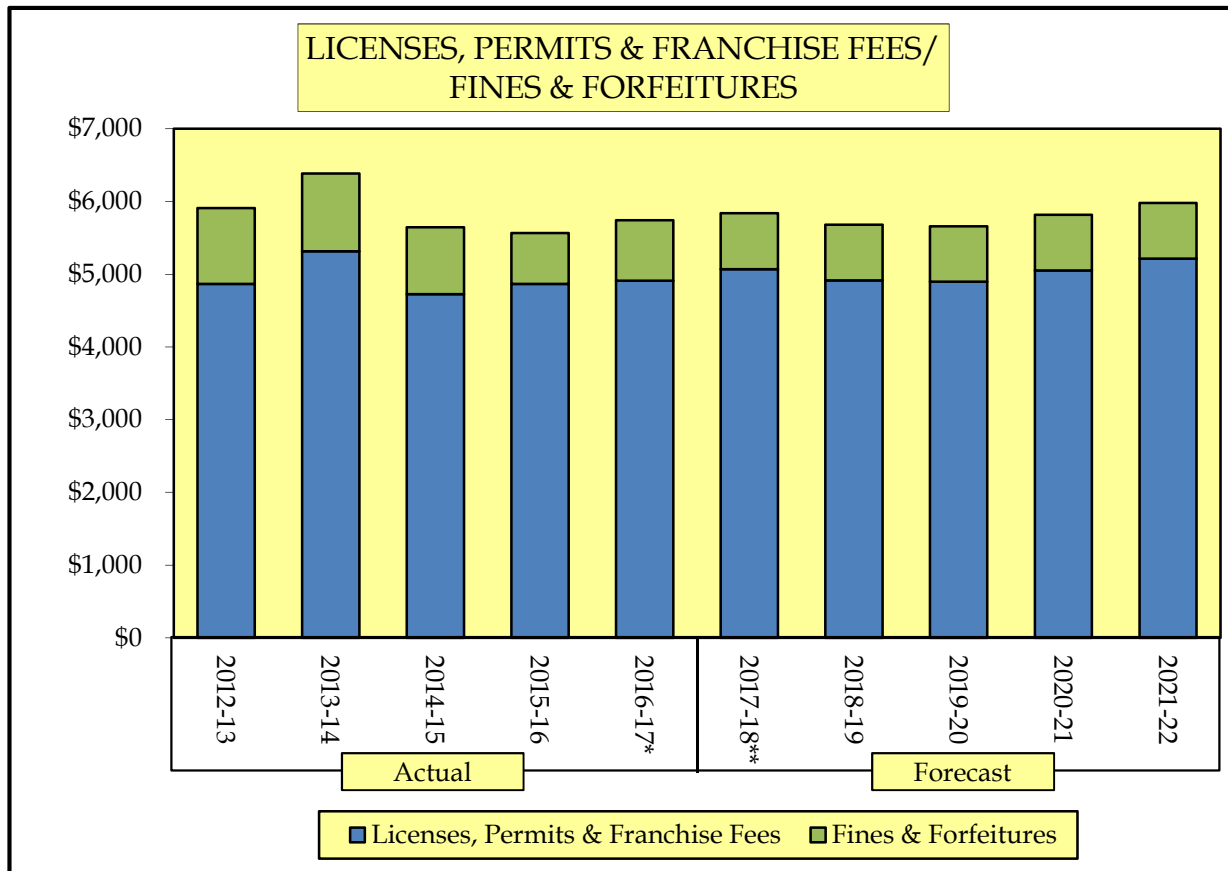
Fiscal Year 2016-17 unaudited Franchise Fee revenues are 1.5 percent below the Fiscal Year 2016-17 Adopted and essentially the same as the Fiscal Year 2015-16 Audited.

Fines and Forfeitures: This revenue source includes false alarm response fees, bail/fine payments from the County, Library fines, and parking violation payments. Effective July 1, 2016, Library fines revenue were recategorized from Charges for Services to Fines and Forfeitures. Overall, the Fiscal Year 2016-17 unaudited Fines and Forfeitures revenue sources are higher than budget and Fiscal Year 2015-16 Audited, primarily due to this recategorization of Library fines

FORECAST

Licenses, Permits, and Franchise Fees: Fiscal Year 2017-18 Licenses and Permits revenue is projected essentially the same as the Fiscal Year 2016-17 Adopted, 11.0 percent lower than the Fiscal Year 2016-17 unaudited. The next two Forecast years reflect the economic downturn, and there is a recovery in the last two Forecast years. Fiscal Year 2017-18 Franchise Fees revenue is projected 2.1 percent higher than the Fiscal Year 2016-17 Adopted and a 3.7 percent increase over the Fiscal Year 2016-17 unaudited. The next two Forecast years decline as a result of the economic downturn, and the last two Forecast years reflect 3.0 percent increases.

Fines and Forfeitures: This revenue is essentially the same level throughout the Forecast period.



| <u>Fiscal Year</u> | <u>Licenses, Permits & Franchise Fees</u> | <u>Fines & Forfeitures</u> | <u>Total Licenses, Permits & Franchise Fees/ Fines & Forf</u> | <u>% Change</u> |
|--------------------|---|------------------------------------|---|-----------------|
| 2012-13 | 4,867 | 1,043 | 5,910 | 4.3% |
| 2013-14 | 5,315 | 1,068 | 6,383 | 8.0% |
| 2014-15 | 4,725 | 920 | 5,645 | (11.6%) |
| 2015-16 | 4,869 | 697 | 5,566 | (1.4%) |
| 2016-17 * | 4,913 | 830 | 5,743 | 3.2% |
| 2017-18 ** | 5,068 | 771 | 5,839 | 1.7% |
| 2018-19 | 4,915 | 767 | 5,682 | (2.7%) |
| 2019-20 | 4,896 | 762 | 5,658 | (0.4%) |
| 2020-21 | 5,053 | 765 | 5,818 | 2.8% |
| 2021-22 | 5,215 | 767 | 5,982 | 2.8% |

* Unaudited Actual

** Adopted

(dollars in thousands)

INTERGOVERNMENTAL

Intergovernmental revenue is remitted or allocated to the City by other governmental agencies.

SOURCES

- Other governmental agencies—Santa Clara County, State of California, and U.S. government.

ECONOMIC FACTORS

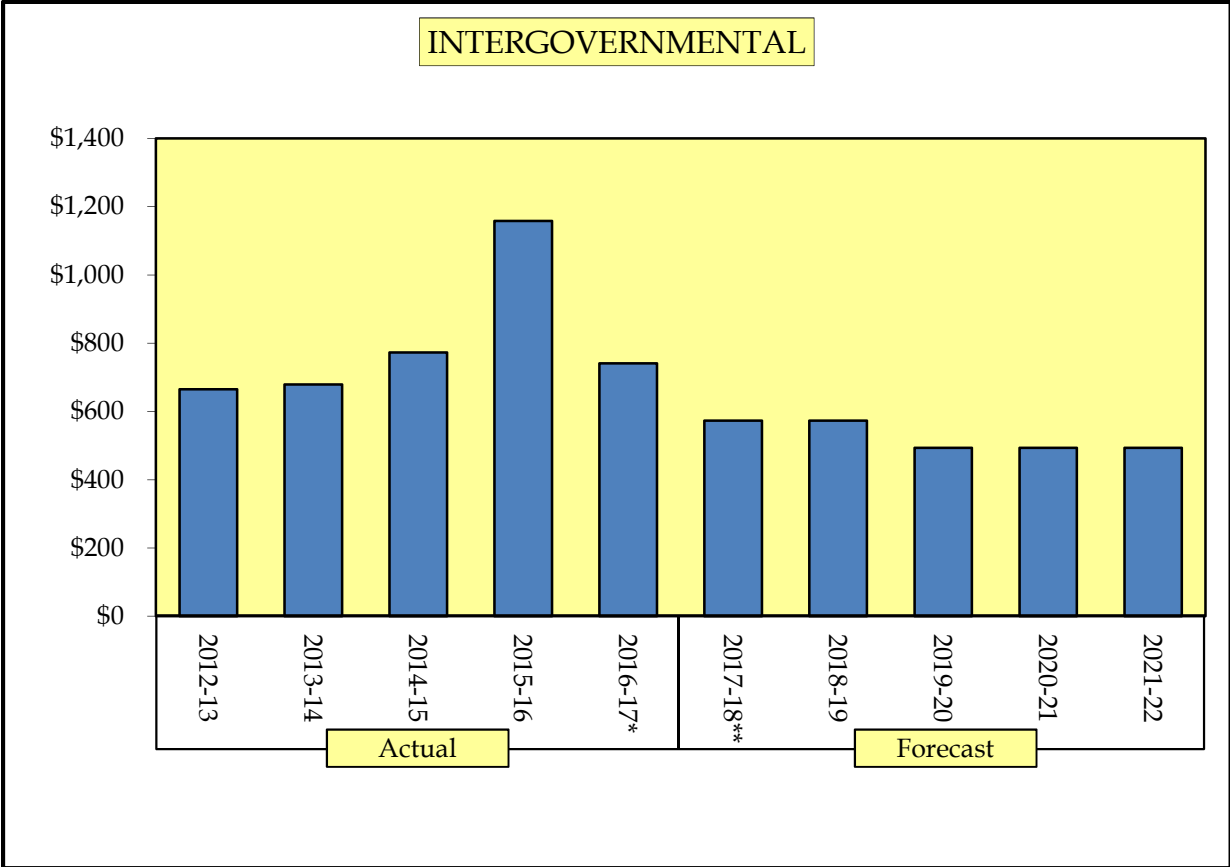
- Actions by the State Legislature.
- State and Federal regulations, legislation, and funded programs.

HISTORY

During the past decade, many revenues from the State have been reduced or eliminated, including Vehicle License Fees (VLF), Community-Oriented Policing Services (COPS), Public Library Funds, Rapid Enforcement Allied Computer Team (REACT), SB 90 mandate reimbursement, and other programs. The Fiscal Year 2016-17 unaudited revenue exceeds the Fiscal Year 2016-17 Adopted Budget due to grants, SB90 Reimbursements, and Public Safety Realignment (AB109) funding received that were not budgeted, and is 36 percent lower than the Fiscal Year 2015-16 Audited, which was unusually high as a result of the payment for deferred SB 90 claims.

FORECAST

Fiscal Years 2017-18 and 2018-19 are 3.8 percent lower than Fiscal Year 2016-17 Adopted as they include a lower projection for Regional Auto Theft Task Force (RATTF) reimbursement which is more in-line with actual payments received for the past couple fiscal years. The remaining Forecast years reflect the end of RATTF funding beginning in Fiscal Year 2019-20.



| <u>Fiscal Year</u> | <u>Intergovernmental</u> | <u>% Change</u> |
|--------------------|--------------------------|-----------------|
| 2012-13 | 665 | (41.9%) |
| 2013-14 | 679 | 2.1% |
| 2014-15 | 773 | 13.8% |
| 2015-16 | 1,158 | 49.8% |
| 2016-17 * | 741 | (36.0%) |
| 2017-18 ** | 573 | (22.7%) |
| 2018-19 | 573 | 0.0% |
| 2019-20 | 493 | (14.0%) |
| 2020-21 | 493 | 0.0% |
| 2021-22 | 493 | 0.0% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

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CHARGES FOR SERVICES

Charges for Services revenue is comprised of revenue from fees for services provided by various City departments, primarily related to recreation and development activities.

SOURCES

- City Recreation programs.
- City Sports Facility Use.
- Reimbursement of administrative costs related to private development activity.
- Center for the Performing Arts facility use and ticket services.

ECONOMIC FACTORS

- State of the economy.
- Level of participation in City Recreation programs.
- Level of attendance at Center for the Performing Arts programs.
- Level of development activity.

HISTORY

In order to ensure appropriate pricing for services, during Fiscal Year 2009-10 staff initiated a Police services cost-of-service study, and Council approved a Recreation Cost Recovery Policy (Policy). As a result of these actions, increased recovery levels for services provided by other departments, and new or increased service fees were adopted. Subsequent to approval of the Policy, staff completed an analysis of participation levels, revenues, and changes in programming related to Recreation services. There was an indication that participation levels decreased in some programs, and the utilization of the fee waiver program increased (likely as a result of the struggling economy at that time). Therefore, the number of programs and classes was reduced as attendance did not achieve the minimum requirement authorized in the Policy, and new revenue sources, such as sponsorships, were approved.

As noted earlier, effective with the Fiscal Year 2014-15 Adopted Budget, Development Services was separated from the GOF in order to facilitate better tracking and accounting and allow for an effective way to match revenues and expenditures. The separation caused the significant decline in actual revenue from Fiscal Year 2013-14 to Fiscal Year 2014-15. The remaining development-related revenue is for Heritage tree

applications and reimbursement to the GOF for administrative support provided to development projects.

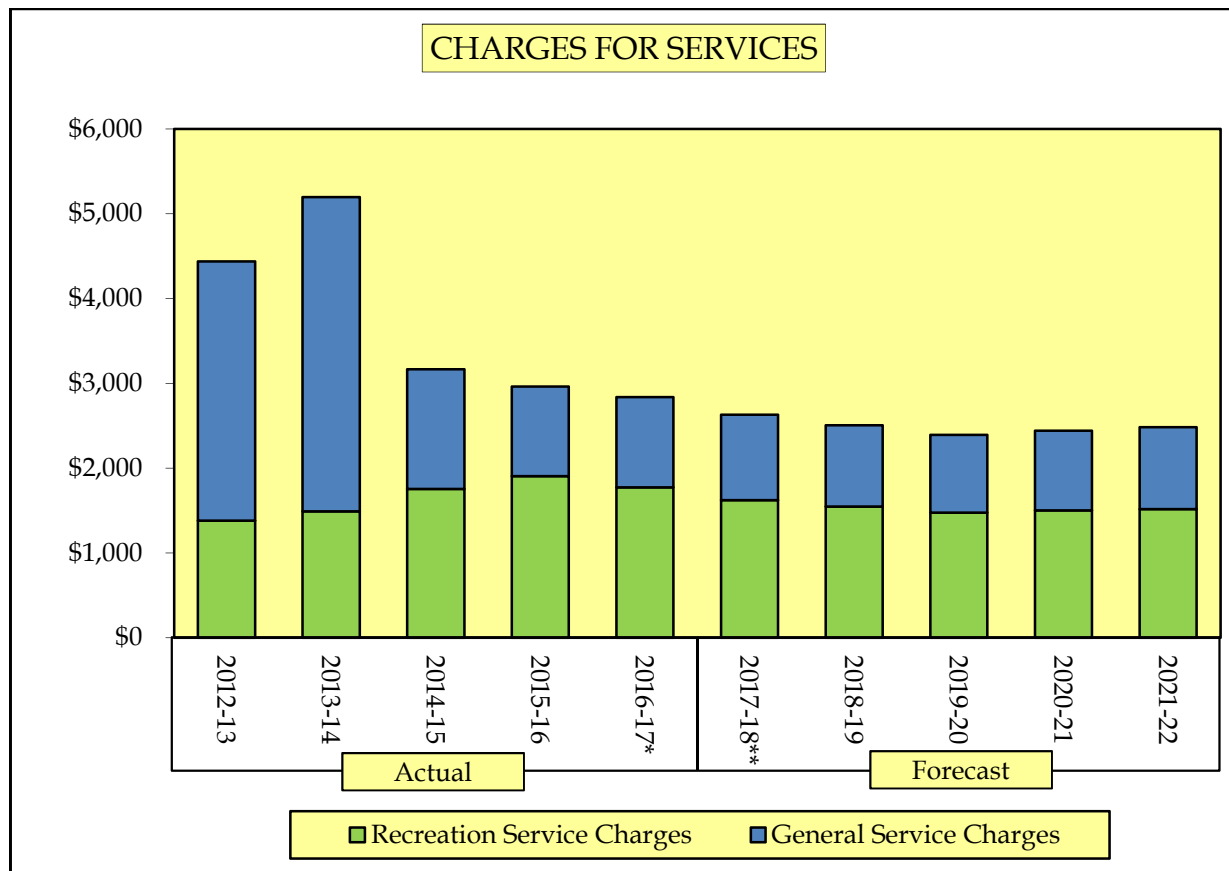
Staff continually reviews programming and pricing, adjusts as appropriate, and Recreation-related Service Charge revenue has continued to improve. Effective with the Fiscal Year 2015-16 Adopted Budget, some Charges for Services revenue was determined to be rental income and was moved to the appropriate revenue category.

Total Service Charge revenue for Fiscal Year 2016-17 unaudited is 6.3 percent higher than the adopted budget, primarily due to higher registration fee revenue from Recreation camps and classes. Fiscal Year 2016-17 unaudited is 4.1 percent less than the Fiscal Year 2015-16 Audited primarily resulting from the re-categorizing of Library fines from Charges for Services to Fines and Forfeitures.

FORECAST

Total Service Charge revenue for Fiscal Year 2017-18 is projected 1.5 percent lower than the Fiscal Year 2016-17 Adopted Budget due to recategorizing Library fines to Fines and Forfeitures, and 7.3 percent lower than Fiscal Year 2016-17 unaudited, primarily due to higher registration fee revenues from Recreation camps and classes than anticipated in Fiscal Year 2016-17. The remainder of the Forecast period includes a reduction during the economic downturn and slight increases for the last two Forecast years of approximately 2.0 percent.

On December 13, 2016, Council approved revision of the Recreation Financial Assistance Program (FAP) to a two-tier system consisting of one tier at a 90 percent subsidy up to \$500 per child if their family's household income is "extremely low" or "very low" under HUD guidelines. The second tier is a 75 percent subsidy up to \$400 per child if their family's household income level is "low" under HUD guidelines. In addition, City Council authorized staff to make future amendments to the FAP through amending the Master Fee Schedule as part of the City's annual budget process. This change will be implemented in September 2017, which works best with the Community Service Agency schedule of programs.



| <u>Fiscal Year</u> | <u>Recreation Service Charges</u> | <u>General Service Charges</u> | <u>Total Charges for Services</u> | <u>% Change</u> |
|--------------------|-----------------------------------|--------------------------------|-----------------------------------|-----------------|
| 2012-13 | 1,383 | 3,055 | 4,438 | 11.7% |
| 2013-14 | 1,491 | 3,705 | 5,196 | 17.1% |
| 2014-15 | 1,756 | 1,410 | 3,166 | (39.1%) |
| 2015-16 | 1,906 | 1,056 | 2,962 | (6.4%) |
| 2016-17 * | 1,776 | 1,064 | 2,840 | (4.1%) |
| 2017-18 ** | 1,623 | 1,009 | 2,632 | (7.3%) |
| 2018-19 | 1,549 | 959 | 2,508 | (4.7%) |
| 2019-20 | 1,477 | 918 | 2,395 | (4.5%) |
| 2020-21 | 1,504 | 939 | 2,443 | 2.0% |
| 2021-22 | 1,518 | 964 | 2,482 | 1.6% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

Fiscal Year 2015-16 includes full impact of development related revenue moved from GOF to Development Services Fund.

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MISCELLANEOUS REVENUES

Miscellaneous Revenues is comprised of a variety of reimbursed services and nonspecific revenues.

SOURCES

- Donations and Grants.
- Reimbursements for services provided by the City.
- Miscellaneous.

ECONOMIC FACTORS

- State of the economy.
- Grant availability, City applications, and grants awarded to the City.
- Services provided to businesses, school districts, and other agencies.

HISTORY

The City receives numerous donations and grants for a variety of City programs and services, many of which are not budgeted. Appropriations are increased when a grant or donation is approved or the funds are received by the City.

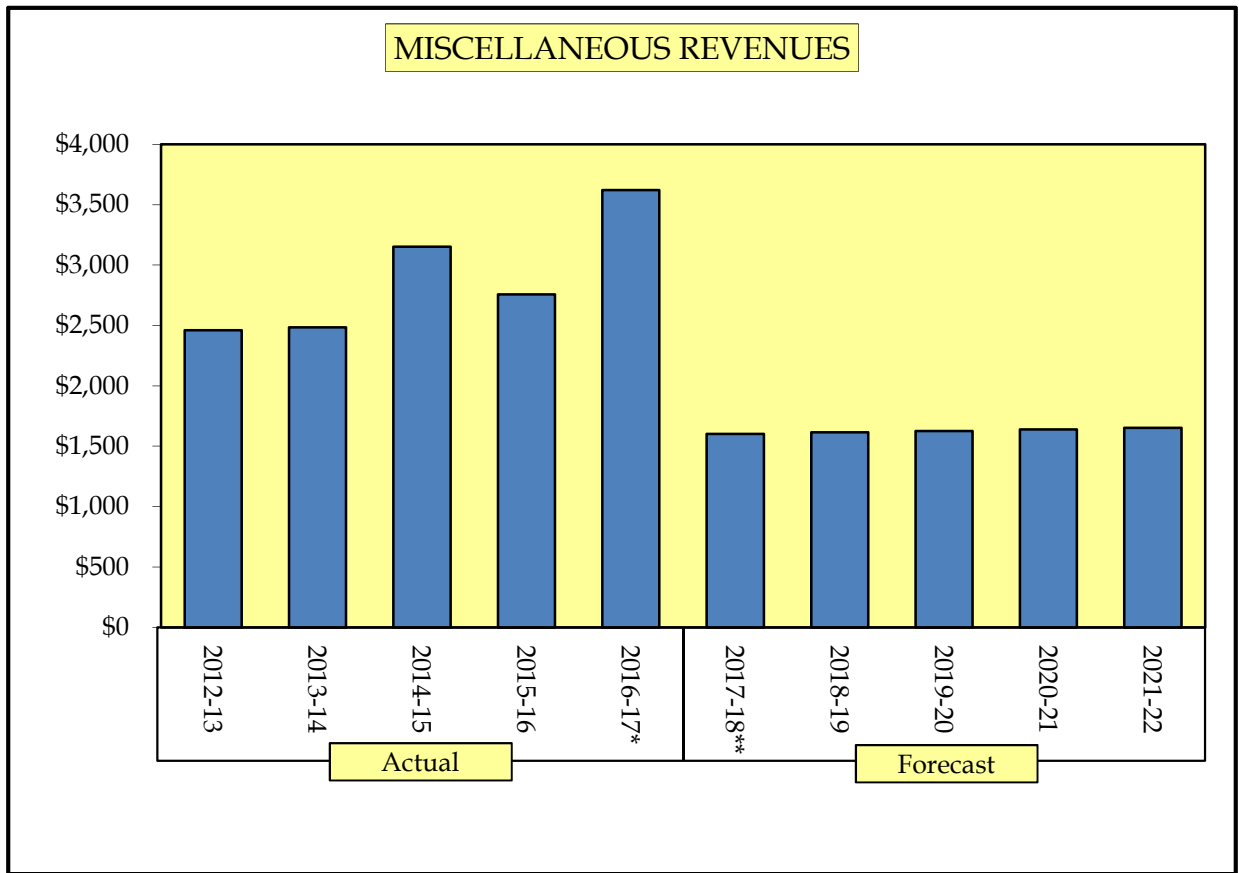
Some reimbursement for services provided in Fiscal Year 2016-17 and prior fiscal years are budgeted as they are ongoing in nature. Other reimbursements are one-time in nature and are not budgeted. The City provides the following categories of services:

- Maintenance services to the school districts for Graham Athletic Field, Whisman Sports Complex, and Mountain View Sports Pavilion.
- Mutual-aid fire support to other cities and the State of California which are later reimbursed by the State and Federal government.
- Public safety dispatch to the Midpeninsula Regional Open Space District (MROSD).
- Contractual first responder for Rural Metro.
- Staffing and other support for some Shoreline Amphitheatre events and other special events.

Total annual Miscellaneous Revenues vary, but over the past 10 years has averaged approximately \$2.0 million annually.

FORECAST

Fiscal Year 2017-18 Miscellaneous Revenues is projected to be 1.7 percent below the Fiscal Year 2016-17 Adopted Budget and, as discussed earlier, 55.7 percent lower than the Fiscal Year 2016-17 unaudited as a result of grants, donations, and reimbursements not budgeted. The remaining Forecast years increase less than 1.0 percent annually.



| <u>Fiscal Year</u> | <u>Miscellaneous Revenues</u> | <u>% Change</u> |
|--------------------|-------------------------------|-----------------|
| 2012-13 | 2,459 | 13.9% |
| 2013-14 | 2,483 | 1.0% |
| 2014-15 | 3,152 | 26.9% |
| 2015-16 | 2,757 | (12.5%) |
| 2016-17 * | 3,621 | 31.3% |
| 2017-18 ** | 1,603 | (55.7%) |
| 2018-19 | 1,614 | 0.7% |
| 2019-20 | 1,626 | 0.7% |
| 2020-21 | 1,639 | 0.8% |
| 2021-22 | 1,651 | 0.7% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

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INTERFUND REVENUES AND TRANSFERS

Interfund Revenues result from internal charges for staff time, building space, and maintenance services provided to other funds and capital projects by the GOF. The cost of this internal support provided to other funds is calculated in the City's Full Cost Allocation Plan (Plan). Interfund Transfers include transfers between the GOF and a variety of other funds.

SOURCES

- Interfund Revenues are reimbursements to the GOF for internal support services provided to other funds and capital improvement projects.
- Interfund Transfers are transfers from other City funds.

ECONOMIC FACTORS

- Level and cost of services provided by GOF staff to other funds and capital improvement projects.

HISTORY

Interfund Revenues: In the early 1990s, with the assistance of a cost plan consultant, the City began preparing and utilizing a full cost plan allocation for reimbursement to the GOF. The Plan has been updated approximately every two to three years, most recently during Fiscal Year 2014-15 and the results incorporated for Fiscal Year 2015-16. This revenue source accounts for approximately 12.0 percent of total Fiscal Year 2016-17 Adopted GOF revenues.

Interfund Transfers: These vary from year to year and are both, ongoing and one-time/limited-period in nature. The Fiscal Year 2016-17 unaudited includes the annual transfers from the Gas Tax and Parking District funds, and \$150,000 of net operating income from Shoreline Golf Links.

In April 2011, the City executed a long-term (52 years) ground lease with Google Inc. for the other portion of the Charleston East site which became effective in June 2011. Google remitted \$30.0 million in prepaid rent to the City which is invested and generates annual investment earnings. The \$30.0 million of prepaid rent was received from Google for the Charleston East site when the portfolio yield was above 2.5 percent and the average annual rate was projected at 3.5 percent for the 52 years. However, due to the recession, the FOMC reduced interest rates (and only began raising the benchmark rate beginning December 2015) and the actual investment yields have been significantly lower than the 3.5 percent originally projected. This low interest rate

environment has lasted longer than anticipated; therefore, in order to preserve the principal amount of the prepaid rent, staff recommended that no funds be transferred in Fiscal Years 2014-15 through 2016-17.

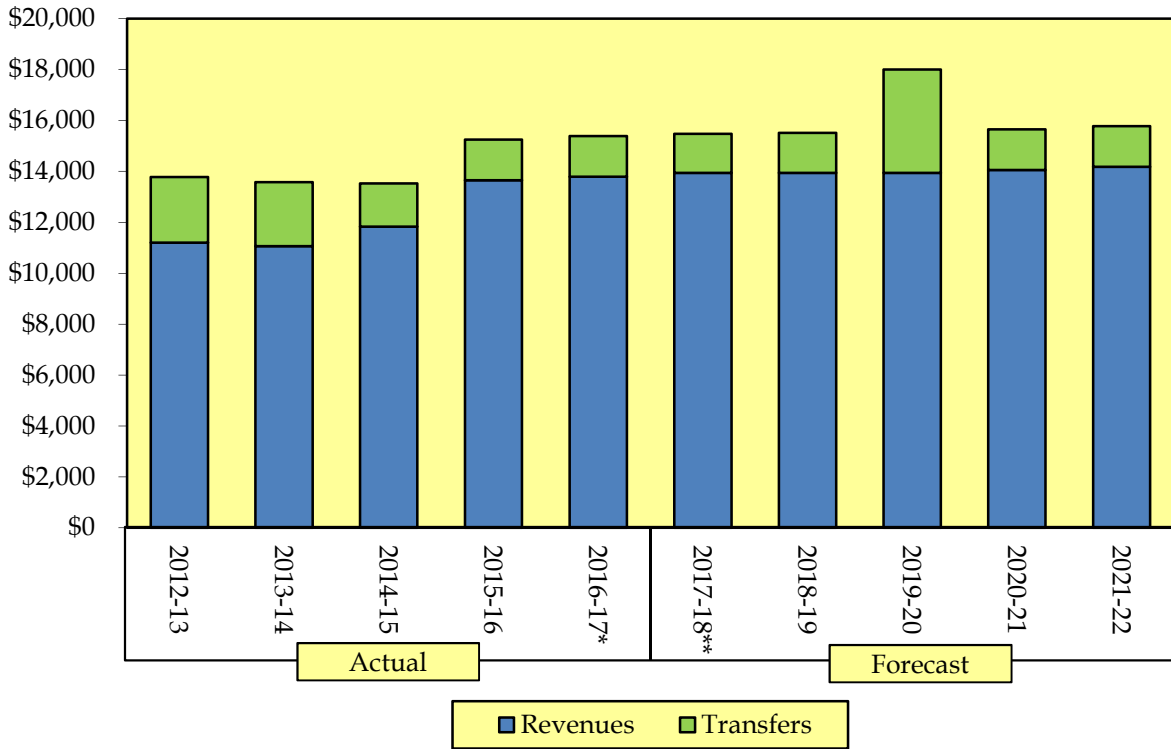
FORECAST

Interfund Revenues: For Fiscal Year 2017-18, Interfund Revenues include reimbursement from various funds which receive support from the GOF. The period of anticipated economic decline is held level and the remaining Forecast period includes annual increases of less than 1.0 percent.

Interfund Transfers: For Fiscal Year 2017-18, Interfund Transfers include \$1.3 million of reimbursement from the Gas Tax Fund, \$125,000 of operating income from Shoreline Golf Links, and \$108,000 of reimbursement from the Parking District. The transfer from the Lease Reserve continues to be deferred for the remainder of the Forecast period until interest rates regain prior levels and revenues can be reevaluated.

The Forecast period includes level or slightly increasing transfers from the same funds.

INTERFUND REVENUES AND TRANSFERS



| <u>Fiscal Year</u> | <u>Interfund Revenues</u> | <u>Interfund Transfers</u> | <u>Total Interfund Rev & Trans</u> | <u>% Change</u> |
|--------------------|---------------------------|----------------------------|--|-----------------|
| 2012-13 | 11,204 | 2,577 | 13,781 | (2.5%) |
| 2013-14 | 11,065 | 2,510 | 13,575 | (1.5%) |
| 2014-15 | 11,836 | 1,689 | 13,525 | (0.4%) |
| 2015-16 | 13,654 | 1,596 | 15,250 | 12.8% |
| 2016-17 * | 13,795 | 1,595 | 15,390 | 0.9% |
| 2017-18 ** | 13,946 | 1,528 | 15,474 | 0.5% |
| 2018-19 | 13,946 | 1,565 | 15,511 | 0.2% |
| 2019-20 | 13,946 | 4,061 ¹ | 18,007 | 16.1% |
| 2020-21 | 14,061 | 1,592 | 15,653 | (13.1%) |
| 2021-22 | 14,179 | 1,605 | 15,784 | 0.8% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

¹ Includes \$2.5M transfer from the Budget Contingency Reserve.

LOAN REPAYMENTS

This revenue source reflects the annual repayment of loan obligations from other funds.

SOURCES

- Shoreline Regional Park Community.

ECONOMIC FACTORS

- Financial condition of the paying funds.

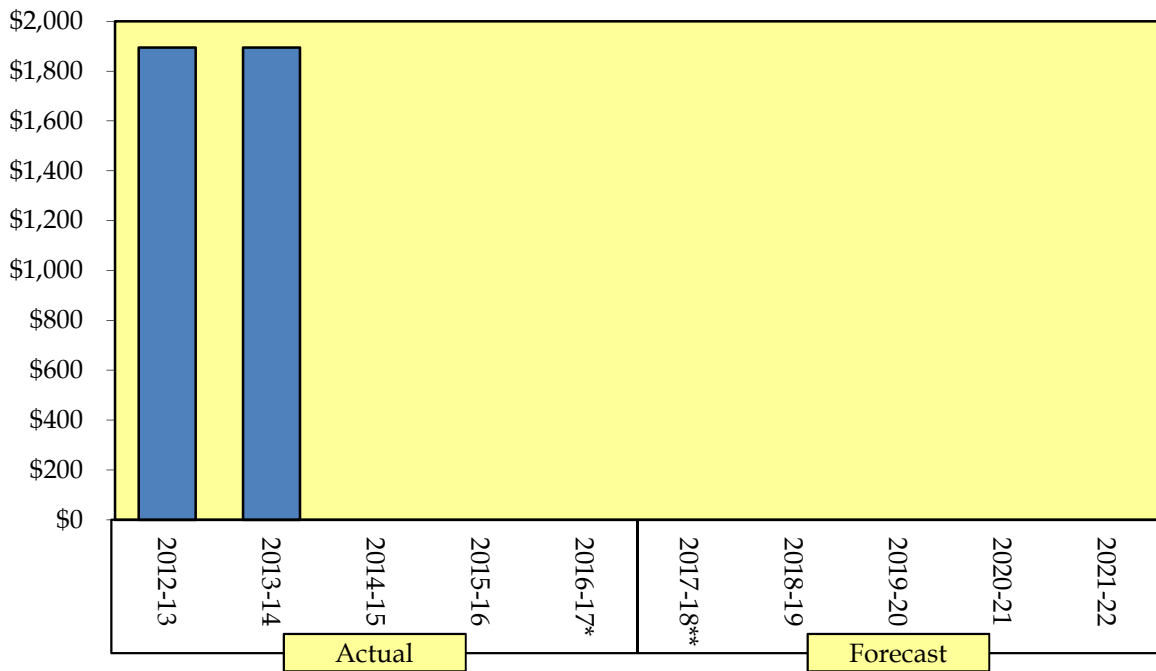
HISTORY

The General Fund made a series of loans to the Shoreline Regional Park Community (Shoreline Community) beginning in Fiscal Year 1985-86, which eventually totaled \$17.8 million. The loans were consolidated during Fiscal Year 1988-89. Because this revenue stream was long-term in nature, it had been included as operating revenues. However, with the Fiscal Year 2014-15 Adopted Budget, as there were only two years of payments remaining, Council adopted staff's proposal to account for the final two payments in the General Non-Operating Fund. The final loan repayment was made in Fiscal Year 2015-16.

FORECAST

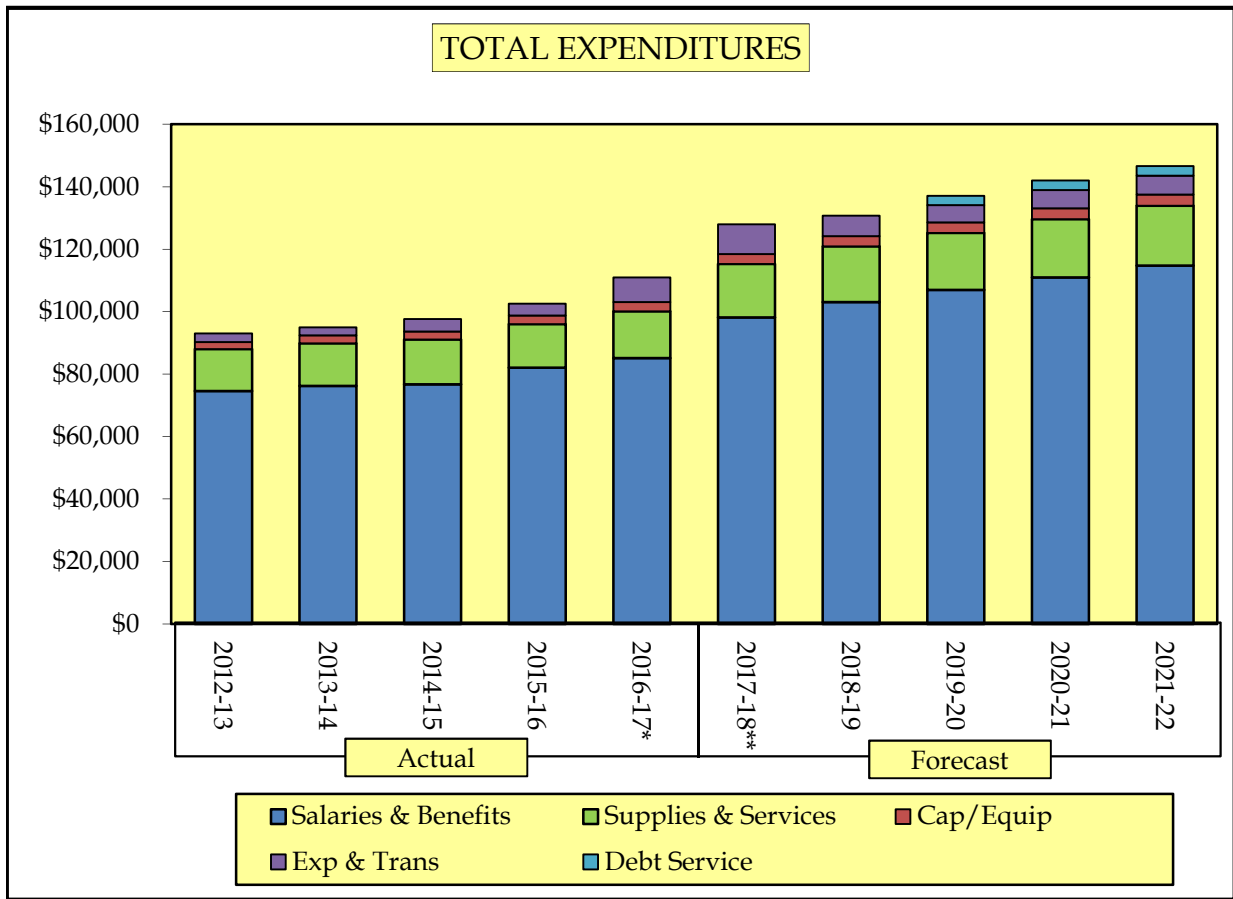
There are no longer any loan repayments included in the GOF.

LOAN REPAYMENTS



| <u>Fiscal Year</u> | <u>Loan Repayments</u> | <u>% Change</u> |
|--------------------|------------------------|-----------------|
| 2012-13 | 1,894 | 0.0% |
| 2013-14 | 1,894 | 0.0% |
| 2014-15 | 0 | (100.0%) |
| 2015-16 | 0 | 0.0% |
| 2016-17 * | 0 | 0.0% |
| 2017-18 ** | 0 | 0.0% |
| 2018-19 | 0 | 0.0% |
| 2019-20 | 0 | 0.0% |
| 2020-21 | 0 | 0.0% |
| 2021-22 | 0 | 0.0% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)



| <u>Fiscal Year</u> | <u>Total Expenditures</u> | <u>% Change</u> |
|--------------------|---------------------------|-----------------|
| 2012-13 | 93,041 | 2.7% |
| 2013-14 | 94,933 | 2.0% |
| 2014-15 | 97,677 | 2.9% |
| 2015-16 | 102,590 | 5.0% |
| 2016-17 * | 110,935 | 8.1% |
| 2017-18 ** | 127,987 | 15.4% |
| 2018-19 | 130,733 | 2.1% |
| 2019-20 | 137,071 | 4.8% |
| 2020-21 | 141,972 | 3.6% |
| 2021-22 | 146,574 | 3.2% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

The Fiscal Year 2017-18 adopted expenditures and all forecast years do not include the projected operating budget savings.

SALARIES AND BENEFITS

The Salaries and Benefits category makes up the largest component of GOF expenditures and represents all personnel-related costs.

CATEGORIES

- Salaries.
- Wages.
- Overtime.
- Other Pays (e.g., holiday-in-lieu, out-of-class, etc.).
- Health Benefits.
- Retirees' Health.
- California Public Employees Retirement System (CalPERS).
- Workers' Compensation.
- Unemployment Insurance.
- Other Benefits (e.g., life insurance, long-term disability, FICA, etc.).

HISTORY

The City is essentially a service organization, based on the efforts of our employees. The City is obligated by law to meet and confer with bargaining units and also meets with other employees on matters of employee compensation. There are four recognized bargaining groups in the City: the Police Officers Association (POA sworn and nonsworn), the Mountain View Professional Firefighters Union (MVFF Local 1965), the Service Employees International Union (SEIU Local 715), and the EAGLES (Management, Professional, and certain Front-Line positions). The remaining employees include certain unrepresented Management, Professional, Confidential, and Front-Line positions. The outcome of negotiations with each group is a major factor in salary and benefit costs.

Since Fiscal Year 2000-01, there have been two downturns in the economy resulting in a net reduction of approximately 70.0 positions and other employee compensation cost containment. From Fiscal Year 2009-10 to Fiscal Year 2013-14, a salary freeze was in effect for two to four years, depending on the employee group. During Fiscal Year 2011-12, the City negotiated three-year contracts with all employee groups that expired June 30, 2015 and then two-year contracts were negotiated with all employee groups

that expired June 30, 2017. Additional cost-containment measures that became effective for Fiscal Year 2012-13 for all or some of the employee groups included maximum vacation accruals, modified sick-leave incentive program, HMO medical plan copay, option of new high-deductible health plans, improved alignment of dental and vision plans between groups, and Retirees' Health Trust contributions.

Pension costs have increased dramatically since 2000, when pension costs were \$2.9 million (4.7 percent of GOF expenditures), compared to \$14.7 million (13.3 percent of GOF expenditures) adopted for Fiscal Year 2016-17. Pension costs continue to grow and in many cities the employer pays some or all of the employee contribution. Mountain View employees not only pay the full employee contribution, but they also pay a portion of the employer contribution. This was an unusual and progressive arrangement when instituted in Mountain View and reflects the collaborative approach of our employees. For Fiscal Year 2016-17, cost shares range from 10.5 percent to 17.366 percent, depending on the employee group.

In 2012, structural changes were adopted Statewide with the Public Employees' Pension Reform Act (PEPRA). For new employees hired on January 1, 2013 and thereafter, reduced benefit formulas and increased retirement ages became effective. However, the changes resulting from pension reform will likely not be realized for 10 years or more, until there are a majority of employees under the new formula.

As a result of the significant financial losses to CalPERS during the recession and the resulting impacts to the financial sustainability of the pension plans, many changes in the way CalPERS rates are calculated have been adopted in the past several years, as detailed below:

- In March 2012, the CalPERS Board approved the reduction of 0.25 percent in the discount rate used to calculate the pension liability and corresponding employer contribution rates. The impact was a 0.92 percent and 1.4 percent employer rate increase for miscellaneous employees and a 2.56 percent and 1.6 percent employer rate increase for safety employees for Fiscal Years 2013-14 and 2014-15, respectively. For Mountain View, this resulted in an increase to pension costs of \$1.3 million (net of additional cost share) phased in over two years.
- On April 17, 2013, the CalPERS Board adopted recommendations of the Chief Actuary that changed the methodology for the amortization and smoothing of rates. Overall, the methods are expected to result in higher volatility in employer rates in normal years, but less volatility in employer rates in years where extreme events occur (e.g., significant investment losses). The method will result in increased higher employer rates over time, but are also expected to result in improved funding levels. This change is reflected in the employer rates beginning in Fiscal Year 2015-16.

- On February 18, 2014, the CalPERS Board adopted changes as a result of the demographic study. The study resulted in increased rates as life expectancy continues to rise. Generational mortality tables are also being incorporated in the actuarial assumptions. The demographic changes are anticipated to raise rates by 4.5 percent and 7.05 percent over five years, for miscellaneous and public safety, respectively. This impact is reflected in the employer rates beginning in Fiscal Year 2016-17.
- On November 18, 2015, the CalPERS Board adopted an approach to mitigate future rate volatility. The Funding Risk Mitigation Policy includes attributes of the flexible glide path methodology, a lowering of the discount rate, and expected investment volatility following a great investment return with reviews to allow the ongoing monitoring and assessing of the progress toward reducing risk and investment volatility in the funding of the pension system.
- On December 21, 2016, the CalPERS Board approved the lowering of the discount rate from 7.5 percent to 7.0 percent. The reduction is to be phased in over three years beginning in Fiscal Year 2018-19 for local governments with the full impact reached in Year 7 (Fiscal Year 2024-25) due to the five-year ramp-up and ramp-down methodology previously adopted. CalPERS has indicated the reduction will result in employer normal costs rate increases between 1.0 percent and 3.0 percent of payroll for most miscellaneous plans and increases of 2.0 percent to 5.0 percent for most safety plans. In addition, CalPERS is estimating an increase of 30.0 percent to 40.0 percent in unfunded accrued liability (UAL) annual payments.

These actions have been adopted to maintain the financial sustainability of the pension fund; however, these actions result in higher rates for the City. The City Council has approved additional contributions from the General Fund totaling \$7.5 million from a combination of carryover funds and budgets since Fiscal Year 2014-15 through Fiscal Year 2016-17. The GOF represents approximately 80.0 percent of the total CalPERS contribution; therefore, additional contributions from the Other Funds, proportional to the GOF contribution, were also included in Fiscal Years 2015-16 and 2016-17.

FORECAST

The discussion below includes information regarding COLAs and medical rates and comparisons of projected costs.

As mentioned previously, during Fiscal Year 2016-17, the City negotiated new three-year contracts with most employee groups, whose contracts expired June 30, 2017. As of June 30, 2017, no agreement had been reached with the EAGLES group. The Forecast has been updated from what was presented to City Council in the Narrative and

Proposed Budgets to include the adopted new labor agreements (adopted by resolutions on June 13, 2017 and June 27, 2017) which include COLAs and other benefits higher than previously included as a placeholder. A placeholder has been included for the EAGLES group. There are no COLAs for the remaining two Forecast years. All Forecast years include step and merit increases.

Fiscal Year 2017-18 medical insurance rates are projected to increase 6.0 percent to 10.0 percent (depending on the health plan), for the second half of the fiscal year and dental rates are projected to increase 2.0 percent. The remaining Forecast years assume medical rates will increase 6.0 percent to 10.0 percent annually (depending on the health plan) and dental rates will continue to increase by 2.0 percent annually.

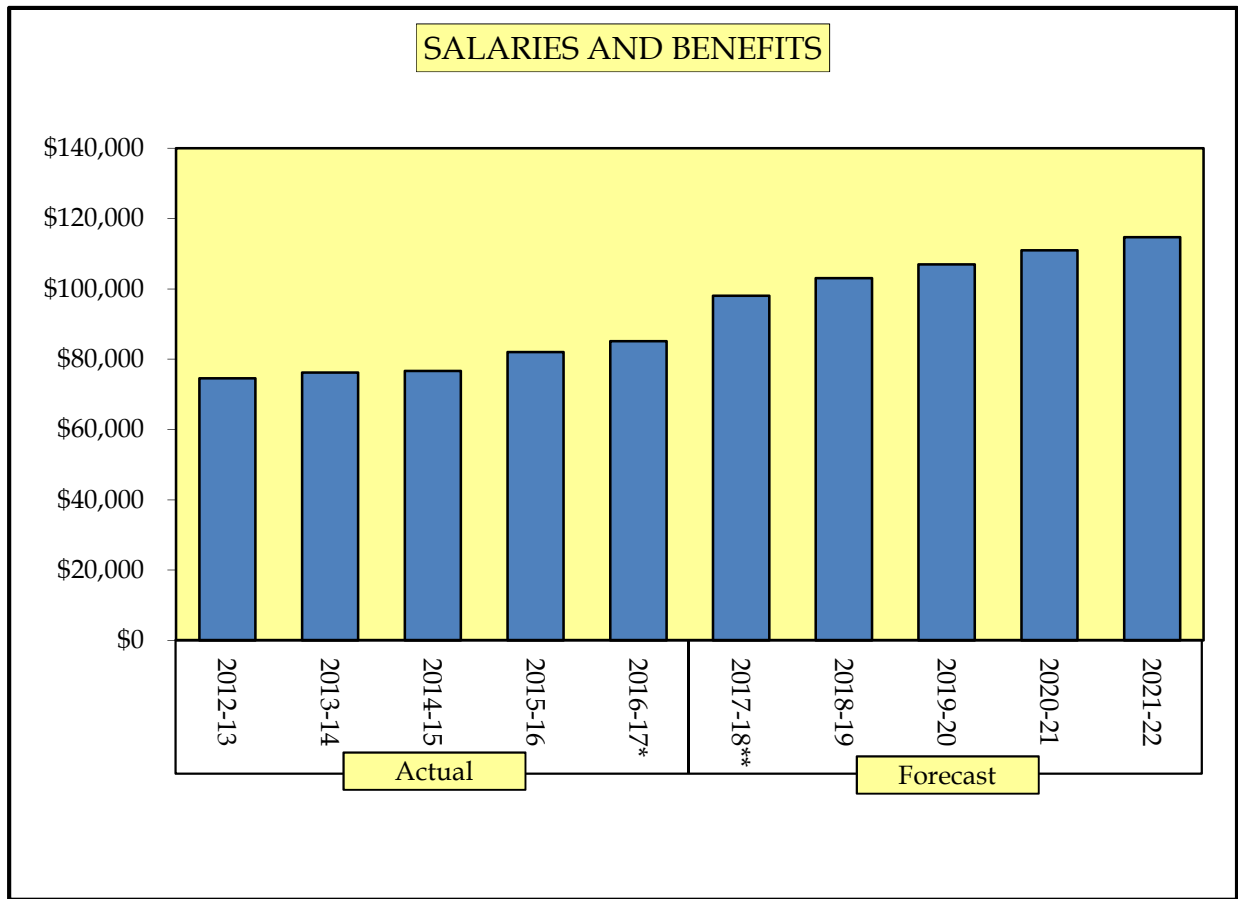
For Fiscal Year 2017-18, retirement benefit costs, overall, are projected to increase 13.1 percent compared to the Fiscal Year 2016-17 Adopted Budget. In Fiscal Years 2018-19 through 2021-22, the annual cost increases are projected at 17.3, 13.9, 14.0, and 9.9 percent, respectively. Costs are impacted by salary increases (COLAs, steps, and merits) and CalPERS rates which include an estimated increase for the change in discount rate by CalPERS. The impact of the discount rate change is reflected in the table of projected employer rates below.

As a result of the discount rate change, pension costs are projected to increase in Fiscal Year 2018-19 by \$684,000 and to an annual increase of \$4.6 million by the end of the Forecast period. The projected increase continues to rise until Fiscal Year 2024-25, after full implementation, when the annual increase is projected to be \$8.6 million. The Forecast includes a strategy to pay down the unfunded CalPERS pension obligation with additional contributions of \$6.0 million from the Fiscal Year 2016-17 carryover, \$4.0 million in Fiscal Year 2017-18, and \$2.0 million in Fiscal Years 2018-19 to reduce this unfunded liability (see Attachment 1 of the Fiscal Year 2017-18 Adopted Transmittal Letter). Contributions from other funds for their share of this liability are also included. The chart in the Revenue and Expenditure Overview Section of the Forecast provides detailed amounts for each fiscal year.

Below are the projected employer rates provided in the June 30, 2015 CalPERS actuarial valuations (the valuation for Fiscal Year 2017-18 rates), adjusted for the estimated impact due to the change in the discount rate.

| | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Miscellaneous | 26.77 | 27.737 | 30.712 | 33.668 | 37.085 | 38.793 |
| Safety ¹ | 38.643 | 41.107 | 45.382 | 49.623 | 54.695 | 57.016 |

¹ The CalPERS Safety rate is a blended rate that reflects the impact of the Fire cost share contributed as member contributions.



| <u>Fiscal Year</u> | <u>Salaries and Benefits</u> | <u>% Change</u> |
|--------------------|------------------------------|-----------------|
| 2012-13 | 74,561 | 2.8% |
| 2013-14 | 76,198 | 2.2% |
| 2014-15 | 76,707 | 0.7% |
| 2015-16 | 82,073 | 7.0% |
| 2016-17 * | 85,156 | 3.8% |
| 2017-18 ** | 98,104 | 15.2% |
| 2018-19 | 103,115 | 5.1% |
| 2019-20 | 106,988 | 3.8% |
| 2020-21 | 110,971 | 3.7% |
| 2021-22 | 114,757 | 3.4% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

Fiscal Years 2015-16, 2016-17, and 2018-19 include an additional \$2.0M CalPERS contribution and Fiscal Year 2017-18 includes an additional \$4.0M CalPERS contribution.

SUPPLIES AND SERVICES

The Supplies and Services category makes up the second largest component of GOF expenditures and represents costs of operations.

CATEGORIES

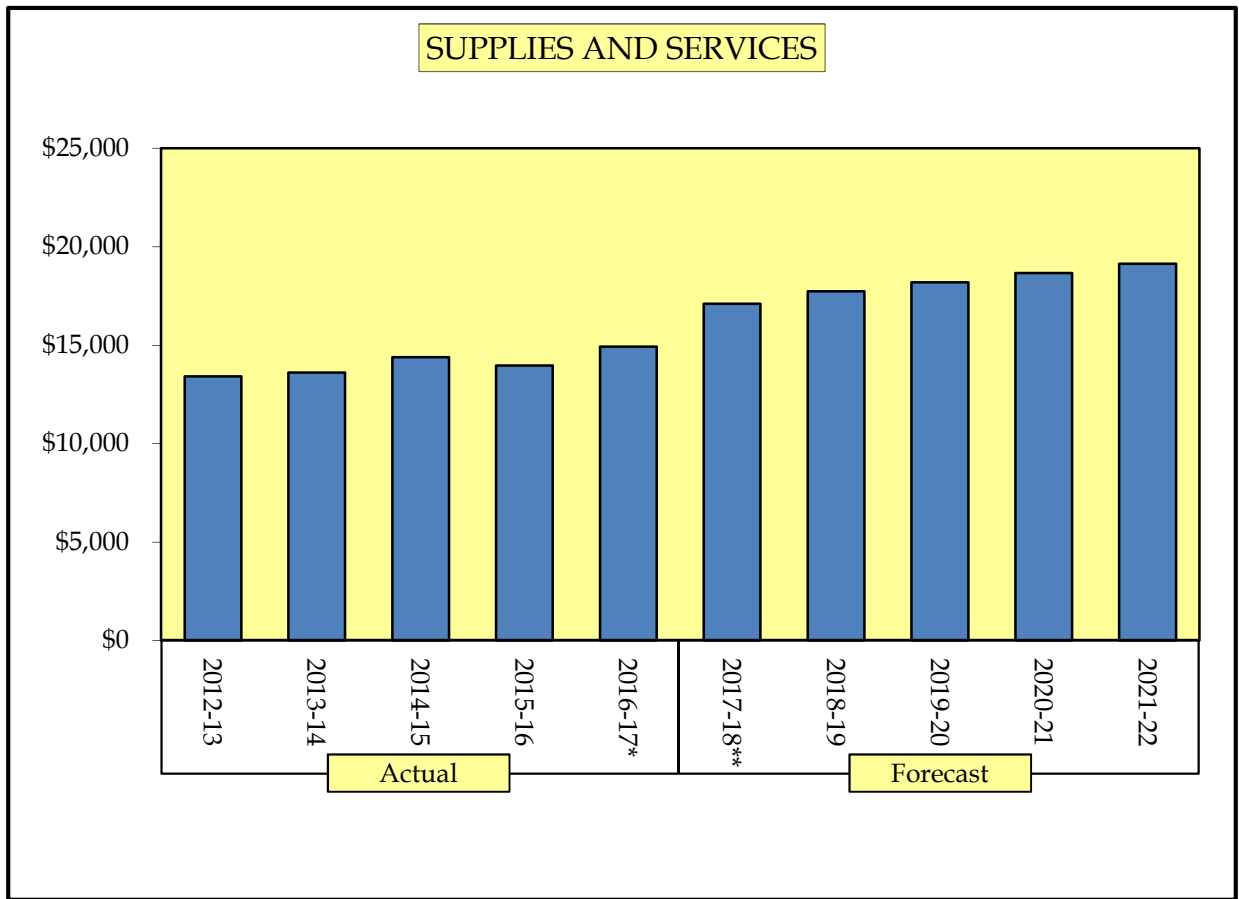
- Materials and Supplies.
- Maintenance and Operations.
- Utilities.
- Professional/Technical Services.
- Training, Conference, and Travel.
- Miscellaneous Expenditures.

HISTORY

The budget for Supplies and Services has fluctuated depending on economic conditions impacting the GOF, and staff has worked diligently to contain costs, particularly during recessionary times.

FORECAST

Fiscal Year 2017-18 (including adopted discretionary and nondiscretionary increases) is increasing \$934,600 (5.8 percent) compared to the Fiscal Year 2016-17 Adopted. Over half of the increase is related to utilities (including PG&E and clean energy) and Microsoft licensing. The remainder of the Forecast period includes average annual changes ranging from a 2.6 to a 3.7 percent increase.



| <u>Fiscal Year</u> | <u>Supplies and Services</u> | <u>% Change</u> |
|--------------------|------------------------------|-----------------|
| 2012-13 | 13,414 | 3.9% |
| 2013-14 | 13,608 | 1.4% |
| 2014-15 | 14,386 | 5.7% |
| 2015-16 | 13,969 | (2.9%) |
| 2016-17 * | 14,926 | 6.9% |
| 2017-18 ** | 17,110 | 14.6% |
| 2018-19 | 17,739 | 3.7% |
| 2019-20 | 18,195 | 2.6% |
| 2020-21 | 18,663 | 2.6% |
| 2021-22 | 19,144 | 2.6% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

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CAPITAL OUTLAY AND EQUIPMENT REPLACEMENT

The Capital Outlay and Equipment Replacement category represents the new and replacement equipment needs of the City. Although Capital Outlay is one-time in nature, the City includes this category in the Operating Budget to reflect capital needs on an annual basis. In addition, annual contributions to the Equipment Replacement Fund are made by the GOF, Development Services, Shoreline Golf Links, Parking District, Shoreline Regional Park Community, Water, Wastewater, Solid Waste Management, and Fleet Maintenance Funds based on the equipment used by each of those operations. Equipment replacement expenses are accounted for in the Equipment Replacement Reserve Fund.

CATEGORIES

- Capital Outlay.
- Equipment Replacement.

HISTORY

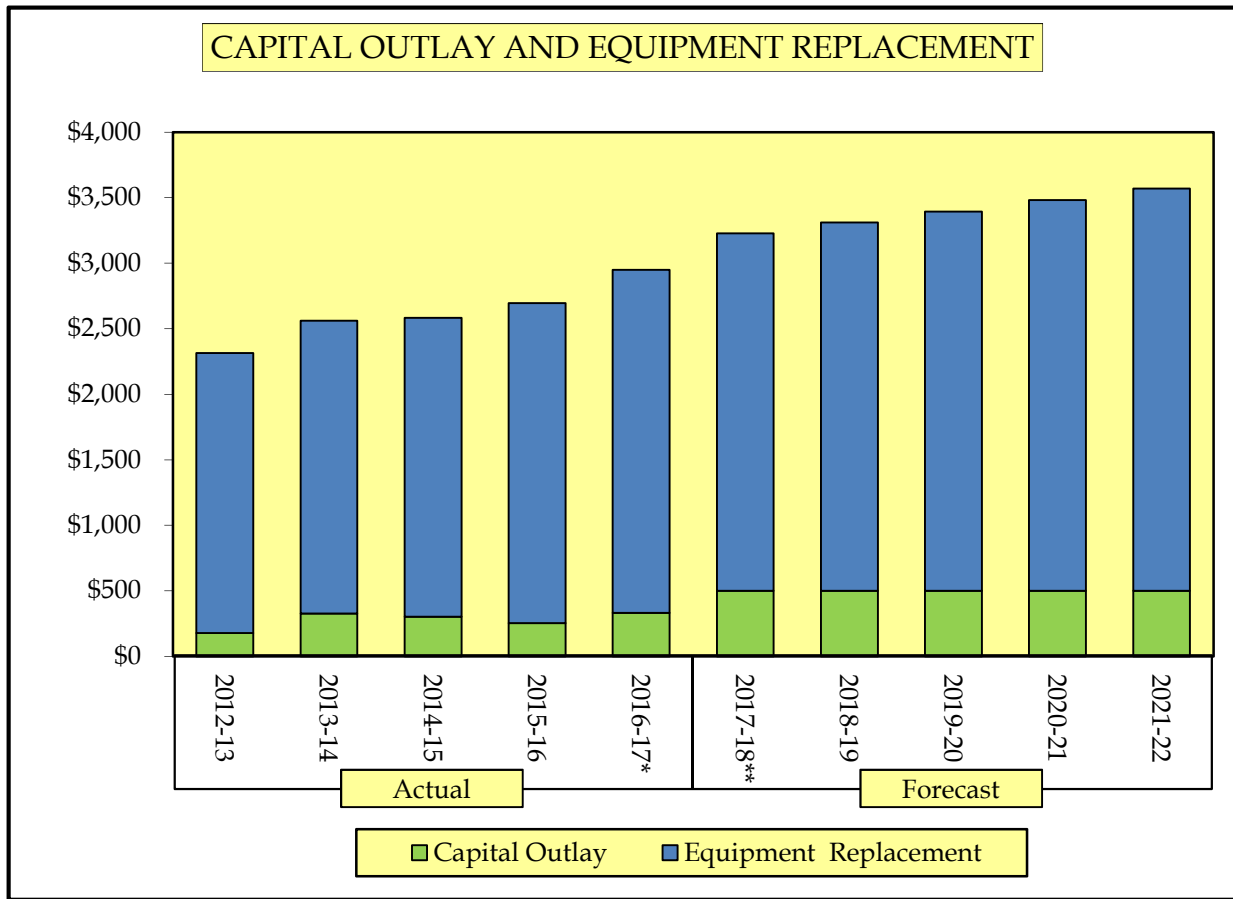
Capital Outlay: Since Fiscal Year 1993-94, annual expenditures have grown as a result of an increased level of technology and related equipment, an increase in the number and quality of safety vehicles, and the addition of hybrid vehicles to the fleet. This category is also influenced by the economic condition impacting the GOF and has experienced fluctuations over the past 10 fiscal years. For the past decade, annual budgeted expenditures for Capital Outlay have ranged between \$200,000 and \$400,000. For Fiscal Year 2016-17, capital outlay was funded at \$405,000.

Equipment Replacement: The Equipment Replacement Reserve was funded with year-end General Fund carryover in Fiscal Years 1992-93 and 1993-94. Subsequently, appropriations were gradually increased until the GOF was fully funding its share in Fiscal Year 2001-02. Then, after several years of reduced contributions, a review of cost methodologies, useful life assumptions, and annual contributions was completed in Fiscal Year 2005-06 and staff concluded annual funding would need to be restored in order to financially sustain the replacement schedule. This was accomplished through a combination of increasing operating budget contributions supplemented by General Fund carryover. Beginning in Fiscal Year 2009-10, the full share of funding is budgeted in the GOF. The Fiscal Year 2016-17 contribution to Equipment Replacement was adopted at \$2.6 million.

FORECAST

Capital Outlay: For Fiscal Year 2017-18, adopted capital outlay items total \$493,900, and annual funding of \$500,000 is included as the base level of funding for the Forecast period.

Equipment Replacement: The GOF contribution for Fiscal Year 2017-18 is increasing 4.2 percent to \$2.7 million and the remainder of the Forecast period includes annual increases of 3.0 percent, continuing full funding of the GOF's share of equipment replacement.



| <u>Fiscal Year</u> | <u>Capital Outlay</u> | <u>Equipment Replacement</u> | <u>Total Capital Outlay & Equip. Replcmnt.</u> | <u>% Change</u> |
|--------------------|-----------------------|------------------------------|--|-----------------|
| 2012-13 | 178 | 2,137 | 2,315 | 1.4% |
| 2013-14 | 327 | 2,235 | 2,562 | 10.7% |
| 2014-15 | 303 | 2,279 | 2,582 | 0.8% |
| 2015-16 | 254 | 2,442 | 2,696 | 4.4% |
| 2016-17 * | 331 | 2,618 | 2,949 | 9.4% |
| 2017-18 ** | 500 | 2,728 | 3,228 | 9.5% |
| 2018-19 | 500 | 2,810 | 3,310 | 2.5% |
| 2019-20 | 500 | 2,894 | 3,394 | 2.5% |
| 2020-21 | 500 | 2,981 | 3,481 | 2.6% |
| 2021-22 | 500 | 3,070 | 3,570 | 2.6% |

* Unaudited Actual

** Adopted

(dollars in thousands)

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INTERFUND EXPENDITURES AND TRANSFERS

This category includes Self-Insurance funding and Interfund Transfers. Self-Insurance represents the GOF's share of insurance costs accounted for in the Internal Service Funds such as General Liability, Retirees' Health, and Vision Care. Special Funds and the Enterprise Funds also contribute to self-insurance. Interfund Transfers includes any transfers from the GOF to another fund (with the exception of the Equipment Replacement Transfer).

CATEGORIES

- General Liability.
- Vision Care.
- Retirees' Health Program.
- Strategic Property Acquisition.
- Housing.

HISTORY

General Liability: In Fiscal Year 1993-94, the City joined a liability insurance pool (ACCEL) with other select medium-sized cities for the provision of coverage in excess of the \$1.0 million self-insured retention (SIR). Beginning in Fiscal Year 2001-02, funding of liability insurance was spread to all funds which receive a benefit from this insurance coverage. Previously, the cost was funded entirely by the GOF.

Vision Care: Vision care claims for employees and retirees with Health Net medical coverage and reimbursement for safety glasses submitted by current employees are paid for by the Employee Benefits Fund. The annual cost of this program is allocated to all operating funds.

Retirees' Health Insurance Program: The medical premiums for eligible retirees are paid by the Retirees' Health Fund. Although the City was not yet required to fund this liability, Council allocated funds to this reserve beginning in Fiscal Year 1992-93.

In 2004, the Government Accounting Standards Board (GASB) published Statement No. 45—*Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* (OPEB)—which required the City report the annual cost of this liability in the City's Comprehensive Annual Financial Report (CAFR) beginning in Fiscal Year 2007-08. The Retirees Health program encompasses annual funding of the normal cost (NC), annual self-insurance funding of the unfunded actuarial accrued liability (UAAL)

and periodically includes additional funding transfers from the GOF. An actuarial report was completed and beginning in Fiscal Year 2006-07, the calculated NC portion for current employees has been budgeted in all the affected funds. In addition, for Fiscal Year 2006-07, Council approved contributions from other funds for their proportionate share of the UAAL. The combined NC and the amortization of the UAAL represents the annual required contribution (ARC). The City has committed to contributing the ARC on an annual basis. The actuarial valuation is required to be updated every two years and was most recently updated as of July 1, 2015.

In February 2008, Council approved an agreement authorizing the City's participation in the CalPERS-administered California Employers' Retiree Benefit Trust (CERBT) Fund, and in February 2009, the City began depositing funds into the CERBT. The balance in the CERBT as of June 30, 2017 is \$110.7 million. All funds except the GOF have contributed their full share of the actuarial accrued liability, and continue to fund their full share as valuations are updated. The City Council has approved additional General Fund contributions totaling \$6.5 million from the Fiscal Years 2014-15 through 2016-17. As part of the agreement for Public Safety to move to the CalPERS Health Care system, Public Safety employees are contributing an ongoing 1.2 percent of salary towards the OPEB liability.

Housing: As a result of the dissolution of the former Revitalization Authority (RDA), the GOF now receives its share of the former RDA property taxes. For the past two fiscal years, 20.0 percent of the GOF share has been appropriated for low- and moderate-income housing as limited-period funding in the General Non-Operating Fund. As directed by Council at the Fiscal Year 2016-17 Narrative Budget Study Session, the Adopted Budget includes an annual transfer of these property taxes, in the amount of \$51,000, to the Housing Fund. In addition, the Fiscal Year 2016-17 Adopted Budget includes a transfer from the General Non-Operating Fund to the Housing Fund for the balance of prior fiscal year funds.

General Non-Operating Fund (GNOF): As directed by the City Council at the Fiscal Year 2016-17 budget public hearing, the Adopted Budget includes a transfer of \$500,000 to the GNOF to fund a one-time employee bonus, recruitment strategies and employee engagement activities, and a new limited-term Communications Training Supervisor position.

Strategic Property Acquisition Reserve (SPAR): The City has successfully leveraged City-owned property for ongoing revenues, and setting aside available resources in the SPAR could assist in obtaining future strategic properties. The Fiscal Year 2016-17 Adopted Budget includes a transfer of \$2.0 million to the SPAR in order to increase the available funding for future property investment.

FORECAST

General Liability: The Fiscal Years 2017-18 through 2021-22 projections are based on maintaining the minimum policy level for reserve balances. The City currently has a \$1.0 million SIR, but this could be increased to \$2.0 million in the near future. For Fiscal Year 2017-18, the GOF is contributing \$1.1 million for the cost of claims and administering the program, a 10.0 percent increase over Fiscal Year 2016-17 Adopted. The remainder of the Forecast period includes 3.0 percent annual increases.

Vision Care: The GOF's contribution is to fund vision coverage for employees and retirees with Health Net coverage and safety glasses for employees and is the same level as Fiscal Year 2016-17 Adopted.

Retirees' Health Insurance Program: Fiscal Year 2017-18 includes \$2.3 million for the UAAL amortization. The remaining Forecast years use projections based on information provided for in the July 1, 2015 valuation for the UAAL amortization. Included in Fiscal Year 2017-18 is an additional \$2.0 million to be transferred from the GOF to raise the funding status of this liability. The chart in the Revenue and Expenditure Overview Section of this Forecast provides detailed amounts for each fiscal year.

As stated previously, between July 1, 2013 and July 1, 2015, the Actuarial Accrued Liability (AAL) increased from \$101.9 million to \$123.8 million. The valuation as of July 1, 2015 provides a forecasted AAL of \$137.4 million for Fiscal Year 2017-18. The valuation will be updated as of July 1, 2017 and past updates have increased the AAL as assumptions are reconciled with actual experience. GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions* will be effective with the fiscal year ending June 30, 2018. The difference between the pay-as-you-go premiums and the ARC will be deposited into the CERBT on an annual basis.

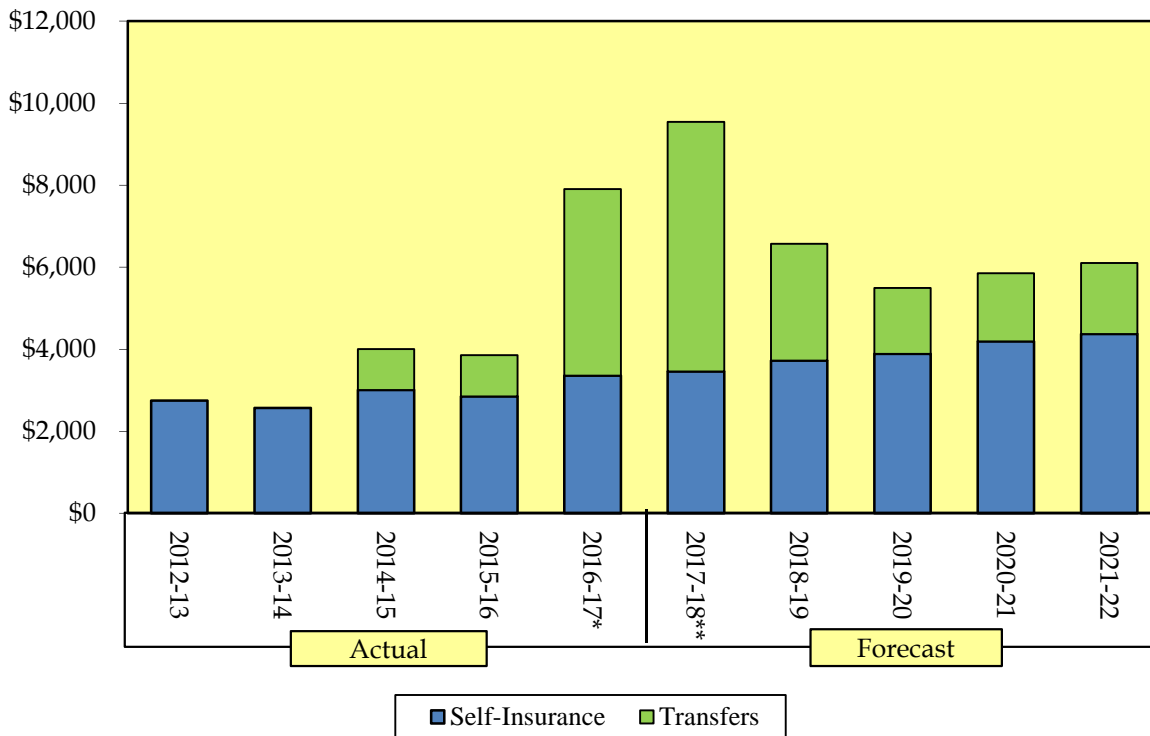
Housing: As a result of the dissolution of the former Revitalization Authority (RDA), the GOF now receives its share of the former RDA property taxes. An annual transfer of these property taxes, in the amount of \$51,000, to the Housing Fund is included for the duration of the Forecast period.

Strategic Property Acquisition Reserve (SPAR): The City has successfully leveraged City-owned property for ongoing revenues, and setting aside available resources in the SPAR could assist in obtaining future strategic properties. A transfer of \$2.0 million to the SPAR is adopted for Fiscal Year 2017-18 in order to increase the available funding for future property investment.

Budget Contingency: Revenue from the Ameswell (Moffett Gateway) property is projected to begin in Fiscal Year 2017-18, and the full projected annual revenue, after a few years of operations, is projected at over \$4.0 million. This revenue is recommended to be earmarked for debt service related to the Police/Fire Administration Building Remodel and Expansion (see next Debt Service section). As approved by City Council, revenue received in the fiscal years prior to the beginning of debt service is to be used for a limited-period need. Fiscal Years 2017-18 and 2018-19 include transfers in the amount of \$755,400 and \$1.3 million, respectively, to the Budget Contingency Reserve.

Capital Improvement Reserve: By the end of Fiscal Year 2017-18, the decennial revaluation process will have been completed for the three City-owned land leases between the City and Google. Based on the actual revaluation of two sites and a projected revaluation of the third site, annualized rent payments are estimated to increase approximately \$7.7 million. It is probable that during the timespan before the next decennial adjustment in April 2026, there will be at least one economic downturn. If a downturn occurs when a revaluation occurs, the lease revenues to the City could decline. Staff reviewed the changes in AV for the past 13 years and identified a potential 15.0 percent loss in secured AV in the event of an economic downturn. Therefore, to reduce the dependency on these revenues, and also accommodate increased costs resulting from labor negotiations, a 10.0 percent loss in secured AV or potential revenue decline estimated at \$1.3 million for Fiscal Year 2017-18 is included in all years of the Forecast. These funds are to be transferred to the Capital Improvement Reserve to fund projects in Fiscal Year 2018-19 or later.

INTERFUND EXPENDITURES AND TRANSFERS



| Fiscal Year | Self Insurance | Transfers | Total SI & Transfers | % Change |
|-------------|----------------|-----------|----------------------|----------|
| 2012-13 | 2,751 | 0 | 2,751 | (4.3%) |
| 2013-14 | 2,565 | 0 | 2,565 | (6.8%) |
| 2014-15 | 3,002 | 1,000 | 4,002 | 56.0% |
| 2015-16 | 2,852 | 1,000 | 3,852 | (3.7%) |
| 2016-17 * | 3,353 | 4,551 | 7,904 | 105.2% |
| 2017-18 ** | 3,457 | 6,088 | 9,545 | 20.8% |
| 2018-19 | 3,723 | 2,846 | 6,569 | (31.2%) |
| 2019-20 | 3,886 | 1,608 | 5,494 | (16.4%) |
| 2020-21 | 4,189 | 1,668 | 5,857 | 6.6% |
| 2021-22 | 4,374 | 1,729 | 6,103 | 4.2% |

* Unaudited Actual

** Adopted

(dollars in thousands)

Fiscal Years 2014-15 and 2015-16 include an additional \$1.0M and Fiscal Years 2016-17 and 2017-18 include an additional \$2.0M OPEB contribution above the full funding of the amortization of the UAAL. Fiscal Years 2016-17 and 2017-18 include a \$2.0M transfer to the Strategic Property Acquisition Reserve. Fiscal Years 2017-18 and 2018-19 include transfers of Ameswell development revenue, \$755,400 and \$1.3M respectively, to the Budget Contingency Reserve. Fiscal Years 2017-18 through 2021-22 include transfers of at risk lease revenue of \$1.3M, \$1.5M, \$1.6M, \$1.6M, and \$1.7M respectively, to the Capital Improvement Reserve.

DEBT SERVICE

The Debt Service category represents the GOF's debt payment obligations.

CATEGORIES

- Police/Fire Building.

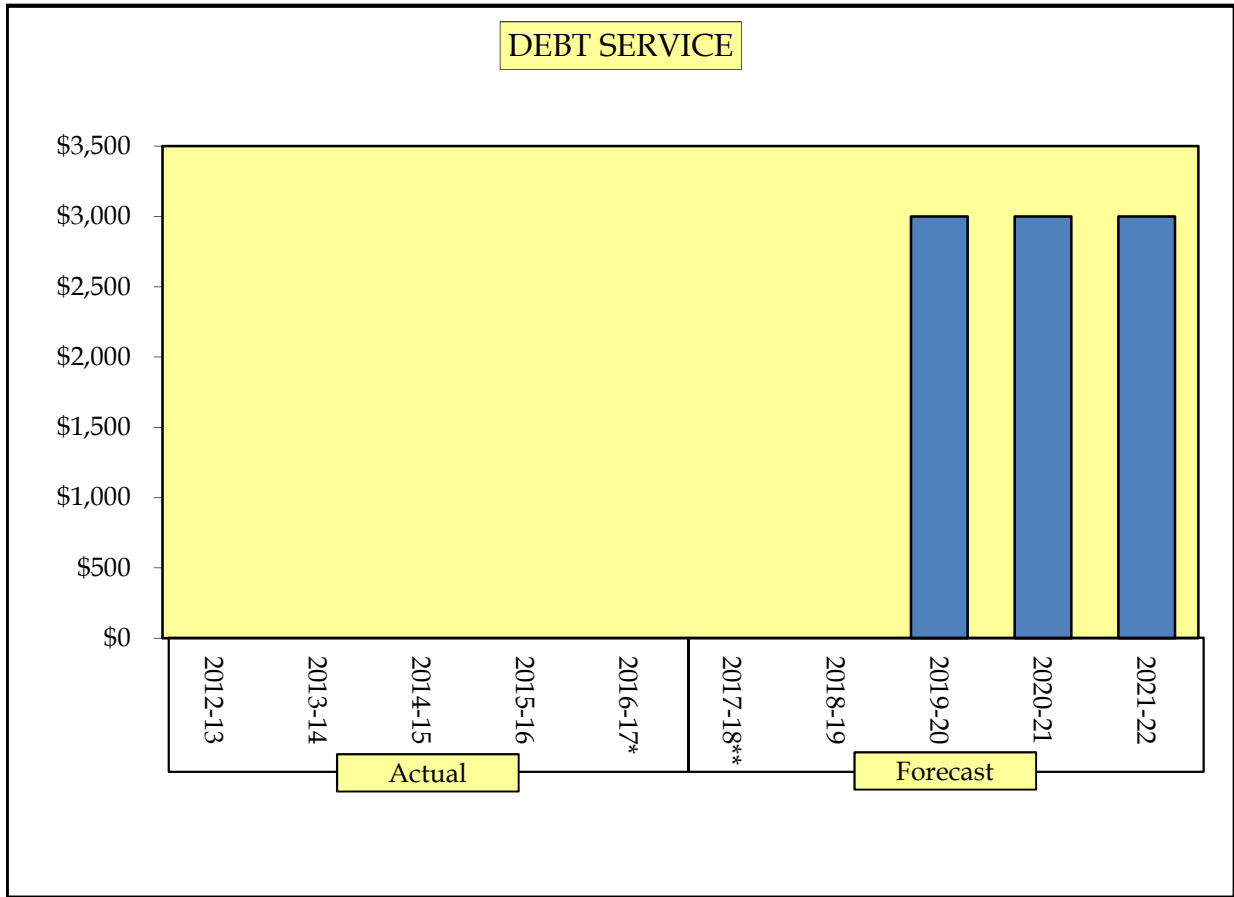
HISTORY

The GOF has had no debt obligations since prior to Fiscal Year 2009-10, when the City Hall/Center for the Performing Arts debt repayment was transferred to Construction and Conveyance Tax funding. This debt was fully retired in Fiscal Year 2015-16.

FORECAST

The Forecast assumes revenue generated from the Ameswell (Moffett Gateway) development is earmarked for the Police/Fire Administration Building Remodel and Expansion. It is assumed debt will be issued for the project and annual debt service payments of approximately \$3.0 million have been included as a placeholder beginning in Fiscal Year 2019-20.

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| <u>Fiscal Year</u> | <u>Debt Service</u> | <u>% Change</u> |
|--------------------|---------------------|-----------------|
| 2012-13 | 0 | 0.0% |
| 2013-14 | 0 | 0.0% |
| 2014-15 | 0 | 0.0% |
| 2015-16 | 0 | 0.0% |
| 2016-17 * | 0 | 0.0% |
| 2017-18 ** | 0 | 0.0% |
| 2018-19 | 0 | 0.0% |
| 2019-20 | 3,000 | 100.0% |
| 2020-21 | 3,000 | 0.0% |
| 2021-22 | 3,000 | 0.0% |

* Unaudited Actual
 ** Adopted
 (dollars in thousands)

Exhibit 1

GENERAL OPERATING FUND HISTORY
(dollars in thousands)

| | <u>2007-08</u> <u>AUDITED</u> | <u>2008-09</u> <u>AUDITED</u> | <u>2009-10</u> <u>AUDITED</u> | <u>2010-11</u> <u>AUDITED</u> | <u>2011-12</u> <u>AUDITED</u> | <u>2012-13</u> <u>AUDITED</u> | <u>2013-14</u> <u>AUDITED</u> | <u>2014-15</u> <u>AUDITED</u> | <u>2015-16</u> <u>AUDITED</u> |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| REVENUES: | | | | | | | | | |
| Property Taxes | 23,681 | 25,647 | 26,017 | 25,142 | 26,216 | 28,122 | 31,120 | 35,173 | 39,461 |
| Sales Tax | 17,273 | 16,264 | 15,242 | 15,502 | 15,940 | 16,744 | 16,936 | 19,773 | 21,401 |
| Other Local Taxes ¹ | 10,338 | 9,242 | 9,144 | 9,870 | 10,774 | 12,015 | 13,089 | 14,805 | 15,137 |
| Use of Money and Property | 11,165 | 11,480 | 10,881 | 10,290 | 10,138 | 10,783 | 10,690 | 10,928 | 12,219 |
| Other Revenues ² | 23,623 | 23,270 | 23,072 | 24,361 | 27,079 | 27,253 | 28,316 | 26,261 | 27,693 |
| Loan Repayments | <u>2,060</u> | <u>2,060</u> | <u>2,060</u> | <u>2,075</u> | <u>1,894</u> | <u>1,894</u> | <u>1,894</u> | <u>-0-</u> | <u>-0-</u> |
| TOTAL REVENUES | <u>88,140</u> | <u>87,963</u> | <u>86,416</u> | <u>87,240</u> | <u>92,041</u> | <u>96,811</u> | <u>102,045</u> | <u>106,940</u> | <u>115,911</u> |
| EXPENDITURES: | | | | | | | | | |
| Salaries and Benefits | 63,374 | 68,091 | 69,549 | 69,007 | 72,537 | 74,561 | 76,198 | 76,707 | 80,073 |
| Supplies and Services | 13,567 | 13,155 | 11,933 | 12,226 | 12,910 | 13,414 | 13,608 | 14,386 | 13,969 |
| Capital Outlay/ Equipment Replacement | 1,777 | 1,504 | 2,213 | 2,253 | 2,282 | 2,315 | 2,562 | 2,582 | 2,696 |
| Interfund Expenditures and Transfers | 2,082 | 809 | 2,441 | 2,674 | 2,876 | 2,751 | 2,565 | 3,002 | 2,852 |
| Debt Service | <u>1,016</u> | <u>1,020</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| TOTAL EXPENDITURES | <u>81,816</u> | <u>84,579</u> | <u>86,136</u> | <u>86,160</u> | <u>90,605</u> | <u>93,041</u> | <u>94,933</u> | <u>96,677</u> | <u>99,590</u> |
| CalPERS Contribution | -0- | -0- | -0- | -0- | -0- | -0- | -0- | -0- | (2,000) |
| OPEB Contribution | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>(1,000)</u> | <u>(1,000)</u> |
| OPERATING BALANCE ³ | <u>6,324</u> | <u>3,384</u> | <u>280</u> | <u>1,080</u> | <u>1,436</u> | <u>3,770</u> | <u>7,112</u> | <u>9,263</u> | <u>13,321</u> |

¹ Other Local Taxes consists of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Other Revenues consists of Licenses, Permits and Fees; Fines and Forfeitures; Intergovernmental; Charges for Services; Miscellaneous Revenue; and Interfund Revenues and Transfers.

³ Balance prior to changes in assets and liabilities, encumbrances, and rebudgets for grants and donations, net transferred to General Non-Operating Fund and General Fund Reserve.

DEPARTMENT BUDGETS

GENERAL NOTES

These notes explain the format and conventions used for each Department Summary that appear in the following section of this document.

A. Organizational Charts

Included for each department is the organizational structure of the department. A City-wide organizational chart is included prior to the Introduction Section of this document.

B. Text Pages

1. Centered at the top of the page is a title identifying the Department or Program name and if it is the Department Summary or a Program Summary.
2. The Department or Program Manager is identified.
3. The Department mission statement and an overview of the functions and responsibilities of the Department and Programs are provided.
4. The Department's functions are listed on the Department Summary only. Functions are the long-term goals of the Department and are tied to performance measures.
5. The Department's major goals/projects/initiatives for Fiscal Year 2017-18 are listed only on the Department Summary. Items in **bold** are tied to Fiscal Year 2017-18 and 2018-19 Major Council Goals.
6. Major program changes are identified by fund on the Program Summary pages or the Department Summary if there are no Programs for the Department.
7. Performance measures are listed on Department Summary pages only and are tied to the Department's functions. Performance/Workload Measures are clearly tied to Department Functions. If a Department Function has a Performance/Workload Measure tied to it, it is noted in parenthesis with an "M" and the Performance/Workload Measure number(s) following (e.g. M 1, 2, 3). Please note that Department Functions are long-term goals and therefore tied to continuing Performance/Workload Measures, while Major Departmental Goals/Projects/Initiatives are short-term in nature.

GENERAL NOTES

(Continued)

C. Numerical Pages

1. The listed number of positions for each Department or Program represents the maximum number of regular budgeted positions that can be filled. "Part-Time Hourly" positions identify the number of full-time equivalent positions budgeted to be filled by hourly personnel. Limited-Period and contract personnel are not included in this listing.
2. Positions listed in the "2015-16 Adjusted" column are those positions actually approved in the adopted budget that year plus any adjustments made mid-year. Positions listed in the "2016-17 Adopted" column are those positions adopted in Fiscal Year 2016-17. Positions listed in the "2017-18 Adopted" column are those positions in the "2016-17 Adopted" column plus any amendments or adjustments made mid-year and any changes adopted for Fiscal Year 2017-18.
3. Salaries for regular positions are calculated using the employees' actual salary plus any potential increases for the upcoming budget year. Hourly positions are calculated using the minimum/maximum range of the position classification. In general, hourly positions are budgeted at the higher end of the range; seasonal hourly positions are generally budgeted at mid-range.

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FISCAL YEAR 2017-18 ADOPTED BUDGET APPROPRIATIONS MATRIX

| | City Council | City Clerk's Office | City Attorney's Office | City Manager's Office | Information Technology | Finance and Administrative Services |
|---------------------------------------|-------------------|---------------------|------------------------|-----------------------|------------------------|-------------------------------------|
| <u>GENERAL FUND</u> | | | | | | |
| General Operating | \$ 420,677 | 643,592 | 1,999,383 | 3,884,786 | 4,423,464 | 6,433,727 |
| Development Services | 0 | 0 | 0 | 0 | 0 | 40,000 |
| Shoreline Golf Links | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | \$ 420,677 | 643,592 | 1,999,383 | 3,884,786 | 4,423,464 | 6,473,727 |
| <u>SPECIAL REVENUE</u> | | | | | | |
| Below Market Rate Housing | \$ 0 | 0 | 0 | 0 | 0 | 0 |
| Housing Impact | 0 | 0 | 0 | 0 | 0 | 0 |
| Community Stabalization & Fair Rent | 0 | 0 | 0 | 0 | 0 | 0 |
| Downtown Benefit Assmt Districts | 0 | 0 | 0 | 0 | 0 | 0 |
| Supplemental Law Enforcement Services | 0 | 0 | 0 | 0 | 0 | 0 |
| CDBG | 0 | 0 | 0 | 0 | 0 | 0 |
| Cable Television | 0 | 0 | 0 | 237,500 | 0 | 0 |
| Shoreline Regional Park Community | 0 | 0 | 10,000 | 0 | 0 | 0 |
| TOTAL | \$ 0 | 0 | 10,000 | 237,500 | 0 | 0 |
| <u>ENTERPRISE</u> | | | | | | |
| Water | \$ 0 | 0 | 0 | 0 | 832,514 | 615,035 |
| Wastewater | 0 | 0 | 0 | 0 | 0 | 0 |
| Solid Waste Management | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | \$ 0 | 0 | 0 | 0 | 832,514 | 615,035 |
| <u>INTERNAL SERVICE</u> | | | | | | |
| Equipment Maint & Replacmnt | \$ 0 | 0 | 0 | 0 | 0 | 0 |
| Workers' Compensation | 0 | 0 | 0 | 0 | 0 | 2,372,500 |
| Unemployment | 0 | 0 | 0 | 0 | 0 | 127,250 |
| Liability | 0 | 0 | 30,000 | 0 | 0 | 1,425,500 |
| Retirees' Health | 0 | 0 | 0 | 0 | 0 | 20,000 |
| Employee Benefits | 0 | 0 | 0 | 14,000 | 0 | 0 |
| TOTAL | \$ 0 | 0 | 30,000 | 14,000 | 0 | 3,945,250 |
| <u>GENERAL FUND RESERVES</u> | | | | | | |
| General Non-Operating | \$ 3,000 | 11,600 | 101,600 | 912,727 | 121,400 | 161,974 |
| TOTAL | \$ 3,000 | 11,600 | 101,600 | 912,727 | 121,400 | 161,974 |
| GRAND TOTAL | \$ 423,677 | 655,192 | 2,140,983 | 5,049,013 | 5,377,378 | 11,195,986 |

| Community Development | Public Works | Community Services | Library Services | Fire | Police | Total |
|------------------------------|---------------------|---------------------------|-------------------------|-------------------|-------------------|--------------------|
| 1,829,613 | 9,890,957 | 15,969,839 | 5,789,083 | 22,991,284 | 37,283,718 | 111,560,123 |
| 8,713,254 | 3,299,778 | 0 | 0 | 541,742 | 0 | 12,594,774 |
| 0 | 0 | 2,121,404 | 0 | 0 | 0 | 2,121,404 |
| 10,542,867 | 13,190,735 | 18,091,243 | 5,789,083 | 23,533,026 | 37,283,718 | 126,276,301 |
| 2,281,312 | 0 | 0 | 0 | 0 | 0 | 2,281,312 |
| 232,626 | 0 | 0 | 0 | 0 | 0 | 232,626 |
| 610,037 | 0 | 0 | 0 | 0 | 0 | 610,037 |
| 1,084,118 | 0 | 0 | 0 | 0 | 0 | 1,084,118 |
| 0 | 0 | 0 | 0 | 0 | 175,000 | 175,000 |
| 930,524 | 0 | 0 | 0 | 0 | 0 | 930,524 |
| 0 | 0 | 0 | 0 | 0 | 0 | 237,500 |
| 572,606 | 1,089,237 | 3,654,675 | 0 | 135,078 | 40,000 | 5,501,596 |
| 5,711,223 | 1,089,237 | 3,654,675 | 0 | 135,078 | 215,000 | 11,052,713 |
| 0 | 27,815,861 | 0 | 0 | 0 | 0 | 29,263,410 |
| 0 | 14,270,721 | 0 | 0 | 1,641,920 | 109,908 | 16,022,549 |
| 0 | 11,478,111 | 0 | 0 | 0 | 0 | 11,478,111 |
| 0 | 53,564,693 | 0 | 0 | 1,641,920 | 109,908 | 56,764,070 |
| 0 | 2,355,620 | 0 | 0 | 0 | 0 | 2,355,620 |
| 0 | 0 | 0 | 0 | 0 | 0 | 2,372,500 |
| 0 | 0 | 0 | 0 | 0 | 0 | 127,250 |
| 0 | 0 | 0 | 0 | 0 | 0 | 1,455,500 |
| 0 | 0 | 0 | 0 | 0 | 0 | 20,000 |
| 0 | 0 | 0 | 0 | 0 | 0 | 14,000 |
| 0 | 2,355,620 | 0 | 0 | 0 | 0 | 6,344,870 |
| 811,828 | 618,427 | 161,444 | 89,916 | 1,708,802 | 1,176,467 | 5,879,185 |
| 811,828 | 618,427 | 161,444 | 89,916 | 1,708,802 | 1,176,467 | 5,879,185 |
| 17,065,918 | 70,818,712 | 21,907,362 | 5,878,999 | 27,018,826 | 38,785,093 | 206,317,139 |

NOTES

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CITY COUNCIL

CITY COUNCIL

| Councilmembers | Term Expires |
|-------------------------------|---------------------|
| Ken S. Rosenberg, Mayor | 2019 |
| Leonard M. Siegel, Vice Mayor | 2019 |
| Margaret Abe-Koga | 2021 |
| Christopher R. Clark | 2021 |
| Lisa Matichak | 2021 |
| John McAlister | 2021 |
| Patricia Showalter | 2019 |

STANDING COMMITTEES

Appointments Review

Committee (CARC)

Rosenberg, Chair
Showalter
Siegel

Finance/Investment Review

Committee (CFC) (IRC)

Rosenberg, Chair
Abe-Koga
Matichak

Neighborhoods Committee (CNC)

Matichak, Chair
Abe-Koga
McAlister

Procedures Committee (CPC)

Abe-Koga, Chair
McAlister
Showalter

Technology Committee (CXC)

Clark, Chair
Abe-Koga
Rosenberg

Transportation Committee (CTC)

McAlister, Chair
Matichak
Siegel

Youth Services Committee (CYSC)

Rosenberg, Chair
Clark
McAlister

NOTES

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CITY COUNCIL DEPARTMENT SUMMARY

DEPARTMENT MISSION STATEMENT

To set policy that governs the City in a manner which is both financially sound, as well as responsive to the needs and concerns of the community.

DEPARTMENT OVERVIEW

The City Council is the legislative and policy-making body for the City, having responsibility for enacting City ordinances, appropriating funds to conduct City business, and providing policy direction to staff.

There are seven standing City Council committees, each with three members. From time to time, special-purpose committees are also formed. In addition, Councilmembers represent the City and serve on numerous regional agencies and organizations.

The City Council holds Regular Meetings at 6:30 p.m. on the second and fourth Tuesday of each month in the Council Chambers located in City Hall, 500 Castro Street. Additional Special Meetings are scheduled as needed. The times and places of City Council committee meetings and the meetings of outside agencies on which Councilmembers serve can be obtained from the City Clerk's Office.

DEPARTMENT FUNCTIONS

- Serve as Board of Directors for the Mountain View Shoreline Regional Park Community, and the City of Mountain View Capital Improvements Financing Authority.
- Participate in regional boards and agencies which directly affect the City of Mountain View and the needs and interests of the citizens.
- Adopt the annual budget and Five-Year Capital Improvement Program.
- Meet annually in Study Sessions with each advisory commission/committee.
- Participate in the City's Corporate Visitation Program.

MAJOR CITY COUNCIL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

- Promote strategies to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community.
- Improve the quantity, diversity, and affordability of housing with an added focus on middle-income and ownership opportunities.
- Develop and implement comprehensive and coordinated transportation strategies to achieve mobility, connectivity, and safety for people of all ages.
- Promote environmental sustainability with a focus on measurable outcomes.

**CITY COUNCIL
DEPARTMENT SUMMARY**

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Furniture for Committee Room (limited-period): \$3,000

Provides funding for new furniture for the Committee Room.

BUD/LHP-001-01 FY2017-18

**CITY COUNCIL
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Mayor | 1 | 1 | 1 |
| Councilmember | 6 | 6 | 6 |
| TOTAL REGULAR | 7 | 7 | 7 |
| TOTAL PART-TIME HOURLY | 0 | 0 | 0 |
| TOTAL POSITIONS | 7 | 7 | 7 |
| <hr/> | | | |
| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries Wages and Benefits | \$ 208,926 | 273,658 | 307,517 |
| Supplies and Other Services | 65,681 | 136,360 | 116,160 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 274,607 | 410,018 | 423,677 |
| <hr/> | | | |
| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Operating | \$ 273,116 | 386,818 | 420,677 |
| General Non-Operating | 1,491 | 23,200 | 3,000 |
| TOTAL FUNDING | \$ 274,607 | 410,018 | 423,677 |
| <hr/> | | | |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 89,496 | 90,854 | 94,214 |
| Wages | 29 | 0 | 0 |
| Benefits | 119,401 | 182,804 | 213,303 |
| TOTAL PERSONNEL | 208,926 | 273,658 | 307,517 |
| Materials and Supplies | 6,008 | 29,400 *2 | 14,200 *5 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 7,110 | 12,360 | 12,360 |
| Professional/Technical Svcs | 1,500 | 5,000 *3 | 0 |
| Other Expenses | 51,063 *1 | 89,600 *4 | 89,600 |
| TOTAL SUPPLIES AND SERVICES | 65,681 | 136,360 | 116,160 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 274,607 | 410,018 | 423,677 |

*1 Includes limited-period expenditures for per-term Council allowance.

*2 Includes limited-period fundings of \$15,200 for per-term Council allowance (4 seats) and \$3,000 for furniture for Mayor's Office (rebudget).

*3 Includes limited-period funding of \$5,000 for Council team building.

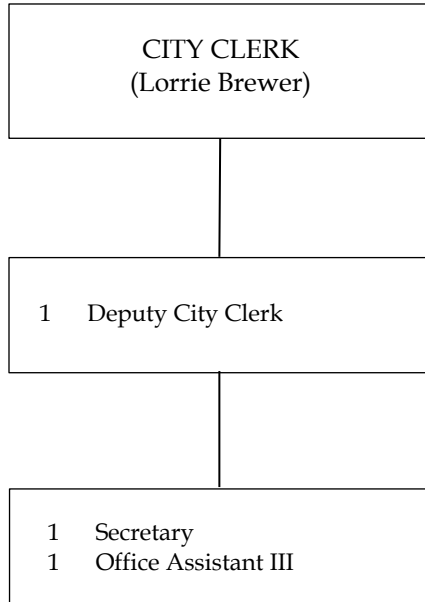
*4 Includes increased funding of \$3,500 for training, conference and travel.

*5 Includes limited-period funding of \$3,000 for furniture for the Committee Room.

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CITY CLERK'S OFFICE



FISCAL YEAR 2017-18 POSITION TOTALS: 4.0 Full-Time

NOTES

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CITY CLERK'S OFFICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – CITY CLERK

DEPARTMENT MISSION STATEMENT

To maintain official records, administer elections, and provide administrative support to the City Council.

DEPARTMENT OVERVIEW

The City Clerk is appointed by the City Council. The Clerk is responsible for facilitating the conduct of business by the City Council and fulfilling legal requirements as set forth in the Charter, City Code, and State law. The City Clerk's Office administers City elections and campaign and financial disclosure laws.

The City Clerk's Office maintains a record of all proceedings of the City Council; meets all requirements regarding public postings, legal advertising, recordations, and mailing of public hearing notices; processes assessment districts, annexations, deeds, tax cancellations, appeals, and initiative petitions; administers the selection process for Council appointment of members to City board, commissions, and committees; and provides support for Sister City activities.

The City Clerk's Office provides administrative assistance to the Council, maintains the City Code and City Charter, is custodian of the City Seal, administers oaths or affirmations, and maintains the official record of City contracts and agreements. The office also maintains official City records, provides certified copies thereof, assists with public records requests, and provides information to the public regarding the legislative operations of government.

DEPARTMENT FUNCTIONS

- Administer City elections. (M 1)
- Maintain the City Code and City Charter.
- Administer campaign disclosures, financial disclosures, and oaths. (M 2)
- Coordinate, prepare, and distribute Council agenda materials and minutes. (M 3, 4, 5, 6, 7)
- Maintain official City records and provide records management support services for all departments. (M 8)
- Notice legal documents and process annexation and assessment district proceedings, deeds, appeals, initiative petitions, and ordinances. (M 7, 8)
- Provide administrative support to City Council. (M 9)
- Manage coordination of the Council meeting agenda preparation process.
- Provide marriage officiant services.

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR
FISCAL YEAR 2017-18

- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Complete the revisions to the Citywide Records Retention Schedule.
- Complete the digitizing of the microfilm/fiche records project (following completion of the Community Development Department's digitizing project).
- Develop introductory website video recording the services provided by the City Clerk's Office.
- Review and update City Council Policy A-13.
- Continue to implement action items related to the employee engagement survey results.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Microfilm Digitizing Service (rebudget balance): \$11,600

Rebudgets the balance of funding to convert existing microfilm to digital format. Digitizing microfilm will allow easier access for the public and increase efficiency in responding to public records requests.

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Elections: | | | | | |
| 1. Percent of official election notices published without errors and on time | 100% | N/A | 100% | 100% | N/A |
| 2. Percent of Statement of Economic Interests processed correctly and submitted on time | 100% | 100% | 100% | 100% | 100% |
| Legislative: | | | | | |
| 3. Percent of agenda packets prepared and distributed five days before Council meeting | 100% | 100% | 100% | 100% | 100% |
| 4. Percent of agendas and minutes posted at least 72 hours prior to a regular Council meeting | 100% | 100% | 100% | 100% | 100% |
| 5. Percent of minutes prepared for City Council meeting without errors of fact | 100% | 100% | >98% | 99% | >98% |

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 6. Percent of resolutions and ordinances processed within five days after a Council meeting is held | 100% | 90% | >90% | 100% | >90% |
| 7. Percent of legal hearing notices prepared, noticed, and mailed within legal deadlines | 100% | 100% | 100% | 99% ^(A) | 100% |
| Records Management: | | | | | |
| 8. Percent of agenda items uploaded to imaging system each agenda production week | 100% | 100% | 100% | 100% | 100% |
| Administrative/Support to Council: | | | | | |
| 9. Percent of Council service requests responded to within one working day of receipt | 100% | 100% | 100% | 100% | 100% |

^(A) Two hearing notices were not noticed in a timely manner.

BUD/LHP-430-01 FY2017-18

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|--------------------------|-----------------------|-----------------------|
| City Clerk | 1 | 1 | 1 |
| Deputy City Clerk | 1 | 1 | 1 |
| Secretary | 1 | 1 | 1 |
| Office Assistant III | 1 | 1 | 1 |
| TOTAL REGULAR | <u>4</u> | <u>4</u> | <u>4</u> |
| TOTAL PART-TIME HOURLY | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL POSITIONS | <u>4</u> | <u>4</u> | <u>4</u> |
| | | | |
| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries Wages and Benefits | \$ 517,004 | 568,154 | 605,232 |
| Supplies and Other Services | 23,027 | 164,660 | 49,960 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | <u>\$ 540,031</u> | <u>732,814</u> | <u>655,192</u> |
| | | | |
| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Operating | \$ 540,031 | 606,514 | 643,592 |
| General Non-Operating | 0 | 126,300 | 11,600 |
| TOTAL FUNDING | <u>\$ 540,031</u> | <u>732,814</u> | <u>655,192</u> |
| | | | |
| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Service Charges | \$ 702 | 600 | 800 |
| Miscellaneous Revenue | 2,758 | 2,450 | 2,450 |
| TOTAL REVENUES | <u>\$ 3,460</u> | <u>3,050</u> | <u>3,250</u> |

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|--------------------------|-----------------------|-----------------------|
| Salaries | \$ 358,140 | 395,955 | 420,482 |
| Wages | 15,105 | 8,000 | 8,000 |
| Benefits | 143,759 | 164,199 | 176,750 |
| TOTAL PERSONNEL | <u>517,004</u> | <u>568,154</u> | <u>605,232</u> |
| Materials and Supplies | 10,054 | 10,595 | 10,595 |
| Maintenance and Operations | 0 | 1,475 | 1,475 |
| Utilities | 219 | 290 | 290 |
| Professional/Technical Svcs | 3,566 | 137,830 *1 | 23,130 *2 |
| Other Expenses | 9,188 | 14,470 | 14,470 |
| TOTAL SUPPLIES AND SERVICES | <u>23,027</u> | <u>164,660</u> | <u>49,960</u> |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ <u>540,031</u> | <u>732,814</u> | <u>655,192</u> |

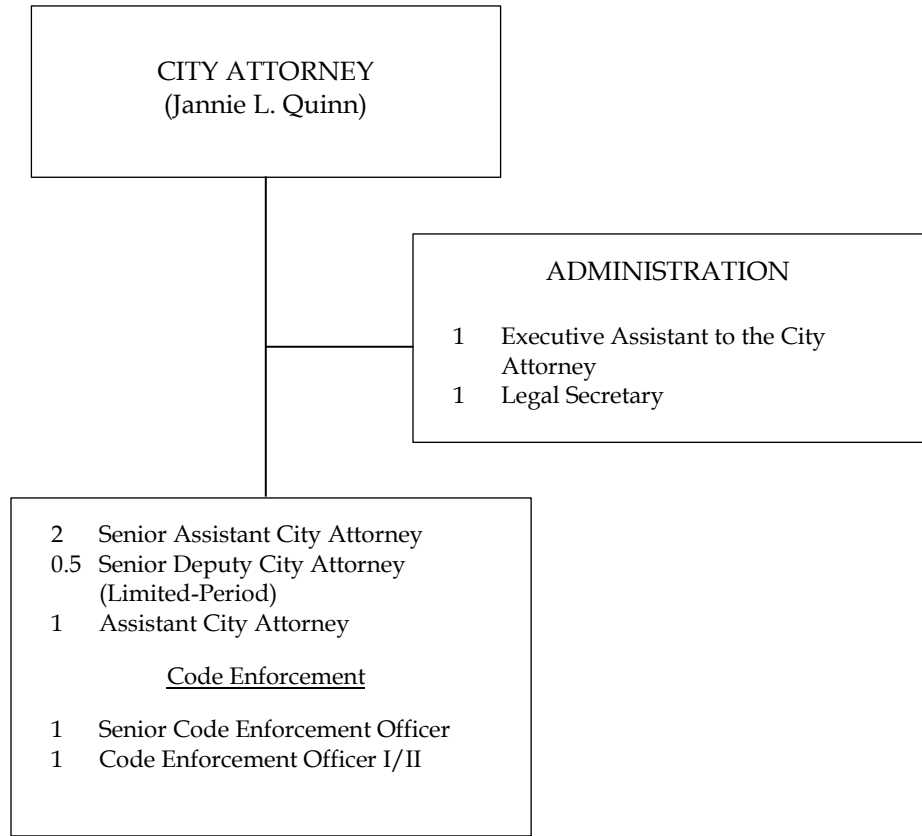
*1 Includes limited-period fundings of \$110,000 for the November 2016 General Municipal Election, \$13,300 for microfilm digitizing service (rebudget) and \$3,000 for records retention schedule.

*2 Includes limited-period funding of \$11,600 for microfilm digitizing service (rebudget balance).

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CITY ATTORNEY'S OFFICE



FISCAL YEAR 2017-18 POSITION TOTALS: 8.0 Full-Time
0.5 Limited-Period

NOTES

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CITY ATTORNEY'S OFFICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – CITY ATTORNEY

DEPARTMENT MISSION STATEMENT

To provide legal services and counsel to the City Council, boards, and commissions and participate as a member of the management team in support of City departments.

DEPARTMENT OVERVIEW

The City Attorney is appointed by the City Council as the Attorney for the City and legal advisor to the City Council. The City Attorney hires subordinate attorneys to assist in the discharge of assigned responsibilities. The City Attorney's Office defends and prosecutes or retains counsel to defend and prosecute all civil actions and proceedings to which the City is a party and prosecutes all criminal actions involving the City Code. The City Attorney's Office represents and advises the City Council, boards, commissions, departments, and all City officials in matters of law related to the conduct of City business.

The City Attorney's Office drafts necessary legal documents, ordinances, resolutions, contracts, other documents pertaining to the City's business, and handles claims against the City. The Office is also responsible for providing legal services in connection with the Shoreline Regional Park (North Bayshore) Community.

The Code Enforcement Section is responsible for enforcing the City Code provisions relating to zoning, neighborhood preservation, vehicles on private property, and other Code sections as necessary.

DEPARTMENT FUNCTIONS

- Prosecute and defend legal proceedings involving the City. (M 1, 2)
- Coordinate and monitor outside legal service providers retained to represent the City in its ongoing operations. (M 1)
- Process and track claims filed against the City. (M 2)
- Represent and advise City officials and City staff in legal matters.
- Draft and/or review ordinances, resolutions, contracts, and other legal documents. (M 3, 4)
- Supervise and administer the Code Enforcement Division, including prosecution of City Code violations. (M 5)
- Work with the Community Development Department to draft, finalize, and execute agreements as needed for developments.
- Update and revise Council policies, administrative policies, and personnel policies in accordance with new regulations such as new Fair Political Practices Commission (FPPC) regulations and initiatives of the Council Procedures Committee.

**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR
FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and a Freedom City Policy, in conjunction with the City Manager's Office and the Police Department.**
- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Manager's Office, the Finance and Administrative Services Department, and the Community Development Department.**
- **Explore strategies to increase ownership opportunities, in conjunction with the Community Development Department.**
- **Update the Below Market Rate (BMR) Ordinance—Condo Mapping, in conjunction with the Community Development Department.**
- **Begin marketing and establish the Request for Proposals (RFP) process for Lot 12, in conjunction with the Finance and Administrative Services Department and the Community Development Department.**
- **Implement the Transit Center Master Plan, in conjunction with the Finance and Administrative Services Department, the Community Development Department, and the Public Works Department.**
- **Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the Community Development Department, the Public Works Department, and the Community Services Department.**
- **Continue to implement the Community Stabilization and Fair Rent Act (CSFRA), in conjunction with the Finance and Administrative Services Department and the Community Development Department.**
- **Continue Soft Story Seismic Retrofit Program, in conjunction with the Community Development Department.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Develop Options for Marijuana Regulations, in conjunction with the City Manager's Office, the Finance and Administrative Services Department, the Community Development Department, and the Police Department.
- Work with stakeholders, including businesses, and County and State officials to explore options to develop an on-site fueling ordinance that meets safety requirements, in conjunction with the Fire Department.
- Provide legal support to update Precise Plans to implement the General Plan.
- Continue to implement action items related to the employee engagement survey results.

**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

MAJOR PROGRAM CHANGES

- General Operating Fund:

Legal Services: \$10,000

Provides funding for additional legal resources to address fluctuations in workload by assisting with pending high-priority projects (e.g., litigation support, public records request, research projects, drafting ordinances, and specialized agreements) requiring legal review and subject matter expertise.

- General Non-Operating Fund:

Senior Deputy City Attorney Position (0.50) (limited-period): \$101,600

Provides funding for a new half-time, limited-term Senior Deputy City Attorney position. This position will assist with the increase in workload.

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| City Attorney's Office: | | | | | |
| 1. Total cost of legal services, in-house and outside counsel, as a percent of General Operating Fund expenditures | 1.3% | 1.3% | <2% | 1.2% | <2% |
| 2. Percent of claims entered into the claim reporting system, reported to ACCEL, and directed to appropriate departments for response within 5 working days of receipt of the claim | 100% | 100% | >90% | 100% | >90% |
| 3. Percent of standard contracts reviewed within 2 working days | 100% | 100% | >85% | 100% | >85% |
| 4. Percent of complex contracts reviewed within 20 working days | 100% | 100% | >80% | 100% | >80% |
| 5. Percent of code enforcement cases responded to within 5 working days of receipt of complaint or observation of violation | 99% | 99% | >95% | 97% | >95% |

BUD/LHP-010-01 FY2017-18

**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|---------------------|--------------------|--------------------|
| City Attorney | 1 | 1 | 1 |
| Sr Assist City Attorney | 2 | 2 | 2 |
| Assistant City Attorney | 1 | 1 | 1 |
| Senior Code Enforcement Officer | 1 | 1 | 1 |
| Code Enforcement Officer I/II | 1 | 1 | 1 |
| Exec Asst to the City Attorney | 1 | 1 | 1 |
| Legal Secretary | 1 | 1 | 1 |
| TOTAL REGULAR | <u>8</u> | <u>8</u> | <u>8</u> |
| TOTAL PART-TIME HOURLY | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL POSITIONS | <u>8</u> | <u>8</u> | <u>8</u> *1 |

*1 In addition there is a half-time limited-period Senior Deputy City Attorney position.

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------------|-------------------------|-------------------------|
| Salaries Wages and Benefits | \$ 1,532,146 | 1,689,403 | 1,996,093 |
| Supplies and Other Services | 786,622 | 204,690 | 139,690 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 51,526 | 5,000 | 5,200 |
| TOTAL EXPENDITURES | <u>\$ 2,370,294</u> | <u>1,899,093</u> | <u>2,140,983</u> |

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|----------------------------|-------------------------|-------------------------|
| General Operating | \$ 1,627,538 | 1,784,093 | 1,999,383 |
| General Non-Operating | 0 | 75,000 | 101,600 |
| Shoreline Regional Park Community | 0 | 10,000 | 10,000 |
| Liability Self-Insurance | 742,756 | 30,000 | 30,000 |
| TOTAL FUNDING | <u>\$ 2,370,294</u> | <u>1,899,093</u> | <u>2,140,983</u> |

| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|-------------------------|----------------------|----------------------|
| Fines and Forfeitures | \$ 18,358 | 43,750 | 23,750 *1 |
| General Service Charge | 204 | 150 | 150 |
| Miscellaneous Revenue | 32,562 | 2,000 | 2,000 |
| TOTAL REVENUES | <u>\$ 51,124</u> | <u>45,900</u> | <u>25,900</u> |

*1 Includes a \$20,000 decrease in revenue from Code Enforcement fines and forfeitures.

**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|-----------------------------------|--------------------------------|--------------------------------|
| Salaries | \$ 1,052,487 | 1,190,367 | 1,424,943 *4 |
| Wages | 40,766 | 0 | 0 |
| Benefits | 438,893 | 499,036 | 571,150 |
| TOTAL PERSONNEL | <u>1,532,146</u> | <u>1,689,403</u> | <u>1,996,093</u> |
| Materials and Supplies | 27,752 | 32,560 | 32,560 |
| Maintenance and Operations | 142 | 1,200 *2 | 1,200 |
| Utilities | 3,218 | 3,350 | 3,350 |
| Professional/Technical Srvcs | 553,914 *1 | 145,900 *3 | 80,900 *5 |
| Other Expenses | 201,596 *1 | 21,680 | 21,680 |
| TOTAL SUPPLIES AND SERVICES | <u>786,622</u> | <u>204,690</u> | <u>139,690</u> |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 51,526 | 5,000 | 5,200 |
| TOTAL EXPENDITURES | <u><u>\$ 2,370,294</u></u> | <u><u>1,899,093</u></u> | <u><u>2,140,983</u></u> |

*1 Includes costs for litigation cases, funding approved mid-year or carried over from prior fiscal years.

*2 Includes increased funding of \$1,200 for Core Logic/MetroScan annual license fee.

*3 Includes limited-period funding of \$75,000 for legal services.

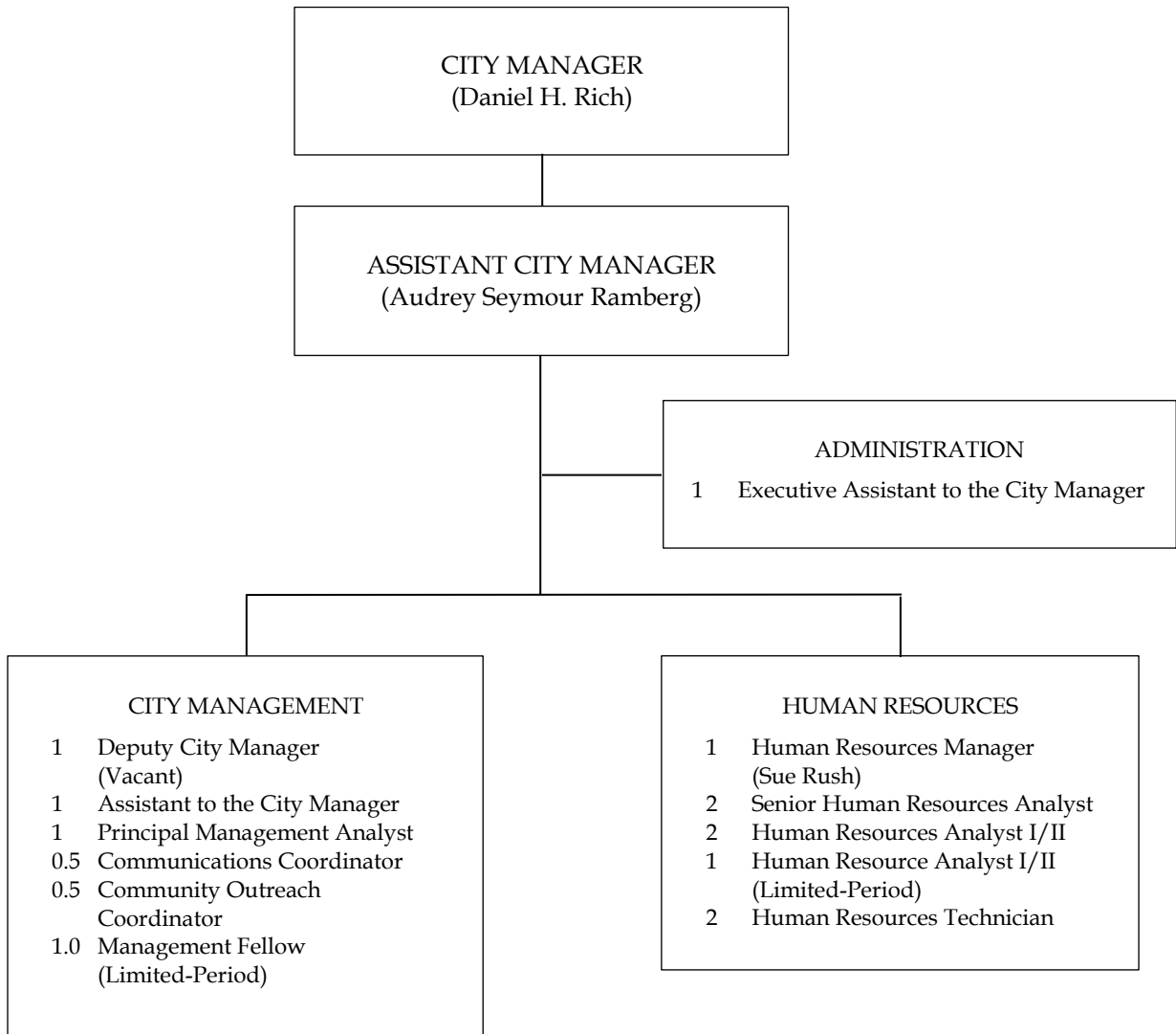
*4 Includes limited-period funding of \$101,600 for a 0.50 FTE Senior Deputy City Attorney position.

*5 Includes increased funding of \$10,000 for legal services.

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CITY MANAGER'S OFFICE



FISCAL YEAR 2017-18 POSITION TOTALS: 13.0 Full-Time
 1.0 Regular Part-Time
 2.0 Limited-Period

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CITY MANAGER'S OFFICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – CITY MANAGER

DEPARTMENT MISSION STATEMENT

To support the City Council in the development and execution of their goals and policies and to provide leadership and guidance to City departments in the delivery of City services and to attract and retain the most appropriately qualified employees.

DEPARTMENT OVERVIEW

The City Manager is appointed by the City Council. The City Manager's Office provides professional leadership in the administration of all City services, activities, and facilities and directs the execution of policies and objectives formulated by the City Council; develops and presents to the City Council recommendations and strategies in response to community issues; plans and executes programs to meet the current and future needs of the City of Mountain View; and strives to provide the highest quality of human resource services to City departments, employees, and prospective employees.

DEPARTMENT FUNCTIONS

- Develop and present to the City Council solutions and strategies in response to community issues.
- Provide leadership to City departments in the execution of policies, objectives, and programs adopted by the City Council. (M 1)
- Respond to all City Council and citizen inquiries received by the City Manager's Office in a timely manner.
- Assist the City Council in its biannual setting of major City goals and track departments' progress in achieving Citywide goals.
- Develop and submit an annual balanced City budget to the City Council and support City Council efforts in long-term financial planning.
- Support the City Council's legislative advocacy and intergovernmental relations efforts. (M 3)
- Manage the City's Community Relations Program by providing information to the community through public forums, City publications *The View* and *Annual Report*, and government access programming. (M 4, 5)
- Manage the Multilingual Community Outreach Program. (M 2, 5)
- Provide staff support to the Human Relations Commission.
- Provide City liaison to various community groups and nonprofit organizations.
- Coordinate intergovernmental issues related to the Moffett Complex/NASA Ames issues.
- Coordinate specific interdepartmental and intergovernmental compliance issues.

CITY MANAGER'S OFFICE DEPARTMENT SUMMARY

- Support capital project funding priorities and the feasibility of a voter-approved revenue measure, or other funding mechanism, to fund priority projects in conjunction with the Finance and Administrative Services Department.
- Manage customer/citizen relationship management (CRM) “*Ask Mountain View*” web- and mobile-based systems. (M 4, 5)
- Serve as the focal point in the City organization for the coordinated delivery of youth services by internal and external youth services providers, and coordinate ongoing implementation of the Youth Action Plan.
- Provide staff support to the Council Procedures Committee (CPC), Council Youth Services Committee (CYSC), and in conjunction with the Information Technology Department – the Council Technology Committee (CXC).
- Manage the Human Resources Division, including day-to-day functions, training, succession planning, and labor negotiations.
- Develop and maintain infrastructure for administering effective personnel/employee relations functions. (M 6)
- Manage and coordinate the City’s grievance and appeals process and assist departments with all disciplinary actions. (M 6)
- Manage and maintain positive employee/labor relations with unrepresented and represented employee groups through negotiations and administration of Memorandums of Understanding and resolutions governing unrepresented compensation. (M 6, 7)
- Plan, conduct, and continually evaluate employee training and organizational development opportunities, and succession planning efforts. (M 7)
- Fill vacant positions as quickly and cost-effectively as possible while adhering to equal employment principles. (M 7)
- Orient all new employees to the City and conduct interviews with all employees who separate from City service. (M 8, 9)
- Evaluate, update, and maintain the City’s classification plan through periodic salary surveys and classification/reclassification studies, and implement changes to the City’s compensation plan as needed.
- Manage and administer the City’s comprehensive benefits program for employees and retirees, including the wellness program. (M 10)

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR
FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Develop a pilot to apply a Human Rights City analysis framework to selected projects, in conjunction with all departments.**
- **Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and a Freedom City Policy, in conjunction with the City Attorney's Office and the Police Department.**
- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, and the Community Development Department.**
- **Review Employee Housing Assistance Program, in conjunction with the Finance and Administrative Services Department and the Community Development Department.**
- **Develop and implement a housing strategy for the homeless, in conjunction with the Community Development Department.**
- **Enhance community policing services related to homelessness and mental health issues, in conjunction with the Community Development Department and the Police Department.**
- **Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants, particularly for mixed-status families, in conjunction with the Community Services Department and the Library Services Department.**
- **Collaborate with regional partners and explore opportunities to advocate for Federal policies that protect immigrant rights and vulnerable populations.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the Community Development Department, the Public Works Department, the Community Services Department, the Fire Department, and the Police Department.**
- **Continue to solicit input and collaborate with neighbors to develop a regional bike route from Redwood City to the City of Mountain View, in conjunction with the Public Works Department.**
- **Hold a Council Study Session on Public Service Levels, in conjunction with all departments.**
- **Develop Options for Marijuana Regulations, in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, the Community Development Department, and the Police Department.**
- **Continue to implement Purchasing Study priority recommendations, in conjunction with the Finance and Administrative Services Department.**
- **Complete implementation of labor agreements.**

**CITY MANAGER’S OFFICE
DEPARTMENT SUMMARY**

- Evaluate the pilot and explore continuation of the Multilingual Civic Academy.
- Monitor, analyze, and implement change in current and pending State and Federal laws.
- Develop and implement Employee Leadership Academy to support succession planning.
- Continue to implement action items related to the employee engagement survey results.

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|--------------------|--------------------|-------------------|-------------------|-------------------|
| City Management Division: | | | | | |
| 1. Percentage of City Manager’s Office cost as a percent of the General Operating Fund expenditures ^(A) | 1.5% | 1.4% | <2% | 1.3% | <2% |
| 2. Number of in-person outreach activities the Multilingual Community Outreach Program conducted to support City initiatives (attendance at special events, community and resident meetings). | New for FY15-16 | 59 ^(B) | 50 ^(B) | 59 | 60 |
| 3. Number of communications regarding the City’s position on legislation or legislative issues made annually to the State Legislature, Congress, and other branches of government | 9 | 14 | 9 | 14 | 9 |
| 4. Number of topics initiated via Online Community Engagement Feedback with Open City Hall | New for FY15-16 | 5 | 5 | 6 | 5 |
| 5. Number of Community Information and Outreach Program products provided (newsletters, press releases, Internet postings, media contacts, etc.) | 882 | 829 ^(C) | 400 | 532 | 400 |
| Human Resources Division: | | | | | |
| 6. Employee turnover rate | 6% | 8% | <10% | 9.9% | <10% |
| 7. Percent of recruitments/vacant positions filled by existing personnel (excludes promoting within positions classified as I/II) | 26% ^(D) | 38% | >30% | 37% | >30% |
| 8. Percent of new employee orientations conducted within seven days of hire | 100% | 100% | >98% | 99% | >98% |
| 9. Percent of retirement planning informational meetings conducted with retiring employees | 100% | 100% | >90% | 98% | >90% |
| 10. Percent of employee benefit inquiries responded to within two working days | 99% | 96% | >90% | 98% | >90% |

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

- (A) Percentage is for the City Management Division only.
- (B) Outreach targets were exceeded due to enhanced outreach. The Fiscal Year 2016-17 target has been updated.
- (C) This number includes data by topic area. It does not include 3,027 various Internet postings and thousands of social channel posts. This measure will be modified to count unique topics and outreach only; it will no longer include multi-channel distributions.
- (D) For Fiscal Year 2014-15, there were more entry-level position recruitments which are not typically filled by existing personnel.

BUD/LHP-614-01 FY2017-18

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|--------------------------------|---------------------|------------------------|---------------------|
| City Manager | 1 | 1 | 1 |
| Assistant City Manager | 1 | 1 | 1 |
| Deputy City Manager | 1 | 1 | 1 |
| Assistant to the City Manager | 1 | 1 | 1 |
| Human Resources Manager | 1 | 1 | 1 |
| Principal Management Analyst | 1 | 1 | 1 |
| Senior Human Resources Analyst | 2 | 2 | 2 |
| Human Resources Analyst I/II | 2 | 2 | 2 |
| Human Resources Technician | 1.50 | 1.50 | 2 *4 |
| Communications Coordinator | 0 | 0.50 *2 | 0.50 |
| Community Outreach Coordinator | 0.50 | 0.50 | 0.50 |
| Exec Asst to the City Manager | 1 | 1 | 1 |
| TOTAL REGULAR | <u>13</u> | <u>13.50</u> | <u>14</u> |
| TOTAL PART-TIME HOURLY | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL POSITIONS | <u><u>13</u></u> *1 | <u><u>13.50</u></u> *3 | <u><u>14</u></u> *5 |

*1 In addition there is a limited-period half-time Communications Coordinator position.

*2 Added a half-time Communications Coordinator position.

*3 In addition there is a limited-period ICMA Fellow position and a limited-period Human Resources Analyst I/II position.

*4 Added 0.50 FTE to a 0.50 FTE Human Resources Technician position.

*5 In addition there is a limited-period Management Fellow position and a limited-period Human Resources Analyst I/II position.

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------|----------------------------|-------------------------|-------------------------|
| City Management | \$ 1,651,856 | 2,150,643 | 2,343,017 |
| Human Resources | 1,788,859 | 2,342,656 | 2,705,996 |
| TOTAL EXPENDITURES | <u><u>\$ 3,440,715</u></u> | <u><u>4,493,299</u></u> | <u><u>5,049,013</u></u> |

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------------|-------------------------|-------------------------|
| Salaries Wages and Benefits | \$ 2,610,342 | 3,299,191 | 3,734,329 |
| Supplies and Other Services | 826,312 | 1,194,108 | 1,314,684 |
| Capital Outlay | 4,061 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | <u><u>\$ 3,440,715</u></u> | <u><u>4,493,299</u></u> | <u><u>5,049,013</u></u> |

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------|---------------------|--------------------|--------------------|
| General Operating | \$ 3,131,105 | 3,675,599 | 3,884,786 |
| General Non-Operating | 107,243 | 541,200 | 912,727 |
| Cable Television | 196,681 | 262,500 | 237,500 |
| Employee Benefits | 5,686 | 14,000 | 14,000 |
| TOTAL FUNDING | \$ 3,440,715 | 4,493,299 | 5,049,013 |
| | | | |
| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Miscellaneous Revenue | \$ 258,946 | 264,950 | 257,750 |
| TOTAL REVENUES | \$ 258,946 | 264,950 | 257,750 |

CITY MANAGER'S OFFICE – CITY MANAGEMENT PROGRAM SUMMARY

PROGRAM MANAGER – CITY MANAGER

PROGRAM OVERVIEW

The City Management Division supports the City Council in the preparation of City Council meeting and Study Session agendas and reports; administers the City's cable television franchise and contract with KMVT; serves as a liaison for intergovernmental relations and coordinates the delivery of youth services in the community; manages issues relating to NASA Ames Research Center and Moffett Federal Airfield; coordinates the City's Customer Relations Management (CRM) software system; disseminates information about City services and issues to the community through a public information program, including a multi-language community outreach component; coordinates the City's environmental compliance issues; provides staff support to the Human Relations Commission; coordinates child-care issues; and promotes the City's best interests in interactions with other levels of government.

MAJOR PROGRAM CHANGES

- General Operating Fund:

KMVT Contract: \$25,000

Transfers funding for professional contract video services to cover City meetings from the Cable Fund to the General Operating Fund.

Intern Wages: \$3,400

Provides increased funding for intern wages. This funding will increase throughput to allow the City to continue to participate in the Regional Intern Program, which supports the development of the local government profession.

- General Non-Operating Fund:

Management Fellow Position (limited-period): \$134,600

Provides continuation funding for a limited-period Management Fellow position. The objective of this position is to provide increased capacity and an increased level of analytical rigor for important department and Citywide projects.

New City Council Goal Related to Vulnerable Populations (limited-period): \$75,000

Provides funding for the new City Council Major Goal of addressing the need to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community. This funding will be used to collaborate with regional partners to improve access to information and referral resources for immigrants.

Hourly Support Staff (limited-period): \$23,000

Provides funding for limited clerical hourly support to the City Manager's Office. The additional funds will support five managers and assist with the increasing workload of the department.

**CITY MANAGER’S OFFICE – CITY MANAGEMENT
PROGRAM SUMMARY**

Innovation Lab Grant (rebudget): \$20,000

Rebudgets “start-up” funding for the “Innovation Lab” program. The City Manager launched the program, at the suggestion of employees, to encourage managers to “pitch” ideas to improve operations or services. The intent is to foster a proactive culture of innovation in the organization.

Multilingual Community Outreach Program (MCOP) Support (limited-period) (\$4,700 rebudget balance): \$ 12,700

Provides \$8,000 new funding and rebudgets the balance for additional resources to the MCOP due to increased demand for translation, interpretation, outreach, and referral assistance. These funds will provide additional wages, supplies, and translation equipment.

Civica Software Training (limited-period): \$12,400

Provides funding for continued web software training and custom website development.

Multilingual Civic Leadership Academy (limited-period) (\$2,800 rebudget balance): \$ 8,300

Provides \$5,500 continued funding and rebudgets the balance for staff time and supplies to continue the foreign language speakers Civic Leadership Academy. The intent of the Academy is to improve non-native English-speaking residents’ understanding of government and City services, increase civic engagement, leadership, and volunteerism in the City. The first academy was held during spring 2017 with 29 Spanish-speaking participants.

Minimum Wage Mailer (limited-period): \$ 4,000

Provides funding for copying and mailing services to notice the next minimum wage increase effective January 1, 2018.

Assorted Digital Communications Technical Needs (rebudget balance): \$ 1,700

Rebudgets the balance of funding for social advertisement through various outlets.

The View Newsletter & Print Products (rebudget balance): \$ 1,400

Rebudgets the balance of funding for increased bulk postage costs and redesign of Citywide products.

**CITY MANAGER'S OFFICE – CITY MANAGEMENT
PROGRAM SUMMARY**

- Cable Television Fund:

Cable TV Broadcasting Equipment (limited-period): \$ 42,500

Provides funding to purchase an HD Live TV unit for mobile broadcasts (including data services), update radio equipment, and two portable HD digital switchers. The total cost is \$85,000; this funding is the second half of the total cost. Council authorized the execution of the new agreement with KMVT on June 6, 2017.

KMVT Contract: (\$25,000)

Transfers funding for professional contract video services to cover City meetings from the Cable Fund to the General Operating Fund.

BUD/LHP-614-02 FY2017-18

**CITY MANAGEMENT
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 6 | 6.50 *2 | 6.50 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 6 *1 | 6.50 *3 | 6.50 *4 |

*1 In addition there is a limited-period half-time Communications Coordinator position.

*2 Added a half-time Communications Coordinator position.

*3 In addition there is a limited-period ICMA Fellow position.

*4 In addition there is a limited-period Management Fellow position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 937,264 *1 | 1,197,326 *2 | 1,255,776 *8 |
| Wages | 27,687 | 46,100 *3 | 80,713 *9 |
| Benefits | 391,094 *1 | 458,711 | 472,194 |
| TOTAL PERSONNEL | 1,356,045 | 1,702,137 | 1,808,683 |
| Materials and Supplies | 38,193 | 78,960 *4/5 | 85,388 *9 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 220 | 720 | 720 |
| Professional/Technical Srvcs | 235,618 | 303,696 *4/6 | 386,096 *10 |
| Other Expenses | 21,780 *1 | 65,130 *7 | 62,130 *11 |
| TOTAL SUPPLIES AND SERVICES | 295,811 | 448,506 | 534,334 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 1,651,856 | 2,150,643 | 2,343,017 |

*1 Includes limited-period expenditures for Communications Coordinator position and Civica website training/technical support.

*2 Includes limited-period funding of \$132,700 for a ICMA Fellow position.

*3 Includes limited-period fundings of \$5,000 for Multilingual Community Outreach Program (MCOP) wages and \$2,800 for Citizen Leadership Academy wages.

*4 Includes a transfer of \$17,000 to the Community Services Department for the Recreation Activity Guide.

*5 Includes limited-period fundings of \$20,000 for Innovation Lab Grant (rebudget), \$2,000 for assorted digital communications technical needs (rebudget), \$1,500 for The View newsletter and print products (rebudget), \$1,200 for Citizen Leadership Academy, and \$1,000 for materials for MCOP.

*6 Includes increased fundings of \$33,700 for contract services and \$10,000 for the minimum wage contract. Also includes limited-period funding of \$5,000 for telecommunications legal services.

*7 Includes limited-period fundings of \$42,500 for Cable TV broadcasting equipment and \$3,000 for training for an ICMA Fellow position.

*8 Includes limited-period funding of \$134,600 for a Management Fellow position.

*9 Includes increased funding of \$3,400 for intern wages. Also includes limited-period fundings of \$23,000 for additional support staff, \$20,000 Innovation Lab Grant (rebudget), \$12,700 for MCOP translation support (\$4,700 rebudget balance), \$8,300 for Multilingual Civic Leadership Academy (\$2,800 rebudget balance), \$4,000 for minimum wage mailer, \$1,700 for assorted digital communications technical needs (rebudget balance) and \$1,400 for The View newsletter and print products (rebudget balance).

*10 Includes a transfer of \$25,000 for KMVT contact from the Cable Television Fund to the GOF. Also includes limited-period fundings of \$75,000 for new City Council goal related to vulnerable populations and \$12,400 for Civica software training.

*11 Includes limited-period funding of \$42,500 for cable TV broadcasting equipment.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------|-------------------|--------------------|--------------------|
| Miscellaneous Revenue | \$ 258,129 | 264,700 | 257,500 |
| TOTAL REVENUES | \$ 258,129 | 264,700 | 257,500 |

NOTES

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**CITY MANAGER’S OFFICE – HUMAN RESOURCES
PROGRAM SUMMARY**

PROGRAM MANAGER – ASSISTANT CITY MANAGER

PROGRAM OVERVIEW

The Human Resources Division recruits and tests personnel; manages labor relations, equal employment opportunity, and employment development activities; coordinates organizational development efforts, including new employee orientations and training programs; administers the City’s compensation and benefits program; and conducts special studies and programs to improve the quality of service to employees and the public.

The City strives to hire and retain excellent employees throughout the organization. To do this, the division recruits the best people and monitors the City’s salary and benefits plan for competitiveness. The City values its employees and provides numerous mechanisms to encourage professional growth. The City provides the necessary on-the-job training and designs and implements supervisory and other management training programs for recently promoted employees, as well as existing employees.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Human Resources Technician Position (0.50): \$59,000

Converts a regular ongoing 0.50 FTE Human Resources Technician position to full-time. The additional resources will better manage the increased volume and complexity of entering detailed personnel and benefit changes into the HR/Payroll system, thus improving current operation processes and accuracy, reducing impacts to the Payroll Section, and freeing up capacity of HR Analysts.

Professional Development Reimbursements: \$ 6,900

Provides increased funding for professional development reimbursements based on MOUs and employee benefits granted.

- General Non-Operating Fund:

Employee Transportation Program (limited-period) (\$69,900 rebudget balance): \$ 149,900

Provides \$80,000 new funding and rebudgets the balance of funding for a pilot program to provide incentives to reduce drive-alone rates to aid congestion management and reduce employee commute costs and stress.

Human Resources Analyst I/II Position (limited-period): \$ 156,800

Provides continuation funding for a limited-term Human Resources Analyst I/II position. This position will assist with the high volume of recruitments, provide support in administering the benefits program, and special event planning.

**CITY MANAGER'S OFFICE – HUMAN RESOURCES
PROGRAM SUMMARY**

Employee Engagement and Appreciation Program (limited-period) (\$19,900 rebudget balance): \$ 94,900

Provides \$75,000 new funding and rebudgets the balance of funding for Employee Engagement and Appreciation Programs. The funding will allow staff to continue to develop programs and activities that fulfill the initiatives identified in the 2015 Employee Engagement survey.

Human Resources Analyst Wages (limited-period): \$ 80,000

Provides continuation funding for the Human Resources Analyst hourly wages. The funding will provide dedicated resources for recruitments.

Workplace Investigations (limited-period) (\$3,000 rebudget balance): \$ 48,000

Provides \$45,000 new funding and rebudgets the balance of funding for professional consultant services to conduct workplace investigations.

Labor Negotiations (limited-period): \$ 35,000

Provides funding for a Labor Negotiations Attorney and other costs to assist with post-contract implementation items. All four represented employee groups' agreements expired June 30, 2017.

Wellness Program (limited-period): \$ 35,000

Provides funding for the purchase and delivery of healthy snacks to City offices to expand on the initiatives of the Wellness Committee.

Succession Planning (limited-period): \$ 20,000

Provides placeholder funding for Citywide Succession Planning efforts to implement a Leadership Academy and provide other resources to develop staff and prepare the organization for potential retirements.

BUD/LHP-614-03 FY2017-18

HUMAN RESOURCES PROGRAM SUMMARY

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 7 | 7 | 7.50 *2 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 7 *1 | 7 *1 | 7.50 *1 |

*1 In addition there is a limited-period Human Resources Analyst I/II position.

*2 Added 0.50 FTE to a 0.50 FTE Human Resources Technician position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 737,774 *1 | 1,091,610 *2 | 1,206,640 *8 |
| Wages | 63,318 | 18,840 *3 | 83,840 *9 |
| Benefits | 453,205 *1 | 486,604 *4 | 635,166 *10 |
| TOTAL PERSONNEL | 1,254,297 | 1,597,054 | 1,925,646 |
| Materials and Supplies | 57,098 | 118,810 *5 | 38,810 |
| Maintenance and Operations | 0 | 122 | 122 |
| Utilities | 222 | 0 | 0 |
| Professional/Technical Svcs | 136,614 | 272,450 *6 | 345,298 *11 |
| Other Expenses | 336,567 *1 | 354,220 *7 | 396,120 *12 |
| TOTAL SUPPLIES AND SERVICES | 530,501 | 745,602 | 780,350 |
| Capital Outlay | 4,061 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 1,788,859 | 2,342,656 | 2,705,996 |

*1 Includes limited-period expenditures for a Human Resources Analyst I/II position and an employee survey.

*2 Includes increased funding of \$100,000 for the Referral Incentive and Signing Bonus Programs. Also includes limited-period funding of \$147,000 for a Human Resources Analyst I/II position.

*3 Includes limited-period funding of \$15,000 for a paid internship (rebudget).

*4 Includes increased funding of \$4,000 for PERS replacement benefits.

*5 Includes increased funding of \$500 for CalOpps annual fee. Also includes limited-period funding of \$80,000 for employee transportation program.

*6 Includes increased funding of \$5,000 for preemployment physicals. Also includes limited-period fundings of \$60,000 for labor negotiations, \$50,000 for employee engagement initiatives, and \$15,000 for workplace investigations.

*7 Includes increased funding of \$1,000 for Mountain View Employees' Association.

*8 Includes limited-period funding of \$156,800 for a Human Resources Analyst I/II position.

*9 Includes limited-period funding of \$80,000 for Human Resources Analyst wages.

*10 Includes limited-period funding of \$149,900 for an employee transportation program (\$69,900 rebudget balance).

*11 Includes limited-period fundings of \$94,900 for employee engagement and appreciation program (\$19,900 rebudget balance), \$48,000 for workplace investigations (\$3,000 rebudget balance), \$35,000 for labor negotiations, and \$20,000 for succession planning.

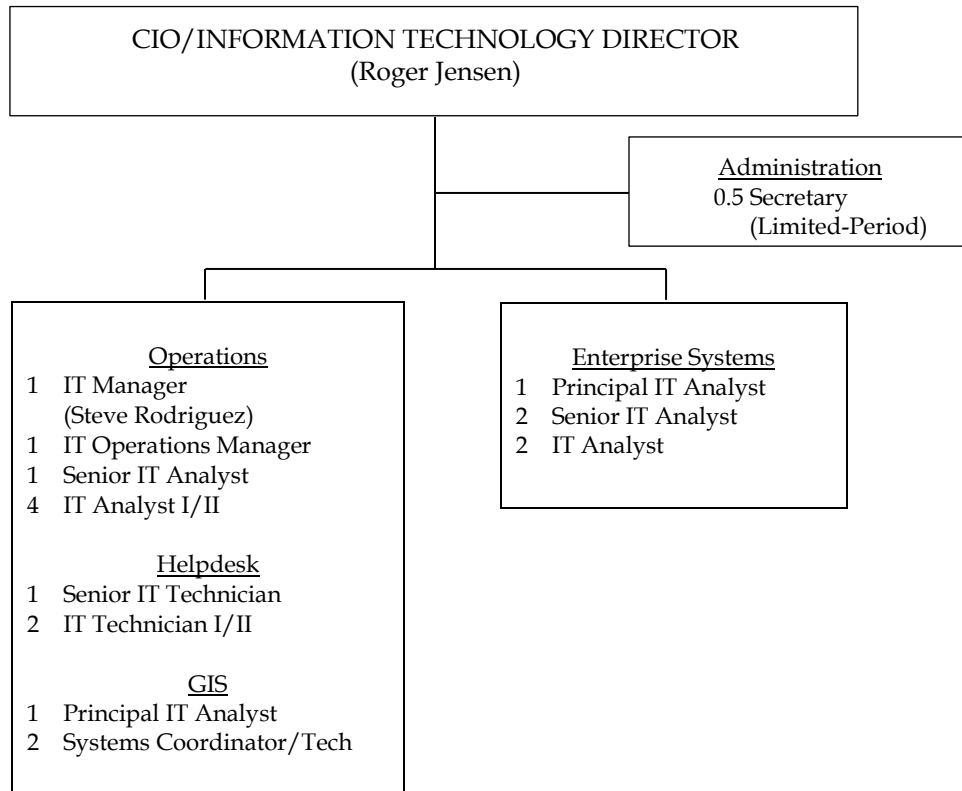
*12 Includes increased funding of \$6,900 for professional development reimbursements. Also includes limited-period funding of \$35,000 for wellness program.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------|-------------------|--------------------|--------------------|
| Miscellaneous Revenue | \$ 817 | 250 | 250 |
| TOTAL REVENUES | \$ 817 | 250 | 250 |

NOTES

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INFORMATION TECHNOLOGY DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 19.0 Full-Time
0.5 Limited-Period

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

DEPARTMENT MANAGER – INFORMATION TECHNOLOGY DIRECTOR

DEPARTMENT MISSION STATEMENT

To support and implement the use of technology to enhance customer service, efficiency, and advance the mission of the organization.

DEPARTMENT OVERVIEW

The Information Technology Department plans, maintains, and manages the City's computerized information systems, communication networks, and telecommunications system. Services include systems analysis and design, project management, computer operations, computer equipment maintenance, software selection, vendor management, and website development and support.

DEPARTMENT FUNCTIONS

- Manage and support the planning, implementation, operation, and maintenance of information technology, providing a reliable City-wide network, electronic mail, public access, City Internet and Intranet website, and technical support of computer applications in City departments. (M 1, 2)
- Coordinate cost-effective telephone services, including long distance, voice mail applications, and cellular phone services.
- Provide support to the Council Technology Committee in conjunction with the City Manager's Office.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Support the Finance and Administrative Services Department with Phase II of the implementation of ONESolution.
- Update the utility system base maps (701 maps) to support a water, sewer, and storm drainage operations modeling system and a Computerized Work Order Management System, in conjunction with the Public Works Department.
- Complete rollout of free WiFi to the Municipal Operations Center and Police/Fire Administration.
- Install permanent monitors and computer systems in City conference rooms to replace laptops and portable projectors.
- Upgrade of core network switches and perimeter firewall equipment to protect the City from outside security attacks.
- Deploy a public Wi-Fi system for Downtown Mountain View.
- Deploy a public Wi-Fi system for Shoreline Park area.

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

- Replace the IT and Facilities Helpdesk system.
- Deploy new Closed Circuit Television system in the Safety Administrative Building.
- Replace core computer storage hardware (SANs) used by City Hall and Public Safety systems.
- Update an aerial imagery in use by all City departments.
- Implement a new accounting module to directly transfer financial information from the Sierra Library System to the ONESolution Financial System, in conjunction with the Finance and Administrative Services Department and the Library Department.
- Support the preparation of a Request for Proposals for the replacement or upgrade to the Utility Billing System.
- Support network and telephone systems for remodeling projects in the Library, Community Center and the Fire Administration area, in conjunction with the Public Works Department.
- Support the construction phase of the project to enhance Children’s area improvements at the Library, in conjunction with the Public Works Department and the Library Department.
- Pending the award of grants and CIP funding, implement CENIC high speed connectivity for public Internet access, in conjunction with the Library Department.
- Continue to implement action items related to the employee engagement survey results.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Microsoft Office/Email Licensing: \$220,000
Provides funding for Microsoft subscription licensing of Office, Windows, and Exchange. Microsoft changed from a purchase to subscription model.
 - Information Technology Analyst I/II Position: \$169,000
Provides funding for an ongoing IT Analyst I/II position. This position will support the increase in technology initiatives, including additional support to the phone system and the increasing demand for mobile device support.
 - Microsoft Windows/SQL Server Licensing: \$80,000
Provides funding for the annual subscription licensing for Windows server and SQL servers.

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

Geographic Information System (GIS) Data Conversion Services: (offset by reduction in revenue of \$50,000) (\$50,000)

Reduces funding for contracting services to convert developer's plans to GIS data to keep the City's GIS up-to-date. These funds were initially appropriated in Fiscal Year 2016-17 with offsetting revenues based on a new fee, but the program launch was delayed. This program will be revisited in the future with a fee recommendation and possibility of performing services by staff.

Information Technology Licenses and Maintenance: \$42,600

Provides funding for the annual maintenance charges for agency services (campaign finance filings), Library sorting machine, Serena Business Manager increases in licenses, Granicus Software maintenance for VoteCast software and high-definition streaming, Cogent increase in internet bandwidth from 100 megabits per second (Mbs) to 250Mbs, and Smartsheet Project Management software.

Network Switch Maintenance: \$10,000

Provides increased funding for Network Switch maintenance as a result of additional equipment and higher costs.

Training, Conference, and Travel: \$10,000

Provides increased funding for training, conference, and travel budget to allow IT personnel to attend one IT skill course per fiscal year.

ICS Consulting Services: \$8,000

Provides funding for the new A/V maintenance agreement for the Chambers and Plaza Conference Room. The funding includes one annual visit for system check/tuning and on-call services.

- General Non-Operating Fund:

Secretary Position (0.50) (limited-period): \$67,900

Provides continuation funding for a half-time, limited-term Secretary position to provide administrative support to the IT Department.

Office 365 Migration Consultant (limited-period): \$20,000

Provides funding for consultant services for the migration to Office 365.

Open City Hall Subscription (limited-period): \$12,000

Provides funding for the Open City Hall Subscription. This software allows the City to post questions and collect feedback from the community.

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

Microsoft Software (MS) Licenses for Temporary Employees (limited-period): \$10,000

Provides funding for MS licensing for temporary employees.

Smart Cities Membership (limited-period): \$10,000

Provides funding for the Smart Region Initiative Program of Joint Venture Silicon Valley. The goal of the program is to drive a regional alignment effort for smart cities. Activities in 2017 will include convening a Steering Committee, curating and sharing best practices and ideas, and defining strategies for initial engagement.

Training, Conference, and Travel (limited-period): \$1,500

Provides funding for training, conference, and travel to allow one additional IT staff to attend the Municipal Information Systems Association of California (MISAC) conference.

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Information Technology: | | | | | |
| 1. Cost of information technology as a percent of total City department expenditures | 2.1% | 2.2% | <3% | 2.3% | <3% |
| 2. Percent of time network is up | 99.6% | 99.5% | >98% | 99% | >98% |

BUD/LHP-450-01 FY2017-18

**INFORMATION TECHNOLOGY
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---|---------------------|--------------------|--------------------|
| CIO/Information Technology Director | 1 | 1 | 1 |
| Information Technology Manager | 1 | 1 | 1 |
| Information Technology Operations Manager | 1 | 1 | 1 |
| Principal Information Technology Analyst | 2 | 2 | 2 |
| Senior Information Technology Analyst | 3 | 3 | 3 |
| Information Technology Analyst I/II | 4 | 5 *1 | 6 *1 |
| Senior Information Technology Technician | 1 | 1 | 1 |
| System Coordinator /Technician | 1 | 2 *2 | 2 |
| Information Technology Technician I/II | 2 | 2 | 2 |
| TOTAL REGULAR | 16 | 18 | 19 |
| TOTAL PART-TIME HOURLY | 0 | 0 | 0 |
| TOTAL POSITIONS | 16 | 18 *3 | 19 *3 |

*1 Added an IT Analyst I/II position.

*2 Transferred a System Coordinator/Technician position from the Public Works Department.

*3 In addition, there is a limited-period half-time Secretary position.

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 2,757,352 | 3,376,509 | 3,777,418 |
| Supplies and Other Services | 911,391 | 1,245,305 | 1,596,960 |
| Capital Outlay | 1,326 | 76,500 | 3,000 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 3,670,069 | 4,698,314 | 5,377,378 |

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------|---------------------|--------------------|--------------------|
| General Operating | \$ 3,125,556 | 3,748,163 | 4,423,464 |
| General Non-Operating | 12,000 | 159,200 | 121,400 |
| Water | 532,513 | 790,951 | 832,514 |
| TOTAL FUNDING | \$ 3,670,069 | 4,698,314 | 5,377,378 |

| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-------------------------|-------------------|--------------------|--------------------|
| General Service Charges | \$ 3 | 50,000 *1 | 0 *2 |
| TOTAL REVENUES | \$ 3 | 50,000 | 0 |

*1 Includes increased revenue of \$50,000 for GIS data conversion fee.

*2 Removes the revenue of \$50,000 for GIS data conversion fee.

**INFORMATION TECHNOLOGY
DEPARTMENT SUMMARY**

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|-----------------------------------|--------------------------------|--------------------------------|
| Salaries | \$ 1,873,179 | 2,306,747 *2 | 2,555,157 *2 |
| Wages | 25,275 | 6,000 | 6,000 |
| Benefits | 858,898 | 1,063,762 | 1,216,261 |
| TOTAL PERSONNEL | <u>2,757,352</u> | <u>3,376,509</u> | <u>3,777,418</u> |
| Materials and Supplies | 24,305 | 22,250 | 22,250 |
| Maintenance and Operations | 528,835 | 731,585 *3 | 1,077,140 *5 |
| Utilities | 137,064 | 197,500 | 197,500 |
| Professional/Technical Srvcs | 189,017 | 263,470 *4 | 258,070 *5/*6 |
| Other Expenses | 32,170 *1 | 30,500 | 42,000 *7 |
| TOTAL SUPPLIES AND SERVICES | <u>911,391</u> | <u>1,245,305</u> | <u>1,596,960</u> |
| Capital Outlay | 1,326 | 76,500 | 3,000 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | <u><u>\$ 3,670,069</u></u> | <u><u>4,698,314</u></u> | <u><u>5,377,378</u></u> |

*1 Includes limited-period expenditures for Open City Hall subscription.

*2 Includes limited-period funding for a half-time Secretary position.

*3 Includes increased fundings of \$15,000 for Granicus votecast system and \$6,400 for SQL server software assurance contract. Also includes limited-period funding of \$22,400 for SQL server licensing. Also includes reduction of \$7,100 for the CPA ticketing system maintenance and an \$800 transfer to the Community Services Department for credit card processing fees for ShoWare.

*4 Includes increased funding of \$50,000 for Geographic Information System (GIS) data conversion services. Also includes a \$6,000 transfer from the Public Works Department for GIS maintenance and contract services as part of the GIS consolidation to the Information Technology Department.

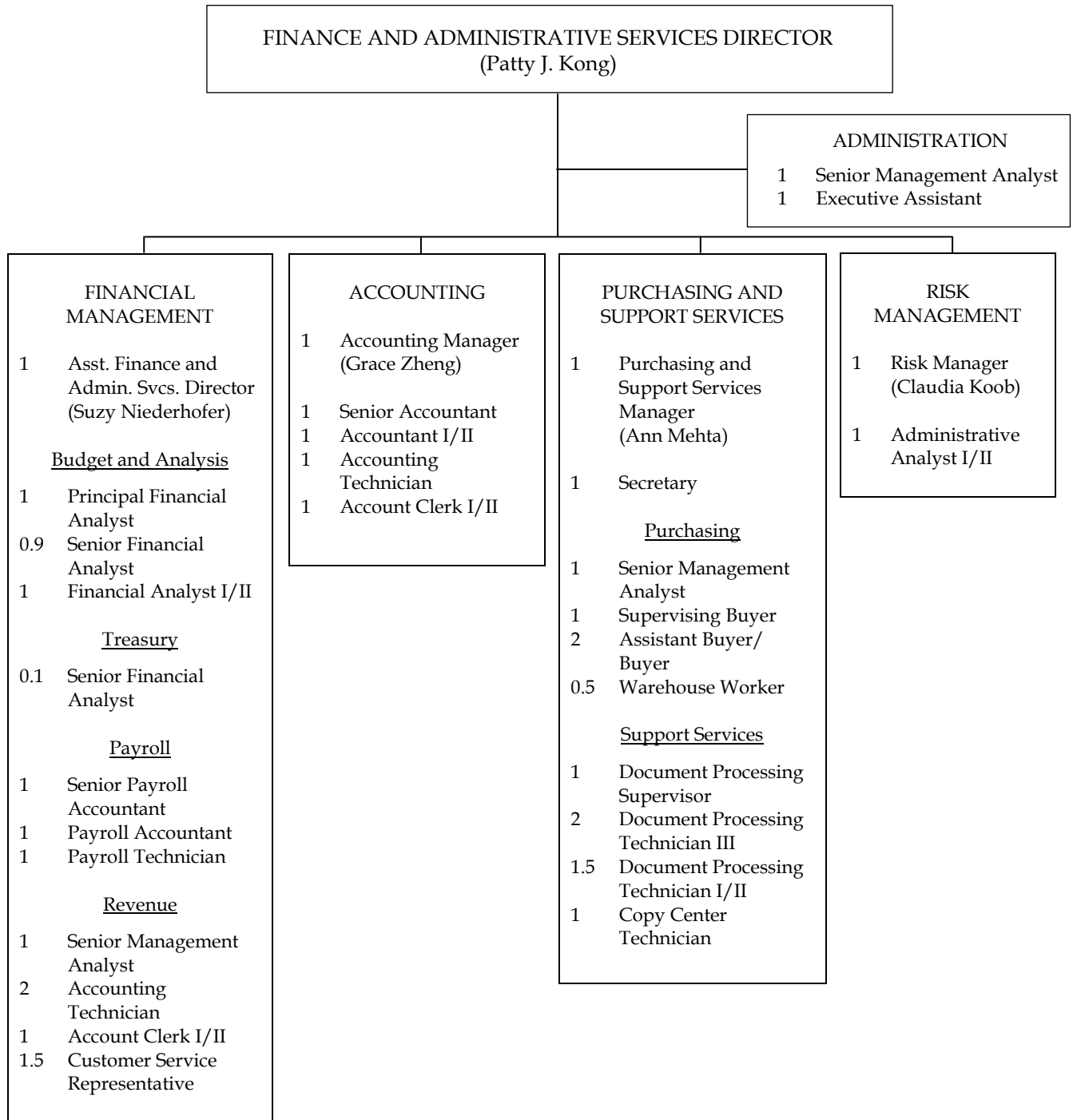
*5 Includes increased fundings of \$220,000 for Microsoft office/email licensing, \$80,000 for Microsoft windows/SQL server licensing, \$42,600 for Information Technology Licenses and Maintenance and \$10,000 for network switch maintenance. Also includes limited-period fundings of \$12,000 for Open City Hall Subscription and \$10,000 for Microsoft software licenses for temporary employees.

*6 Includes increased funding of \$8,000 for ICS consulting services and a reduction of \$50,000 for Geographic Information System (GIS) data conversion services. Also includes limited-period fundings of \$20,000 for Office 365 migration consultant and \$10,000 for Smart Cities membership.

*7 Includes increased funding of \$10,000 for training, conference and travel. Also includes limited-period funding of \$1,500 for training, conference and travel.

NOTES
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FINANCE & ADMINISTRATIVE SERVICES DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 33.0 Full-Time
1.5 Regular Part-Time

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

DEPARTMENT MANAGER – FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

To support the planning and management of the City's fiscal affairs and to provide internal administrative services to all City departments.

DEPARTMENT OVERVIEW

The Finance and Administrative Services Department is responsible for administration of the financial affairs and internal support activities of the City; provision of financial/analytical, purchasing and document processing, and Workers' Compensation and liability support to all City departments and programs; managing the City's investment portfolio; and coordinating the City's budget process and annual independent audit. Specifically, the department processes payroll, accounts receivable, utility billings, all City revenues, accounting entries, accounts payable, financial reporting, purchase orders, Council reports and other documents, and Workers' Compensation and property loss claims. The department is also responsible for warehousing, copying, and mail for internal support functions and manages the City's general liability, property insurance, industrial disability, and unemployment programs. In addition, the department provides staff support to the Council Finance Committee and Investment Review Committee.

DEPARTMENT FUNCTIONS

- Plan, monitor, and report in a timely and accurate manner the City's financial and budgetary position; provide financial analysis and recommendations on major financial issues facing the City. (M 1)
- Manage the City budget process and produce the annual City budget.
- Provide staff support to the Council Finance Committee (CFC) and Investment Review Committee (IRC).
- Manage investment of City funds with the objectives of minimizing risk and meeting cash flow requirements while earning market rates of return. (M 2)
- Manage the City's debt obligations, including special assessment debt; monitor the City's credit rating; recommend and manage issuance of new debt as appropriate.
- Provide timely, accurate, and cost-efficient payroll processing. (M 3, 4, 5)
- Process billing and collection of charges for utility and miscellaneous services, providing a high level of accuracy and customer service to residents and businesses. (M 6, 7)
- Manage the City's centralized financial, budgetary control, and Payroll/HR systems, delivering accurate and timely processing of financial transactions and on-time information. (M 1, 8, 9, 10)

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

- Coordinate and assist with the City's annual independent audit; prepare the Comprehensive Annual Financial Report, required State reports, and other reports as necessary.
- Provide efficient and effective centralized purchasing services as required by the City Charter and City Code, and the sale of surplus equipment. (M 11, 12)
- Provide cost-beneficial, centralized document processing, document reproduction, and mail distribution services. (M 13, 14)
- Manage the City's comprehensive general liability, property, loss control, Workers' Compensation, industrial disability, and unemployment insurance programs, including self-insurance programs and excess insurances for catastrophic loss. (M 15, 16, 17)

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Attorney's Office, the City Manager's Office, and the Community Development Department.**
- **Begin marketing and establish the Request for Proposals (RFP) process for Lot 12, in conjunction with the City Attorney's Office and the Community Development Department.**
- **Implement the Transit Center Master Plan, in conjunction with the City Attorney's Office, the Community Development Department, and the Public Works Department.**
- **Review Employee Housing Assistance Program, in conjunction with the City Manager's Office and the Community Development Department.**
- **Conduct a Community Benefit Financial Study for Gatekeeper applications, in conjunction with the Community Development Department.**
- **Develop a comprehensive modal plan that would involve the Santa Clara Valley Transit Authority (VTA), Caltrain, major employers, etc., and include a funding mechanism, in conjunction with the Public Works Department.**
- **Continue to implement the Community Stabilization and Fair Rent Act, in conjunction with the City Attorney's Office and the Community Development Department.**
- **Continue the East Whisman Precise Plan, in conjunction with the Community Development Department.**
- **Continue the Downtown Parking Pilot Programs (Ridesharing/Valet Attendant Assist), in conjunction with the Community Development Department.**
- **Continue the North Bayshore Precise Plan (Update) Multimodal Improvements and Improvement Fee, in conjunction with the Community Development Department and the Public Works Department.**

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Develop Options for Marijuana Regulations, in conjunction with the City Attorney’s Office, City Manager’s Office, the Community Development Department, and the Police Department.
- Implement a new accounting module to directly transfer financial information from the Sierra Library System to the ONESolution Financial System, in conjunction with the Information Technology Department and the Library Department.
- Complete Phase II of the implementation of ONESolution.
- Continue to implement Purchasing Study priority recommendations, in conjunction with the City Manager’s Office.
- Implement new Governmental Accounting Standards Board Statements related to Other Post-Employment Benefits (OPEB).
- Develop work plan for potential bond issuance to fund infrastructure improvements.
- Update the City’s Retirees’ Health Actuarial Valuation.
- Perform a cost of services study for development related fees in conjunction with the Community Development Department and the Public Works Department.
- Prepare a Request for Proposals for the replacement or upgrade of the Utility Billing System.
- Continue to implement action items related to the employee engagement survey results.

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|------------------------|-------------------|-------------------|-------------------|-------------------|
| Financial Management: | | | | | |
| 1. Accuracy of final budget numbers – percent of budget corrections needed due to error | 0.2% | 0.2% | <2% | 0.1% | <2% |
| 2. Percent of time portfolio’s market-risk target (modified duration) is within: | | | | | |
| – 3.0 percent of the benchmark (policy requires 25.0 percent of time within 3.0 percent) | 100% | 83% | >50% | 92% | >50% |
| – 15.0 percent of the benchmark (policy requires 100.0 percent of time within 15.0 percent) | 100% | 100% | 100% | 100% | 100% |
| 3. Cost per payroll check issued (cost of payroll operation to total paychecks issued) | \$16.55 ^(A) | \$19.32 | <\$20.00 | \$17.97 | <\$21.00 |
| 4. Percent of reissued payroll checks versus total issued | 0.5% | 0.1% | <1% | 0.1% | <1% |

**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT SUMMARY**

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 5. Payroll checks issued | 20,486 | 20,126 | 21,500 | 20,344 | 21,500 |
| 6. Percent of utility bills processed and mailed 10 working days from last meter reading date | 98% | 98% | >95% | 93% ^(B) | >95% |
| 7. Percent of utility accounts and accounts receivables written off as a percent of total receivables | 0.5% | 0.5% | <2% | 0.1% | <2% |
| Accounting: | | | | | |
| 8. Percent of correcting accounting entries to total accounting entries | 6.7% | 5.7% | <10% | 5.2% | <10% |
| 9. Percent of month-end closes completed within 10 working days (target assumes June and July will not close within 10 working days due to year-end workload) | 92% | 92% | 83% | 92% | 83% |
| 10. Cost of Accounts Payable processing as a percent of total dollars spent | 0.2% | 0.3% | <1% | 0.2% | <1% |
| Purchasing and Support Services: | | | | | |
| 11. Cost of procurement services as a percent of total dollars spent | 3.2% | 3.5% | <4% | 4.1% ^(C) | <5.7% ^(C) |
| 12. Percent of time purchase orders issued timely | 96% | 92% | >90% | 90% | >90% |
| 13. Percent of time Document Processing documents are completed timely | 96% | 93% ^(D) | >90% ^(D) | 91% ^(D) | >90% |
| 14. Percent of time Copy Center documents are completed timely | 96% | 92% | >90% | 93% | >90% |
| Risk Management: | | | | | |
| 15. Percent of Workers' Compensation program costs to total payroll | 2.7% | 2.3% | <5% | 2.3% | <5% |
| 16. Percent of hours lost to occupational injury compared to total hours worked | 0.6% | 0.5% | <2.5% | 0.5% | <2.5% |
| 17. Percent of dollars recovered compared to expenditures paid to repair damage to City property | 99% | 96% | >85% | 84% | >85% |

^(A) The cost per check is lower due to vacancies in payroll.

^(B) Public Works changed their meter reading schedule due to staffing levels which resulted in some read dates to be more than 10 working days ahead of the billing dates.

^(C) Additional staff has been added to the Purchasing Division and the methodology of measure has been recalculated. The Fiscal Year 2017-18 Target has been readjusted from 4% to 5.7%.

^(D) Due to system change, this measure is under evaluation.

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**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---|---------------------|--------------------|--------------------|
| Finance and Administrative Svcs Director | 1 | 1 | 1 |
| Assistant Finance and Admin Svcs Director | 1 | 1 | 1 |
| Purchasing and Support Services Manager | 1 | 1 | 1 |
| Risk Manager | 1 | 1 | 1 |
| Accounting Manager | 1 | 1 | 1 |
| Principal Financial Analyst | 1 | 1 | 1 |
| Senior Payroll Accountant | 0 | 0 | 1 *4 |
| Senior Management Analyst | 1 | 3 *2 | 3 |
| Senior Financial Analyst | 1 | 1 | 1 |
| Senior Accountant | 1 | 1 | 1 *4 |
| Payroll Accountant I/II | 0 | 0 | 1 *4 |
| Financial Analyst I/II | 1 | 1 | 1 |
| Administrative Analyst I/II | 1 | 1 | 1 |
| Accountant I/II | 3 | 3 | 1 *4 |
| Supervising Buyer | 1 | 1 | 1 |
| Document Processing Supervisor | 1 | 1 | 1 |
| Assistant Buyer/Buyer | 1.75 | 2 *3 | 2 |
| Payroll Technician | 0 | 0 | 1 *4 |
| Accounting Technician | 4 | 4 | 3 *4 |
| Account Clerk I/II | 2 | 2 | 2 |
| Document Processing Technician III | 2 | 2 | 2 |
| Document Processing Technician I/II | 1.50 | 1.50 | 1.50 |
| Warehouse Worker | 0.50 | 0.50 | 0.50 |
| Executive Assistant | 1 | 1 | 1 |
| Copy Center Technician | 1 | 1 | 1 |
| Copy Center Assistant | 0.50 | 0 *3 | 0 |
| Customer Service Representative | 1 | 1 | 1.50 *5 |
| Secretary | 1 | 1 | 1 |
| TOTAL REGULAR | 32.25 | 34 | 34.50 |
| TOTAL PART-TIME HOURLY | 0 | 0.30 *3 | 0.30 |
| TOTAL POSITIONS | 32.25 *1 | 34.30 | 34.80 |

*1 In addition there is a limited-period Senior Management Analyst position.

*2 Added two Senior Management Analyst positions.

*3 Added 0.25 FTE Buyer position, eliminated a 0.50 Copy Center Assistant position, and added Copy Center Assistant hours.

*4 Reclassified a Senior Accountant position to Senior Payroll Accountant, an Accountant I/II position to Payroll Accountant I/II, an Accounting Technician position to Payroll Technician, and an Accountant I/II position to Senior Accountant.

*5 Added 0.50 FTE Customer Service Representative position.

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|--|---------------------|--------------------|--------------------|
| Finance and Admin. Services Administration | \$ 1,212,608 | 1,557,094 | 1,630,880 |
| Financial Management | 1,603,637 | 2,041,912 | 2,339,714 |
| Accounting | 702,200 | 756,190 | 822,176 |
| Purchasing and Support Services | 1,478,736 | 2,012,634 | 1,995,052 |
| Risk Management | 3,668,048 | 4,289,388 | 4,408,164 |
| TOTAL EXPENDITURES | \$ 8,665,229 | 10,657,218 | 11,195,986 |

**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT SUMMARY**

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 4,411,955 | 5,638,531 | 5,973,745 |
| Supplies and Other Services | 4,237,357 | 4,927,187 | 5,161,541 |
| Capital Outlay | 0 | 66,500 | 35,000 |
| Interfund Expenditures | 15,917 | 25,000 | 25,700 |
| TOTAL EXPENDITURES | \$ 8,665,229 | 10,657,218 | 11,195,986 |

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| General Operating | \$ 4,807,781 | 6,068,816 | 6,433,727 |
| General Non-Operating | 63,903 | 166,100 | 161,974 |
| Building/Development Services | 0 | 0 | 40,000 |
| Water | 478,761 | 551,052 | 615,035 |
| Workers Compensation Insurance | 1,733,949 | 2,318,500 | 2,372,500 |
| Unemployment Self-Insurance | 42,397 | 127,250 | 127,250 |
| Liability Self-Insurance | 1,538,438 | 1,425,500 | 1,425,500 |
| Retirees' Health Program Insurance | 0 | 0 | 20,000 |
| TOTAL FUNDING | \$ 8,665,229 | 10,657,218 | 11,195,986 |

| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|-------------------|--------------------|--------------------|
| General Licenses and Permits | \$ 13,625 | 8,410 | 8,410 |
| General Service Charge | 675 | 1,000 | 3,000 |
| Miscellaneous Revenue | 267,552 | 45,610 | 45,610 |
| TOTAL REVENUES | \$ 281,852 | 55,020 | 57,020 |

NOTES

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**FINANCE AND ADMINISTRATIVE SERVICES – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – FINANCE AND ADMINISTRATIVE
SERVICES DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Finance and Administrative Services Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Community Health Awareness Council (CHAC) Funding: \$9,500

Provides increased funding to CHAC. The City is a joint powers authority member of CHAC. This provides for a 10.0 percent increase as requested by CHAC and directed by Council.

Citywide Memberships: \$5,000

Provides increased funding to cover the fee increases of nine Citywide memberships.

Training, Conference, and Travel: \$5,000

Provides increased funding for additional staff training.

- General Non-Operating Fund:

Nonprofit Agency Funding (limited-period): \$49,600

Provides funding for nonprofit agencies as identified by Council at the CDBG hearing on May 2, 2017.

Purchase Card Transaction Review (rebudget): \$20,000

Rebudgets funding for an outside consultant to review departments' compliance with purchasing card policies.

**FINANCE AND ADMINISTRATIVE SERVICES – ADMINISTRATION
PROGRAM SUMMARY**

- Retirees' Health:

Retirees' Health Actuarial Valuation (limited-period): \$20,000

Provides funding to update the valuation of retiree's health (OPEB) which is required to be updated every two years.

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**FINANCE AND ADMINISTRATIVE SERVICES - ADMINISTRATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|--|---------------------|--------------------|--------------------|
| Total Regular | 3 | 4 *1 | 4 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 3 | 4 | 4 |
| *1 Added a Senior Management Analyst position. | | | |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 523,788 | 651,297 | 685,872 |
| Wages | 0 | 0 | 0 |
| Benefits | 272,694 | 344,320 *2 | 327,051 |
| TOTAL PERSONNEL | 796,482 | 995,617 | 1,012,923 |
| Materials and Supplies | 13,381 | 20,910 | 20,910 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Srvcs | 77,118 | 135,100 *3 | 135,100 *5 |
| Other Expenses | 325,627 *1 | 403,967 *4 | 461,947 *6 |
| TOTAL SUPPLIES AND SERVICES | 416,126 | 559,977 | 617,957 |
| Capital Outlay | 0 | 1,500 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 1,212,608 | 1,557,094 | 1,630,880 |

*1 Includes limited-period expenditures for non-profit agencies.

*2 Includes increased funding of \$3,500 for PERS replacement benefits.

*3 Includes increased funding of \$5,000 for audit services. Also includes limited-period funding of \$20,000 for purchase card transaction review.

*4 Includes increased fundings of \$10,000 for Project Sentinel and \$2,500 for 2-1-1 Santa Clara County United Way Silicon Valley. Also includes limited-period fundings 21,100 for non-profit funding (2nd year) and \$10,000 for non-profit funding for the Community Services Agency and LifeMoves (2nd year).

*5 Includes limited-period funding of \$20,000 for purchase card transaction review (rebudget).

*6 Includes increased fundings of \$9,500 for CHAC, \$5,000 for citywide memberships and \$5,000 for training, conferences, and travel. Also includes limited-period fundings of \$49,600 for nonprofit agency funding and \$20,000 for Retirees' Health actuarial valuation.

NOTES

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FINANCE AND ADMINISTRATIVE SERVICES – FINANCIAL MANAGEMENT PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR

PROGRAM OVERVIEW

The Financial Management Division consists of the Budget and Analysis, Treasury, Payroll, and Revenue Sections.

The Budget and Analysis Section provides information and analytical support to the City Council and other City departments as requested. This section analyzes economic trends, forecasts revenues, and monitors expenditures and balances for the current fiscal year as well as future fiscal years. In addition, Budget and Analysis manages the budget system and produces periodic financial status reports, including the Narrative, Proposed, and Adopted Budget documents.

The Treasury Section is responsible for cash flow and management of the City's investment portfolio.

The Payroll Section processes timecards; payroll documents and biweekly payroll for all City employees; and prepares reports relating to retirement, insurance benefits, deferred compensation, and payroll taxes.

The Revenue Section processes billing and collection for the City's water, wastewater, and solid waste utilities; business licenses; and miscellaneous accounts receivable. All moneys due to, or collected by, other City departments are forwarded to this section for deposit and tracking in the City's financial system. In addition, this section is the Finance and Administrative Services Department's primary customer service contact point.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Customer Service Representative Position (0.50): \$57,600

Provides funding for an ongoing 0.50 FTE Customer Service Representative position. This converts the limited-period hourly wages to regular ongoing, will provide essential support to the daily operations of the Revenue Section and will allow for coverage at the front counter without interruptions to other staff.

Reclassification of Payroll Positions: \$20,400

Provides funding for the reclassification of a Senior Accountant position to Senior Payroll Accountant, Accountant I/II position to Payroll Accountant I/II, and Accounting Technician position to Payroll Technician based on an analysis showing a higher level of duties performed.

- General Non-Operating Fund:

Credit Card Fee Consultation/Outside Assistance (rebudget): \$25,000

Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

FINANCE AND ADMINISTRATIVE SERVICES – FINANCIAL MANAGEMENT PROGRAM SUMMARY

- Development Services Fund:

Cost of Service Study (limited-period): \$40,000

Provides funding for contractual services to conduct a cost of services study for the Development Services Fund. Fees have not been reviewed since the consolidation of all development services into the Development Services Fund in Fiscal Year 2014-15.

- Water Fund:

Utility Online Payment Processing: \$50,000

Provides increased funding for credit card payment processing costs associated with an increase in usage of online Utility Services payments.

Credit Card Fee Consultation/Outside Assistance (rebudget): \$25,000

Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

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**FINANCE AND ADMINISTRATIVE SERVICES - FINANCIAL MANAGEMENT
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 11 | 11 | 11.50 *1 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 11 | 11 | 12 |

*1 Added 0.50 FTE Customer Service Representative position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------------|-------------------------|-------------------------|
| Salaries | \$ 887,256 | 1,053,172 | 1,179,272 *3 |
| Wages | 9,173 | 30,900 *1 | 900 |
| Benefits | 410,216 | 499,360 | 596,062 |
| TOTAL PERSONNEL | <u>1,306,645</u> | <u>1,583,432</u> | <u>1,776,234</u> |
| Materials and Supplies | 81,148 | 93,080 | 92,280 |
| Maintenance and Operations | 4,332 | 3,950 | 3,950 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Svcs | 207,674 | 334,750 *2 | 375,550 *4 |
| Other Expenses | 3,838 *1 | 6,700 | 71,700 *4 |
| TOTAL SUPPLIES AND SERVICES | <u>296,992</u> | <u>438,480</u> | <u>543,480</u> |
| Capital Outlay | 0 | 20,000 | 20,000 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ <u>1,603,637</u> | <u>2,041,912</u> | <u>2,339,714</u> |

*1 Includes limited-period funding of \$30,000 for a Customer Service Representative (Hourly).

*2 Includes increased fundings of \$99,000 for online payment processing and \$15,000 for utility online payment processing fees. Also includes limited-period funding of \$35,000 for Transient Occupancy Tax compliance audit.

*3 Includes increased funding of \$20,400 for the reclassification of Payroll positions.

*4 Includes increased funding of \$50,000 for utility online payment processing. Also includes limited-period fundings of \$50,000 for credit card fee consultation/outside assistance (rebudget) and \$40,000 for cost of service study.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|-------------------------|---------------------|----------------------|
| General Licenses and Permits | \$ 13,625 | 8,410 *1 | 8,410 |
| General Service Charge | 675 | 1,000 | 3,000 |
| TOTAL REVENUES | \$ <u>14,300</u> | <u>9,410</u> | <u>11,410</u> |

*1 Includes a decrease in revenue related to a decline in the number of taxi companies and taxicabs renewing their permit to provide service in the City.

**FINANCE AND ADMINISTRATIVE SERVICES – ACCOUNTING
PROGRAM SUMMARY**

PROGRAM MANAGER – ACCOUNTING MANAGER

PROGRAM OVERVIEW

The Accounting Division manages and maintains the general accounting and financial records of the City. This division is also primarily responsible for coordinating the independent audit of the City's financial records and preparation of the Comprehensive Annual Financial Report and other required State reports. The Accounts Payable Section of this division matches and reconciles all invoices, purchase requisitions, purchase orders, contracts, and agreements prior to processing payments for City obligations.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Reclassification of Accountant I/II Position to Senior Accountant: \$12,900

Provides funding for the reclassification of an Accountant I/II position to a Senior Accountant based on an analysis showing a higher level of duties performed.

BUD/LHP-546-04 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - ACCOUNTING
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 5 | 5 | 5 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 5 | 5 | 5 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 429,586 | 484,503 | 514,982 *1 |
| Wages | 0 | 0 | 0 |
| Benefits | 223,465 | 257,637 | 278,144 |
| TOTAL PERSONNEL | 653,051 | 742,140 | 793,126 |
| Materials and Supplies | 4,810 | 4,500 | 4,500 |
| Maintenance and Operations | 591 | 500 | 500 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Svcs | 36,134 | 0 | 0 |
| Other Expenses | 7,614 | 9,050 | 9,050 |
| TOTAL SUPPLIES AND SERVICES | 49,149 | 14,050 | 14,050 |
| Capital Outlay | 0 | 0 | 15,000 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 702,200 | 756,190 | 822,176 |

*1 Includes increased funding of \$12,900 for the reclassification of an Accountant I/II position to a Senior Accountant.

FINANCE AND ADMINISTRATIVE SERVICES – PURCHASING AND SUPPORT SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – PURCHASING AND SUPPORT SERVICES MANAGER

PROGRAM OVERVIEW

The Purchasing and Support Services Division manages purchasing and support services activities of the City.

The Purchasing Section assures acquisition of price-competitive equipment, services, and supplies for City departments. Other services include issuing requests for bid; vendor selection; equipment, supplies, and mail delivery; warehousing of operating inventories; and sale of surplus equipment.

The Support Services Section provides building management, document processing, graphic design, printing, document reproduction, mail distribution, and other support services to City departments.

BUD/LHP-546-05 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - PURCHASING AND SUPPORT SERVICES
PROGRAM SUMMARY**

| <u>POSITIONS</u> | <u>2015-16 ADJUSTED</u> | <u>2016-17 ADOPTED</u> | <u>2017-18 ADOPTED</u> |
|------------------------|-----------------------------|----------------------------|----------------------------|
| Total Regular | 11.25 | 12 *2 | 12 |
| Total Part-Time Hourly | 0 | 0.30 *2 | 0.30 |
| TOTAL POSITIONS | 11.25 *1 | 12.30 | 12.30 |

*1 In addition there is a limited-period Senior Management Analyst position.

*2 Added a Senior Management Analyst position, 0.25 FTE Buyer position, eliminated a 0.50 FTE Copy Center Assistant position, and added Copy Center Assistant hours.

| <u>EXPENDITURES</u> | <u>2015-16 ACTUAL</u> | <u>2016-17 ADOPTED</u> | <u>2017-18 ADOPTED</u> |
|------------------------------------|---------------------------|----------------------------|----------------------------|
| Salaries | \$ 840,991 *1 | 1,131,209 | 1,131,509 |
| Wages | 45,853 | 18,250 | 18,900 |
| Benefits | 422,299 | 600,725 | 626,493 |
| TOTAL PERSONNEL | 1,309,143 | 1,750,184 | 1,776,902 |
| Materials and Supplies | 38,984 | 50,450 | 50,450 |
| Maintenance and Operations | 9,334 | 57,200 | 57,200 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Svcs | 40,045 *1 | 6,200 | 6,200 |
| Other Expenses | 65,313 | 78,600 | 78,600 |
| TOTAL SUPPLIES AND SERVICES | 153,676 | 192,450 | 192,450 |
| Capital Outlay | 0 | 45,000 | 0 |
| Interfund Expenditures | 15,917 | 25,000 | 25,700 |
| TOTAL EXPENDITURES | \$ 1,478,736 | 2,012,634 | 1,995,052 |

*1 Includes limited-period expenditures for a Senior Management Analyst position (hourly and temporary help).

| <u>REVENUES</u> | <u>2015-16 ACTUAL</u> | <u>2016-17 ADOPTED</u> | <u>2017-18 ADOPTED</u> |
|-----------------------|---------------------------|----------------------------|----------------------------|
| Miscellaneous Revenue | \$ 34,831 | 20,000 | 20,000 |
| TOTAL REVENUES | \$ 34,831 | 20,000 | 20,000 |

FINANCE AND ADMINISTRATIVE SERVICES – RISK MANAGEMENT PROGRAM SUMMARY

PROGRAM MANAGER – RISK MANAGER

PROGRAM OVERVIEW

Risk Management is responsible for managing the City's loss control and risk reduction programs. The City's risk exposures are managed by self-insuring or acquiring insurance, requiring vendors to have insurance and assisting in the maintenance of a safe workplace. This program encompasses the City's comprehensive general liability; property; property loss recovery; loss control; Workers' Compensation; industrial disability retirement; and unemployment programs, including the City's self-insurance reserves and excess catastrophic insurance coverage. Risk Management is also responsible for State and OSHA reports and provides guidance to City departments in determining insurance requirements for contracts.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Safety Training Study Implementation (limited-period) (rebudget balance \$37,400): \$57,400

Provides \$20,000 new funding, combined with the rebudget of funding, to implement components recommended from a Citywide Safety Training Study. Consultant services can provide certain components recommended due to limited staff resources.

- Workers' Compensation Fund:

Workers' Compensation Excess Insurance: \$54,000

Provides increased funding for Workers' Compensation excess insurance. The increased cost is related to increased overtime, payroll, and loss experience.

BUD/LHP-546-06 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - RISK MANAGEMENT
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 2 | 2 | 2 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 2 | 2 | 2 |
| | | | |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 245,292 | 456,442 *1 | 491,874 *1 |
| Wages | 0 | 1,500 | 1,500 |
| Benefits | 101,342 | 109,216 | 121,186 |
| TOTAL PERSONNEL | 346,634 | 567,158 | 614,560 |
| Materials and Supplies | 840 | 6,000 | 6,000 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Svcs | 226,618 | 371,950 *2 | 389,324 *4 |
| Other Expenses | 3,093,956 | 3,344,280 *3 | 3,398,280 *5 |
| TOTAL SUPPLIES AND SERVICES | 3,321,414 | 3,722,230 | 3,793,604 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 3,668,048 | 4,289,388 | 4,408,164 |

*1 Includes \$200,000 for backfilling for employees out on workers' compensation.

*2 Includes limited-period funding of \$40,000 for a safety training study.

*3 Includes increased funding of \$83,000 for workers' compensation excess insurance.

*4 Includes limited-period funding of \$57,400 for safety training study implementation (\$37,400 rebudget balance).

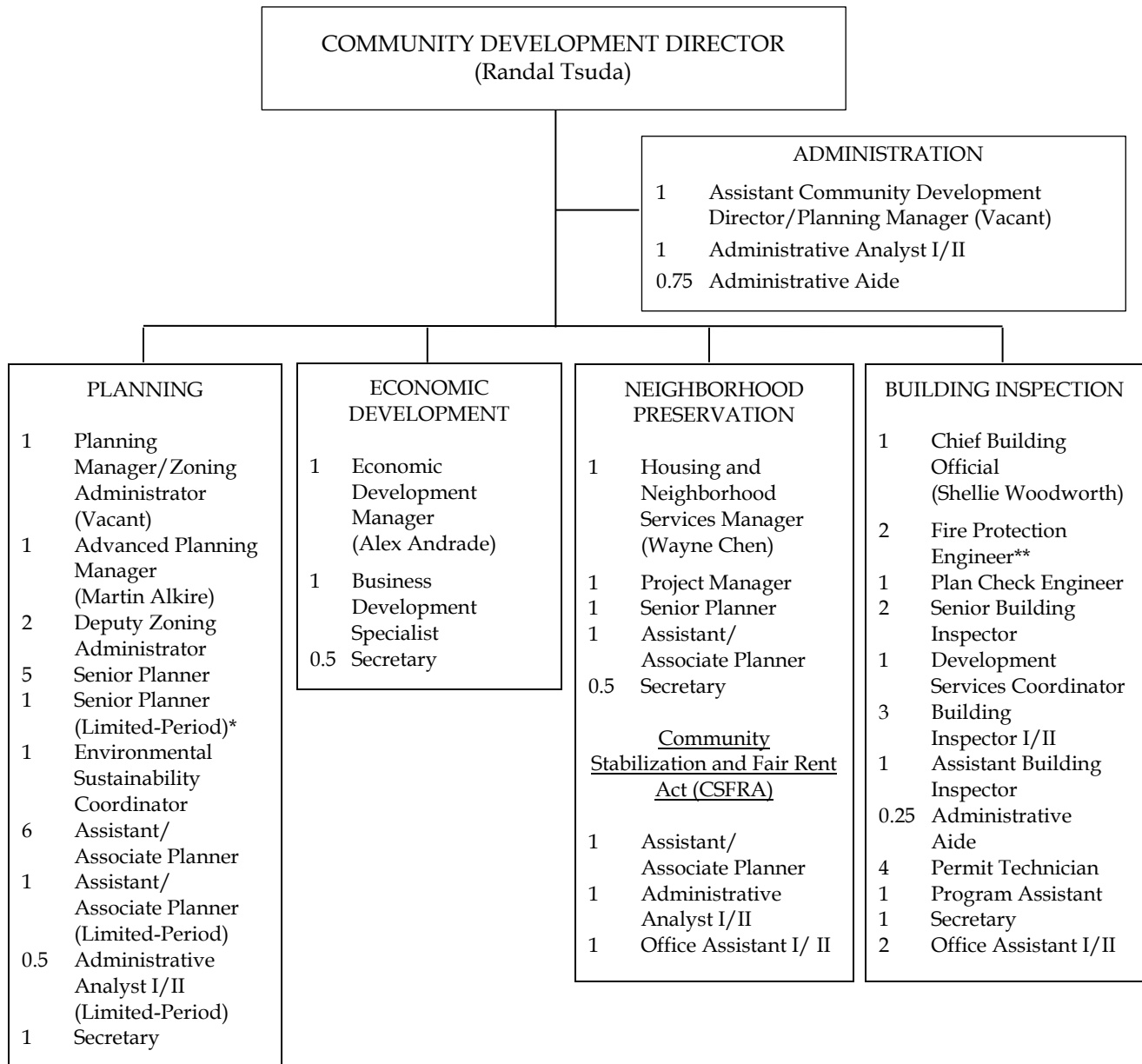
*5 Includes increased funding of \$54,000 for workers' compensation excess insurance.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------|-------------------|--------------------|--------------------|
| Miscellaneous Revenue | \$ 232,721 | 25,610 | 25,610 |
| TOTAL REVENUES | \$ 232,721 | 25,610 | 25,610 |

NOTES

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COMMUNITY DEVELOPMENT DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 48.0 Full-Time
2.5 Limited-Period

* One limited-period Senior Planner position has been approved for the duration of the Google Reimbursement Agreement.

** Located in Community Development Department but budgeted in Fire Department.

NOTES

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COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

DEPARTMENT MANAGER – COMMUNITY DEVELOPMENT DIRECTOR

DEPARTMENT MISSION STATEMENT

To provide land use, building development, neighborhood protection, economic development, and environmental policy services.

DEPARTMENT OVERVIEW

The Community Development Department is responsible for the review of development and building activity to ensure compliance with zoning and building codes, the achievement of economic development goals, General Plan policies, the California Environmental Quality Act (CEQA), housing policies, and community values. The department assists the community in establishing land use and neighborhood plans and ensures the quality of new projects through the design and development review process. The department staffs the Environmental Planning Commission (EPC), the Council Neighborhoods Committee, the Downtown Committee, and the Visual Arts Committee in addition to establishing and maintaining communications with citizens, developers, businesses, other governmental agencies, and City departments. The department also provides technical and policy support to the City Manager and other departments.

DEPARTMENT FUNCTIONS

- Ensure quality development that is sensitive to community goals and consistent with City standards.
- Respond promptly to individual applications or Environmental Planning Commission-/City Council-initiated General Plan and Zoning Ordinance amendments and Precise Plan changes. (M 1)
- Provide support for the comprehensive planning efforts of citizens, City Council, and the Environmental Planning Commission. (M 1)
- Provide timely, professional assistance with the review of proposed subdivision applications and development applications for Administrative Zoning and Subdivision Committee hearings.
- Provide zoning and planning information to the public in a timely, complete, accurate, and courteous manner. (M 1)
- Provide a foundation for long-range planning activities by maintaining comprehensive databases on land use, demographics, and economics.
- Retain existing businesses and attract new businesses throughout the City. (M 2)
- Provide staff support to the Downtown Committee and the Visual Arts Committee.
- Implement economic development strategies. (M 2)
- Manage affordable housing programs that include the Below-Market-Rate (BMR) program and new affordable housing projects, and oversight of Federally subsidized units. (M 3)

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

- Provide staff support to the Council Neighborhoods Committee and neighborhood programs.
- Continue to implement the Neighborhood Preservation Strategy by managing the Council Neighborhoods Committee's Neighborhood Grant Program, neighborhood meetings, and neighborhood networking events.
- Assist the City Council in allocating CDBG/HOME funding and monitor the use of these funds in compliance with Federal regulations. (M 3)
- Maintain the efficiency of the City's plan review and permit system, and building fire life safety inspection elements of the City's development review process, while integrating the requirements of City departments and other public agencies with community service goals. (M 4, 5)
- Coordinate development from design review through construction.
- Support code enforcement efforts.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2016-17

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Attorney's Office, the City Manager's Office, and the Finance and Administrative Services Department.**
- **Explore strategies to increase ownership opportunities, in conjunction with the City Attorney's Office.**
- **Update the Below Market Rate (BMR) Ordinance—Condo Mapping, in conjunction with the City Attorney's Office.**
- **Begin marketing and establish the Request for Proposals (RFP) process for Lot 12, in conjunction with the City Attorney's Office and the Finance and Administrative Services Department.**
- **Implement the Transit Center Master Plan, in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, and the Public Works Department.**
- **Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the City Attorney's Office, the Public Works Department, and the Community Services Department.**
- **Review Employee Housing Assistance Program, in conjunction with the City Manager's Office and the Finance and Administrative Services Department.**
- **Develop and implement a housing strategy for the homeless, in conjunction with the City Manager's Office.**
- **Enhance community policing services related to homelessness and mental health issues, in conjunction with the City Manager's Office and the Police Department.**

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

- **Conduct a Community Benefit Financial Study for Gatekeeper applications, in conjunction with the Finance and Administrative Services Department.**
- **Establish Terra Bella Visioning and Development Principles.**
- **Hold a Council Study Session on affordable housing priorities and framework.**
- **Develop the 2019-24 Affirmatively Furthering Fair Housing Plan.**
- **Develop Downtown Parking Long Term Solutions – Shared and Paid Parking Study.**
- **Develop North Bayshore – Residential Transportation Demand Management (TDM) Guidelines.**
- **Reestablish the Environmental Sustainability Task Force to provide volunteer resources to support sustainability initiatives.**
- **Establish North Bayshore Precise Plan Environmental Impact Report (EIR) Greenhouse Gas (GHG) Mitigation Measures.**
- **Establish North Bayshore – District Sustainability Performance Measurements.**
- **Continue to implement the Community Stabilization and Fair Rent Act, in conjunction with the City Attorney’s Office and the Finance and Administrative Services Department.**
- **Continue Soft Story Seismic Retrofit Program, in conjunction with the City Attorney’s Office.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager’s Office, the Public Works Department, the Community Services Department, the Fire Department, and the Police Department.**
- **Continue the East Whisman Precise Plan, in conjunction with the Finance and Administrative Services Department.**
- **Continue the Downtown Parking Pilot Programs (Ridesharing/Valet Attendant Assist), in conjunction with the Finance and Administrative Services Department.**
- **Continue the North Bayshore Precise Plan (Update) Multimodal Improvements and Improvement Fee, in conjunction with the Finance and Administrative Services Department and the Public Works Department.**
- **Continue to enhance existing partnerships and develop new partnerships and funding opportunities to meet housing priorities.**
- **Continue facilitating development of affordable housing.**
- **Continue to process the ten authorized gatekeeper projects.**
- **Continue to develop housing policies (including affordable housing) for Precise Plans.**

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

- **Continue the City-Wide-SB 743 Implementation (California Environmental Quality Act (CEQA) Level of Services (LOS) Vehicle Miles Traveled (VMT) Change), in conjunction with the Public Works Department.**
- **Continue the Multimodal Improvement Plan, in conjunction with the Public Works Department.**
- **Continue El Camino Real Streetscape Guidelines, in conjunction with the Public Works Department.**
- **Continue the Community Choice Energy (Silicon Valley Clean Energy) rollout.**
- **Continue the Environmental Sustainability Action Plan (ESAP-3) Implementation, in conjunction with the Public Works Department.**
- **Continue the Greenhouse Gas Reduction Program (GGRP) and Citywide Traffic Model Update.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Develop Options for Marijuana Regulations, in conjunction with the City Attorney's Office, City Manager's Office, the Finance and Administrative Services Department, and the Police Department.
- Perform a cost of services study for development related fees in conjunction with the Finance and Administrative Services Department and the Public Works Department.
- Work with the Virtual Arts Committee to develop a strategy to encourage public art in private development projects.
- Complete assessment of downtown retail assistance program.
- Continue to provide business retention, attraction, and expansion services.
- Continue implementation of the El Camino Real, North Bayshore, and San Antonio Precise Plans.
- Continue to expand one-stop plan check services.
- Continue to implement action items related to the employee engagement survey results.

**COMMUNITY DEVELOPMENT
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|--------------------|--------------------|-------------------|--------------------|-------------------|
| Planning: | | | | | |
| 1. Percentage of on-time response rates by Project Coordinating Committee members | 65% ^(A) | 56% ^(A) | >75% | 52% ^(B) | >75% |
| Economic Development: | | | | | |
| 2. Number of contacts with businesses interested in relocating or expanding in Mountain View | 60 | 62 | 50 | 61 | 50 |
| Neighborhood Preservation: | | | | | |
| 3. Percent of Federally funded contracts carried out in compliance with City and Federal requirements | 100% | 100% | 100% | 100% | 100% |
| Building Inspection: | | | | | |
| 4. Percent of time where City provides 24-hour building inspection response for those inspection requests received by 3:00 p.m. on weekdays | 100% | 100% | >95% | 100% | >95% |
| 5. Percent of time that City meets five-day turnaround plan check for all Fast Track submittals that meet building inspection criteria | 91% | 79% ^(C) | >90% | 91% | >90% |

(A) Lower due to high volume of submittals and staffing vacancies. For Fiscal Year 2015-16, Planning received 949 on-time comments out of 1,683 items. Target reduced for Fiscal Year 2016-17.

(B) Lower due to high volume of submittals and staffing vacancies. For Fiscal Year 2016-17, Planning received 902 on-time comments out of 1,734 items.

(C) Lower due to high volume of submittals and staffing vacancies, in addition to the expansion of the Fast Track process, which now requires coordination with other divisions and departments.

BUD/LHP-820-01 FY2017-18

**COMMUNITY DEVELOPMENT
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED | |
|--|------------------------|------------------------|----------------------|-------|
| Community Development Director | 1 | 1 | 1 | |
| Asst. Comm. Dev. Dir/ Planning Manager | 1 | 1 | 1 | |
| Economic Development Manager | 1 | 1 | 1 | |
| Housing & Neighborhood Srvcs Mgr. | 1 | 1 | 1 | |
| Chief Building Official | 1 | 1 | 1 | |
| Planning Manager/Zoning Administrator | 1 | 1 | 1 | *6 |
| Advanced Planning Manager | 0 | 0 | 1 | *7 |
| Principal Planner | 1 | 1 | 0 | *7 |
| Deputy Zoning Administrator | 1 | 1 | 2 | *8 |
| Business Development Specialist | 1 | 1 | 1 | |
| Plan Check Engineer | 1 | 1 | 1 | |
| Senior Building Inspector | 2 | 2 | 2 | |
| Project Manager | 1 | 1 | 1 | |
| Senior Planner | 4.75 | 5.75 | 6 | *8 |
| Development Services Coordinator | 1 | 1 | 1 | |
| Environmental Sustainability Coordinator | 1 | 1 | 1 | |
| Building Inspector I/II | 3 | 3 | 3 | |
| Asst/ Associate Planner | 5 | 5 | 8 | *9 |
| Assistant Building Inspector | 1 | 1 | 1 | |
| Administrative Analyst I/II | 1 | 1 | 2 | *10 |
| Administrative Aide | 1 | 1 | 1 | |
| Permit Technician | 3 | 4 | 4 | *3 |
| Program Assistant | 1 | 1 | 1 | |
| Secretary | 3 | 3 | 3 | |
| Office Assistant I/II | 1 | 2 | 3 | *4 *9 |
| TOTAL REGULAR | <u>38.75</u> | <u>41.75</u> | <u>48</u> | |
| TOTAL PART-TIME HOURLY | <u>0</u> | <u>0</u> | <u>0</u> | |
| TOTAL POSITIONS | <u><u>38.75</u></u> *1 | <u><u>41.75</u></u> *5 | <u><u>48</u></u> *11 | |

*1 In addition there are two limited-period Senior Planner positions (one for the duration of the Google Reimbursement Agreement), one limited-period Asst/ Associate Planner position and one limited-period Office Assistant I/II position.

*2 Added a Senior Planner position.

*3 Added a Permit Technician position.

*4 Added a Office Assistant I/II position.

*5 In addition there is a limited-period Senior Planner position (for the duration of the Google Reimbursement Agreement), and one limited-period Asst/ Associate Planner position.

*6 Midyear reclassification of the Zoning Administrator position to Planning Manager/Zoning Administrator.

*7 Reclassified a Principal Planner position to an Advanced Planning Manager.

*8 Reclassified a Senior Planner position to Deputy Zoning Administrator and added a Senior Planner position and 0.25 FTE to an existing 0.75 FTE Senior Planner position.

*9 Midyear addition of an Asst/ Associate Planner position and an Office Assistant I/II position for CSFRA and added two Asst/ Associate Planner positions.

*10 Added an Administrative Analyst I/II position for CSFRA.

*11 In addition there is a limited-period Senior Planner position (for the duration of the Google Reimbursement Agreement), a limited-period Asst/ Associate Planner position, and a 0.5 FTE Administrative Analyst I/II position.

**COMMUNITY DEVELOPMENT
DEPARTMENT SUMMARY**

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|--------------------------------------|----------------------|--------------------|--------------------|
| Community Development Administration | \$ 513,848 | 691,410 | 740,802 |
| Planning | 2,972,033 | 3,725,093 | 4,856,593 |
| Economic Development | 849,412 | 1,166,234 | 1,671,500 |
| Neighborhood Preservation | 1,927,693 | 11,653,801 | 4,526,844 |
| Building Inspection | 3,901,946 | 5,032,979 | 5,270,179 |
| TOTAL EXPENDITURES | \$ 10,164,932 | 22,269,517 | 17,065,918 |

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 5,680,391 | 7,231,314 | 8,375,774 |
| Supplies and Other Services | 4,014,047 | 14,866,503 | 8,520,544 |
| Capital Outlay | 0 | 40,800 | 38,000 |
| Interfund Expenditures | 470,494 | 130,900 | 131,600 |
| TOTAL EXPENDITURES | \$ 10,164,932 | 22,269,517 | 17,065,918 |

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---|----------------------|--------------------|--------------------|
| General Operating | \$ 1,397,273 | 1,739,303 | 1,829,613 |
| General Non-Operating | 543,923 | 547,836 | 811,828 |
| Building/Development Services | 5,823,746 | 7,665,709 | 8,713,254 |
| Below Market Rate Housing | 654,429 | 4,630,945 | 2,281,312 |
| Housing Impact | 98,340 | 4,379,163 | 232,626 |
| Rental Housing Impact | 0 | 1,000,000 | 0 |
| Community Stabilization and Fair Rent Act | 0 | 0 | 610,037 |
| Parking District No.2 | 420,176 | 620,200 | 1,084,118 |
| Grants | 862,114 | 1,174,310 | 930,524 |
| Shoreline Reg Park Community | 364,931 | 512,051 | 572,606 |
| TOTAL FUNDING | \$ 10,164,932 | 22,269,517 | 17,065,918 |

| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|----------------------|--------------------|--------------------|
| General Licenses & Permits | \$ 6,127,388 | 6,839,600 | 5,596,750 |
| Federal Intergovernmental Revenue | 1,286,503 | 690,920 | 700,000 |
| General Service Charges | 5,269,366 | 3,428,856 | 5,076,256 |
| Miscellaneous Revenue | 5,324 | 50,000 | 100,000 |
| Interfund Revenue Transfer | 105,500 | 0 | 0 |
| TOTAL REVENUES | \$ 12,794,081 | 11,009,376 | 11,473,006 |

**COMMUNITY DEVELOPMENT – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – COMMUNITY DEVELOPMENT DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Community Development Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Visual Arts Committee (limited-period): \$10,000

Provides funding for youth projects and paint utility boxes.

BUD/LHP-820-02 FY2017-18

**COMMUNITY DEVELOPMENT - ADMINISTRATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|---------------------|--------------------|--------------------|
| Total Regular | 2.75 | 2.75 | 2.75 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 2.75 | 2.75 | 2.75 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 302,166 | 416,854 | 440,831 |
| Wages | 49 | 0 | 0 |
| Benefits | 137,669 | 193,597 | 209,012 |
| TOTAL PERSONNEL | 439,884 | 610,451 | 649,843 |
| Materials and Supplies | 52,801 | 43,748 | 53,748 *1 |
| Maintenance and Operations | 162 | 286 | 286 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Srvcs | 0 | 5,060 | 5,060 |
| Other Expenses | 21,001 | 31,865 | 31,865 |
| TOTAL SUPPLIES AND SERVICES | 73,964 | 80,959 | 90,959 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 513,848 | 691,410 | 740,802 |
| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Miscellaneous Revenue | \$ 180 | 0 | 0 |
| TOTAL REVENUES | \$ 180 | 0 | 0 |

*1 Includes limited-period funding of \$10,000 for the Visual Arts Committee.

NOTES

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COMMUNITY DEVELOPMENT – PLANNING PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR/PLANNING MANAGER

PROGRAM OVERVIEW

Planning participates in long-range local and regional planning activities and is responsible for all matters concerning the implementation of the Zoning Ordinance, including the issuance of use permits, variance requests, and planned-unit development permits. This division assembles community data; develops and maintains the City’s General Plan, precise plans, and Zoning Ordinance; reviews and administers zone change proposals; provides primary staffing to the EPC; reviews private development projects for design and compliance with the Zoning Ordinance; is responsible for CEQA review and subdivision design; and provides information to the public on regulations, zoning codes, and development projects. This division provides information for private-sector businesses, investors, and developers considering locations in Mountain View, and participates in early discussions with people considering new development or uses in the City. The division also holds hearings on proposed projects through the Development Review Committee and the Zoning Administrator.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Reclassification of Senior Planner to Deputy Zoning Administrator: \$1,900

Provides funding for the reclassification of a Senior Planner position to a Deputy Zoning Administrator based on a reorganization and an analysis showing a higher level of duties performed. There is an additional \$16,900 in the Development Services Fund.

- General Non-Operating Fund:

Soft-Story Building Study (rebudget): \$175,000

Rebudgets funding for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$268,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.

Sustainability Outreach and Engagement Program (\$98,400 rebudget): \$128,400

Provides \$30,000 new funding and rebudgets the balance to expand the implementation of the Sustainability Outreach and Engagement Program. These resources will fund a communitywide “green challenge” program and provide outreach for the second-half launch of the Silicon Valley Clean Energy (SVCE) program.

COMMUNITY DEVELOPMENT – PLANNING PROGRAM SUMMARY

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| <p>Environmental Sustainability Action Plan (rebudget):</p> <p>Rebudgets funding approved by Council on September 13, 2016 for the Environmental Sustainability Action Plan.</p> | <p>\$100,000</p> |
| <p>Administrative Analyst I/II Position-Environmental Sustainability (0.50) (limited-period):</p> <p>Provides continued funding for a half-time, limited-term Administrative Analyst I/II position. This converts the limited-period hourly wages to a 0.50 FTE position to support the implementation of the City’s Climate Protection Roadmap (CPR), the Municipal Operations Climate Action Plan (MOCAP), Environmental Sustainability Action Plan 3 (ESAP-3), as well as provide assistance with ongoing projects and grant opportunities.</p> | <p>\$76,600</p> |
| <p>Reestablish the Environmental Sustainability Task Force (limited-period):</p> <p>Provides funding in support of City Council Major Goal to Promote Sustainability with Measurable Outcomes. This funding will be used to reestablish the Environmental Sustainability Task Force to provide volunteer resources to support sustainability initiatives.</p> | <p>\$75,000</p> |
| <p>Housing Element Update (rebudget balance):</p> <p>Rebudgets the balance available to implement action items required by the mandated Housing Element adopted October 2014.</p> | <p>\$56,500</p> |
| <p>Short-Term Residential Rental Regulations (limited-period):</p> <p>Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. This funding will be used to develop recommendations on short-term residential rental regulations.</p> | <p>\$50,000</p> |
| <p>Explore Solar Hot Water Heaters (limited-period):</p> <p>Provides funding for consultant services to explore the installation of solar hot water heaters on City properties.</p> | <p>\$20,000</p> |
| <p>2015 Greenhouse Gas (GHG) Inventory (rebudget balance):</p> <p>Rebudgets the balance of funding for consultant services to conduct the 2015 municipal operations and communitywide GHG inventory in order to report on the GHG reduction targets.</p> | <p>\$12,700</p> |

COMMUNITY DEVELOPMENT – PLANNING PROGRAM SUMMARY

- Development Services Fund:

Senior Planner Position: \$176,500

Converts a limited-term Senior Planner position to ongoing to minimize turnover for this difficult to fill position and to support the high level of development activity.

Associate Planner Position: \$163,000

Converts a limited-term Associate Planner position to ongoing to support the high level of development activity and provide additional support at the Development Services Counter.

Associate Planner Position: \$163,000

Provides funding for an additional ongoing Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.

Associate Planner Position (limited-period): \$163,000

Provides funding for a new limited-term Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.

Terra Bella Visioning and Development Principles (limited-period): \$150,000

Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. Land Use Document Fee revenues will be used to establish the Terra Bella Visioning and Development Principles.

Community Benefit Financial Study for Gatekeeper Applications (limited-period): \$50,000

Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. This funding will be used to conduct a Community Benefit Financial Study for Gatekeeper Applications.

SB 743 – Transit-Oriented Infill Projects (rebudget): \$50,000

Rebudgets funding for consultant services to assist the City with developing thresholds of significance related to the implementation of California Environmental Quality Act (CEQA)'s new vehicle miles travelled (VMT) standards. SB 743 requires CEQA analysis of transportation impacts to move from level of service (LOS) to VMT standards.

COMMUNITY DEVELOPMENT – PLANNING PROGRAM SUMMARY

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| <p>Reclassification of a Senior Planner to a Deputy Zoning Administrator:</p> <p>Provides funding for the allocation to the Development Services Fund for this reclassification as mentioned in the General Fund section above.</p> | <p>\$16,900</p> |
| <p>Legal Retainer (rebudget balance):</p> <p>Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.</p> | <p>\$15,000</p> |
| <p>Precise Plan Noticings (rebudget):</p> <p>Rebudgets funding for noticing the East Whisman Precise Plan. The notices are mailed to the Precise Plan areas to notify residents of Study Sessions, public hearings, and neighborhood meetings.</p> | <p>\$12,000</p> |
| <p>Reclassification of Principal Planner to Advanced Planning Manager:</p> <p>Provides funding for the reclassification of a Principal Planner position to an Advanced Planning Manager based on an analysis showing a higher level of duties performed.</p> | <p>\$4,300</p> |
| <ul style="list-style-type: none"> • Shoreline Regional Park Community Fund: | |
| <p>North Bayshore – Residential Transportation Demand Management (TDM) Guidelines (limited-period):</p> <p>Provides funding in support of City Council Major Goal to Develop and Implement Comprehensive and Coordinated Transportation Strategies to Achieve Mobility, Connectivity, and Safety for People of All Ages. This funding will be used to develop the North Bayshore – Residential TDM Guidelines.</p> | <p>\$60,000</p> |
| <p>Precise Plan Implementation – District Utilities Feasibility Study (rebudget balance):</p> <p>Rebudgets the balance to conduct a study involving cost/benefit analysis for a district-scale utility system. This item is part of the North Bayshore Precise Plan Implementation.</p> | <p>\$46,500</p> |
| <p>North Bayshore – District Sustainability Performance Measurements (limited-period):</p> <p>Provides funding in support of City Council Major Goal to Promote Sustainability with Measurable Outcomes. This funding will be used to establish the North Bayshore – District Sustainability Performance Measurements.</p> | <p>\$25,000</p> |

**COMMUNITY DEVELOPMENT – PLANNING
PROGRAM SUMMARY**

Legal Retainer (rebudget balance): \$5,000

Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.

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**COMMUNITY DEVELOPMENT - PLANNING
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 14 | 15 *2 | 18 *4 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 14 *1 | 15 *3 | 18 *5 |

*1 In addition, there are two limited-period Senior Planner positions (one for the duration of the Google Reimb. Agmt.), one limited-period Asst/ Associate Planner position, and 0.25 of a limited-period Office Assistant I/II position.

*2 Added a Senior Planner position.

*3 In addition, there is a limited-period Senior Planner position and one limited-period Asst/ Associate Planner position.

*4 Added a Senior Planner position and two Asst/ Associate Planner positions.

*5 In addition, there is a limited-period Senior Planner position, a limited-period Asst/ Associate Planner position, and a 0.5 FTE Administrative Analyst I/II position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 1,519,197 | 1,971,761 *2 | 2,381,359 *6 |
| Wages | 31,126 *1 | 82,300 *3 | 76,600 |
| Benefits | 689,162 | 818,979 | 1,090,566 |
| TOTAL PERSONNEL | 2,239,485 | 2,873,040 | 3,548,525 |
| Materials and Supplies | 2,100 | 10,515 | 10,515 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Svcs | 131,475 | 672,238 *4 | 879,553 *7 |
| Other Expenses | 598,973 *1 | 163,500 *5 | 415,000 *8 |
| TOTAL SUPPLIES AND SERVICES | 732,548 | 846,253 | 1,305,068 |
| Capital Outlay | 0 | 5,800 | 3,000 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 2,972,033 | 3,725,093 | 4,856,593 |

*1 Includes limited-period expenditures for a CivicSpark Intern, Community Choice Energy Program, environmental sustainability supplies, Housing Element, Silicon Valley Clean Energy Authority, El Camino Real Precise Plan implementation, Congestion Management Agency Multimodal Plan and legal retainer.

*2 Includes limited-period fundings of \$153,000 for an Asst/ Associate Planner position and \$9,900 for Housing Element (rebudget balance).

*3 Includes limited-period fundings of \$42,300 for Document Processing support (rebudget) and \$40,000 for Environmental Sustainability Analyst (Hourly).

*4 Includes limited-period fundings of \$175,000 for soft story building study, \$100,400 for the Housing Element (rebudget balance), \$100,000 for Silicon Valley Clean Energy Authority (rebudget balance), and \$35,000 for 2015 GHG Inventory.

*5 Includes limited-period fundings of \$50,000 for Precise Plan District Utilities Feasibility Study, \$50,000 for SB 743 - Transit Oriented Infill Projects, \$30,000 for Precise Plan consulting arborist (rebudget), \$20,000 for legal retainer (rebudget balance) and \$12,000 for precise plan noticings (rebudget).

*6 Includes increased fundings of \$18,800 for the reclassification of a Senior Planner position to Deputy Zoning Administrator and \$4,300 for the reclassification of a Principal Planner position to Advanced Planning Manager. Also includes limited-period fundings of \$163,000 for an Associate Planner position, and \$76,600 for a 0.50 FTE Administrative Analyst I/II position.

*7 Includes limited-period fundings of \$175,000 for soft story building study (rebudget), \$128,400 for sustainability outreach and engagement program (\$98,400 rebudget), \$100,000 for ESAP (rebudget), \$75,000 for Environmental Sustainability Task Forces, \$56,500 for the Housing Element (rebudget balance), \$50,000 for short-term residential rental regulations, \$20,000 for solar hot water heaters, and \$12,700 for 2015 GHG Inventory (rebudget balance).

*8 Includes limited-period fundings of \$150,000 for Terra Bella visioning and development principles, \$60,000 for residential TDM guidelines, \$50,000 for Community Benefit Financial Study, \$50,000 for SB 743 - transit oriented infill projects (rebudget), \$46,500 for Precise Plan District Utilities Feasibility Study (rebudget balance), \$25,000 for district sustainability performance measurements, \$20,000 for legal retainer (rebudget balance), and \$12,000 for precise plan noticings (rebudget).

**COMMUNITY DEVELOPMENT - PLANNING
PROGRAM SUMMARY**

| <u>REVENUES</u> | 2015-16 <u>ACTUAL</u> | 2016-17 <u>ADOPTED</u> | 2017-18 <u>ADOPTED</u> |
|----------------------------|--------------------------|---------------------------|---------------------------|
| General Licenses & Permits | \$ 18,045 | 0 | 0 |
| General Service Charges | 1,193,945 | 1,082,750 | 1,343,950 |
| TOTAL REVENUES | \$ 1,211,990 | 1,082,750 | 1,343,950 |

COMMUNITY DEVELOPMENT – ECONOMIC DEVELOPMENT PROGRAM SUMMARY

PROGRAM MANAGER – ECONOMIC DEVELOPMENT MANAGER

PROGRAM OVERVIEW

Economic Development is responsible for the Citywide economic development program. Economic Development staff serves as a primary contact and liaison with prospective new businesses that may need assistance in finding and developing an appropriate site. Another key function is retaining existing businesses by responding to situations where a business may need to expand or relocate. The program includes outreach efforts such as the corporate visitation program and regional economic development programs.

The Economic Development Division is also responsible for staffing the Downtown Committee and works closely with downtown businesses, property owners, and developers. The division is responsible for recruitment and retention of downtown businesses, the review of public and private projects in the downtown, coordination for the continued improvement and maintenance of the downtown, and for implementation of the Downtown Precise Plan.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

El Camino Real Light Pole Banners (rebudget): \$40,000

Rebudgets funding to create and install new City banners on El Camino Real. The banners will create a consistent look that will identify the City’s boundaries and promote the City.

Technology Showcase (limited-period): \$20,000

Provides funding for consultant services and event operations for the third Technology Showcase. More companies and attendees are expected for the third annual showcase, impacting limited staff resources.

Parking Coordinator Consultant (rebudget): \$20,000

Rebudgets funding for a Parking Coordinator Consultant to help manage a number of Citywide parking initiatives. The total funding of \$70,000 is allocated between the General Non-Operating and Downtown Benefit Assessment Districts Funds.

- Downtown Benefit Assessment Districts Fund:

Downtown Parking Long-Term Solutions (limited-period): \$200,000

Provides funding in support of City Council Major Goal to Develop and Implement Comprehensive and Coordinated Transportation Strategies to Achieve Mobility, Connectivity, and Safety for People of All Ages. This funding will be

**COMMUNITY DEVELOPMENT – ECONOMIC DEVELOPMENT
PROGRAM SUMMARY**

used to develop the Downtown Parking Long-Term Solution—Shared and Paid Parking Study.

Valet Parking Pilot Program (rebudget): \$100,000

Rebudgets funding approved by Council on February 28, 2017 for the implementation of the valet parking pilot program.

Redirect Third Parking Structure Feasibility Study to Paid Parking Program (limited-period): \$ 75,000

Redirects funding from the Third Parking Garage Feasibility Study to begin a study on paid parking per City Council direction on October 18, 2016 and to evaluate other alternatives to increase available parking in the downtown. The Third Parking Structure Feasibility Study is on hold due to the Hope Street Lots (Lots 4 and 8) development projects, which is expected to result in increased public parking.

Parking Technology Enhancement (rebudget balance): \$73,900

Rebudgets the balance for the third phase of the Downtown Parking Technology Study recommendations. The funding will be used to expand the real-time wayfinding signs to parking lots and parking enforcement technology to assist with the Police Department’s parking enforcement efforts.

Ride-Sharing Credit Pilot Program (rebudget): \$50,000

Rebudgets funding approved by Council on February 28, 2017 for the implementation of the ride-sharing credit pilot program.

Parking Coordinator Consultant (rebudget): \$50,000

Rebudgets funding for consultation services on parking programs and policies associated with the Parking District. The consultant will assist with designing and implementing programs that increase parking availability and convenience by managing the different parking user groups more efficiently. In addition, consultant support is needed for the possible expansion of the Parking District and changes to the Parking In-Lieu Fee.

Consultant Services (limited-period): \$45,000

Provides funding for consultant services to assist the Economic Development Division during a staff member’s extended absence.

Parking Structure-Interior Signage Improvements (limited-period): \$25,000

Provides funding for interior signage improvements at the two downtown parking structures.

**COMMUNITY DEVELOPMENT – ECONOMIC DEVELOPMENT
PROGRAM SUMMARY**

PG&E Cost Increase (offset by \$20,000 in revenues from charging stations): \$20,000

Provides increased funding for PG&E costs for charging stations.

Downtown Parking Loading Zones (limited-period): \$20,000

Provides funding for restriping and signing in the downtown core to allow for loading zones. There is an ongoing demand from businesses to have designated loading zones.

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**COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 2.50 | 2.50 | 2.50 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 2.50 | 2.50 | 2.50 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 279,940 | 304,441 | 324,010 |
| Wages | 25,601 | 32,000 | 32,000 |
| Benefits | 145,692 | 155,913 | 162,753 |
| TOTAL PERSONNEL | 451,233 | 492,354 | 518,763 |
| Materials and Supplies | 9,528 | 11,610 | 11,610 |
| Maintenance and Operations | 72,142 | 72,000 | 72,000 |
| Utilities | 79,294 | 92,000 *2 | 112,000 *5 |
| Professional/Technical Svcs | 59,395 | 184,500 *3 | 204,500 *6 |
| Other Expenses | 69,420 *1 | 205,370 *4 | 644,227 *7 |
| TOTAL SUPPLIES AND SERVICES | 289,779 | 565,480 | 1,044,337 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 108,400 | 108,400 | 108,400 |
| TOTAL EXPENDITURES | \$ 849,412 | 1,166,234 | 1,671,500 |

*1 Includes limited-period expenditures for the residential parking permit program, downtown parking technology improvements and a parking coordinator consultant.

*2 Includes increased funding of \$3,500 for PG&E cost increases.

*3 Includes limited-period fundings \$40,000 for El Camino Real light pole banners and \$20,000 for parking coordinator consultant (rebudget).

*4 Includes limited-period fundings of \$75,000 for parking technology enhancements, \$75,000 for third parking structure feasibility study (rebudget), and \$50,000 for parking coordinator consultant.

*5 Includes increased funding of \$20,000 for PG&E cost increases.

*6 Includes limited-period fundings \$40,000 for El Camino Real light pole banners (rebudget), \$20,000 for technology showcase, and \$20,000 for parking coordinator consultant (rebudget).

*7 Includes limited-period fundings of \$200,000 for downtown parking long-term solutions, \$100,000 for valet parking pilot program, \$75,000 for paid parking program, \$73,900 for parking technology enhancement (rebudget balance), \$50,000 for ride-sharing credit pilot program (rebudget), \$50,000 for parking coordinator consultant (rebudget), \$45,000 for consultant services, \$25,000 for parking structure-interior signage improvements, and \$20,000 for downtown parking loading zones.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|----------------------------|-------------------|--------------------|--------------------|
| General Licenses & Permits | \$ 515,604 | 316,100 | 500,000 *1 |
| General Service Charges | 157,270 | 158,606 | 178,606 *2 |
| Miscellaneous Revenue | 300 | 0 | 0 |
| Interfund Revenue Transfer | 2,500 | 0 | 0 |
| TOTAL REVENUES | \$ 675,674 | 474,706 | 678,606 |

*1 Includes increased revenue of \$183,900 for parking permits.

*2 Includes increased revenue of \$20,000 for charging stations.

COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION PROGRAM SUMMARY

PROGRAM MANAGER – HOUSING AND NEIGHBORHOOD SERVICES MANAGER

PROGRAM OVERVIEW

Neighborhood Preservation handles a variety of neighborhood and housing-related issues, including affordable housing information, the Below-Market-Rate Housing Program, a volunteer mediation program for neighborhood and tenant/landlord disputes, and other activities that support a variety of housing opportunities and promote quality neighborhoods. It is also responsible for staffing the Council Neighborhoods Committee that holds neighborhood meetings throughout the City.

This division also administers the Community Development Block Grant (CDBG) and HOME Federal funds allocated to the City by the U.S. Department of Housing and Urban Development (HUD). These grant funds benefit primarily low- and moderate-income citizens by funding affordable housing projects and community services and improvements.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Rent Relief Strategies (rebudget balance): \$22,600

Rebudgets the balance of funding approved by Council on February 9, 2016 for noticing and outreach of rent relief strategies.

Employee Homebuyers Program Administration (rebudget): \$5,000

Rebudgets funding for materials and services related to the Employee Homebuyers Program.

- Below-Market-Rate (BMR) Fund:

Employee Homebuyers Program Loans (rebudget): \$1,000,000

Rebudgets funding for the Employee Homebuyers Program approved by Council during Fiscal Year 2008-09. This funding will only be available to employees that meet the median household income requirement.

Rent Assistance Program (rebudget): \$200,000

Rebudgets funding for a rent increase gap assistance program to be administered by the Community Services Agency (CSA). On December 1, 2015, Council approved an appropriation of \$150,000 to fund this program for Fiscal Year 2015-16. The City currently funds \$70,000 annually for a volunteer mediation program. The additional funding will allow CSA to provide a higher level of service and assistance to Mountain View renters who are having difficulties due to high rent increases over the past few years.

**COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION
PROGRAM SUMMARY**

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| <p>Marketing and Request for Proposals (RFP) Process for Lot 12 (limited-period):</p> <p>Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. This funding will be used to begin marketing and RFP process for Lot 12.</p> | <p>\$150,000</p> |
| <p>Fair Housing Assessment (rebudget \$30,000):</p> <p>Provides \$30,000 new funding and rebudget of \$30,000 for Fair Housing Assessment as required by HUD as a condition of CDBG and HOME funding.</p> | <p>\$60,000</p> |
| <p>Contract Services (\$30,000 limited-period):</p> <p>Provides \$30,000 ongoing and \$30,000 limited-period funding for outside professional contract services for the administration of BMR ownership and rental housing programs.</p> | <p>\$60,000</p> |
| <p>Senior Planner Position (0.25):</p> <p>Converts a regular ongoing 0.75 FTE Senior Planner position to full-time. The actual volume of work has been greater than 0.75 FTE and there is increased workload expected related to the requirement to update the City's fair housing plan and to assist with the implementation of the homeless housing response.</p> | <p>\$37,300</p> |
| <p>Employee Homebuyers Program Administration (rebudget):</p> <p>Rebudgets funding for materials and services related to the Employee Homebuyers Program.</p> | <p>\$20,000</p> |
| <p>Notices and Advertisement:</p> <p>Provides increased funding for notices and advertisements of affordable housing opportunities.</p> | <p>\$18,500</p> |
| <p>Homeless Census Count (rebudget):</p> <p>Rebudgets funding for a Countywide homeless census count. Every other year, the City contributes funds toward the homeless census count performed by the County.</p> | <p>\$6,000</p> |
| <p>Soft-Story Building Study (rebudget balance):</p> <p>Rebudgets the balance of funding for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$268,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.</p> | <p>\$5,500</p> |

COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION PROGRAM SUMMARY

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| Memberships and Dues: | \$3,500 |
| Provides increased funding for memberships and dues to a variety of housing related organizations. | |
| • Housing Impact Fund: | |
| Notice of Funding Availability (NOFA) Administration (\$15,000 limited-period and rebudget \$40,000): | \$80,000 |
| Provides \$25,000 ongoing funding, \$15,000 limited-period, and rebudgets \$40,000 for a variety of tasks associated with affordable housing projects, including facilitators at neighborhood meetings, financial consultants for budget analysis of NOFA proposals, and studies on unique site issues. | |
| • Community Stabilization and Fair Rent Act Fund: | |
| Computer Equipment and Software (rebudget \$75,000): | \$125,000 |
| Provides \$50,000 new funding and rebudget of \$75,000 for computer equipment and software to develop and implement a database registry for CSFRA. | |
| Associate Planner Position (½-year funding): | \$81,500 |
| Provides funding for a new Associate Planner position to support the implementation of CSFRA and the Housing Rental Committee (HRC). | |
| Administrative Analyst I/II Position (1/2-year funding): | \$78,400 |
| Provides funding for a new Administrative Analyst I/II position to support the implementation of CSFRA and the HRC. | |
| Third Party Legal Services (limited-period): | \$75,000 |
| Provides funding for outside legal services to support the implementation of CSFRA and the HRC. | |
| Project Sentinel (limited-period): | \$60,000 |
| Provides funding for six months of services by Project Sentinel as “first point of contact” for both tenants and landlords for inquiries regarding the CSFRA through a dedicated phone line/e-mail/online access as well as walk-in office hours at City Hall, Community Services Agency, Senior Center and Project Sentinel, with services in English and Spanish. Project Sentinel provides counseling and education regarding rights and responsibilities under the CSFRA, and engages landlords and tenants in conciliatory efforts. | |

**COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION
PROGRAM SUMMARY**

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| Office Assistant II Position (1/2-year funding): | \$54,500 |
| Provides funding for a new Office Assistant II position to support the implementation of CSFRA and HRC. | |
| General Office and Noticings (rebudget balance \$10,600): | \$50,600 |
| Provides \$40,000 new funding and rebudgets the balance for the costs associated with noticing landlords and tenants of updates to CSFRA. | |
| Hearing Officer and Training (limited-period): | \$50,000 |
| Provides initial funding for Hearing Officers in order to fulfill the petition hearing process as part to the CSFRA. It also provides funding for the training and orientation of the Hearing Officers. | |
| Miscellaneous Contracts (rebudget balance): | \$25,000 |
| Rebudgets the balance of initial funding approved by Council on February 14, 2017 for the CSFRA | |
| Tenant Eligibility Assessment & Landlord Compliance (limited-period): | \$10,000 |
| Provides funding for tenant eligibility and landlord compliance verification for tenant relocation assistance under just cause evictions, including preparation of forms for implementation, reporting, and maintain records of number of cases and payments made. | |

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**COMMUNITY DEVELOPMENT - NEIGHBORHOOD PRESERVATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 4.25 | 4.25 | 7.50 *1 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 4.25 | 4.25 | 7.50 |

*1 Midyear addition of an Asst/Associate Planner position and an Office Assistant I/II position for CSFRA. Also added an Administrative Analyst I/II position for CSFRA and a 0.25 FTE to an existing 0.75 FTE Senior Planner position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 460,407 | 523,209 | 791,609 |
| Wages | 6,127 | 0 | 0 |
| Benefits | 228,178 | 262,651 | 280,925 |
| TOTAL PERSONNEL | 694,712 | 785,860 | 1,072,534 |
| Materials and Supplies | 40,000 *1 | 47,637 *2 | 66,137 *5 |
| Maintenance and Operations | 0 | 16,065 | 16,065 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Srvcs | 716,071 *1 | 1,616,874 *3 | 1,411,471 *6 |
| Other Expenses | 126,910 *1 | 9,187,365 *4 | 1,960,637 *7/*8 |
| TOTAL SUPPLIES AND SERVICES | 882,981 | 10,867,941 | 3,454,310 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 350,000 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 1,927,693 | 11,653,801 | 4,526,844 |

*1 Includes limited-period expenditures for the rent relief strategies, NOFA pre-development funds, 1701 West El Camino Real NOFA predevelopment and 779 East Evelyn Avenue NOFA predevelopment.

*2 Includes limited-period funding of \$22,600 for rent relief strategies (rebudget balance).

*3 Includes increased fundings of \$110,000 for Rental Housing Dispute Resolution Program and \$3,000 for noticing of housing projects and programs.

*4 Includes limited-period fundings of \$7.0 million for 1701 West El Camino Real NOFA project, \$1.0 million for the employee homebuyer program (rebudget), \$550,000 for 779 East Evelyn Avenue NOFA Project (rebudget balance), \$200,000 for Rent Assistance Programs, \$117,800 for 1701 West El Camino Real NOFA Predevelopment (rebudget balance), \$102,700 for 779 East Evelyn Avenue NOFA predevelopment (rebudget balance), \$87,500 for soft story building study, \$50,000 for monitoring of federally funded subsidized housing (rebudget), \$40,000 for NOFA Administration, \$25,000 for the employee homebuyer program administration (rebudget), and \$6,000 for homeless Census count.

*5 Includes increased funding of \$18,500 for notices and advertisements. Also includes limited-period funding of \$22,600 for rent relief strategies (rebudget balance).

*6 Includes increased fundings of \$30,000 for consultant services and \$25,000 for NOFA administration.

*7 Includes increased funding of \$3,500 for memberships and dues. Also includes limited-period fundings of \$1.0 million for the employee homebuyer program (rebudget), \$200,000 for Rent Assistance Programs (rebudget), \$150,000 for marketing and RFP process for Lot 12, \$60,000 for fair housing assessment (\$30,000 rebudget), \$55,000 for NOFA administration (\$40,000 rebudget), \$30,000 for contract services, \$25,000 for the employee homebuyer program administration (rebudget), \$6,000 for homeless Census count and \$5,500 for soft story building study (rebudget balance).

*8 Includes limited-period fundings for half-year for CSFRA: \$125,000 for computer equipment and software (\$75,000 rebudget), \$75,000 for third party legal services, \$60,000 for Project Sentinel, \$50,600 for general office and notices (rebudget balance \$10,600), \$50,000 for hearing officer and training, \$25,000 for miscellaneous contracts (rebudget balance), and \$10,000 for tenant eligibility assessment and landlord compliance.

**COMMUNITY DEVELOPMENT - NEIGHBORHOOD PRESERVATION
PROGRAM SUMMARY**

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|---------------------|--------------------|--------------------|
| Federal Intergovernmental Revenue | \$ 1,286,503 | 690,920 | 700,000 |
| General Service Charges | 0 | 110,000 *1 | 110,000 |
| Miscellaneous Revenue | 0 | 50,000 | 100,000 |
| Interfund Revenue Transfer | 103,000 | 0 | 0 |
| TOTAL REVENUES | \$ 1,389,503 | 850,920 | 910,000 |

*1 Includes increased revenue of \$110,000 for cost recovery of the Rental Housing Dispute Resolution Program.

NOTES

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COMMUNITY DEVELOPMENT – BUILDING INSPECTION PROGRAM SUMMARY

PROGRAM MANAGER – CHIEF BUILDING OFFICIAL

PROGRAM OVERVIEW

The Building Inspection Division, which includes new construction fire prevention functions, along with the Planning Division, helps provide the community a true “one-stop” service for development-related activities. The division is primarily responsible for the review of all building construction-related applications for conformance to the adopted Uniform Building Code and Municipal Code to ensure safe and habitable structures within the City. The Building Inspection Division inspection services help to ensure conformance to the adopted codes and adherence to the approved construction plans. Building staff is also a valuable resource to the community and City staff for building, fire, plumbing, electrical, mechanical, State, and Federal-related code questions, interpretations, and guidance.

MAJOR PROGRAM CHANGES

- Development Services Fund:

Web Enable Mountain View Permitting System (MVPS) (rebudget): \$110,000

Rebudgets funding for the web enabling of the current building database. This will allow inspectors to log inspections on a smart phone or other mobile device while in the field and update the database as their day progresses. Other departments and divisions will also have access to information on existing building and fire permits, and plan checks.

Digital Imaging of Building and Fire Permits: (offset by \$50,000 in revenues, \$60,000 limited-period) \$110,000

Provides \$50,000 ongoing and \$60,000 limited-period funding for the digital imaging of final and expired projects for both building and fire permits. The limited-period funding will assist with the backlog of permits to be digitized.

Soft-Story Building Study (rebudget): \$87,500

Rebudgets funding for the allocation to the Development Services Fund for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$268,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.

One-Stop Permit Center Architectural Study (rebudget): \$75,000

Rebudgets funding for an architectural study of the feasibility of a one-stop permit center.

**COMMUNITY DEVELOPMENT – BUILDING INSPECTION
PROGRAM SUMMARY**

New Code Adoption Materials (rebudget): \$17,000

Rebudgets funding to purchase new sets of code books for staff and a set for the City Library. On a triannual basis, the State of California adopts a new series of codes that the Building Inspection Division is required to learn and apply during plan check and inspections. Additional funds are needed to purchase both the hard copy and electronic versions of the new code books. Electronic versions are needed to enable access via smart phones or other mobile devices.

Training, Conference, and Travel (limited-period): \$10,000

Provides funding for training to allow Building and Fire staff to attend the required training to maintain their mandatory certifications. Every three years, new California Building and Fire Codes are adopted which require extensive training.

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**COMMUNITY DEVELOPMENT - BUILDING INSPECTION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 15.25 | 17.25 *1 | 17.25 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 15.25 | 17.25 | 17.25 |

*1 Added a Permit Technician position and an Office Assistant I/II position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 1,209,520 | 1,656,124 | 1,715,333 |
| Wages | 61,094 | 0 | 0 |
| Benefits | 584,463 | 813,485 | 870,776 |
| TOTAL PERSONNEL | 1,855,077 | 2,469,609 | 2,586,109 |
| Materials and Supplies | 24,812 | 35,515 | 35,515 |
| Maintenance and Operations | 980 | 42,000 | 42,000 |
| Utilities | 1,241 | 20,000 | 20,000 |
| Professional/Technical Srvcs | 1,994,760 | 2,105,000 | 2,155,000 *2 |
| Other Expenses | 12,982 | 303,355 *1 | 373,355 *3 |
| TOTAL SUPPLIES AND SERVICES | 2,034,775 | 2,505,870 | 2,625,870 |
| Capital Outlay | 0 | 35,000 | 35,000 |
| Interfund Expenditures | 12,094 | 22,500 | 23,200 |
| TOTAL EXPENDITURES | \$ 3,901,946 | 5,032,979 | 5,270,179 |

*1 Includes limited-period fundings of \$110,000 for Web Enable Mountain View Permitting System (MPVS), \$87,500 for soft story building study (rebudget), \$75,000 for a One Stop Permit Center architectural study (rebudget), and \$17,000 for new code adoption materials.

*2 Includes increased funding of \$50,000 for digital imaging of Building and Fire permits.

*3 Includes limited-period fundings of \$110,000 for Web Enable Mountain View Permitting System (MPVS), \$87,500 for soft story building study (rebudget), \$75,000 for a One Stop Permit Center architectural study (rebudget), \$60,000 for digital imaging of Building permits, \$17,000 for new code adoption materials (rebudget), and \$10,000 for training, conference, and travel.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|----------------------------|---------------------|--------------------|--------------------|
| General Licenses & Permits | \$ 5,593,739 | 5,440,750 | 5,096,750 |
| General Service Charges | 3,918,151 | 3,160,250 | 3,443,700 *1 |
| Miscellaneous Revenue | 4,844 | 0 | 0 |
| TOTAL REVENUES | \$ 9,516,734 | 8,601,000 | 8,540,450 |

*1 Includes increased revenues of \$50,000 for fees related to the digital imaging of Building and Fire permits.

NOTES

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PUBLIC WORKS DEPARTMENT

PUBLIC WORKS DIRECTOR*
(Michael A. Fuller)

| TRANSPORTATION AND BUSINESS SERVICES | ENGINEERING | FLEET AND FACILITIES | PUBLIC SERVICES |
|--|---|--|---|
| 1 Assistant Public Works Director (Vacant) <u>Administration</u> 1 Administrative Analyst I/II 1 Secretary 1 Office Assistant III 0.5 Office Assistant I/II <u>Transportation Management</u> 1 Transportation Manager 2 Transportation Planner <u>Property Management</u> 1 Real Property Program Administrator <u>Solid Waste</u> 1 Solid Waste Program Manager 1 Senior Management Analyst 1 Administrative Analyst I/II | 1 Assistant Public Works Director (Jacqueline Andrews Solomon) 1 Program Assistant (Limited-Period) <u>Construction Engineering</u> 1 Principal Civil Engineer 1 Senior Civil Engineer 3 Junior/Assistant/Associate Engineer 1 Junior/Assistant/Associate Engineer (Limited-Period) 1 Senior PW Inspector 1 PW Inspector I/II <u>Capital Projects</u> 1 Principal Civil Engineer 2.5 Senior Civil Engineer 3 Senior Project Mgr. 3 Junior/Assistant/Associate Engineer 1 Junior/Assistant/Associate Engineer (Limited-Period) <u>Traffic Engineering</u> 1 Traffic Engineer 1 Senior Civil Engineer 1 Junior/Assistant/Associate Engineer 1 Junior/Assistant/Associate Engineer (Limited-Period) <u>Land Development</u> 1 Principal Civil Engineer 3 Senior Civil Engineer 1 Senior Civil Engineer (Limited-Period)** 4 Junior/Assistant/Associate Engineer 2 Junior/Assistant/Associate Engineer (Limited-Period) 1 Engineering Asst I/II | 1 Fleet and Facilities Manager (Scott Estes) <u>Facilities Maintenance</u> 1 Facilities Maintenance Supervisor 1 Facilities Contract Coordinator 2 Facilities Maintenance Worker III 2 Facilities Maintenance Worker I/II 1 Program Assistant <u>Fleet Services</u> 1 Equipment Maintenance Supervisor 2 Equipment Mechanic III 3 Equipment Mechanic I/II 1 Equipment Service Worker 1 Program Assistant | 1 Asst. Public Works Director (Gregg Hosfeldt) <u>Safety/Administration</u> 1 Safety & Training Admin. 1 Senior Management Analyst 0.5 Streets Technician 1 Secretary 3 Office Assistant III <u>Engineering & Envir. Compliance</u> 1 Principal Civil Engineer 2 Senior Civil Engineer 1 Junior/Assistant/Associate Engineer (Limited-Period) 1 Facilities Project Manager 1 Environ. Compliance Spec. <u>Utilities Management</u> 1 Utilities Svcs. Manager <u>Utility Systems</u> 1 Utilities Systems Supervisor 1 Utilities Systems Specialist 1 Utilities Electrician 2 Sr. Utilities Systems Tech. <u>Water Operations</u> 1 Water Quality Supervisor 1 Cross-Connection Ctrl. Spec. 1 Water Utility Worker III 3 Water Utility Worker I/II <u>Water Distribution</u> 1 Water Superintendent 1 Water Resources Manager 1 Water Resources Tech. 1 Water Quality Technician 1 Water Operations Specialist 3 Sr. Water System Operator 1 Utilities Inspector/Locator 1 Heavy Equipment Operator 2 Water Utility Worker III 3 Water Utility Worker I/II <u>Wastewater</u> 1 Wastewater Supervisor 2 Wastewater Utility Wrkr. III 5 Wastewater Utility Wrkr. I/II <u>Streets Maintenance</u> 0.5 Streets & Landfill Closure Mgr. 1 Streets Supervisor 1 Street Lighting Technician 1 Heavy Equipment Operator 3 Streets Maint. Worker III 4 Streets Maint. Worker I/II 2 Street Sweeper Operator <u>Landfill Maintenance</u> 0.5 Streets & Landfill Closure Mgr. 1 Postclosure Supervisor 2 Postclosure Envir Sys Spec 2 Sr. Postclosure Envir Sys Tech 1 Heavy Equipment Specialist |

FISCAL YEAR 2017-18 POSITION TOTALS: 123.0 Full-Time
 1.5 Regular Part-Time
 8.0 Limited-Period

* This position also acts in the capacity of City Engineer.
 ** One limited-period Senior Civil Engineer position has been approved for the duration of the Google Reimbursement Agreement.

PUBLIC WORKS DEPARTMENT SUMMARY

DEPARTMENT MANAGER – PUBLIC WORKS DIRECTOR

DEPARTMENT MISSION STATEMENT

Plan, design, review, construct, operate, maintain, and improve the City's infrastructure, facilities, utilities, fleet, property, and equipment.

DEPARTMENT OVERVIEW

The Public Works Department plans, designs, reviews, constructs, operates, maintains, and improves the City's infrastructure, facilities, utilities, fleet, property, and equipment; administers the City's Solid Waste Management, Real Estate Management, and Grant programs; provides traffic engineering and transportation planning services; and permits private developments in the public right-of-way.

DEPARTMENT FUNCTIONS

- Represent the City's interest in local and regional public works studies and projects, and encourage the highest design and environmental quality in public and private improvements.
- Manage the City's participation in the National Flood Insurance Program.
- Manage the acquisition, lease, and disposal of City real property.
- Meet State-mandated solid waste landfill diversion goals by maximizing commercial and residential recycling. (M 1)
- Represent the City in matters relating to, and provide for, solid waste collection and disposal.
- Manage and implement the City's annual Capital Improvement Program. (M 2, 3)
- Ensure the design and construction of programmed capital projects remain on schedule and within budget. (M 3)
- Review, evaluate, and regulate private and public development and construction in the public right-of-way in conformance with the City's General Plan, ordinances, and policies. (M 4, 5)
- Review maps and plans of proposed private developments and assist developers, consultants, engineers, and the public in complying with the City's conditions of approval for private developments. (M 4, 5)
- Manage the processing of private developments, utility company projects, and encroachment and excavation permits.
- Provide for safe, efficient, and convenient circulation of vehicle, bicycle, and pedestrian traffic within the community.
- Maintain traffic-related records, conduct surveys, and perform studies as necessary for analysis of traffic problems, and develop and implement mitigation measures when appropriate.

PUBLIC WORKS DEPARTMENT SUMMARY

- Maintain public streets, sidewalks, parking lots, streetlight systems, and traffic-control measures, including traffic signals. (M 6)
- Manage the City's facilities maintenance and improvement efforts to ensure safe and aesthetically pleasing facilities, and provide project management and contract administration services. (M 7)
- Maintain and assist in the procurement of the City's vehicle and equipment fleet. (M 8, 9)
- Manage occupational safety programs and practices in the Public Works and Community Services Departments.
- Operate and maintain the recycled water supply and distribution system.
- Operate and maintain wastewater collection and discharge systems. (M 10, 11)
- Operate and maintain the City's potable water supply and distribution system. (M 12, 13)
- Monitor water quality and ensure compliance with all regulations. (M 13)
- Manage the City's water purchases and consumption to meet State water conservation goals and supply contract minimum purchase requirements.
- Represent the City in regional transportation issues and congestion management planning.
- Continue to monitor regional transportation projects and coordinate with local, regional, and State transportation agencies.
- Operate and maintain the landfill cap, gas and leachate collection systems, gas wells, flare station, and landfill gas-fueled microturbines. (M 14)
- Manage shopping cart collection and graffiti abatement activities.
- Continue providing landscaping selection assistance, irrigation Best Management Practices guidance, and on-site support to recycled water system customers.
- Continue to implement bicycle and pedestrian mobility improvements that are low-cost and easily implementable.
- Manage the recycled water program to improve water quality, maximize water use, expand the City's distribution system, and participate in efforts to develop a regional distribution system.

PUBLIC WORKS DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Implement the Transit Center Master Plan, in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, and the Community Development Department.**
- **Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the City Attorney's Office, the Community Development Department, and the Community Services Department.**
- **Develop a comprehensive modal plan that would involve the Santa Clara Valley Transit Authority (VTA), Caltrain, major employers, etc., and include a funding mechanism, in conjunction with the Finance and Administrative Services Department.**
- **Adopt and implement a Vision Zero Policy/Program, in conjunction with the Police Department.**
- **Participate in South Bay Salt Ponds project in conjunction with California State Coastal Commission.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager's Office, the Community Development Department, the Community Services Department, the Fire Department, and the Police Department.**
- **Continue to solicit input and collaborate with neighbors to develop a regional bike route from Redwood City to the City of Mountain View, in conjunction with the City Manager's Office.**
- **Continue the North Bayshore Precise Plan (Update) Multimodal Improvements and Improvement Fee, in conjunction with the Finance and Administrative Services Department and the Community Development Department.**
- **Continue the Citywide SB 743 Implementation (California Environmental Quality Act (CEQA) Level of Services (LOS) Vehicle Miles Traveled (VMT) Change), in conjunction with the Community Development Department.**
- **Continue the Multimodal Improvement Plan, in conjunction with the Community Development Department.**
- **Continue El Camino Real Streetscape Guidelines, in conjunction with the Community Development Department.**
- **Continue the Environmental Sustainability Action Plan (ESAP-3) Implementation, in conjunction with the Community Development Department.**
- **Continue to administer an Office of Traffic Safety grant to enhance comprehensive traffic safety and education programs, in conjunction with the Police Department.**
- **Continue East Whisman Area Transportation Oriented Development Improvements.**
- **Continue Feasibility Study of Automated Guideway Transportation System.**

PUBLIC WORKS DEPARTMENT SUMMARY

- Continue the design, permit and construction of Castro Street/Moffett Boulevard/Central Expressway near-term improvements.
- Continue the design and construction of Shoreline Boulevard interim bus lane and utility improvements.
- Continue the preliminary design of Shoreline Boulevard bicycle/pedestrian bridge over Highway 101.
- Continue to develop the Castro Street Bicycle Lane Study.
- Continue to explore bike share program options and solutions.
- Continue to design the reconstruction of Hackett and Wagner Streets.
- Continue Shoreline at Mountain View Master Plan Project, in conjunction with the Community Services Department.
- Continue the construction of the Community Garden at Shoreline Boulevard and Latham Street, in conjunction with the Community Services Department.
- Continue to coordinate with the City of Palo Alto, the Santa Clara Valley Water District (SCVWD), and others on possible improvements/expansion of recycled water.
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Support efforts to implement recycled water advanced treatment, and review options for regional water purification projects.
- Manage the construction of the Community Center renovation and expansion, in conjunction with the Community Services Department.
- Update the utility system base maps (701 maps) to support a water, sewer, and storm drainage operations modeling system and a Computerized Work Order Management System, in conjunction with the Information Technology Department.
- Continue to monitor and participate in the Santa Clara Valley Water District's Permanente Creek flood protection project (including the construction of McKelvey Park/Ball Field and Schaefer Park), in conjunction with the Community Services Department.
- Design trash capture improvement in City storm drain system to meet regulatory requirements of 70 percent trash reduction by 2017.
- Perform a cost of services study for development related fees in conjunction with the Finance and Administrative Services Department and the Community Development Department.
- Continue to implement action items related to the employee engagement survey results.

**PUBLIC WORKS
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|
| Transportation and Business Services: | | | | | |
| 1. Pounds of disposed waste per person per day | 3.7 | 3.8 | <7.8 | 3.6 | <7.8 |
| Engineering: | | | | | |
| 2. Percent of construction projects completed with less than 10.0 percent time increase over the original contract award | 100% | 92% | >85% | 93% | >85% |
| 3. For capital improvement projects, the percentage of times the low bid is within 25.0 percent of the Engineer's Estimate | 90% | 58%(A) | >75% | 87% | >75% |
| 4. Percent of time all tentative maps and private development applications are reviewed within the departmental standard review time | 78%(B) | 74%(C) | >85% | 54%(D) | >85% |
| 5. Percent of time building plans are reviewed within the departmental standard review time | 87%(B) | 90%(E) | >90% | 94% | >90% |
| 6. Pavement condition index (PCI) for asphalt (Metropolitan Transportation Commission rating scale of 0-100, 70-100 being very good) | 69(F) | 68(F) | >75 | 74(G) | >75 |
| Fleet and Facilities: | | | | | |
| 7. Percent of Facilities Division work orders completed in 30 days or less | 96% | 92% | >95% | 87%(H) | >95% |
| 8. Percent of Fleet Division work orders completed in 30 days or less. | New for FY15-16 | 99% | >95% | 97% | >95% |
| 9. Percent of time frontline fleet units are available (Public Services and Community Services field vehicles) | 98% | 98% | >95% | 98% | >95% |
| Public Services: | | | | | |
| 10. Number of feet of sewer mains cleaned | 600,630 | 766,426 | >500,000 | 612,137 | >500,000 |
| 11. Total number of sanitary sewer overflows | 10(I) | 1 | <6 | 3 | <6 |
| 12. Total number of water main breaks | 9(J) | 4 | <6 | 10(K) | <6 |

**PUBLIC WORKS
DEPARTMENT SUMMARY**

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| 13. Total number of water quality reportable events | 1 | 1 | <10 | 0 | 0 |
| 14. Total number of air and/or water quality reportable events at the closed landfills | 1 | 0 | <4 | 0 | <4 |

-
- (A) In Fiscal Year 2015-16, 7 out of 12 projects were within 25 percent of Engineer's Estimate. For the remaining 5 projects, the low bid was more than 25 percent lower than Engineer's Estimate.
- (B) Two hundred nine (209) out of 327 excavation permits, and 285 out of 303 planning commentaries were reviewed within the standard time. Four hundred twenty-four (424) out of 487 building plan sets were reviewed within the standard time. The increase in review time was due to an increase in the amount and complexity of the workload performed by existing staff resources. For Fiscal Year 2015-16, the Land Development on-call professional services contract was increased and one additional Land Development City staff position was added to address the workload increase.
- (C) Two hundred nineteen (219) out of 324 excavation permits, and 272 out of 343 planning commentaries were reviewed within the standard time. The increase in review time was due to an increase in the amount and complexity of the workload performed by existing staff resources. The additional staffing resources added for Fiscal Year 2015-16 have not been fully filled.
- (D) One hundred sixty-seven (167) out of 383 excavation permits and 236 out of 358 planning commentaries were reviewed within the standard time. The increase in review time was due to continued high level and complexity of the workload performed by existing staff resources. Additionally, staff resources had not been fully filled until the end of the Fiscal Year 2016-17.
- (E) Four hundred fifty-five (455) out of 505 building plan sets were reviewed within the standard time.
- (F) Staff is evaluating the PCI report and will likely request additional street maintenance funding in future Capital Improvement Programs. For Fiscal Year 2015-16, additional funds of approximately \$500,000 per year have been added to the Annual Resurfacing and Slurry Seal capital improvement project over the next five years to address the recent drop in PCI.
- (G) The Metropolitan Transportation Commission updated the street rating system in 2015. The new system gives higher ratings for streets that are wearing due to weathering on the surface as opposed to raveling (when large base rocks start to appear on streets). The streets in Mountain View have more weathering, and as such, the City's PCI has risen due to the new rating system and due to recent street reconstruction projects.
- (H) There was a position vacancy during the reporting period.
- (I) The increase in sanitary sewer overflow during Fiscal Year 2014-15 is a result of aging pipe infrastructure as well as limited staff resources due to vacancies.
- (J) The water main breaks occurred on aging pipes. All breaks are documented and prioritized on a break history spreadsheet for future CIP Water Main Replacement.

BUD/LHP-905-01 FY2017-18

**PUBLIC WORKS
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED | |
|---|---------------------|--------------------|--------------------|-----|
| Public Works Director | 1 | 1 | 1 | |
| Assistant Public Works Director | 2 | 2 | 3 | *4 |
| Transportation and Business Manager | 1 | 1 | 0 | *4 |
| Transportation Manager | 0 | 0 | 1 | *5 |
| Fleet and Facilities Manager | 1 | 1 | 1 | |
| Utilities Services Manager | 1 | 1 | 1 | |
| Streets and Landfill Closure Manager | 1 | 1 | 1 | |
| Solid Waste Program Manager | 1 | 1 | 1 | |
| Principal Civil Engineer | 4 | 4 | 4 | |
| Senior Civil Engineer | 8.50 | 8.50 | 9.50 | *6 |
| Senior Project Manager | 3 | 3 | 3 | |
| Transportation Planner | 2 | 2 | 2 | |
| Traffic Engineer | 1 | 1 | 1 | |
| Facilities Project Manager | 1 | 1 | 1 | |
| Water Resources Manager | 0 | 0 | 1 | *7 |
| Water Conservation Coordinator | 1 | 1 | 0 | *7 |
| Real Property Program Administrator | 1 | 1 | 1 | |
| Safety and Training Administrator | 1 | 1 | 1 | |
| Senior Management Analyst | 2 | 2 | 2 | |
| Postclosure Supervisor | 1 | 1 | 1 | |
| Utilities Systems Supervisor | 1 | 1 | 1 | |
| Water Quality Supervisor | 0 | 0 | 1 | *8 |
| Water Meters Supervisor | 1 | 1 | 0 | *8 |
| Water Superintendent | 0 | 0 | 1 | *9 |
| Water Supervisor | 1 | 1 | 0 | *9 |
| Wastewater Supervisor | 1 | 1 | 1 | |
| Streets Supervisor | 1 | 1 | 1 | |
| Equipment Maintenance Supervisor | 1 | 1 | 1 | |
| Facilities Maintenance Supervisor | 1 | 1 | 1 | |
| Facilities Contract Coordinator | 1 | 1 | 1 | |
| Jr/Asst/Associate Engineer (Civil) | 8 | 8 | 11 | *10 |
| Administrative Analyst I/II | 2 | 2 | 2 | |
| Environmental Compliance Specialist | 1 | 1 | 1 | |
| Utility Systems Specialist | 1 | 1 | 1 | |
| Postclosure Environmental Systems Specialist | 2 | 2 | 2 | |
| Utilities Electrician | 1 | 1 | 1 | |
| Water Quality Technician | 1 | 1 | 1 | |
| Senior Public Works Inspector | 1 | 1 | 1 | |
| Water Operations Specialist | 0 | 0 | 1 | *11 |
| Senior Water System Operator | 4 | 4 | 3 | *11 |
| Senior Utilities Systems Technician | 2 | 2 | 2 | |
| Senior Postclosure Environmental Systems Tech | 2 | 2 | 2 | |
| Street Lighting Technician | 1 | 1 | 1 | |
| Engineering Assistant I/II | 1 | 1 | 1 | |
| Heavy Equipment Specialist | 1 | 1 | 1 | |
| SUBTOTAL REGULAR | 69.50 | 69.50 | 74.50 | |

**PUBLIC WORKS
DEPARTMENT SUMMARY**

| POSITIONS CONTINUED | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|-------------------------|-------------------------|--------------------------|
| Balance Forward | 69.50 | 69.50 | 74.50 |
| Water Resource Technician | 1 | 1 | 1 |
| Cross-Connection Cntrl Specialist | 1 | 1 | 1 |
| Public Works Inspector I/II | 1 | 1 | 1 |
| Utilities Inspector/Locator | 1 | 1 | 1 |
| Heavy Equipment Operator | 2 | 2 | 2 |
| Facilities Maintenance III | 2 | 2 | 2 |
| Facilities Maintenance I/II | 2 | 2 | 2 |
| Equipment Mechanic III | 2 | 2 | 2 |
| Equipment Mechanic I/II | 3 | 3 | 3 |
| Equipment Service Worker | 1 | 1 | 1 |
| Streets Maintenance Worker III | 3 | 3 | 3 |
| Streets Maintenance Worker I/II | 4 | 4 | 4 |
| Streetsweeper Operator | 2 | 2 | 2 |
| Water Utility Worker III | 3 | 3 | 3 |
| Water Utility Worker I/II | 6 | 6 | 6 |
| Wastewater Utility Worker III | 2 | 2 | 2 |
| Wastewater Utility Worker I/II | 5 | 5 | 5 |
| Systems Coordinator/Technician | 1 | 0 *2 | 0 |
| Streets Technician | 0.50 | 0.50 | 0.50 |
| Program Assistant | 2 | 2 | 2 |
| Secretary | 2 | 2 | 2 |
| Office Assistant III | 4 | 4 | 4 |
| Office Assistant I/II | 0.50 | 0.50 | 0.50 |
| TOTAL REGULAR | <u>120.50</u> | <u>119.50</u> | <u>124.50</u> |
| TOTAL PART-TIME HOURLY | <u>1.12</u> | <u>1.12</u> | <u>1.12</u> |
| TOTAL POSITIONS | <u>121.62</u> *1 | <u>120.62</u> *3 | <u>125.62</u> *12 |

*1 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, four limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.25 FTE Project Manager position.

*2 Transferred a Systems Coordinator/Technician position to the Information Technology Department.

*3 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, seven limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.50 FTE Program Assistant position.

*4 Midyear reclassification of the Transportation and Business Manager position to Assistant Public Works Director.

*5 Added a Transportation Manager position.

*6 Added a Senior Civil Engineer position.

*7 Reclassified a Water Conservation Coordinator position to a Water Resources Manager.

*8 Midyear reclassification of a Water Meter Supervisor position to a Water Quality Supervisor.

*9 Reclassified a Water Supervisor position to a Water Superintendent.

*10 Added three Jr/Asst/Associate Civil Engineer positions.

*11 Reclassified a Senior Water Systems Operator position to a Water Operations Specialist.

*12 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, six limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period Program Assistant position.

**PUBLIC WORKS
DEPARTMENT SUMMARY**

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------|--------------------|--------------------|
| Public Works Administration | \$ 915,483 | 971,694 | 1,012,304 |
| Transportation and Business | 9,251,586 | 9,715,455 | 9,972,300 |
| Engineering | 4,456,685 | 5,049,839 | 6,624,610 |
| Fleet and Facilities | 5,514,006 | 6,016,841 | 6,361,621 |
| Public Services | 37,472,875 | 44,019,778 | 46,847,877 |
| TOTAL EXPENDITURES | \$ 57,610,635 | 65,773,607 | 70,818,712 |

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 16,882,143 | 19,900,118 | 21,995,416 |
| Supplies and Other Services | 39,930,191 | 44,903,989 | 47,531,783 |
| Capital Outlay | 81,677 | 141,000 | 437,813 |
| Interfund Expenditures | 716,624 | 828,500 | 853,700 |
| TOTAL EXPENDITURES | \$ 57,610,635 | 65,773,607 | 70,818,712 |

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------------|----------------------|--------------------|--------------------|
| General Operating | \$ 7,837,441 | 9,037,074 | 9,890,957 |
| General Non-Operating | 15,936 | 355,000 | 618,427 |
| Building/Development Services | 2,471,464 | 2,461,111 | 3,299,778 |
| Shoreline Regional Park Community | 747,054 | 1,000,882 | 1,089,237 |
| Water | 21,279,253 | 25,210,460 | 27,815,861 |
| Wastewater | 12,686,009 | 14,118,507 | 14,270,721 |
| Solid Waste | 10,505,703 | 11,265,679 | 11,478,111 |
| Equipment Maintenance and Replacement | 2,067,775 | 2,324,894 | 2,355,620 |
| TOTAL FUNDING | \$ 57,610,635 | 65,773,607 | 70,818,712 |

**PUBLIC WORKS
DEPARTMENT SUMMARY**

| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|----------------------|--------------------|--------------------|
| General Licenses & Permits | \$ 798,006 | 659,250 | 524,250 |
| Rents & Leases | 132,998 | 133,880 | 136,850 |
| State Intergovernmental Revenue | 187,908 | 135,000 | 135,000 |
| General Service Charges | 2,440,697 | 1,181,100 | 1,615,350 |
| Water Service Charges | 24,018,266 *1 | 26,106,277 *4 | 30,454,186 *7 |
| Wastewater Service Charges | 16,388,636 *2 | 19,171,624 *5 | 20,518,783 *8 |
| Recycled Water Charges | 525,582 *1 | 600,000 *4 | 600,000 *7 |
| Refuse Service Charges | 10,296,609 *3 | 12,742,052 *6 | 13,874,248 *9 |
| Wastewater Main Extensions | 3,581 | 0 | 0 |
| Miscellaneous Revenue | 931,353 | 476,000 | 446,000 |
| Equipment Maintenance Charges | 2,141,322 | 2,504,500 | 2,580,100 |
| Interfund Revenue Transfers | 58,185 | 53,400 | 53,400 |
| TOTAL REVENUE | \$ 57,923,143 | 63,763,083 | 70,938,167 |

*1 Includes rate increase of 14% for average cost of water and meter rates and 2.5% increase for recycled water.

*2 Includes rate increase of 6%.

*3 Includes an average rate increase of 5% and implementation of cost of service study results.

*4 Includes rate increase of 10% for average cost of water and meter rates and 3% increase for recycled water.

*5 Includes rate increase of 19%.

*6 Includes rate increase of 10% for carts only (year 2 of 3 year implementation of cost of service study results).

*7 Includes rate increase of 7% for average cost of water and meter rates and 3% increase for recycled water.

*8 Includes rate increase of 10%.

*9 Includes rate increase of 10% for carts (year 3 of 3 year implementation of cost of service study results) and 2% all other services.

**PUBLIC WORKS – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – PUBLIC WORKS DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for management of the department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

BUD/LHP-905-02 FY2017-18

**PUBLIC WORKS - ADMINISTRATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 3 | 3 | 3 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 3 | 3 | 3 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 619,723 | 670,267 | 706,664 |
| Wages | 7,387 | 0 | 0 |
| Benefits | 245,968 | 268,807 *1 | 273,020 |
| TOTAL PERSONNEL | 873,078 | 939,074 | 979,684 |
| Materials and Supplies | 30,672 | 23,590 | 23,590 |
| Maintenance and Operations | 713 | 850 | 850 |
| Utilities | 0 | 345 | 345 |
| Professional/Technical Svcs | 1,745 | 2,500 | 2,500 |
| Other Expenses | 9,275 | 5,335 | 5,335 |
| TOTAL SUPPLIES AND SERVICES | 42,405 | 32,620 | 32,620 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 915,483 | 971,694 | 1,012,304 |
| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Service Charges | \$ 580 | 0 | 0 |
| Interfund Revenue Transfers | 4,785 | 0 | 0 |
| TOTAL REVENUES | \$ 5,365 | 0 | 0 |

*1 Includes increased funding of \$4,600 for PERS replacement benefits.

NOTES

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PUBLIC WORKS – TRANSPORTATION AND BUSINESS SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

PROGRAM OVERVIEW

Transportation Management reviews, analyzes, and evaluates City and regional transportation issues, studies, programs, and policies that impact the City, developing recommendations for improvements. Transportation Management is the liaison and advocate for City positions with County, regional, and State agencies involved in transportation planning and provides support to the Council Transportation Committee, Council Rail Corridor Committee, and the Bicycle/Pedestrian Advisory Committee. This division is also responsible for developing, updating, and promoting City programs, policies, and projects to improve pedestrian and bicycle mobility. Other responsibilities include developing the department's operating budget and financial reports, contract management, grant applications and monitoring, and providing clerical support to Public Works Department operations at City Hall.

Property Management manages appraisals, sales, and acquisitions of City property and monitors the department's grant compliance.

Solid Waste Management develops and implements residential/commercial waste reduction and recycling programs and manages waste disposal and SMaRT[®] Station recycling contracts.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Transportation Manager Position (0.75): \$162,500

Provides funding for 0.75 FTE of a Transportation Manager ongoing position (the other 0.25 FTE is funded from the Shoreline Regional Park Community Fund). This position will provide additional resources to assist with the increased number and complexity of transportation projects and studies.

Training, Conference, and Travel: \$5,000

Provides funding for training and conferences for Transportation Staff.

- General Non-Operating Fund:

Bay Area Bike Share Program (rebudget balance): \$72,600

Rebudgets the balance of funding approved by Council on May 24, 2016 for the Bay Area Bike Share Program.

- Shoreline Regional Park Community Fund:

Transportation Manager Position (0.25): \$54,200

Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the General Fund section above.

**PUBLIC WORKS – TRANSPORTATION AND BUSINESS SERVICES
PROGRAM SUMMARY**

- Solid Waste Fund:

Commercial Composting Processing Fee: \$35,000

Provides increased funding for the City's Commercial Composting Processing Program. Additional funds are needed to cover the increase in cost due to CPI and an increase in the amount of materials collected.

BUD/LHP-905-04 FY2017-18

**PUBLIC WORKS - TRANSPORTATION AND BUSINESS
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 10.50 | 10.50 | 11.50 *1 |
| Total Part-Time Hourly | 0.50 | 0.50 | 0.50 |
| TOTAL POSITIONS | 11 | 11 | 12 |

*1 Added a Transportation Manager position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 1,101,246 | 1,281,551 | 1,487,748 |
| Wages | 1,757 | 32,937 | 34,255 |
| Benefits | 551,478 | 683,233 | 749,806 |
| TOTAL PERSONNEL | 1,654,481 | 1,997,721 | 2,271,809 |
| Materials and Supplies | 7,848 | 31,045 | 31,045 |
| Maintenance and Operations | 26 | 0 | 0 |
| Utilities | 7,372,017 | 7,248,484 *2 | 7,245,614 *4 |
| Professional/Technical Svcs | 178,222 | 405,200 *3 | 384,327 *5 |
| Other Expenses | 38,992 *1 | 32,505 | 37,505 *6 |
| TOTAL SUPPLIES AND SERVICES | 7,597,105 | 7,717,234 | 7,698,491 |
| Capital Outlay | 0 | 0 | 1,500 |
| Interfund Expenditures | 0 | 500 | 500 |
| TOTAL EXPENDITURES | \$ 9,251,586 | 9,715,455 | 9,972,300 |

*1 Includes limited-period expenditures for residential food waste pilot program.

*2 Includes increased funding of \$50,000 for commercial composting processing.

*3 Includes increased funding of \$20,000 for The Resource newsletter. Also includes limited-period funding of \$93,500 for the Bay Area Bike Share Program (rebudget balance).

*4 Includes increased funding of \$35,000 for commercial composting processing.

*5 Includes limited-period funding of \$72,600 for the Bay Area Bike Share Program (rebudget balance).

*6 Includes increased funding of \$5,000 for training, conference, and travel.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|----------------------|--------------------|--------------------|
| Rents & Leases | \$ 132,998 | 133,880 | 136,850 |
| State Intergovernmental Revenue | 187,908 | 135,000 | 135,000 |
| General Service Charges | 50 | 0 | 0 |
| Refuse Service Charges | 10,296,609 *1 | 12,742,052 *2 | 13,874,248 *3 |
| Miscellaneous Revenue | 98,898 | 6,000 | 6,000 |
| TOTAL REVENUES | \$ 10,716,463 | 13,016,932 | 14,152,098 |

*1 Includes an average rate increase of 5% and implementation of cost of service study results.

*2 Includes rate increase of 10% for carts only (year 2 of 3 year implementation of cost of service study results).

*3 Includes rate increase of 10% for carts (year 3 of 3 year implementation of cost of service study results) and 2% all other services.

NOTES

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PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

PROGRAM OVERVIEW

Construction Engineering performs inspections for compliance with plans, specifications, regulations, ordinances, and policies pertaining to capital projects and private developments/improvements in the public right-of-way.

Capital Projects Engineering plans, directs, and coordinates the design and management of capital improvement projects, including preparing or reviewing engineering studies, surveys, designs, specifications, and contract documents.

Traffic Engineering plans, designs, and implements traffic operational improvements for the safe and convenient movement and circulation of vehicles, bicycles, and pedestrians within the City. Traffic Engineering also maintains traffic-related records, such as accidents, counts, and speeds, and conducts surveys and studies necessary to analyze traffic situations.

Land Development Engineering establishes development conditions for approval and reviews the accuracy and completeness of private development plans, specifications, plats, maps, property descriptions, and engineering calculations submitted for City approval. Land Development Engineering also assists developers, consultants, engineers, and the public in complying with Public Works Department conditions.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Associate Civil Engineer-Capital Projects Section Position: (\$183,700 offset by charges to CIPs) \$18,400

Provides funding for an Associate Civil Engineer position. The position will provide project management and design services for small and large capital projects.

- General Non-Operating Fund:

Associate Civil Engineer-Capital Projects Section Position (limited-period): \$183,700

Provides funding for a new limited-term Associate Civil Engineer position. The position will support the heavy workload in the Capital Improvement Program.

Associate Civil Engineer-Traffic Section Position (0.45) (limited-period): \$82,700

Provides continuation funding for a limited-term Associate Civil Engineer position (the other 0.55 FTE is funded from the Development Services and Shoreline Community Funds) in the Traffic Section to assist with heavy workload.

PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

| | |
|--|-----------|
| Program Assistant – Engineering Division Position (0.50) (limited-period): | \$64,900 |
| Provides continuation funding for a limited-term Program Assistant position (the other 0.50 FTE is funded from the Development Services Fund). The position will support the Engineering Division with organization of paper and electronic files, plans and specifications, AutoCAD files, reports, and other work products from capital improvement and land development projects, and report on various program activities. | |
| Hourly Staff to Support the Traffic Section (limited-period): | \$60,000 |
| Provides continuation funding for hourly staff to support the Traffic Section. The increase in workload is mainly attributable to the high level of development activity. | |
| Hourly Staff to Support the Capital Projects Section (limited-period): | \$40,000 |
| Provides continuation funding for hourly staff to support the Capital Projects Section. The increase in workload is mainly attributable to the large number of capital projects. | |
| Residential Parking Permit Program (rebudget balance): | \$1,000 |
| Rebudgets the balance of funding approved by Council on October 4, 2016 for the Residential Parking Permit Program. | |
| • Development Services Fund: | |
| Consultants to Support Land Development Section (limited-period): | \$300,000 |
| Provides continuation funding for consultants to support the Land Development Section. Additional resources are necessary to process the additional workload created by the high level of development activity. | |
| Consultants to Support Construction Section (limited-period): | \$200,000 |
| Provides continuation funding for consultants to support the Construction Section. Additional resources are necessary to process the additional workload created by the high level of development activity. | |
| Senior Civil Engineer-Land Development Section Position: | \$199,400 |
| Provides funding for a Senior Civil Engineer position to enhance retention and to support the high level of development activity. | |
| Associate Civil Engineer-Construction Section Position: | \$183,700 |
| Converts a limited-term Associate Civil Engineer position to ongoing to support the high level of development activity. | |

PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

| | |
|---|-----------|
| Associate Civil Engineer-Construction Section Position (limited-period): | \$183,700 |
| Provides continuation funding for a limited-term Associate Civil Engineer position. The position will support the increased workload in the Construction Section due to the high level of private development and related excavation permits activity. | |
| Consultants to Support Traffic Engineering Section (limited-period): | \$100,000 |
| Provides continuation funding for consultants to support the Traffic Engineering Section. The increase in activity is mainly attributable to the approval of the three Precise Plans. | |
| Associate Civil Engineer-Land Development Section Position (0.50): | \$91,900 |
| Converts a limited-term 0.50 FTE of an Associate Civil Engineer to ongoing (the other 0.50 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds) to support the high level of development activity. | |
| Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): | \$73,500 |
| Provides funding for 0.40 FTE of two new limited-term Associate Civil Engineer positions (the other 1.60 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds). These positions will support the increased workload in the Land Development Section due to the high levels of development activity and higher complexity of projects. | |
| Program Assistant – Engineering Division Position (0.50) (limited-period): | \$64,900 |
| Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above. | |
| Associate Civil Engineer-Traffic Section Position (0.30) (limited-period): | \$55,100 |
| Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above. | |
| Developer Contribution (rebudget balance): | \$49,000 |
| Rebudgets the balance of funding received from a developer to work on a project as approved by Council on June 13, 2017. | |
| Hourly Staff to Support the Land Development Section (limited-period): | \$40,000 |
| Provides continuation funding for hourly staff to support the Land Development Section. The increase in workload is mainly attributable to the high level of development activity. | |

PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

| | |
|--|----------|
| Hourly Staff to Support the Construction Section (limited-period): | \$40,000 |
| Provides continuation funding for hourly staff to support the Construction Section. The increase in workload is mainly attributable to the high level of development activity. | |
| • Shoreline Regional Park Community Fund: | |
| Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): | \$73,500 |
| Provides funding for the allocation to the Shoreline Community Fund for these new limited-term positions as mentioned in the Development Services Fund section above. | |
| Associate Civil Engineer-Traffic Section Position (0.25) (limited-period): | \$45,900 |
| Provides continuation funding for the allocation to the Shoreline Community Fund for this limited-term position as mentioned in the General Fund section above. | |
| Associate Civil Engineer-Land Development Section Position (0.20): | \$36,700 |
| Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the Development Services Fund section above. | |
| • Water Fund: | |
| Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): | \$73,500 |
| Provides funding for the allocation to the Water Fund for these new limited-term positions as mentioned in the Development Services Fund section above. | |
| Associate Civil Engineer-Land Development Section Position (0.10): | \$18,400 |
| Provides funding for the allocation to the Water Fund for this position as mentioned in the Development Services Fund section above. | |
| • Wastewater Fund: | |
| Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): | \$73,500 |
| Provides funding for the allocation to the Wastewater Fund for these new limited-term positions as mentioned in the Development Services Fund section above. | |

**PUBLIC WORKS – ENGINEERING
PROGRAM SUMMARY**

Associate Civil Engineer-Land Development Section Position (0.10): \$18,400

Provides funding for the allocation to the Wastewater Fund for this position as mentioned in the Development Services Fund section above.

- Solid Waste Fund:

Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): \$73,500

Provides funding for the allocation to the Solid Waste Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Associate Civil Engineer-Land Development Section Position (0.10): \$18,400

Provides funding for the allocation to the Solid Waste Fund for this position as mentioned in the Development Services Fund section above.

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**PUBLIC WORKS - ENGINEERING
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 24.50 | 24.50 | 28.50 *3 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 24.50 *1 | 24.50 *2 | 28.50 *4 |

*1 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, three limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.25 FTE Senior Project Manager position.

*2 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, six limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.50 FTE Program Assistant position.

*3 Added a Senior Civil Engineer position and three Jr/Asst/Associate Civil Engineer positions.

*4 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, five limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period Program Assistant position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Labor Chargeback | \$ 0 *1 | (1,774,910) | (2,000,850) |
| Salaries | 2,129,847 *1/*2 | 4,265,255 *3 | 5,255,585 *7 |
| Wages | 203,816 | 180,800 *4 | 240,800 *8 |
| Benefits | 934,845 *2 | 1,545,114 | 1,969,812 |
| TOTAL PERSONNEL | 3,268,508 | 4,216,259 | 5,465,347 |
| Materials and Supplies | 23,896 | 20,270 | 21,270 *9 |
| Maintenance and Operations | 54,267 | 79,265 | 79,265 |
| Utilities | 67,493 | 76,000 *5 | 76,000 |
| Professional/Technical Srvcs | 905,096 | 235,000 | 235,000 |
| Other Expenses | 116,966 *2 | 365,545 *6 | 662,728 *10 |
| TOTAL SUPPLIES AND SERVICES | 1,167,718 | 776,080 | 1,074,263 |
| Capital Outlay | 7,417 | 41,000 | 68,000 |
| Interfund Expenditures | 13,042 | 16,500 | 17,000 |
| TOTAL EXPENDITURES | \$ 4,456,685 | 5,049,839 | 6,624,610 |

*1 Actual Labor Chargeback is accounted for net of salaries.

*2 Includes limited-period expenditures for an Associate Civil Engineer position and consulting/hourly staff.

*3 Includes limited-period fundings of \$721,400 for six Jr/Asst/Associate Civil Engineer positions and \$61,000 for 0.50 FTE Program Assistant position.

*4 Includes limited-period fundings of \$30,000 for hourly staff to support the Capital Projects section, \$30,000 for the Construction section, \$30,000 for the Traffic Engineering section, and \$30,000 for the Land Development section.

*5 Includes increased funding of \$5,000 for PG&E cost increases.

*6 Includes limited-period fundings of \$250,000 for consultants to support the Land Development section and \$100,000 for the Traffic Engineering section, and \$1,800 for chairs and desks for two limited-period positions.

*7 Includes limited-period fundings of \$918,600 for five Jr/Asst/Associate Civil Engineer positions and \$129,800 for a Program Assistant position.

*8 Includes limited-period fundings for hourly staff support of \$60,000 for the Traffic Engineering section, \$40,000 for the Capital Projects section, \$40,000 for the Construction section, and \$40,000 for the Land Development section.

*9 Includes limited-period funding of \$1,000 for the Residential Parking Permit Program (rebudget balance).

*10 Includes limited-period fundings for consultant support of \$300,000 for the Land Development section, \$200,000 for the Construction Engineering section, \$100,000 for Traffic Engineering section and \$49,000 for developer contribution (rebudget balance).

**PUBLIC WORKS - ENGINEERING
PROGRAM SUMMARY**

| <u>REVENUES</u> | <u>2015-16 ACTUAL</u> | <u>2016-17 ADOPTED</u> | <u>2017-18 ADOPTED</u> |
|----------------------------|----------------------------|----------------------------|----------------------------|
| General Licenses & Permits | \$ 798,006 | 659,250 | 524,250 |
| General Service Charges | 2,439,045 | 1,181,100 | 1,615,350 |
| Miscellaneous Revenue | 42,247 | 50,000 | 20,000 |
| TOTAL REVENUES | \$ <u>3,279,298</u> | <u>1,890,350</u> | <u>2,159,600</u> |

PUBLIC WORKS – FLEET AND FACILITIES PROGRAM SUMMARY

PROGRAM MANAGER – FLEET AND FACILITIES MANAGER

PROGRAM OVERVIEW

Fleet Services provides safe, reliable, economical, and high-quality vehicles and equipment to City departments. This program performs vehicle and equipment services to comply with environmental and safety regulations, minimize operational and ownership costs, and maximize safety and equipment life. Fleet Services also maintains the City's inventory of alternative-fuel vehicles.

Facilities provides safe, clean, and reliable facilities for employees and their clients. The program maintains, inspects, and improves buildings to comply with environmental and safety regulations, minimize operational and ownership costs, and maximize building life.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Janitorial Cost Increases for City Facilities: \$91,200

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

Silicon Valley Clean Energy (SVCE) 100 percent Renewable Energy: \$80,000

Provides increased funding for the annual cost of clean, 100 percent renewable, energy to City facilities. This funding is in addition to the PG&E cost increase.

PG&E Cost Increase: \$66,200

Provides increased funding for PG&E's rate increase. This funding does not include the additional \$80,000 annual cost increase for clean energy as a result of Silicon Valley Clean Energy (SVCE).

City Utility Cost Increase: \$10,000

Provides increased funding for City utility services used by City departments based on the utility rate adjustments.

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**PUBLIC WORKS - FLEET AND FACILITIES
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 16 | 16 | 16 |
| Total Part-Time Hourly | 0.12 | 0.12 | 0.12 |
| TOTAL POSITIONS | 16.12 | 16.12 | 16.12 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 1,279,519 | 1,471,530 | 1,519,669 |
| Wages | 11,161 | 10,073 | 10,476 |
| Benefits | 736,963 | 813,989 | 860,227 |
| TOTAL PERSONNEL | 2,027,643 | 2,295,592 | 2,390,372 |
| Materials and Supplies | 126,248 | 60,980 | 60,980 |
| Maintenance and Operations | 1,507,654 | 1,888,874 *1 | 1,980,074 *4 |
| Utilities | 1,360,716 | 1,427,500 *2 | 1,583,700 *5 |
| Professional/Technical Svcs | 323,689 | 231,200 *3 | 231,200 |
| Other Expenses | 33,448 | 26,695 | 26,695 |
| TOTAL SUPPLIES AND SERVICES | 3,351,755 | 3,635,249 | 3,882,649 |
| Capital Outlay | 73,076 | 0 | 0 |
| Interfund Expenditures | 61,532 | 86,000 | 88,600 |
| TOTAL EXPENDITURES | \$ 5,514,006 | 6,016,841 | 6,361,621 |

*1 Includes increased fundings of \$15,000 for janitorial cost increases.

*2 Includes increased fundings of \$100,000 for PG&E cost increases and \$10,000 for city utility increases.

*3 Includes increased funding of \$45,000 for generator maintenance.

*4 Includes increased fundings of \$91,200 for janitorial cost increases.

*5 Includes increased fundings of \$80,000 for SVCE renewable energy, \$66,200 for PG&E cost increases, and \$10,000 for city utility increases.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-------------------------------|---------------------|--------------------|--------------------|
| Miscellaneous Revenue | \$ 56,473 | 0 | 0 |
| Equipment Maintenance Charges | 2,141,322 | 2,504,500 | 2,580,100 |
| Interfund Revenue Transfers | 21,000 | 21,000 | 21,000 |
| TOTAL REVENUES | \$ 2,218,795 | 2,525,500 | 2,601,100 |

NOTES

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PUBLIC WORKS – PUBLIC SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

PROGRAM OPERATIONS

Safety and Administration manages the occupational safety program for the Public Works and Community Services Departments, including accident and illness prevention, workplace safety training, and Public Works emergency response planning. Administration manages customer service programs, including graffiti abatement and abandoned shopping cart retrieval.

Engineering and Environmental Compliance is responsible for the design and permitting of all landfill postclosure systems and meeting regulatory guidelines for landfill maintenance and other Public Services programs. This section also administers capital improvement and miscellaneous engineering projects.

Utilities Maintenance manages the City's water and wastewater systems. The Water Operation installs, operates, and maintains the equipment and facilities to distribute approximately 10 million gallons of water per day to approximately 17,500 customers in the Mountain View service area. The Water Operation also operates and maintains the City's recycled water system. The Wastewater Operation installs, operates, and maintains the sanitary sewer and storm drain systems. Sanitary sewer activities include installing sewer laterals, cleanouts and connections, clearing sewer blockages, and pumping sewage to the Palo Alto Regional Water Quality Control Plant. Storm drain activities include cleaning storm lines and catch basins, maintaining City retention basins, and operating pump stations.

The Streets and Landfill Postclosure Maintenance Section maintains and repairs the City's improved and unimproved streets, sidewalks, curbs and gutters, bikeways, public parking lots, and parking lots at City facilities. Street Maintenance also maintains the striping and markings on streets, curbs, and public parking lots and installs, maintains, and repairs City street signs and streetlights. Landfill Maintenance operates the Flare Station, microturbines, and leachate and gas extraction system, and maintains the landfill cap.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Contract Services: \$20,000
Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.
 - Jackets: \$2,300
Provides increased funding for jackets based on newly negotiated MOU.
- General Non-Operating Fund:
 - Residential Parking Permit Program (rebudget balance): \$67,500
Rebudgets the balance of funding approved by Council on October 4, 2016 for the Residential Parking Permit Program.

**PUBLIC WORKS – PUBLIC SERVICES
PROGRAM SUMMARY**

| | |
|---|-----------|
| Pilot Program for Sidewalk Ramping and Grinding (limited-period): | \$46,000 |
| <p>Provides continuation funding for a two-year pilot program to hire two hourly seasonal workers to perform sidewalk ramping and grinding operations. These additional resources will allow the Streets Section to complete an additional 1,000 locations and dedicate more resources to maintain the City's Pavement Condition Index. The program started in November 2016 and at the current pace, approximately 1,700 grinding location will be completed over a 12-month period with the additional resources.</p> | |
| <p>• Water Fund:</p> | |
| Associate Civil Engineer – Engineering and Environmental Compliance Section Position (limited-period): | \$169,600 |
| <p>Provides continuation funding for a limited-term Assistant Civil Engineer position. Additional staff resources are needed to comply with recycled water regulations and the increase in recycled water usage.</p> | |
| Bay Area Water Supply and Conservation Agency (BAWSCA) Dues: | \$18,000 |
| <p>Provides funding for the increase in dues to the City's membership in BAWSCA, which represents the interest of 24 agencies and 2 private water companies that purchase wholesale water from the San Francisco regional (Hetch Hetchy) water system operated by the San Francisco Public Utilities Commission (SFPUC).</p> | |
| Reclassification of Water Supervisor Position to Water Superintendent: | \$15,800 |
| <p>Provides funding for the reclassification of a Water Supervisor position to a Water Superintendent based on an analysis showing a higher level of duties performed.</p> | |
| Reclassification of Water Conservation Coordinator Position to Water Resources Manager: | \$14,100 |
| <p>Provides funding for the reclassification of a Water Conservation Coordinator position to a Water Resources Manager based on an analysis performed showing a new, broader and higher level of duties performed.</p> | |
| Reclassification of Senior Water Systems Operator Position to Water Operations Specialist: | \$2,200 |
| <p>Provides funding for the reclassification of a Senior Water Systems Operator position to a Water Operations Specialist based on an analysis performed showing a higher level of duties performed.</p> | |
| <p>• Wastewater Fund:</p> | |
| Contract Services: | \$1,000 |
| <p>Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.</p> | |

**PUBLIC WORKS – PUBLIC SERVICES
PROGRAM SUMMARY**

- Solid Waste Fund:

Contract Services: \$3,300

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

BUD/LHP-905-06 FY2017-18

**PUBLIC WORKS - PUBLIC SERVICES
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 66.50 | 65.50 *2 | 65.50 |
| Total Part-Time Hourly | 0.50 | 0.50 | 0.50 |
| TOTAL POSITIONS | 67 *1 | 66 *1 | 66 *1 |

*1 In addition there is a limited-period Jr/ Asst/ Associate Civil Engineer position.

*2 Transferred a Systems Coordinator/Technician position to the Information Technology Department.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|----------------------|--------------------|--------------------|
| Salaries | \$ 5,673,063 | 6,860,100 *2 | 7,055,568 *7 |
| Wages | 200,518 | 89,735 *3 | 89,735 *8 |
| Benefits | 3,184,852 | 3,501,637 | 3,742,901 |
| TOTAL PERSONNEL | 9,058,433 | 10,451,472 | 10,888,204 |
| Materials and Supplies | 590,501 | 650,310 | 720,060 *9 |
| Maintenance and Operations | 50,505 | 58,890 | 58,890 |
| Utilities | 25,831,626 | 30,573,428 *4 | 32,562,332 |
| Professional/Technical Svcs | 888,778 | 1,079,250 *5 | 1,103,550 *10 |
| Other Expenses | 409,798 | 380,928 *6 | 398,928 *11 |
| TOTAL SUPPLIES AND SERVICES | 27,771,208 | 32,742,806 | 34,843,760 |
| Capital Outlay | 1,184 | 100,000 | 368,313 |
| Interfund Expenditures | 642,050 | 725,500 | 747,600 |
| TOTAL EXPENDITURES | \$ 37,472,875 | 44,019,778 | 46,847,877 |

*1 Includes limited-period funding of \$170,000 for a Jr/ Asst/ Associate Civil Engineer position.

*2 Includes limited-period funding of \$169,500 for a Jr/ Asst/ Associate Civil Engineer position.

*3 Includes limited-period funding of \$46,000 for a pilot program for sidewalk ramping and grinding.

*4 Includes increased funding of \$15,000 for PG&E cost increases.

*5 Includes increased funding of \$46,000 for generator maintenance. Also includes a transfer of \$6,000 for GIS maintenance and contract services as part of the GIS consolidation to the Information Technology Department.

*6 Includes increased funding of \$9,800 for BAWSCA dues.

*7 Includes increased fundings for the following reclassifications: \$15,800 for a Water Supervisor position to a Water Superintendent, \$14,100 for a Water Conservation Coordinator position to a Water Resources Manager, and \$2,200 for a Senior Water Systems Operator position to a Water Operations Specialist. Also includes limited-period funding of \$169,600 for a Jr/ Asst/ Associate Civil Engineer position.

*8 Includes limited-period funding of \$46,000 for pilot program for sidewalk ramping and grinding.

*9 Includes increased funding of \$2,300 for jackets. Also includes limited-period funding of \$67,500 for Residential Parking Permit Program (rebudget balance).

*10 Includes increased funding of \$24,300 for contract services.

*11 Includes increased funding of \$18,000 for BAWSCA dues.

**PUBLIC WORKS - PUBLIC SERVICES
PROGRAM SUMMARY**

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------|--------------------|--------------------|
| General Service Charges | \$ 1,022 | | |
| Water Service Charges | 24,018,266 *1 | 26,106,277 *3 | 30,454,186 *5 |
| Wastewater Service Charges | 16,388,636 *2 | 19,171,624 *4 | 20,518,783 *6 |
| Recycled Water Charges | 525,582 *1 | 600,000 *3 | 600,000 *5 |
| Water Main Extensions | 0 | 0 | 0 |
| Wastewater Main Extensions | 3,581 | 0 | 0 |
| Miscellaneous Revenue | 733,735 | 420,000 | 420,000 |
| Interfund Revenue Transfers | 32,400 | 32,400 | 32,400 |
| TOTAL REVENUES | \$ 41,703,222 | 46,330,301 | 52,025,369 |

*1 Includes rate increase of 14% for average cost of water and meter rates and 2.5% increase for recycled water.

*2 Includes rate increase of 6%.

*3 Includes rate increase of 10% for average cost of water and meter rates and 3% increase for recycled water.

*4 Includes rate increase of 19%.

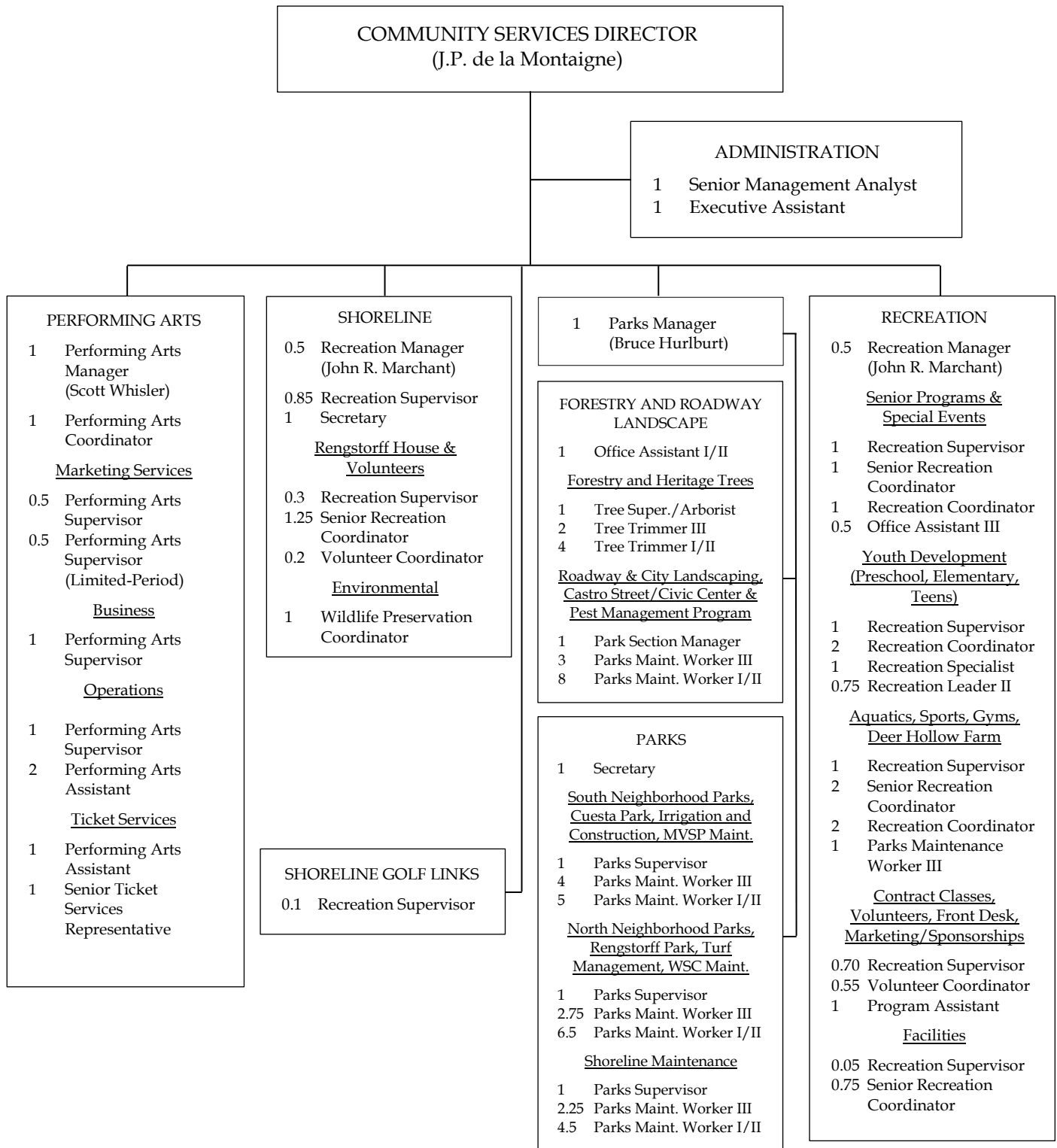
*5 Includes rate increase of 7% for average cost of water and meter rates and 3% increase for recycled water.

*6 Includes rate increase of 10%.

NOTES

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COMMUNITY SERVICES DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 80.0 Full-Time
4.5 Regular Part-Time
0.5 Limited-Period

NOTES

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COMMUNITY SERVICES DEPARTMENT SUMMARY

DEPARTMENT MANAGER – COMMUNITY SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

To create community through people, parks, and programs; provide recreational experiences; promote health and wellness; foster human development; protect environmental and open space resources; strengthen security and safety; support economic growth; facilitate community problem-solving; and strengthen community image and sense of place.

DEPARTMENT OVERVIEW

The Community Services Department is responsible for the programming and operation of the Mountain View Center for the Performing Arts; for the continued development and operation of commercial and recreational activities at the City's 750-acre Shoreline at Mountain View Regional Park; for the maintenance and operation of Shoreline Golf Links and of Stevens Creek Trail; for the maintenance of City-owned parks, roadway landscaping, and street trees; and for delivery of recreation programs and services that make Mountain View a better place to live now and in the future.

DEPARTMENT FUNCTIONS

- Assure that services provided are responsive to community needs. (M 1, 2, 3, 4, 5, 6, 7, 8, 15, 16, 17, 19, 20, 21, 22, 23, 24, 25)
- Analyze the department's services to assure they are provided in a cost-effective manner.
- Continue to monitor and evaluate use of recycled water and maintain current aesthetics and plant health.
- Provide access to performing arts facilities and provide quality service for clients/licensees. (M 2, 3, 4, 5)
- Provide entertainment opportunities for Center for the Performing Arts patrons. (M 2, 3)
- Provide education and outreach opportunities to the community.
- Comply with various regulatory agency requirements as they relate to wetlands, wildlife, and land use in the Shoreline area.
- Provide the community and visitors a safe and secure outdoor recreation experience by proper maintenance and supervision of trails, pathways, roadway/landscaped areas, turf areas, and facilities in the Shoreline and North Bayshore areas. (M 6, 10, 11, 12)
- Manage and operate the golf course in such a manner as to maximize operating revenues and control operating expenses. (M 7, 8, 9)
- Provide golfing customers an enjoyable golfing experience, including enhanced playing conditions and high levels of customer service. (M 7, 8, 9)

COMMUNITY SERVICES DEPARTMENT SUMMARY

- Manage the Urban Forestry Program, including maintenance of street, median, and park trees, and enforcement of the Heritage Tree Ordinance. (M 10, 11, 12)
- Maintain all City landscaped areas, including parks, Stevens Creek Trail, medians, roadways, vacant land, and public facilities. (M 10, 11, 12, 13, 14)
- Conduct safety inspections of all park and playground areas and equipment.
- Monitor and evaluate Recreation Cost-Recovery Policy goals as approved by the City Council.
- Continue to implement positive and constructive activities for youth.
- Provide or facilitate scheduling of youth, adult, and older adult recreation activities, sports, classes, events, and facility rentals at the Community Center, Senior Center, Teen Center, Mountain View Sports Pavilion, Whisman Sports Center, Graham Sports Complex, Shoreline Athletic Fields, Cuesta Tennis Center, historic Adobe Building and Rengstorff House, as well as various park areas and school sites. (M 15, 16, 17, 18, 22, 23, 24, 25, 26, 27)
- Provide environmental education classes and camps at Deer Hollow Farm.
- Coordinate the City-wide volunteer program and establish effective partnerships with community-based organizations. (M 19)
- Provide a comprehensive aquatics program using Eagle and Rengstorff Pools. (M 20, 21)
- Plan, implement, and review Citywide special events.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the City Attorney's Office, the Community Development Department, and the Public Works Department.**
- **Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants, particularly for mixed-status families, in conjunction with the City Manager's Office and the Library Services Department.**
- **Implement initiatives that come with being a designated Age-Friendly City by the World Health Organization.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager's Office, the Community Development Department, the Public Works Department, the Fire Department, and the Police Department.**
- **Continue Shoreline at Mountain View Master Plan Project, in conjunction with the Public Works Department.**

COMMUNITY SERVICES DEPARTMENT SUMMARY

- **Continue the construction of the Community Garden at Shoreline Boulevard and Latham Street, in conjunction with the Public Works Department.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Coordinate with the Mountain View Whisman School District on the construction of Permanente Creek Trail, Rock Street to Middlefield Road, and the Crittenden Field improvements, in conjunction with the Public Works Department.
- Continue to support the park irrigation improvement projects, including replacements at Shoreline Park, in conjunction with the Public Works Department.
- Continue to support the park restroom projects including new restrooms at Huff, Landels, and Castro, and renovations at Whisman, Stevenson, Crittenden, and Monta Loma, in conjunction with the Mountain View Whisman School District and the Public Works Department.
- Support the construction of the Community Center renovation and expansion, in conjunction with the Public Works Department.
- Continue to monitor and participate in the Santa Clara Valley Water District's Permanente Creek flood protection project (including the construction of McKelvey Park/Ball Field and Schaefer Park), in conjunction with the Public Works Department.
- Complete renovations on the Shoreline Golf Links Driving Range.
- Continue to collaborate with Sunnyvale, Cupertino, and Los Altos to build upon the 4 Cities Feasibility Study to share costs, leverage support for grants, and continue to support the extension of the Stevens Creek Trail.
- Continue to support the park improvements, including the Graham Athletic Field Synthetic Turf Replacement project, in conjunction with the Public Works Department.
- Develop an outreach program to residents in order to reduce the number of vacant street tree openings and educate residents how to best maintain their tree.
- Develop and implement plans to maintain operations and programming during Community Center renovations by reallocating space, program usage, and rentals at other facilities.
- Implement new Ranger services program.
- Support the completion of improvements to facilities, including a new restroom at Deer Hollow Farm, in conjunction with the Public Works Department and Midpeninsula Regional Open Space District (MROSD).
- Perform safety and efficiency improvements at the Center for the Performing Arts.
- Work collaboratively with Youth Sports Organizations (YSOs) to provide adequate field space during construction at school district sites affecting field availability.

COMMUNITY SERVICES DEPARTMENT SUMMARY

- Support the resurface of tennis courts at Cuesta Tennis Center and Stevenson Park, in conjunction with the Public Works Department.
- Complete the tee leveling project on six holes at Shoreline Golf Links.
- Support design and construction of Fayette Park and Wyandotte Park, in conjunction with the Public Works Department.
- Continue to implement action items related to the employee engagement survey results.

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|----------------------|-------------------|---------------------|--------------------------|---------------------|
| Administration: | | | | | |
| 1. Number of open space acres per 1,000/population: | | | | | |
| Including North Bayshore Area ^(A) | 13.4 | 13.4 | >3 | 13.4 | >3 |
| Excluding North Bayshore Area ^(A) | 2.6 | 2.6 | >3 | 2.6 | >3 |
| Center for the Performing Arts: | | | | | |
| 2. Number of use days ^(B) | 459 | 472 | >410 | 492 | >430 |
| 3. Number of performances | 394 | 399 | >350 | 437 | >365 |
| 4. Percent of clients surveyed who rate the theatre experience as “very good” or “outstanding” | 94% | 94% | >90% | 91% | >90% |
| 5. Percent of patrons surveyed who say they enjoyed their experience at the MVCPA | 98% | 98% | >90% | 98% | >90% |
| Shoreline: | | | | | |
| 6. Number of Rengstorff House rentals | 50 | 47 | >375 ^(C) | 461 | >500 ^(D) |
| Shoreline Golf Links: | | | | | |
| 7. Number of paid rounds of golf | 78,433 | 70,951 | 74,000 | 69,132 ^(D) | 74,000 |
| 8. Number of tournament rounds | 5,453 | 5,043 | >5,250 | 4,295 ^(D) | >5,000 |
| 9. Number of memberships | 738 | 731 | >825 | 795 | >775 |
| Forestry: | | | | | |
| 10. Average maintenance cost per landscaped median acre | \$8,995 | \$8,625 | <\$10,000 | \$9,185 | <\$10,000 |
| 11. Number of trees planted | 270 | 272 | >256 | 251 | >256 |
| 12. Number of trees trimmed | 2,394 ^(E) | 3,213 | >2,700 | 2,863 | >2,700 |
| Parks: | | | | | |
| 13. Average maintenance cost per park acre (not including Shoreline park) | \$20,476 | \$15,441 | <\$22,000 | \$16,984 | <\$22,000 |
| 14. Average water consumption per park acre | 634 units | 539 units | <820 units | 380 units ^(F) | <820 units |
| Recreation: | | | | | |
| 15. Percentage of class registrations completed online (net, not including golf, tennis, drop-in or lap swim) | 29% | 56% | >50% | 68% | >60% |

**COMMUNITY SERVICES
DEPARTMENT SUMMARY**

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|--|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 16. Number of participants registered in Recreation classes | 9,438 | 8,697 | >7,500 | 8,412 | >8,000 |
| 17. Number of facility rental bookings: | | | | | |
| Community Center | 1,781 | 1,945 | >480 ^(C) | 5,367 | N/A ^(G) |
| Senior Center | 56 | 63 | >220 ^(C) | 700 | >500 ^(H) |
| Adobe Building | 181 | 192 | >470 ^(C) | 815 | >600 ^(H) |
| Gyms | 2,788 ^(I) | 4,310 ^(C) | >5,940 ^(C) | 5,923 | >5,940 ^(H) |
| Athletic Fields | 5,402 | 23,446 ^(C) | >18,700 ^(C) | 32,153 | >18,700 ^(H) |
| 18. Barbecue Rentals | 1,181 | 1,230 | >1,000 | 1,021 | >1,000 |
| 19. Annual Citywide volunteer hours | 40,325 | 46,876 | >40,000 | 46,413 | >40,000 |
| 20. Number of Lap Swim participants | 28,652 | 26,294 | >26,000 | 25,648 ^(J) | >26,000 |
| 21. Number of swim lesson participants | 2,604 | 2,133 | >2,100 | 2,355 | >2,100 |
| 22. Number of meals served through the Senior Center Nutrition Program | 30,352 | 30,461 | >30,000 | 30,734 | >30,000 |
| 23. Number of summer camp participants | 1,862 | 1,800 | >1,500 | 1,835 | >1,500 |
| 24. Number of preschool participants | 76 | 87 | >65 | 92 | >75 |
| 25. Number of participants in contract classes | 3,064 | 3,337 | >2,600 | 3,368 | >2,600 |
| 26. Number of attendees participating at teen programs and events | 8,950 | 8,940 | >8,000 | 9,752 | >8,000 |
| 27. Number of permits issued for special events and activities | New for FY15-16 | 129 | >95 | 131 | >125 |

(A) Citywide target set at three acres per 1,000 population as defined by the City's Park Land Dedication Ordinance.

(B) Total includes rental of the rehearsal studio.

(C) Due to a software upgrade by the Recreation Division and to better track the use of facilities, the reservation metric for gyms and athletic fields changed to private rental hours instead of number of bookings in Q2 of Fiscal Year 2015-16. For Fiscal Year 2016-17, the Performance Measures for the Community Center, Senior Center, Adobe Building, and Rengstorff House also changed from number of bookings to number of private rental hours. Target may need to be adjusted to better reflect goals for facility usage in the first couple of years using the new metric.

(D) An unusually wet winter reduced the amount of rounds played on the golf course. A marketing position was also vacant for part of the fiscal year.

(E) Due to drought conditions, tree removals increased, diverting time from tree-trimming and tree-planting activities.

(F) Water usage was low due to drought restrictions at the beginning of the fiscal year followed by an unusually wet winter.

(G) The Community Center will be closed for renovation and expansion.

(H) Target adjusted to reflect change for the Community Center, Senior Center, Adobe Building, and Rengstorff House to private rental hours.

(I) Increased youth sports programming at the gyms reduced private rental availability.

(J) A wet winter reduced the number of lap swimmers. Also, mechanical issues with the chlorination system caused some closures.

**COMMUNITY SERVICES
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|--------------------------------------|---------------------|--------------------|--------------------|
| Community Services Director | 1 | 1 | 1 |
| Performing Arts Manager | 1 | 1 | 1 |
| Parks Manager | 1 | 1 | 1 |
| Recreation Manager | 1 | 1 | 1 |
| Performing Arts Supervisor | 2.50 | 2.50 | 2.50 |
| Parks Section Manager | 1 | 1 | 1 |
| Tree Supervisor/Arborist | 1 | 1 | 1 |
| Parks Supervisor | 3 | 3 | 3 |
| Performing Arts Coordinator | 0.75 | 0.75 | 1 *4 |
| Recreation Supervisor | 5 | 5 | 5 |
| Senior Recreation Coordinator | 5 | 5 | 5 |
| Volunteer Coordinator | 0.75 | 0.75 | 0.75 |
| Recreation Coordinator | 5 | 5 | 5 |
| Tree Trimmer III | 1 | 1 | 2 *5 |
| Tree Trimmer I/II | 4 | 4 | 4 |
| Parks Maintenance Worker III | 13 | 13 | 13 |
| Parks Maintenance Worker I/II | 23.50 | 24 *1 | 24 |
| Senior Management Analyst | 1 | 1 | 1 |
| Executive Assistant | 1 | 1 | 1 |
| Program Assistant | 1 | 1 | 1 |
| Secretary | 2 | 2 | 2 |
| Office Assistant III | 0.50 | 0.50 | 0.50 |
| Office Assistant I/II | 1 | 1 | 1 |
| Performing Arts Assistant | 3 | 3 | 3 |
| Recreation Specialist | 1 | 1 | 1 |
| Shoreline Preservation Coordinator | 1 | 1 | 1 |
| Senior Stagehand | 1 | 1 | 0 *4 |
| Senior Ticket Service Representative | 1 | 1 | 1 |
| Recreation Leader II | 0.75 | 0.75 | 0.75 |
| TOTAL REGULAR | 83.75 | 84.25 | 84.50 |
| TOTAL PART-TIME HOURLY | 44.05 | 44.40 *2 | 45.80 *4/*6 |
| TOTAL POSITIONS | 127.80 | 128.65 *3 | 130.30 *3 |

*1 Added two 0.25 FTEs to two 0.75 FTE Park Maintenance Worker I/II positions.

*2 Increased hours for after school programs.

*3 In addition there is a limited-period 0.50 FTE Performing Arts Supervisor position.

*4 Eliminated a Senior Stagehand position, added 0.25 FTE to an existing 0.75 FTE Performing Arts Coordinator, and added hours for Stagehand I/II.

*5 Added a Tree Trimmer III position.

*6 Increased hours to cover the front desk at the Community Center.

**COMMUNITY SERVICES
DEPARTMENT SUMMARY**

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|----------------------|--------------------|--------------------|
| Community Services Administration | \$ 460,492 | 529,809 | 564,068 |
| Performing Arts | 1,358,861 | 1,603,583 | 1,759,956 |
| Shoreline | 1,316,129 | 1,558,501 | 1,771,568 |
| Shoreline Golf Links | 1,945,733 | 2,215,965 | 2,121,404 |
| Forestry and Roadway Landscape | 3,096,587 | 3,795,094 | 4,011,222 |
| Parks | 5,320,610 | 6,369,338 | 6,557,573 |
| Recreation | 4,341,943 | 4,797,405 | 5,121,571 |
| TOTAL EXPENDITURES | \$ 17,840,355 | 20,869,695 | 21,907,362 |

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 11,750,369 | 13,213,675 | 14,195,342 |
| Supplies and Other Services | 5,635,635 | 6,990,148 | 7,053,976 |
| Capital Outlay | 24,990 | 178,372 | 160,944 |
| Interfund Expenditures | 429,361 | 487,500 | 497,100 |
| TOTAL EXPENDITURES | \$ 17,840,355 | 20,869,695 | 21,907,362 |

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|----------------------|--------------------|--------------------|
| General Operating | \$ 13,047,521 | 15,046,817 | 15,969,839 |
| General Non-Operating | 36,750 | 153,364 | 161,444 |
| Shoreline Golf Links | 1,945,733 | 2,215,965 | 2,121,404 |
| Shoreline Regional Park Community | 2,810,351 | 3,453,549 | 3,654,675 |
| TOTAL FUNDING | \$ 17,840,355 | 20,869,695 | 21,907,362 |

| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|---------------------|--------------------|--------------------|
| Fines & Forfeitures | \$ 2,100 | 1,300 | 1,300 |
| Rents & Leases | 1,167,082 | 984,350 | 946,590 |
| Local Intergovernmental Revenue | 111,254 | 111,000 | 111,000 |
| Recreation Service Charges | 1,906,519 | 1,592,960 | 1,633,510 |
| Golf Course Service Charges | 2,315,814 | 2,637,000 | 2,514,000 |
| General Service Charges | 428,199 | 363,750 | 383,460 |
| Miscellaneous Revenue | 687,085 | 552,140 | 549,940 |
| Interfund Revenue Transfers | 55,000 | 55,000 | 55,000 |
| TOTAL REVENUES | \$ 6,673,053 | 6,297,500 | 6,194,800 |

**COMMUNITY SERVICES – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – COMMUNITY SERVICES DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Community Services Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Training, Conference, and Travel: \$700

Provides increased funding for a greater number of staff to participate in training and conferences.

Membership and Dues: \$500

Provides increased funding for a variety of staff's memberships and dues.

BUD/LHP-209-02 FY2017-18

**COMMUNITY SERVICES - ADMINISTRATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 2.30 | 2.30 | 2.30 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 2.30 | 2.30 | 2.30 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 264,914 | 287,775 | 310,716 |
| Wages | 0 | 0 | 0 |
| Benefits | 128,595 | 137,921 | 148,099 |
| TOTAL PERSONNEL | 393,509 | 425,696 | 458,815 |
| Materials and Supplies | 1,750 | 8,283 | 8,283 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 0 | 250 | 250 |
| Professional/Technical Svcs | 54,719 | 81,735 | 81,735 |
| Other Expenses | 3,737 | 13,845 | 14,985 *1 |
| TOTAL SUPPLIES AND SERVICES | 60,206 | 104,113 | 105,253 |
| Capital Outlay | 6,777 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 460,492 | 529,809 | 564,068 |

*1 Includes increased fundings of \$700 for training, conference, and travel and \$500 for membership and dues.

COMMUNITY SERVICES – PERFORMING ARTS PROGRAM SUMMARY

PROGRAM MANAGER – PERFORMING ARTS MANAGER

PROGRAM OPERATIONS

Performing Arts is responsible for the management and operation of the Mountain View Center for the Performing Arts—a three-theatre performing arts complex owned and managed by the City. The Center and its staff service an active schedule of performances with a mix of community and regional artists. The Center provides a well-maintained and equipped facility; technical service support; computerized ticket sales operation; marketing and publication support; house management; and a volunteer usher corps for all performances.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Performing Arts (Booking) Coordinator Position (0.25) and hours for Stagehand I/II: (\$90,700 offset by the elimination of a Senior Stagehand Position) (\$4,800)

Provides savings from the elimination of a Senior Stagehand position and the addition of a 0.25 FTE Performing Arts (Booking) Coordinator Position to an existing 0.75 FTE position for a full-time ongoing position. To offset the elimination of the Senior Stagehand position, Stagehand hours will be added and the salary adjusted as appropriate.

- General Non-Operating Fund:

Performing Arts Supervisor Position (0.50) (limited-period): \$69,500

Provides continuation funding for a 0.50 FTE of a limited-term Performing Arts Supervisor position to add to an existing half-time position. The additional resources will help to maximize ticket sales and revenue at the Center for the Performing Arts.

Audio and Visual Consultant (limited-period): \$10,000

Provides funding for consultant services to upgrade the audio-video (A/V) infrastructure of the Center of Performing Arts. The majority of the A/V infrastructure has not been upgraded since the initial construction of the building over 25 years ago.

BUD/LHP-209-03 FY2017-18

**COMMUNITY SERVICES - PERFORMING ARTS
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 9.25 | 9.25 | 8.50 *2 |
| Total Part-Time Hourly | 0.95 | 0.95 | 1.67 *2 |
| TOTAL POSITIONS | 10.20 | 10.20 *1 | 10.17 *1 |

*1 In addition there is a limited-period 0.50 FTE Performing Arts Supervisor position.

*2 Eliminated a Senior Stagehand position, added 0.25 FTE to an existing 0.75 FTE Performing Arts Coordinator, and added hours for Stagehand I/II.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 703,073 | 897,403 *2 | 926,518 *2 |
| Wages | 178,798 | 95,249 | 146,365 |
| Benefits | 364,136 | 461,090 | 505,782 |
| TOTAL PERSONNEL | 1,246,007 | 1,453,742 | 1,578,665 |
| Materials and Supplies | 25,835 | 37,939 *3 | 35,217 |
| Maintenance and Operations | 14,477 | 38,350 *4 | 38,350 |
| Utilities | 250 | 650 | 650 |
| Professional/Technical Svcs | 48,831 | 38,300 *5 | 48,300 *6 |
| Other Expenses | 22,734 *1 | 11,330 | 11,330 |
| TOTAL SUPPLIES AND SERVICES | 112,127 | 126,569 | 133,847 |
| Capital Outlay | 727 | 23,272 | 47,444 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 1,358,861 | 1,603,583 | 1,759,956 |

*1 Includes limited-period expenditures for CPA's 25th anniversary, the marquee warranty extension, CPA holiday decorations and High School One-Act play.

*2 Includes limited-period fundings for a 0.50 FTE Performing Arts Supervisor position.

*3 Includes limited-period funding of \$2,700 for the CPA's 25th anniversary (rebudget balance).

*4 Includes increased funding of \$25,000 for ticket, technical and marketing services offset by a reduction of \$7,100 in the Information Technology Department.

*5 Includes increased funding of \$2,400 for ticket services - fee coverage. Also includes an \$800 transfer from the Information Technology Department for credit card processing fees for ShoWare.

*6 Includes limited-period funding of \$10,000 for audio and visual consultant.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-------------------------|---------------------|--------------------|--------------------|
| Rents & Leases | \$ 561,963 | 521,960 | 523,420 |
| General Service Charges | 347,839 | 329,300 *1 | 329,300 |
| Miscellaneous Revenue | 290,222 | 211,030 | 211,040 |
| TOTAL REVENUES | \$ 1,200,024 | 1,062,290 | 1,063,760 |

*1 Includes increased revenues of \$25,000 for ticket services fee.

COMMUNITY SERVICES – SHORELINE PROGRAM SUMMARY

PROGRAM MANAGER – RECREATION MANAGER

PROGRAM OPERATIONS

The Shoreline Division is responsible for the operations, maintenance, preservation, and enhancement of environmental areas within Shoreline at Mountain View; rental and operations of the historic Rengstorff House; regulatory permits relating to open space and marsh restoration; management of commercial leases (including Shoreline Amphitheatre); park-related capital improvement projects; and oversight of the Citywide Park Ranger Program, including patrol of Stevens Creek Trail.

MAJOR PROGRAM CHANGES

- Shoreline Regional Park Community Fund:

| | |
|--------------------------|----------|
| Ranger Service Contract: | \$82,000 |
|--------------------------|----------|

Provides increased funding for costs associated with modifications to the Ranger Services Program. The costs provided by long time service provider California Land Management (CLM) have increased significantly. Staff is evaluating alternative cost models, including services provided by City employees or a combination of a limited CLM contract and City employees.

| | |
|-------------------------------|----------|
| Minimum Wage Impact 1/2-year: | \$14,000 |
|-------------------------------|----------|

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

| | |
|---|---------|
| Janitorial Cost Increase: (offset with \$3,700 in fees) | \$3,700 |
|---|---------|

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

BUD/LHP-209-04 FY2017-18

**COMMUNITY SERVICES - SHORELINE
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 5.59 | 5.59 | 5.59 |
| Total Part-Time Hourly | 2.53 | 2.53 | 2.53 |
| TOTAL POSITIONS | 8.12 | 8.12 | 8.12 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 477,073 | 498,796 | 534,338 |
| Wages | 84,529 | 101,533 | 115,042 *4 |
| Benefits | 255,252 | 278,663 | 299,779 |
| TOTAL PERSONNEL | 816,854 | 878,992 | 949,159 |
| Materials and Supplies | 44,136 | 52,600 | 52,600 |
| Maintenance and Operations | 17,758 | 34,400 *1 | 38,100 *5 |
| Utilities | 30,027 | 40,800 *2 | 67,300 *6 |
| Professional/Technical Svcs | 383,302 | 540,819 *3 | 622,819 *7 |
| Other Expenses | 21,286 | 6,390 | 6,390 |
| TOTAL SUPPLIES AND SERVICES | 496,509 | 675,009 | 787,209 |
| Capital Outlay | 0 | 0 | 30,600 |
| Interfund Expenditures | 2,766 | 4,500 | 4,600 |
| TOTAL EXPENDITURES | \$ 1,316,129 | 1,558,501 | 1,771,568 |

*1 Includes increased funding of \$300 for maintenance contract increases.

*2 Includes increased funding of \$25,000 for PG&E cost increases.

*3 Includes increased fundings of \$25,000 for Park Ranger contract and \$3,000 for maintenance contract increases.

*4 Includes increased funding of \$14,000 for minimum wage impact (1/2-year).

*5 Includes increased funding of \$3,700 for janitorial cost increases.

*6 Includes a transfer of \$26,500 from the Parks Division for utility expenses related to the Athletic Fields.

*7 Includes increased funding of \$82,000 for ranger service contract.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|----------------------------|-------------------|--------------------|--------------------|
| Rents & Leases | \$ 364,057 | 295,000 | 300,000 |
| Recreation Service Charges | 0 | 20,900 | 10,000 *1 |
| General Service Charges | 45,252 | 4,500 | 8,200 *2 |
| Miscellaneous Revenue | 15,080 | 0 | 0 |
| TOTAL REVENUES | \$ 424,389 | 320,400 | 318,200 |

*1 Includes a \$10,900 decrease in revenue due to the delay of an adult sports day program. The program is anticipated to start in April 2018.

*2 Includes a \$3,700 increase in revenue for janitorial fees.

**COMMUNITY SERVICES – SHORELINE GOLF LINKS
PROGRAM SUMMARY**

PROGRAM MANAGER – COMMUNITY SERVICES DIRECTOR

PROGRAM OVERVIEW

Shoreline Golf Links is the City's 18-hole golf course, open for group and individual play 364 days a year. The Shoreline Golf Links Division is responsible for overseeing the management services contract for the operation and maintenance of the course.

MAJOR PROGRAM CHANGES

- Shoreline Golf Links Fund:

Minimum Wage Impact 1/2-year: \$64,900

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Net Miscellaneous: (\$185,600)

Provides savings from reductions in Utilities (\$161,900), primarily Water, Materials and Supplies (\$12,700), other net Maintenance and Operations (\$6,700), and Personnel related costs (\$4,300).

BUD/LHP-209-08 FY2017-18

**COMMUNITY SERVICES - SHORELINE GOLF LINKS
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Total Regular | 0.30 | 0.30 | 0.30 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 0.30 | 0.30 | 0.30 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 48,559 | 51,678 | 54,956 |
| Wages | 0 | 0 | 0 |
| Benefits | 21,209 | 23,092 | 24,933 |
| TOTAL PERSONNEL | 69,768 | 74,770 | 79,889 |
| Materials and Supplies | 175,139 | 210,764 *1 | 198,024 *3 |
| Maintenance and Operations | 119,737 | 132,577 | 125,737 *3 |
| Utilities | 393,032 | 481,750 *1 | 319,900 *3 |
| Professional/Technical Svcs | 1,025,257 | 1,156,104 *2 | 1,218,854 *3 |
| Other Expenses | 162,597 | 155,000 *1 | 158,000 *3 |
| TOTAL SUPPLIES AND SERVICES | 1,875,762 | 2,136,195 | 2,020,515 |
| Capital Outlay | 0 | 0 | 21,000 |
| Interfund Expenditures | 203 | 5,000 | 0 *3 |
| TOTAL EXPENDITURES | \$ 1,945,733 | 2,215,965 | 2,121,404 |

*1 Includes decreased funding of \$53,100 for net miscellaneous.

*2 Includes increased funding of \$34,300 for personnel costs.

*3 Includes increased funding of \$64,900 for minimum wage impact (1/2-year) and decreased funding of (\$185,600) for net miscellaneous.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Golf Course Service Charges | \$ 2,315,814 | 2,637,000 | 2,514,000 |
| Miscellaneous Revenue | 23,454 | 20,000 | 20,000 |
| TOTAL REVENUES | \$ 2,339,268 | 2,657,000 | 2,534,000 |

COMMUNITY SERVICES – FORESTRY AND ROADWAY LANDSCAPE PROGRAM SUMMARY

PROGRAM MANAGER – PARKS MANAGER

PROGRAM OVERVIEW

The Forestry and Roadway Landscape Division is responsible for maintaining the landscape on roadways, medians, overpasses, and all nonpark City-owned lands; managing the Urban Forestry Program, which includes maintenance of street trees (including those in parks and medians); and administering the City's Heritage Tree Ordinance. This division is responsible for maintenance of 120.25 acres of roadway landscape and 28,000 trees and maintains 12 acres in the downtown area consisting of Castro Street, Civic Center, Centennial Plaza, and Transit Center, and administers an Integrated Pest Management Program.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Tree Trimmer III Position: \$139,800

Provides funding for an ongoing Tree Trimmer III position. The additional resources will improve operational efficiencies and assist the Urban Forestry crew to achieve the goals of the Community Tree Master Plan (CTMP), as well as inspections and programming demands of residents.

City Utility Cost Increase: \$40,000

Provides increased funding for City utility services used by City departments based on the utility rate adjustments.

- General Non-Operating Fund:

Homeless Encampment Cleanups (rebudget): \$20,000

Rebudgets funding to establish a contract with an organization to manage cleanups of homeless encampments within the City. Homeless encampments have increased significantly and the City work crews and work furlough participants are not trained to manage the potentially dangerous situations these cleanups require. In addition, the cleanup of encampments has resulted in time taken away from performing their regular assignments.

BUD/LHP-209-05 FY2017-18

**COMMUNITY SERVICES - FORESTRY AND ROADWAY LANDSCAPE
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 18.75 | 19 *1 | 20 *2 |
| Total Part-Time Hourly | 1.05 | 1.05 | 1.05 |
| TOTAL POSITIONS | 19.80 | 20.05 | 21.05 |

*1 Added 0.25 FTE to a 0.75 FTE Park Maintenance Worker I/II position.

*2 Added a Tree Trimmer III position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 1,367,624 | 1,535,213 *2 | 1,676,477 |
| Wages | 68,545 | 49,982 | 49,982 |
| Benefits | 813,111 | 932,699 | 1,087,863 |
| TOTAL PERSONNEL | 2,249,280 | 2,517,894 | 2,814,322 |
| Materials and Supplies | 75,757 | 90,761 *3 | 80,761 |
| Maintenance and Operations | 9,232 | 2,500 | 2,500 |
| Utilities | 492,119 | 717,700 *4 | 757,700 *6 |
| Professional/Technical Svcs | 95,375 | 147,914 *5 | 147,914 *7 |
| Other Expenses | 7,099 *1 | 18,325 | 18,325 |
| TOTAL SUPPLIES AND SERVICES | 679,582 | 977,200 | 1,007,200 |
| Capital Outlay | 0 | 116,000 | 0 |
| Interfund Expenditures | 167,725 | 184,000 | 189,700 |
| TOTAL EXPENDITURES | \$ 3,096,587 | 3,795,094 | 4,011,222 |

*1 Includes limited-period expenditures for an urban forestry consultant.

*2 Includes increased funding of \$6,000 for overtime budget for Furlough and Urban Forest programs.

*3 Includes increased fundings of \$7,000 for materials and supplies for pesticide control and \$2,500 for materials and supplies for the Weekend Furlough program. Also includes limited-period funding of \$10,000 for maintenance and supplies for roadway landscaping.

*4 Includes increased funding of \$1,000 for PG&E cost increase.

*5 Includes increased funding of \$1,700 for contract increases. Also includes limited-period funding of \$20,000 for homeless encampment cleanups.

*6 Includes increased funding of \$40,000 for City utility cost increase.

*7 Includes limited-period funding of \$20,000 for homeless encampment cleanups (rebudget).

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|-------------------|--------------------|--------------------|
| Fines and Forfeitures | \$ 2,100 | 1,300 | 1,300 |
| Local Intergovernmental Revenue | 36,254 | 36,000 | 36,000 |
| General Service Charges | 24,230 | 22,640 | 22,680 |
| Miscellaneous Revenue | 190 | 4,000 | 4,000 |
| Interfund Revenue Transfers | 55,000 | 55,000 | 55,000 |
| TOTAL REVENUES | \$ 117,774 | 118,940 | 118,980 |

COMMUNITY SERVICES – PARKS PROGRAM SUMMARY

PROGRAM MANAGER – PARKS MANAGER

PROGRAM OVERVIEW

The Parks Division is responsible for maintaining the City’s landscape investment at City facilities; at 37 urban parks (195.7 acres); and 9.35 miles of pedestrian trail along the Bay, Permanente Creek, Stevens Creek, Hetch Hetchy, and Whisman Trails.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Heritage Park Maintenance: \$9,500
Provides funding for the maintenance of the City’s Heritage Park and additional supplies needed to maintain the park.
 - Jackets: \$5,300
Provides increased funding for jackets based on newly negotiated MOU.
 - City Utility Increase: \$5,000
Provides increased funding for City utility services used by City departments based on the utility rate adjustments.
 - Membership and Dues: \$1,600
Provides increased funding for a variety of staff’s memberships and dues.
 - Training, Conference, and Travel: \$500
Provides increased funding for a greater number of staff to participate in training and conferences.
- General Non-Operating Fund:
 - Autotomatic Locks and Installation for Park Restrooms (limited-period): \$28,000
Provides funding to install automatic locks on all park restrooms. This will reduce scheduling conflicts for staff as a result of the change in Ranger services from outside contractors to an in-house operation.
- Shoreline Regional Park Community Fund:
 - Training, Conference, Travel, and Memberships: \$2,000
Provides increased funding for more staff to participate in training, conferences, travel and subscription to memberships.

**COMMUNITY SERVICES - PARKS
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 29.75 | 30 *1 | 30 |
| Total Part-Time Hourly | 5.21 | 5.21 | 5.21 |
| TOTAL POSITIONS | 34.96 | 35.21 | 35.21 |

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 2,327,814 | 2,553,877 | 2,629,641 |
| Wages | 144,303 | 249,315 | 249,315 |
| Benefits | 1,410,038 | 1,548,494 | 1,592,175 |
| TOTAL PERSONNEL | 3,882,155 | 4,351,686 | 4,471,131 |
| Materials and Supplies | 182,937 | 211,475 *1/2 | 247,725 *6 |
| Maintenance and Operations | 10,542 | 3,850 | 3,850 |
| Utilities | 966,692 | 1,421,332 *2/3 | 1,406,332 *6 |
| Professional/Technical Svcs | 37,840 | 44,998 *4 | 44,998 |
| Other Expenses | 4,630 | 36,997 *5 | 41,137 *7 |
| TOTAL SUPPLIES AND SERVICES | 1,202,641 | 1,718,652 | 1,744,042 |
| Capital Outlay | 0 | 20,000 | 55,000 |
| Interfund Expenditures | 235,814 | 279,000 | 287,400 |
| TOTAL EXPENDITURES | \$ 5,320,610 | 6,369,338 | 6,557,573 |

*1 Added 0.25 FTE to a 0.75 FTE Park Maintenance Worker I/II position.

*1 Includes increased fundings of \$5,000 for maintenance and supplies for North Neighborhood Facilities and Rengstorff Park, \$3,000 for turf management and maintenance, and \$1,300 for materials and supplies for ongoing park maintenance.

*2 Includes increased funding of \$12,000 for the Shoreline Athletic Field maintenance.

*3 Includes increased funding of \$3,000 for PG&E cost increase.

*4 Includes increased funding of \$800 for maintenance contract increases.

*5 Includes increased funding of \$1,500 for Qualified Applicators Certificate (QAC) for pesticides.

*6 Includes increased fundings of \$9,500 for Heritage Park maintenance, \$5,300 for jackets, \$5,000 for City utility increases, and a transfer of \$26,500 to the Shoreline Division for utility expenses related to the Athletic Fields. Also includes limited-period funding of \$28,000 for automatic locks and installation for park restrooms.

*7 Includes increased fundings of \$2,500 for training, conference, and travel and \$1,600 for memberships and dues.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------|-------------------|--------------------|--------------------|
| Miscellaneous Revenue | \$ 139,208 | 133,720 | 140,150 |
| TOTAL REVENUES | \$ 139,208 | 133,720 | 140,150 |

COMMUNITY SERVICES – RECREATION PROGRAM SUMMARY

PROGRAM MANAGER – RECREATION MANAGER

PROGRAM OPERATIONS

Recreation provides activities to facilitate social/community connections, advance lifelong learning, and promote healthy lifestyles.

Activities, classes, and events are held at Cuesta and Rengstorff Community Parks, Crittenden and McKelvey Athletic Fields, Deer Hollow Farm, Mountain View Sports Pavilion, Whisman Sports Center, Cuesta Tennis Center, Graham Sports Complex, Community Center, Senior Center, Teen Center, Eagle and Rengstorff Pools, historic Adobe Building, and various other park areas and school sites.

Program areas include: aquatics; adult and youth sports; seniors; cultural arts; preschool; elementary and teens; youth development; environmental education; community gardens; volunteers; coordination of special events and summer concerts; and reservations of buildings, facilities, and barbecue areas.

MAJOR PROGRAM CHANGES

- General Operating Fund:

| | |
|-------------------------------|-----------|
| Minimum Wage Impact 1/2-year: | \$170,000 |
|-------------------------------|-----------|

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018 (the total cost increase for all funds Citywide for a full year is \$557,800).

| | |
|-------------------------|----------|
| Office Assistant Wages: | \$36,800 |
|-------------------------|----------|

Provides additional funding in order to maintain adequate staffing levels year round at the front desk of the Community Center.

| | |
|--|----------|
| Janitorial Cost Increase: (offset with \$14,100 in fees) | \$14,100 |
|--|----------|

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

| | |
|-----------------------------------|---------|
| Training, Conference, and Travel: | \$4,100 |
|-----------------------------------|---------|

Provides increased funding for a greater number of staff to participate in training and conferences.

| | |
|----------------------|-------|
| Membership and Dues: | \$200 |
|----------------------|-------|

Provides increased funding for a variety of staff's memberships and dues.

**COMMUNITY SERVICES – RECREATION
PROGRAM SUMMARY**

- General Non-Operating Fund:

Special Events and Plaza Activation: \$11,500

Provides funding to purchase supplies for games and unstructured play activities in order to offer additional activities at special events such as Concerts on the Plaza.

BUD/LHP-209-07 FY2017-18

**COMMUNITY SERVICES - RECREATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 17.81 | 17.81 | 17.81 |
| Total Part-Time Hourly | 34.31 | 34.66 *1 | 35.34 *2 |
| TOTAL POSITIONS | 52.12 | 52.47 | 53.15 |

*1 Increased hours for after school programs.

*2 Increased hours to cover the front desk at the Community Center .

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 1,321,075 | 1,493,916 | 1,560,921 |
| Wages | 1,012,615 | 1,174,512 *2 | 1,374,640 *6 |
| Benefits | 759,106 | 842,467 | 907,800 |
| TOTAL PERSONNEL | 3,092,796 | 3,510,895 | 3,843,361 |
| Materials and Supplies | 209,078 | 287,677 *3 | 276,857 *7 |
| Maintenance and Operations | 129,875 | 139,439 *4 | 152,839 *8 |
| Utilities | 213,090 | 266,283 | 267,083 |
| Professional/Technical Svcs | 537,004 | 531,274 *5 | 533,274 |
| Other Expenses | 119,761 *1 | 27,737 | 25,857 *9 |
| TOTAL SUPPLIES AND SERVICES | 1,208,808 | 1,252,410 | 1,255,910 |
| Capital Outlay | 17,486 | 19,100 | 6,900 |
| Interfund Expenditures | 22,853 | 15,000 | 15,400 |
| TOTAL EXPENDITURES | \$ 4,341,943 | 4,797,405 | 5,121,571 |

*1 Includes limited-period expenditures for Senior Center Equipment, Aquatics safety equipment and for Senior Center garden

*2 Includes increased funding of \$11,900 for Afterschool Program wage increases.

*3 Includes increased funding of \$10,500 (and a transfer of \$17,000 from the City Manager's Office) for the Recreation Activity Guide. Also includes limited-period fundings of \$18,400 for the milk room/goat barn remodel, \$5,000 for tennis equipment and maintenance, and \$3,000 for the Senior Center ten year anniversary.

*4 Includes increased fundings of \$10,000 for Aquatics operations and \$6,000 for Senior Center Operations.

*5 Includes increased fundings of \$10,000 for Aquatics Fitness classes and \$2,400 for Aquatics slide inspection and permit.

*6 Includes increased fundings of \$170,000 for minimum wage impact (1/2-year) and \$36,800 for Office Assistant wages.

*7 Includes limited-period funding of \$11,500 for special events and plaza activation.

*8 Includes increased funding of \$14,100 for janitorial cost increases.

*9 Includes increased fundings of \$4,100 for training, conference, and travel and \$200 for memberships and dues.

**COMMUNITY SERVICES - RECREATION
PROGRAM SUMMARY**

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|---------------------|--------------------|--------------------|
| Rents & Leases | \$ 241,062 | 167,390 | 123,170 |
| Local Intergovernmental Revenue | 75,000 | 75,000 *1 | 75,000 |
| Recreation Service Charges | 1,906,519 | 1,572,060 *2 | 1,623,510 |
| General Service Charges | 10,878 | 7,310 | 23,280 *3 |
| Miscellaneous Revenue | 218,931 | 183,390 | 174,750 |
| TOTAL REVENUES | \$ 2,452,390 | 2,005,150 | 2,019,710 |

*1 Includes increased revenue of \$25,000 for Deer Hollow Farm annual grant from Santa Clara County.

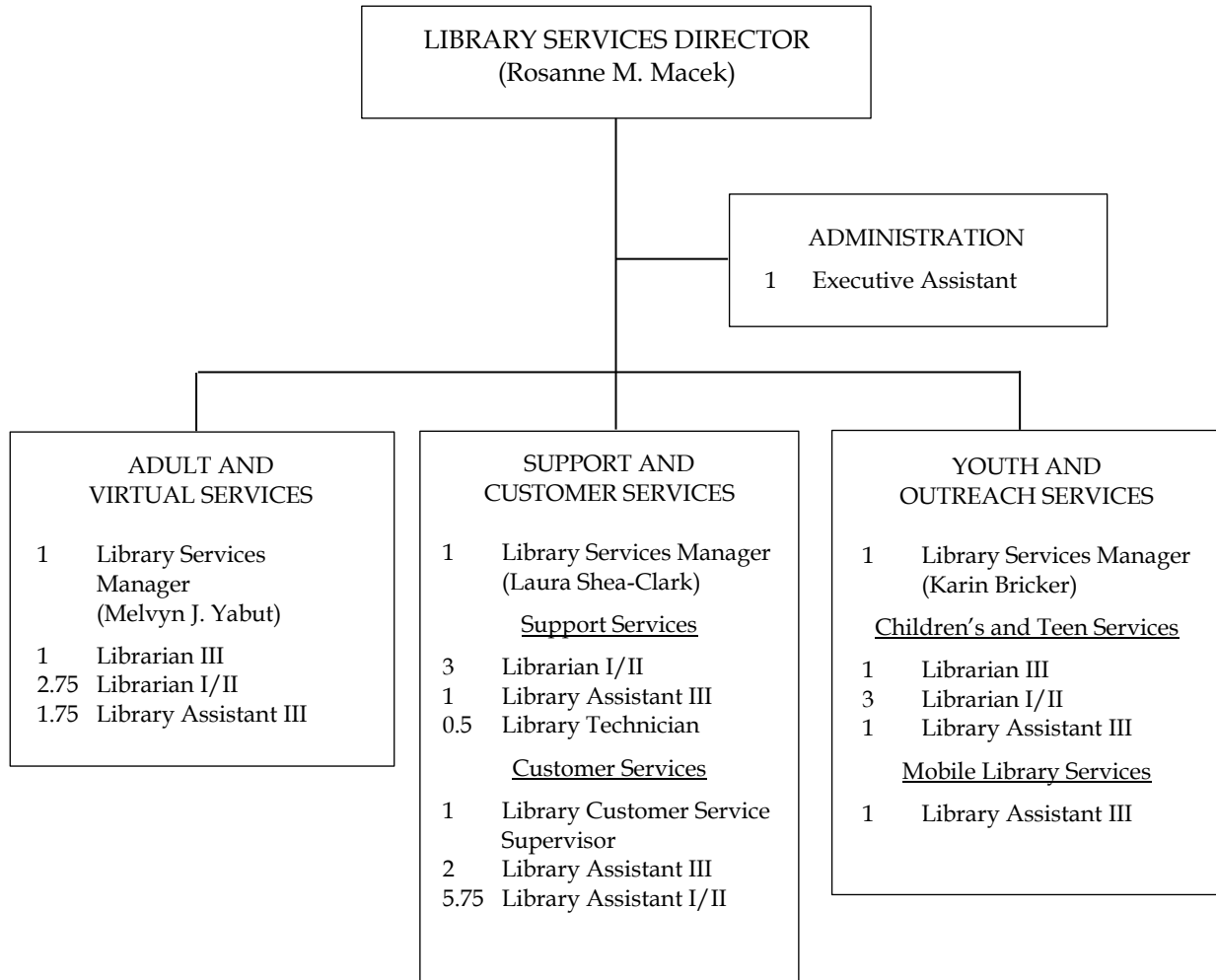
*2 Includes increased revenue of \$14,500 for Aquatics fitness classes.

*3 Includes a \$14,100 increase in revenue for janitorial fees.

NOTES

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LIBRARY SERVICES DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 23.0 Full-Time
6.75 Regular Part-Time

NOTES

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LIBRARY SERVICES DEPARTMENT SUMMARY

DEPARTMENT MANAGER – LIBRARY SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

The Library Services Department is responsible for the planning and provision of library services. The Library's mission is to be "the information center for our diverse community, providing a dynamic place to share resources and ideas, to find joy in reading, and to experience the power of lifelong learning."

DEPARTMENT OVERVIEW

Library resources are made easily accessible to the community in a variety of formats, including print, media, and electronic. The Library Services Department participates in cooperative regional services and resource-sharing to meet the needs of all residents in the area.

DEPARTMENT FUNCTIONS

- Provide quality services, programs, and systems that enhance the quality of community life. (M 1, 2, 3, 4, 5, 6, 7, 10)
- Provide a welcoming, comfortable, well-maintained, and safe facility and environment for all customers to use and enjoy. (M 1)
- Offer a variety of library materials, technology resources and references, and readers' assistance to help customers meet their information, educational, and recreational reading needs. (M 1, 2, 3, 4, 7, 8, 10)
- Provide a quality collection of popular and enduring materials for customers to use and borrow. (M 2, 3, 7, 9)
- Provide ongoing library services to support lifelong learning in the community, including physical and virtual collections, and programs for all ages.
- Promote library services to ensure that all residents are aware of the breadth of library services and how to better use those services. (M 11)

LIBRARY SERVICES DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*((Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals))*

- Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants; particularly for mixed status families, in conjunction with the City Manager's Office and the Community Services Department.
- Continue the weekly English as a Second Language (ESL) Conversation Club.
- Continue the weekly language swap meetings.
- Continue the 24 weeks of children's story times in Japanese, Spanish, and Chinese.
- Continue the drop-in bike clinics.
- Continue the Safe Moves bike safety booth.
- Continue to provide Mobile Library Services to reduce trips to the Library.
- Continue to partner with Bay Area Water Supply and Conservation Agency (BAWSCA), Master Gardeners, and other organizations to offer educational classes on environmentally friendly gardening and environmental sustainability.
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Implement a new accounting module to directly transfer financial information from the Sierra Library System to the OneSolution Financial System, in conjunction with the Information Technology Department and the Finance and Administrative Services Department.
- Support the construction phase of the project to enhance Children's area improvements at the Library, in conjunction with the Information Technology Department and the Public Works Department.
- Pending the award of grants and CIP funding, implement CENIC high-speed connectivity for public Internet access, in conjunction with the Information Technology Department.
- Develop educational programs based on outcome of City Council goal-setting meeting.
- Develop an outreach program to have more of a library presence in the community to promote Library services.
- Continue to implement action items related to the employee engagement survey results.

**LIBRARY SERVICES
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|--|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 1. Number of visits to the Library | 678,030 | 624,421 | >600,000 | 633,920 | >600,000 |
| 2. Total circulation | 1,563,487 | 1,416,360 | >1,400,000 | 1,338,714 | >1,300,000 |
| 3. Number of items circulated per capita | 20 | 18.2 | >18 | 16.9 | >17 |
| 4. Questions answered per capita | 1.2 | 1 ^(A) | >1 | 0.9 | >1 |
| 5. Total attendees at Library programs | 55,872 | 53,709 | >50,000 | 57,342 | >50,000 |
| 6. Satisfaction rate for Library programs | | New for FY16-17 | >80% | 91% | >80% |
| 7. Percent of circulation that is customer self-check | 97% | 96% | >92% | 96% | >92% |
| 8. Percent of materials returned at automated returns | 91% | 91% | >85% | 89% | >85% |
| 9. Average number of calendar days between receipt of new item and availability to check out | 7 | 7 | <12 | 7 | <12 |
| 10. New book and media items processed | 29,062 ^(B) | 27,401 | >24,000 | 28,068 | >24,000 |
| 11. Number of public computer sessions in the Library | 63,418 | 57,778 | >55,000 | 55,348 | >50,000 |

^(A) The volume of reference questions has declined with more information available on the Internet. However, staff is spending more time on complex and technology-related questions. Neighboring Silicon Valley libraries are also reporting a decline in reference activity of up to 21.0 percent.

^(B) New books and media titles cataloged is up dramatically due to the acquisition of a large eBook collection, based on limited-period funding.

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**LIBRARY SERVICES
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-------------------------------------|---------------------|--------------------|--------------------|
| Library Services Director | 1 | 1 | 1 |
| Library Services Manager | 3 | 3 | 3 |
| Library Customer Service Supervisor | 1 | 1 | 1 |
| Librarian III | 0 | 2 *2 | 2 |
| Librarian I/II | 9.50 | 7.75 *2/3 | 8.75 *5 |
| Executive Assistant | 1 | 1 | 1 |
| Library Assistant III | 7.75 | 7.25 *4 | 6.75 *6 |
| Library Assistant I/II | 6.75 | 6.75 | 5.75 *5 |
| Library Technician | 0 | 0 | 0.50 *6 |
| TOTAL REGULAR | 30 | 29.75 | 29.75 |
| TOTAL PART-TIME HOURLY | 11.90 | 12.52 *4 | 12.27 *5/*6 |
| TOTAL POSITIONS | 41.90 *1 | 42.27 | 42.02 |

- *1 In addition there is a limited-period 0.50 FTE Library Assistant I/II position funded by the Google mobile library grant.
- *2 Reclassified two Librarian I/II positions to Librarian III.
- *3 Added 0.25 FTE to a 0.75 FTE Librarian I/II position and converted two 0.50 FTE Librarian I/II positions to one Librarian I/II position.
- *4 Converts a 0.50 FTE Library Assistant III position to hours.
- *5 Midyear reclassification of one Library Assistant I/II position to Librarian I/II with an offsetting reduction in hours.
- *6 Midyear reclassification of two 0.75 FTE Library Assistant III positions to a 1.0 and 0.50 FTE Library Assistant III positions. Eliminated a 0.50 FTE Library Assistant III position and eliminated hours to add a 0.50 FTE Library Technician position. Also added wages to the Police Assistant role.

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|---------------------|--------------------|--------------------|
| Library Services Administration | \$ 610,775 | 688,862 | 736,609 |
| Adult and Virtual Services | 1,393,203 | 1,554,413 | 1,559,921 |
| Support and Customer Services | 2,121,359 | 2,283,425 | 2,408,251 |
| Youth and Outreach Services | 1,015,360 | 1,124,633 | 1,174,218 |
| TOTAL EXPENDITURES | \$ 5,140,697 | 5,651,333 | 5,878,999 |

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 4,297,203 | 4,706,793 | 4,864,017 |
| Supplies and Other Services | 825,401 | 852,666 | 909,866 |
| Capital Outlay | 8,070 | 82,374 | 95,316 |
| Interfund Expenditures | 10,023 | 9,500 | 9,800 |
| TOTAL EXPENDITURES | \$ 5,140,697 | 5,651,333 | 5,878,999 |

| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------|---------------------|--------------------|--------------------|
| General Operating | \$ 5,117,219 | 5,573,759 | 5,789,083 |
| General Non-Operating | 23,478 | 77,574 | 89,916 |
| TOTAL FUNDING | \$ 5,140,697 | 5,651,333 | 5,878,999 |

**LIBRARY SERVICES
DEPARTMENT SUMMARY**

| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-------------------------|-------------------|--------------------|--------------------|
| Fines and Forfeitures | \$ 0 | 0 | 125,000 |
| Rents & Leases | 1,350 | 1,520 | 0 |
| General Service Charges | 146,420 | 148,130 | 15,000 |
| Miscellaneous Revenue | 40,413 | 200 | 200 |
| TOTAL REVENUES | \$ 188,183 | 149,850 | 140,200 |

**LIBRARY SERVICES – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – LIBRARY SERVICES DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Library Services Department. General administration of the Library includes: strategic planning, budget, personnel, facility management, and community relations. Administration also supports the Library Board of Trustees.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Police Assistant Wages: \$15,600
Provides increased funding to expand the role of the Police Assistants to include City Hall, areas surrounding the Library, and other duties as directed by the Police Department.
 - Training, Conference, and Travel: \$3,000
Provides increased funding to allow staff to attend additional training and conferences.
- General Non-Operating Fund:
 - Library Logo (limited-period): \$5,000
Provides funding for consultant services to develop a new library logo that is easily recognizable and quickly communicates the Library’s value to the community.

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**LIBRARY SERVICES - ADMINISTRATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 2 | 2 | 2 |
| Total Part-Time Hourly | 0.83 | 0.85 *1 | 1.14 *2 |
| TOTAL POSITIONS | 2.83 | 2.85 | 3.14 |

*1 Increased hours for Sunday operation.

*2 Increased hours for expansion of Police Assistant role.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|-------------------|--------------------|--------------------|
| Salaries | \$ 277,877 | 290,295 | 309,458 |
| Wages | 38,478 | 44,075 *2 | 61,750 *4 |
| Benefits | 114,193 | 120,710 | 122,077 |
| TOTAL PERSONNEL | 430,548 | 455,080 | 493,285 |
| Materials and Supplies | 10,897 | 30,030 *3 | 30,030 |
| Maintenance and Operations | 56,444 | 62,167 | 62,167 |
| Utilities | 3,389 | 7,000 | 7,000 |
| Professional/Technical Srvcs | 29,727 | 28,311 | 25,000 |
| Other Expenses | 71,700 *1 | 22,900 | 34,211 *5 |
| TOTAL SUPPLIES AND SERVICES | 172,157 | 150,408 | 158,408 |
| Capital Outlay | 8,070 | 82,374 | 83,916 |
| Interfund Expenditures | 0 | 1,000 | 1,000 |
| TOTAL EXPENDITURES | \$ 610,775 | 688,862 | 736,609 |

*1 Includes limited-period expenditures for materials displays, barcode scanners, electrical upgrades and conference room equipment.

*2 Includes increased funding of \$700 for wages for Sunday hours.

*3 Includes increased funding of \$1,600 for cartridges and paper for the poster printer.

*4 Includes increased funding of \$15,600 for Police Assistant wages.

*5 Includes increased funding of \$3,000 for training, conference, and travel. Also includes limited-period funding of \$5,000 for a Library logo.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-------------------------|-------------------|--------------------|--------------------|
| Rents & Leases | \$ 1,350 | 1,520 | 0 *1 |
| General Service Charges | 17,977 | 16,300 | 15,000 |
| Miscellaneous Revenue | 40,413 | 200 | 200 |
| TOTAL REVENUES | \$ 59,740 | 18,020 | 15,200 |

*1 Includes a reduction of \$1,520 in revenue as a result of the elimination of the Monarch Room facility rental fee.

LIBRARY SERVICES – ADULT AND VIRTUAL SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – LIBRARY SERVICES MANAGER

PROGRAM OVERVIEW

Adult and Virtual Services includes all services for adults, including an extensive collection of print and electronic information as well as programs and workshops on a variety of topics. Activities include selecting Library materials and providing instruction and assistance in their use. Staff provides individual assistance as well as training to use Library resources and the Internet and coordinates programs on topics of interest to the community. The division cooperates with community education programs and maintains a local history collection in cooperation with the Mountain View Historical Association. It also provides literacy services through a contract with the Reading Program.

An important focus is on 24/7 virtual access to Library information and services. This division maintains the Library's website, manages the selection and deployment of electronic databases, and provides access to and training for eBooks.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Library Materials: \$40,000

Provides increased funding for books and other Library materials loaned to the public. Mountain View's materials budget was approximately 16.0 percent below certain benchmark libraries for Fiscal Year 2016-17. This funding also includes \$10,000 for the Library's eBook collection.

Contract Services for Reading Program: \$3,700

Provides increased contract services funding for the Reading Program which teaches adults basic reading, writing, math, and computer skills.

Microfilming Project: \$1,500

Provides funding for the annual hosting fee to preserve historical microfilm copies of local newspapers. There is an additional \$14,000 in limited-period funding to cover the one-time cost to digitize the microfilm copies.

- General Non-Operating Fund:

Microfilming Projects (limited-period): \$14,000

Provides funding for professional services to digitize and preserve historical local newspapers. There is an additional \$1,500 in ongoing funding for the annual hosting fee to preserve the microfilm copies.

**LIBRARY SERVICES - ADULT AND VIRTUAL SERVICES
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---|---------------------|--------------------|--------------------|
| Total Regular | 6.50 | 6.50 *1 | 6.50 |
| Total Part-Time Hourly | 1.66 | 1.36 *2 | 1.36 |
| TOTAL POSITIONS | 8.16 | 7.86 | 7.86 |
| <p>*1 Reclassified a Librarian I/II positions to a Librarian III and converted two 0.50 FTE Librarian I/II positions to one Librarian I/II position.</p> <p>*2 Increased hours for Sunday operation and moved hours to the Support and Customer Services Program.</p> | | | |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 520,573 | 583,641 *2 | 580,341 |
| Wages | 69,917 | 72,812 *3 | 76,422 |
| Benefits | 271,195 | 343,402 | 299,400 |
| TOTAL PERSONNEL | 861,685 | 999,855 | 956,163 |
| Materials and Supplies | 493,192 | 537,560 *4 | 567,560 *5 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Srvcs | 19,384 | 16,998 | 36,198 *6 |
| Other Expenses | 18,942 *1 | 0 | 0 |
| TOTAL SUPPLIES AND SERVICES | 531,518 | 554,558 | 603,758 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 1,393,203 | 1,554,413 | 1,559,921 |

*1 Includes limited-period expenditures for ebooks.

*2 Includes increased funding of \$10,300 for the reclassification of a Librarian I/II position to a Librarian III.

*3 Includes increased funding of \$2,700 for wages for Sunday hours.

*4 Includes increased funding of \$40,000 for library materials. Also includes limited-period funding of \$10,000 for eBooks.

*5 Includes increased funding of \$40,000 for library materials.

*6 Includes increased fundings of \$3,700 for contract services for Reading Program and \$15,500 for microfilming project (\$14,000 limited-period).

**LIBRARY SERVICES – SUPPORT AND CUSTOMER SERVICES
PROGRAM SUMMARY**

PROGRAM MANAGER – LIBRARY SERVICES MANAGER

PROGRAM OVERVIEW

Support Services provides support and maintenance of the Library’s automation and catalog systems and automated check-in and check-out systems. It also includes the purchasing, physical processing, and maintenance of all materials in the Library’s collection.

Customer Service is responsible for the lending and tracking of Library materials loaned to the public, registering customers, issuing Library cards, and collecting overdue fines and damage costs. Materials located outside the Library’s collection are made available to the public through the Link+ service, which is a consortium of academic and public libraries. This section also provides the timely return of Library materials to the shelves and maintains the orderliness of the Library’s materials collection.

MAJOR PROGRAM CHANGES

- General Operating Fund:

| | |
|-------------------------------|----------|
| Minimum Wage Impact 1/2-year: | \$30,000 |
|-------------------------------|----------|

Provides additional funding to cover the impact of the City’s Minimum Wage Ordinance for a half year beginning January 2018.

| | |
|----------------------------------|---------|
| Support Services Reorganization: | No Cost |
|----------------------------------|---------|

Eliminates a 0.50 FTE Library Assistant III position and hours and creates a new Library Technician 0.50 FTE position.

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**LIBRARY SERVICES - SUPPORT AND CUSTOMER SERVICES
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 14.75 | 14.25 *1 | 14.25 *2 |
| Total Part-Time Hourly | 8.14 | 9 *1 | 8.46 *2 |
| TOTAL POSITIONS | 22.89 | 23.25 | 22.71 |

*1 Converts a 0.50 FTE Library Assistant III position to hours, increased hours for Sunday operation and transferred hours from the Adult and Virtual Services Program.

*2 Added a 0.50 FTE Library Technician position (elimination of 0.50 FTE Library Assistant III position).

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 1,042,049 | 1,113,814 | 1,177,310 |
| Wages | 354,690 | 360,291 *1 | 365,149 *2 |
| Benefits | 631,042 | 664,370 | 720,842 |
| TOTAL PERSONNEL | 2,027,781 | 2,138,475 | 2,263,301 |
| Materials and Supplies | 38,651 | 52,000 | 52,000 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Svcs | 54,927 | 90,950 | 90,950 |
| Other Expenses | 0 | 2,000 | 2,000 |
| TOTAL SUPPLIES AND SERVICES | 93,578 | 144,950 | 144,950 |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$ 2,121,359 | 2,283,425 | 2,408,251 |

*1 Includes increased funding of \$5,100 for wages for Sunday hours.

*2 Includes increased funding of \$30,000 for minimum wage impact (½-year).

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-------------------------|-------------------|--------------------|--------------------|
| Fines and Forfeitures | \$ 0 | 0 | 125,000 *1 |
| General Service Charges | 128,443 | 131,830 | 0 *1 |
| TOTAL REVENUES | \$ 128,443 | 131,830 | 125,000 |

*1 Reclassified revenue to Fines and Forfeitures.

LIBRARY SERVICES – YOUTH AND OUTREACH SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – LIBRARY SERVICES MANAGER

PROGRAM OVERVIEW

Youth Services provides a full range of materials, services, and programs to children, teens, parents, adults working with youth, and agencies and organizations serving youth and educational institutions. Children's Services provides a carefully selected collection of materials; arranges for classes to visit the Library; promotes reading and communication skills through storytelling, book talks, musical, and other special programs; reading readiness programs; and prepares special reading lists. Teen Services provides materials and services to meet the special interests and needs of teens, including a group study area; textbook collection; a collection of popular books; music CDs; and after-school tutoring services.

Outreach Services provides access to Library services outside the Main Library via a Mobile Library (Bookmobile) and Special Outreach Services (SOS). Mobile Library Services provides materials and services to day-care centers, senior living facilities, and local businesses. With the assistance of volunteers, SOS provides home delivery of materials to homebound residents.

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**LIBRARY SERVICES - YOUTH AND OUTREACH SERVICES
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 6.75 | 7 *2 | 7 |
| Total Part-Time Hourly | 1.27 | 1.31 *3 | 1.31 |
| TOTAL POSITIONS | 8.02 *1 | 8.31 | 8.31 |

*1 In addition there is a limited-period 0.50 FTE Library Assistant I/II position funded by the Google mobile library grant.

*2 Reclassified a Librarian I/II positions to a Librarian III and added 0.25 FTE to a Librarian I/II position.

*3 Increased hours for Sunday operation.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 604,053 | 660,009 *1 | 680,028 |
| Wages | 86,825 | 98,678 *2 | 102,987 |
| Benefits | 286,311 | 354,696 | 368,253 |
| TOTAL PERSONNEL | 977,189 | 1,113,383 | 1,151,268 |
| Materials and Supplies | 2,195 | 2,750 | 2,750 |
| Maintenance and Operations | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Srvcs | 0 | 0 | 0 |
| Other Expenses | 25,953 | 0 | 0 |
| TOTAL SUPPLIES AND SERVICES | 28,148 | 2,750 | 2,750 |
| Capital Outlay | 0 | 0 | 11,400 |
| Interfund Expenditures | 10,023 | 8,500 | 8,800 |
| TOTAL EXPENDITURES | \$ 1,015,360 | 1,124,633 | 1,174,218 |

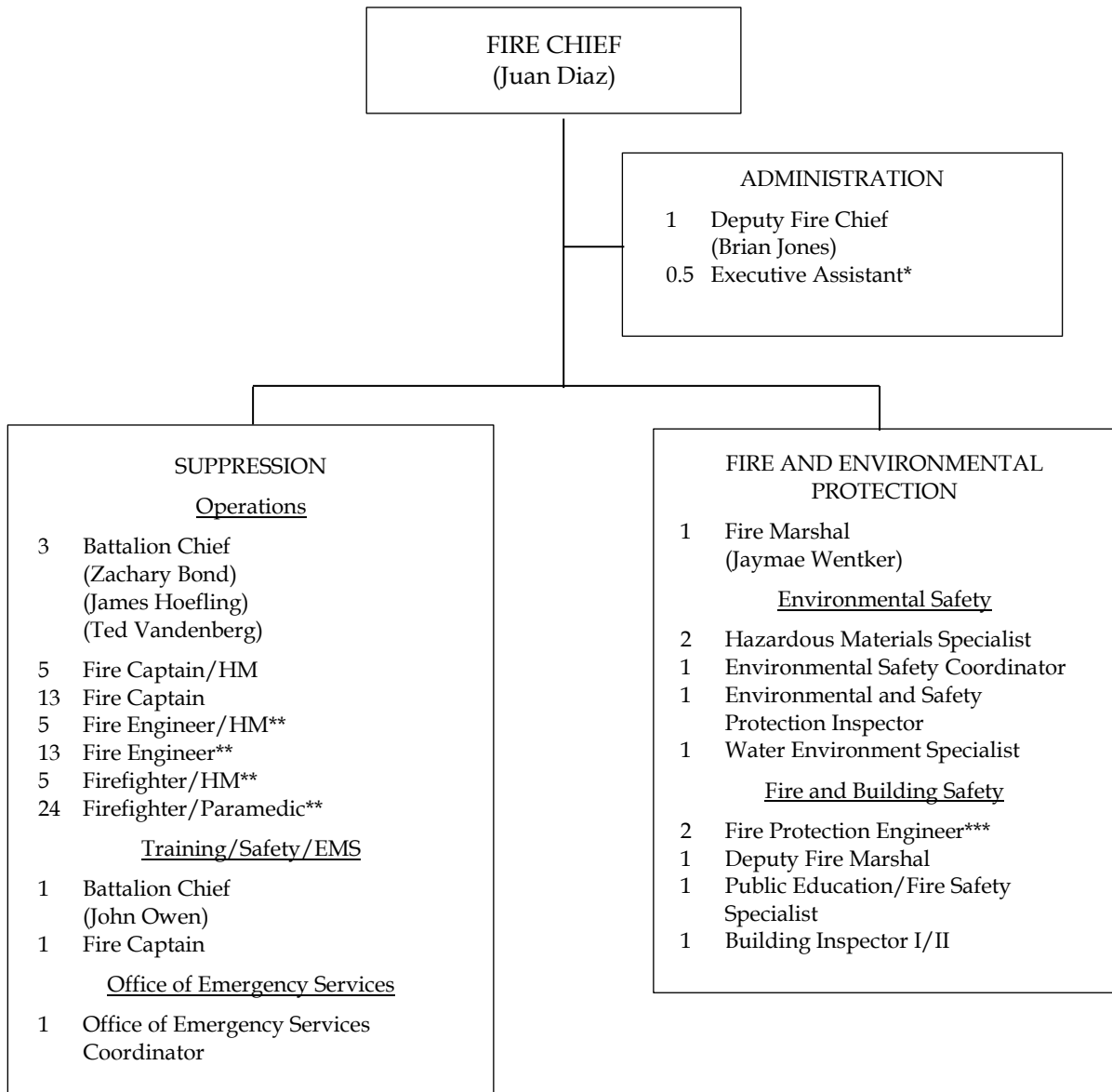
*1 Includes increased funding of \$10,200 for the reclassification of a Librarian I/II position to a Librarian III.

*2 Includes increased funding of \$3,300 for wages for Sunday hours.

NOTES

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FIRE DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 84.5 Full-Time

* Position directly reports to the Police Department but supports the Fire Department.

** Authorization of 27 Paramedics includes Engineer, Engineer/Hazardous Materials, and Firefighter/Hazardous Materials levels.

*** Located in Community Development Department but budgeted in Fire Department.

NOTES

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FIRE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – FIRE CHIEF

DEPARTMENT MISSION STATEMENT

The Mountain View Fire Department exists to save lives and property, protect the environment, and minimize the risk of fire and natural disaster by investing in education, training, and prevention.

DEPARTMENT OVERVIEW

The Fire Department's personnel and equipment are strategically deployed throughout the City to rapidly assist citizens when emergencies occur, such as emergency medical services, fire suppression, technical rescue, and hazardous materials response, along with community emergency preparedness and recovery training. In addition to emergency response, the Fire Department focuses on community safety and education through fire prevention, housing code enforcement, public education, waste discharge and general surface water pollution prevention, and other services to the community.

DEPARTMENT FUNCTIONS

- Respond quickly to all emergencies and take appropriate actions thereby reducing loss of life, property, and environmental damage while ensuring the safety of all Fire personnel involved. (M 4, 5)
- Maintain a professional level of operational readiness as Firefighters, Paramedics, Emergency Medical Technicians, Hazardous Materials First-Responders, Hazardous Materials Technicians, Specialists, and Rescuers.
- Provide annual training and coordination for City staff, and residential and business community volunteers on disaster preparedness, response, and recovery.
- Provide management and oversight for the Santa Clara County Regional Command Training Center located in Mountain View.
- Ensure that facilities using or storing hazardous materials, or discharging wastewater into the sanitary or storm sewers, comply with applicable Federal, State, and local requirements. (M 6, 7)
- Maintain an ongoing fire prevention program, hazardous materials, and underground storage tank inspection program. (M 6)
- Maintain a rental housing inspection program.

FIRE DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager’s Office, the Community Development Department, the Public Works Department, the Community Services Department, and the Police Department.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Work with stakeholders, including businesses, and County and State officials, to explore options to develop an on-site fueling ordinance that meets safety requirements, in conjunction with the City Attorney’s Office.
- Participate as an active member of the Trash Capture Feasibility Study work group in development and review of long-term trash load reduction planning.
- Continue to collaborate with the fire agencies within Santa Clara County to develop community-focused and sustainable initiatives that improve service quality, create operational efficiencies, eliminate redundancy, and leverage existing emergency response resources. This is inclusive of:
 - a. Consider the options available from the Feasibility Study on Consolidation of Dispatch Center for Fire/EMS between Mountain View, Palo Alto, San Jose Fire, and Santa Clara County Fire. Collaborate with all agencies involved in the study to understand the level of commitment towards a Fire Dispatch consolidation. In addition, determine which Fire Dispatch model is most desirable for the City of Mountain View.
 - b. Full boundary drops implementation between Los Altos and Mountain View.
- Enhance community outreach efforts to teach safety and risk reduction curriculum to local elementary schools.
- Establish a “Special Operations” program to centralize the disciplines of Technical Rescue, Tactical Paramedics/Active Shooter, and Hazmat Operations into one program.
- During Fiscal Year 2017-18, the fire department will embark on developing our strategic plan. The plan will orient the organization toward optimizing our service delivery in alignment with our vision: “A progressive Fire Department that treats everyone with respect and dignity and applies Best Practices in innovative emergency response, fire prevention, training, environmental protection, and public education.” The Strategic Plan will identify approaches that will increase operational efficiency and effectiveness.
- Modernize and expand the Office of Emergency Services to include known Best Practices in alignment with regional collaboration efforts to address current emerging threats.
- Continue to implement action items related to the employee engagement survey results.

**FIRE
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|---|----------------------|-------------------|-------------------|----------------------|-------------------|
| Suppression: | | | | | |
| 1. Percent of time first-in fire engine arrives on a structure fire scene within six minutes of dispatch | 100% | 100% | 100% | 100% | Discontinue |
| 2. Percent of time the second due fire engine arrives on a structure fire scene within eight minutes of dispatch | 100% | 100% | 100% | 100% | Discontinue |
| 3. Percent of emergency medical Code 3 calls where responding unit arrived within six minutes of dispatch | 93% | 94% | >90% | 97% | Discontinue |
| 4. For all structure fires, 60 seconds turn-out, 4 minutes for the first engine company to arrive and 8 minutes for the complete full first-alarm assignment. | | | | New for FY17-18 | >90% |
| 5. For all EMS calls, 60 seconds turn-out time and 6 minutes 59 seconds for the first ALS apparatus to arrive. | | | | New for FY17-18 | >95% |
| Fire and Environmental Protection: | | | | | |
| 6. Percent of plans checked within 15 working days of receipt by division | 100% | 100% | 100% | 100% | 100% |
| 7. Number of inspections conducted by Environment Safety Section | 1,769 ^(A) | 1,641 | 1,600 | 1,572 ^(B) | 1,600 |

^(A) Higher due to the Environmental Protection unit being fully staffed.

^(B) Lower due to Hazmat Specialist vacancy from February to May.

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**FIRE
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED | |
|---|---------------------|---------------------|---------------------|----|
| Fire Chief | 1 | 1 | 1 | |
| Deputy Fire Chief | 1 | 1 | 1 | |
| Battalion Chief | 4 | 4 | 4 | |
| Fire Marshal | 1 | 1 | 1 | |
| Office of Emergency Services Coordinator | 1 | 1 | 1 | |
| Fire Protection Engineer | 2 | 2 | 2 | |
| Deputy Fire Marshal | 1 | 1 | 1 | |
| Public Education/Fire Safety Specialist | 1 | 1 | 1 | |
| Fire Captain/HM | 0 | 0 | 5 | *2 |
| Fire Captain/HM II | 3 | 3 | 0 | *2 |
| Fire Captain/HM I | 2 | 2 | 0 | *2 |
| Fire Captain | 14 | 14 | 14 | |
| Fire Engineer/HM | 0 | 0 | 5 | *2 |
| Fire Engineer/HM II | 3 | 3 | 0 | *2 |
| Fire Engineer/HM I | 2 | 2 | 0 | *2 |
| Fire Engineer | 13 | 13 | 13 | *2 |
| Firefighter/HM | 0 | 0 | 5 | *2 |
| Firefighter/HM II | 3 | 3 | 0 | *2 |
| Firefighter/HM I | 2 | 2 | 0 | *2 |
| Firefighter/Paramedic | 21 | 21 | 24 | *2 |
| Firefighter | 3 | 3 | 0 | *2 |
| Haz Mat Specialist | 2 | 2 | 2 | |
| Environmental Safety Coordinator | 1 | 1 | 1 | |
| Environmental & Safety Protection Inspector | 1 | 1 | 1 | |
| Water Environment Specialist | 1 | 1 | 1 | |
| Building Inspector I/II | 1 | 1 | 1 | |
| Executive Assistant | 0.50 | 0.50 | 0.50 | |
| TOTAL REGULAR | <u>84.50</u> | <u>84.50</u> | <u>84.50</u> | |
| TOTAL PART-TIME HOURLY | <u>0</u> | <u>0</u> | <u>0</u> | |
| TOTAL POSITIONS | <u>84.50</u> | <u>84.50</u> | <u>84.50</u> | |

*1 Authorization of 21 Paramedics includes Engineer level and Firefighter/HM II level.

*2 Reclassified the Fire Captain/HM I/II positions to Fire Captain/HM, the Fire Engineer/HM I/II to Fire Engineer/HM, the Firefighter/HM I/II to Firefighter/HM, three Firefighter positions to Firefighter/Paramedics and changes the authorization from 21 to 27 Paramedics including Engineer, Engineer/HM, and Firefighter/HM levels.

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|-----------------------------|--------------------------|--------------------------|
| Fire Administration | \$ 707,548 | 938,284 | 969,151 |
| Fire Suppression | 19,628,004 | 20,424,094 | 23,170,628 |
| Fire and Environmental Protection | 2,556,796 | 2,844,802 | 2,879,047 |
| TOTAL EXPENDITURES | <u>\$ 22,892,348</u> | <u>24,207,180</u> | <u>27,018,826</u> |

**FIRE
DEPARTMENT SUMMARY**

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|----------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 21,363,074 | 22,522,583 | 24,550,334 |
| Supplies and Other Services | 979,835 | 1,105,413 | 1,346,850 |
| Capital Outlay | 196,579 | 196,184 | 727,142 |
| Interfund Expenditures | 352,860 | 383,000 | 394,500 |
| TOTAL EXPENDITURES | \$ 22,892,348 | 24,207,180 | 27,018,826 |
| | | | |
| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Operating | \$ 20,650,908 | 21,213,886 | 22,991,284 |
| General Non-Operating | 135,704 | 695,407 | 1,708,802 |
| Building/Development Services | 516,340 | 517,615 | 541,742 |
| Shoreline Regional Park Community | 100,188 | 133,178 | 135,078 |
| Wastewater | 1,489,208 | 1,647,094 | 1,641,920 |
| TOTAL FUNDING | \$ 22,892,348 | 24,207,180 | 27,018,826 |
| | | | |
| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Licenses & Permits | \$ 530,605 | 465,000 | 465,000 |
| Fines and Forfeitures | 28,148 | 0 | 0 |
| General Service Charges | 245,189 | 232,070 | 226,120 |
| Miscellaneous Revenue | 877,192 | 334,760 | 337,000 |
| TOTAL REVENUES | \$ 1,711,010 | 1,031,830 | 1,028,120 |

**FIRE – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – FIRE CHIEF

PROGRAM OVERVIEW

Administration is responsible for management of the Fire Department. The division provides strategic planning, leading, managing, and supporting for Fire Department personnel and programs in the accomplishment of the department's mission.

BUD/LHP-100-02 FY2017-18

**FIRE - ADMINISTRATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------|---------------------|--------------------|--------------------|
| Total Regular | 2.50 | 2.50 | 2.50 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 2.50 | 2.50 | 2.50 |
| | | | |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 346,607 | 561,409 | 579,283 |
| Wages | 6,250 | 0 | 0 |
| Benefits | 180,031 | 303,817 | 318,494 |
| TOTAL PERSONNEL | 532,888 | 865,226 | 897,777 |
| Materials and Supplies | 27,027 | 40,844 | 40,844 |
| Maintenance and Operations | 901 | 1,000 | 1,000 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Srvcs | 60,350 | 0 | 0 |
| Other Expenses | 14,746 | 8,930 | 8,930 |
| TOTAL SUPPLIES AND SERVICES | 103,024 | 50,774 | 50,774 |
| Capital Outlay | 56,492 | 2,284 | 0 |
| Interfund Expenditures | 15,144 | 20,000 | 20,600 |
| TOTAL EXPENDITURES | \$ 707,548 | 938,284 | 969,151 |

FIRE – SUPPRESSION PROGRAM SUMMARY

PROGRAM MANAGER – FIRE CHIEF

PROGRAM OVERVIEW

The Suppression Division consists of the Operations, the Personnel and Training, and the Office of Emergency Services/Public Information Sections.

The Operations Section provides firefighting, hazardous materials incident, paramedic, and rescue response services from five fire stations strategically located throughout the City. Firefighters also conduct fire prevention inspections, public education, equipment and facilities maintenance, as well as ongoing training activities. Paramedic Firefighters are assigned to every fire station.

The Training Safety Section plans, schedules, and provides training to Firefighters. The section also coordinates the Firefighter recruitment and selection process.

The Office of Emergency Services Section is responsible for disaster preparedness and coordinates disaster response.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Overtime – Hiring Retention and Training: \$140,000

Provides increased funding for overtime backfill associated with hiring, retention, and training while new Firefighters are in the Academy. This provides funding to backfill two positions annually. There is an additional \$150,000 in limited-period funding for the Firefighter Recruit Academy.

Reclassification of Six Firefighter Positions to Paramedic Level, changing the Authorized Level of Paramedics from 21 to 27: \$116,100

Provides funding for the reclassification of three Firefighter Hazmat to Firefighter/Paramedic/Hazmat positions and three Firefighter positions to Firefighter/Paramedic positions. The reclassifications will increase the authorized level of paramedics from 21 to 27 based on adding a paramedic for the rescue and ladder truck for each shift.

Annual Medical Surveillance Exams: \$36,000

Provides increased funding for annual required medical exams.

Reclassification of Hazmat I/II Positions to Hazmat: \$31,000

Provides funding for the reclassification of two Fire Captain/HM I/II positions to Fire Captain/HM, two Fire Engineer/HM I/II positions to Fire Engineer/HM, and two Firefighter/HM I/II positions to Firefighter/HM per MOUs.

FIRE – SUPPRESSION PROGRAM SUMMARY

| | |
|---|-----------|
| Promotional Recruitment Exams: | \$20,000 |
| Provides increased funding for required promotional recruitment exams. | |
| City Utility Cost Increase: | \$5,000 |
| Provides increased funding for City utility services used by City departments based on the utility rate adjustments. | |
| Rowing Machines (5): | \$1,000 |
| Provides funding for the maintenance and replacement of five rowing machines located at the fire stations. This would allow one to be purchased each year, on a five-year replacement schedule. There is an additional \$5,000 in limited-period funding to cover the one-time cost of purchasing five rowing machines. | |
| <ul style="list-style-type: none"> • General Non-Operating Fund: | |
| Special Operations Program (limited-period): | \$500,000 |
| Provides funding for the formalization of a Special Operations Program. The funding will provide training and equipment for Technical Rescue and Tactical Medic Programs over a three year period. | |
| Firefighter Recruit Academy (rebudget balance \$300,000): | \$450,000 |
| Provides \$150,000 new funding and rebudgets the balance for Firefighter recruits to attend the Firefighter Academy for three months and for an approximately one month transition-to-shift period. The level of recruitments will continue to be high due to the number of current and expected vacancies. There is an additional \$140,000 in ongoing funding for overtime backfill associated with hiring, retention, and training for two positions annually. | |
| Overtime Training (rebudget balance): | \$78,700 |
| Rebudgets the balance of funding for overtime related to attending training or completing required certified courses. | |
| HazMat Program Training (rebudget): | \$45,000 |
| Rebudgets funding for the HazMat Training program. The MOU with Local 1965 specifies that up to nine employees per shift should be Hazmat Technicians. | |

FIRE – SUPPRESSION PROGRAM SUMMARY

Training and Education (rebudget balance): \$20,700

Rebudgets the balance of funding for Training and Education. Additional funds are needed to meet the changes in State and national training standards. There are also a significant number of expected retirements and promotions over the next couple of years that will increase the demand for education and other specialized training.

Consolidated Dispatch Consultant (rebudget): \$20,000

Rebudgets funding for a regional consolidation of dispatch services feasibility study. Several fire departments within Santa Clara County have identified regional fire dispatch as an area of opportunity for regional collaboration to increase efficiencies.

City's Antique Fire Apparatus (limited-period): \$10,000

Provides funding to assist with the maintenance and restoration of the City's Antique Fire Apparatus and other historical Mountain View Fire Department memorabilia.

Structure Firefighter Hoods (68) (limited-period): \$8,100

Provides funding to purchase 68 Personal Protective Equipment (PPE) Halo multilayer hoods that meet the NFPA 1971 Standards on protective ensembles for structural firefighting.

Multipurpose Devices (MPD) (rebudget): \$7,200

Rebudgets funding for the purchase of 11 MPDs—one for each engine and two each for the truck and rescue. The MPD is an NFPA-compliant pulley, descent control device, and belay device built into one. These devices will simplify the rigging of the main line and also increase the safety of the belay line.

Vetter Air Bags (2) (limited-period): \$5,800

Provides funding to purchase two Vetter Air Bags to improve the department's ability to respond and mitigate recognized technical rescue hazards in the City.

Rowing Machines (5) (limited-period): \$5,000

Provides funding to purchase five rowing machines. The rowing machines are a cardiovascular fitness alternative to treadmills. There is an additional \$1,000 in ongoing funding for the replacement of one machine every five years.

**FIRE - SUPPRESSION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|-----------------------------|--------------------------|--------------------------|
| Total Regular | 71 | 71 | 71 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 71 | 71 | 71 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 12,964,433 | 12,642,620 *2 | 13,810,419 *7 |
| Wages | 0 | 0 | 0 |
| Benefits | 5,685,345 | 6,536,693 | 7,321,399 |
| TOTAL PERSONNEL | <u>18,649,778</u> | <u>19,179,313</u> | <u>21,131,818</u> |
| Materials and Supplies | 220,815 | 272,979 *3 | 429,528 *7/*8 |
| Maintenance and Operations | 73,616 | 61,186 | 61,186 |
| Utilities | 77,435 | 97,870 *4 | 102,870 *9 |
| Professional/Technical Svcs | 64,454 | 156,513 *5 | 180,590 *10 |
| Other Expenses | 104,933 *1 | 141,333 *6 | 206,794 *7/*11 |
| TOTAL SUPPLIES AND SERVICES | <u>541,253</u> | <u>729,881</u> | <u>980,968</u> |
| Capital Outlay | 140,087 | 193,900 | 727,142 |
| Interfund Expenditures | 296,886 | 321,000 | 330,700 |
| TOTAL EXPENDITURES | \$ <u>19,628,004</u> | <u>20,424,094</u> | <u>23,170,628</u> |

- *1 Includes limited-period expenditures for firefighter recruitment and for the EMS First Responder project.
- *2 Includes limited-period fundings of \$375,000 for firefighter recruits (rebudget) and \$100,000 for overtime training.
- *3 Includes increased fundings of \$10,000 for firefighter clothing laundering services, \$6,000 for medical oxygen charges, and \$3,500 for emergency medical supplies. Also includes limited-period fundings of \$8,700 for multi-purpose devices and \$5,000 for hard suction hose and strainer replacement (rebudget).
- *4 Includes increased funding of \$5,500 for cellular data monthly services.
- *5 Includes limited-period fundings of \$22,100 for firefighter recruitments (rebudget balance), \$20,000 for a consolidated dispatch consultant (rebudget), and \$9,900 for promotional exams (rebudget).
- *6 Includes limited-period fundings of \$45,000 for HazMat program training (rebudget) and \$30,000 for training and education.
- *7 Includes increased fundings of \$140,000 for overtime - hiring and retention, \$116,100 for the reclassification of six Firefighter positions to Paramedic level, and \$31,000 for the reclassification of six Hazmat I/II level positions to Hazmat. Also includes limited-period fundings of \$500,000 for the Special Operations Program, \$450,000 for Firefighter recruits (\$300,000 rebudget balance), and \$78,700 overtime training (rebudget balance).
- *8 Includes increased funding of \$6,000 for rowing machines (\$5,000 limited-period). Also includes limited-period fundings of \$10,000 for City's antique fire apparatus, \$8,100 for structure Firefighter hoods, \$7,200 for multi-purpose devices (rebudget), and \$5,800 for vetter air bags.
- *9 Includes increased funding of \$5,000 for City utility increases.
- *10 Includes increased fundings of \$36,000 for annual medical surveillance exams and \$20,000 for promotional recruitment exams. Also includes limited-period funding of \$20,000 for a consolidated dispatch consultant (rebudget).
- *11 Includes limited-period fundings of \$45,000 for HazMat program training (rebudget) and \$20,700 for training and education (rebudget balance).

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|--------------------------|-----------------------|-----------------------|
| Local Intergovernmental Revenue | \$ 29,876 | 0 | 0 |
| Miscellaneous Revenue | 875,584 | 315,760 | 318,000 |
| TOTAL REVENUES | \$ <u>905,460</u> | <u>315,760</u> | <u>318,000</u> |

FIRE – FIRE AND ENVIRONMENTAL PROTECTION PROGRAM SUMMARY

PROGRAM MANAGER – FIRE MARSHAL

PROGRAM OVERVIEW

The Fire and Environmental Protection Division consists of the Environmental Safety and the Fire and Building Safety Sections.

The Environmental Safety Section is responsible for the enforcement of local hazardous materials storage codes, State underground chemical storage tank regulations, industrial waste discharge, and Federal and State regulations related to the control of industrial waste and stormwater runoff. Efforts are aimed at preventing uncontrolled releases and movement of hazardous and toxic substances.

The Fire and Building Safety Section is responsible for conducting the City's fire and housing code enforcement programs, fire cause investigations, and technical support to the Suppression Division.

MAJOR PROGRAM CHANGES

- Development Services Fund:
 - Strong Motion Instrumentation Program (SMIP) (rebudget balance): \$5,700
 - Rebudgets the balance of funding for SMIP funds to be used for a Community Emergency Response Team (CERT) grant program.

- Wastewater Fund:
 - Consultant Services for Web-Based Reporting (rebudget): \$20,000
 - Rebudgets funding to create an electronic reporting system. The State requires all local government agencies to electronically report a hazardous materials business plan, inspection, and enforcement information.

BUD/LHP-100-04 FY2017-18

**FIRE - FIRE AND ENVIRONMENTAL PROTECTION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------|----------------------------|-------------------------|-------------------------|
| Total Regular | 11 | 11 | 11 |
| Total Part-Time Hourly | 0 | 0 | 0 |
| TOTAL POSITIONS | 11 | 11 | 11 |
| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| Salaries | \$ 1,409,067 | 1,596,316 | 1,655,157 |
| Wages | 0 | 0 | 0 |
| Benefits | 771,341 | 881,728 | 865,582 |
| TOTAL PERSONNEL | <u>2,180,408</u> | <u>2,478,044</u> | <u>2,520,739</u> |
| Materials and Supplies | 12,135 | 25,515 | 25,515 |
| Maintenance and Operations | 184 | 4,375 | 4,375 |
| Utilities | 647 | 800 | 800 |
| Professional/Technical Svcs | 223,747 | 243,400 *2 | 243,400 |
| Other Expenses | 98,845 *1 | 50,668 *3 | 41,018 *4 |
| TOTAL SUPPLIES AND SERVICES | <u>335,558</u> | <u>324,758</u> | <u>315,108</u> |
| Capital Outlay | 0 | 0 | 0 |
| Interfund Expenditures | 40,830 | 42,000 | 43,200 |
| TOTAL EXPENDITURES | \$ <u>2,556,796</u> | <u>2,844,802</u> | <u>2,879,047</u> |

*1 Includes limited-period expenditures for multi-family housing.

*2 Includes increased fundings of \$8,200 for Hazardous materials electronic portal and \$7,000 for SCVURPPP and NPDES permit fees.

*3 Includes limited-period fundings of \$20,000 for consultant services for web-based reporting (rebudget) and \$15,300 for Strong Motion Instrumentation Program (SMIP) (rebudget balance).

*4 Includes limited-period fundings of \$20,000 for consultant services for web-based reporting (rebudget) and \$5,700 for Strong Motion Instrumentation Program (SMIP) (rebudget balance).

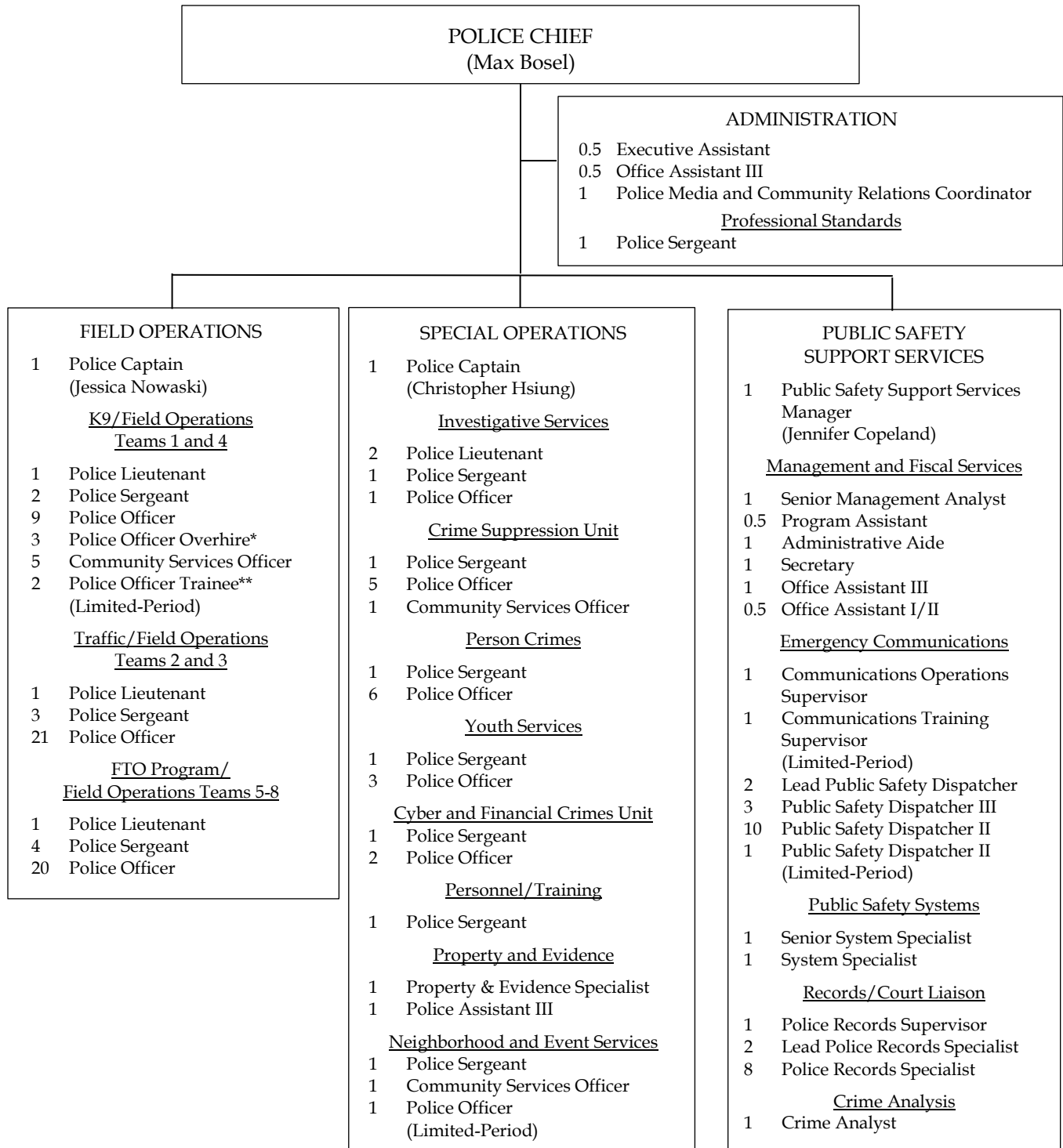
| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|----------------------------|--------------------------|-----------------------|-----------------------|
| General Licenses & Permits | \$ 530,605 | 465,000 | 465,000 |
| Fines and Forfeitures | 28,148 | 0 | 0 |
| General Service Charges | 245,189 | 232,070 | 226,120 |
| Miscellaneous Revenue | 1,608 | 19,000 *1 | 19,000 |
| TOTAL REVENUES | \$ <u>805,550</u> | <u>716,070</u> | <u>710,120</u> |

*1 Includes increase of \$4,000 for County reimbursement related to the Hazardous Materials Electronic Portal maintenance.

NOTES

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POLICE DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 140.5 Full-Time
1.5 Regular Part-Time
5.0 Limited-Period

* The three Police Officer overhire positions are funded at 50 percent.
** The two limited-period Police Officer Trainee positions are funded at 50 percent.

NOTES

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POLICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – POLICE CHIEF

DEPARTMENT MISSION STATEMENT

The Police Department keeps Mountain View safe and tackles crime through quality policing that secures the trust and support of the people it serves and protects.

DEPARTMENT OVERVIEW

Through people, community collaboration, technology, and regional cooperation, the Police Department fulfills its mission through comprehensive programs that makes safety a priority, focuses on effectively working with people, and obtains fair and impartial results through education, prevention, intervention, suppression, and enforcement efforts. The department provides a visible presence, effective and timely response to calls for service, innovative community engagement activities, and comprehensive services for investigations, community-focused policing initiatives, and emergency preparedness. The department is also responsible for Police and Fire support services, emergency communications, and ensuring professional standards and accountability.

DEPARTMENT FUNCTIONS

- Promote a sense of safety and security in the community, keep the peace, provide public assistance, prevent and detect criminal activity, assist crime victims, apprehend offenders, and facilitate due process through the response to requests for police service, conducting investigations, and enforcing of the spirit of the law. (M 1, 2, 3, 4, 6, 7)
- Promote safety on the roadways through comprehensive and proactive education and enforcement initiatives that prevent fatal and injury traffic collisions. (M 3)
- Continue to enhance outreach and engagement programs with neighborhoods, schools, small businesses, corporations, and other stakeholders to promote community safety, prevention of crime, and secure communitywide trust and support. (M 5)
- Continually develop staff and implement solutions that enhance workplace and community safety, the ability to work effectively with people, and deliver fair and impartial results.
- Prevent juvenile delinquency, underage and illegal substance abuse, and gang activity.
- Work collaboratively with the community, City, and other criminal justice agencies in order to protect life, safeguard property, and enhance policing legitimacy and community support for the Police Department. (M 3, 4, 6)
- Provide support services functions to fulfill responsibilities related to public safety systems, technologies, records, warrants, and property and evidence.
- Recruit, retain, develop, and empower a broad range of talents at all levels of the organization who represent the diversity of the Mountain View community.
- Provide communication services for Police, Fire, medical emergencies, and contract agencies. (M 7, 8)
- Prepare for, respond to, mitigate, and recover from all-hazard critical incidents and disasters.

POLICE DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and a Freedom City Policy, in conjunction with the City Manager's Office and the City Attorney's Office.**
- **Enhance community policing services related to homelessness and mental health issues, in conjunction with the City Manager's Office and the Community Development Department.**
- **Adopt and implement a Vision Zero Policy/Program, in conjunction with the Public Works Department.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager's Office, the Community Development Department, the Public Works Department, the Community Services Department, and the Fire Department.**
- **Continue to administer an Office of Traffic Safety grant to enhance comprehensive traffic safety and education programs, in conjunction with the Public Works Department.**
- **Continue to utilize multiple methods and platforms to build strong community partnerships, to include online communication and hosting events that promote in-person community/police engagement, that improves public trust and support.**
- **Continue implementation, training, and evaluation of officer-worn cameras while ensuring that camera use and procedures address both departmental and community interests.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Develop Options for Marijuana Regulations, in conjunction with the City Attorney's Office, City Manager's Office, the Finance and Administrative Services Department, and the Community Development Department.
- Implement programs that enhance Police Department employee safety and wellness.
- Complete the implementation of the records management system.
- Complete migration of the public safety radio infrastructure to the Silicon Valley Regional Interoperability Authority's regional communications system.
- Continue to implement action items related to the employee engagement survey results.

**POLICE
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

| | 2014-15 Actual | 2015-16 Actual | 2016-17 Target | 2016-17 Actual | 2017-18 Target |
|--|-------------------|--------------------|-----------------------|--------------------|-------------------|
| Field Operations: | | | | | |
| 1. Sustain a violent crime rate below the rate most recently reported by the California Department of Justice for Santa Clara County. | | New for FY16-17 | <242 ^(A) | 164 | <249 |
| 2. Sustain a property crime rate below the rate most recently reported by the California Department of Justice for Santa Clara County. | | New for FY16-17 | <2,292 ^(A) | 1,403 | <2,292 |
| 3. Sustain a fatal and injury traffic collision rate that is below the rate most recently reported by the California Highway Patrol for Santa Clara County. | | New for FY16-17 | <375.6 ^(A) | 282 | <375.6 |
| 4. Maintain an average response time (dispatch to on-scene) of 5 minutes or less to emergency (Priority 0) calls for service. | | New for FY16-17 | <5 | 2.2 | <5 |
| Special Operations: | | | | | |
| 5. Continue an opt-in growth of 20% per year across digital media platforms. | | New for FY16-17 | 20% | 21% | 20% |
| 6. Sustain a violent and property crime clearance rate above the rate most recently reported by the California Department of Justice for Santa Clara County. | | New for FY16-17 | >14.4% ^(A) | 42% | >14.4% |
| Public Safety Support Services: | | | | | |
| 7. Answer incoming calls to 9-1-1 within 9 seconds. | | New for FY16-17 | 95% | 98% | >95% |
| 8. Dispatch emergency (Priority 0) and urgent (Priority 1) calls in less than two minutes. | | New for FY16-17 | 95% | 86% ^(B) | >95% |

^(A) The Fiscal Year 2016-17 Targets were misreported in the Fiscal Year 2016-17 Adopted Budget; they are now corrected for Fiscal Year 2016-17 Target. The targets reported were the following: 1. <2,292, 2. >14.4%, 3. <354.8, and 6. 95%.

^(B) The actual does not address outside factors that may have delayed a call being dispatched; specifically officer availability.

**POLICE
DEPARTMENT SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED | |
|---|---------------------|--------------------|--------------------|----|
| Police Chief | 1 | 1 | 1 | |
| Police Captain | 2 | 2 | 2 | |
| Public Safety Support Services Manager | 1 | 1 | 1 | |
| Police Lieutenant | 5 | 5 | 5 | |
| Police Sergeant | 17 | 17 | 17 | |
| Police Officer | 67 | 67 | 67 | |
| Police Officer (Overhire) | 3 | 3 | 3 | |
| Police Media and Community Relations Coord. | 1 | 1 | 1 | |
| Senior Systems Specialist | 1 | 1 | 1 | |
| Crime Analyst | 1 | 1 | 1 | |
| Systems Specialist | 1 | 1 | 1 | |
| Communications Operations Supervisor | 1 | 1 | 1 | |
| Lead Public Safety Dispatcher | 2.50 | 2.50 | 2 | *3 |
| Public Safety Dispatcher III | 2 | 2 | 3 | *3 |
| Public Safety Dispatcher II | 10 | 10 | 10 | |
| Police Records Supervisor | 1 | 1 | 1 | |
| Lead Police Records Specialist | 2 | 2 | 2 | |
| Police Records Specialist | 8 | 8 | 8 | |
| Community Services Officer | 7 | 7 | 7 | |
| Property & Evidence Specialist | 1 | 1 | 1 | |
| Police Assistant III | 1 | 1 | 1 | |
| Senior Management Analyst | 1 | 1 | 1 | |
| Program Assistant | 0.50 | 0.50 | 0.50 | |
| Administrative Aide | 1 | 1 | 1 | |
| Executive Assistant | 0.50 | 0.50 | 0.50 | |
| Secretary | 1 | 1 | 1 | |
| Office Assistant III | 1 | 1.50 | 1.50 | *1 |
| Office Assistant I/II | 0.50 | 0.50 | 0.50 | |
| TOTAL REGULAR | 141 | 141.50 | 142 | |
| TOTAL PART-TIME HOURLY | 3.05 | 3.05 | 3.05 | |
| TOTAL POSITIONS | 144.05 | 144.55 | 145.05 | *4 |

*1 Added a 0.50 FTE Office Assistant III position.

*2 In addition there is a limited-period Communications Training Supervisor position, a limited-period Public Safety Dispatch overhire position, and two limited-period Police Officer Trainee positions at 50 percent funding.

*3 Midyear reclassification of a Lead Public Safety Dispatcher position to Public Safety Dispatch III. Also added a 0.50 FTE to an existing 0.50 FTE Lead Public Safety Dispatcher position.

*4 In addition there is a limited-period Communications Training Supervisor position, a limited-period Public Safety Dispatch overhire position, two limited-period Police Officer Trainee positions at 50 percent funding, and a Police Officer - Community Outreach Position.

| DEPARTMENT PROGRAMS | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|--------------------------------|----------------------|--------------------|--------------------|
| Police Administration | \$ 1,333,304 | 1,137,843 | 1,223,769 |
| Field Operations | 17,228,044 | 18,641,955 | 20,111,510 |
| Special Operations | 7,974,726 | 8,862,103 | 9,547,648 |
| Public Safety Support Services | 6,465,734 | 7,652,725 | 7,902,166 |
| TOTAL EXPENDITURES | \$ 33,001,808 | 36,294,626 | 38,785,093 |

**POLICE
DEPARTMENT SUMMARY**

| EXPENDITURE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------------|----------------------|--------------------|--------------------|
| Salaries Wages and Benefits | \$ 30,016,303 | 32,911,123 | 35,213,064 |
| Supplies and Other Services | 2,271,440 | 2,433,362 | 2,450,162 |
| Capital Outlay | 113,410 | 206,641 | 355,967 |
| Interfund Expenditures | 600,655 | 743,500 | 765,900 |
| TOTAL EXPENDITURES | \$ 33,001,808 | 36,294,626 | 38,785,093 |
| | | | |
| FUNDING SOURCES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Operating | \$ 32,746,100 | 35,313,826 | 37,283,718 |
| General Non-Operating | 830 | 694,228 | 1,176,467 |
| Police Asset Forfeitures | 8,680 | 0 | 0 |
| Supplemental Law Enforcement Services | 116,599 | 110,500 | 175,000 |
| Shoreline Regional Park Community | 39,717 | 40,000 | 40,000 |
| Wastewater | 89,882 | 136,072 | 109,908 |
| TOTAL FUNDING | \$ 33,001,808 | 36,294,626 | 38,785,093 |
| | | | |
| REVENUE SUMMARY | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
| General Licenses & Permits | \$ 109,113 | 104,000 | 104,500 |
| Fines & Forfeitures | 670,502 | 656,950 | 621,400 |
| Local Intergovernmental Revenue | 238,320 | 195,000 | 175,000 |
| State Intergovernmental Revenue | 271,131 | 150,500 | 215,000 |
| Federal Intergovernmental Revenue | 33,790 | 0 | 0 |
| General Service Charges | 152,792 | 132,990 | 142,740 |
| Miscellaneous Revenue | 1,120,846 | 704,430 | 707,820 |
| TOTAL REVENUES | \$ 2,596,494 | 1,943,870 | 1,966,460 |

POLICE – ADMINISTRATION PROGRAM SUMMARY

PROGRAM MANAGER – POLICE CHIEF

PROGRAM OVERVIEW

Administration is responsible for managing the Police Department. This division is responsible for maintaining the integrity of the department and investigating all complaints against Police employees, for tracking all major community policing actions, coordinating and implementing crime prevention activities, crime analysis, and relaying public information by maintaining open communications and relationships with local media personnel.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Chaplaincy Program: \$19,400

Provides funding for the reinstatement of the Police Chaplaincy Program which assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$19,400 in limited-period funding to reactivate the program.

- General Non-Operating Fund:

Chaplaincy Program (limited-period): \$19,400

Provides funding for the one-time startup costs of the Police Chaplaincy Program. This program assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$19,400 in ongoing funding.

BUD/LHP-312-02 FY2017-18

**POLICE - ADMINISTRATION
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 5.50 | 4 *1 | 4 |
| Total Part-Time Hourly | 1.02 | 0.57 *2 | 0.57 |
| TOTAL POSITIONS | 6.52 | 4.57 | 4.57 |

*1 Added a 0.5 FTE Office Assistant III position and transferred one Community Services Officer position to the Field Operations Program and the Crime Analyst position to the Public Safety Support Services Program.

*2 Moved hours to Public Safety Support Services Program.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 735,234 | 646,159 | 672,860 |
| Wages | 38,602 | 22,015 | 61,696 *1 |
| Benefits | 391,262 | 369,708 | 390,252 |
| TOTAL PERSONNEL | 1,165,098 | 1,037,882 | 1,124,808 |
| Materials and Supplies | 13,963 | 11,949 | 11,949 |
| Maintenance and Operations | 78 | 0 | 0 |
| Utilities | 0 | 0 | 0 |
| Professional/Technical Srvcs | 108,924 | 28,500 | 28,500 |
| Other Expenses | 37,113 | 43,012 | 43,012 |
| TOTAL SUPPLIES AND SERVICES | 160,078 | 83,461 | 83,461 |
| Capital Outlay | 0 | 1,500 | 0 |
| Interfund Expenditures | 8,128 | 15,000 | 15,500 |
| TOTAL EXPENDITURES | \$ 1,333,304 | 1,137,843 | 1,223,769 |

*1 Includes increased funding of \$19,400 for the Chaplaincy Program. Also includes limited-period funding of \$19,400 for the Chaplaincy Program.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|-------------------|--------------------|--------------------|
| General Licenses and Permits | \$ 96,015 | 93,500 | 94,000 |
| Fines & Forfeitures | 158,900 | 157,000 | 121,100 *1 |
| Federal Intergovernmental Revenue | 5,702 | 0 | 0 |
| General Service Charges | 50,340 | 51,740 | 56,870 |
| Miscellaneous Revenue | 4,231 | 500 | 500 |
| TOTAL REVENUES | \$ 315,188 | 302,740 | 272,470 |

*1 Includes reduced revenues as a result of lower incidents of false alarms.

POLICE – FIELD OPERATIONS PROGRAM SUMMARY

PROGRAM MANAGER – FIELD OPERATIONS CAPTAIN

PROGRAM OVERVIEW

The Field Operations Division is responsible for providing all uniform police services to the community. Its primary function includes responding to criminal activity and calls for service in an effective and timely manner and providing crime suppression and prevention activities. Within this division resides Patrol, Traffic Safety, Canine, SWAT, Crisis Negotiations, and Bicycle Patrol. In addition, this division is responsible for coordinating the Field Training Officer Program and training all newly hired Police Officers and Reserve Officers in the field.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Two Police Officer Trainee Positions (limited-period): \$157,900

Provides continued funding for two Police Officer Trainee positions at 50 percent funding. Police Officer Trainees provide flexibility for current and anticipated vacancies. There are multiple vacant Police Officer positions and additional vacancies anticipated in the next 12 months. Includes \$10,000 for hiring background checks, training, and uniform costs.

Residential Parking Permit Program (rebudget): \$117,600

Rebudgets funding approved by Council on October 4, 2016 for a Residential Parking Permit Program.

BUD/LHP-312-03 FY2017-18

**POLICE - FIELD OPERATIONS
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 73 | 71 *1 | 71 |
| Total Part-Time Hourly | 1.17 | 1.17 | 1.17 |
| TOTAL POSITIONS | 74.17 | 72.17 *2 | 72.17 *2 |

*1 Transferred one Police Sergeant and one Police Officer positions to the Special Operations Program.

*2 In addition there are two limited-period Police Officer Trainee positions at 50 percent funding.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|----------------------|--------------------|--------------------|
| Salaries | \$ 10,019,155 | 10,728,519 *1 | 11,459,524 *3 |
| Wages | 64,485 | 79,955 | 81,754 |
| Benefits | 5,856,532 | 6,394,437 | 7,029,143 |
| TOTAL PERSONNEL | 15,940,172 | 17,202,911 | 18,570,421 |
| Materials and Supplies | 32,079 | 42,880 | 42,880 |
| Maintenance and Operations | 40,223 | 26,047 | 26,047 |
| Utilities | 343 | 0 | 0 |
| Professional/Technical Svcs | 599,607 | 599,975 *2 | 589,975 |
| Other Expenses | 81,456 | 79,754 | 79,754 |
| TOTAL SUPPLIES AND SERVICES | 753,708 | 748,656 | 738,656 |
| Capital Outlay | 46,765 | 89,388 | 183,433 |
| Interfund Expenditures | 487,399 | 601,000 | 619,000 |
| TOTAL EXPENDITURES | \$ 17,228,044 | 18,641,955 | 20,111,510 |

*1 Includes limited-period funding of \$145,700 for two Police Officer Trainee positions at 50 percent funding.

*2 Includes limited-period funding of \$10,000 for hiring background checks, training and uniforms for two limited-period Police Officer Trainee positions.

*3 Includes limited-period fundings of \$157,900 for two Police Officer Trainee positions at 50 percent funding and \$117,600 for Residential Parking Permit Program (rebudget).

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|-------------------|--------------------|--------------------|
| Fines & Forfeitures | \$ 511,602 | 499,950 *1 | 500,300 |
| Local Intergovernmental Revenue | 43,970 | 5,000 | 5,000 |
| State Intergovernmental Revenue | 167,331 | 140,500 | 205,000 |
| Federal Intergovernmental Revenue | 26,588 | 0 | 0 |
| General Service Charges | 73,802 | 55,000 | 60,320 |
| Miscellaneous Revenue | 105,393 | 30,000 | 30,000 |
| TOTAL REVENUES | \$ 928,686 | 730,450 | 800,620 |

*1 Decrease in revenue related to a combination of position vacancies and focus on higher priorities.

**POLICE – SPECIAL OPERATIONS
PROGRAM SUMMARY**

PROGRAM MANAGER – SPECIAL OPERATIONS CAPTAIN

PROGRAM OVERVIEW

The Special Operations Division is responsible for reducing and solving crime through prevention, intervention, investigation, and suppression activities; supporting patrol; providing Police services for schools and special events; coordination of personnel and functions; coordinating victim services; and providing technical support services. Within this division resides Investigations, which includes: Specialized Suppression, which addresses narcotic, vice, burglary, fraud, auto theft, and high-tech crimes; and Person Crimes, which addresses violent crimes, sexual predators, crimes against children, and missing persons. Also residing in this division is Special Services, which includes: Youth Services, which provides school resources, juvenile diversion, and gang-suppression activities; Operational Services, which manages special events, training, permits, and Reserve Officers; Personnel Services; and Property and Evidence, which is responsible for the collection and safekeeping of property and evidence taken into department custody.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Police Officer Position (two-year) – Community Outreach (offset by \$116,400 State grant) (limited-period): \$221,300

Provides funding for the first year of a two-year Police Officer over-hire position. This position will focus on improving the effectiveness of the Police Department’s handling of community concerns and issues related to vulnerable populations, to include homeless and the mentally ill. In addition, the officer would coordinate and expand the Department’s Crisis Intervention Training (CIT) efforts.

Uniform and Equipment for New Police Officer (limited-period): \$11,800

Provides funding for the uniform and equipment required for the new Police Officer Community Outreach position.

BUD/LHP-312-04 FY2017-18

**POLICE - SPECIAL OPERATIONS
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 28 | 31 *1 | 31 |
| Total Part-Time Hourly | 0.45 | 0.45 | 0.45 |
| TOTAL POSITIONS | 28.45 | 31.45 | 31.45 *2 |

*1 Transferred one Police Sergeant and one Police Officer positions from the Field Operations Program and one Community Services Officer position from the Administrative Program.

*2 In addition there is a limited-period Police Officer - Community Outreach Position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 4,979,499 | 5,159,723 | 5,595,342 *2 |
| Wages | 58,712 | 79,305 | 79,994 |
| Benefits | 2,397,691 | 2,914,943 | 3,119,012 |
| TOTAL PERSONNEL | 7,435,902 | 8,153,971 | 8,794,348 |
| Materials and Supplies | 107,232 | 150,498 | 162,298 *3 |
| Maintenance and Operations | 685 | 5,830 | 5,830 |
| Utilities | 1,000 | 0 | 0 |
| Professional/Technical Svcs | 181,185 | 170,523 | 170,523 |
| Other Expenses | 125,852 | 173,202 *1 | 173,202 |
| TOTAL SUPPLIES AND SERVICES | 415,954 | 500,053 | 511,853 |
| Capital Outlay | 18,254 | 84,079 | 113,647 |
| Interfund Expenditures | 104,616 | 124,000 | 127,800 |
| TOTAL EXPENDITURES | \$ 7,974,726 | 8,862,103 | 9,547,648 |

*1 Includes increased funding of \$14,400 for unmarked leased vehicles.

*2 Includes limited-period funding of \$221,300 for a Police Officer - Community Outreach position.

*3 Includes limited-period funding of \$11,800 for uniform and equipment for new Police Officer.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|-----------------------------------|-------------------|--------------------|--------------------|
| Local Intergovernmental Revenue | \$ 194,350 | 190,000 | 170,000 |
| State Intergovernmental Revenue | 103,697 | 10,000 | 10,000 |
| Federal Intergovernmental Revenue | 1,500 | 0 | 0 |
| Miscellaneous Revenue | 694,127 | 505,000 | 505,000 |
| TOTAL REVENUES | \$ 993,674 | 705,000 | 685,000 |

NOTES

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POLICE – PUBLIC SAFETY SUPPORT SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – PUBLIC SAFETY SUPPORT SERVICES MANAGER

PROGRAM OVERVIEW

The Public Safety Support Services Division is responsible for providing essential administrative and technical services to the Police and Fire Departments. Within this division resides Management and Fiscal Services which is responsible for providing appropriate, accurate, and effective fiscal analyses and administrative support for the Police and Fire Departments; Emergency Communications which answers 9-1-1 and nonemergency calls for public safety, dispatching the most appropriate response of Police, Fire, or ambulances and emergency medical dispatch services; Public Safety Systems which manages the City's various radio systems; and Records which is responsible for record-keeping activities such as filing, indexing, and collecting of records and statistical information, and processing of arrest warrants.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Lead Public Safety Dispatcher Position (0.50): \$98,900

Converts a regular 0.50 FTE Lead Public Safety Dispatcher position to a full-time ongoing position. The additional resources will improve the Emergency Communications Center's capacity to manage the Computer Aided Dispatch (CAD) System and support the Communications Operations Supervisor with a variety of management and administrative duties.

Lease of Officer-Worn Cameras (44): \$35,000

Provides funding to lease an additional 44 cameras to outfit all 95 sworn and 15 reserve officers with officer worn cameras.

- General Non-Operating Fund:

Communications Training Supervisor Position (limited-period): \$189,700

Provides continued funding for a Communications Training Supervisor position. The position will work in conjunction with the Communications Operations Supervisor to plan, coordinate, implement, and direct all training programs for Emergency Communications staff.

Public Safety Dispatcher Overhire Position (limited-period): \$172,100

Provides continued funding for a Public Safety Dispatcher Overhire position. The position is requested due to anticipated vacancies and the lengthy selection and training process. Includes \$2,000 for hiring background checks.

**POLICE – PUBLIC SAFETY SUPPORT SERVICES
PROGRAM SUMMARY**

Public Safety Network Design (rebudget):

\$60,000

Rebudgets funding for third-party consulting and technical services related to public safety computer network design, implementation of all-IP 9-1-1 and radio networks, and industry expertise with respect to Federal information security policies and standards compliance.

BUD/LHP-312-05 FY2017-18

**POLICE - PUBLIC SAFETY SUPPORT SERVICES
PROGRAM SUMMARY**

| POSITIONS | 2015-16 ADJUSTED | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------|---------------------|--------------------|--------------------|
| Total Regular | 34.50 | 35.50 *1 | 36 *4 |
| Total Part-Time Hourly | 0.41 | 0.86 *2 | 0.86 |
| TOTAL POSITIONS | 34.91 | 36.36 *3 | 36.86 *3 |

*1 Transferred a Crime Analyst position from the Administration Program.

*2 Hours moved from the Administration Program.

*3 In addition there is a limited-period Communications Training Supervisor position and a Public Safety Dispatch overhire position.

*4 Added a 0.50 FTE to an existing 0.50 FTE Lead Public Safety Dispatcher position.

| EXPENDITURES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|------------------------------------|---------------------|--------------------|--------------------|
| Salaries | \$ 3,552,868 | 4,269,734 *2 | 4,377,018 *6 |
| Wages | 91,671 | 63,081 | 72,734 |
| Benefits | 1,830,592 | 2,183,544 | 2,273,735 |
| TOTAL PERSONNEL | 5,475,131 | 6,516,359 | 6,723,487 |
| Materials and Supplies | 92,097 | 91,301 | 91,301 |
| Maintenance and Operations | 481,099 | 423,223 *3 | 423,223 |
| Utilities | 191,573 | 226,448 | 226,448 |
| Professional/Technical Svcs | 82,574 | 247,205 *4 | 247,205 *7 |
| Other Expenses | 94,357 *1 | 113,015 *5 | 128,015 *8 |
| TOTAL SUPPLIES AND SERVICES | 941,700 | 1,101,192 | 1,116,192 |
| Capital Outlay | 48,391 | 31,674 | 58,887 |
| Interfund Expenditures | 512 | 3,500 | 3,600 |
| TOTAL EXPENDITURES | \$ 6,465,734 | 7,652,725 | 7,902,166 |

*1 Includes limited-period expenditures for GIS mapping services.

*2 Includes limited-period fundings of \$188,700 for a Communications Training Supervisor position and \$167,300 for a Public Safety Dispatch overhire position.

*3 Includes increased funding of \$19,000 for officer worn camera data storage system.

*4 Includes increased funding of \$71,800 for Wireless Data/South Bay Information Sharing System (SBISSS)/CopLink. Also includes limited-period fundings of \$60,000 for public safety network design and \$2,000 for hiring background checks for a Public Safety Dispatch position.

*5 Includes limited-period funding of \$20,000 for technology training.

*6 Includes limited-period fundings of \$189,700 for a Communications Training Supervisor position and \$170,100 for a Public Safety Dispatch overhire position.

*7 Includes limited-period fundings of \$60,000 for public safety network design (rebudget) and \$2,000 for hiring background checks for a Public Safety Dispatch position (rebudget).

*8 Includes increased funding of \$35,000 for the lease of officer-worn cameras.

| REVENUES | 2015-16 ACTUAL | 2016-17 ADOPTED | 2017-18 ADOPTED |
|---------------------------------|-------------------|--------------------|--------------------|
| General Licenses & Permits | \$ 13,098 | 10,500 | 10,500 |
| State Intergovernmental Revenue | 103 | 0 | 0 |
| General Service Charges | 28,650 | 26,250 | 25,550 |
| Miscellaneous Revenue | 317,095 | 168,930 | 172,320 |
| TOTAL REVENUES | \$ 358,946 | 205,680 | 208,370 |

NOTES

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FUND SCHEDULES

**CITY OF MOUNTAIN VIEW
FUND STRUCTURE OUTLINE AND DESCRIPTION OF FUNDS**

GOVERNMENTAL FUNDS:

GENERAL FUND

General Operating (101000)
Development Services (101102)
Shoreline Golf Links (213000)

Operations of the City which are not recorded in other funds.
City's operation of development services.
City's operation of the municipal golf course.

GENERAL FUND RESERVES

Reserves (101103-101141)

Committed for specific purposes or to fund liabilities.

SPECIAL REVENUE

Gas Tax (201000)

Expenditures restricted to specific purposes as prescribed by law, primarily road construction, maintenance and certain administrative costs.

Vehicle Registration Fee (VRF) (202000)
Construction/Conveyance Tax (204000)

Voter approved fee to fund local road improvements and repairs.
Revenues derived from fees authorized by Mountain View City Code restricted for implementation of the Capital Improvement Program.

Public Benefit In Lieu (206000)
Transit-Oriented Development (206010)

Developer fees in-lieu of providing improvements necessitated by their development.
Developer fees in-lieu of providing certain transit related improvements for an increased development intensity permit.

Housing - Below Market Rate Housing (207000)/
Housing Impact (207002)/Rental Housing
Impact (207003)/General Fund Housing (207005)
Rental Housing Committee (RHC) 208000

Developer fees in-lieu of providing affordable housing and nonresidential development fees restricted to increase/improve the supply of very low to moderate income housing. GOF contribution for low and moderate-income housing.
Community Stabilization and Fair Rent Act (CSFRA) funds related to stabilization of rents and provision of just cause eviction protections.

Successor Housing Agency (210001)
Downtown Benefit Assessment Districts
(214000, 214001, 214002)

City designated as Housing Successor Agency to dissolved RDA.
Operations of a Maintenance Assessment District, a Business Improvement District created for specific areas downtown, and collection of Parking in-lieu fees (restricted for construction of new parking spaces).

Tree Mitigation (215001)
Supplemental Law Enforcement Services (221000)

Fees paid for replacement trees when developer is unable to plant required trees.
State Supplemental Law Enforcement Services (COPS) grant restricted to fund law enforcement services.

CDBG (222001, 222003)

Federal Community Development Block Grant and Home Investment Partnership Program funds.

Cable Television (231001)

Cable Public, Education and Government (PEG) funds restricted for related expenditures.

Shoreline Regional Park Community
(258000, 258001, 258002, 258003, 258005)

Created by State legislation. Tax increment and other revenue generated by the activities of the Shoreline Community are restricted to the development and support of the Shoreline Community and surrounding North Bayshore Area.

CAPITAL PROJECTS

Storm Drain (412000)

Revenues derived from off-site drainage fees authorized by Mountain View City Code Section 28.51 and restricted for storm drainage capital improvements.

Park Land Dedication (413000)

Revenues derived from fees authorized by Chapter 41 of the Mountain View City Code restricted for park and recreation projects.

PROPRIETARY FUNDS:

ENTERPRISE

Water (601000, 601001, 601003, 601004, 601010)

Operation and maintenance of all facilities required to supply, distribute and meter potable and recycled water.

Wastewater (602000, 602001, 602003, 602004,
602005, 602006, 602010)

Operation and maintenance of all facilities required to transport and process wastewater.

Solid Waste Management
(610000, 610001, 610004, 610005)

Collection, transportation, recycling and disposal services of the City and two of the City's landfill postclosure maintenance activities.

INTERNAL SERVICE

Equipment Maintenance &
Replacement (701000, 701001)

Centralized fleet maintenance services and certain equipment replacement.

Workers' Compensation (751000)

City's workers' compensation self insurance program.

Unemployment (752000)

City's unemployment self insurance program.

Liability (754000)

City's liability self insurance program.

Retirees' Health (756000)

City's retirees' health insurance program.

Employee Benefits (759000)

City's employee benefits self insurance program (vision and other misc benefits).

ADOPTED FISCAL YEAR 2017-18 BUDGET - FUND GROUP SUMMARIES

| | | BEGINNING BALANCE | REVENUES | TOTAL AVAILABLE | EXPENDI- TURES |
|-----------------------------------|----|----------------------|-------------|--------------------|-------------------|
| <u>GENERAL FUND</u> | | | | | |
| General Operating | \$ | 0 | 128,022,060 | 128,022,060 | 116,871,820 |
| Development Services | | 16,138,023 | 13,050,000 | 29,188,023 | 14,971,084 |
| Shoreline Golf Links | | 22,502 | 2,538,000 | 2,560,502 | 2,198,984 |
| TOTAL | \$ | 16,160,525 | 143,610,060 | 159,770,585 | 134,041,888 |
| <u>SPECIAL REVENUE</u> | | | | | |
| Gas Tax | \$ | 1,623,170 | 2,227,540 | 3,850,710 | 0 |
| Vehicle Registration Fee (VRF) | | 538,951 | 472,000 | 1,010,951 | 0 |
| Construction/Conveyance Tax | | 14,270,837 | 6,322,300 | 20,593,137 | 0 |
| Public Benefit In Lieu | | 17,107,029 | 192,000 | 17,299,029 | 477,000 |
| Transit-Oriented Development | | 957,515 | 49,050 | 1,006,565 | 0 |
| Housing | | 27,846,774 | 382,550 | 28,229,324 | 2,746,526 |
| Rental Housing Committee | | 229,806 | 499,400 | 729,206 | 610,037 |
| Successor Housing Agency | | 1,522,431 | 0 | 1,522,431 | 250,000 |
| Downtown Benefit Assmt Districts | | 12,323,671 | 1,770,966 | 14,094,637 | 1,071,238 |
| Tree Mitigation | | 42,856 | 50,620 | 93,476 | 50,000 |
| Supplemental Law Enforcement Serv | | 108,009 | 175,000 | 283,009 | 175,000 |
| Community Dev Block Grant | | (867) | 800,000 | 799,133 | 930,524 |
| Cable Television | | 804,457 | 257,500 | 1,061,957 | 237,500 |
| Shoreline Community | | 62,188,012 | 40,623,127 | 102,811,139 | 23,495,476 |
| TOTAL | \$ | 139,562,651 | 53,822,053 | 193,384,704 | 30,043,301 |
| <u>CAPITAL PROJECTS</u> | | | | | |
| Storm Drain Construction | \$ | 392,543 | 26,920 | 419,463 | 0 |
| Park Land Dedication | | 49,422,325 | 688,200 | 50,110,525 | 0 |
| TOTAL | \$ | 49,814,868 | 715,120 | 50,529,988 | 0 |
| <u>ENTERPRISE</u> | | | | | |
| Water | \$ | 21,320,285 | 34,950,604 | 56,270,889 | 35,702,439 |
| Wastewater | | 13,476,026 | 25,317,948 | 38,793,974 | 19,632,322 |
| Solid Waste Management | | 9,595,981 | 14,171,383 | 23,767,364 | 12,976,345 |
| TOTAL | \$ | 44,392,292 | 74,439,935 | 118,832,227 | 68,311,106 |
| <u>INTERNAL SERVICE</u> | | | | | |
| Equipment Maint & Replacmnt | \$ | 27,183,241 | 6,811,735 | 33,994,976 | 8,433,286 |
| Workers' Compensation | | 10,748,892 | 2,722,832 | 13,471,724 | 2,372,500 |
| Unemployment | | 497,514 | 112,271 | 609,785 | 127,250 |
| Liability | | 5,025,958 | 1,588,670 | 6,614,628 | 1,455,500 |
| Retirees' Health | | 380,206 | 12,184,647 | 12,564,853 | 12,138,157 |
| Employee Benefits | | 369,630 | 72,660 | 442,290 | 100,500 |
| TOTAL | \$ | 44,205,441 | 23,492,815 | 67,698,256 | 24,627,193 |
| <u>GENERAL FUND RESERVES</u> | | | | | |
| TOTAL | \$ | 93,568,693 | 15,837,737 | 109,406,430 | 12,336,798 |
| GRAND TOTAL | \$ | 387,704,470 | 311,917,720 | 699,622,190 | 269,360,286 |

| <u>DEBT SERVICE</u> | <u>CAPITAL PROJECTS</u> | <u>INTRFD TRANSFERS</u> | <u>TOTAL EXPENDITURES</u> | <u>OTHER</u> | <u>ENDING BALANCE</u> |
|---------------------|-------------------------|-------------------------|---------------------------|---------------|-----------------------|
| 0 | 0 | 8,815,728 | 125,687,548 | 0 | 2,334,512 |
| 0 | 40,000 | 110,143 | 15,121,227 | (5,522,657) | 8,544,139 |
| 0 | 0 | 340,375 | 2,539,359 | 0 | 21,143 |
| 0 | 40,000 | 9,266,246 | 143,348,134 | (5,522,657) | 10,899,794 |
| 0 | 596,000 | 1,294,200 | 1,890,200 | 0 | 1,960,510 |
| 0 | 394,000 | 0 | 394,000 | 0 | 616,951 |
| 0 | 6,762,000 | 0 | 6,762,000 | 0 | 13,831,137 |
| 0 | 6,935,000 | 0 | 7,412,000 | 0 | 9,887,029 |
| 0 | 0 | 0 | 0 | 0 | 1,006,565 |
| 0 | 0 | 3,449 | 2,749,975 | (14,788,165) | 10,691,184 |
| 0 | 0 | 0 | 610,037 | 0 | 119,169 |
| 0 | 0 | 0 | 250,000 | 0 | 1,272,431 |
| 0 | 0 | 108,783 | 1,180,021 | (6,641,539) | 6,273,077 |
| 0 | 0 | 0 | 50,000 | 0 | 43,476 |
| 0 | 0 | 0 | 175,000 | 0 | 108,009 |
| 0 | 0 | 0 | 930,524 | 131,391 | 0 |
| 0 | 0 | 0 | 237,500 | 0 | 824,457 |
| 4,980,083 | 28,175,000 | 1,131,271 | 57,781,830 | (17,177,710) | 27,851,599 |
| 4,980,083 | 42,862,000 | 2,537,703 | 80,423,087 | (38,476,023) | 74,485,594 |
| 0 | 30,000 | 0 | 30,000 | 0 | 389,463 |
| 0 | 7,130,000 | 0 | 7,130,000 | (16,123,275) | 26,857,250 |
| 0 | 7,160,000 | 0 | 7,160,000 | (16,123,275) | 27,246,713 |
| 634,450 | 5,229,000 | 745,553 | 42,311,442 | (10,576,320) | 3,383,127 |
| 0 | 2,730,000 | 486,956 | 22,849,278 | (12,467,886) | 3,476,810 |
| 0 | 338,000 | 1,043,850 | 14,358,195 | (2,856,109) | 6,553,060 |
| 634,450 | 8,297,000 | 2,276,359 | 79,518,915 | (25,900,315) | 13,412,997 |
| 0 | 0 | 73,694 | 8,506,980 | (25,328,865) | 159,131 |
| 0 | 0 | 0 | 2,372,500 | (7,646,227) | 3,452,997 |
| 0 | 0 | 0 | 127,250 | 0 | 482,535 |
| 0 | 0 | 0 | 1,455,500 | (2,462,354) | 2,696,774 |
| 0 | 0 | 0 | 12,138,157 | 0 | 426,696 |
| 0 | 0 | 0 | 100,500 | 0 | 341,790 |
| 0 | 0 | 73,694 | 24,700,887 | (35,437,446) | 7,559,923 |
| 0 | 3,807,000 | 10,320,574 | 26,464,372 | (10,799,020) | 72,143,038 |
| 5,614,533 | 62,166,000 | 24,474,576 | 361,615,395 | (132,258,736) | 205,748,059 |

GENERAL OPERATING FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Property Taxes | \$ 39,460,578 | 40,208,100 | 43,773,612 | 45,285,200 |
| Sales Tax | 21,401,425 | 20,090,800 | 21,828,516 | 21,194,100 |
| Other Local Taxes | 15,136,673 | 16,082,310 | 15,866,546 | 15,589,450 |
| Use of Money & Property | 12,219,286 | 16,402,680 | 16,895,582 | 19,832,860 |
| Licenses, Permits & Franchise Fees/ Fines & Forfeitures | 5,565,590 | 5,666,330 | 5,742,616 | 5,839,300 |
| Intergovernmental | 1,158,289 | 595,670 | 740,920 | 573,010 |
| Charges for Services | 2,962,178 | 2,671,750 | 2,840,079 | 2,632,080 |
| Miscellaneous Revenue | 2,756,945 | 1,629,730 | 3,620,795 | 1,602,660 |
| Interfund Revenues & Transfers | 15,250,215 | 15,370,860 | 15,390,436 | 15,473,400 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total | 115,911,179 | 118,718,230 | 126,699,102 | 128,022,060 |
| Expenditures and Uses of Funds: | | | | |
| Operations: | | | | |
| Salaries and Benefits | 80,073,480 | 87,629,474 | 83,155,695 | 94,104,744 |
| Supplies and Services | 13,968,861 | 16,175,394 | 14,925,846 | 17,109,979 |
| Capital Outlay | 253,785 | 405,200 | 331,180 | 500,000 |
| Self Insurance | 2,851,576 | 3,353,334 | 3,353,334 | 3,457,097 |
| Transfer to Budget Contingency Res | 0 | 0 | 0 | 755,400 |
| Transfer to CIP Reserve | 0 | 0 | 0 | 1,281,500 |
| Transfer to Housing Fund | 0 | 51,000 | 51,000 | 51,000 |
| Transfer to Equip Replace Res | 2,442,586 | 2,618,344 | 2,618,344 | 2,727,828 |
| Projected Oper Budget Savings | 0 | (1,800,000) | 0 | (2,300,000) |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total | 99,590,288 | 108,432,746 | 104,435,399 | 117,687,548 |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | 16,320,891 | 10,285,484 | 22,263,703 | 10,334,512 |
| Transfer to General Non-Oper Fund | (6,994,938) | (500,000) | (15,556,103) | 0 |
| Transfer to General Fund Reserve | (2,248,000) ⁽¹⁾ | 0 | 0 | 0 |
| CalPERS Contribution | (2,000,000) | (2,000,000) | (2,000,000) | (4,000,000) |
| OPEB Contribution | (1,000,000) | (2,000,000) | (2,000,000) | (2,000,000) |
| Transfer to SPAR | 0 | (2,000,000) | (2,000,000) | (2,000,000) |
| Change in Assets, Liabilities and | | | | |
| Reserve for Enc, Grants & Donations | (4,077,953) | 0 | (707,600) | 0 |
| Beginning Balance, July 1 | <hr/> 0 | <hr/> 0 | <hr/> 0 | <hr/> 0 |
| Ending Balance, June 30 ⁽²⁾ | \$ <hr/> 0 | <hr/> 3,785,484 | <hr/> 0 | <hr/> 2,334,512 |

(1) Funding to bring the General Fund Reserve to the policy level of 25% of adopted expenditures.

(2) Balance less any reserves for encumbrances, grants, donations, and changes in assets and liabilities, is transferred to various reserves after the end of the fiscal year.

The General Operating Fund accounts for the operations of the City which are not recorded in other funds.

GENERAL FUND: DEVELOPMENT SERVICES

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 177,888 | 200,900 | 262,164 | 206,000 |
| Licenses & Permits | 6,409,790 | 6,100,000 | 7,080,287 | 5,621,000 |
| Charges for Services | 7,551,361 | 5,424,100 | 8,139,094 | 6,403,000 |
| Land Use Documents | 522,769 | 840,000 | 1,108,597 | 800,000 |
| Other Revenues | 46,232 | 50,000 | 77,503 | 20,000 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total | 14,708,040 | 12,615,000 | 16,667,645 | 13,050,000 |
| Expenditures and Uses of Funds: | | | | |
| Operations | 8,988,550 | 10,883,435 | 11,129,989 | 13,283,774 |
| Capital Projects | 1,870,000 | 552,000 | 780,900 | 40,000 |
| General Fund Administration | 1,560,850 | 1,576,460 | 1,576,460 | 1,592,200 |
| Other Funds Administration | 2,677 | 0 | 0 | 0 |
| Self Insurance | 77,340 | 86,460 | 86,460 | 95,110 |
| Retirees' Health Unfunded Liability | 2,748,495 | 1,753,651 | 753,651 | 0 |
| Transfer to Comp Absences Res | 12,000 | 66,000 | 66,000 | 22,000 |
| Transfer to Equip Replace Res | 75,188 | 82,248 | 82,248 | 88,143 |
| Transfer to Workers' Compensation | 15,000 | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total | 15,350,100 | 15,000,254 | 14,475,708 | 15,121,227 |
| Revenues and Sources Over (Under) Expenditures and Uses | (642,060) | (2,385,254) | 2,191,937 | (2,071,227) |
| Beginning Balance, July 1 | 14,588,146 | 13,946,086 | 13,946,086 | 16,138,023 |
| Reserve for Land Use Documents | <hr/> (3,678,769) <hr/> | <hr/> (4,518,769) <hr/> | <hr/> (4,722,657) <hr/> | <hr/> (5,522,657) <hr/> |
| Ending Balance, June 30 | \$ <u>10,267,317</u> | <u>7,042,063</u> | <u>11,415,366</u> | <u>8,544,139</u> |

All development related activities are consolidated into the Development Services Fund to more accurately align all development related revenues and expenditures. The City Council has committed the revenues generated from these permits and charges to fund these expenditures.

GENERAL FUND: SHORELINE GOLF LINKS

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Green Fees | \$ 1,533,832 | 1,758,000 | 1,491,317 | 1,665,000 |
| Golf Cart/Other Rentals | 353,652 | 377,000 | 320,391 | 395,000 |
| Range Revenue | 236,612 | 277,000 | 240,052 | 249,000 |
| Retail Sales | 167,359 | 200,000 | 169,288 | 181,000 |
| Golf Lessons/Club Repair | 21,000 | 21,000 | 21,100 | 21,000 |
| Concessions | 3,360 | 4,000 | 2,163 | 3,000 |
| Other Revenues | 26,362 | 23,000 | 15,559 | 24,000 |
| Total | <u>2,342,177</u> | <u>2,660,000</u> | <u>2,259,870</u> | <u>2,538,000</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 1,846,733 | 2,116,965 | 1,704,809 | 2,019,404 |
| Management Fee to Touchstone | 102,000 | 102,000 | 102,000 | 102,000 |
| General Fund Administration | 75,200 | 76,000 | 76,000 | 76,800 |
| Self Insurance | 730 | 710 | 710 | 780 |
| Transfer to Comp Absences Res | 0 | 1,000 | 1,000 | 0 |
| Transfer to Equip Replace Res | 208,665 | 210,026 | 210,026 | 215,375 |
| Total | <u>2,233,328</u> | <u>2,506,701</u> | <u>2,094,545</u> | <u>2,414,359</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 108,849 | 153,299 | 165,325 | 123,641 |
| Transfer to General Operating Fund | (108,414) | (150,000) | (150,000) | (125,000) |
| Beginning Balance, July 1 | <u>6,742</u> | <u>7,177</u> | <u>7,177</u> | <u>22,502</u> |
| Ending Balance, June 30* | <u>\$ 7,177</u> | <u>10,476</u> | <u>22,502</u> | <u>21,143</u> |

Shoreline Golf Links includes revenues and expenditures related to the operation of the golf course. Effective January 8, 2012 the City entered into an Operating Management Agreement with Touchstone Golf, LLC.

* Balance remaining for cash and encumbrances set aside for Touchstone Golf operations.

GAS TAX FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 41,632 | 47,080 | 36,418 | 53,130 |
| 2103 Funds | 400,241 | 340,000 | 207,986 | 312,000 |
| 2105 Funds | 437,448 | 433,000 | 437,854 | 452,920 |
| 2106 Funds | 284,395 | 282,000 | 279,518 | 278,350 |
| 2107 Funds | 569,617 | 554,000 | 555,128 | 585,110 |
| 2107.5 Funds | 7,500 | 7,500 | 7,500 | 7,500 |
| State Loan Repayment | 0 | 0 | 0 | 89,160 |
| Road Repair & Accountability Act 2017 | 0 | 0 | 0 | 449,370 |
| Capital Projects Refunds | 62,781 | 0 | 0 | 0 |
| Total | 1,803,614 | 1,663,580 | 1,524,404 | 2,227,540 |
| Expenditures and Uses of Funds: | | | | |
| Capital Projects | 827,000 | 585,000 | 585,000 | 596,000 |
| General Fund Administration | 17,375 | 0 | 27,295 | 0 |
| Transfer to General Oper Fund | 1,268,700 | 1,281,400 | 1,281,400 | 1,294,200 |
| Total | 2,113,075 | 1,866,400 | 1,893,695 | 1,890,200 |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | (309,461) | (202,820) | (369,291) | 337,340 |
| Beginning Balance, July 1 | 2,301,922 | 1,992,461 | 1,992,461 | 1,623,170 |
| Ending Balance, June 30 | \$ 1,992,461 | 1,789,641 | 1,623,170 | 1,960,510 |

1. Section 2103 Funds: Expenditure of apportioned funds may be made for any street purpose (including debt service). Funds are apportioned to the City based on population.
2. Section 2105 Funds: Expenditure of apportioned funds may be made for any street purpose and funds are apportioned to the City on a per capita basis.
3. Section 2106 and 2107 Funds: Expenditure of apportioned funds may be made for any street purpose. This includes construction, purchase of right-of-way, or maintenance. Funds are apportioned as follows: (a) 2106: \$4,800 fixed amount and a per capita distribution; (b) 2107: a per capita distribution and interest earnings.
4. Section 2107.5 Funds-Engineering: Funds are required to be used exclusively for engineering and administrative costs associated with streets and roads. The amount of \$7,500 is apportioned to the City based on population.
5. State Loan Repayment: One time funds for transportation loan repayments repaid over three years (ends June 30, 2020).
6. Road Repair and Accountability Act (RRAA) 2017: SB 1 is an increase in deisel excise and sales taxes, gasoline excise tax, the assessment of an annual Transportation Improvement fee based on the value of the vehicle and an annual \$100 Zero Emissions Vehicle fee.

Expenditures of this fund, including RRAA are restricted for specific purposes as prescribed by law; primarily road construction, maintenance/repair of roads, highways, bridges and culverts, improvement of public transportation, trade corridors, and infrastructure promoting walking and bicycling, reduction of congestion on major corridors, and certain administrative costs. All expenditures are audited by the State Controller's Office and RRAA expenditures are to be reported to the California Transportation Commission.

VEHICLE REGISTRATION FEES (VRF) FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 17,376 | 19,500 | 17,326 | 22,000 |
| Vehicle Registration Fees | 472,640 | 400,000 | 471,750 | 450,000 |
| Capital Projects Refunds | <u>0</u> | <u>0</u> | <u>42,065</u> | <u>0</u> |
| Total | <u>490,016</u> | <u>419,500</u> | <u>531,141</u> | <u>472,000</u> |
| Expenditures and Uses of Funds: | | | | |
| General Fund Administration | 0 | 0 | 2,162 | 0 |
| Capital Projects | <u>480,000</u> | <u>489,000</u> | <u>489,000</u> | <u>394,000</u> |
| Total | <u>480,000</u> | <u>489,000</u> | <u>491,162</u> | <u>394,000</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 10,016 | (69,500) | 39,979 | 78,000 |
| Beginning Balance, July 1 | <u>488,956</u> | <u>498,972</u> | <u>498,972</u> | <u>538,951</u> |
| Ending Balance, June 30 | <u><u>\$ 498,972</u></u> | <u><u>429,472</u></u> | <u><u>538,951</u></u> | <u><u>616,951</u></u> |

In November 2010 the voters of Santa Clara County approved a measure to increase the Vehicle Registration Fee (VRF) by \$10.00 annually for transportation related projects. These funds will be managed by the Santa Clara County Valley Transportation Authority (VTA) and allocated based on city population and County of Santa Clara road and expressway lane mileage.

CONSTRUCTION TAX - REAL PROPERTY CONVEYANCE TAX FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Real Property Conveyance Tax | \$ 6,995,575 | 3,500,000 | 7,808,617 | 6,000,000 |
| Construction Tax - Other | 85,159 | 4,000 | 39,275 | 25,000 |
| Investment Earnings | 248,922 | 265,400 | 311,366 | 297,300 |
| Capital Projects Refunds | 216,728 | 0 | 488,492 | 0 |
| Total | <u>7,546,384</u> | <u>3,769,400</u> | <u>8,647,750</u> | <u>6,322,300</u> |
| Expenditures and Uses of Funds: | | | | |
| Capital Projects | 5,583,000 | 5,226,000 | 5,840,000 | 6,762,000 |
| General Fund Administration | 109,800 | 0 | 106,697 | 0 |
| Debt Service | 1,008,595 | 0 | 0 | 0 |
| Total | <u>6,701,395</u> | <u>5,226,000</u> | <u>5,946,697</u> | <u>6,762,000</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | 844,989 | (1,456,600) | 2,701,053 | (439,700) |
| Beginning Balance, July 1 | <u>10,724,795</u> | <u>11,569,784</u> | <u>11,569,784</u> | <u>14,270,837</u> |
| Ending Balance, June 30 | <u>\$ 11,569,784</u> | <u>10,113,184</u> | <u>14,270,837</u> | <u>13,831,137</u> |

The Construction Tax and Real Property Conveyance Tax Fund revenues are derived from fees authorized by Mountain View City Code, Sections 29.56 and 29.63 respectively. When a transfer of ownership occurs the Real Property Conveyance Tax is assessed at \$3.30 for each \$1,000 of real property located in the City. All revenues of this fund are restricted for implementation of the City's Capital Improvements Program, including servicing bonds issued in connection with said improvements.

PUBLIC BENEFIT IN LIEU FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 10,771 | 33,600 | 155,086 | 192,000 |
| PB In Lieu Contributions* | <u>2,658,000</u> | <u>0</u> | <u>15,283,172</u> | <u>0</u> |
| Total | <u>2,668,771</u> | <u>33,600</u> | <u>15,438,258</u> | <u>192,000</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | 0 | 0 | 0 | 477,000 |
| Capital Projects | <u>0</u> | <u>1,000,000</u> | <u>1,000,000</u> | <u>6,935,000</u> |
| Total | <u>0</u> | <u>1,000,000</u> | <u>1,000,000</u> | <u>7,412,000</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 2,668,771 | (966,400) | 14,438,258 | (7,220,000) |
| Beginning Balance, July 1 | <u>0</u> | <u>2,668,771</u> | <u>2,668,771</u> | <u>17,107,029</u> |
| Ending Balance, June 30 | <u>\$ 2,668,771</u> | <u>1,702,371</u> | <u>17,107,029</u> | <u>9,887,029</u> |

A developer may be required to provide public benefits, such as area improvements or affordable housing, as a result of their development project. A developer may pay a fee in lieu of providing these public benefits which will then be used by the City to provide improvements in the general area of the development as approved by the City Council.

* As revenues are dependent upon the level and type of development, future fee revenues are not budgeted and projected in advance.

TRANSIT-ORIENTED DEVELOPMENT FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 44,374 | 48,930 | 46,830 | 49,050 |
| Transit-Oriented Development Fees* | 0 | 0 | 0 | 0 |
| Capital Project Refunds | 50,360 | 0 | 0 | 0 |
| Total | <u>94,734</u> | <u>48,930</u> | <u>46,830</u> | <u>49,050</u> |
| Expenditures and Uses of Funds: | | | | |
| General Fund Administration | 220 | 0 | 3,847 | 0 |
| Capital Projects | 3,000,000 | 0 | 0 | 0 |
| Total | <u>3,000,220</u> | <u>0</u> | <u>3,847</u> | <u>0</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | (2,905,486) | 48,930 | 42,983 | 49,050 |
| Beginning Balance, July 1 | <u>3,820,018</u> | <u>914,532</u> | <u>914,532</u> | <u>957,515</u> |
| Ending Balance, June 30 | <u>\$ 914,532</u> | <u>963,462</u> | <u>957,515</u> | <u>1,006,565</u> |

As authorized by Mountain View City Code, Chapter 36, Article XVI, Division 8, a developer may apply for a Transit (T) Overlay Zone and a Transit-Oriented Development permit to increase the development density. A condition of the permit would require the provision of certain transit related improvements. A developer may pay the City in-lieu of providing these improvements.

* As revenues are dependent upon the conditions described above, future fee revenues are not budgeted and projected in advance.

HOUSING FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 429,704 | 455,820 | 354,781 | 331,550 |
| BMR Housing in Lieu Fees* | 4,079,230 | 0 | 1,652,080 | 0 |
| Housing Impact Fees* | 4,592,939 | 0 | 7,607,132 | 0 |
| Rental Housing Impact Fees* | 0 | 0 | 148,371 | 0 |
| Transfer from General Oper Fund | 0 | 51,000 | 51,000 | 51,000 |
| Transfer from General Non-Op Fund | 0 | 210,300 | 210,300 | 0 |
| Other Revenue | 1,000 | 0 | 0 | 0 |
| | <u>9,102,873</u> | <u>717,120</u> | <u>10,023,664</u> | <u>382,550</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 767,769 | 10,288,408 | 630,114 | 2,739,316 |
| Loan-1701 W El Camino Real | 286,108 | 0 | 1,805,076 | 0 |
| Loan-779 East Evelyn Ave | 12,332,895 | 0 | 6,726,035 | 0 |
| Self Insurance | 4,850 | 6,550 | 6,550 | 7,210 |
| Retirees' Health Unfunded Liability | 0 | 190,830 | 190,830 | 0 |
| Transfer to Comp Absences Res | 2,000 | 5,000 | 5,000 | 0 |
| Transfer to Equip Replace Res | 2,760 | 3,304 | 3,304 | 3,449 |
| | <u>13,396,382</u> | <u>10,494,092</u> | <u>9,366,909</u> | <u>2,749,975</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | (4,293,509) | (9,776,972) | 656,755 | (2,367,425) |
| Beginning Balance, July 1 | 31,483,528 | 27,190,019 | 27,190,019 | 27,846,774 |
| Reserved for Low-Mod Housing** | <u>(16,566,584)</u> | <u>(9,817,719)</u> | <u>(14,788,165)</u> | <u>(14,788,165)</u> |
| Ending Balance, June 30 | <u>\$ 10,623,435</u> | <u>7,595,328</u> | <u>13,058,609</u> | <u>10,691,184</u> |

As authorized by Mountain View City Code section 36.82 the Below Market Rate (BMR) Housing Program requires that 10.0% of all new ownership residential units or parcels within a development be affordable to low and moderate income households. Alternatively, a developer may pay a fee in-lieu of providing these units which will then be used to provide affordable housing approved by the City Council. These revenues are restricted for expenditures related to the provision of low and moderate income housing. The City contracts with the Palo Alto Housing Corporation for administrative support for this program.

In accordance with the Mountain View City Code section 36.91, the Housing Impact Program requires a fee to be imposed on all nonresidential developments. Resolution No. 17748 adopted by the City Council on December 11, 2012 allows for a fee to be imposed on all residential rental developments. Expenditures are restricted for increasing and improving the supply of very low to moderate income housing and rental housing.

* As revenues are dependent upon the type and timing of development, future fee revenues are not budgeted or projected in advance.

** Represents the balance of funds committed by Council for Notice of Funding Availability (NOFA) Projects taking into account funds expended, encumbered, and budgeted.

RENTAL HOUSING COMMITTEE (RHC) FUND

Statement of Revenues, Expenditures and Balances

| | <u>Audited</u> Actual <u>2015-16</u> | <u>Adopted</u> Budget <u>2016-17</u> | <u>Unaudited</u> Actual <u>2016-17</u> | <u>Adopted</u> Budget <u>2017-18</u> |
|--|--|--|--|--|
| Revenues and Sources of Funds: | | | | |
| Transfer from General Fund Reserve | \$ 0 | 0 | 362,000 | 0 |
| Transfer from General Non-Op Fund | <u>0</u> | <u>0</u> | <u>0</u> | <u>499,400</u> |
| Total | <u>0</u> | <u>0</u> | <u>362,000</u> | <u>499,400</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | <u>0</u> | <u>0</u> | <u>132,194</u> | <u>610,037</u> |
| Total | <u>0</u> | <u>0</u> | <u>132,194</u> | <u>610,037</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 0 | 0 | 229,806 | (110,637) |
| Beginning Balance, July 1 | <u>0</u> | <u>0</u> | <u>0</u> | <u>229,806</u> |
| Ending Balance, June 30 | \$ <u><u>0</u></u> | <u><u>0</u></u> | <u><u>229,806</u></u> | <u><u>119,169</u></u> |

On November 8, 2016 the residents of the City of Mountain View voted to adopt Measure V, also known as the Community Stabilization and Fair Rent Act (CSFRA), to stabilize rents and provide just cause eviction protections for certain rental units in Mountain View. A lawsuit was filed challenging the CSFRA. A temporary restraining order stayed the effective date of the CSFRA and remained in place until the motion for a preliminary injunction was denied. The CSFRA is now effective and the lawsuit has been dismissed. The City is required to implement the CSFRA until the Rental Housing Committee (RHC) sets the budget and fee for the CSFRA. Until this occurs, the CSFRA is proposed to be funded from the General Non-Operating Fund for a six month period.

SUCCESSOR HOUSING AGENCY FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 46,642 | 0 | 33,844 | 0 |
| Loan Payment | <u>357,260</u> | <u>0</u> | <u>718,216</u> | <u>0</u> |
| Total | <u>403,902</u> | <u>0</u> | <u>752,060</u> | <u>0</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>250,000</u> |
| Total | <u>0</u> | <u>0</u> | <u>0</u> | <u>250,000</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | 403,902 | 0 | 752,060 | (250,000) |
| Beginning Balance, July 1 | <u>366,469</u> | <u>770,371</u> | <u>770,371</u> | <u>1,522,431</u> |
| Ending Balance, June 30 | <u>\$ 770,371</u> | <u>770,371</u> | <u>1,522,431</u> | <u>1,272,431</u> |

Effective February 1, 2012 all California redevelopment agencies, including the Mountain View Revitalization Authority (Authority), were dissolved pursuant to the Dissolution Act. On January 10, 2012 the City Council adopted resolution 17668 expressing the intent to serve as the Successor Housing Agency of the Authority pursuant to Health and Safety Code sections 34171(j), 34173 and 34176. The housing assets (e.g. long-term loans and bonds) were transferred to the Successor Housing Agency. Effective January 1, 2014, SB 341 required housing successors to follow new expenditure and accounting rules. If a housing successor has fulfilled all replacement, affordable housing production, and monitoring, database compilation and web site publication requirements, it may spend up to \$250,000 annually on homelessness prevention and rapid rehousing services.

DOWNTOWN BENEFIT ASSESSMENT DISTRICTS FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Property Taxes | \$ 798,193 | 648,500 | 963,530 | 880,500 |
| Permit Revenues | 515,604 | 316,100 | 560,544 | 500,000 |
| Investment Earnings | 117,933 | 125,650 | 145,900 | 164,030 |
| Homeowner's Tax Exemption | 3,865 | 3,900 | 3,824 | 3,830 |
| Maintenance Assessment District | 157,270 | 158,606 | 157,270 | 158,606 |
| Parking In Lieu Fees | 26,000 | 0 | 286,000 | 0 |
| Business Improvement Districts | 55,700 | 44,000 | 43,756 | 44,000 |
| Other Revenues | 3,135 | 0 | 20,777 | 20,000 |
| Capital Projects Refunds | 0 | 0 | 148 | 0 |
| Total | <u>1,677,700</u> | <u>1,296,756</u> | <u>2,181,749</u> | <u>1,770,966</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 314,776 | 514,800 | 371,339 | 982,718 |
| Business Improvement Districts | 55,700 | 44,000 | 43,756 | 44,000 |
| General Fund Administration | 42,815 | 43,200 | 44,211 | 43,600 |
| Self Insurance | 850 | 840 | 840 | 920 |
| Transfer to General Oper Fund | 108,400 | 108,400 | 108,400 | 108,400 |
| Transfer to Equip Replace Res | 345 | 367 | 367 | 383 |
| Total | <u>522,886</u> | <u>711,607</u> | <u>568,913</u> | <u>1,180,021</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 1,154,814 | 585,149 | 1,612,836 | 590,945 |
| Beginning Balance, July 1 | 9,556,021 | 10,710,835 | 10,710,835 | 12,323,671 |
| Reserve for Future Parking | (5,820,455) | (5,893,125) | (6,180,159) | (6,266,539) |
| Reserve for Future Parking Maint* | <u>(300,000)</u> | <u>(337,500)</u> | <u>(337,500)</u> | <u>(375,000)</u> |
| Ending Balance, June 30 | <u>\$ 4,590,380</u> | <u>5,065,359</u> | <u>5,806,012</u> | <u>6,273,077</u> |

The Parking District (District) is a maintenance assessment district in the downtown Castro Street area created to provide and maintain parking lots and structures. In addition to property taxes, an annual assessment is levied on properties in the District. The Mountain View City Code requires that as a condition of approval for any development within the District, the developer or owner shall provide the required off-street parking, pay the parking in-lieu fee or a combination of both. These funds are restricted for the construction of new parking spaces, are designated for the Hope St development and are accounted for in the Reserve for Future Parking.

The Business Improvement Districts (BID) were created for specific areas of the downtown and are an assessment to the business owners based on the type and size of the business. These funds are utilized for staffing dedicated to the promotion and support of downtown businesses.

* The Reserve for Future Parking Maintenance was recommended in a previous Parking Study for long term maintenance and improvements of the parking structures and lots not funded in the operating budget (e.g. janitorial services, elevator maintenance, etc.). The District contributes \$37,500 annually and it is anticipated these funds will be utilized when major improvements are needed (e.g. steam cleaning the entire parking structure, repaving a parking lot, replacing signage inside the parking structure, etc.).

TREE MITIGATION FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 0 | 0 | 1,656 | 620 |
| Fines & Forfeitures | 0 | 0 | 41,200 | 0 |
| Charges for Services | 0 | 0 | 0 | 50,000 |
| Total | <u>0</u> | <u>0</u> | <u>42,856</u> | <u>50,620</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>50,000</u> |
| Total | <u>0</u> | <u>0</u> | <u>0</u> | <u>50,000</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 0 | 0 | 42,856 | 620 |
| Beginning Balance, July 1 | <u>0</u> | <u>0</u> | <u>0</u> | <u>42,856</u> |
| Ending Balance, June 30 | <u><u>\$ 0</u></u> | <u><u>0</u></u> | <u><u>42,856</u></u> | <u><u>43,476</u></u> |

The Community Tree Master Plan (CTMP) was adopted by City Council September 15, 2015 and includes objectives and strategies to improve and enhance the City's urban forest and canopy over the following 15 years and to respond to environmental and safety issues that can impact community trees and wildlife habitat. The CTMP established implementation measures to achieve the objectives, including establishing a Tree Mitigation Fund and a Tree Replacement fee. For any trees that cannot be replaced on site, the fee will be assessed to provide funding for tree planting at other sites within the community.

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| COPs Grant | \$ 152,074 | 110,500 | 163,364 | 175,000 |
| Total | <u>152,074</u> | <u>110,500</u> | <u>163,364</u> | <u>175,000</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 116,600 | 110,500 | 153,043 | 175,000 |
| Transfer to Comp Absences Res | <u>0</u> | <u>1,000</u> | <u>1,000</u> | <u>0</u> |
| Total | <u>116,600</u> | <u>111,500</u> | <u>154,043</u> | <u>175,000</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | 35,474 | (1,000) | 9,321 | 0 |
| Beginning Balance, July 1 | <u>63,214</u> | <u>98,688</u> | <u>98,688</u> | <u>108,009</u> |
| Ending Balance, June 30 | \$ <u><u>98,688</u></u> | <u><u>97,688</u></u> | <u><u>108,009</u></u> | <u><u>108,009</u></u> |

The Supplemental Law Enforcement Services Fund receives revenues from a state grant to counties and cities which is restricted for funding additional front-line law enforcement services. Each city is required to report periodically to an oversight committee in their county.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 110,000 | 0 | 116,630 | 0 |
| Federal Grant | 662,512 | 486,827 | 516,706 | 500,000 |
| Home Program | 623,991 | 204,093 | 233,558 | 200,000 |
| Loan Repayments | <u>75,000</u> | <u>50,000</u> | <u>0</u> | <u>100,000</u> |
| Total | <u>1,471,503</u> | <u>740,920</u> | <u>866,894</u> | <u>800,000</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 512,114 | 1,174,310 | 118,626 | 930,524 |
| Capital Projects | 350,000 | 0 | 0 | 0 |
| Loans | <u>625,243</u> | <u>0</u> | <u>859,135</u> | <u>0</u> |
| Total | <u>1,487,357</u> | <u>1,174,310</u> | <u>977,761</u> | <u>930,524</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | (15,854) | (433,390) | (110,867) | (130,524) |
| Reprogrammed Revenue | 0 | 483,390 | 0 | 131,391 |
| Beginning Balance, July 1 | <u>125,854</u> | <u>110,000</u> | <u>110,000</u> | <u>(867)</u> |
| Ending Balance, June 30 | <u>\$ 110,000</u> | <u>160,000</u> | <u>(867)</u> | <u>0</u> |

The Community Development Block Grant Fund derives its revenues from grants received from the Department of Housing and Urban Development. The intent of the program is to enhance the physical development of the community. Public services are also eligible to a limited extent.

CABLE TELEVISION FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| PEG Fees | \$ 258,129 | 264,700 | 250,828 | 257,500 |
| Total | <u>258,129</u> | <u>264,700</u> | <u>250,828</u> | <u>257,500</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | 196,681 | 262,500 | 202,543 | 237,500 |
| Capital Projects | <u>0</u> | <u>85,000</u> | <u>85,000</u> | <u>0</u> |
| Total | <u>196,681</u> | <u>347,500</u> | <u>287,543</u> | <u>237,500</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | 61,448 | (82,800) | (36,715) | 20,000 |
| Beginning Balance, July 1 | | | | |
| | <u>779,724</u> | <u>841,172</u> | <u>841,172</u> | <u>804,457</u> |
| Ending Balance, June 30 | | | | |
| | <u>\$ 841,172</u> | <u>758,372</u> | <u>804,457</u> | <u>824,457</u> |

Ordinance No. 4.08, adopted on May 13, 2008 amended Chapter 37 of the Mountain View City Code relating to Cable Television franchise regulations in its entirety. Public, Education and Government (PEG) fees collected by the cable providers are restricted for PEG channel support and are not for general use by the City. The City passes a portion of these funds through to the non-profit KMVT for government and public access television services per contractual agreement.

SHORELINE REGIONAL PARK COMMUNITY FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Property Taxes | \$ 31,304,493 | 36,886,000 | 41,635,453 | 39,305,500 |
| Investment Earnings | 689,719 | 706,200 | 880,908 | 954,427 |
| Rents & Leases | 364,057 | 295,000 | 321,459 | 300,000 |
| Development Impact Fees | 578,033 | 0 | 5,051,430 | 0 |
| Other Revenues | 107,244 | 64,900 | 312,900 | 63,200 |
| Capital Projects Refunds | 51,487 | 0 | 547,250 | 0 |
| Total | <u>33,095,033</u> | <u>37,952,100</u> | <u>48,749,400</u> | <u>40,623,127</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 4,155,651 | 5,271,710 | 4,492,362 | 5,813,646 |
| Intergovernmental Payments | 7,659,524 | 8,493,000 | 8,212,731 | 9,994,000 |
| Capital Projects | 9,138,500 | 2,662,000 | 4,962,000 | 28,175,000 |
| Capital Projects from Fees | 0 | 100,000 | 100,000 | 0 |
| General Fund Administration | 7,497,287 | 7,496,600 | 7,783,282 | 7,571,600 |
| Water Fund Administration | 96,765 | 62,000 | 62,000 | 62,600 |
| 2011 Revenue Bonds | 3,249,250 | 3,358,532 | 3,357,841 | 3,360,532 |
| 2014 Bank Loan | 3,156,354 | 3,155,979 | 3,155,979 | 1,619,551 |
| General Fund Loan Repayment | 1,471,902 | 0 | 0 | 0 |
| Self Insurance | 46,230 | 48,750 | 48,750 | 53,630 |
| Retirees' Health Unfunded Liability | 17,658 | 923,598 | 923,598 | 994,770 |
| Transfer to Comp Absences Res | 26,000 | 52,000 | 52,000 | 20,000 |
| Transfer to Equip Replace Res | 105,884 | 111,989 | 111,989 | 116,501 |
| Transfer to Workers' Compensation | 7,000 | 0 | 0 | 0 |
| Total | <u>36,628,005</u> | <u>31,736,158</u> | <u>33,262,532</u> | <u>57,781,830</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | (3,532,972) | 6,215,942 | 15,486,868 | (17,158,703) |
| Beginning Balance, July 1 | 50,234,116 | 46,701,144 | 46,701,144 | 62,188,012 |
| Reserve | (5,200,000) | (4,900,000) | (4,900,000) | (4,600,000) |
| Reserve for Landfill | (4,000,000) | (5,000,000) | (5,000,000) | (6,000,000) |
| Reserve for Dev Impact Fees | <u>(1,472,216)</u> | <u>(1,472,216)</u> | <u>(6,482,383)</u> | <u>(6,577,710)</u> |
| Ending Balance, June 30 | \$ <u><u>36,028,928</u></u> | <u><u>41,544,870</u></u> | <u><u>45,805,629</u></u> | <u><u>27,851,599</u></u> |

The State legislature created the Shoreline Regional Park Community (Shoreline Community). Tax increment derived on the difference between the frozen base year value and the current fiscal year assessed value and other revenues generated from the activities of the Shoreline Community are to be utilized to develop and support the Shoreline Community and surrounding North Bayshore Area. Reserves are for general purposes, a catastrophic landfill event and tracking of development impact fees.

Assessed values are as follows (in thousands):

| | | <u>Total Assessed Value</u> | <u>Frozen Base</u> | <u>Tax Increment Value</u> |
|------------------|---------|-----------------------------|--------------------|----------------------------|
| Actual (Revised) | 2013-14 | \$3,094,673 | \$33,888 | 3,060,785 |
| Actual | 2014-15 | \$3,263,434 | \$33,888 | 3,229,546 |
| Actual (Revised) | 2015-16 | \$3,379,348 | \$33,888 | 3,345,460 |
| Actual | 2016-17 | \$3,913,665 | \$33,888 | 3,879,777 |
| Adopted | 2017-18 | \$3,547,241 | \$33,888 | 3,513,353 |

STORM DRAIN CONSTRUCTION FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 13,187 | 14,450 | 15,754 | 16,920 |
| Existing Facilities & Front Footage | 267,553 | 10,000 | 132,655 | 10,000 |
| Capital Projects Refunds | <u>0</u> | <u>0</u> | <u>56,974</u> | <u>0</u> |
| Total | <u>280,740</u> | <u>24,450</u> | <u>205,383</u> | <u>26,920</u> |
| Expenditures and Uses of Funds: | | | | |
| Capital Projects | 29,000 | 30,000 | 245,000 | 30,000 |
| General Fund Administration | <u>1,555</u> | <u>0</u> | <u>3,025</u> | <u>0</u> |
| Total | <u>30,555</u> | <u>30,000</u> | <u>248,025</u> | <u>30,000</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 250,185 | (5,550) | (42,642) | (3,080) |
| Beginning Balance, July 1 | <u>185,000</u> | <u>435,185</u> | <u>435,185</u> | <u>392,543</u> |
| Ending Balance, June 30 | <u><u>\$ 435,185</u></u> | <u><u>429,635</u></u> | <u><u>392,543</u></u> | <u><u>389,463</u></u> |

The Storm Drain Construction Fund revenues are derived from off-site drainage fees authorized by Mountain View Code Section 28.51. These revenues are restricted for storm drainage projects in the Capital Improvements Program.

PARK LAND DEDICATION FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 650,106 | 683,500 | 707,152 | 688,200 |
| Construction Fees* | 7,641,136 | 0 | 26,490,880 | 0 |
| Capital Projects Refunds | 392 | 0 | 17,098 | 0 |
| Total | <u>8,291,634</u> | <u>683,500</u> | <u>27,215,130</u> | <u>688,200</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | 5,513 | 0 | 7,118 | 0 |
| Capital Projects | 4,670,500 | 22,581,000 | 24,781,000 | 7,130,000 |
| General Fund Administration | 14,617 | 0 | 30,884 | 0 |
| Total | <u>4,690,630</u> | <u>22,581,000</u> | <u>24,819,002</u> | <u>7,130,000</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | 3,601,004 | (21,897,500) | 2,396,128 | (6,441,800) |
| Beginning Balance, July 1 | 43,425,193 | 47,026,197 | 47,026,197 | 49,422,325 |
| Committed for Future CIP's** | <u>(34,218,267)</u> | <u>(17,511,643)</u> | <u>(17,552,143)</u> | <u>(16,123,275)</u> |
| Ending Balance, June 30 | <u>\$ 12,807,930</u> | <u>7,617,054</u> | <u>31,870,182</u> | <u>26,857,250</u> |

The Park Land Dedication Fund revenues are derived from fees authorized by Chapter 41 of the Mountain View City Code. These revenues are restricted for expenditures for park and recreation projects. Effective in Fiscal Year 1997-98, fees are approved and committed by City Council after receipt.

* As this fee is dependent upon subdivision and single lot development, future fee revenues are not budgeted and projected in advance.

** The Five-Year CIP identifies additional projects where funds have not yet been committed.

WATER FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 337,579 | 245,807 | 397,886 | 397,571 |
| Water Sales | 24,018,266 | 26,106,277 | 28,515,983 | 30,454,186 |
| Recycled Water Sales | 525,582 | 600,000 | 481,231 | 600,000 |
| Capacity/Development Impact Fees | 1,899,516 | 2,369,000 | 4,720,898 | 2,303,000 |
| Other Revenues | 893,586 | 456,547 | 1,089,254 | 456,547 |
| Interfund Revenues | 782,331 | 732,000 | 732,000 | 739,300 |
| Total | <u>28,456,860</u> | <u>30,509,631</u> | <u>35,937,252</u> | <u>34,950,604</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 7,620,035 | 8,378,473 | 7,719,886 | 9,105,326 |
| Water Purchased | 14,861,755 | 18,410,990 | 17,087,513 | 20,768,084 |
| Capital Projects | 3,180,000 | 2,079,000 | 2,079,000 | 2,942,000 |
| Capital Projects from Fees | 1,848,000 | 1,079,000 | 1,079,000 | 2,287,000 |
| General Fund Administration | 1,433,872 | 1,410,370 | 1,439,517 | 1,419,070 |
| Depreciation | 4,009,749 | 3,989,697 | 4,048,440 | 4,009,749 |
| 2004 Water Revenue Bonds | 629,193 | 634,050 | 630,144 | 634,450 |
| Recycled Water System Loan Repymt | 300,000 | 300,000 | 300,000 | 300,000 |
| Self Insurance | 90,920 | 91,100 | 91,100 | 100,210 |
| Retirees' Health Unfunded Liability | 0 | 635,209 | 635,209 | 294,466 |
| Transfer to Graham School Site Maint Res | 220,000 | 220,000 | 220,000 | 220,000 |
| Transfer to Equip Replace Res | 212,804 | 223,244 | 223,244 | 231,087 |
| Transfer to Workers' Compensation | 16,000 | 0 | 0 | 0 |
| Total | <u>34,422,328</u> | <u>37,451,133</u> | <u>35,553,053</u> | <u>42,311,442</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | (5,965,468) | (6,941,502) | 384,199 | (7,360,838) |
| Net Change In Non Current Assets | 3,930,418 | 3,989,697 | 4,039,570 | 4,009,749 |
| Beginning Balance, July 1 | 18,931,566 | 16,896,516 | 16,896,516 | 21,320,285 |
| Reserve for Capacity/Dev Impact Fees Reserve | (45,099) <u>(9,706,337)</u> | (1,335,099) <u>(9,946,294)</u> | (3,739,625) <u>(9,946,294)</u> | (3,755,625) <u>(10,830,444)</u> |
| Ending Balance, June 30 | \$ <u>7,145,080</u> | <u>2,663,318</u> | <u>7,634,366</u> | <u>3,383,127</u> |

The Water Fund accounts for the cost, operation and maintenance of all facilities required to supply, distribute and meter the water used by consumers in the City's service area. A separate reserve is used to account for the capacity and development impact fees collected to fund capital projects. A general Reserve is used for emergencies, contingencies and rate stabilization.

WASTEWATER FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Hazardous Materials Permits | \$ 495,796 | 425,000 | 502,004 | 425,000 |
| Investment Earnings | 188,115 | 151,482 | 248,301 | 290,165 |
| Wastewater Charges | 16,388,636 | 19,171,624 | 19,145,152 | 20,518,783 |
| Capacity/Development Impact Fees | 2,796,867 | 2,054,000 | 3,439,159 | 4,050,000 |
| Other Revenues | 267,886 | 34,000 | 481,945 | 34,000 |
| Total | <u>20,137,300</u> | <u>21,836,106</u> | <u>23,816,561</u> | <u>25,317,948</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 4,289,928 | 5,013,605 | 4,601,171 | 5,723,671 |
| Water Quality Control Plant | 10,100,435 | 11,036,068 | 10,385,028 | 10,667,878 |
| Capital Projects | 4,342,000 | 1,759,000 | 1,759,000 | 2,103,000 |
| Capital Projects from Fees | 4,271,000 | 1,520,000 | 1,520,000 | 627,000 |
| General Fund Administration | 1,210,302 | 1,205,430 | 1,228,910 | 1,214,330 |
| Water Fund Administration | 354,270 | 351,000 | 351,000 | 354,500 |
| Depreciation | 1,615,363 | 1,597,518 | 1,761,308 | 1,615,363 |
| Self Insurance | 52,000 | 51,440 | 51,440 | 56,580 |
| Retirees' Health Unfunded Liability | 0 | 387,225 | 387,225 | 246,288 |
| Transfer to Equip Replace Res | 216,943 | 229,486 | 229,486 | 240,668 |
| Transfer to Workers' Compensation | 37,000 | 0 | 0 | 0 |
| Total | <u>26,489,241</u> | <u>23,150,772</u> | <u>22,274,568</u> | <u>22,849,278</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | (6,351,941) | (1,314,666) | 1,541,993 | 2,468,670 |
| Net Change In Non Current Assets | 1,793,032 | 1,597,518 | 4,423,368 | 1,615,363 |
| Beginning Balance, July 1 | 12,069,574 | 7,510,665 | 7,510,665 | 13,476,026 |
| Reserve for Capacity/Dev Impact Fees | 1,450,964 | 916,964 | (2,936,298) | (6,359,298) |
| Reserve for Treatment Plant | (891,473) | (891,473) | (891,473) | (2,077,226) |
| Reserve | <u>(5,983,620)</u> | <u>(5,596,806)</u> | <u>(5,596,806)</u> | <u>(5,646,725)</u> |
| Ending Balance, June 30 | <u>\$ 2,086,536</u> | <u>2,222,202</u> | <u>4,051,449</u> | <u>3,476,810</u> |

This fund accounts for the operation and maintenance of all facilities, including Mountain View's share of operation costs of the Palo Alto Regional Water Quality Control Plant (Treatment Plant), required to transport and process wastewater. Chapter 35 of the Mountain View City Code authorizes the collection of a wastewater service charge. The fund has several reserves, one accounts for the capacity and development impact fees collected to fund capital projects and is projected with a negative balance for Fiscal Years 2015-16 and 2016-17 as the CIP's are scheduled prior to the timeframe the fees are projected to be collected. The Reserve for Treatment Plant is for long term capital costs. A general reserve is used for emergencies, contingencies and rate stabilization.

SOLID WASTE MANAGEMENT FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-------------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 61,032 | 61,858 | 96,176 | 102,135 |
| Intergovernmental | 187,908 | 135,000 | 186,013 | 135,000 |
| Waste Disposal Charges | 12,841,429 | 12,742,052 | 13,840,235 | 13,874,248 |
| Other Revenues | 94,524 | 60,000 | 27,064 | 60,000 |
| City Revenues | <u>13,184,893</u> | <u>12,998,910</u> | <u>14,149,488</u> | <u>14,171,383</u> |
| Recology Revenues | <u>14,152,387</u> | <u>14,683,280</u> | <u>14,438,683</u> | <u>15,051,581</u> |
| Total | <u>27,337,280</u> | <u>27,682,190</u> | <u>28,588,171</u> | <u>29,222,964</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 3,224,270 | 4,185,495 | 3,418,795 | 4,550,797 |
| Disposal | 7,777,183 | 7,655,977 | 7,240,093 | 7,245,314 |
| Capital Projects | 323,000 | 279,000 | 279,000 | 338,000 |
| General Fund Administration | 522,136 | 523,000 | 526,398 | 528,200 |
| Water Fund Administration | 279,178 | 281,000 | 281,000 | 283,800 |
| Depreciation | 329,724 | 304,013 | 360,012 | 329,724 |
| Self Insurance | 35,520 | 35,010 | 35,010 | 38,510 |
| Retirees' Health Unfunded Liability | 0 | 0 | 0 | 875,995 |
| Transfer to Equip Replace Res | 146,238 | 153,848 | 153,848 | 167,855 |
| Transfer to Workers' Compensation | 8,000 | 0 | 0 | 0 |
| City Expenditures | <u>12,645,249</u> | <u>13,417,343</u> | <u>12,294,156</u> | <u>14,358,195</u> |
| Payments to Recology | <u>14,152,387</u> | <u>14,683,280</u> | <u>14,438,683</u> | <u>15,051,581</u> |
| Total | <u>26,797,636</u> | <u>28,100,623</u> | <u>26,732,839</u> | <u>29,409,776</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | 539,644 | (418,433) | 1,855,332 | (186,812) |
| Net Change In Non Current Assets | 343,565 | 304,013 | 439,417 | 329,724 |
| Beginning Balance, July 1 | 6,418,023 | 7,301,232 | 7,301,232 | 9,595,981 |
| Reserve | <u>(3,161,720)</u> | <u>(3,185,833)</u> | <u>(3,185,833)</u> | <u>(3,185,833)</u> |
| Ending Balance, June 30 | <u>\$ 4,139,512</u> | <u>4,000,979</u> | <u>6,410,148</u> | <u>6,553,060</u> |

The Solid Waste Management Fund accounts for the collection, transportation, recycling and disposal services of the City. It also funds two of the City's landfill post closure maintenance activities. Revenues for payments to Recology are included for informational purposes only, a budget is not adopted for Recology. A general reserve is used for emergencies, contingencies, rate stabilization and required Financial Assurance Mechanisms (FAMs) if applicable.

EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 295,463 | 319,390 | 341,629 | 399,340 |
| Interfund Service Charges | 2,141,322 | 2,504,500 | 2,234,753 | 2,580,100 |
| Other Revenues | 411,641 | 0 | 257,312 | 0 |
| Transfer from General Oper Fund | 2,442,586 | 2,618,344 | 2,618,344 | 2,727,828 |
| Transfer from Other General Funds | 584,053 | 292,274 | 292,274 | 303,518 |
| Transfer from Other Funds | 722,568 | 761,159 | 761,159 | 800,949 |
| Total | <u>6,597,633</u> | <u>6,495,667</u> | <u>6,505,471</u> | <u>6,811,735</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 2,106,775 | 2,368,894 | 2,126,509 | 2,474,620 |
| Equipment Purchases | 1,779,414 | 5,032,388 | 2,929,863 | 5,898,006 |
| Capital Projects | 700,000 | 0 | 0 | 0 |
| Water Fund Administration | 40,144 | 38,000 | 41,048 | 38,400 |
| Self Insurance | 20,610 | 20,240 | 20,240 | 22,260 |
| Retirees' Health Unfunded Liability | 0 | 0 | 0 | 32,688 |
| Transfer to Equip Replace Res | 37,594 | 38,921 | 38,921 | 41,006 |
| Transfer to Workers' Compensation | 4,000 | 0 | 0 | 0 |
| Total | <u>4,688,537</u> | <u>7,498,443</u> | <u>5,156,581</u> | <u>8,506,980</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 1,909,096 | (1,002,776) | 1,348,890 | (1,695,245) |
| Net Change In Non Current Assets | (291,805) | 11,000 | (263,229) | 11,000 |
| Beginning Balance, July 1 | 24,480,289 | 26,097,580 | 26,097,580 | 27,183,241 |
| Reserve for Equipment Replacement | <u>(25,949,386)</u> | <u>(24,898,655)</u> | <u>(27,013,016)</u> | <u>(25,339,865)</u> |
| Ending Balance, June 30 | \$ <u>148,194</u> | <u>207,149</u> | <u>170,225</u> | <u>159,131</u> |

The purpose of this fund is to account for centralized fleet maintenance costs and to charge a proportionate share to all funds utilizing maintenance services. In addition, this fund accounts for certain equipment replacement requirements of the City.

WORKERS' COMPENSATION SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 107,046 | 111,490 | 126,881 | 149,980 |
| Interfund Service Charges | 2,050,677 | 2,309,349 | 2,106,939 | 2,572,852 |
| Other Revenues | 127,547 | 0 | 129,262 | 0 |
| Transfer from Other General Funds | 913,000 | 0 | 0 | 0 |
| Transfer from Other Funds | 87,000 | 0 | 0 | 0 |
| Total | <u>3,285,270</u> | <u>2,420,839</u> | <u>2,363,082</u> | <u>2,722,832</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | <u>1,669,743</u> | <u>2,318,500</u> | <u>1,822,335</u> | <u>2,372,500</u> |
| Total | <u>1,669,743</u> | <u>2,318,500</u> | <u>1,822,335</u> | <u>2,372,500</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 1,615,527 | 102,339 | 540,747 | 350,332 |
| Beginning Balance, July 1 | 8,592,618 | 10,208,145 | 10,208,145 | 10,748,892 |
| Reserve for Future Claims | <u>(7,646,227)</u> | <u>(7,646,227)</u> | <u>(7,646,227)</u> | <u>(7,646,227)</u> |
| Ending Balance, June 30 | <u>\$ 2,561,918</u> | <u>2,664,257</u> | <u>3,102,665</u> | <u>3,452,997</u> |

The City implemented a self-insurance program for Workers' Compensation benefits on September 7, 1975 as authorized by Council Resolution No. 10581. This program provides for State mandated insurance benefits (salary and medical costs) for employees who are injured on the job.

This fund accounts for current operating expenditures, future costs of previously incurred injury claims and reserves for catastrophic losses. This fund also provides for the administration of safety and loss prevention programs throughout the City to reduce the probability of incurring future catastrophic claims against the City.

UNEMPLOYMENT SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 4,971 | 4,940 | 5,987 | 6,360 |
| Interfund Service Charges | <u>142,805</u> | <u>97,266</u> | <u>86,487</u> | <u>105,911</u> |
| Total | <u>147,776</u> | <u>102,206</u> | <u>92,474</u> | <u>112,271</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | <u>42,397</u> | <u>127,250</u> | <u>50,318</u> | <u>127,250</u> |
| Total | <u>42,397</u> | <u>127,250</u> | <u>50,318</u> | <u>127,250</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 105,379 | (25,044) | 42,156 | (14,979) |
| Beginning Balance, July 1 | <u>349,979</u> | <u>455,358</u> | <u>455,358</u> | <u>497,514</u> |
| Ending Balance, June 30 | <u>\$ 455,358</u> | <u>430,314</u> | <u>497,514</u> | <u>482,535</u> |

The City implemented a self-insurance program for unemployment benefits on March 13, 1978 as authorized by Council Resolution No. 11975. This program provides for State and Federal mandated unemployment insurance benefits for employees separated from service with the City.

LIABILITY INSURANCE FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 50,349 | 52,700 | 47,140 | 47,850 |
| Other Revenues | 134,173 | 25,610 | 73,569 | 25,610 |
| Interfund Service Charges | <u>1,376,490</u> | <u>1,377,190</u> | <u>1,377,190</u> | <u>1,515,210</u> |
| Total | <u>1,561,012</u> | <u>1,455,500</u> | <u>1,497,899</u> | <u>1,588,670</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | 1,668,477 | 1,455,500 | 1,989,638 | 1,455,500 |
| Transfer to General Fund Reserve | <u>47,740</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total | <u>1,716,217</u> | <u>1,455,500</u> | <u>1,989,638</u> | <u>1,455,500</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | (155,205) | 0 | (491,739) | 133,170 |
| Beginning Balance, July 1 | 5,672,902 | 5,517,697 | 5,517,697 | 5,025,958 |
| Reserve for Future Claims | <u>(2,462,354)</u> | <u>(2,462,354)</u> | <u>(2,462,354)</u> | <u>(2,462,354)</u> |
| Ending Balance, June 30 | <u>\$ 3,055,343</u> | <u>3,055,343</u> | <u>2,563,604</u> | <u>2,696,774</u> |

On August 11, 1980, Council approved a self-insurance program for liability insurance effective September 1, 1980. Existing provisions include claims approval authority to \$30,000 and any claims exceeding \$30,000 require City Council approval.

The City acts as its own agent and controls risk to limit liability loss exposure. There is a \$1.0 million self-insurance retention for each liability incident. The minimum reserve and balance for future claims of \$2.0 million is maintained in accordance with Council policy. Other insurance such as property, flood, earthquake and other coverages are not self-insured as the City purchases insurance policies.

RETIREES' HEALTH PROGRAM INSURANCE FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ (10,648) | 1,720 | 44,745 | 46,490 |
| Other Revenues | 31,044 | 11,400 | 16,232 | 11,240 |
| Interfund Service Charges | 4,615,643 | 5,576,917 | 5,576,917 | 5,682,710 |
| Transfer from General Oper Fund | 1,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| Transfer from General Non-Op Fund | 500,000 | 1,000,000 | 1,000,000 | 2,000,000 |
| Transfer from Other Funds | 2,766,153 | 3,890,513 | 2,890,513 | 2,444,207 |
| Total | <u>8,902,192</u> | <u>12,480,550</u> | <u>11,528,407</u> | <u>12,184,647</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | 5,313,657 | 4,086,470 | 4,102,249 | 4,536,970 |
| CERBT | 3,681,345 | 8,392,360 | 7,380,006 | 7,601,187 |
| Total | <u>8,995,002</u> | <u>12,478,830</u> | <u>11,482,255</u> | <u>12,138,157</u> |
| Revenues and Sources Over (Under) | | | | |
| Expenditures and Uses | (92,810) | 1,720 | 46,152 | 46,490 |
| Beginning Balance, July 1 | <u>426,864</u> | <u>334,054</u> | <u>334,054</u> | <u>380,206</u> |
| Ending Balance, June 30 | \$ <u>334,054</u> | <u>335,774</u> | <u>380,206</u> | <u>426,696</u> |
| Balance in CERBT | \$ <u>96,277,300</u> | <u>104,669,660</u> | <u>110,669,266</u> | <u>118,270,453</u> |

This fund was established in Fiscal Year 1985-86 as a self-insurance fund to pay the health insurance premiums of employees retired from the City. Governmental Accounting Standards Board (GASB) issued Statement No. 45, which requires an actuarial valuation be performed bi-ennially to calculate the City's other post employment benefits (OPEB) liabilities. The City implemented GASB Statement No. 45 in Fiscal Year 2007-08 and has chosen to budget the Annual Required Contribution (ARC). The most recent actuarial valuation estimated a liability of \$137.4 million as of July 1, 2017. The reserve is supplemented as funds become available.

On February 26, 2008 Council approved joining the California Employers Retiree Benefit Trust (CERBT), managed by the California Public Employees Retirement System (PERS) and the City began transferring funds in Fiscal Year 2008-09 and intends to, at a minimum, annually transfer the ARC less Retirees' Health premiums.

EMPLOYEE BENEFITS SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Investment Earnings | \$ 3,991 | 4,480 | 4,486 | 4,660 |
| Interfund Service Charges | <u>57,530</u> | <u>60,240</u> | <u>55,976</u> | <u>68,000</u> |
| Total | <u>61,521</u> | <u>64,720</u> | <u>60,462</u> | <u>72,660</u> |
| Expenditures and Uses of Funds: | | | | |
| Expenditures | <u>53,671</u> | <u>100,500</u> | <u>46,030</u> | <u>100,500</u> |
| Total | <u>53,671</u> | <u>100,500</u> | <u>46,030</u> | <u>100,500</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 7,850 | (35,780) | 14,432 | (27,840) |
| Beginning Balance, July 1 | <u>347,348</u> | <u>355,198</u> | <u>355,198</u> | <u>369,630</u> |
| Ending Balance, June 30 | <u>\$ 355,198</u> | <u>319,418</u> | <u>369,630</u> | <u>341,790</u> |

The Employee Benefits Self-Insurance Fund accounts for the City's self-insured vision and other miscellaneous benefits.

ADOPTED 2017-18 BUDGET - GENERAL FUND RESERVES (1)

Statement of Revenues, Expenditures and Balances

| | Unassigned | | Committed | | |
|--|----------------------------|----------------------|----------------------------|------------------------------|-----------------------------|
| | General Non-Operating Fund | General Fund Reserve | Budget Contingency Reserve | Earned Lease Revenue Reserve | Property Management Reserve |
| Revenues and Sources of Funds: | | | | | |
| GOF Carryover | \$ 2,334,512 | 0 | 0 | 0 | 0 |
| Revenue | 100,000 | 0 | 0 | 580,900 | 0 |
| Transfers | 3,171,174 | 0 | 755,400 | 0 | 0 |
| Investment Earnings | 0 | 0 | 0 | 442,500 | 0 |
| Total | 5,605,686 | 0 | 755,400 | 1,023,400 | 0 |
| Expenditures and Uses of Funds: | | | | | |
| Expenditures | 11,879,185 | 0 | 0 | 0 | 0 |
| CIP | 0 | 0 | 0 | 0 | 0 |
| Transfers | 7,149,400 | 3,171,174 | 0 | 0 | 0 |
| Total | 19,028,585 | 3,171,174 | 0 | 0 | 0 |
| Revenues and Sources Over (under) | | | | | |
| Expenditures and Uses | (13,422,899) | (3,171,174) | 755,400 | 1,023,400 | 0 |
| Beginning Balance, July 1 | 19,966,499 | 26,830,680 | 5,208,588 | 3,590,770 | 1,560,000 |
| Reserves | (2,182,087) | 0 | 0 | 0 | 0 |
| Ending Balance, June 30 | \$ 4,361,513 | 23,659,506 (5) | 5,963,988 | 4,614,170 | 1,560,000 |

- (1) Governmental fund balances are reported based on the reporting hierarchy established by GASB Statement No. 54 (Fund Balance Reporting and Governmental Fund Type Definitions) that is based on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in a fund can be spent.
 - Restricted - Constraints on expenditures are externally imposed by creditors, grantors, or laws/regulations of other governments or by enabling legislation.
 - Committed - Formal action by the City Council (Council) places the constraint on how the funds can be spent and may only be altered by the same type of Council action. Contractual obligations are included in this category.
 - Assigned - The City's intent to use funds for a specific purpose as expressed by Council or a delegated authority.
 - Unassigned - This is the residual classification for the General Fund.
- (2) Appropriations for Compensated Absences Reserve are on an as needed basis up to the amount of the balance. Reflects proposed policy modifications.
- (3) Comprised of a \$5.0 million reserve policy balance, \$145,263 developer contribution to CIP 19-36, plus \$3.2 million prepaid lease for the Downtown Family Housing project.
- (4) Reserves \$277,280 for a property lease (\$125,000 per year for Fiscal Years 2018-19 through 2019-20 including a 3.0% annual CPI adjustment from Fiscal Year 2015-16).
- (5) Up to \$1.0 million to be used for the Mountain View Employee Homebuyer Program. Reflects proposed policy modifications.

Committed

| Graham School Site Maint Reserve | Capital Improvement Reserve | Open Space Acquisition Reserve | Strategic Property Acquisition Reserve | Child Care Commitment Reserve | Compensated Absences (2) | Minor Estate Trust |
|--|-----------------------------------|--------------------------------------|--|-------------------------------------|-----------------------------|-----------------------|
| 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 58,667 | 0 | 0 | 201,084 | 0 | 0 |
| 220,000 | 5,381,500 | 0 | 2,000,000 | 0 | 592,000 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <u>220,000</u> | <u>5,440,167</u> | <u>0</u> | <u>2,000,000</u> | <u>201,084</u> | <u>592,000</u> | <u>0</u> |
| 220,000 | 0 | 0 | 132,613 | 105,000 | 0 | 0 |
| 0 | 3,807,000 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <u>220,000</u> | <u>3,807,000</u> | <u>0</u> | <u>132,613</u> | <u>105,000</u> | <u>0</u> | <u>0</u> |
| 0 | 1,633,167 | 0 | 1,867,387 | 96,084 | 592,000 | 0 |
| 733,100 | 14,830,770 | 3,455,956 | 9,720,529 | 424,198 | 6,844,171 | 403,432 |
| 0 | (8,339,653) (3) | 0 | (277,280) (4) | 0 | 0 | 0 |
| <u>733,100</u> | <u>8,124,284</u> | <u>3,455,956</u> | <u>11,310,636</u> | <u>520,282</u> | <u>7,436,171</u> | <u>403,432</u> |

ADOPTED 2017-18 BUDGET - SCHEDULE OF INTERFUND TRANSFERS

| EXPENDITURES | REVENUES | | | | | | | TOTAL |
|---|--------------|-----------------------|--------------------|------------------------|------------------|------------------------|---------------|--------------|
| | General Fund | Special Revenue Funds | Debt Service Funds | Capital Projects Funds | Enterprise Funds | Internal Service Funds | Reserve Funds | |
| General Operating/ Development Services/ Shoreline Golf Links | 125,000 | 51,000 | | 40,000 | | 5,031,346 | 4,058,900 | \$9,306,246 |
| Special Revenue Funds | 1,402,600 | | 4,980,083 | 42,862,000 | | 1,115,103 | 20,000 | 50,379,786 |
| Capital Projects Funds | | | | 7,160,000 | | | | 7,160,000 |
| Enterprise Funds | | | 634,450 | 8,297,000 | | 2,056,359 | 220,000 | 11,207,809 |
| Internal Service Funds | | | | | | 73,694 | | 73,694 |
| Reserve Funds | | 499,400 | | 3,807,000 | | 2,000,000 | 7,821,174 | 14,127,574 |
| TOTAL | \$1,527,600 | 550,400 | 5,614,533 | 62,166,000 | 0 | 10,276,502 | 12,120,074 | \$92,255,109 |

**CAPITAL
IMPROVEMENT
PROJECTS**

FISCAL YEAR 2017-18
Adopted Capital Improvement Program

Capital Improvement Program (CIP) projects include, but are not limited to, facilities, mobility-related infrastructure, park development/rehabilitation, and utilities projects. These projects are usually multi-year and, thus, extend beyond the annual budget. The CIP is a five-year expenditure plan detailing funding sources and expenditure amounts.

The emphasis for the Fiscal Year 2017-18 CIP is on the:

- Review, refinement and funding of Fiscal Year 2017-18 projects identified in the prior fiscal year Five-Year Capital Plan adopted by the City Council in June 2016.
- Identification and funding of additional new projects for Fiscal Year 2017-18 given anticipated financial and staffing resources, that support City Council goals and priorities, address health and safety concerns, are needed to comply with regulatory requirements, and/or generate operational savings or revenues.

The CIP is funded from a variety of sources. Some funding sources, such as the Capital Improvement Reserve and Construction/Conveyance Tax (C/C Tax) Funds, have no restrictions on their use. Other CIP funding sources must be used for specific purposes (e.g., Water Fund – water system infrastructure and maintenance; Wastewater Fund – sewer system infrastructure and maintenance; Shoreline Regional Park Community Fund – projects that facilitate development in the City's North Bayshore Area and/or support Shoreline Regional Park operations; and Gas Tax Fund – design and construction of roadway improvements).

The Fiscal Year 2017-18 Adopted CIP is balanced and maintains all fund reserves as required by Council policy. There is an estimated total of \$83,200 of increased annual future operating costs associated with: IT Project 18-63 Electronic Records Management System (\$43,000); Parks Projects 18-34 Wyandotte Park (\$15,000), 18-35 New Pickleball Courts (\$2,000), and 18-36 All-Inclusive Playground (\$10,000); as well as Library Project 18-59 Library CENIC Network Implementation (\$13,200).

Projects included in the Fiscal Year 2017-18 Adopted CIP are listed on the following pages in three separate categories: (1) Non-Discretionary, (2) Discretionary, and (3) Amendments to Existing Projects.

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Adopted FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Non-Discretionary Projects
(in thousands of dollars)

| Proj. No. | Non-Discretionary Projects | Budget | | | | |
|-----------|---|------------------|------------------|------------------|------------------|------------------|
| | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| xx-01 | Street Resurfacing and Slurry Seal Program | \$ 1,569 | \$ 1,600 | \$ 1,632 | \$ 1,665 | \$ 1,698 |
| xx-02 | Traffic Infrastructure - Miscellaneous Replacements and Modifications | 239 | 244 | 248 | 253 | 258 |
| xx-03 | Street Light Pole Replacements | 232 | 236 | 242 | 246 | 251 |
| xx-04 | Water System Improvements and Recycled Water System Improvements | 846 | 627 | 639 | 652 | 665 |
| xx-05 | Wastewater System Improvements | 158 | 162 | 165 | 168 | 172 |
| xx-06 | Concrete Sidewalk/Curb Repairs | 649 | 663 | 676 | 690 | 704 |
| xx-07 | Parks Pathway Resurfacing | 82 | 84 | 86 | 87 | 89 |
| xx-08 | Shoreline Pathway, Roadway, Parking Improvements | 195 | 199 | 203 | 207 | 211 |
| xx-09 | Forestry Maintenance Program and Street Tree Replanting | 447 | 456 | 465 | 474 | 484 |
| xx-10 | Shoreline Landfill Cap Maintenance and Repairs | 134 | 137 | 140 | 142 | 145 |
| xx-11 | Developer Reimbursements | 120 | 124 | 128 | 128 | 132 |
| xx-12 | Street Lane Line and Legend Repainting | 56 | 378 | 59 | 393 | 61 |
| xx-13 | Landfill Gas/Leachate System Repairs & Improvements | 134 | 137 | 140 | 142 | 145 |
| xx-14 | Facilities Maintenance Plan | 704 | 718 | 733 | 747 | 763 |
| xx-15 | Annual Traffic Studies/NTMP Improvements/Bicycle Counts | 239 | 157 | 160 | 163 | 166 |
| xx-16 | Maintenance Agreement for JPB/VTA Transit Center | 61 | 62 | 63 | 65 | 66 |
| xx-17 | Shoreline Infrastructure Maintenance | 244 | 249 | 254 | 259 | 264 |
| xx-18 | Planned and Emergency Facilities Projects | 550 | 561 | 572 | 584 | 595 |
| xx-19 | Biennial Park Renovations/Improvements | | 112 | | 116 | |
| xx-19 | Biennial Median Renovations and Roadway Landscape Renovations | 340 | | 76 | | 79 |
| xx-20 | Biennial Good Neighbor Fence Replacements | | 37 | | 39 | |
| xx-20 | Biennial Real Estate Technical and Legal Services | 73 | | 76 | | 79 |
| xx-21 | Miscellaneous Water Main/Service Line Replacement | 2,533 | 2,584 | 2,636 | 2,688 | 2,742 |
| xx-22 | Miscellaneous Storm/Sanitary Sewer Main Replacement | 1,585 | 1,616 | 1,649 | 1,682 | 1,715 |
| xx-23 | TDA Projects | 60 | 60 | 60 | 60 | 60 |
| xx-24 | Biennial ADA Improvements to City Facilities | | 93 | | 97 | |
| xx-24 | Biennial Installation of ADA Curb Ramps | 64 | | 67 | | 69 |
| xx-25 | Annual New Energy Conservation Measures | 91 | 187 | 95 | 194 | 99 |
| xx-26 | Biennial Tennis Court Resurfacing | | 87 | | 91 | |
| xx-26 | Biennial PMP Recertification | 72 | | 75 | | 78 |
| xx-27 | Intersection Traffic Signal System - Major Replacements and Upgrades (Intersection TBD) | 394 | 402 | 410 | 418 | 427 |
| xx-28 | North Bayshore Semi-Annual Traffic Counts | 156 | 159 | 162 | 166 | 169 |
| xx-29 | Annual Regional Public Safety | 150 | 150 | 150 | 150 | 150 |
| xx-30 | Information Technology Projects (1-5 Separate Projects Per Fiscal Year) | 445 | 500 | 500 | 500 | 500 |
| | Total: Non-Discretionary Projects | \$ 12,622 | \$ 12,781 | \$ 12,561 | \$ 13,266 | \$ 13,036 |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Project xx-01 Street Resurfacing and Slurry Seal Program Install asphalt concrete and fog seal overlays, raise utilities and monuments. Apply slurry seal to selected street surfaces and City facility parking lots as required.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-----------------|-----------------|-----------------|-----------------|--|-------|-------|-------|-------|-------|--|---------|---------|---------|---------|---------|-------|---------|--------|--------|----------|----------|----------|----------|---------|-----|-----|-----|-----|-----|-------|--------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-01</th> <th>19-01</th> <th>20-01</th> <th>21-01</th> <th>22-01</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 973</td> <td>\$ 992</td> <td>\$ 1,012</td> <td>\$ 1,032</td> <td>\$ 1,053</td> <td>\$ 5,062</td> </tr> <tr> <td>Gas Tax</td> <td>596</td> <td>608</td> <td>620</td> <td>633</td> <td>645</td> <td>3,102</td> </tr> <tr> <td>Total</td> <td>\$ 1,569</td> <td>\$ 1,600</td> <td>\$ 1,632</td> <td>\$ 1,665</td> <td>\$ 1,698</td> <td>\$ 8,164</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-01 | 19-01 | 20-01 | 21-01 | 22-01 | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 973 | \$ 992 | \$ 1,012 | \$ 1,032 | \$ 1,053 | \$ 5,062 | Gas Tax | 596 | 608 | 620 | 633 | 645 | 3,102 | Total | \$ 1,569 | \$ 1,600 | \$ 1,632 | \$ 1,665 | \$ 1,698 | \$ 8,164 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-01 | 19-01 | 20-01 | 21-01 | 22-01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 973 | \$ 992 | \$ 1,012 | \$ 1,032 | \$ 1,053 | \$ 5,062 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Gas Tax | 596 | 608 | 620 | 633 | 645 | 3,102 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 1,569 | \$ 1,600 | \$ 1,632 | \$ 1,665 | \$ 1,698 | \$ 8,164 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-02 Traffic Infrastructure - Miscellaneous Replacements and Modifications Replace traffic signal controllers, traffic detector loops, back-up batteries, LED traffic signal lights, and radar speed signs. Includes minor modifications to existing traffic signals to improve traffic safety.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|---------------|---------------|---------------|-----------------|--|-------|-------|-------|-------|-------|--|---------|---------|---------|---------|---------|-------|---------|--------|--------|--------|--------|--------|----------|---------------------|----|----|----|----|----|-----|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-02</th> <th>19-02</th> <th>20-02</th> <th>21-02</th> <th>22-02</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 218</td> <td>\$ 223</td> <td>\$ 227</td> <td>\$ 232</td> <td>\$ 236</td> <td>\$ 1,136</td> </tr> <tr> <td>Shoreline Community</td> <td>21</td> <td>21</td> <td>21</td> <td>21</td> <td>22</td> <td>106</td> </tr> <tr> <td>Total</td> <td>\$ 239</td> <td>\$ 244</td> <td>\$ 248</td> <td>\$ 253</td> <td>\$ 258</td> <td>\$ 1,242</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-02 | 19-02 | 20-02 | 21-02 | 22-02 | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 218 | \$ 223 | \$ 227 | \$ 232 | \$ 236 | \$ 1,136 | Shoreline Community | 21 | 21 | 21 | 21 | 22 | 106 | Total | \$ 239 | \$ 244 | \$ 248 | \$ 253 | \$ 258 | \$ 1,242 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-02 | 19-02 | 20-02 | 21-02 | 22-02 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 218 | \$ 223 | \$ 227 | \$ 232 | \$ 236 | \$ 1,136 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | 21 | 21 | 21 | 21 | 22 | 106 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 239 | \$ 244 | \$ 248 | \$ 253 | \$ 258 | \$ 1,242 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-03 Street Light Pole Replacements Replace end-of-life street light poles throughout the City.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|---------------|---------------|---------------|-----------------|--|-------|-------|-------|-------|-------|--|---------|---------|---------|---------|---------|-------|---------|--------|--------|--------|--------|--------|----------|---------------------|-------|-------|-------|-------|-------|--------|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-03</th> <th>19-03</th> <th>20-03</th> <th>21-03</th> <th>22-03</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 212</td> <td>\$ 216</td> <td>\$ 221</td> <td>\$ 225</td> <td>\$ 230</td> <td>\$ 1,104</td> </tr> <tr> <td>Shoreline Community</td> <td>\$ 20</td> <td>\$ 20</td> <td>\$ 21</td> <td>\$ 21</td> <td>\$ 21</td> <td>\$ 103</td> </tr> <tr> <td>Total</td> <td>\$ 232</td> <td>\$ 236</td> <td>\$ 242</td> <td>\$ 246</td> <td>\$ 251</td> <td>\$ 1,207</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-03 | 19-03 | 20-03 | 21-03 | 22-03 | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 212 | \$ 216 | \$ 221 | \$ 225 | \$ 230 | \$ 1,104 | Shoreline Community | \$ 20 | \$ 20 | \$ 21 | \$ 21 | \$ 21 | \$ 103 | Total | \$ 232 | \$ 236 | \$ 242 | \$ 246 | \$ 251 | \$ 1,207 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-03 | 19-03 | 20-03 | 21-03 | 22-03 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 212 | \$ 216 | \$ 221 | \$ 225 | \$ 230 | \$ 1,104 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 20 | \$ 20 | \$ 21 | \$ 21 | \$ 21 | \$ 103 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 232 | \$ 236 | \$ 242 | \$ 246 | \$ 251 | \$ 1,207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| | | | | | | | |
|---|---|----------------|----------------|----------------|--------------------------|-----------------|-----|
| <p>Project xx-04 Water System Improvements and Recycled Water System Improvements Scheduled replacement of water and recycled water system components and minor unscheduled improvements to the City's water system. For FY 2017-18 - \$230k onetime funding to replace 5 water transmission main manholes as well as legacy variable frequency drives in water pump stations</p> | Sponsor Department: Public Works Department | | | | | | |
| | Category: Utilities | | | | | | |
| | Additional Annual O&M Costs: | | None | | Prevailing Wage Project? | | TBD |
| | Project Number and Fiscal Year | | | | | | |
| Funding Sources | | | | | | | |
| | 18-04 | 19-04 | 20-04 | 21-04 | 22-04 | Total | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | |
| Water (Includes Water Capacity Fees) | \$ 846 | \$ 627 | \$ 639 | \$ 652 | \$ 665 | \$ 3,429 | |
| Total | \$ 846 | \$ 627 | \$ 639 | \$ 652 | \$ 665 | \$ 3,429 | |

| | | | | | | | |
|--|---|----------------|----------------|----------------|--------------------------|---------------|-----|
| <p>Project xx-05 Wastewater System Improvements Unscheduled improvements/repairs to the City's wastewater collection and pumping system.</p> | Sponsor Department: Public Works Department | | | | | | |
| | Category: Utilities | | | | | | |
| | Additional Annual O&M Costs: | | None | | Prevailing Wage Project? | | TBD |
| | Project Number and Fiscal Year | | | | | | |
| Funding Sources | | | | | | | |
| | 18-05 | 19-05 | 20-05 | 21-05 | 22-05 | Total | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 158 | \$ 162 | \$ 165 | \$ 168 | \$ 172 | \$ 825 | |
| Total | \$ 158 | \$ 162 | \$ 165 | \$ 168 | \$ 172 | \$ 825 | |

| | | | | | | | |
|---|---|----------------|----------------|----------------|--------------------------|-----------------|-----|
| <p>Project xx-06 Concrete Sidewalk/Curb Repairs Replace deteriorated sidewalks and repair concrete curbs, gutters, and sidewalks displaced by street tree growth, and/or failure of City-owned utilities. Improve concrete curb and gutter, median curb and valley gutter within the limits of annual street resurfacing and slurry seal program.</p> | Sponsor Department: Public Works Department | | | | | | |
| | Category: Streets and Sidewalks | | | | | | |
| | Additional Annual O&M Costs: | | None | | Prevailing Wage Project? | | Yes |
| | Project Number and Fiscal Year | | | | | | |
| Funding Sources | | | | | | | |
| | 18-06 | 19-06 | 20-06 | 21-06 | 22-06 | Total | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | |
| C/C Tax | \$ 649 | \$ 663 | \$ 676 | \$ 690 | \$ 704 | \$ 3,382 | |
| Total | \$ 649 | \$ 663 | \$ 676 | \$ 690 | \$ 704 | \$ 3,382 | |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Project xx-07 Parks Pathway Resurfacing Renovate various park pathways within City parks.</p> | <p>Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|--------------|--------------|--------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|-------|-------|-------|-------|-------|--------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-07</th> <th>19-07</th> <th>20-07</th> <th>21-07</th> <th>22-07</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 82</td> <td style="text-align: right;">\$ 84</td> <td style="text-align: right;">\$ 86</td> <td style="text-align: right;">\$ 87</td> <td style="text-align: right;">\$ 89</td> <td style="text-align: right;">\$ 428</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 82</td> <td style="text-align: right;">\$ 84</td> <td style="text-align: right;">\$ 86</td> <td style="text-align: right;">\$ 87</td> <td style="text-align: right;">\$ 89</td> <td style="text-align: right;">\$ 428</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-07 | 19-07 | 20-07 | 21-07 | 22-07 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | C/C Tax | \$ 82 | \$ 84 | \$ 86 | \$ 87 | \$ 89 | \$ 428 | Total | \$ 82 | \$ 84 | \$ 86 | \$ 87 | \$ 89 | \$ 428 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-07 | 19-07 | 20-07 | 21-07 | 22-07 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 82 | \$ 84 | \$ 86 | \$ 87 | \$ 89 | \$ 428 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 82 | \$ 84 | \$ 86 | \$ 87 | \$ 89 | \$ 428 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-08 Shoreline Pathway, Roadway, Parking Improvements Correct drainage problems and damage due to differential settlement; provide pathway, roadway and parking related improvements.</p> | <p>Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|---------------|---------------|---------------|-----------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------------------|--------|--------|--------|--------|--------|----------|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-08</th> <th>19-08</th> <th>20-08</th> <th>21-08</th> <th>22-08</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 195</td> <td style="text-align: right;">\$ 199</td> <td style="text-align: right;">\$ 203</td> <td style="text-align: right;">\$ 207</td> <td style="text-align: right;">\$ 211</td> <td style="text-align: right;">\$ 1,015</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 195</td> <td style="text-align: right;">\$ 199</td> <td style="text-align: right;">\$ 203</td> <td style="text-align: right;">\$ 207</td> <td style="text-align: right;">\$ 211</td> <td style="text-align: right;">\$ 1,015</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-08 | 19-08 | 20-08 | 21-08 | 22-08 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | Shoreline Community | \$ 195 | \$ 199 | \$ 203 | \$ 207 | \$ 211 | \$ 1,015 | Total | \$ 195 | \$ 199 | \$ 203 | \$ 207 | \$ 211 | \$ 1,015 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-08 | 19-08 | 20-08 | 21-08 | 22-08 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 195 | \$ 199 | \$ 203 | \$ 207 | \$ 211 | \$ 1,015 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 195 | \$ 199 | \$ 203 | \$ 207 | \$ 211 | \$ 1,015 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-09 Forestry Maintenance Program and Street Tree Replanting Contract to prune, remove, stump, purchase and plant approximately 800 to 1,000 medium to large trees within the City. Maintain trees damaged by freezing, disease, drought and other natural causes. Additional Shoreline Community funding will replace 105 trees annually over a 4-year period that are dead or dying due to high salt content in recycled water or other causes.</p> | <p>Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|---------------|---------------|---------------|-----------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|--------|--------|--------|--------|--------|----------|---------------------|-------|-------|-------|-------|-------|--------|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-09 | 19-09 | 20-09 | 21-09 | 22-09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 369 | \$ 377 | \$ 384 | \$ 392 | \$ 400 | \$ 1,922 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 78 | \$ 79 | \$ 81 | \$ 82 | \$ 84 | \$ 404 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 447 | \$ 456 | \$ 465 | \$ 474 | \$ 484 | \$ 2,326 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Project xx-10 Shoreline Landfill Cap Maintenance and Repairs Regulatory mandates of the Bay Area Air Quality Management District and the Regional Water Quality Control Board require the City to protect the integrity of the landfill cap and prevent surface emissions by regrading, filling, recompacting, and making other improvements.</p> | Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|---------------|---------------|---------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|-------------|--------|--------|--------|--------|--------|--------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-10 | 19-10 | 20-10 | 21-10 | 22-10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste | \$ 134 | \$ 137 | \$ 140 | \$ 142 | \$ 145 | \$ 698 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 134 | \$ 137 | \$ 140 | \$ 142 | \$ 145 | \$ 698 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-11 Developer Reimbursements Construction of street and utility improvements concurrent with private development. Adjacent properties benefiting from street and utility improvements will be required to reimburse the City for the improvements.</p> | Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|---------------|---------------|---------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|-------|-------|-------|-------|-------|--------|--------------------------------------|----|----|----|----|----|-----|---|----|----|----|----|----|-----|------------------|----|----|----|----|----|-----|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-11 | 19-11 | 20-11 | 21-11 | 22-11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 30 | \$ 31 | \$ 32 | \$ 32 | \$ 33 | \$ 158 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | 30 | 31 | 32 | 32 | 33 | 158 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | 30 | 31 | 32 | 32 | 33 | 158 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Storm Water Fund | 30 | 31 | 32 | 32 | 33 | 158 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 120 | \$ 124 | \$ 128 | \$ 128 | \$ 132 | \$ 632 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-12 Street Lane Line and Legend Repainting Annual repainting of City street lane lines and legends.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|--------------|---------------|--------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|-------|--------|-------|--------|-------|--------|--------------|--------------|---------------|--------------|---------------|--------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-12 | 19-12 | 20-12 | 21-12 | 22-12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 56 | \$ 378 | \$ 59 | \$ 393 | \$ 61 | \$ 947 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 56 | \$ 378 | \$ 59 | \$ 393 | \$ 61 | \$ 947 | | | | | | | | | | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Project xx-13 Landfill Gas/Leachate System Repairs and Improvements Annual repairs and improvements to large components of the landfill gas and leachate system.</p> | Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|---------------|---------------|---------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|-------------|--------|--------|--------|--------|--------|--------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-13 | 19-13 | 20-13 | 21-13 | 22-13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste | \$ 134 | \$ 137 | \$ 140 | \$ 142 | \$ 145 | \$ 698 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 134 | \$ 137 | \$ 140 | \$ 142 | \$ 145 | \$ 698 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-14 Facilities Maintenance Plan Repair, replace, or maintain City facilities (HVAC, roofs, carpets, plumbing, etc.).</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|---------------|---------------|---------------|-----------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|--------|--------|--------|--------|--------|----------|---------------------|-----|-----|-----|-----|-----|-----|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-14 | 19-14 | 20-14 | 21-14 | 22-14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 549 | \$ 560 | \$ 572 | \$ 583 | \$ 595 | \$ 2,859 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | 155 | 158 | 161 | 164 | 168 | 806 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 704 | \$ 718 | \$ 733 | \$ 747 | \$ 763 | \$ 3,665 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-15 Annual Traffic Studies/NTMP Improvements/Bicycle Counts Funding for traffic calming devices on neighborhood, local, and residential streets in conformance with the Neighborhood Traffic Management Program, as well as annual bicycle counts and contracts with consultants regarding improving traffic flow. For FY 2017-18 - \$90k one time funding to update the traffic signal timing records.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|---------------|---------------|---------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|--------|--------|--------|--------|--------|--------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-15 | 19-15 | 20-15 | 21-15 | 22-15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 239 | \$ 157 | \$ 160 | \$ 163 | \$ 166 | \$ 885 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 239 | \$ 157 | \$ 160 | \$ 163 | \$ 166 | \$ 885 | | | | | | | | | | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Project xx-16 Maintenance Agreement for JPB/VTA Transit Center Reimbursement of City expenses by JPB/VTA.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|--------------|--------------|--------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|-------|-----------------------|-------|-------|-------|-------|-------|--------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-16 | 19-16 | 20-16 | 21-16 | 22-16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other (Reimbursement) | \$ 61 | \$ 62 | \$ 63 | \$ 65 | \$ 66 | \$ 317 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 61 | \$ 62 | \$ 63 | \$ 65 | \$ 66 | \$ 317 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-17 Shoreline Infrastructure Maintenance Maintenance of water lines, sewer lines, storm drainage system, and water system supplying the sailing lake.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|---------------|---------------|---------------|-----------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|-------|---------------------|--------|--------|--------|--------|--------|----------|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-17 | 19-17 | 20-17 | 21-17 | 22-17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 244 | \$ 249 | \$ 254 | \$ 259 | \$ 264 | \$ 1,270 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 244 | \$ 249 | \$ 254 | \$ 259 | \$ 264 | \$ 1,270 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-18 Planned and Emergency Facilities Projects Emergency and Planned Facilities Projects that are currently not covered by xx-14, but are vital to the City's infrastructure.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|---------------|---------------|---------------|-----------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|-------|---------|--------|--------|--------|--------|--------|----------|-------------|--|--|--|--|--------|--------|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-18 | 19-18 | 20-18 | 21-18 | 22-18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 550 | \$ 561 | \$ 572 | \$ 584 | \$ 250 | \$ 2,517 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | | | | | \$ 345 | \$ 345 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 550 | \$ 561 | \$ 572 | \$ 584 | \$ 595 | \$ 2,862 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Projects 19-19 & 21-19 Biennial Park Renovations/Improvements Biennial repairs and improvements to City parks.</p> <p>Projects 18-19, 20-19 & 22-19 Biennial Median Renovations and Roadway Landscape Renovations Biennial repairs and improvements to City landscaped medians and roadway landscaping. For FY 2017-18 - \$250k one time funding for Castro Medians and Plaza Center construction items.</p> | <p>Sponsor Department: Community Services Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|--------------|---------------|--------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|--------|--------|-------|--------|-------|--------|--------------|---------------|---------------|--------------|---------------|--------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-19 | 19-19 | 20-19 | 21-19 | 22-19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 340 | \$ 112 | \$ 76 | \$ 116 | \$ 79 | \$ 723 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 340 | \$ 112 | \$ 76 | \$ 116 | \$ 79 | \$ 723 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Projects 19-20 & 21-20 Biennial Good Neighbor Fence (GNF) Replacements Funding to replace fencing between City parks and private property.</p> | <p>Sponsor Department: Community Services Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|--------------|-------------|--------------|-------|-------|-------|--|--|--|---------|---------|---------|---------|---------|--|---------|------|-------|------|-------|------|-------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>19-20</th> <th>21-20</th> <th colspan="3"></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ -</td> <td>\$ 37</td> <td>\$ -</td> <td>\$ 39</td> <td>\$ -</td> <td>\$ 76</td> </tr> <tr> <td>Total</td> <td>\$ -</td> <td>\$ 37</td> <td>\$ -</td> <td>\$ 39</td> <td>\$ -</td> <td>\$ 76</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 19-20 | 21-20 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | C/C Tax | \$ - | \$ 37 | \$ - | \$ 39 | \$ - | \$ 76 | Total | \$ - | \$ 37 | \$ - | \$ 39 | \$ - | \$ 76 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19-20 | 21-20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ 37 | \$ - | \$ 39 | \$ - | \$ 76 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 37 | \$ - | \$ 39 | \$ - | \$ 76 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Projects 18-20 , 20-20 & 22-20 Biennial Real Estate Technical and Legal Services Funding for appraisals, environmental reports, surveys, and lease preparation/review services for City Real Estate activity.</p> | <p>Sponsor Department: Public Works Department</p> <p>Category: Miscellaneous</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|--------------|-------------|--------------|---------------|-------|-------|-------|-------|--|--|---------|---------|---------|---------|---------|--|---------|-------|------|-------|------|-------|-------|---------------------|------|------|------|------|------|-------|-----------|-------|------|-------|------|-------|--------|--------------|--------------|-------------|--------------|-------------|--------------|---------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-20</th> <th>20-20</th> <th>22-20</th> <th colspan="2"></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 18</td> <td>\$ -</td> <td>\$ 19</td> <td>\$ -</td> <td>\$ 20</td> <td>\$ 57</td> </tr> <tr> <td>Shoreline Community</td> <td>\$ 9</td> <td>\$ -</td> <td>\$ 9</td> <td>\$ -</td> <td>\$ 9</td> <td>\$ 27</td> </tr> <tr> <td>Park Land</td> <td>\$ 46</td> <td>\$ -</td> <td>\$ 48</td> <td>\$ -</td> <td>\$ 50</td> <td>\$ 144</td> </tr> <tr> <td>Total</td> <td>\$ 73</td> <td>\$ -</td> <td>\$ 76</td> <td>\$ -</td> <td>\$ 79</td> <td>\$ 228</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-20 | 20-20 | 22-20 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | C/C Tax | \$ 18 | \$ - | \$ 19 | \$ - | \$ 20 | \$ 57 | Shoreline Community | \$ 9 | \$ - | \$ 9 | \$ - | \$ 9 | \$ 27 | Park Land | \$ 46 | \$ - | \$ 48 | \$ - | \$ 50 | \$ 144 | Total | \$ 73 | \$ - | \$ 76 | \$ - | \$ 79 | \$ 228 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-20 | 20-20 | 22-20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 18 | \$ - | \$ 19 | \$ - | \$ 20 | \$ 57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 9 | \$ - | \$ 9 | \$ - | \$ 9 | \$ 27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ 46 | \$ - | \$ 48 | \$ - | \$ 50 | \$ 144 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 73 | \$ - | \$ 76 | \$ - | \$ 79 | \$ 228 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| | | | | | | |
|---|---|-----------------|-----------------|-----------------|--------------------------|------------------|
| Project xx-21 Miscellaneous Water Main/Service Line Replacement Replace corroded and/or undersized water main pipes on various streets. The replacements include water services, fire hydrants and saddle replacements. | Sponsor Department: Public Works Department | | | | | |
| | Category: Utilities | | | | | |
| | Additional Annual O&M Costs: | | None | | Prevailing Wage Project? | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-21 | 19-21 | 20-21 | 21-21 | 22-21 | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Water (Includes Water Capacity Fees) | \$ 2,533 | \$ 2,584 | \$ 2,636 | \$ 2,688 | \$ 2,742 | \$ 13,183 |
| Total | \$ 2,533 | \$ 2,584 | \$ 2,636 | \$ 2,688 | \$ 2,742 | \$ 13,183 |

| | | | | | | |
|--|---|-----------------|-----------------|-----------------|--------------------------|-----------------|
| Project xx-22 Miscellaneous Storm/Sanitary Sewer Main Replacement Repair and replace storm and sanitary sewer pipes, manholes and systems identified by the City's annual line televising program. | Sponsor Department: Public Works Department | | | | | |
| | Category: Utilities | | | | | |
| | Additional Annual O&M Costs: | | None | | Prevailing Wage Project? | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-22 | 19-22 | 20-22 | 21-22 | 22-22 | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Wastewater (Includes Sewer Capacity Fees) | \$ 1,585 | \$ 1,616 | \$ 1,649 | \$ 1,682 | \$ 1,715 | \$ 8,247 |
| Total | \$ 1,585 | \$ 1,616 | \$ 1,649 | \$ 1,682 | \$ 1,715 | \$ 8,247 |

| | | | | | | |
|---|---|----------------|----------------|----------------|--------------------------|---------------|
| Projects xx-23 TDA Projects Various bike and pedestrian related projects. | Sponsor Department: Public Works Department | | | | | |
| | Category: Traffic, Parking and Transportation | | | | | |
| | Additional Annual O&M Costs: | | None | | Prevailing Wage Project? | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-23 | 19-23 | 20-23 | 21-23 | 22-23 | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| C/C Tax | \$ 10 | \$ 10 | \$ 10 | \$ 10 | \$ 10 | \$ 50 |
| Transportation Development Act (TDA) Funding | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 250 |
| Total | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 60 | \$ 300 |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Projects 19-24 & 21-24 Biennial ADA Improvements to City Facilities Continuation of efforts to implement ADA improvements at City facilities. Project is now funded every other year.</p> | Sponsor Department: Public Works Department/City Manager's Office Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? Yes/TBD | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|---------|---------|-------|--|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|
| <p>Projects 18-24, 20-24 & 22-24 Biennial Installation of ADA Curb Ramps Install approximately 10 ADA-compliant curb ramps throughout the City.</p> | | | | | | | | | | | | | | | | | | |
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-24</th> <th>19-24</th> <th>20-24</th> <th>21-24</th> <th>22-24</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-24 | 19-24 | 20-24 | 21-24 | 22-24 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | |
| 18-24 | 19-24 | 20-24 | 21-24 | 22-24 | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | |
| C/C Tax | \$ 64 \$ 93 \$ 67 \$ 97 \$ 69 \$ 390 | | | | | | | | | | | | | | | | | |
| Total | \$ 64 \$ 93 \$ 67 \$ 97 \$ 69 \$ 390 | | | | | | | | | | | | | | | | | |

| <p>Project xx-25 Annual New Energy Conservation Measures Fund energy conservation efforts in City facilities.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|---------|---------|-------|--|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-25</th> <th>19-25</th> <th>20-25</th> <th>21-25</th> <th>22-25</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-25 | 19-25 | 20-25 | 21-25 | 22-25 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | |
| 18-25 | 19-25 | 20-25 | 21-25 | 22-25 | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | |
| C/C Tax | \$ 91 \$ 187 \$ 95 \$ 194 \$ 99 \$ 666 | | | | | | | | | | | | | | | | | |
| Total | \$ 91 \$ 187 \$ 95 \$ 194 \$ 99 \$ 666 | | | | | | | | | | | | | | | | | |

| <p>Projects 19-26 & 21-26 Biennial Tennis Court Resurfacing Periodic routine resurfacing of tennis courts at the following parks: Cuesta, Rengstorff, Cooper, Stevenson, Sylvan and Whisman.</p> | Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|---------|---------|-------|--|-------|--|-------|--|-------|--|---------|---------|---------|---------|---------|--|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th></th> <th>19-26</th> <th></th> <th>21-26</th> <th></th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | | 19-26 | | 21-26 | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | |
| | 19-26 | | 21-26 | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | |
| C/C Tax | \$ - \$ 87 \$ - \$ 91 \$ - \$ 178 | | | | | | | | | | | | | | | | | |
| Total | \$ - \$ 87 \$ - \$ 91 \$ - \$ 178 | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Projects 18-26, 20-26 & 22-26 Biennial PMP Recertification Field inspection of all arterial and collector streets as required by the Metropolitan Transportation Commission (MTC).</p> | <p>Sponsor Department: Public Works Department</p> <p>Category: Streets and Sidewalks</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|--------------|-------------|--------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|-------|------|-------|------|-------|--------|--------------|--------------|-------------|--------------|-------------|--------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-26</th> <th>19-26</th> <th>20-26</th> <th>21-26</th> <th>22-26</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 72</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 75</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 78</td> <td style="text-align: right;">\$ 225</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 72</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 75</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 78</td> <td style="text-align: right;">\$ 225</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-26 | 19-26 | 20-26 | 21-26 | 22-26 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | C/C Tax | \$ 72 | \$ - | \$ 75 | \$ - | \$ 78 | \$ 225 | Total | \$ 72 | \$ - | \$ 75 | \$ - | \$ 78 | \$ 225 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-26 | 19-26 | 20-26 | 21-26 | 22-26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 72 | \$ - | \$ 75 | \$ - | \$ 78 | \$ 225 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 72 | \$ - | \$ 75 | \$ - | \$ 78 | \$ 225 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-27 Intersection Traffic Signal System - Major Replacements and Upgrades (Intersection TBD) Annual project to replace/upgrade one existing traffic signal and controller that are at the end of their useful lives.</p> | <p>Sponsor Department: Public Works Department</p> <p>Category: Traffic, Parking and Transportation</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? Yes</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|---------------|---------------|---------------|-----------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|--|-----|-----|-----|-----|-----|-------|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-27</th> <th>19-27</th> <th>20-27</th> <th>21-27</th> <th>22-27</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Vehicle Registration Fee (VRF) - Measure B Funding</td> <td style="text-align: right;">394</td> <td style="text-align: right;">402</td> <td style="text-align: right;">410</td> <td style="text-align: right;">418</td> <td style="text-align: right;">427</td> <td style="text-align: right;">2,051</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 394</td> <td style="text-align: right;">\$ 402</td> <td style="text-align: right;">\$ 410</td> <td style="text-align: right;">\$ 418</td> <td style="text-align: right;">\$ 427</td> <td style="text-align: right;">\$ 2,051</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-27 | 19-27 | 20-27 | 21-27 | 22-27 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | Vehicle Registration Fee (VRF) - Measure B Funding | 394 | 402 | 410 | 418 | 427 | 2,051 | Total | \$ 394 | \$ 402 | \$ 410 | \$ 418 | \$ 427 | \$ 2,051 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-27 | 19-27 | 20-27 | 21-27 | 22-27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vehicle Registration Fee (VRF) - Measure B Funding | 394 | 402 | 410 | 418 | 427 | 2,051 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 394 | \$ 402 | \$ 410 | \$ 418 | \$ 427 | \$ 2,051 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-28 North Bayshore Semi-Annual Traffic Counts Perform traffic counts in the North Bayshore area to support the Transportation Demand Management (TDM) goals.</p> | <p>Sponsor Department: Community Development Department</p> <p>Category: Traffic, Parking and Transportation</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|---------------|---------------|---------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------------------|--------|--------|--------|--------|--------|--------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
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| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-28 | 19-28 | 20-28 | 21-28 | 22-28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 156 | \$ 159 | \$ 162 | \$ 166 | \$ 169 | \$ 812 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 156 | \$ 159 | \$ 162 | \$ 166 | \$ 169 | \$ 812 | | | | | | | | | | | | | | | | | | | | | | | | | | |

Non-Discretionary Projects

(in thousands of dollars)

| <p>Project xx-29 Annual Regional Public Safety Conversion of the City's Public Safety radio infrastructure in support of the Silicon Valley Regional Interoperability Authority's (SVRIA's) Regional Communications System (RCS) project.</p> | <p>Sponsor Department: Police Department Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|---------------|---------------|---------------|---------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|---------|--------|--------|--------|--------|--------|--------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-29</th> <th>19-29</th> <th>20-29</th> <th>21-29</th> <th>22-29</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 750</td> </tr> <tr> <td>Total</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 150</td> <td>\$ 750</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-29 | 19-29 | 20-29 | 21-29 | 22-29 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | C/C Tax | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 750 | Total | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 750 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-29 | 19-29 | 20-29 | 21-29 | 22-29 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 750 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 750 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project xx-30 (18-31 and 18-32) Information Technology Projects (1-5 Separate Projects Per Fiscal Year)</p> | <p>Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|---------------|---------------|---------------|-----------------|-------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--|-------------|--------|------|------|------|------|--------|---------|-------|--------|--------|--------|--------|----------|--------------------------------------|-------|-------|-------|-------|-------|--------|---|-------|-------|-------|-------|-------|--------|-------------|------|-------|------|------|------|-------|----------------------|-------|-------|-------|-------|-------|--------|---------------------|-------|------|-------|-------|-------|--------|--------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-30</th> <th>19-30</th> <th>20-30</th> <th>21-30</th> <th>22-30</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td>\$ 270</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 270</td> </tr> <tr> <td>C/C Tax</td> <td>\$ 50</td> <td>\$ 380</td> <td>\$ 380</td> <td>\$ 380</td> <td>\$ 380</td> <td>\$ 1,570</td> </tr> <tr> <td>Water (Includes Water Capacity Fees)</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 150</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td>\$ 20</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 140</td> </tr> <tr> <td>Solid Waste</td> <td>\$ -</td> <td>\$ 30</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 30</td> </tr> <tr> <td>Development Services</td> <td>\$ 40</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 160</td> </tr> <tr> <td>Shoreline Community</td> <td>\$ 35</td> <td>\$ -</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 30</td> <td>\$ 125</td> </tr> <tr> <td>Total</td> <td>\$ 445</td> <td>\$ 500</td> <td>\$ 500</td> <td>\$ 500</td> <td>\$ 500</td> <td>\$ 2,445</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | Total | 18-30 | 19-30 | 20-30 | 21-30 | 22-30 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | CIP Reserve | \$ 270 | \$ - | \$ - | \$ - | \$ - | \$ 270 | C/C Tax | \$ 50 | \$ 380 | \$ 380 | \$ 380 | \$ 380 | \$ 1,570 | Water (Includes Water Capacity Fees) | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 150 | Wastewater (Includes Sewer Capacity Fees) | \$ 20 | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 140 | Solid Waste | \$ - | \$ 30 | \$ - | \$ - | \$ - | \$ 30 | Development Services | \$ 40 | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 160 | Shoreline Community | \$ 35 | \$ - | \$ 30 | \$ 30 | \$ 30 | \$ 125 | Total | \$ 445 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 2,445 |
| Project Number and Fiscal Year | | | | | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-30 | 19-30 | 20-30 | 21-30 | 22-30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ 270 | \$ - | \$ - | \$ - | \$ - | \$ 270 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 50 | \$ 380 | \$ 380 | \$ 380 | \$ 380 | \$ 1,570 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 150 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 20 | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 140 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste | \$ - | \$ 30 | \$ - | \$ - | \$ - | \$ 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Development Services | \$ 40 | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 160 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 35 | \$ - | \$ 30 | \$ 30 | \$ 30 | \$ 125 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 445 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 2,445 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Adopted FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects
(in thousands of dollars)

| Proj. No. | Discretionary Projects | Budget | | | | |
|-----------|---|---------|---------|---------|---------|---------|
| | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| 18-33 | CPA MainStage Sound System | 232 | | | | |
| 18-34 | Wyandotte Park, Construction | 2,580 | | | | |
| 18-35 | Pickleball Courts | 75 | | | | |
| 18-36 | All-Inclusive Playground | 1,000 | | | | |
| 18-37 | Shoreline Golf Turf Improvements | 125 | | | | |
| 18-38 | Rengstorff Park - Aquatics Center Replacement, Design | 2,800 | | | | |
| 18-39 | Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, 4 City Discussion | 250 | | | | |
| 18-40 | CPA MainStage Catwalk & Balcony Rail Fall Protection | 64 | | | | |
| 18-41 | Fire/Police Training and Classroom Facility at Fire Station 5, Design | 644 | | | | |
| 18-42 | Shorebird Way & Charleston Road Recycled Water Extension & Water System Improvements, Design | 150 | | | | |
| 18-43 | Shoreline Boulevard Interim Bus Lane and Utility Improvements, Phase I Construction | 12,164 | | | | |
| 18-44 | Rengstorff Ave and Leghorn St Traffic Signal and Geometric Modifications | 565 | | | | |
| 18-45 | San Antonio and Bayshore Traffic Signal and Geometric Modifications | 805 | | | | |
| 18-46 | Streetlighting from California/Escuela/Shoreline Study | 120 | | | | |
| 18-47 | Shoreline Bus Lane Property Acquisition | 4,260 | | | | |
| 18-48 | Colony Connection to Permanente Creek Trail | 1,156 | | | | |
| 18-49 | 2017/18 City Bridges and Culverts Structural Inspection and Repairs | 350 | | | | |
| 18-50 | FS #4 Fire Training Tower Rehabilitation | 365 | | | | |
| 18-51 | MOC Security Upgrades | 320 | | | | |
| 18-52 | Lower Stevens Creek Levee Improvements | 2,940 | | | | |
| 18-53 | South Bay Salt Pond Restoration Project - Mountain View Ponds Components | 4,975 | | | | |
| 18-54 | Charleston Slough Improvement - Environmental Clearance | 277 | | | | |
| 18-55 | San Ramon and San Marcos Inflow and Infiltration Study | 150 | | | | |
| 18-56 | Water and Sewer Capacity Analysis | 190 | | | | |
| 18-57 | Solid Waste Agreement, Phase I | 70 | | | | |
| 18-58 | Library Automated Materials Handling System Upgrade | 106 | | | | |
| 18-59 | Library CENIC Network Implementation | 145 | | | | |
| 18-60 | Library Space Modifications, Construction | 3,820 | | | | |
| 18-61 | IT Project: Microwave Backup Network | 164 | | | | |
| 18-62 | IT Project: Business Continuity Planning and Disaster Recovery Plan | 57 | | | | |
| 18-63 | IT Project: Elec Rec Mgmt System | 215 | | | | |
| 18-64 | IT Project: Application Pool | 54 | | | | |
| 18-65 | Transit Center Master Plan Next Steps/Implementation Items | 1,000 | | | | |
| 18-66 | City Hall Remodel - 4th Floor IT and Fire | 1,800 | | | | |
| 18-67 | Bike Lane Improvement Project (Location TBD) | 300 | | | | |
| 18-68 | Grant Road and Sleeper Intersection Study | 50 | | | | |

Adopted FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects
(in thousands of dollars)

| Proj. No. | Discretionary Projects | Budget | | | | |
|-----------|---|---------|---------|---------|---------|---------|
| | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| 19-31 | Stierlin Road Bicycle and Pedestrian Improvements, Construction | | 1,405 | | | |
| 19-32 | Charleston Road Improvements, Design | | 2,365 | | | |
| 19-33 | Middlefield Road Improvements, between Rengstorff Avenue to Shoreline Boulevard | | 1,550 | | | |
| 19-34 | Mayfield/San Antonio Ped/Bike Tunnel, Preliminary Design | | 3,200 | | | |
| 19-35 | Latham/Church Bike Boulevard, Castro St/Highway 237 AND Showers Dr/Escuela Ave, Design and Construction (Phase I) | | 645 | | | |
| 19-36 | Shoreline Boulevard Interim Bus Lane and Utility Improvements, Phase II Construction | | 350 | | | |
| 19-37 | Police/Fire Administration Building Expansion, Design | | 2,000 | | | |
| 19-38 | City Hall Remodel - 2nd Floor | | 600 | | | |
| 19-39 | Interceptor Force Trunk Main Rehabilitation, Construction, Phase II (PS to MH) | | 1,500 | | | |
| 19-40 | Shorebird Way & Charleston Road Recycled Water Extension & Water System Improvements, Construction | | 850 | | | |
| 19-41 | Water & Sewer Main Replacement Crossing Hwy 101 at Three Locations, Construction (1 Water Main) | | 1,600 | | | |
| 19-42 | Well Abandonment (10 and 17) and Well Siting Study | | 620 | | | |
| 19-43 | 2018/19 City Bridges and Culverts Structural Inspection and Repairs | | 230 | | | |
| 19-44 | Leong Drive Water and Sewer Main Replacement, Construction | | 9,020 | | | |
| 19-45 | Solid Waste Agreement, Phase II | | 280 | | | |
| 19-46 | Upgrades to Irrigation Pump Station, Phase I | | 130 | | | |
| 19-47 | Amphitheatre Pump Station, Evaluation and Repair | | 1,200 | | | |
| 19-48 | Long Term Sewage Pump Station Repairs | | 1,500 | | | |
| 19-49 | San Antonio Area Sewer Improvements, Construction | | 1,350 | | | |
| 19-50 | Water System Operations Study and Transmission Main Condition Assessment | | 170 | | | |
| 19-51 | Police Parking Lot Expansion | | 235 | | | |
| 19-52 | Street Reconstruction Project (Street TBD) | | 1,000 | | | |
| 19-53 | Cross Culvert Removal and Storm Drain Extensions | | 500 | | | |
| 19-54 | Crosswalk Improvements | | 300 | | | |
| 19-55 | Citywide Trash Capture, Phase II | | 3,000 | | | |
| 19-56 | Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, Design | | 2,000 | | | |
| 19-57 | 400 San Antonio Road - New Mini Park | | 3,000 | | | |
| 19-58 | South Whisman Area Park, Construction | | 4,670 | | | |
| 19-59 | Traffic Operations Center Feasibility Study | | 130 | | | |
| 19-60 | El Monte Corridor Study | | 100 | | | |
| 19-61 | Mountain View Center for the Performing Arts SecondStage Addition and Seating Improvements, Design | | 400 | | | |

Adopted FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects
(in thousands of dollars)

| Proj. No. | Discretionary Projects | Budget | | | | |
|-----------|---|---------|---------|---------|---------|---------|
| | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| 20-31 | Fire/Police Training and Classroom Facility at Fire Station 5, Construction | | | 2,510 | | |
| 20-32 | Ellis Street to Light Rail Trail | | | 304 | | |
| 20-33 | Calderon Avenue Bike Lane - Phase II (from Mercy St to El Camino Real) | | | 500 | | |
| 20-34 | NB Shoreline Blvd/101 Off-Ramp Realignment and Construction | | | 20,500 | | |
| 20-35 | Shoreline Blvd at 101 Ped/Bike Overcrossing, Construction | | | 20,000 | | |
| 20-36 | Project Management Database | | | 245 | | |
| 20-37 | Water & Sewer Main Replacement Crossing Hwy 101 at Three Locations, Construction (2 Water Mains and 1 Sewer Main) | | | 5,032 | | |
| 20-38 | Middlefield Road Sewer Replacement | | | 5,750 | | |
| 20-39 | Sewer Master Plan Update | | | 235 | | |
| 20-40 | Upgrades to Irrigation Pump Station, Phase II | | | 1,065 | | |
| 20-41 | Potable Water Well Construction (New Well at Rengstorff) | | | 2,000 | | |
| 20-42 | Water Master Plan Update | | | 300 | | |
| 20-43 | Charleston Pump Station, Evaluation and Repair | | | 1,000 | | |
| 20-44 | Rengstorff Park - Maintenance and Tennis Buildings Replacement - Design | | | 1,300 | | |
| 20-45 | Signage Program for Shoreline at Mountain View - Implementation of Shoreline Master Plan | | | 100 | | |
| 20-46 | Street Reconstruction Project (Street TBD) | | | 1,000 | | |
| 20-47 | Cross Culvert Removal and Storm Drain Extensions | | | 510 | | |
| 20-48 | Citywide Trash Capture, Phase III | | | 4,000 | | |
| 20-49 | Bike Lane Improvement Project (Location TBD) | | | 300 | | |
| 20-50 | Mountain View Center for the Performing Arts SecondStage Addition and Seating Improvements, Construction | | | 3,110 | | |
| 21-31 | Zone 3 Well Replacement | | | | 2,400 | |
| 21-32 | Coast Casey Pump Station, Evaluation and Repair | | | | 1,000 | |
| 21-33 | Moffett Blvd - Sewer Main Flow Reversal | | | | 5,410 | |
| 21-34 | Central Sewage Trunk Main Rehabilitation | | | | 3,600 | |
| 21-35 | Shoreline Blvd. Pathway (Villa St to Wright Ave), Construction | | | | 3,200 | |
| 21-36 | Pedestrian Master Plan Update | | | | 320 | |
| 21-37 | Charleston Road Improvements, Construction | | | | 16,110 | |
| 21-38 | 2020/21 City Bridges and Culverts Structural Inspection | | | | 350 | |
| 21-39 | Rengstorff Park - Aquatics Center Replacement - Construction | | | | 15,300 | |
| 21-40 | Street Reconstruction Project (Street TBD) | | | | 1,000 | |
| 21-41 | Cross Culvert Removal and Storm Drain Extensions | | | | 520 | |
| 21-42 | Crosswalk Improvements | | | | 400 | |

Adopted FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects
(in thousands of dollars)

| Proj. No. | Discretionary Projects | Budget | | | | |
|--------------------------------------|--|---------|---------|---------|---------|---------|
| | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| 22-31 | Rengstorff Park - Maintenance and Tennis Buildings | | | | | 5,000 |
| 22-32 | Ada and Sylvan Avenue Sewer Main Replacement | | | | | 1,000 |
| 22-33 | High Level Ditch, Evaluation and Repair | | | | | 230 |
| 22-34 | Citywide Trash Capture, Phase IV | | | | | 3,550 |
| 22-35 | Street Reconstruction Project (Street TBD) | | | | | 1,000 |
| 22-36 | Cross Culvert Removal and Storm Drain Extensions | | | | | 531 |
| 22-37 | Bike Lane Improvement Project (Location TBD) | | | | | 300 |
| Total: Discretionary Projects | | 44,338 | 45,900 | 69,761 | 49,610 | 11,611 |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-33 CPA MainStage Sound System Upgrade of wiring, replacement of patch bays with a digital console, and replacement of speakers, amplifiers, and processors.</p> | Sponsor Department: Community Services Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-------------|--------|------|------|------|------|--------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-33</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td>\$ 232</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 232</td> </tr> <tr> <td>Total</td> <td>\$ 232</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 232</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-33 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | CIP Reserve | \$ 232 | \$ - | \$ - | \$ - | \$ - | \$ 232 | Total | \$ 232 | \$ - | \$ - | \$ - | \$ - | \$ 232 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-33 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ 232 | \$ - | \$ - | \$ - | \$ - | \$ 232 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 232 | \$ - | \$ - | \$ - | \$ - | \$ 232 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-34 Wyandotte Park, Construction Construction of a new park at 2254 Wyandotte Street.</p> | Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: \$15,000 Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|-----------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-----------|----------|------|------|------|------|----------|--------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-34</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td>\$ 2,580</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 2,580</td> </tr> <tr> <td>Total</td> <td>\$ 2,580</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 2,580</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-34 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ 2,580 | \$ - | \$ - | \$ - | \$ - | \$ 2,580 | Total | \$ 2,580 | \$ - | \$ - | \$ - | \$ - | \$ 2,580 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ 2,580 | \$ - | \$ - | \$ - | \$ - | \$ 2,580 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 2,580 | \$ - | \$ - | \$ - | \$ - | \$ 2,580 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-35 Pickleball Courts Construction of three dedicated Pickleball Courts. Preferred site is adjacent to the practice tennis wall at Rengstorff Park. Staff propose expanding the wall ball and tennis warm up area at Rengstorff Park. This will allow for 2-3 dedicated Pickleball Courts.</p> | Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: \$2,000 Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|--------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-----------|-------|------|------|------|------|-------|--------------|--------------|-------------|-------------|-------------|-------------|--------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-35</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td>\$ 75</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 75</td> </tr> <tr> <td>Total</td> <td>\$ 75</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 75</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-35 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ 75 | \$ - | \$ - | \$ - | \$ - | \$ 75 | Total | \$ 75 | \$ - | \$ - | \$ - | \$ - | \$ 75 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ 75 | \$ - | \$ - | \$ - | \$ - | \$ 75 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 75 | \$ - | \$ - | \$ - | \$ - | \$ 75 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-36 All-Inclusive Playground Partner with the outside agency to build a playground that goes above and beyond ADA compliance to accommodate those with physical, mental, and developmental challenges.</p> | Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|-----------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-----------|----------|------|------|------|------|----------|--------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-36</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td>\$ 1,000</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 1,000</td> </tr> <tr> <td>Total</td> <td>\$ 1,000</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 1,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-36 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | Total | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-37 Shoreline Golf Turf Improvements Level 5 tee boxes, refurbish bunkers, make irrigation and drainage improvements, and connect the existing weather station to the central irrigation computer.</p> | Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|--------|------|------|------|------|--------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-37</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td>\$ 125</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 125</td> </tr> <tr> <td>Total</td> <td>\$ 125</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 125</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-37 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ 125 | \$ - | \$ - | \$ - | \$ - | \$ 125 | Total | \$ 125 | \$ - | \$ - | \$ - | \$ - | \$ 125 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-37 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 125 | \$ - | \$ - | \$ - | \$ - | \$ 125 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 125 | \$ - | \$ - | \$ - | \$ - | \$ 125 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-38 and 21-39 Rengstorff Park - Aquatics Center Replacement, Design and Construction Design and construct the replacement of the existing Rengstorff Park Aquatics Center building and pool. This project includes a construction of the replacement for the existing Aquatics building and pools to provide a modern, energy efficient and code compliant facility that will provide greater aquatic program services to the public. It also includes a new electrical service to the building. The project includes the construction of a shade structure and various amenities on the pool deck. The proposed replacement building will continue to include public restrooms that are accessed from the outside of the Aquatics building.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|------------------|-------------|------------------|--|-------|--|--|-------|--|--|---------|---------|---------|---------|---------|-------|-----------|----------|------|------|-----------|------|-----------|--------------|-----------------|-------------|-------------|------------------|-------------|------------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-38</th> <th></th> <th></th> <th>21-39</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td>\$ 2,800</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 15,300</td> <td>\$ -</td> <td>\$ 18,100</td> </tr> <tr> <td>Total</td> <td>\$ 2,800</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 15,300</td> <td>\$ -</td> <td>\$ 18,100</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-38 | | | 21-39 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ 2,800 | \$ - | \$ - | \$ 15,300 | \$ - | \$ 18,100 | Total | \$ 2,800 | \$ - | \$ - | \$ 15,300 | \$ - | \$ 18,100 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-38 | | | 21-39 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ 2,800 | \$ - | \$ - | \$ 15,300 | \$ - | \$ 18,100 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 2,800 | \$ - | \$ - | \$ 15,300 | \$ - | \$ 18,100 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-39 Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, 4 City Discussion Make introductions to neighboring 4 cities to set up a funding study and design plan for the new extension.</p> | Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-----------|--------|------|------|------|------|--------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-39</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ 250</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 250</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 250</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 250</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-39 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ 250 | \$ - | \$ - | \$ - | \$ - | \$ 250 | Total | \$ 250 | \$ - | \$ - | \$ - | \$ - | \$ 250 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-39 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ 250 | \$ - | \$ - | \$ - | \$ - | \$ 250 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 250 | \$ - | \$ - | \$ - | \$ - | \$ 250 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-40 CPA MainStage Catwalk & Balcony Rail Fall Protection Improve handrails and fall protection in overhead work areas at Center for the Performing Arts MainStage in order to meet OSHA requirements. The improvements were indicated by a third party, SRI, as part of an annual inspection of the facility.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|-------------|--------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|-------|------|------|------|------|-------|--------------|--------------|-------------|-------------|-------------|-------------|--------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-40</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 64</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 64</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 64</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 64</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-40 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 64 | \$ - | \$ - | \$ - | \$ - | \$ 64 | Total | \$ 64 | \$ - | \$ - | \$ - | \$ - | \$ 64 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 64 | \$ - | \$ - | \$ - | \$ - | \$ 64 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 64 | \$ - | \$ - | \$ - | \$ - | \$ 64 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-41 and 20-31 Fire/Police Training and Classroom Facility at Fire Station 5, Design and Construction Design and construct a new stand-alone modular training and classroom facility at the back of FS #5 in Shoreline.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-----------------|-------------|-------------|-----------------|--|-------|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|--------|------|----------|------|------|----------|--------------|---------------|-------------|-----------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-41</th> <th></th> <th>20-31</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 644</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,510</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,154</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 644</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,510</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,154</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-41 | | 20-31 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ 644 | \$ - | \$ 2,510 | \$ - | \$ - | \$ 3,154 | Total | \$ 644 | \$ - | \$ 2,510 | \$ - | \$ - | \$ 3,154 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-41 | | 20-31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 644 | \$ - | \$ 2,510 | \$ - | \$ - | \$ 3,154 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 644 | \$ - | \$ 2,510 | \$ - | \$ - | \$ 3,154 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| | | | | | | |
|--|---|------------------------------|----------------|----------------|----------------|-----------------|
| <p>Project 18-42 and 19-40 Shorebird Way & Charleston Road Recycled Water Extension & Water System Improvements, Design and Construction Per the Recycled Water System Expansion Feasibility Study, extend recycled water on Shorebird and Charleston Road. Construct a new water main between Shorebird Way & Charleston Rd to provide looping of the water system.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Utilities | | | | | |
| | Additional Annual O&M Costs: TBD | Prevailing Wage Project? Yes | | | | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-42 | 19-40 | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Shoreline Community | \$ 150 | \$ 850 | \$ - | \$ - | \$ - | \$ 1,000 |
| Total | \$ 150 | \$ 850 | \$ - | \$ - | \$ - | \$ 1,000 |

| | | | | | | |
|--|---|------------------------------|----------------|----------------|----------------|------------------|
| <p>Projects 18-43 and 19-36 Shoreline Boulevard Interim Bus Lane and Utility Improvements, Construction Construct the interim reversible bus lane along Shoreline Boulevard from Middlefield Road to Space Park Way, including improvements to replace water and sewer mains along Shoreline Blvd from Middlefield Road (except freeway crossing) to Space Park Way. The reversible bus lane project is a proposal in the North Bayshore Precise Plan to reduce single occupancy vehicles commuting to work in North Bayshore.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Traffic, Parking and Transportation | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? Yes | | | | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-43 | 19-36 | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Water (Includes Water Capacity Fees) | \$ 86 | \$ 350 | \$ - | \$ - | \$ - | \$ 436 |
| Water - NBS Development Impact Fees | \$ 1,414 | \$ - | \$ - | \$ - | \$ - | \$ 1,414 |
| Wastewater (Includes Sewer Capacity Fees) | \$ 358 | \$ - | \$ - | \$ - | \$ - | \$ 358 |
| Sewer - NBS Development Impact Fees | \$ 269 | \$ - | \$ - | \$ - | \$ - | \$ 269 |
| Shoreline Community | \$ 10,037 | \$ - | \$ - | \$ - | \$ - | \$ 10,037 |
| Total | \$ 12,164 | \$ 350 | \$ - | \$ - | \$ - | \$ 12,514 |

| | | | | | | |
|---|---|------------------------------|----------------|----------------|----------------|---------------|
| <p>Project 18-44 Rengstorff Ave and Leghorn St Traffic Signal and Geometric Modifications Intersection improvements at Rengstorff and Leghorn; geometric and signal modifications required per North Bayshore Precise Plan mitigation measures.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Traffic, Parking and Transportation | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? Yes | | | | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-44 | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Shoreline Community | \$ 565 | \$ - | \$ - | \$ - | \$ - | \$ 565 |
| Total | \$ 565 | \$ - | \$ - | \$ - | \$ - | \$ 565 |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-45 San Antonio and Bayshore Traffic Signal and Geometric Modifications Intersection improvements at San Antonio Road and Bayshore Parkway; geometric and signal modifications required per North Bayshore Precise Plan mitigation measures.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|---------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|--------|------|------|------|------|--------|--------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-45</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 805</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 805</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 805</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-45 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | \$ 805 | \$ - | \$ - | \$ - | \$ - | \$ 805 | Total | \$ - | \$ - | \$ - | \$ - | \$ 805 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-45 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$ 805 | \$ - | \$ - | \$ - | \$ - | \$ 805 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 805 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-46 Streetlighting from California/Escuela/Shoreline Study Install additional streetlighting along California Street, Escuela Avenue and Shoreline Blvd. as identified in California/Escuela/Shoreline Complete Streets Study. These lights were recommended to improve visibility for pedestrians and bicycles in this area.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|---------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|--------|------|------|------|------|--------|--------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-46</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 120</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 120</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-46 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | \$ 120 | \$ - | \$ - | \$ - | \$ - | \$ 120 | Total | \$ - | \$ - | \$ - | \$ - | \$ 120 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$ 120 | \$ - | \$ - | \$ - | \$ - | \$ 120 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 120 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-47 Shoreline Bus Lane Property Acquisition Funds for property acquisition and other costs associated with acquiring right-of-way to construct the reversible bus lane project on Shoreline Blvd between Middlefield Rd and Pear Ave.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|----------|------|------|------|------|----------|--------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-47</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 4,260</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,260</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,260</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-47 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | \$ 4,260 | \$ - | \$ - | \$ - | \$ - | \$ 4,260 | Total | \$ - | \$ - | \$ - | \$ - | \$ 4,260 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$ 4,260 | \$ - | \$ - | \$ - | \$ - | \$ 4,260 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 4,260 | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| | | | | | | |
|--|---|------------------------------|----------------|----------------|----------------|-----------------|
| <p>Project 18-48 Colony Connection to Permanente Creek Trail Construct a 300 foot Caltrans Class 1 trail connection between existing Permanente Creek Trail north of Old Middlefield Road to eastern terminus of Colony Street. Trail would be 10 feet wide with 2 by 2 foot wide shoulders.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Parks and Recreation | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? Yes | | | | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-48 | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| CIP Reserve | \$ 578 | \$ - | \$ - | \$ - | \$ - | \$ 578 |
| Shoreline Community | \$ 578 | \$ - | \$ - | \$ - | \$ - | \$ 578 |
| Total | \$ 1,156 | \$ - | \$ - | \$ - | \$ - | \$ 1,156 |

| | | | | | | |
|---|---|------------------------------|----------------|----------------|----------------|---------------|
| <p>Project 18-49 and 19-43 and 21-38 City Bridges and Culverts Structural Inspection and Repairs Funding for structural inspections of City-owned vehicular and pedestrian bridges, culverts, tunnels and observation decks that are not inspected through the Caltrans Bridge Inspection Program. These facilities were last inspected in 2013. National Bridge Inspection Standards allow inspections at intervals not to exceed 48 months.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Regulatory Requirements | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? Yes | | | | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-49 | 19-43 | | 21-38 | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| C/C Tax | \$ 350 | \$ 230 | \$ - | \$ 350 | \$ - | \$ 930 |
| Total | \$ 350 | \$ 230 | \$ - | \$ 350 | \$ - | \$ 930 |

| | | | | | | |
|---|---|------------------------------|----------------|----------------|----------------|---------------|
| <p>Project 18-50 Fire Station #4 Fire Training Tower Rehabilitation The Fire Training Tower located at Fire Station 4 is in need of major repairs in order to maintain its functionality to provide practical training to firefighters.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Facilities | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? TBD | | | | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | 18-50 | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| CIP Reserve | \$ 365 | \$ - | \$ - | \$ - | \$ - | \$ 365 |
| Total | \$ 365 | \$ - | \$ - | \$ - | \$ - | \$ 365 |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-51 MOC Security Upgrades Review MOC security for potential upgrades, including improved perimeter fencing, additional security for the Whisman Reservoir, and enhanced security for the front entrance and administration building.</p> | Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|--------|------|------|------|------|--------|--------------------------------------|--------|------|------|------|------|--------|---|-------|------|------|------|------|-------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-51</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 120</td> </tr> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 150</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ 50</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 50</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 320</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-51 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 120 | \$ - | \$ - | \$ - | \$ - | \$ 120 | Water (Includes Water Capacity Fees) | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ 150 | Wastewater (Includes Sewer Capacity Fees) | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 | Total | \$ 320 | \$ - | \$ - | \$ - | \$ - | \$ 320 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 120 | \$ - | \$ - | \$ - | \$ - | \$ 120 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ 150 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 320 | \$ - | \$ - | \$ - | \$ - | \$ 320 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-52 Lower Stevens Creek Levee Improvements This project improves the existing levee segments at the north of Crittenden Lane. The levee is not FEMA certified. The project will provide flood protection needed for the area under the existing condition and the future sea level rise condition.</p> | Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|-----------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|----------|------|------|------|------|----------|--------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-52</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 2,940</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,940</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 2,940</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,940</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-52 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ 2,940 | \$ - | \$ - | \$ - | \$ - | \$ 2,940 | Total | \$ 2,940 | \$ - | \$ - | \$ - | \$ - | \$ 2,940 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-52 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 2,940 | \$ - | \$ - | \$ - | \$ - | \$ 2,940 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 2,940 | \$ - | \$ - | \$ - | \$ - | \$ 2,940 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-53 South Bay Salt Pond Restoration Project - Mountain View Ponds Components This project funds the City's planning, coordination, design, and management tasks to support the Mountain View Ponds components of the South Bay Salt Pond Restoration project. It also includes the budget to cost share with the US Fish and Wildcat services for this project.</p> | Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|-------------|-----------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|----------|------|------|------|------|----------|--------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-53</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 4,975</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,975</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 4,975</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,975</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-53 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ 4,975 | \$ - | \$ - | \$ - | \$ - | \$ 4,975 | Total | \$ 4,975 | \$ - | \$ - | \$ - | \$ - | \$ 4,975 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-53 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 4,975 | \$ - | \$ - | \$ - | \$ - | \$ 4,975 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 4,975 | \$ - | \$ - | \$ - | \$ - | \$ 4,975 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-54 Charleston Slough Improvement - Environmental Clearance Contract with consultant to prepare documents to meet environmental clearance for City project to restore 53 acres of tidal marsh at Charleston Slough.</p> | Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|--------|------|------|------|------|--------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-54</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 277</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 277</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 277</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 277</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-54 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ 277 | \$ - | \$ - | \$ - | \$ - | \$ 277 | Total | \$ 277 | \$ - | \$ - | \$ - | \$ - | \$ 277 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 277 | \$ - | \$ - | \$ - | \$ - | \$ 277 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 277 | \$ - | \$ - | \$ - | \$ - | \$ 277 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-55 San Ramon and San Marcos Inflow and Infiltration Study Examine existing system to determine source of existing inflow/infiltration issue and develop recommended alternatives for reduction.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---|--------|------|------|------|------|--------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-55</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 150</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 150</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-55 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ 150 | Total | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ 150 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-55 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ 150 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 150 | \$ - | \$ - | \$ - | \$ - | \$ 150 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-56 Water and Sewer Capacity Analysis Funding to perform various hydraulic modeling of the water and sewer systems to analyze impacts from development.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|-------|------|------|------|------|-------|---|-------|------|------|------|------|-------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-56</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ 95</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 95</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ 95</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 95</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 190</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 190</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-56 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ 95 | \$ - | \$ - | \$ - | \$ - | \$ 95 | Wastewater (Includes Sewer Capacity Fees) | \$ 95 | \$ - | \$ - | \$ - | \$ - | \$ 95 | Total | \$ 190 | \$ - | \$ - | \$ - | \$ - | \$ 190 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 95 | \$ - | \$ - | \$ - | \$ - | \$ 95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 95 | \$ - | \$ - | \$ - | \$ - | \$ 95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 190 | \$ - | \$ - | \$ - | \$ - | \$ 190 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| | | | | | | |
|--|---|-----------------------------|----------------|----------------|----------------|---------------|
| <p>Project 18-57 and 19-45 Solid Waste Agreement, Phase I and II Develop new hauling, processing and landfill agreements for all solid waste and recycling activities. All current agreements expire at the end of 2021. Consultant assistance will be needed to develop new agreements.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Miscellaneous | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? No | | | | |
| | Project Number and Fiscal Year | | | | | |
| Funding Sources | 18-57 | 19-45 | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Solid Waste | \$ 70 | \$ 280 | \$ - | \$ - | \$ - | \$ 350 |
| Total | \$ 70 | \$ 280 | \$ - | \$ - | \$ - | \$ 350 |

| | | | | | | |
|--|--|-----------------------------|----------------|----------------|----------------|---------------|
| <p>Project 18-58 Library Automated Materials Handling System Upgrade Project would be a major upgrade to the library's automated materials handling system provided by MK Solutions Inc.</p> | Sponsor Department: Library/IT | | | | | |
| | Category: Information Technology and Communication | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? No | | | | |
| | Project Number and Fiscal Year | | | | | |
| Funding Sources | 18-58 | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| C/C Tax | \$ 106 | \$ - | \$ - | \$ - | \$ - | \$ 106 |
| Total | \$ 106 | \$ - | \$ - | \$ - | \$ - | \$ 106 |

| | | | | | | |
|--|--|-----------------------------|----------------|----------------|----------------|---------------|
| <p>Project 18-59 Library CENIC Network Implementation Funds for the library to join CENIC (Corporation for Education Network Initiatives in California), a non-profit California corporation that provides a world-class network to over 20 million users in K-12 schools, community colleges, the California State University system, and public libraries.</p> | Sponsor Department: Library/IT | | | | | |
| | Category: Information Technology and Communication | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? No | | | | |
| | Project Number and Fiscal Year | | | | | |
| Funding Sources | 18-59 | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| C/C Tax | \$ 121 | \$ - | \$ - | \$ - | \$ - | \$ 121 |
| Grant Funding | \$ 24 | \$ - | \$ - | \$ - | \$ - | \$ 24 |
| Total | \$ 145 | \$ - | \$ - | \$ - | \$ - | \$ 145 |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-60 Library Space Modifications, Construction Construction phase to implement modifications in the Children's Service Area, enclosure of the open ceiling between first floor and second floor, relocation of Children's Services staff, and addition of study rooms and meeting space on the second floor.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: TBD Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|-----------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|------------------------------------|----------|------|------|------|------|----------|--------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-60</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community Public Benefit</td> <td style="text-align: right;">\$ 3,820</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,820</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 3,820</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,820</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-60 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community Public Benefit | \$ 3,820 | \$ - | \$ - | \$ - | \$ - | \$ 3,820 | Total | \$ 3,820 | \$ - | \$ - | \$ - | \$ - | \$ 3,820 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community Public Benefit | \$ 3,820 | \$ - | \$ - | \$ - | \$ - | \$ 3,820 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 3,820 | \$ - | \$ - | \$ - | \$ - | \$ 3,820 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-61 IT Project: Microwave Backup Network Transfer from CIP 10-18: Project will fund the installation of a wireless, microwave network between the three major facilities used by City staff.</p> | Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|-------|------|------|------|------|-------|--------------------------------------|-------|------|------|------|------|-------|---|-------|------|------|------|------|-------|-------------|-------|------|------|------|------|-------|---------------------|-------|------|------|------|------|-------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-61</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 50</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 50</td> </tr> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ 44</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 44</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ 44</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 44</td> </tr> <tr> <td>Solid Waste</td> <td style="text-align: right;">\$ 13</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 13</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 13</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 13</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 164</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 164</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-61 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 | Water (Includes Water Capacity Fees) | \$ 44 | \$ - | \$ - | \$ - | \$ - | \$ 44 | Wastewater (Includes Sewer Capacity Fees) | \$ 44 | \$ - | \$ - | \$ - | \$ - | \$ 44 | Solid Waste | \$ 13 | \$ - | \$ - | \$ - | \$ - | \$ 13 | Shoreline Community | \$ 13 | \$ - | \$ - | \$ - | \$ - | \$ 13 | Total | \$ 164 | \$ - | \$ - | \$ - | \$ - | \$ 164 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-61 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 44 | \$ - | \$ - | \$ - | \$ - | \$ 44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 44 | \$ - | \$ - | \$ - | \$ - | \$ 44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste | \$ 13 | \$ - | \$ - | \$ - | \$ - | \$ 13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 13 | \$ - | \$ - | \$ - | \$ - | \$ 13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 164 | \$ - | \$ - | \$ - | \$ - | \$ 164 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-62 IT Project: Business Continuity Planning and Disaster Recovery Plan Transfer from CIP 10-18: Project will include minimizing interruptions to the City's ability to provide its services, ensuring the health and safety of all personnel, minimizing financial loss and being able to resume critical operations within a specified time after a disaster.</p> | Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|--------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|-------|------|------|------|------|-------|--------------------------------------|-------|------|------|------|------|-------|---|-------|------|------|------|------|-------|-------------|------|------|------|------|------|------|---------------------|------|------|------|------|------|------|--------------|--------------|-------------|-------------|-------------|-------------|--------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-62</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 17</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 17</td> </tr> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 15</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 15</td> </tr> <tr> <td>Solid Waste</td> <td style="text-align: right;">\$ 5</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 5</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 57</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 57</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-62 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 17 | \$ - | \$ - | \$ - | \$ - | \$ 17 | Water (Includes Water Capacity Fees) | \$ 15 | \$ - | \$ - | \$ - | \$ - | \$ 15 | Wastewater (Includes Sewer Capacity Fees) | \$ 15 | \$ - | \$ - | \$ - | \$ - | \$ 15 | Solid Waste | \$ 5 | \$ - | \$ - | \$ - | \$ - | \$ 5 | Shoreline Community | \$ 5 | \$ - | \$ - | \$ - | \$ - | \$ 5 | Total | \$ 57 | \$ - | \$ - | \$ - | \$ - | \$ 57 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 17 | \$ - | \$ - | \$ - | \$ - | \$ 17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 15 | \$ - | \$ - | \$ - | \$ - | \$ 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 15 | \$ - | \$ - | \$ - | \$ - | \$ 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste | \$ 5 | \$ - | \$ - | \$ - | \$ - | \$ 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 5 | \$ - | \$ - | \$ - | \$ - | \$ 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 57 | \$ - | \$ - | \$ - | \$ - | \$ 57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-63 IT Project: Electronic Records Mgmt System Transfer from CIP 12-18: This project will lay the foundation for a City-wide Electronic Records Management System (ERMS) that will include an agenda processing system module. This will give the City a solid foundation to migrate all documents and other data into the new system as a replacement for the various file storage mechanisms currently in use.</p> | Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|---------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|--------|------|------|------|------|--------|--------------------------------------|-------|------|------|------|------|-------|---|-------|------|------|------|------|-------|-------------|-------|------|------|------|------|-------|---------------------|-------|------|------|------|------|-------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-63</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 120</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 120</td> </tr> <tr> <td>Water (Includes Water Capacity Fees)</td> <td>\$ 30</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 30</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td>\$ 30</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 30</td> </tr> <tr> <td>Solid Waste</td> <td>\$ 11</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 11</td> </tr> <tr> <td>Shoreline Community</td> <td>\$ 24</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 24</td> </tr> <tr> <td>Total</td> <td>\$ 215</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 215</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-63 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 120 | \$ - | \$ - | \$ - | \$ - | \$ 120 | Water (Includes Water Capacity Fees) | \$ 30 | \$ - | \$ - | \$ - | \$ - | \$ 30 | Wastewater (Includes Sewer Capacity Fees) | \$ 30 | \$ - | \$ - | \$ - | \$ - | \$ 30 | Solid Waste | \$ 11 | \$ - | \$ - | \$ - | \$ - | \$ 11 | Shoreline Community | \$ 24 | \$ - | \$ - | \$ - | \$ - | \$ 24 | Total | \$ 215 | \$ - | \$ - | \$ - | \$ - | \$ 215 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 120 | \$ - | \$ - | \$ - | \$ - | \$ 120 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 30 | \$ - | \$ - | \$ - | \$ - | \$ 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 30 | \$ - | \$ - | \$ - | \$ - | \$ 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste | \$ 11 | \$ - | \$ - | \$ - | \$ - | \$ 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 24 | \$ - | \$ - | \$ - | \$ - | \$ 24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 215 | \$ - | \$ - | \$ - | \$ - | \$ 215 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-64 IT Project: Application Pool Transfer from CIP 14-18: Funding for development of various applications used for interdepartmental workflows or other services.</p> | Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|--------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|-------|------|------|------|------|-------|--------------------------------------|------|------|------|------|------|------|---|------|------|------|------|------|------|--------------|--------------|-------------|-------------|-------------|-------------|--------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-64</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 49</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 49</td> </tr> <tr> <td>Water (Includes Water Capacity Fees)</td> <td>\$ 3</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 3</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td>\$ 2</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 2</td> </tr> <tr> <td>Total</td> <td>\$ 54</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 54</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-64 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 49 | \$ - | \$ - | \$ - | \$ - | \$ 49 | Water (Includes Water Capacity Fees) | \$ 3 | \$ - | \$ - | \$ - | \$ - | \$ 3 | Wastewater (Includes Sewer Capacity Fees) | \$ 2 | \$ - | \$ - | \$ - | \$ - | \$ 2 | Total | \$ 54 | \$ - | \$ - | \$ - | \$ - | \$ 54 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 49 | \$ - | \$ - | \$ - | \$ - | \$ 49 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 3 | \$ - | \$ - | \$ - | \$ - | \$ 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 2 | \$ - | \$ - | \$ - | \$ - | \$ 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 54 | \$ - | \$ - | \$ - | \$ - | \$ 54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-65 Transit Center Master Plan Next Steps/Implementation Items Coordinate with development community on the potential for a public/private partnership regarding parking and to begin environmental clearance for Evelyn Street ramp and ped/bike undercrossing at Castro Street.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|-----------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|------------------------------------|----------|------|------|------|------|----------|--------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-65</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community Public Benefit</td> <td>\$ 1,000</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 1,000</td> </tr> <tr> <td>Total</td> <td>\$ 1,000</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 1,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-65 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community Public Benefit | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | Total | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-65 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community Public Benefit | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 18-66 City Hall Remodel - 4th Floor IT and Fire Remodel existing storage and training areas of 4th Floor to be used by IT for new staff areas. Remodel existing Fire Dept areas of 4th Floor to include new conference room.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|-----------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-------------|----------|--|------|------|------|----------|--------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-66</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ 1,800</td> <td></td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,800</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 1,800</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,800</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-66 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | CIP Reserve | \$ 1,800 | | \$ - | \$ - | \$ - | \$ 1,800 | Total | \$ 1,800 | \$ - | \$ - | \$ - | \$ - | \$ 1,800 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-66 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ 1,800 | | \$ - | \$ - | \$ - | \$ 1,800 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 1,800 | \$ - | \$ - | \$ - | \$ - | \$ 1,800 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-67, 20-49 and 22-37 Bike Lane Improvement Project (Location TBD) Review, design and construction of bicycle improvements in various locations highlighted in the Bicycle Transportation Plan.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|---------------|-------------|---------------|---------------|--|-------|--|-------|--|-------|--|---------|---------|---------|---------|---------|-------|---------|--------|------|------|------|------|--------|-------------|------|------|--------|------|--------|--------|--------------|---------------|-------------|---------------|-------------|---------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-67</th> <th></th> <th>20-49</th> <th></th> <th>22-37</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> </tr> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ 600</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ 900</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-67 | | 20-49 | | 22-37 | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 300 | \$ - | \$ - | \$ - | \$ - | \$ 300 | CIP Reserve | \$ - | \$ - | \$ 300 | \$ - | \$ 300 | \$ 600 | Total | \$ 300 | \$ - | \$ 300 | \$ - | \$ 300 | \$ 900 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-67 | | 20-49 | | 22-37 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 300 | \$ - | \$ - | \$ - | \$ - | \$ 300 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ - | \$ - | \$ 300 | \$ - | \$ 300 | \$ 600 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 300 | \$ - | \$ 300 | \$ - | \$ 300 | \$ 900 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 18-68 Grant Road and Sleeper Intersection Study Study would evaluate all options with the goal to increase pedestrian crossing safety in the area.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|--------------|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|-------|------|------|------|------|-------|--------------|--------------|-------------|-------------|-------------|-------------|--------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-68</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 50</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 50</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 50</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 50</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | 18-68 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 | Total | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18-68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 50 | \$ - | \$ - | \$ - | \$ - | \$ 50 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-31 Stierlin Road Bicycle and Pedestrian Improvements, Construction Construction of bicycle and pedestrian improvements along Stierlin Road between the Transit Center and Montecito Avenue, including improvements to the Castro/Moffett/Central intersection. Construction of the improvements should coincide with the completion of the 100 Moffett Boulevard private development project.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-31</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-31 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ - | \$ 1,405 | \$ - | \$ - | \$ - | \$ 1,405 | Total | \$ - | \$ 1,405 | \$ - | \$ - | \$ - | \$ 1,405 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ 1,405 | \$ - | \$ - | \$ - | \$ 1,405 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,405 | \$ - | \$ - | \$ - | \$ 1,405 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-32 and 21-37 Charleston Road Improvements, Design and Construction Design and construct road and surface improvements along Charleston Rd from Shoreline Blvd to Amphitheatre Pkwy as described in the North Bayshore Precise Plan and analyzed in the Charleston Road Improvements Feasibility Study.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|------------------|-------------|------------------|--|--|-------|--|-------|--|--|---------|---------|---------|---------|---------|-------|---------------------|------|----------|------|-----------|------|-----------|----------------------|------|------|------|----------|------|----------|--------------|-------------|-----------------|-------------|------------------|-------------|------------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-32</th> <th></th> <th>21-37</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,365</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 14,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 16,475</td> </tr> <tr> <td>Unidentified Funding</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,365</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 16,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 18,475</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-32 | | 21-37 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ - | \$ 2,365 | \$ - | \$ 14,110 | \$ - | \$ 16,475 | Unidentified Funding | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | \$ 2,000 | Total | \$ - | \$ 2,365 | \$ - | \$ 16,110 | \$ - | \$ 18,475 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-32 | | 21-37 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ 2,365 | \$ - | \$ 14,110 | \$ - | \$ 16,475 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unidentified Funding | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 2,365 | \$ - | \$ 16,110 | \$ - | \$ 18,475 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-33 Middlefield Road Improvements, between Rengstorff Avenue to Shoreline Boulevard The Middlefield Road Improvements project would resurface the road and reconstruct the median island curbs on Middlefield Road from Rengstorff Avenue to Shoreline Boulevard. This roadway segment has a Pavement Condition Index (PCI) rating of 43 out of 100.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|------|--------|------|------|------|--------|-----------------------------------|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-33</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 414</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 414</td> </tr> <tr> <td>OBAG (One Bay Area Grant) Funding</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,136</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,136</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,550</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,550</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-33 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ - | \$ 414 | \$ - | \$ - | \$ - | \$ 414 | OBAG (One Bay Area Grant) Funding | \$ - | \$ 1,136 | \$ - | \$ - | \$ - | \$ 1,136 | Total | \$ - | \$ 1,550 | \$ - | \$ - | \$ - | \$ 1,550 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-33 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ 414 | \$ - | \$ - | \$ - | \$ 414 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OBAG (One Bay Area Grant) Funding | \$ - | \$ 1,136 | \$ - | \$ - | \$ - | \$ 1,136 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,550 | \$ - | \$ - | \$ - | \$ 1,550 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-34 Mayfield/San Antonio Ped/Bike Tunnel, Preliminary Design Prepare preliminary design and perform environmental studies for a pedestrian and bicycle tunnel under Central Expressway at Mayfield Ave to align with existing tunnel under the Caltrain Tracks at San Antonio Station per the Feasibility Study completed by CIP 07-25.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-------------|------|--------|------|------|------|--------|--------------------|------|--------|------|------|------|--------|----------------------------|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-34</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 367</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 367</td> </tr> <tr> <td>Developer Donation</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 633</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 633</td> </tr> <tr> <td>San Antonio Public Benefit</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,200</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,200</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,200</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,200</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-34 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | CIP Reserve | \$ - | \$ 367 | \$ - | \$ - | \$ - | \$ 367 | Developer Donation | \$ - | \$ 633 | \$ - | \$ - | \$ - | \$ 633 | San Antonio Public Benefit | \$ - | \$ 2,200 | \$ - | \$ - | \$ - | \$ 2,200 | Total | \$ - | \$ 3,200 | \$ - | \$ - | \$ - | \$ 3,200 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ - | \$ 367 | \$ - | \$ - | \$ - | \$ 367 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Developer Donation | \$ - | \$ 633 | \$ - | \$ - | \$ - | \$ 633 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| San Antonio Public Benefit | \$ - | \$ 2,200 | \$ - | \$ - | \$ - | \$ 2,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 3,200 | \$ - | \$ - | \$ - | \$ 3,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-35 Latham/Church Bike Boulevard, Castro St/Highway 237 AND Showers Dr/Escuela Ave, Design and Construction (Phase I) Design and construct bike boulevard on Latham Street between Showers Drive and Escuela Ave. and between Castro and Highway 237. Design will be based on concept for entire length of Latham Street and Church Street, approved by Council.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|---------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|------|--------|------|------|------|--------|--------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-35</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-35 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ - | \$ 645 | \$ - | \$ - | \$ - | \$ 645 | Total | \$ - | \$ 645 | \$ - | \$ - | \$ - | \$ 645 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ 645 | \$ - | \$ - | \$ - | \$ 645 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 645 | \$ - | \$ - | \$ - | \$ 645 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-37 Police/Fire Administration Building Expansion, Design Placeholder funding for design of the expansion/renovations of the City's Police/Fire Administration Building.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-------------|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-37</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-37 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | CIP Reserve | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | Total | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-37 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-38 City Hall Remodel - 2nd Floor This project will remodel the Document Processing and Purchasing Manager work areas.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|---------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-------------|------|--------|------|------|------|--------|--------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-38</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-38 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | CIP Reserve | \$ - | \$ 600 | \$ - | \$ - | \$ - | \$ 600 | Total | \$ - | \$ 600 | \$ - | \$ - | \$ - | \$ 600 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-38 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ - | \$ 600 | \$ - | \$ - | \$ - | \$ 600 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 600 | \$ - | \$ - | \$ - | \$ 600 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-39 Interceptor Force Trunk Main Rehabilitation, Construction, Phase II (PS to MH) Funding for Phase II to rehabilitate 4,000 feet of the Interceptor Force Trunk Main between the Sewage Pump Station and the Palo Alto Interceptor Line.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|---|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-39</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-39 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | Total | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-39 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-41 and 20-37 Water & Sewer Main Replacement Crossing Hwy 101 at Three Locations, Construction Construct the replacement of a new water and sewer main to cross under US 101 via bore and jack south of Shoreline Boulevard and a new water main that crosses US 101 at Rengstorff Avenue. The construction of a new 12 inch water main is also proposed to cross under US 101 via bore and jack from Macon Street to San Rafael Ave to improve reliability of providing water to the North Bayshore since all water sources are located south of US 101.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-----------------|-------------|-------------|-----------------|--|--|-------|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|------|----------|----------|------|------|----------|---|------|------|----------|------|------|----------|--------------|-------------|-----------------|-----------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-41</th> <th>20-37</th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,600</td> <td style="text-align: right;">\$ 3,374</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,974</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,658</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,658</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,600</td> <td style="text-align: right;">\$ 5,032</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 6,632</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-41 | 20-37 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ 1,600 | \$ 3,374 | \$ - | \$ - | \$ 4,974 | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ 1,658 | \$ - | \$ - | \$ 1,658 | Total | \$ - | \$ 1,600 | \$ 5,032 | \$ - | \$ - | \$ 6,632 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-41 | 20-37 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ 1,600 | \$ 3,374 | \$ - | \$ - | \$ 4,974 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ 1,658 | \$ - | \$ - | \$ 1,658 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,600 | \$ 5,032 | \$ - | \$ - | \$ 6,632 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-42 Well Abandonment (10 and 17) and Well Siting Study Well 10 (Central Expwy and Rengstorff, constructed in 1956) is out of service due to water quality and mechanical issues. Well 17 (Rengstorff Park, constructed in 1960) is out of service due to mechanical issues and low production. Staff is recommending abandoning both wells. Well siting study for placement of new well at Rengstorff Park and additional Zone 3 Area Well.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-------------|-------------|---------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|------|--------|------|------|------|--------|--------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-42</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 620</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 620</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 620</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 620</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-42 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ 620 | \$ - | \$ - | \$ - | \$ 620 | Total | \$ - | \$ 620 | \$ - | \$ - | \$ - | \$ 620 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ 620 | \$ - | \$ - | \$ - | \$ 620 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 620 | \$ - | \$ - | \$ - | \$ 620 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-44 Leong Drive Water and Sewer Main Replacement, Construction Replace water and sewer main, water services, sewer laterals, meters and cleanouts, and associated appurtenances on Leong Drive from Walker Drive to Fairchild Drive.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|------|----------|------|------|------|----------|---|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-44</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,185</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,185</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 6,835</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 6,835</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 9,020</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 9,020</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-44 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ 2,185 | \$ - | \$ - | \$ - | \$ 2,185 | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 6,835 | \$ - | \$ - | \$ - | \$ 6,835 | Total | \$ - | \$ 9,020 | \$ - | \$ - | \$ - | \$ 9,020 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ 2,185 | \$ - | \$ - | \$ - | \$ 2,185 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 6,835 | \$ - | \$ - | \$ - | \$ 6,835 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 9,020 | \$ - | \$ - | \$ - | \$ 9,020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-46 and 20-40 Upgrades to Irrigation Pump Station, Phase I and II The Recycled Water Feasibility Study identified Phase I and Phase II improvements. Phase I: Replace pump 2 and 3 with VFD. Phase II: 325 HP upgrade to the IPS.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-----------------|-------------|-------------|-----------------|--|--|-------|-------|--|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|------|-------|--------|------|------|--------|---------------------|------|-------|--------|------|------|--------|--------------|-------------|---------------|-----------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-46</th> <th>20-40</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 65</td> <td style="text-align: right;">\$ 532</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 597</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 65</td> <td style="text-align: right;">\$ 533</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 598</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> <td style="text-align: right;">\$ 1,065</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,195</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-46 | 20-40 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ 65 | \$ 532 | \$ - | \$ - | \$ 597 | Shoreline Community | \$ - | \$ 65 | \$ 533 | \$ - | \$ - | \$ 598 | Total | \$ - | \$ 130 | \$ 1,065 | \$ - | \$ - | \$ 1,195 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-46 | 20-40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ 65 | \$ 532 | \$ - | \$ - | \$ 597 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ 65 | \$ 533 | \$ - | \$ - | \$ 598 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 130 | \$ 1,065 | \$ - | \$ - | \$ 1,195 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-47 Amphitheatre Pump Station, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the Amphitheatre Pump Station.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-47</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,200</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,200</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,200</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,200</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-47 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ - | \$ 1,200 | \$ - | \$ - | \$ - | \$ 1,200 | Total | \$ - | \$ 1,200 | \$ - | \$ - | \$ - | \$ 1,200 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ 1,200 | \$ - | \$ - | \$ - | \$ 1,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,200 | \$ - | \$ - | \$ - | \$ 1,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-48 Long Term Sewage Pump Station Repairs Shoreline Sewer Pump Station Condition Assessment Project 14-32 recommended immediate and long term repairs for compliance and operational continuity. The immediate repairs were handled in CIP 17-48.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|---|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-48</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-48 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | Total | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-48 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-49 San Antonio Area Sewer Improvements, Construction Project will address capacity deficiency in the existing sewer pipeline in the San Antonio area, and at the Alma Recorder adjacent to San Antonio Road and Showers Drive. The project includes increasing the capacity of the existing pipeline and sewer flow routing at Sondgroth Way, improvements to the Alma Recorder and the adjacent pipelines to improve data recording accuracy, and eliminating sewer back up from the downstream system.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|---|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-49</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,350</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,350</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,350</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,350</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-49 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 1,350 | \$ - | \$ - | \$ - | \$ 1,350 | Total | \$ - | \$ 1,350 | \$ - | \$ - | \$ - | \$ 1,350 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-49 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ 1,350 | \$ - | \$ - | \$ - | \$ 1,350 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,350 | \$ - | \$ - | \$ - | \$ 1,350 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-50 Water System Operations Study and Transmission Main Condition Assessment Study to respond/evaluate new demands on the water system due to NBS Precise Plan development including engineer's report to implement recommended installation of the Whisman Inter-zonal Improvements. Perform condition assessment of 21-inch CCP and Steel transmission water mains. Requires specialized equipment and consultant assistance. Inceptions involve taking mains out of service so there is operational risk planning that is required.</p> | Sponsor Department: Public Works Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|-----------------------------|-------------|-------------|-------------|--------------------------------|--|--|--|--|--|--|-------|--|--|--|--|-----------------|---------|---------|---------|---------|---------|-------|--------------------------------------|------|--------|------|------|------|--------|--------------|-------------|---------------|-------------|-------------|-------------|
| | Category: Utilities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-50</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th style="text-align: left;">Funding Sources</th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> </tr> </tbody> </table> | | | | | Project Number and Fiscal Year | | | | | | | 19-50 | | | | | Funding Sources | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ 170 | \$ - | \$ - | \$ - | \$ 170 | Total | \$ - | \$ 170 | \$ - | \$ - | \$ - |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Funding Sources | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ 170 | \$ - | \$ - | \$ - | \$ 170 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 170 | \$ - | \$ - | \$ - | \$ 170 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-51 Police Parking Lot Expansion Excavate and create additional paved surface in the southwest corner of the Police Department's parking lot adjacent to Oak Court and provide additional parking and storage capacity for property and equipment.</p> | Sponsor Department: Public Works Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|------------------------------|-------------|-------------|-------------|--------------------------------|--|--|--|--|--|--|-------|--|--|--|--|-----------------|---------|---------|---------|---------|---------|-------|-------------|------|--------|------|------|------|--------|--------------|-------------|---------------|-------------|-------------|-------------|
| | Category: Traffic, Parking and Transportation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-51</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th style="text-align: left;">Funding Sources</th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> </tbody> </table> | | | | | Project Number and Fiscal Year | | | | | | | 19-51 | | | | | Funding Sources | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | CIP Reserve | \$ - | \$ 235 | \$ - | \$ - | \$ - | \$ 235 | Total | \$ - | \$ 235 | \$ - | \$ - | \$ - |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Funding Sources | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ - | \$ 235 | \$ - | \$ - | \$ - | \$ 235 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 235 | \$ - | \$ - | \$ - | \$ 235 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-52, 20-46, 21-40 and 22-35 Street Reconstruction Project (Street TBD) Scope of the project includes removal of existing roadway pavement and construction of new sidewalk, curb, gutter, roadway pavement, and storm drainage system.</p> | Sponsor Department: Public Works Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|------------------------------|-----------------|-----------------|-----------------|--------------------------------|--|--|--|--|--|--|-------|-------|-------|-------|--|-----------------|---------|---------|---------|---------|---------|-------|---------|------|----------|----------|----------|----------|----------|--------------|-------------|-----------------|-----------------|-----------------|-----------------|
| | Category: Streets and Sidewalks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Additional Annual O&M Costs: None | Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-52</th> <th>20-46</th> <th>21-40</th> <th>22-35</th> <th></th> </tr> <tr> <th style="text-align: left;">Funding Sources</th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Gas Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 4,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 4,000</td> </tr> </tbody> </table> | | | | | Project Number and Fiscal Year | | | | | | | 19-52 | 20-46 | 21-40 | 22-35 | | Funding Sources | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Gas Tax | \$ - | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 4,000 | Total | \$ - | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-52 | 20-46 | 21-40 | 22-35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Funding Sources | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Gas Tax | \$ - | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 4,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 4,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| | | | | | | |
|--|---|----------------|--------------------------|----------------|----------------|-----------------|
| <p>Project 19-53, 20-47, 21-41 and 22-36 Cross Culvert Removal and Storm Drain Extensions Project scope includes removal of cross culverts, construction of new curb ramps, curb, gutter, roadway pavement and storm drainage.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Utilities | | | | | |
| | Additional Annual O&M Costs: None | | Prevailing Wage Project? | | Yes | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | | 19-53 | 20-47 | 21-41 | 22-36 | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Storm Drain Fund | \$ - | \$ 500 | \$ 510 | \$ 520 | \$ 531 | \$ 2,061 |
| Total | \$ - | \$ 500 | \$ 510 | \$ 520 | \$ 531 | \$ 2,061 |

| | | | | | | |
|--|---|----------------|--------------------------|----------------|----------------|---------------|
| <p>Project 19-54 and 21-42 Crosswalk Improvements This project will enhance intersections to improve pedestrian and/or bicycle safety.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Traffic, Parking and Transportation | | | | | |
| | Additional Annual O&M Costs: None | | Prevailing Wage Project? | | Yes | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | | 19-54 | | 21-42 | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| CIP Reserve | \$ - | \$ 300 | \$ - | \$ 200 | \$ - | \$ 500 |
| C/C Tax | \$ - | \$ - | \$ - | \$ 200 | \$ - | \$ 200 |
| Total | \$ - | \$ 300 | \$ - | \$ 400 | \$ - | \$ 700 |

| | | | | | | |
|---|---|-----------------|--------------------------|----------------|-----------------|------------------|
| <p>Project 19-55, 20-48 and 22-34 Citywide Trash Capture, Phase II, III and IV Provision C.10 of the NPDES permit requires the City of Mountain View to implement control measures and actions to reduce trash load from municipal separate storm sewer systems by 40% by 2014, 70% by 2017, 80% by 2019, and the equivalent of 100% by 2022. The installation of approved trash capturing devices in the City's storm drain system at Villa St. and Latham St. would help towards meeting these goals. Trash capture unit options include CDS, NSBB, or inlet filters.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Regulatory Requirements | | | | | |
| | Additional Annual O&M Costs: TBD | | Prevailing Wage Project? | | No | |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | | 19-55 | 20-48 | | 22-34 | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Storm Drain Fund | \$ - | \$ 3,000 | \$ 4,000 | \$ - | \$ 3,550 | \$ 10,550 |
| Total | \$ - | \$ 3,000 | \$ 4,000 | \$ - | \$ 3,550 | \$ 10,550 |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-56 Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, Design</p> <p>This project will design the alignment determined feasible by the Four Cities Coordinated Stevens Creek Trail Feasibility Study from Dale/Heatherstone Way to West Remington Drive. This will be Mountain View's portion of the design.</p> | <p>Sponsor Department: Public Works Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-----------|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-56</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-56 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | Total | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-57 400 San Antonio Road - New Mini Park</p> <p>The project at 400 San Antonio Road is dedicating a park to the City. The park will be a mini-park located along the north side Fayette Drive immediately west of the SFPUC Hetch-Hetchy parcel, which is not included in the project.</p> | <p>Sponsor Department: Public Works Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-----------|------|----------|------|------|------|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-57</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-57 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ - | \$ 3,000 | \$ - | \$ - | \$ - | \$ 3,000 | Total | \$ - | \$ 3,000 | \$ - | \$ - | \$ - | \$ 3,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ - | \$ 3,000 | \$ - | \$ - | \$ - | \$ 3,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 3,000 | \$ - | \$ - | \$ - | \$ 3,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-58 South Whisman Area Park, Construction</p> <p>Construction of a new park in the South Whisman Precise Plan Area.</p> | <p>Sponsor Department: Public Works Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-------------|-------------|-----------------|--|--|-------|--|--|--|--|--|---------|---------|---------|---------|---------|-------|-----------|------|----------|------|------|------|----------|----------------------|--|----------|--|--|--|----------|--------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-58</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,456</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,456</td> </tr> <tr> <td>Unidentified Funding</td> <td></td> <td style="text-align: right;">\$ 2,214</td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 2,214</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,670</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,670</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-58 | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Park Land | \$ - | \$ 2,456 | \$ - | \$ - | \$ - | \$ 2,456 | Unidentified Funding | | \$ 2,214 | | | | \$ 2,214 | Total | \$ - | \$ 4,670 | \$ - | \$ - | \$ - | \$ 4,670 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-58 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Land | \$ - | \$ 2,456 | \$ - | \$ - | \$ - | \$ 2,456 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unidentified Funding | | \$ 2,214 | | | | \$ 2,214 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 4,670 | \$ - | \$ - | \$ - | \$ 4,670 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 19-59 Traffic Operations Center Feasibility Study The City's existing traffic signals, traffic signal infrastructure and traffic signal communications will be evaluated to determine what would be necessary to build a Traffic Operations Center (TOC) that would satisfy the need to communicate from a central location with all traffic signals within the City and to create a system that operates efficiently and is well managed.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|---------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|------|--------|------|------|------|--------|--------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-59</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-59 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ - | \$ 130 | \$ - | \$ - | \$ - | \$ 130 | Total | \$ - | \$ 130 | \$ - | \$ - | \$ - | \$ 130 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ 130 | \$ - | \$ - | \$ - | \$ 130 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 130 | \$ - | \$ - | \$ - | \$ 130 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-60 El Monte Corridor Study Study would evaluate all options with the goal to increase safety in the area.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-------------|---------------|--|--|-------|--|--|--|--|---------|---------|---------|---------|---------|-------|---------|------|--------|------|------|------|--------|--------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-60</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-60 | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ - | \$ 100 | \$ - | \$ - | \$ - | \$ 100 | Total | \$ - | \$ 100 | \$ - | \$ - | \$ - | \$ 100 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ 100 | \$ - | \$ - | \$ - | \$ 100 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 100 | \$ - | \$ - | \$ - | \$ 100 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 19-61 and 20-50 Mountain View Center for the Performing Arts SecondStage Addition and Seating Improvements, Design and Construction Redesign and Construction of a 1,800 square foot addition to allow concurrent use of the Main Stage and SecondStage and increase marketability and use of the CPA. Design and construct moveable risers to improve capacity and use of space.</p> | Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-----------------|-------------|-------------|-----------------|--|--|-------|-------|--|--|--|---------|---------|---------|---------|---------|-------|-------------|------|--------|----------|------|------|----------|--------------|-------------|---------------|-----------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-61</th> <th>20-50</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 400</td> <td style="text-align: right;">\$ 3,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,510</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 400</td> <td style="text-align: right;">\$ 3,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,510</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | 19-61 | 20-50 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | CIP Reserve | \$ - | \$ 400 | \$ 3,110 | \$ - | \$ - | \$ 3,510 | Total | \$ - | \$ 400 | \$ 3,110 | \$ - | \$ - | \$ 3,510 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19-61 | 20-50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ - | \$ 400 | \$ 3,110 | \$ - | \$ - | \$ 3,510 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ 400 | \$ 3,110 | \$ - | \$ - | \$ 3,510 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 20-32 Ellis Street to Light Rail Trail Design and construct a Caltrans Class 1 trail (approximately 400 LF) along the San Francisco Public Utilities Commission Hetch Hetchy right-of-way connecting Ellis Street to the light rail tracks.</p> | Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|---------------|-------------|-------------|---------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---|------|------|--------|------|------|--------|--------------|-------------|-------------|---------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-32</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Transportation Oriented Development (TOD)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-32 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Transportation Oriented Development (TOD) | \$ - | \$ - | \$ 304 | \$ - | \$ - | \$ 304 | Total | \$ - | \$ - | \$ 304 | \$ - | \$ - | \$ 304 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-32 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Transportation Oriented Development (TOD) | \$ - | \$ - | \$ 304 | \$ - | \$ - | \$ 304 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 304 | \$ - | \$ - | \$ 304 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 20-33 Calderon Avenue Bike Lane - Phase II (from Mercy Street to El Camino Real) Provide a designated bicycle path on Calderon Avenue that will conform to the Calderon Street Master Plan from Mercy Street to El Camino.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|---------------|-------------|-------------|---------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---------|------|------|--------|------|------|--------|--------------|-------------|-------------|---------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-33</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-33 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ - | \$ - | \$ 500 | \$ - | \$ - | \$ 500 | Total | \$ - | \$ - | \$ 500 | \$ - | \$ - | \$ 500 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-33 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ - | \$ 500 | \$ - | \$ - | \$ 500 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 500 | \$ - | \$ - | \$ 500 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 20-34 NB Shoreline Blvd/101 Off-Ramp Realignment and Construction Realignment of NB Shoreline Blvd offramp from intersecting with Shoreline Blvd instead to La Avenida to provide for more efficient operations and increased capacity to support North Bayshore Precise Plan development.</p> | Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|------------------|-------------|-------------|------------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|------|------|-----------|------|------|-----------|--|------|------|----------|--|--|----------|--------------|-------------|-------------|------------------|-------------|-------------|------------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-34</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 14,100</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 14,100</td> </tr> <tr> <td>Transportation - NBS Development Impact Fees</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 6,400</td> <td></td> <td></td> <td style="text-align: right;">\$ 6,400</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,500</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-34 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ - | \$ - | \$ 14,100 | \$ - | \$ - | \$ 14,100 | Transportation - NBS Development Impact Fees | \$ - | \$ - | \$ 6,400 | | | \$ 6,400 | Total | \$ - | \$ - | \$ 20,500 | \$ - | \$ - | \$ 20,500 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ - | \$ 14,100 | \$ - | \$ - | \$ 14,100 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Transportation - NBS Development Impact Fees | \$ - | \$ - | \$ 6,400 | | | \$ 6,400 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 20,500 | \$ - | \$ - | \$ 20,500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 20-35 Shoreline Blvd at 101 Ped/Bike Overcrossing, Construction Construction of a bicycle and pedestrian bridge parallel and adjacent to Shoreline Boulevard over Highway 101 as described in the Shoreline Corridor Study.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|------------------|-------------|-------------|------------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---------------------|------|------|-----------|------|------|-----------|--------------|-------------|-------------|------------------|-------------|-------------|------------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-35</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-35 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Shoreline Community | \$ - | \$ - | \$ 20,000 | \$ - | \$ - | \$ 20,000 | Total | \$ - | \$ - | \$ 20,000 | \$ - | \$ - | \$ 20,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ - | \$ 20,000 | \$ - | \$ - | \$ 20,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 20,000 | \$ - | \$ - | \$ 20,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 20-36 Project Management Database Purchase a shelf-ready software program to assist Public Works Department in managing CIP projects. The software would include capabilities to assist in the planning, design and construction of projects and include such features.</p> | Sponsor Department: Public Works Department Category: Information Technology and Communication Additional Annual O&M Costs: TBD Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|---------------|-------------|-------------|---------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---------|------|------|--------|------|------|--------|--------------|-------------|-------------|---------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-36</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-36 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ - | \$ - | \$ 245 | \$ - | \$ - | \$ 245 | Total | \$ - | \$ - | \$ 245 | \$ - | \$ - | \$ 245 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ - | \$ 245 | \$ - | \$ - | \$ 245 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 245 | \$ - | \$ - | \$ 245 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 20-38 Middlefield Road Sewer Replacement As part of the sewer system plan to eliminate the sewer crossing of Stevens Creek and Highway 85, sewage flow is being reversed to flow south on Moffett Blvd and then connecting to Middlefield Rd. This project follows the Moffett Blvd Sewer Main Flow Reversal Project and enlarges the sewer main on Middlefield Rd between south of San Veron Dr to Shoreline Blvd from an 8 to 15 inch sewer.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-----------------|-------------|-------------|-----------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---|------|------|----------|------|------|----------|--------------|-------------|-------------|-----------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-38</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-38 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ 5,750 | \$ - | \$ - | \$ 5,750 | Total | \$ - | \$ - | \$ 5,750 | \$ - | \$ - | \$ 5,750 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-38 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ 5,750 | \$ - | \$ - | \$ 5,750 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 5,750 | \$ - | \$ - | \$ 5,750 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 20-39 Sewer Master Plan Update Update the 2010 Sewer Master Plan following the adoption of precise plan amendments.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|---------------|-------------|-------------|---------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|---|------|------|--------|------|------|--------|--------------|-------------|-------------|---------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-39</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-39 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ 235 | \$ - | \$ - | \$ 235 | Total | \$ - | \$ - | \$ 235 | \$ - | \$ - | \$ 235 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-39 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ 235 | \$ - | \$ - | \$ 235 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 235 | \$ - | \$ - | \$ 235 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 20-41 Potable Water Well Construction (New Well at Rengstorff) Drilling new potable water well at Rengstorff Park to provide groundwater for ongoing and emergency needs.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|-----------------|-------------|-------------|-----------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|------|------|----------|------|------|----------|--------------|-------------|-------------|-----------------|-------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-41</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-41 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ - | \$ 2,000 | \$ - | \$ - | \$ 2,000 | Total | \$ - | \$ - | \$ 2,000 | \$ - | \$ - | \$ 2,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ - | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 2,000 | \$ - | \$ - | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 20-42 Water Master Plan Update Update the 2010 Water Master Plan following the adoption of precise plan amendments.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------------------|---------------|-------------|-------------|---------------|--|--|--|-------|--|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|------|------|--------|------|------|--------|--------------|-------------|-------------|---------------|-------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-42</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | 20-42 | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ - | \$ 300 | \$ - | \$ - | \$ 300 | Total | \$ - | \$ - | \$ 300 | \$ - | \$ - | \$ 300 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 20-42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ - | \$ 300 | \$ - | \$ - | \$ 300 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ 300 | \$ - | \$ - | \$ 300 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| | | | | | | |
|--|---|----------------|-----------------|----------------|----------------|------------------------------|
| <p>Project 20-43 Charleston Pump Station, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the Charleston Pump Station.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Utilities | | | | | |
| | Additional Annual O&M Costs: None | | | | | Prevailing Wage Project? Yes |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | | | 20-43 | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Shoreline Community | \$ - | \$ - | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| Total | \$ - | \$ - | \$ 1,000 | \$ - | \$ - | \$ 1,000 |

| | | | | | | |
|---|---|----------------|-----------------|----------------|-----------------|-----------------------------|
| <p>Project 20-44 and 22-31 Rengstorff Park - Maintenance and Tennis Buildings Replacement, Design and Construction Design for the replacement of two existing buildings on the Regstorff Park site. The construction phase of the demolition and relocation of the existing Maintenance building and the demolition and rebuilding of the Tennis building. This relocated building will have office, storage and restroom facilities as well as be adjoined by a small corporation yard and equipment storage area similar to the existing facility. The tennis building will include storage as well as restrooms serving the tennis court and other patrons in the southerly portion of Rengstorff Park. Both new buildings will require new electrical, plumbing and sanitary utilities.</p> | Sponsor Department: Public Works Department | | | | | |
| | Category: Parks and Recreation | | | | | |
| | Additional Annual O&M Costs: TBD | | | | | Prevailing Wage Project? No |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | | | 20-44 | | 22-31 | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Park Land | \$ - | \$ - | \$ 1,300 | \$ - | \$ 5,000 | \$ 6,300 |
| Total | \$ - | \$ - | \$ 1,300 | \$ - | \$ 5,000 | \$ 6,300 |

| | | | | | | |
|--|---|----------------|----------------|----------------|----------------|-----------------------------|
| <p>Project 20-45 Signage Program for Shoreline at Mountain View - Implementation of Shoreline Master Plan This project will update the signage at Shoreline Regional Park based on the recommendations in the new Shoreline Master Plan.</p> | Sponsor Department: Community Services Department | | | | | |
| | Category: Parks and Recreation | | | | | |
| | Additional Annual O&M Costs: None | | | | | Prevailing Wage Project? No |
| Funding Sources | Project Number and Fiscal Year | | | | | |
| | | | 20-45 | | | |
| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total |
| Shoreline Community | \$ - | \$ - | \$ 100 | \$ - | \$ - | \$ 100 |
| Total | \$ - | \$ - | \$ 100 | \$ - | \$ - | \$ 100 |

Discretionary Projects

(in thousands of dollars)

| <p>Project 21-31 Zone 3 Well Replacement Work with SCVWD to install a well at the Miramonte Reservoir site that could provide an alternative source to the West Pipeline.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-----------------|-------------|-----------------|--|--|--|--|-------|--|--|---------|---------|---------|---------|---------|-------|--------------------------------------|------|------|------|----------|------|----------|--------------|-------------|-------------|-------------|-----------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th></th> <th>21-31</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,400</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,400</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,400</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,400</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | | 21-31 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Water (Includes Water Capacity Fees) | \$ - | \$ - | \$ - | \$ 2,400 | \$ - | \$ 2,400 | Total | \$ - | \$ - | \$ - | \$ 2,400 | \$ - | \$ 2,400 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 21-31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ - | \$ - | \$ - | \$ 2,400 | \$ - | \$ 2,400 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ 2,400 | \$ - | \$ 2,400 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 21-32 Coast Casey Pump Station, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the Coast Casey Pump Station.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-----------------|-------------|-----------------|--|--|--|--|-------|--|--|---------|---------|---------|---------|---------|-------|-------------|------|------|------|--------|------|--------|---------------------|------|------|------|--------|------|--------|--------------|-------------|-------------|-------------|-----------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th></th> <th>21-32</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Storm Drain</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | | 21-32 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Storm Drain | \$ - | \$ - | \$ - | \$ 500 | \$ - | \$ 500 | Shoreline Community | \$ - | \$ - | \$ - | \$ 500 | \$ - | \$ 500 | Total | \$ - | \$ - | \$ - | \$ 1,000 | \$ - | \$ 1,000 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 21-32 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Storm Drain | \$ - | \$ - | \$ - | \$ 500 | \$ - | \$ 500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ - | \$ - | \$ 500 | \$ - | \$ 500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ 1,000 | \$ - | \$ 1,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 21-33 Moffett Blvd - Sewer Main Flow Reversal As part of the sewer system plan to eliminate the crossing of Stevens Creek and Highway 85, the existing sewer main on Moffett Blvd (south of Highway 85 to Middlefield Rd) is proposed to reverse flow going south and be replaced. A new connection is proposed to run through the Shenandoah property and connect to the sewer main on Middlefield Rd.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-----------------|-------------|-----------------|--|--|--|--|-------|--|--|---------|---------|---------|---------|---------|-------|---|------|------|------|----------|------|----------|--------------|-------------|-------------|-------------|-----------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th></th> <th>21-33</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,410</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,410</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,410</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,410</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | | 21-33 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ - | \$ 5,410 | \$ - | \$ 5,410 | Total | \$ - | \$ - | \$ - | \$ 5,410 | \$ - | \$ 5,410 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 21-33 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ - | \$ 5,410 | \$ - | \$ 5,410 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ 5,410 | \$ - | \$ 5,410 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 21-34 Central Sewage Trunk Main Rehabilitation Rehabilitate 2,500 feet of the Central Sewage Trunk Main between the Sewage Pump Station and Highway 101.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|-------------|-----------------|-------------|-----------------|--|--|--|--|-------|--|--|---------|---------|---------|---------|---------|-------|---|------|------|------|----------|------|----------|--------------|-------------|-------------|-------------|-----------------|-------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th></th> <th>21-34</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | | 21-34 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ - | \$ 3,600 | \$ - | \$ 3,600 | Total | \$ - | \$ - | \$ - | \$ 3,600 | \$ - | \$ 3,600 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 21-34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ - | \$ 3,600 | \$ - | \$ 3,600 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ 3,600 | \$ - | \$ 3,600 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 21-35 Shoreline Blvd. Pathway (Villa St to Wright Ave.), Construction Reconstruct the pathway on the eastern side of Shoreline Boulevard from Wright Avenue to Villa Street and install new pathway connections to Jackson Street and the newly constructed sidewalk on Central Expressway.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|-----------------|-------------|-----------------|--|--|--|--|-------|--|--|---------|---------|---------|---------|---------|-------|---------|------|------|------|--------|------|--------|-------------|------|------|------|----------|------|----------|--------------|-------------|-------------|-------------|-----------------|-------------|-----------------|
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| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 21-35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ - | \$ - | \$ 750 | \$ - | \$ 750 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ - | \$ - | \$ - | \$ 2,450 | \$ - | \$ 2,450 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ 3,200 | \$ - | \$ 3,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 21-36 Pedestrian Master Plan Update Update the 2014 Pedestrian Master Plan.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|-------------|---------------|-------------|---------------|--|--|--|--|-------|--|--|---------|---------|---------|---------|---------|-------|---------|------|------|------|--------|------|--------|--------------|-------------|-------------|-------------|---------------|-------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th></th> <th>21-36</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | | | | | 21-36 | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | C/C Tax | \$ - | \$ - | \$ - | \$ 320 | \$ - | \$ 320 | Total | \$ - | \$ - | \$ - | \$ 320 | \$ - | \$ 320 |
| Project Number and Fiscal Year | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 21-36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ - | \$ - | \$ - | \$ 320 | \$ - | \$ 320 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ 320 | \$ - | \$ 320 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Discretionary Projects

(in thousands of dollars)

| <p>Project 22-32 Ada and Sylvan Avenue Sewer Main Replacement Replace Ada and Sylvan Avenue sewer mains that is currently under capacity.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|-----------------|-----------------|-------|-------|---------|---------|---------|---------|---------|---|------|------|------|------|----------|----------|--------------|-------------|-------------|-------------|-------------|-----------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">22-32</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Fees)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | 22-32 | Total | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ 1,000 | Total | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ 1,000 |
| Project Number and Fiscal Year | | | | | 22-32 | Total | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ 1,000 | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ 1,000 | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 22-33 High Level Ditch, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the High Level Ditch Pump Station.</p> | Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------|-------------|-------------|---------------|---------------|-------|-------|---------|---------|---------|---------|---------|---------------------|------|------|------|------|--------|--------|--------------|-------------|-------------|-------------|-------------|---------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">22-33</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 230</td> <td style="text-align: right;">\$ 230</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 230</td> <td style="text-align: right;">\$ 230</td> </tr> </tbody> </table> | Project Number and Fiscal Year | | | | | 22-33 | Total | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Shoreline Community | \$ - | \$ - | \$ - | \$ - | \$ 230 | \$ 230 | Total | \$ - | \$ - | \$ - | \$ - | \$ 230 | \$ 230 |
| Project Number and Fiscal Year | | | | | 22-33 | Total | | | | | | | | | | | | | | | | | | | | | |
| 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ - | \$ - | \$ - | \$ - | \$ 230 | \$ 230 | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 230 | \$ 230 | | | | | | | | | | | | | | | | | | | | | |

Adopted FY 2017-18 Amendments to Existing Projects

(in thousands of dollars)

| Project No. | Amendments to Existing Projects | Budget |
|-------------|--|-----------------|
| 17-34 | South Whisman Area Park, Design | \$ 148 |
| 17-45 | Evandale Mini Park | 106 |
| 15-54 | Drought Response | 30 |
| 17-33 | Wagner Avenue Reconstruction | 426 |
| 14-50 | Fire Station Alerting System | 165 |
| 16-44 | Capital Improvement Program Development | 75 |
| 15-49 | Police Department/Library CCTV Replacement | \$ 107 |
| 04-29 | Bubb Park & Huff Park Restrooms | 207 |
| 11-36 | Improvements to Open Space at Bonnie and Beatrice Streets | 59 |
| 13-34 | Landels Park Restroom | 113 |
| 17-42 | Stevens Creek Trail Bridge Improvement Feasibility Study | 87 |
| 16-34 | Regional Public Safety Communication System | 120 |
| 15-38 | Sailing Lake Access Road | \$ 375 |
| 16-60 | Shoreline Boulevard at Highway 101 Bicycle/Pedestrian Bridge, Preliminary Design | 1,467 |
| 07-43 | Information Technology Computer Projects | (16) |
| 08-18 | Information Technology Computer Projects | (63) |
| 15-18 | Information Technology Computer Projects | 79 |
| 10-18 | Information Technology Computer Projects | (164) |
| 10-18 | Information Technology Computer Projects | \$ (57) |
| 12-18 | Information Technology Computer Projects | (215) |
| 14-18 | Information Technology Computer Projects | (54) |
| 16-18 | Information Technology Computer Projects | 50 |
| 17-37 | Rengstorff Grade Separation Environmental Clearance | 2,500 |
| 17-18 | Information Technology Computer Projects | 50 |
| | Total: Amendments to Existing Projects | \$ 5,595 |

Amendments to Existing Projects
(in thousands of dollars)

| <p>Project 17-34 South Whisman Area Park, Design Design of a new park in the South Whisman Precise Plan Area.</p> | <p>Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | | | | |
|---|---|---|---|---|-----------|------|--------|--------------------|--------|--------|--------------|---------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 835</td> </tr> <tr> <td>Developer Donation</td> <td style="text-align: right;">\$ 148</td> <td style="text-align: right;">\$ 148</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 148</td> <td style="text-align: right;">\$ 983</td> </tr> </tbody> </table> | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | Park Land | \$ - | \$ 835 | Developer Donation | \$ 148 | \$ 148 | Total | \$ 148 | \$ 983 |
| <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | | | | |
| Park Land | \$ - | \$ 835 | | | | | | | | | | | |
| Developer Donation | \$ 148 | \$ 148 | | | | | | | | | | | |
| Total | \$ 148 | \$ 983 | | | | | | | | | | | |

| <p>Project 17-45 Evandale Mini Park Design and construction of a new park at a developer-dedicated 0.35 acre-parcel on Evandale Avenue and Piazza Drive.</p> | <p>Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: \$5,000 Prevailing Wage Project? Yes</p> | | | | | | | | | | | | |
|--|---|---|---|---|-----------|------|----------|--------------------|--------|--------|--------------|---------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,605</td> </tr> <tr> <td>Developer Donation</td> <td style="text-align: right;">\$ 106</td> <td style="text-align: right;">\$ 106</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 106</td> <td style="text-align: right;">\$ 1,711</td> </tr> </tbody> </table> | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | Park Land | \$ - | \$ 1,605 | Developer Donation | \$ 106 | \$ 106 | Total | \$ 106 | \$ 1,711 |
| <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | | | | |
| Park Land | \$ - | \$ 1,605 | | | | | | | | | | | |
| Developer Donation | \$ 106 | \$ 106 | | | | | | | | | | | |
| Total | \$ 106 | \$ 1,711 | | | | | | | | | | | |

| <p>Project 15-54 Drought Response On May 19, 2015, the Mountain View City Council adopted a Drought Response CIP (Project 15-54) to fund new smart-metering and outreach programs related to water conservation. Included in the CIP was a program to send Home Water Reports to single-family homes in Mountain View for Fiscal Year 2015-16. Additional funding of \$30,000 is required to continue sending Home Water Reports for Fiscal Year 2017-18.</p> | <p>Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No</p> | | | | | | | | | |
|---|---|---|---|---|--------------------------------------|-------|--------|--------------|--------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Fees)</td> <td style="text-align: right;">\$ 30</td> <td style="text-align: right;">\$ 477</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 30</td> <td style="text-align: right;">\$ 477</td> </tr> </tbody> </table> | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | Water (Includes Water Capacity Fees) | \$ 30 | \$ 477 | Total | \$ 30 | \$ 477 |
| <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 30 | \$ 477 | | | | | | | | |
| Total | \$ 30 | \$ 477 | | | | | | | | |

Amendments to Existing Projects

(in thousands of dollars)

| | | | |
|---|---|---|---|
| <p>Project 17-33 Wagner Avenue Reconstruction Additional funding needed as the costs have increased from the original project budget which was established 6-7 years ago. Wagner is longer than previous streets and material costs have risen significantly (i.e., concrete has increased by 30%).</p> | Sponsor Department: Public Works Department | | |
| | Category: Streets and Sidewalks | | |
| | Additional Annual O&M Costs: | None | Prevailing Wage Project? |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| C/C Tax | \$ 155 | \$ 426 | \$ 581 |
| Vehicle Registration Fee (VRF) - Measure B Funding | \$ 489 | \$ - | \$ 489 |
| Total | \$ 644 | \$ 426 | \$ 1,070 |

| | | | |
|---|---|---|---|
| <p>Project 14-50 Fire Station Alerting System Additional funding needed for purchase, installation and integration of Phoenix G2 Station Alerting System. The current station alerting system is outdated, necessitating pre-emptive replacement before a critical failure takes place.</p> | Sponsor Department: Fire Department | | |
| | Category: Information Technology and Communications | | |
| | Additional Annual O&M Costs: | TBD | Prevailing Wage Project? |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| CIP Reserve | \$ - | \$ 165 | \$ 165 |
| C/C Tax | \$ 160 | \$ - | \$ 160 |
| Shoreline Community | \$ 40 | \$ - | \$ 40 |
| Equipment Replacement Fund | \$ 53 | \$ - | \$ 53 |
| Total | \$ 253 | \$ 165 | \$ 418 |

| | | | |
|---|---|---|---|
| <p>Project 16-44 Capital Improvement Program Development Additional funding for Capital Projects staff to develop capital project budget proposals. Tasks could include meeting with client departments to develop scope of work, researching codes and regulations, reaching out to consultants and vendors for concepts and design costs, developing and conducting Requests for Proposals.</p> | Sponsor Department: Public Works Department | | |
| | Category: Miscellaneous | | |
| | Additional Annual O&M Costs: | None | Prevailing Wage Project? |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| C/C Tax | \$ 15 | \$ 25 | \$ 40 |
| Water (Includes Water Capacity Fees) | \$ 10 | \$ 15 | \$ 25 |
| Wastewater (Includes Sewer Capacity Fees) | \$ 10 | \$ 15 | \$ 25 |
| Shoreline Community | \$ 15 | \$ 20 | \$ 35 |
| Total | \$ 50 | \$ 75 | \$ 125 |

Amendments to Existing Projects

(in thousands of dollars)

| | | | |
|--|---|---|---|
| <p>Project 15-49 Police Department/Library CCTV Replacement Additional funding needed to implement a cloud based solution CCTV system for PD and Library. The existing CIP is significantly underfunded to implement new software, replace cameras, implement storage solution, and expand coverage.</p> | Sponsor Department: Police Department/Library | | |
| | Category: Information Technology and Communications | | |
| | Additional Annual O&M Costs: TBD | Prevailing Wage Project? No | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| CIP Reserve | \$ 130 | \$ 107 | \$ 237 |
| C/C Tax | \$ 137 | \$ - | \$ 137 |
| Total | \$ 267 | \$ 107 | \$ 374 |

| | | | |
|--|---|---|---|
| <p>Project 04-29 Bubb Park & Huff Park Restrooms The Huff restrooms are in need of being redone, but the City has been waiting for the School District to be ready to renovate. As a result, the cost of renovating the restrooms has increased.</p> | Sponsor Department: Public Works Department | | |
| | Category: Parks and Recreation | | |
| | Additional Annual O&M Costs: TBD | Prevailing Wage Project? Yes | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| Park Land | \$ 525 | \$ 207 | \$ 732 |
| State Grant | \$ 108 | \$ - | \$ 108 |
| Total | \$ 633 | \$ 207 | \$ 840 |

| | | | |
|---|---|---|---|
| <p>Project 11-36 Improvements to Open Space at Bonnie and Beatrice Streets The original project scope has been significantly changed with comments from the San Francisco Public Utilities Commission to develop a pathway between Bonnie and Beatrice Streets. Staff is proposing to reconstruct sidewalks and driveway approaches to the pathway since the City is seeking an encroachment permit from SFPUC to perform the work.</p> | Sponsor Department: Public Works Department | | |
| | Category: Parks and Recreation | | |
| | Additional Annual O&M Costs: TBD | Prevailing Wage Project? Yes | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| Park Land | \$ 32 | \$ 59 | \$ 91 |
| Total | \$ 32 | \$ 59 | \$ 91 |

Amendments to Existing Projects

(in thousands of dollars)

| | | | |
|--|---|---|---|
| <p>Project 13-34 Landels Park Restroom Add funding in order to cover the cost of Landels Restrooms renovations. Landels restrooms renovation has been on hold until the School District is ready. They are performing other renovations at the school.</p> | Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: \$4,000 | Prevailing Wage Project? Yes | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| Park Land | \$ 360 | \$ 113 | \$ 473 |
| Total | \$ 360 | \$ 113 | \$ 473 |

| | | | |
|--|--|---|---|
| <p>Project 17-42 Stevens Creek Trail Bridge Improvement Feasibility Study Staff received a proposal from Mark Thomas dated January 2016, to conduct the feasibility study. The work scope of the proposal will need to be amended to include property boundary resolution to determine right-of-way need, design engineering cost of the preferred alternative, and public outreach.</p> | Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: None | Prevailing Wage Project? No | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| C/C Tax | \$ 45 | \$ 43 | \$ 88 |
| Shoreline Community | \$ 15 | \$ 44 | \$ 59 |
| Total | \$ 60 | \$ 87 | \$ 147 |

| | | | |
|---|---|---|---|
| <p>Project 16-34 Regional Public Safety Communication System Due to the increase in equipment for RCS and our existing capacity of our Emergency Communications Center console furniture, new furniture is requested.</p> | Sponsor Department: Police Department Category: Information Technology and Communications Additional Annual O&M Costs: \$90,000 | Prevailing Wage Project? No | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| CIP Reserve | \$ 1,680 | \$ 120 | \$ 1,800 |
| Vehicle Registration Fee (VRF) - Measure B Funding | \$ 700 | \$ - | \$ 700 |
| Total | \$ 2,380 | \$ 120 | \$ 2,500 |

Amendments to Existing Projects

(in thousands of dollars)

| <p>Project 15-38 Sailing Lake Access Road Design, permit and construct drainage and slope stability improvements to Access Road to limit seepage and improve the levee's structural capacity. The project will require review and approval by Division of Dam Safety.</p> | Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: \$3,000 Prevailing Wage Project? Yes | | | | | | | | | |
|---|---|---|---|---|--------|--------|--------|--------------|---------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 225</td> <td style="text-align: right;">\$ 375</td> <td style="text-align: right;">\$ 600</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 375</td> <td style="text-align: right;">\$ 600</td> </tr> </tbody> </table> | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | \$ 225 | \$ 375 | \$ 600 | Total | \$ 375 | \$ 600 |
| <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | |
| \$ 225 | \$ 375 | \$ 600 | | | | | | | | |
| Total | \$ 375 | \$ 600 | | | | | | | | |

| <p>Project 16-60 Shoreline Boulevard at Highway 101 Bicycle/Pedestrian Bridge, Preliminary Design Design of a bicycle/pedestrian bridge over 101 north of Shoreline Boulevard, as recommended by the 2014 North Bayshore Precise Plan as a mitigation for traffic impacts associated with future development.</p> | Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | |
|--|---|---|---|---|--------|----------|----------|--------------|-----------------|-----------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 533</td> <td style="text-align: right;">\$ 1,467</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 1,467</td> <td style="text-align: right;">\$ 2,000</td> </tr> </tbody> </table> | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | \$ 533 | \$ 1,467 | \$ 2,000 | Total | \$ 1,467 | \$ 2,000 |
| <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | |
| \$ 533 | \$ 1,467 | \$ 2,000 | | | | | | | | |
| Total | \$ 1,467 | \$ 2,000 | | | | | | | | |

| <p>Project 07-43 Information Technology Computer Projects Transfer Council Chambers Technology project funding to existing CIP 4151806.</p> | Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | |
|---|--|---|---|---|--------|---------|--------|--|------|-------|--------------|----------------|---------------|
| Funding Sources | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">(Decreased) Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 599</td> <td style="text-align: right;">\$ (16)</td> <td style="text-align: right;">\$ 583</td> </tr> <tr> <td style="text-align: right;">Other (General Non Operating and Cable TV)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 56</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ (16)</td> <td style="text-align: right;">\$ 639</td> </tr> </tbody> </table> | <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | \$ 599 | \$ (16) | \$ 583 | Other (General Non Operating and Cable TV) | \$ - | \$ 56 | Total | \$ (16) | \$ 639 |
| <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | | | | |
| \$ 599 | \$ (16) | \$ 583 | | | | | | | | | | | |
| Other (General Non Operating and Cable TV) | \$ - | \$ 56 | | | | | | | | | | | |
| Total | \$ (16) | \$ 639 | | | | | | | | | | | |

Amendments to Existing Projects

(in thousands of dollars)

| <p>Project 08-18 Information Technology Computer Projects Transfer Purchasing IT project funding to existing CIP 4151802.</p> | Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|---|---|-------------|-------|-------|---------|--------|--------|--------------------------------------|--------|--------|---|--------|--------|------------------|-------|-------|---------------------|-------|-------|--------------|---------------|---------------|
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| <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ 85 | \$ 85 | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 163 | \$ 100 | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 162 | \$ 162 | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 159 | \$ 159 | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste Fund | \$ 25 | \$ 25 | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 16 | \$ 16 | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 610 | \$ 547 | | | | | | | | | | | | | | | | | | | | | | | |

| <p>Project 15-18 Information Technology Computer Projects Funds from 07-43 and 08-18 transferred to similar projects in 15-18.</p> | Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|---|---|-------------|--------|--------|---------|--------|--------|--------------------------------------|--------|--------|---|--------|--------|------------------|-------|-------|---------------------|--------|--------|----------------------------|------|------|---------------------------|-------|-------|----------|--------|--------|--------------|-----------------|-----------------|
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| <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIP Reserve | \$ 120 | \$ 120 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 613 | \$ 692 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 141 | \$ 141 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 117 | \$ 117 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solid Waste Fund | \$ 25 | \$ 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 123 | \$ 123 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Equipment Replacement Fund | \$ - | \$ - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Development Services Fund | \$ 18 | \$ 18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cable TV | \$ 169 | \$ 169 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 1,326 | \$ 1,405 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Amendments to Existing Projects

(in thousands of dollars)

| <p>Project 10-18 Information Technology Computer Projects Transfer funds into new CIP 18-61 for IT Project: Microwave Backup Network.</p> | Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|---|---|---------|--------|---------|--------------------------------------|--------|---------|---|--------|---------|------------------|-------|---------|---------------------|-------|---------|--------------|---------------|-----------------|
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| <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 115 | \$ (50) | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 105 | \$ (44) | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 105 | \$ (44) | | | | | | | | | | | | | | | | | | | | |
| Solid Waste Fund | \$ 33 | \$ (13) | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 33 | \$ (13) | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 391 | \$ (164) | | | | | | | | | | | | | | | | | | | | |

| <p>Project 10-18 Information Technology Computer Projects Transfer funds into new CIP 18-62 for IT Project: Business Continuity Planning and Disaster Recovery Plan.</p> | Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|---|---|---------|--------|---------|--------------------------------------|--------|---------|---|--------|---------|------------------|-------|--------|---------------------|-------|--------|--------------|---------------|----------------|
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| <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | | | | | | | | | | | | | | | | | | | | |
| C/C Tax | \$ 115 | \$ (17) | | | | | | | | | | | | | | | | | | | | |
| Water (Includes Water Capacity Fees) | \$ 105 | \$ (15) | | | | | | | | | | | | | | | | | | | | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 105 | \$ (15) | | | | | | | | | | | | | | | | | | | | |
| Solid Waste Fund | \$ 33 | \$ (5) | | | | | | | | | | | | | | | | | | | | |
| Shoreline Community | \$ 33 | \$ (5) | | | | | | | | | | | | | | | | | | | | |
| Total | \$ 391 | \$ (57) | | | | | | | | | | | | | | | | | | | | |

Amendments to Existing Projects

(in thousands of dollars)

| | | | |
|--|--|---|---|
| <p>Project 12-18 Information Technology Computer Projects Transfer funds into new CIP 18-63 for IT Project: Electronic Records Management System.</p> | Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No | | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| C/C Tax | \$ 451 | \$ (120) | \$ 331 |
| Water (Includes Water Capacity Fees) | \$ 108 | \$ (30) | \$ 78 |
| Wastewater (Includes Sewer Capacity Fees) | \$ 99 | \$ (30) | \$ 69 |
| Solid Waste | \$ 44 | \$ (11) | \$ 33 |
| Shoreline Community | \$ 94 | \$ (24) | \$ 70 |
| Development Services Fund | \$ 56 | \$ - | \$ 56 |
| General Fund Reserve | \$ 15 | \$ - | \$ 15 |
| Revitalization Authority | \$ 8 | \$ - | \$ 8 |
| Total | \$ 875 | \$ (215) | \$ 660 |

| | | | |
|--|--|---|---|
| <p>Project 14-18 Information Technology Computer Projects Transfer funds into new CIP 18-64 for IT Project: Application Pool.</p> | Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No | | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | (Decreased) Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> |
| C/C Tax | \$ 288 | \$ (49) | \$ 239 |
| Water (Includes Water Capacity Fees) | \$ 11 | \$ (3) | \$ 8 |
| Wastewater (Includes Sewer Capacity Fees) | \$ 6 | \$ (2) | \$ 4 |
| Solid Waste | \$ 5 | \$ - | \$ 5 |
| Shoreline Community | \$ 18 | \$ - | \$ 18 |
| Development Services Fund | \$ 2 | \$ - | \$ 2 |
| Total | \$ 330 | \$ (54) | \$ 276 |

Amendments to Existing Projects

(in thousands of dollars)

| | | | | |
|---|---|---|---|--|
| <p>Project 16-18 Information Technology Computer Projects Additional funding will continue the development of the GIS platform by expanding the application pool to include advanced web-based mapping solutions and establish an ongoing data maintenance framework to ensure the GIS remains accurate and up to date.</p> | Sponsor Department: Information Technology | | Information Technology and Communications | |
| | Category: Information Technology and Communications | | Additional Annual O&M Costs: None | |
| | Prevaling Wage Project? | | No | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | |
| C/C Tax | \$ 236 | \$ 50 | \$ 286 | |
| Water (Includes Water Capacity Fees) | \$ 79 | \$ - | \$ 79 | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 72 | \$ - | \$ 72 | |
| Solid Waste | \$ 19 | \$ - | \$ 19 | |
| Shoreline Community | \$ 32 | \$ - | \$ 32 | |
| Development Services Fund | \$ 17 | \$ - | \$ 17 | |
| Total | \$ 455 | \$ 50 | \$ 505 | |

| | | | | |
|---|---|---|---|--|
| <p>Project 17-37 Rengstorff Grade Separation Environmental Clearance Additional funding for environmental clearance for a proposed grade separation project at Rengstorff and Central Expressway.</p> | Sponsor Department: Public Works Department | | Traffic, Parking and Transportation | |
| | Category: Traffic, Parking and Transportation | | Additional Annual O&M Costs: None | |
| | Prevaling Wage Project? | | No | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | |
| Developer Donation | \$ 1,000 | \$ - | \$ 1,000 | |
| C/C Tax | | \$ 385 | \$ 385 | |
| San Antonio Public Benefit | \$ - | \$ 2,115 | \$ 2,115 | |
| Total | \$ 1,000 | \$ 2,500 | \$ 3,500 | |

| | | | | |
|---|---|---|---|--|
| <p>Project 17-18 Information Technology Computer Projects Funding for City Hall and MOC conference rooms was approved in last year's CIP projects. The Library Services Department would like to add their conference rooms to the project.</p> | Sponsor Department: Information Technology | | Information Technology and Communications | |
| | Category: Information Technology and Communications | | Additional Annual O&M Costs: None | |
| | Prevaling Wage Project? | | No | |
| Funding Sources | <i>FY 2016-17 Total Project Funding</i> | Increased Funding for FY 2017-18 | <i>FY 2017-18 Total Project Funding</i> | |
| CIP Reserve | \$ 122 | \$ 50 | \$ 172 | |
| Water (Includes Water Capacity Fees) | \$ 14 | \$ - | \$ 14 | |
| Wastewater (Includes Sewer Capacity Fees) | \$ 11 | \$ - | \$ 11 | |
| Solid Waste | \$ 10 | \$ - | \$ 10 | |
| Shoreline Community | \$ 13 | \$ - | \$ 13 | |
| Development Services Fund | \$ 15 | \$ - | \$ 15 | |
| Total | \$ 185 | \$ 50 | \$ 235 | |

MISCELLANEOUS INFORMATION

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7. MISCELLANEOUS INFORMATION

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Regular Full-Time and Part-Time Position Allocation

| | 2015-16 <u>ADJUSTED</u> | 2016-17 <u>ADOPTED</u> | 2017-18 <u>ADOPTED</u> | <u>CHANGE</u> |
|---|----------------------------|---------------------------|---------------------------|------------------|
| <u>GENERAL OPERATING FUND</u> | | | | |
| CITY COUNCIL | 7.00 | 7.00 | 7.00 | |
| CITY CLERK | 4.00 | 4.00 | 4.00 | |
| CITY ATTORNEY | 8.00 | 8.00 | 8.00 | |
| CITY MANAGER | 13.00 | 13.50 | 14.00 | +0.50 (a) |
| INFORMATION TECHNOLOGY | 13.40 | 14.40 | 15.40 | +1.00 (b) |
| FINANCE AND ADMIN SRVCS | 30.00 | 31.75 | 32.25 | +0.50 (c) |
| COMMUNITY DEVELOPMENT | 6.65 | 6.65 | 6.65 | |
| PUBLIC WORKS | 37.42 | 37.42 | 39.17 | +1.75 (d) |
| COMMUNITY SERVICES | 68.76 | 69.26 | 69.51 | +0.25 (e) |
| LIBRARY SERVICES | 30.00 | 29.75 | 29.75 | |
| FIRE | 76.60 | 76.60 | 76.60 | |
| POLICE | 140.00 | 140.50 | 141.00 | +0.50 (f) |
| | <u>434.83</u> | <u>438.83</u> | <u>443.33</u> | <u>4.50</u> |
| <u>OTHER FUNDS</u> | | | | |
| INFORMATION TECHNOLOGY | | | | |
| WATER | 2.60 | 3.60 | 3.60 | |
| FINANCE AND ADMIN SRVCS | | | | |
| WATER | 2.25 | 2.25 | 2.25 | |
| COMMUNITY DEVELOPMENT | | | | |
| DEVELOPMENT SERVICES | 26.70 | 29.70 | 32.70 | +3.00 (g) |
| BELOW MARKET RATE HOUSING | 2.05 | 2.11 | 2.26 | +0.15 (h) |
| HOUSING IMPACT FEE | 0.70 | 0.68 | 0.74 | +0.06 (h) |
| COMMUNITY STABILIZATION & FAIR RENT ACT | 0.00 | 0.00 | 3.00 | +3.00 (i) |
| PARKING DISTRICT | 0.35 | 0.35 | 0.35 | |
| COMMUNITY DEVELOPMENT BLOCK GRANT | 0.70 | 0.66 | 0.70 | +0.04 (h) |
| SHORELINE REGIONAL PARK COMMUNITY | 1.60 | 1.60 | 1.60 | |
| PUBLIC WORKS | | | | |
| DEVELOPMENT SERVICES | 7.60 | 7.60 | 10.10 | +2.50 (j) |
| SHORELINE REGIONAL PARK COMMUNITY | 4.18 | 4.18 | 4.63 | +0.45 (k) |
| WATER | 33.40 | 32.40 | 32.50 | +0.10 (l) |
| WASTEWATER | 14.70 | 14.70 | 14.80 | +0.10 (l) |
| SOLID WASTE MANAGEMENT | 14.70 | 14.70 | 14.80 | +0.10 (l) |
| EQUIPMENT MAINTENANCE | 8.50 | 8.50 | 8.50 | |
| COMMUNITY SERVICES | | | | |
| SHORELINE GOLF LINKS | 0.30 | 0.30 | 0.30 | |
| SHORELINE REGIONAL PARK COMMUNITY | 14.69 | 14.69 | 14.69 | |
| FIRE | | | | |
| DEVELOPMENT SERVICES | 2.00 | 2.00 | 2.00 | |
| WASTEWATER | 5.90 | 5.90 | 5.90 | |
| POLICE | | | | |
| WASTEWATER | 1.00 | 1.00 | 1.00 | |
| | <u>143.92</u> | <u>146.92</u> | <u>156.42</u> | <u>9.50</u> |
| TOTAL REGULAR POSITIONS | <u>578.75</u> | <u>585.75</u> | <u>599.75</u> | <u>14.00</u> |
| Total Limited-Period Positions | <u>11.25</u> | <u>17.50</u> | <u>19.00</u> | <u>+1.50 (m)</u> |
| NET FUNDED POSITIONS | <u>590.00</u> | <u>603.25</u> | <u>618.75</u> | |
| CHANGE FROM PRIOR FISCAL YEAR | 10.75 | 13.25 | 15.50 | |

Regular Full-Time and Part-Time Position Allocation
(Continued)

Notes:

- a. Includes the addition of 0.50 FTE Human Resources Technician position.
- b. Includes the addition of an Information Technology Analyst I/II position.
- c. Includes the addition of 0.50 FTE Customer Service Representative position.
- d. Includes the addition of an Associate Civil Engineer position and 0.75 FTE Transportation Manager position.
- e. Includes the addition of a Tree Trimmer III position, the elimination of a Senior Stagehand position, and the addition of 0.25 FTE Performing Arts Coordinator position.
- f. Includes the addition of a 0.50 FTE Lead Public Safety Dispatcher.
- g. Includes the addition of a Senior Planner position and two Associate Planner positions.
- h. Includes the addition of 0.25 FTE Senior Planner position.
- i. Includes the addition of an Administrative Analyst I/II position, the midyear addition of an Associate Planner position and an Office Assistant I/II position.
- j. Includes the addition of a Senior Civil Engineer position, an Associate Civil Engineer position, and 0.50 FTE of an Associate Civil Engineer position.
- k. Includes the addition of 0.25 FTE Transportation Manager position and 0.20 FTE Associate Civil Engineer position.
- l. Includes the addition of 0.10 FTE Associate Civil Engineer position.
- m. Includes the following limited-period positions:

City Attorney's Office

Senior Deputy City Attorney (0.50) (new)

City Manager's Office

Human Resources Analyst I/II (1.00) (continuation)

Management Fellow (1.00) (continuation)

Information Technology Department

Secretary (0.50) (continuation)

Community Development Department

Senior Planner (1.0 for the duration of the Google Agreement) (continuation)

Associate Planner (1.0) (new)

Administrative Analyst I/II (0.50) (new)

Public Works Department

Sr. Civil Engineer (1.0 for the duration of the Google Agreement) (continuation)

Jr/Asst/Associate Civil Engineer (6.0) (4 continuation and 2 new)

Program Assistant (1.0) (continuation)

Community Services Department

Performing Arts Supervisor (0.5) (continuation)

Police Department

Police Officer (1.0) (new)

Communications Training Supervisor (1.0) (continuation)

Public Safety Dispatcher II (1.0) (continuation)

Police Officer Trainee (2.0) (continuation)

FISCAL YEAR 2017-18
Funding of Nonprofit Agencies

| <u>AGENCY</u> | <u>2016-17</u> <u>Adopted</u> | <u>2017-18</u> <u>Requested</u> | <u>2017-18</u> <u>Adopted</u> (a) |
|---|----------------------------------|------------------------------------|---|
| <u>General Fund Funded</u> | | | |
| Catholic Charities- Long-Term Care Ombudsman Program | \$ 8,000 | 10,000 | 8,000 |
| Community School of Music & Arts- Art & Music Programs for Youth | 15,490 | 28,000 | 15,490 |
| CSA- Homelessness Prevention/Homeless Services | 5,000 (b) | 5,000 | 5,000 (b) |
| CSA- Senior Nutrition Program | 33,054 | 34,330 | 33,054 |
| Day Worker Center- Services for Day Workers | 20,000 (c) | 20,000 | 20,000 (c) |
| Healthier Kids Foundation- Community Outreach Program | 12,180 | 12,180 | 12,180 |
| Junior Achievement- Vision Screenings for Low-Income Children | 5,000 | 7,500 | 5,000 |
| LifeMoves- Shelter & Outreach Services for Homeless | 5,000 (b) | 5,000 | 5,000 (b) |
| MayView Community Health Center- Healthcare for Low-Income Households | 41,500 (c) | 50,000 | 50,000 (c) |
| Parents Helping Parents, Inc.- Services for Families with Special Needs Children | 5,000 | 5,000 | 5,000 |
| The Health Trust- Meals on Wheels Program | 5,000 (c) | 50,000 | 25,000 (c) |
| YWCA/Maitri- Housing and Services for Domestic Violence Victims | <u>37,000 (c)</u> | <u>40,000</u> | <u>37,000 (c)</u> |
| General Fund Total | <u>\$ 192,224</u> | <u>267,010</u> | <u>220,724</u> |
| <u>CDBG Funded:</u> | | | |
| | (d) | | |
| Child Advocates of Silicon Valley | \$ 9,249 | 15,000 | 14,832 |
| CSA- Homelessness Prevention/Homeless Services | 5,474 | 28,112 | 27,798 |
| CSA - Emergency Assistance | 24,019 | 0 (e) | 0 (e) |
| CSA- Senior Services Program | 18,821 | 20,906 | 20,672 |
| LifeMoves- Shelter & Outreach Services for Homeless | 18,499 | 20,000 | 9,776 |
| MayView Community Health Center | 7,789 | 0 | 0 |
| Senior Adults Legal Assistance | 5,549 | 7,000 | 6,922 |
| Silicon Valley Independent Living Center (SVILC)- Housing-Related Assistance for the Disabled | 0 | 5,028 | 5,000 |
| Vista- Support Services for Blind & Visually Impaired Persons | <u>0</u> | <u>15,500</u> | <u>5,000</u> |
| CDBG Total | <u>\$ 89,400</u> | <u>111,546</u> | <u>90,000</u> |

(a) Approved at the May 2, 2017 CDBG Public Hearing, first year of funding cycle.

(b) Funded from General Housing (Boomerang) Fund.

(c) Includes partial limited-period funding.

(d) Funding adjusted from FY15-16 Adopted Budget based on FY16-17 program income.

(e) Combined with Homelessness Prevention/Homeless Service.

FISCAL YEAR 2017-18
Funding of Nonprofit Agencies
(Continued)

| <u>AGENCY</u> | <u>2016-17</u> <u>Adopted</u> | <u>2017-18</u> <u>Adopted</u> |
|--|----------------------------------|----------------------------------|
| <u>Other Non-Profit Agencies - not requested by an agency during CDBG Public Hearing</u> | | |
| 211 SCC United Way Silicon Valley | \$ 2,500 | 2,500 |
| Community Health Awareness Council | 94,793 | 104,273 |
| Community School of Music & Arts | | |
| Art4Schools | 52,259 | 52,259 |
| Music4Schools | 24,800 | 24,800 |
| Friends of Caltrain- Education Services Only | 5,000 | 5,000 |
| Housing Trust | 150,000 (f) | 150,000 (f) |
| Joint Venture: Silicon Valley | 20,000 (g) | 20,000 (g) |
| Police Activities League (MVPAL) | 5,000 | 5,000 |
| Project Sentinel - Fair Housing Services | 25,000 | 25,000 |
| Project Sentinel - Mediation Program | 91,944 | 91,944 |
| Youth Sports Fee Waiver | <u>2,000</u> | <u>2,000</u> |
| Total Other Non-Profit Funding | <u>\$ 473,296</u> | <u>482,776</u> |

(f) Funded by the Below Market Rate Housing Fund.

(g) Funded by the Shoreline Regional Park Community Fund.

FISCAL YEAR 2017-18

Adopted **Non-Discretionary** On-Going Changes

General Operating Fund

CITY-WIDE

CalPERS Replacement Benefit: \$ 20,000

Provides increased funding for replacement benefits processed by CalPERS for certain retiree payments.

City-Wide Total **\$ 20,000**

CITY MANAGER'S OFFICE

KMVT Contract: \$ 25,000

Transfers funding for professional contract video services to cover City meetings from the Cable Fund to the General Operating Fund.

City Manager's Office Total **\$ 25,000**

INFORMATION TECHNOLOGY DEPARTMENT

Microsoft Office/Email Licensing: \$ 220,000

Provides funding for Microsoft subscription licensing of Office, Windows, and Exchange. Microsoft changed from a purchase to subscription model.

Microsoft Windows/SQL Server Licensing: \$ 80,000

Provides funding for the annual subscription licensing for Windows server and SQL servers.

Information Technology Licenses and Maintenance: \$ 42,600

Provides funding for the annual maintenance charges for agency services (campaign finance filings), Library sorting machine, Serena Business Manager increases in licenses, Granicus Software maintenance for VoteCast software and high-definition streaming, Cogent increase in internet bandwidth from 100 megabits per second (Mbs) to 250Mbs, and Smartsheet Project Management software.

Network Switch Maintenance: \$ 10,000

Provides increased funding for Network Switch maintenance as a result of additional equipment and higher costs.

Information Technology Department Total **\$ 352,600**

FISCAL YEAR 2017-18

Adopted **Non-Discretionary** On-Going Changes

General Operating Fund
(Continued)

PUBLIC WORKS DEPARTMENT

Janitorial Cost Increases for City Facilities: \$ 91,200

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

PG&E Cost Increase: \$ 66,200

Provides increased funding for PG&E's rate increase. This funding does not include the additional \$80,000 annual cost increase for clean energy as a result of Silicon Valley Clean Energy (SVCE).

Contract Services: \$ 20,000

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

City Utility Cost Increase: \$ 10,000

Provides increased funding for City utility services used by City departments based on the utility rate adjustments.

Public Works Department Total

\$ 187,400

COMMUNITY SERVICES DEPARTMENT

Minimum Wage Impact 1/2-year: \$ 170,000

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018 (the total cost increase for all funds citywide for a full year is \$557,800).

City Utility Cost Increase: \$ 45,000

Provides increased funding for City utility services used by City departments based on the utility rate adjustments.

Janitorial Cost Increase: \$ 14,100 (offset with \$14,100 in fees)

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

Heritage Park Maintenance: \$ 9,500

Provides funding for the maintenance of the City's Heritage Park and additional supplies needed to maintain the park.

Community Services Department Total

\$ 238,600

FISCAL YEAR 2017-18

Adopted **Non-Discretionary** On-Going Changes

General Operating Fund
(Continued)

LIBRARY SERVICES DEPARTMENT

Minimum Wage Impact 1/2-year: \$ 30,000

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Library Services Department Total **\$ 30,000**

FIRE DEPARTMENT

Annual Medical Surveillance Exams: \$ 36,000

Provides increased funding for annual required medical exams.

City Utility Cost Increase: \$ 5,000

Provides increased funding for City utility services used by City departments based on the utility rate adjustments.

Fire Department Total **\$ 41,000**

Total Non-Discretionary On-Going for General Fund **\$ 894,600**

FISCAL YEAR 2017-18

Adopted **Non-Discretionary** On-Going Changes

Other Funds

CITY MANAGER'S OFFICE

Cable Television Fund

KMVT Contract: \$ (25,000)

Transfers funding for professional contract video services to cover City meetings from the Cable Fund to the General Operating Fund.

City Manager's Office Total **\$ (25,000)**

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Water Fund

Utility Online Payment Processing: \$ 50,000

Provides increased funding for credit card payment processing costs associated with an increase in usage of online Utility Services payments.

Workers' Compensation Fund

Workers' Compensation Excess Insurance: \$ 54,000

Provides increased funding for Workers' Compensation excess insurance. The increased cost is related to increased overtime, payroll, and loss experience.

Finance and Administrative Services Department Total **\$ 104,000**

COMMUNITY DEVELOPMENT DEPARTMENT

Downtown Benefit Assessments District Fund

PG&E Cost Increase: \$ 20,000 (offset by \$20,000 in revenues from charging stations)

Provides increased funding for PG&E costs for charging stations.

Community Development Department Total **\$ 20,000**

PUBLIC WORKS DEPARTMENT

Water Fund

Bay Area Water Supply and Conservation Agency (BAWSCA) Dues: \$ 18,000

Provides funding for the increase in dues to the City's membership in BAWSCA, which represents the interest of 24 agencies and 2 private water companies that purchase wholesale water from the San Francisco regional (Hetch Hetchy) water system operated by the San Francisco Public Utilities Commission (SFPUC).

Wastewater Fund

Contract Services: \$ 1,000

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

FISCAL YEAR 2017-18

Adopted **Non-Discretionary** On-Going Changes

Other Funds
(Continued)

Solid Waste Fund

Commercial Composting Processing Fee: \$ 35,000

Provides increased funding for the City's Commercial Composting Processing Program. Additional funds are needed to cover the increase in cost due to CPI and an increase in the amount of materials collected.

Contract Services: \$ 3,300

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

Public Works Department Total **\$ 57,300**

COMMUNITY SERVICES DEPARTMENT

Shoreline Golf Links

Minimum Wage Impact 1/2-year: \$ 64,900

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Shoreline Community Fund

Ranger Service Contract: \$ 82,000

Provides increased funding for costs associated with modifications to the Ranger Services Program. The costs provided by long time service provider California Land Management (CLM) have increased significantly. Staff is evaluating alternative cost models, including services provided by City employees or a combination of a limited CLM contract and City employees.

Minimum Wage Impact 1/2-year: \$ 14,000

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Janitorial Cost Increase: \$ 3,700 (offset with \$3,700 in fees)

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

Community Services Department Total **\$ 164,600**

Total Non-Discretionary On-Going for Other Funds **\$ 320,900**

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

General Operating Fund

CITY ATTORNEY'S OFFICE

Legal Services: \$ 10,000

Provides funding for additional legal resources to address fluctuations in workload by assisting with pending high-priority projects (e.g., litigation support, public records request, research projects, drafting ordinances and specialized agreements) requiring legal review and subject matter expertise.

City Attorney's Office Total **\$ 10,000**

CITY MANAGER'S OFFICE

Human Resources Technician Position (0.50): \$ 59,000

Converts a regular ongoing 0.50 FTE Human Resources Technician position to full-time. The additional resources will better manage the increased volume and complexity of entering detailed personnel and benefit changes into the HR/Payroll system, thus improving current operation processes and accuracy, reducing impacts to the Payroll Section, and freeing up capacity of HR Analysts.

Professional Development Reimbursements: \$ 6,900

Provides increased funding for professional development reimbursements based on MOUs and employee benefits granted.

Intern Wages: \$ 3,400

Provides increased funding for intern wages. This funding will increase through-put to allow the City to continue to participate in the Regional Intern Program, which supports the development of the local government profession.

City Manager's Office Total **\$ 69,300**

INFORMATION TECHNOLOGY DEPARTMENT

Information Technology Analyst I/II Position: \$ 169,000

Provides funding for an ongoing IT Analyst I/II position. This position will support the increase in technology initiatives, including additional support to the phone system and the increasing demand for mobile device support.

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

General Operating Fund
(Continued)

Geographic Information System (GIS) Data Conversion Services: \$ (50,000) (offset by reduction in revenue of \$50,000)

Reduces funding for contracting services to convert developer's plans to GIS data to keep the City's GIS up-to-date. These funds were initially appropriated in Fiscal Year 2016-17 with offsetting revenues based on a new fee, but the program launch was delayed. This program will be revisited in the future with a fee recommendation and possibility of performing services by staff.

Training, Conference, and Travel: \$ 10,000

Provides increased funding for training, conference, and travel budget to allow IT personnel to attend one IT skill course per fiscal year.

ICS Consulting Services: \$ 8,000

Provides funding for the new A/V maintenance agreement for the Chambers and Plaza Conference Room. The funding includes one annual visit for system check/tuning and on-call services.

Information Technology Department Total

\$ 137,000

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Customer Service Representative Position (0.50): \$ 57,600

Provides funding for an ongoing 0.50 FTE Customer Service Representative position. This converts the limited-period hourly wages to regular ongoing, will provide essential support to the daily operations of the Revenue Section and will allow for coverage at the front counter without interruptions to other staff.

Reclassification of Payroll Positions: \$ 20,400

Provides funding for the reclassification of a Senior Accountant position to Senior Payroll Accountant, Accountant I/II position to Payroll Accountant I/II, and Accounting Technician position to Payroll Technician based on an analysis showing a higher level of duties performed.

Reclassification of Accountant I/II Position to Senior Accountant: \$ 12,900

Provides funding for the reclassification of an Accountant I/II position to a Senior Accountant based on an analysis showing a higher level of duties performed.

Community Health Awareness Council (CHAC) Funding: \$ 9,500

Provides increased funding to CHAC. The City is a joint powers authority member of CHAC. This provides for a 10.0 percent increase as request by CHAC and directed by Council.

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

General Operating Fund
(Continued)

Citywide Memberships: \$ 5,000

Provides increased funding to cover the fee increases of nine Citywide memberships.

Training, Conference, and Travel: \$ 5,000

Provides increased funding for additional staff training.

Finance and Administrative Services Department Total **\$ 110,400**

COMMUNITY DEVELOPMENT DEPARTMENT

Reclassification of Senior Planner to Deputy Zoning Administrator: \$ 1,900

Provides funding for the reclassification of a Senior Planner to a Deputy Zoning Administrator position based on a reorganization and an analysis showing a higher level of duties performed. There is an additional \$16,900 in the Development Services Fund.

Community Development Department Total **\$ 1,900**

PUBLIC WORKS DEPARTMENT

Transportation Manager Position (0.75): \$ 162,500

Provides funding for 0.75 FTE of a Transportation Manager ongoing position (the other 0.25 FTE is funded from the Shoreline Regional Park Community Fund). This position will provide additional resources to assist with the increased number and complexity of transportation projects and studies.

Silicon Valley Clean Energy (SVCE) 100 percent Renewable Energy: \$ 80,000

Provides increased funding for the annual cost of clean, 100 percent renewable, energy to City facilities. This funding is in addition to the PG&E cost increase.

Associate Civil Engineer-Capital Projects Section Position: \$ 18,400 (\$183,700 offset by charges to CIPs)

Provides funding for an Associate Civil Engineer position. The position will provide project management and design services for small and large capital projects.

Training, Conference, and Travel: \$ 5,000

Provides funding for training and conferences for Transportation Staff.

Jackets: \$ 2,300

Provides increased funding for jackets based on newly negotiated MOU.

Public Works Department Total **\$ 268,200**

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

General Operating Fund
(Continued)

COMMUNITY SERVICES DEPARTMENT

Tree Trimmer III Position: \$ 139,800

Provides funding for an ongoing Tree Trimmer III position. The additional resources will improve operational efficiencies and assist the Urban Forestry crew to achieve the goals of the Community Tree Master Plan (CTMP), as well as inspections and programming demands of residents.

Office Assistant Wages: \$ 36,800

Provides additional funding in order to maintain adequate staffing levels year round at the front desk of the Community Center.

Training, Conference, and Travel: \$ 5,300

Provides increased funding for a greater number of staff to participate in training and conferences.

Jackets: \$ 5,300

Provides increased funding for jackets based on newly negotiated MOU.

Memberships and Dues: \$ 2,300

Provides increased funding for a variety of staff's memberships and dues.

Performing Arts (Booking) Coordinator Position (0.25) and hours for Stagehand I/II: \$ (4,800) (\$90,700 offset by the elimination of a Senior Stagehand Position)

Provides savings from the elimination of a Senior Stagehand position and the addition of a 0.25 FTE Performing Arts (Booking) Coordinator Position to an existing 0.75 FTE position for a full-time ongoing position. To offset the elimination of the Senior Stagehand position, Stagehand hours will be added and the salary adjusted as appropriate.

Community Services Department Total

\$ 184,700

LIBRARY SERVICES DEPARTMENT

Library Materials: \$ 40,000

Provides increased funding for books and other Library materials loaned to the public. Mountain View's materials budget was approximately 16.0 percent below certain benchmark libraries for Fiscal Year 2016-17. This funding also includes \$10,000 for the Library's eBook collection.

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

General Operating Fund
(Continued)

Police Assistant Wages: \$ 15,600

Provides increased funding to expand the role of the Police Assistants to include City Hall, areas surrounding the Library, and other duties as directed by the Police Department.

Contract Services for Reading Program: \$ 3,700

Provides increased contract services funding for the Reading Program which teaches adults basic reading, writing, math, and computer skills.

Training, Conference, and Travel: \$ 3,000

Provides increased funding to allow staff to attend additional training and conferences.

Microfilming Project: \$ 1,500

Provides funding for the annual hosting fee to preserve historical microfilm copies of local newspapers. There is an additional \$14,000 in limited-period funding to cover the one-time cost to digitize the microfilm copies.

Support Services Reorganization: No Cost

Eliminates a 0.50 FTE Library Assistant III position and hours and creates a new Library Technician 0.50 FTE position.

Library Services Department Total

\$ 63,800

FIRE DEPARTMENT

Overtime - Hiring Retention and Training: \$ 140,000

Provides increased funding for overtime backfill associated with hiring, retention and training while new Firefighters are in the Academy. This provides funding to backfill two positions annually. There is an additional \$150,000 in limited-period funding for the Firefighter Recruit Academy.

Reclassification of Six Firefighter Positons to Paramedic Level, changing the Authorized Level of Paramedics from 21 to 27: \$ 116,100

Provides funding for the reclassification of three Firefighter Hazmat to Firefighter/Paramedic/Hazmat positions and three Firefighter positions to Firefighter/Paramedic positions. The reclassifications will increase the authorized level of paramedics from 21 to 27 based on adding a paramedic for the rescue and ladder truck for each shift.

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

General Operating Fund
(Continued)

Reclassification of Hazmat I/II Positions to Hazmat: \$ 31,000

Provides funding for the reclassification of two Fire Captain/HM I/II positions to Fire Captain/HM, two Fire Engineer/HM I/II positions to Fire Engineer/HM, and two Firefighter/HM I/II positions to Firefighter/HM per MOUs.

Promotional Recruitment Exams: \$ 20,000

Provides increased funding for required promotional recruitment exams.

Rowing Machines (5): \$ 1,000

Provides funding for the maintenance and replacement of five rowing machines located at the fire stations. This would allow one to be purchased each year, on a five year replacement schedule. There is an additional \$5,000 in limited-period funding to cover the one-time cost of purchasing five rowing machines.

Fire Department Total

\$ 308,100

POLICE DEPARTMENT

Lead Public Safety Dispatcher Position (0.50): \$ 98,900

Converts a regular 0.50 FTE Lead Public Safety Dispatcher position to a full-time ongoing position. The additional resources will improve the Emergency Communications Center's capacity to manage the Computer Aided Dispatch (CAD) System and support the Communications Operations Supervisor with a variety of management and administrative duties.

Lease of Officer-Worn Cameras (44): \$ 35,000

Provides funding to lease an additional 44 cameras to outfit all 95 sworn and 15 reserve officers with officer worn cameras.

Chaplaincy Program: \$ 19,400

Provides funding for the reinstatement of the Police Chaplaincy Program which assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$19,400 limited-period funding to reactivate the program.

Police Department Total

\$ 153,300

Total Discretionary On-Going for General Fund

\$ 1,306,700

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

Other Funds

COMMUNITY DEVELOPMENT DEPARTMENT

Development Services Fund

Senior Planner Position: \$ 176,500

Converts a limited-term Senior Planner position to ongoing to minimize turnover for this difficult to fill position and to support the high level of development activity.

Associate Planner Position: \$ 163,000

Converts a limited-term Associate Planner position to ongoing to support the high level of development activity and provide additional support at the Development Services Counter.

Associate Planner Position: \$ 163,000

Provides funding for an additional ongoing Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.

Digital Imaging of Building and Fire Permits: \$ 50,000 (offset by \$50,000 in revenues)

Provides increased funding for the digital imaging of final and expired projects for both building and fire permits. There is an additional \$60,000 limited-period funding to address the backlog.

Reclassification of a Senior Planner to a Deputy Zoning Administrator: \$ 16,900

Provides funding for the allocation to the Development Services Fund for this reclassification as mentioned in the General Fund section above.

Reclassification of Principal Planner to Advanced Planning Manager: \$ 4,300

Provides funding for the reclassification of a Principal Planner position to an Advanced Planning Manger based on an analysis showing a higher level of duties performed.

Below Market Rate (BMR) Housing Fund

Senior Planner Position (0.25): \$ 37,300

Converts a regular ongoing 0.75 FTE Senior Planner position to full-time. The actual volume of work has been greater than 0.75 FTE and there is increased workload expected related to the requirement to update the City's fair housing plan and to assist with the implementation of the homeless housing response.

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

Other Funds
(Continued)

Contract Services: \$ 30,000

Provides increased funding for outside professional contract services for the administration of BMR ownership and rental housing programs. There is an additional \$30,000 limited-period funding for one-time costs associated with this request.

Notices and Advertisement: \$ 18,500

Provides increased funding for notices and advertisements of affordable housing opportunities.

Memberships and Dues: \$ 3,500

Provides increased funding for memberships and dues to a variety of housing related organizations.

Housing Impact Fund

Notice of Funding Availability (NOFA) Administration: \$ 25,000

Provides increased funding for a variety of tasks associated with affordable housing projects, including facilitators at neighborhood meetings, consultants for financial analysis of NOFA proposals, and studies on unique site issues. There is an additional \$15,000 limited-period funding for one-time costs associated with this request.

Community Development Department Total

\$ 688,000

PUBLIC WORKS DEPARTMENT

Development Services Fund

Senior Civil Engineer-Land Development Section Position: \$ 199,400

Provides funding for a Senior Civil Engineer position to enhance retention and to support the high level of development activity.

Associate Civil Engineer-Construction Section Position: \$ 183,700

Converts a limited-term Associate Civil Engineer position to ongoing to support the high level of development activity.

Associate Civil Engineer-Land Development Section Position (0.50): \$ 91,900

Converts a limited-term 0.50 FTE of an Associate Civil Engineer to ongoing (the other 0.50 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds) to support the high level of development activity.

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

Other Funds
(Continued)

Shoreline Community

Transportation Manager Position (0.25): \$ 54,200

Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the General Fund section above.

Associate Civil Engineer-Land Development Section Position (0.20): \$ 36,700

Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the Development Services Fund section above.

Water Fund

Associate Civil Engineer-Land Development Section Position (0.10): \$ 18,400

Provides funding for the allocation to the Water Fund for this position as mentioned in the Development Services Fund section above.

Reclassification of Water Supervisor Position to Water Superintendent: \$ 15,800

Provides funding for the reclassification of a Water Supervisor position to a Water Superintendent position based on an analysis showing a higher level of duties performed.

Reclassification of Water Conservation Coordinator Position to Water Resources Manager: \$ 14,100

Provides funding for the reclassification of a Water Conservation Coordinator position to a Water Resources Manager based on an analysis performed showing a new, broader and higher level of duties performed.

Reclassification of Senior Water Systems Operator Position to Water Operations Specialist: \$ 2,200

Provides funding for the reclassification of a Senior Water Systems Operator position to a Water Operations Specialist based on an analysis performed showing a higher level of duties performed.

Wastewater Fund

Associate Civil Engineer-Land Development Section Position (0.10): \$ 18,400

Provides funding for the allocation to the Wastewater Fund for this position as mentioned in the Development Services Fund section above.

Solid Waste Fund

Associate Civil Engineer-Land Development Section Position (0.10): \$ 18,400

Provides funding for the allocation to the Solid Waste Fund for this position as mentioned in the Development Services Fund section above.

Public Works Department Total

\$ 653,200

FISCAL YEAR 2017-18

Adopted **Discretionary** On-Going Changes

Other Funds
(Continued)

COMMUNITY SERVICES DEPARTMENT

Shoreline Golf Links

Net Miscellaneous: \$ (185,600)

Provides savings from reductions in Utilities (\$161,900) primarily water, Materials and Supplies (\$12,700), other net Maintenance and Operations (\$6,700), and Personnel related costs (\$4,300).

Shoreline Community

Training, Conferences, Travel and Memberships: \$ 2,000

Provides increased funding for more staff to participate in training, conferences, travel and subscription to memberships.

Tree Mitigation Fund

Street Trees and Arbor Days: \$ 50,000 (offset with \$50,000 in revenue)

Provides funding for supplies and materials to work with residents on the planting and maintaining of new street trees. These funds will also allow for the distribution of additional trees to residents on Arbor Day. The Tree Mitigation Fund was created in October 2016 in accordance with the Community Tree Master Plan (CTMP). A new Tree Replacement Fee is being recommended that will offset the costs associated with planting new trees.

Community Services Department Total **\$ (133,600)**

Total Discretionary On-Going for Other Fund **\$ 1,207,600**

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Funded From Fiscal Year 2016-17 Carryover)

General Fund

NON-DEPARTMENT

Transfer to the Community Stabilization and Fair Rent Act (CSFRA) Fund:
\$ 499,400

Provides funding for the implementation of the CSFRA.

Non-Department Total **\$ 499,400**

CITY COUNCIL

Furniture for Committee Room: \$ 3,000

Provides funding for new furniture for the Committee Room.

City Council Total **\$ 3,000**

CITY CLERK'S OFFICE

Microfilm Digitizing Service (rebudget balance): \$ 11,600

Rebudgets the balance of funding to convert existing microfilm to digital format. Digitizing microfilm will allow easier access for the public and increase efficiency in responding to public records requests.

City Clerk's Office Total **\$ 11,600**

CITY ATTORNEY'S OFFICE

Senior Deputy City Attorney Position (0.50): \$ 101,600

Provides funding for a new half-time, limited-term Senior Deputy City Attorney position. This position will assist with the increase in workload.

City Attorney's Office Total **\$ 101,600**

CITY MANAGER'S OFFICE

Human Resources Analyst I/II Position: \$ 156,800

Provides continuation funding for a limited-term Human Resources Analyst I/II position. This position will assist with the high volume of recruitments, provide support in administering the benefits program, and special event planning.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Employee Transportation Program: \$ \$149,900 (*\$69,900 rebudget balance*)

Provides \$80,000 new funding and rebudgets the balance of funding for a pilot program to provide incentives to reduce drive-alone rates to aid congestion management and reduce employee commute costs and stress.

Management Fellow Position: \$ 134,600

Provides continuation funding for a limited-period Management Fellow position. The objective of this position is to provide increased capacity and an increased level of analytical rigor for important department and Citywide projects.

Employee Engagement and Appreciation Program: \$ 94,900 (*\$19,900 rebudget balance*)

Provides \$75,000 new funding and rebudgets the balance of funding for Employee Engagement and Appreciation Programs. The funding will allow staff to continue to develop programs and activities that fulfills the initiatives identified in the 2015 Employee Engagement survey.

Human Resources Analyst Wages: \$ 80,000

Provides continuation funding for the Human Resources Analyst hourly wages. The funding will provide dedicated resources for recruitments.

New City Council Goal Related to Vulnerable Populations: \$ 75,000

Provides funding for the new City Council Major Goal of addressing the need to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community. This funding will be used to collaborate with regional partners to improve access to information and referral resources for immigrants.

Workplace Investigations: \$ 48,000 (*\$3,000 rebudget balance*)

Provides \$45,000 new funding and rebudgets the balance of funding for professional consultant services to conduct workplace investigations.

Labor Negotiations: \$ 35,000

Provides funding for a Labor Negotiations Attorney and other costs to assist with post-contract implementation items. All four represented employee groups' agreements expired June 30, 2017.

Wellness Program: \$ 35,000

Provides funding for the purchase and delivery of healthy snacks to City offices to expand on the initiatives of the Wellness Committee.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Hourly Support Staff: \$ 23,000

Provides funding for limited clerical hourly support to the City Manager's Office. The additional funds will support five managers and assist with the increasing workload of the department.

Succession Planning: \$ 20,000

Provides placeholder funding for Citywide Succession Planning efforts to implement a Leadership Academy and provide other resources to develop staff and prepare the organization for potential retirements.

Innovation Lab Grant (rebudget): \$ 20,000

Rebudgets "start-up" funding for the "Innovation Lab" program. The City Manager launched the program, at the suggestion of employees, to encourage managers to "pitch" ideas to improve operations or services. The intent is to foster a proactive culture of innovation in the organization.

Multilingual Community Outreach Program (MCOP) Support: \$ 12,700 (\$4,700 rebudget balance)

Provides \$8,000 new funding and rebudgets the balance for additional resources to the MCOP due to increased demand for translation, interpretation, outreach, and referral assistance. These funds will provide additional wages, supplies, and translation equipment.

Civica Software Training: \$ 12,400

Provides funding for continued web software training and custom website development.

Multilingual Civic Leadership Academy: \$ 8,300 (\$2,800 rebudget balance)

Provides \$5,500 continued funding and rebudgets the balance for staff time and supplies to continue the foreign language speakers Civic Leadership Academy. The intent of the Academy is to improve non-native English-speaking residents' understanding of government and City services, increase civic engagement, leadership, and volunteerism in the City. The first academy was held during spring 2017 with 29 Spanish-speaking participants.

Minimum Wage Mailer: \$ 4,000

Provides funding for copying and mailing services to notice the next minimum wage increase effective January 1, 2018.

Assorted Digital Communications Technical Needs (rebudget balance): \$ 1,700

Rebudgets the balance of funding for social advertisement through various outlets.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

The View Newsletter & Print Products (rebudget balance): \$ 1,400

Rebudgets the balance of funding for increased bulk postage costs and redesign of citywide products.

City Manager's Office Total **\$ 912,700**

INFORMATION TECHNOLOGY DEPARTMENT

Secretary Position (0.50): \$ 67,900

Provides continuation funding for a half-time, limited-term Secretary position to provide administrative support to the IT Department.

Office 365 Migration Consultant: \$ 20,000

Provides funding for consultant services for the migration to Office 365.

Open City Hall Subscription: \$ 12,000

Provides funding for the Open City Hall Subscription. This software allows the City to post questions and collect feedback from the community.

Microsoft Software (MS) Licenses for Temporary Employees: \$ 10,000

Provides funding for MS licensing for temporary employees.

Smart Cities Membership: \$ 10,000

Provides funding for the Smart Region Initiative Program of Joint Venture Silicon Valley. The goal of the program is to drive a regional alignment effort for smart cities. Activities in 2017 will include convening a Steering Committee, curating and sharing best practices and ideas, and defining strategies for initial engagement.

Training, Conference, and Travel: \$ 1,500

Provides funding for training, conference, and travel to allow one additional IT staff to attend the Municipal Information Systems Association of California (MISAC) conference.

Information Technology Department Total **\$ 121,400**

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Safety Training Study Implementation: \$ 57,400 *(rebudget balance \$37,400)*

Provides \$20,000 new funding, combined with the rebudget of funding, to implement components recommended from a Citywide Safety Training Study. Consultant services can provide certain components recommended due to limited staff resources.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Nonprofit Agency Funding: \$ 49,600

Provides funding for nonprofit agencies as identified by Council at the CDBG hearing on May 2, 2017.

Credit Card Fee Consultation/Outside Assistance (rebudget): \$ 25,000

Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

Purchase Card Transaction Review (rebudget): \$ 20,000

Rebudgets funding for an outside consultant to review departments' compliance with purchasing card policies.

Finance and Administrative Services Department Total

\$ 152,000

COMMUNITY DEVELOPMENT DEPARTMENT

Soft-Story Building Study (rebudget): \$ 175,000

Rebudgets funding for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$268,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.

Sustainability Outreach and Engagement Program: \$ 128,400 (\$98,400 rebudget)

Provides \$30,000 new funding and rebudgets the balance to expand the implementation of the Sustainability Outreach and Engagement Program. These resources will fund a community-wide "green challenge" program and provide outreach for the second-half launch of the Silicon Valley Clean Energy (SVCE) program.

Environmental Sustainability Action Plan (rebudget): \$ 100,000

Rebudgets funding approved by Council on September 13, 2016 for the Environmental Sustainability Action Plan.

Administrative Analyst I/II Position-Environmental Sustainability (0.50): \$ 76,600

Provides continued funding for a half-time, limited-term Administrative Analyst I/II position. This converts the limited-period hourly wages to a 0.50 FTE position to support the implementation of the City's Climate Protection Roadmap (CPR), the Municipal Operations Climate Action Plan (MOCAP), Environmental Sustainability Action Plan 3 (ESAP-3), as well as provide assistance with ongoing projects and grant opportunities.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Reestablish the Environmental Sustainability Task Force: \$ 75,000

Provides funding in support of City Council Major Goal to Promote Sustainability with Measurable Outcomes. This funding will be used to reestablish the Environmental Sustainability Task Force to provide volunteer resources to support sustainability initiatives.

Housing Element Update (rebudget balance): \$ 56,500

Rebudgets the balance available to implement action items required by the mandated Housing Element adopted October 2014.

Short-Term Residential Rental Regulations: \$50,000

Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. This funding will be used to develop recommendations on short-term residential rental regulations.

El Camino Real Light Pole Banners (rebudget): \$ 40,000

Rebudgets funding to create and install new City banners on El Camino Real. The banners will create a consistent look that will identify the City's boundaries and promote the City.

Rent Relief Strategies (rebudget balance): \$ 22,600

Rebudgets the balance of funding approved by Council on February 9, 2016 for noticing and outreach of rent relief strategies.

Explore Solar Hot Water Heaters: \$ 20,000

Provides funding for consultant services to explore the installation of solar hot water heaters on City properties.

Technology Showcase: \$ 20,000

Provides funding for consultant services and event operations for the third Technology Showcase. More companies and attendees are expected for the third annual showcase, impacting limited staff resources.

Parking Coordinator Consultant (rebudget): \$ 20,000

Rebudgets funding for a Parking Coordinator Consultant to help manage a number of Citywide parking initiatives. The total funding of \$70,000 is allocated between the General Non-Operating and Downtown Benefit Assessment Districts Funds.

2015 Greenhouse Gas (GHG) Inventory (rebudget balance): \$ 12,700

Rebudgets the balance of funding for consultant services to conduct the 2015 municipal operations and communitywide GHG inventory in order to report on the GHG reduction targets.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Visual Arts Committee: \$ 10,000

Provides funding for youth projects and paint utility boxes.

Employee Homebuyers Program Administration (rebudget): \$ 5,000

Rebudgets funding for materials and services related to the Employee Homebuyers Program.

Community Development Department Total

\$ 811,800

PUBLIC WORKS DEPARTMENT

Associate Civil Engineer-Capital Projects Section Position: \$ 183,700

Provides funding for a new limited-term Associate Civil Engineer position. The position will support the heavy workload in the Capital Improvement Program.

Associate Civil Engineer-Traffic Section Position (0.45): \$ 82,700

Provides continuation funding for a limited-term Associate Civil Engineer position (the other 0.55 FTE is funded from the Development Services and Shoreline Community Funds) in the Traffic Section to assist with heavy workload.

Bay Area Bike Share Program (rebudget balance): \$ 72,600

Rebudgets the balance of funding approved by Council on May 24, 2016 for the Bay Area Bike Share Program.

Residential Parking Permit Program (rebudget balance): \$ 68,500

Rebudgets the balance of funding approved by Council on October 4, 2016 for the Residentail Parking Permit Program.

Program Assistant - Engineering Division Position (0.50): \$ 64,900

Provides continuation funding for a limited-term Program Assistant position (the other 0.50 FTE is funded from the Development Services Fund). The position will support the Engineering Division with organization of paper and electronic files, plans and specifications, AutoCAD files, reports, and other work products from capital improvement and land development projects, and report on various program activities.

Hourly Staff to Support the Traffic Section: \$ 60,000

Provides continuation funding for hourly staff to support the Traffic Section. The increase in workload is mainly attributable to the high level of development activity.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Pilot Program for Sidewalk Ramping and Grinding: \$ 46,000

Provides continuation funding for a two-year pilot program to hire two hourly seasonal workers to perform sidewalk ramping and grinding operations. These additional resources will allow the Streets Section to complete an additional 1,000 locations and dedicate more resources to maintain the City's Pavement Condition Index. The program started in November 2016 and at the current pace, approximately 1,700 grinding location will be completed over a twelve month period with the additional resources.

Hourly Staff to Support the Capital Projects Section: \$ 40,000

Provides continuation funding for hourly staff to support the Capital Projects Section. The increase in workload is mainly attributable to the large number of capital projects.

Public Works Department Total

\$ 618,400

COMMUNITY SERVICES DEPARTMENT

Performing Arts Supervisor Position (0.50): \$ 69,500

Provides continuation funding for a 0.50 FTE of a limited-term Performing Arts Supervisor position to add to an existing half-time position. The additional resources will help to maximize ticket sales and revenue at the Center for the Performing Arts.

Automatic Locks and Installation for Park Restrooms: \$ 28,000

Provides funding to install automatic locks on all park restrooms. This will reduce scheduling conflicts for staff as a result of the change in ranger services from outside contractors to an in-house operation.

Homeless Encampment Cleanups (rebudget): \$ 20,000

Rebudgets funding to establish a contract with an organization to manage cleanups of homeless encampments within the City. Homeless encampments have increased significantly and the City work crews and work furlough participants are not trained to manage the potentially dangerous situations these cleanups require. In addition, the cleanup of encampments has resulted in time taken away from performing their regular assignments.

Special Events and Plaza Activation: \$ 11,500

Provides funding to purchase supplies for games and unstructured play activities in order to offer additional activities at special events such as Concerts on the Plaza.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Audio and Visual Consultant: \$ 10,000

Provides funding for consultant services to upgrade the audio-video (A/V) infrastructure of the Center of Performing Arts. The majority of the A/V infrastructure has not been upgraded since the initial construction of the building over 25 years ago.

Community Services Department Total

\$ 139,000

LIBRARY SERVICES DEPARTMENT

Microfilming Project: \$ 14,000

Provides funding for professional services to digitize and preserve historical local newspapers. There is an additional \$1,500 in ongoing funding for the annual hosting fee to preserve the microfilm copies.

Library Logo: \$ 5,000

Provides funding for consultant services to develop a new library logo that is easily recognizable and quickly communicates the Library's value to the community.

Library Services Department Total

\$ 19,000

FIRE DEPARTMENT

Special Operations Program: \$ 500,000

Provides funding for the formalization of a Special Operations Program. The funding will provide training and equipment for Technical Rescue and Tactical Medic Programs over a three year period.

Firefighter Recruit Academy: \$ 450,000 (*rebudget balance \$300,000*)

Provides \$150,000 new funding and rebudgets the balance for Firefighter recruits to attend the Firefighter Academy for three months and for an approximately one month transition-to-shift period. The level of recruitments will continue to be high due to the number of current and expected vacancies. There is an additional \$140,000 in ongoing funding for overtime backfill associated with hiring, retention, and training for two positions annually.

Overtime Training (*rebudget balance*): \$ 78,700

Rebudgets the balance of funding for overtime related to attending training or completing required certified courses.

HazMat Program Training (*rebudget*): \$ 45,000

Rebudgets funding for the HazMat Training program. The MOU with Local 1965, specifies that up to nine employees per shift should be Hazmat Technicians.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Training and Education (rebudget balance): \$ 20,700

Rebudgets the balance of funding for Training and Education. Additional funds are needed to meet the changes in State and national training standards. There are also a significant number of expected retirements and promotions over the next couple of years that will increase the demand for education and other specialized training.

Consolidated Dispatch Consultant (rebudget): \$ 20,000

Rebudgets funding for a regional consolidation of dispatch services feasibility study. Several fire departments within Santa Clara County have identified regional fire dispatch as an area of opportunity for regional collaboration to increase efficiencies.

City's Antique Fire Apparatus: \$ 10,000

Provides funding to assist with the maintenance and restoration of the City's Antique Fire Apparatus and other historical Mountain View Fire Department memorabilia.

Structure Firefighter Hoods (68): \$ 8,100

Provides funding to purchase 68 Personal Protective Equipment (PPE) Halo multilayer hoods that meet the NFPA 1971 Standards on protective ensembles for structural firefighting.

Multi-Purpose Devices (MPD) (rebudget): \$ 7,200

Rebudgets funding for the purchase of 11 MPDs - one for each engine and two each for the truck and rescue. The MPD is a NFPA-compliant pulley, descent control device, and belay device built in to one. These devices will simplify the rigging of the main line and also increase the safety of the belay line.

Vetter Air Bags (2): \$ 5,800

Provides funding to purchase two Vetter Air Bags to improve the department's ability to respond and mitigate recognized technical rescue hazards in the City.

Rowing Machines (5): \$ 5,000

Provides funding to purchase five rowing machines. The rowing machines are a cardiovascular fitness alternative to treadmills. There is an additional \$1,000 in ongoing funding for the replacement of one machine every five years.

Fire Department Total

\$ 1,150,500

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

POLICE DEPARTMENT

Police Officer Position (two-year)-Community Outreach: \$ 221,300 (offset by \$116,400 State grant)

Provides funding for the first year of a two year Police Officer over-hire position. This position will focus on improving the effectiveness of the Police Department's handling of community concerns and issues related to vulnerable populations, to include homeless and the mentally ill. In addition, the officer would coordinate and expand the Department's Crisis Intervention Training (CIT) efforts.

Communications Training Supervisor Position: \$ 189,700

Provides continued funding for a Communications Training Supervisor position. The position will work in conjunction with the Communications Operations Supervisor to plan, coordinate, implement, and direct all training programs for Emergency Communications staff.

Public Safety Dispatcher Overhire Position: \$ 172,100

Provides continued funding for a Public Safety Dispatcher Overhire position. The position is requested due to anticipated vacancies and the lengthy selection and training process. Includes \$2,000 for hiring background checks.

Two Police Officer Trainee Positions: \$ 157,900

Provides continued funding for two Police Officer Trainee positions at 50 percent funding. Police Officer Trainees provide flexibility for current and anticipated vacancies. There are multiple vacant Police Officer positions and additional vacancies anticipated in the next 12 months. Includes \$10,000 for hiring background checks, training, and uniform costs.

Residential Parking Permit Program (rebudget): \$ 117,600

Rebudgets funding approved by Council on October 4, 2016 for a Residential Parking Permit Program.

Public Safety Network Design (rebudget): \$ 60,000

Rebudgets funding for third-party consulting and technical services related to public safety computer network design, implementation of all-IP 9-1-1 and radio networks, and industry expertise with respect to federal information security policies and standards compliance.

Chaplaincy Program: \$ 19,400

Provides funding for the one-time startup costs of the Police Chaplaincy Program. This program assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$19,400 in ongoing funding.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Uniform and Equipment for New Police Officer: \$ 11,800

Provides funding for the uniform and equipment required for the new Police Officer Community Outreach position.

Police Department Total

\$ 949,800

Total General Fund Limited-Period Expenditures

\$ 5,490,200

(New \$3,932,300; Rebudget \$1,557,900)

Rebudgets are italicized and are Fiscal Year 2016-17 non-operating appropriations that are unspent and approved to be carried over to Fiscal Year 2017-18.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Other Funds

NON-DEPARTMENT

Child-Care Commitment Reserve

Low-Income Child-Care Subsidies: \$ 100,000

Provides funding approved by Council on December 6, 2016 for low-income Child-Care Center enrollment.

Public Benefit Fund

Homelessness Initiatives: \$ 477,000

Provides funding approved by Council on March 7, 2017 for various Homelessness Initiatives.

General Housing Fund

Boomerang Funds (rebudget balance): \$ 125,400

Rebudgets the balance of Boomerang funds.

Successor Agency Fund

Housing and Services for Low-Income Residents: \$ 250,000

Provides funding approved by Council on March 7, 2017 for Housing and Services for Low-Income and Homeless Residents.

Non-Department Total

\$ 952,400

CITY MANAGER'S OFFICE

Cable Television Fund

Cable TV Broadcasting Equipment: \$ 42,500

Provides funding to purchase an HD Live TV unit for mobile broadcasts (including data services), update radio equipment, and two portable HD digital switchers. The total cost is \$85,000; this funding is the second half of the total cost. Council authorized the execution of the new agreement with KMVT on June 6, 2017.

City Manager's Office Total

\$ 42,500

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Development Services Fund

Cost of Service Study: \$ 40,000

Provides funding for contractual services to conduct a cost of services study for the Development Services Fund. Fees have not been reviewed since the consolidation of all development services into the Development Services Fund in Fiscal Year 2014-15.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Water Fund

Credit Card Fee Consultation/Outside Assistance (rebudget): \$ 25,000

Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

Retirees' Health

Retirees' Health Actuarial Valuation: \$ 20,000

Provides funding to update the valuation of retiree's health (OPEB) which is required to be updated every two years.

Finance and Administrative Services Department Total **\$ 85,000**

COMMUNITY DEVELOPMENT DEPARTMENT

Development Services Fund

Associate Planner Position: \$ 163,000

Provides funding for a new limited-term Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.

Terra Bella Visioning and Development Principles: \$150,000

Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. Land Use Document Fee revenues will be used to establish the Terra Bella Visioning and Development Principles.

Web Enable Mountain View Permitting System (MVPS) (rebudget): \$ 110,000

Rebudgets funding for the web enabling of the current building database. This will allow inspectors to log inspections on a smart phone or other mobile device while in the field and update the database as their day progresses. Other departments and divisions will also have access to information on existing building and fire permits, and plan checks.

Soft-Story Building Study (rebudget): \$ 87,500

Rebudgets funding for the allocation to the Development Services Fund as mentioned in the General Fund section above.

One-Stop Permit Center Architectural Study (rebudget): \$ 75,000

Rebudgets funding for an architectural study of the feasibility of a one-stop permit center.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Digital Imaging of Building Permits: \$ 60,000

Provides additional funding for the digital imaging of final and expired projects for both building and fire permits. This will assist with the backlog of permits to be digitized. There is an additional \$50,000 in ongoing funding for this purpose.

Community Benefit Financial Study for Gatekeeper Applications: \$50,000

Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. This funding will be used to conduct a Community Benefit Financial Study for Gatekeeper Applications.

SB 743 – Transit-Oriented Infill Projects (rebudget): \$ 50,000

Rebudgets funding for consultant services to assist the City with developing thresholds of significance related to the implementation of California Environmental Quality Act (CEQA)'s new vehicle miles travelled (VMT) standards. SB 743 requires CEQA analysis of transportation impacts to move from level of service (LOS) to VMT standards.

New Code Adoption Materials (rebudget): \$ 17,000

Rebudgets funding to purchase new sets of code books for staff and a set for the City Library. On a triannual basis, the State of California adopts a new series of codes that the Building Inspection Division is required to learn and apply during plan check and inspections. Additional funds are needed to purchase both the hard copy and electronic versions of the new code books. Electronic versions are needed to enable access via smart phones or other mobile devices.

Legal Retainer (rebudget balance): \$ 15,000

Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.

Precise Plan Noticings (rebudget): \$ 12,000

Rebudgets funding for noticing the East Whisman Precise Plan. The notices are mailed to the Precise Plan areas to notify residents of Study Sessions, Public Hearings, and neighborhood meetings.

Training, Conference, and Travel: \$ 10,000

Provides funding for training to allow Building and Fire staff to attend the required training to maintain their mandatory certifications. Every three years, new California Building and Fire Codes are adopted which require extensive training.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Below Market Rate (BMR) Housing Fund

Employee Homebuyers Program Loans (rebudget): \$ 1,000,000

Rebudgets funding for the Employee Homebuyers Program approved by Council during Fiscal Year 2008-09. This funding will only be available to employees that meet the median household income requirement.

Rent Assistance Program (rebudget): \$ 200,000

Rebudgets funding for a rent increase gap assistance program to be administered by the Community Services Agency (CSA). On December 1, 2015, Council approved an appropriation of \$150,000 to fund this program for Fiscal Year 2015-16. The City currently funds \$70,000 annually for a volunteer mediation program. The additional funding will allow CSA to provide a higher level of service and assistance to Mountain View renters who are having difficulties due to high rent increases over the past few years.

Marketing and Request for Proposals (RFP) Process for Lot 12: \$150,000

Provides funding in support of City Council Major Goal to Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities. This funding will be used to begin marketing and RFP process for Lot 12.

Fair Housing Assessment: \$ 60,000 (rebudget \$30,000)

Provides \$30,000 new funding and rebudget of \$30,000 for Fair Housing Assessment as required by HUD as a condition of CDBG and HOME funding.

Contract Services: \$ 30,000

Provides funding for outside professional contract services for the administration of BMR ownership and rental housing programs. There is an additional \$30,000 in ongoing funding for reoccurring costs associated with consultant services.

Employee Homebuyers Program Administration (rebudget): \$ 20,000

Rebudgets funding for materials and services related to the Employee Homebuyers Program.

Homeless Census Count (rebudget): \$ 6,000

Rebudgets funding for a Countywide homeless census count. Every other year, the City contributes funds towards the homeless census count performed by the County.

Soft-Story Building Study (rebudget balance): \$ 5,500

Rebudgets the balance for the allocation to the BMR Fund as mentioned in the General Fund section above.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Housing Impact Fund

Notice of Funding Availability (NOFA) Administration: \$ 55,000 (*rebudget \$40,000*)

Provides \$15,000 new funding and rebudgets \$40,000 for a variety of tasks associated with affordable housing projects, including facilitators at neighborhood meetings, financial consultants for budget analysis of NOFA proposals, and studies on unique site issues. There is an additional \$25,000 in ongoing funding for reoccurring costs associated with the administration of NOFA.

Community Stabilization and Fair Rent Act (CSFRA) Fund (to be initially funded by the General Non-Operating Fund (GNOF))

The CSFRA was approved by voters on November 8, 2016 and became effective on April 5, 2017. The funding is for the implementation of the CSFRA until the Housing Rental Committee (HRC) is able to establish a budget and fee in accordance with CSFRA. The funding is from the GNOF and will be requested to be reimbursed from CSFRA once a budget and fees are established.

Computer Equipment and Software: \$ 125,000 (*rebudget \$75,000*)

Provides \$50,000 new funding and rebudget of \$75,000 for computer equipment and software to develop and implement a database registry for CSFRA.

Associate Planner Position (1/2-year funding): \$ 81,500

Provides funding for a new Associate Planner position to support the implementation of CSFRA and the HRC.

Administrative Analyst I/II Position (1/2-year funding): \$ 78,400

Provides funding for a new Administrative Analyst I/II position to support the implementation of CSFRA and the HRC.

Third Party Legal Services: \$ 75,000

Provides funding for outside legal services to support the implementation of CSFRA and the HRC.

Project Sentinel: \$ 60,000

Provides funding for six months of services by Project Sentinel as “first point of contact” for both tenants and landlords for inquiries regarding the CSFRA through a dedicated phone line/e-mail/online access as well as walk-in office hours at City Hall, Community Services Agency, Senior Center and Project Sentinel, with services in English and Spanish. Project Sentinel provides counseling and education regarding rights and responsibilities under the CSFRA, and engages landlords and tenants in conciliatory efforts.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Office Assistant II Position (1/2-year funding): \$ 54,500

Provides funding for a new Office Assistant II position to support the implementation of CSFRA and the HRC.

General Office and Noticings: \$ 50,600 (*rebudget balance \$10,600*)

Provides \$40,000 new funding and rebudgets the balance for the costs associated with noticing landlords and tenants of updates to CSFRA.

Hearing Officer and Training: \$ 50,000

Provides initial funding for Hearing Officers in order to fulfill the petition hearing process as part to the CSFRA. It also provides funding for the training and orientation of the Hearing Officers.

Miscellaneous Contracts (*rebudget balance*): \$ 25,000

Rebudgets the balance of initial funding approved by Council on February 14, 2017 for the CSFRA.

Tenant Eligibility Assessment & Landlord Compliance: \$ 10,000

Provides funding for tenant eligibility and landlord compliance verification for tenant relocation assistance under just cause evictions, including preparation of forms for implementation, reporting, and maintain records of number of cases and payments made.

Downtown Benefit Assessments Districts Fund

Downtown Parking Long-Term Solutions: \$200,000

Provides funding in support of City Council Major Goal to Develop and Implement Comprehensive and Coordinated Transportation Strategies to Achieve Mobility, Connectivity, and Safety for People of All Ages. This funding will be used to develop the Downtown Parking Long-Term Solution—Shared and Paid Parking Study.

Valet Parking Pilot Program (*rebudget*): \$ 100,000

Rebudgets funding approved by Council on February 28, 2017 for the implementation of the valet parking pilot program.

Redirect Third Parking Structure Feasibility Study to Paid Parking Program:
\$ 75,000

Redirects funding from the Third Parking Garage Feasibility Study to begin a study on paid parking per City Council direction on October 18, 2016 and to evaluate other alternatives to increase available parking in the downtown. The Third Parking Structure Feasibility Study is on hold due to the Hope Street Lots (Lot 4 and 8) development projects, which is expected to result in increased public parking.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Parking Technology Enhancements (rebudget balance): \$ 73,900

Rebudgets the balance for the third phase of the Downtown Parking Technology Study recommendations. The funding will be used to expand the real-time wayfinding signs to parking lots and parking enforcement technology to assist with the Police Department's parking enforcement efforts.

Ride-Sharing Credit Pilot Program (rebudget): \$ 50,000

Rebudgets funding approved by Council on February 28, 2017 for the implementation of the ride-sharing credit pilot program.

Parking Coordinator Consultant (rebudget): \$ 50,000

Rebudgets funding for consultation services on parking programs and policies associated with the Parking District. The consultant will assist with designing and implementing programs that increase parking availability and convenience by managing the different parking user groups more efficiently. In addition, consultant support is needed for the possible expansion of the Parking District and changes to the Parking in-lieu Fee.

Consultant Services: \$ 45,000

Provides funding for consultant services to assist the Economic Development Division during a staff member's extended absence.

Parking Structure-Interior Signage Improvements: \$ 25,000

Provides funding for interior signage improvements at the two downtown parking structures.

Downtown Parking Loading Zones: \$ 20,000

Provides funding for restriping and signing in the downtown core to allow for loading zones. There is an ongoing demand from businesses to have designated loading zones.

Shoreline Community Fund

North Bayshore—Residential Transportation Demand Management (TDM)

Guidelines: \$60,000

Provides funding in support of City Council Major Goal to Develop and Implement Comprehensive and Coordinated Transportation Strategies to Achieve Mobility, Connectivity, and Safety for People of All Ages. This funding will be used to develop the North Bayshore—Residential TDM Guidelines.

Precise Plan Implementation - District Utilities Feasibility Study (rebudget balance): \$46,500

Rebudgets the balance to conduct a study involving cost/benefit analysis for a district-scale utility system. This item is part of the North Bayshore Precise Plan Implementation.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

North Bayshore – District Sustainability Performance Measurements: \$25,000
Provides funding in support of City Council Major Goal to Promote Sustainability with Measurable Outcomes. This funding will be used to establish the North Bayshore – District Sustainability Performance Measurements.

Legal Retainer (rebudget balance): \$ 5,000

Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.

Community Development Department Total

\$ 3,711,400

PUBLIC WORKS DEPARTMENT

Development Services Fund

Consultants to Support Land Development Section: \$ 300,000

Provides continuation funding for consultants to support the Land Development Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Consultants to Support Construction Section: \$ 200,000

Provides continuation funding for consultants to support the Construction Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Associate Civil Engineer-Construction Section Position: \$ 183,700

Provides continuation funding for a limited-term Associate Civil Engineer position. The position will support the increased workload in the Construction Section due to the high level of private development and related excavation permits activity.

Consultants to Support Traffic Engineering Section: \$ 100,000

Provides continuation funding for consultants to support the Traffic Engineering Section. The increase in activity is mainly attributable to the approval of the three Precise Plans.

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for 0.40 FTE of two new limited-term Associate Civil Engineer positions (the other 1.60 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds). These positions will support the increased workload in the Land Development Section due to the high levels of development activity and higher complexity of projects.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Program Assistant - Engineering Division Position (0.50): \$ 64,900

Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above.

Associate Civil Engineer-Traffic Section Position (0.30): \$ 55,100

Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above.

Developer Contribution: \$ 49,000

Rebudgets the balance of funding received from a developer to work on a project as approved by Council on June 13, 2017.

Hourly Staff to Support the Land Development Section: \$ 40,000

Provides continuation funding for hourly staff to support the Land Development Section. The increase in workload is mainly attributable to the high level of development activity.

Hourly Staff to Support the Construction Section: \$ 40,000

Provides continuation funding for hourly staff to support the Construction Section. The increase in workload is mainly attributable to the high level of development activity.

Shoreline Community Fund

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Shoreline Community Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Associate Civil Engineer-Traffic Section Position (0.25): \$ 45,900

Provides continuation funding for the allocation to the Shoreline Community Fund for this limited-term position as mentioned in the General Fund section above.

Water Fund

Associate Civil Engineer-Engineering and Environmental Compliance Section Position: \$ 169,600

Provides continuation funding for a limited-term Associate Civil Engineer position. Additional staff resources are necessary to comply with recycled water regulations and the increase in recycled water usage.

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Water Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

FISCAL YEAR 2017-18

Adopted **Limited-Period Expenditures**

(Continued)

Wastewater Fund

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Wastewater Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Solid Waste Fund

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Solid Waste Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Public Works Department Total

\$ 1,615,700

FIRE DEPARTMENT:

Development Services Fund

Strong Motion Instrumentation Program (SMIP) (rebudget balance): \$ 5,700

Rebudgets the balance of funding for SMIP funds to be used for a Community Emergency Response Team (CERT) grant program.

Wastewater Fund

Consultant Services for Web-Based Reporting (rebudget): \$ 20,000

Rebudgets funding to create an electronic reporting system. The State requires all local government agencies to electronically report a hazardous materials business plan, inspection, and enforcement information.

Fire Department Total

\$ 25,700

Total Other Funds Limited-Period Expenditures

\$ 6,432,700

FISCAL YEAR 2017-18
 Adopted **Capital Outlay**
General Operating Fund

| | |
|--|-------------------|
| Information Technology Department: | <u>3,000</u> |
| MacBook Pro Laptop | 1,500 |
| Computer (Tied to new IT Analyst I/II Position) | 1,500 |
| Finance and Administrative Services Department: | <u>15,000</u> |
| Capital Asset Bar Code Scanner | 15,000 |
| Public Works Department: | <u>66,500</u> |
| Total Station Surveying Equipment | 65,000 |
| Computer (Tied to new Transportation Manager Position) | 1,500 |
| Community Services Department: | <u>86,900</u> |
| ¾ Ton Truck for North Parks | 55,000 |
| Fall Prevention Upgrades to the CPA | 25,000 |
| Automatic Pool Vacuum (Rengstorff Pool) | 6,900 |
| Library Services Department: | <u>24,400</u> |
| Bookmobile Vinyl Wrap | 11,400 |
| ONESolution Interface with Library System Upgrade | 10,000 |
| Laptop (2) | 3,000 |
| Fire Department: | <u>168,800</u> |
| Handheld Spectroscopy | 57,800 |
| Wildland Personal Protective Equipment | 40,900 |
| Technical Rescue Equipment (Trench Kit) | 26,000 |
| Wildland Firefighter Webgear | 17,900 |
| Washer Extractor for Personal Protective Equipment | 16,000 |
| Interoperable Radio (6) | 10,200 |
| Police Department: | <u>129,300</u> |
| Active Shooter Ballistic Vests (100 Police & 25 Fire) | 56,300 |
| Utility Task Vehicle | 30,000 |
| Interview Room Recording System | 25,000 |
| Patrol Bike and Uniform (10) | 18,000 |
| General Operating Fund Total | <u>\$ 493,900</u> |

FISCAL YEAR 2017-18
 Adopted **Capital Outlay**
 (Continued)

Other Funds

Finance and Administrative Services Department:

| | | |
|------------------------------------|--------|---------------|
| <u>General Non-Operating Fund:</u> | | <u>10,000</u> |
| Front Counter Remodel (rebudget) | 10,000 | |
| <u>Water Fund:</u> | | <u>10,000</u> |
| Front Counter Remodel (rebudget) | 10,000 | |

Community Development Department:

| | | |
|--|--------|---------------|
| <u>Development Services Fund:</u> | | <u>38,000</u> |
| Building Inspection Office Remodel (rebudget) | 35,000 | |
| Computer (2) (Tied to new Associate Planner Positions) | 3,000 | |

Public Works Department:

| | | |
|--|---------|----------------|
| <u>Development Services Fund:</u> | | <u>3,000</u> |
| Computer (2) (Tied to new Assoc. Civil Engineer Positions) | 3,000 | |
| <u>Water Fund:</u> | | <u>14,300</u> |
| Upgrade to Gate Valve Truck (rebudget balance) | 14,300 | |
| <u>Wastewater Fund:</u> | | <u>304,000</u> |
| Additional Funding to Replace Vac-Con Vehicle (2) | 304,000 | |
| <u>Solid Waste Fund:</u> | | <u>50,000</u> |
| Additional Funding to Replace Street Sweeper (2) | 50,000 | |

Community Services Department:

| | | |
|--|--------|---------------|
| <u>General Non-Operating Fund:</u> | | <u>22,400</u> |
| Ticketing Software (rebudget balance) | 22,400 | |
| <u>Shoreline Regional Park Community Fund:</u> | | <u>30,600</u> |
| Emergency Call Boxes on Stevens Creek Trail | 30,600 | |
| <u>Shoreline Golf Links:</u> | | <u>21,000</u> |
| Greens Roller | 21,000 | |

FISCAL YEAR 2017-18

Adopted **Capital Outlay**

(Continued)

Library Services Department:

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|--|--------|---------------|
| <u>General Non-Operating Fund:</u> | | <u>70,900</u> |
| Chairs for 2 nd floor (rebudget balance) | 54,400 | |
| Technology Upgrade - Community Room (rebudget balance) | 9,300 | |
| Output Accounting Software Module (rebudget balance) | 3,600 | |
| Technology Upgrade - Training Room (rebudget balance) | 3,600 | |

Fire Department:

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|---|---------|----------------|
| <u>General Non-Operating Fund:</u> | | <u>558,400</u> |
| Self-Contained Breathing Apparatus (SCBA) Replacement (\$350,000 new and \$2,800 rebudget balance) | 352,800 | |
| Fire Vehicles Upgrades (rebudget balance) | 110,300 | |
| Hand-line Nozzle (55) (rebudget) | 60,000 | |
| Pick-up Truck (rebudget balance) | 24,500 | |
| Lifepak 15 Monitor (rebudget balance) | 10,800 | |

Police Department:

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|--|--------|----------------|
| <u>General Non-Operating Fund:</u> | | <u>226,700</u> |
| Parking Enforcement Vehicle (2) (rebudget) | 76,000 | |
| Mobile Responder Software (rebudget balance) | 55,600 | |
| Digital Forensic Equipment (rebudget balance) | 28,100 | |
| Web RMS Evidence Integration Software and Licenses (rebudget) | 28,000 | |
| Police Dog (rebudget balance) | 22,400 | |
| Prisoner Transport Van (rebudget balance) | 6,400 | |
| Furniture for Records (rebudget balance) | 3,700 | |
| PD Storage Lockers (rebudget balance) | 2,800 | |
| Communications Center Furniture (rebudget balance) | 2,200 | |
| Computer (Tied to new Community Outreach Officer) | 1,500 | |

Total Other Funds \$ 1,359,300

Total Capital Outlay \$ 1,853,200

FISCAL YEAR 2017-18

Adopted **Equipment Replacement**

COMPUTERS: \$ 1,284,500

| | |
|---------------------------------------|---------|
| 204 Computer | 265,100 |
| 1 NetApp Server | 250,000 |
| 35 Switches (Rebudget) | 248,400 |
| 5 UPS for Switches (Rebudget) | 75,000 |
| 3 Library Self Check-out Station | 75,000 |
| 30 Printer | 69,500 |
| 3 Plotter/Scanner | 59,000 |
| 1 SAN Disk Shelves | 51,000 |
| 1 VMware Server | 50,000 |
| 6 Server (4 Rebudget) | 48,000 |
| 1 SAN Disk Head/Controller (Rebudget) | 30,000 |
| 1 CommVault Backup SAN | 20,000 |
| 2 Library Self Check-in Station | 20,000 |
| 2 Blades for Switches (Rebudget) | 12,000 |
| 4 Portable Projector | 6,000 |
| 1 Printer-High Capacity with sorter | 5,500 |

COMPUTER AIDED DISPATCH/RECORDS MANAGEMENT SYSTEM: 349,700

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|-------------------------------------|---------|
| 28 Mobile Data Computers (Rebudget) | 196,000 |
| 1 Software | 147,700 |
| 2 Firewall | 6,000 |

COMMUNICATIONS CENTER: 358,200

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|--|--------|
| 11 Base (7 Rebudget) | 99,200 |
| 5 Console Furniture (Rebudget) | 60,000 |
| 7 T-1 Transmitter and Receiver (Rebudget) | 50,000 |
| 2 Voter/Comparator (Rebudget) | 32,000 |
| 4 Voting Receiver (Rebudget) | 24,000 |
| 7 T-1 Router (Rebudget) | 22,000 |
| 1 Antenna FD St 4 (Rebudget) | 20,000 |
| 12 Monitor Receiver (Rebudget) | 18,000 |
| 1 Digital Access and Cross-Connect System (Rebudget) | 15,000 |
| 1 UPS (Rebudget) | 15,000 |
| 1 Encoder (Rebudget) | 3,000 |

FIRE RADIO: 2,400

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|--|-------|
| 10 Interoperable Portable (Refurbish to extend life) | 2,400 |
|--|-------|

FISCAL YEAR 2017-18

Adopted **Equipment Replacement**

(Continued)

| | |
|--|---------------------|
| POLICE RADIO: | \$ <u>21,000</u> |
| 6 Motorcycle (Rebudget) | 21,000 |
| FLEET: | <u>3,783,000</u> |
| 2 Vac-Con Specialty Truck | 496,000 |
| 8 ¾ Ton Truck | 440,000 |
| 2 Street Sweeper (Rebudget) | 400,000 |
| 11 Hybrid SUV | 391,000 |
| 4 2 Ton Truck (1 Rebudget) | 304,000 |
| 6 Patrol Vehicle (5 Rebudget) | 300,000 |
| 5 Patrol Tahoe | 250,000 |
| 6 Police Motorcycle | 192,000 |
| 1 Dump Truck (Small) | 145,000 |
| 4 Hybrid Sedan | 120,000 |
| 1 3-Ton Truck (Rebudget) | 100,000 |
| 1 Utility Patch Truck (Rebudget) | 100,000 |
| 1 Riding Mower (Large) | 90,000 |
| 2 Mini Pick-up Truck | 70,000 |
| 1 ¾ Ton 4WD (Rebudget) | 50,000 |
| 6 Trailers (Medium) | 48,000 |
| 3 Utility Cart | 45,000 |
| 1 Sedan/Wagon | 39,000 |
| 1 ½ Ton Truck | 36,000 |
| 1 Van - SUV | 35,000 |
| 1 Turf Sweeper (Medium) (Rebudget) | 30,000 |
| 1 Stump Cutter with Trailer | 27,000 |
| 1 Trailer (Heavy Duty) | 20,000 |
| 1 Undesignated Equipment | 20,000 |
| 1 Fuel Truck Upfitting (Rebudget Balance) | 20,000 |
| 1 Trailer (Small) | 6,000 |
| 1 Turf Sweeper/Vacuum (Small) Upgrade (Rebudget) | 5,000 |
| 1 Trailer (Mini) | 4,000 |
| GOLF EQUIPMENT: | <u>99,200</u> |
| 1 Mower - Triplex Tee | 37,000 |
| 3 Mower - Walk Greens | 35,200 |
| 3 Utility Vehicle (Light Duty) | 27,000 |
| TOTAL EQUIPMENT REPLACEMENT | \$ <u>5,898,000</u> |

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MEMORANDUM

Finance and Administrative
Services Department

DATE: July 1, 2017

TO: City Council

FROM: Ann Trinh, Financial Analyst
Helen Ansted, Principal Financial Analyst
Patty J. Kong, Finance and Administrative Services Director

SUBJECT: Fiscal Year 2017-18 Adopted Fee Modifications

INTRODUCTION

As part of the annual budget process, departments review their fees and prepare recommendations to modify current fees, add required new fees, and eliminate any fees that are no longer necessary. If there are services provided that specifically benefit a particular individual/household or segment of the population versus more global services that generally benefit the entire community, a fee may be calculated and recommended to Council to recover all or a portion of the cost of providing the service. The Master Fee Schedule, the complete listing of all City fees, will be updated to reflect Council actions on June 20, 2017, pertaining to fees, and then published for Fiscal Year 2017-18.

BACKGROUND AND ANALYSIS

Each fee being modified, added, or eliminated is listed on the attached Exhibits A through J detailing Fiscal Year 2017-18 adopted fees, amounts, fee basis, and effective date and the fee amounts currently in effect for Fiscal Year 2016-17. The significant fee modifications are summarized below, and if the fee is not a General Operating Fund revenue source, the applicable fund is identified. The remaining fees on the attached exhibits are adopted with an adjustment by the appropriate factor (Consumer Price Index, Cost of Living Adjustment, or Engineering News Record Construction Cost Index (ENR-CCI)).

A complete listing of all current City fees can be found in the Fiscal Year 2017-18 Master Fee Schedule located at:

<http://www.mountainview.gov/civicax/filebank/blobdload.aspx?BlobID=23743>.

City Clerk's Office (Exhibit B)

General Operating Fund

A name change only for the existing fee, Marriage Officiant, to Marriage Officiant On-Site is adopted. A separate Off-Site Fee in the amount of \$192 for 1.5 hours is adopted for Marriage Officiant services provided by the City Clerk off-site.

Community Services Department (Exhibit D)

General Operating Fund

Center for the Performing Arts (CPA):

Since the TheatreWorks (TW) ticketing system was implemented, the City's ticketing service and box office revenue has experienced a decline as TW drives patrons to their call centers and website. TW agreed the City would not experience a revenue loss from the use of the new ticketing system. The adopted increase from \$0.50 to \$1.50 per ticket addresses this lost revenue.

Recreation:

To better reflect Council Policy H-7, Athletic Field Use Policy, City Council adopted changing Youth Sports Organization (YSO) to Council-Recognized Youth Sports Organization (CRYSO) under Field Rentals as there are both City Council recognized and unrecognized YSOs. The purpose of this change is to distinguish a difference in fees between CRYSOs, other Mountain View YSOs, and non-Mountain View YSOs. To become a CRYSO, a Mountain View youth nonprofit organization must apply for designation through the City Council under Policy H-7. Other Mountain View YSOs, Youth Nonprofits (YNPs), and Schools will pay the youth resident fee and non-Mountain View YSOs, YNPs, and Schools will pay the nonresident fee. With the name change, CRYSOs will continue to be exempt from the Field Rental Application Fee; however, other YSOs will no longer be exempt. The Community Services Department will continue to maintain a list of the CRYSOs which are given priority over other groups.

Graham Field Security Deposit is adopted with a name change to Synthetic Field Security Deposit to be utilized for all rentals of existing and future synthetic fields. City Council also adopted new grass and synthetic rental fees for various types of renters and elimination of the existing fees.

The Gym Cancellation Fee is adopted to be changed from one flat fee of \$50 to \$50 if cancelled more than 10 business days prior to the first reservation date or 50.0 percent of the rental fee if cancelled within 10 business days of the first reservation date.

The tennis lesson, court reservation, and youth camp fees are adopted with a \$0.50 to \$1.00 per hour increase to fund the impact of the City's Minimum Wage Ordinance. This does not require a revision in the Cuesta Tennis Agreement; however, the Agreement requires any fee increases be adopted by City Council.

Tree Mitigation Fund

Parks:

The City's Community Tree Master Plan (CTMP) was adopted by City Council September 15, 2015 and includes objectives and strategies to improve and enhance the City's urban forest and canopy over the following 15 years. The CTMP established implementation measures to achieve the objectives, including establishing a Tree Mitigation Fund and a Tree Replacement Fee. For any trees that cannot be replaced on-site, the fee will be assessed to provide funding for tree planting at other sites within the community. A new Tree Replacement Fee is adopted in the amount of \$750 per tree to fund the \$250 average cost of a 24" box tree plus \$500 for transportation and labor. This fee is projected to generate \$50,000 in revenue which will be deposited to the Tree Mitigation Fund toward the goals the Council set forth in the CTMP.

Shoreline Golf Links Fund

As a result of the impact of the City's Minimum Wage Ordinance, a 3.0 percent increase to quarterly and annual Frequent Player fees is adopted, rounded to the nearest \$5 as previously approved by City Council. In addition, a \$1 per player increase to Green fees and Golf Car rentals is adopted. Tournament fees were not increased in previous fiscal years with other Green fees; therefore, a \$1 to \$3 increase to Tournament fees is adopted to bring them in line with other Green fees.

Fire Department (Exhibit F)

Environmental Safety:

Wastewater Fund

City Council adopted consolidating the four Underground Storage Tank Closure/ Demolition fees (First Tank 2-hour max., First Tank Add'l Hours>2 Hours, Each Add'l Tank 1-hour each max., and Each Add'l Tank>2 Hours) to two fees, First Tank and Each Additional Tank. Currently, the fees are repetitive since they all have the same hourly rate. Instead of each fee offering a separate fixed and hourly rate, City Council adopted adding a two-hour minimum for the First Tank Fee and a one-hour minimum for the Each Additional Tank Fee as part of the hourly fee basis and eliminating the fixed-rate fees.

Library Services Department (Exhibit G)**General Operating Fund**

City Council adopted eliminating the Monarch Room Facility Rental fees. Charging for this conference room was adopted about eight years ago as a way to raise revenue for the City during the last economic downturn. However, last year, this only generated about \$1,300 in revenue and required significant staff time to monitor. Also, now that staff is keeping the double doors to the administration area closed for safety reasons, it is not conducive to have a public meeting room in this space. Staff will refer customers to the study rooms on the second floor. Also, there is a slight expansion to the Customer Service area being planned and this space is needed for staff to support the Link+ service.

Police Department (Exhibit H)

A new Residential Parking Permit Program Violation Fee of \$38 is adopted, similar to existing parking citation fees.

The penalties related to Vehicle Release have never been utilized and are eliminated as the City Attorney's Office has determined the City does not have the authority to assess.

Public Works Department (Exhibits I and J)**General Operating Fund**

The Residential Parking Permit Program (RPP Program) was enacted by the City Council in October 2016 to restore and enhance the quality of life in residential neighborhoods by reducing the impact of long-term parking of vehicles on certain residential streets by nonresidents who are not visiting or conducting business with residents. The intent of the RPP Program is to provide reasonable, available, and convenient parking for residents on impacted streets and/or neighborhoods. Three fees for residential and guest permits were adopted by the City Council on October 4, 2016. Ten (10) additional fees related to this program are adopted and can be found in Exhibit I.

Utility Services (Exhibit J):**Water, Wastewater, and Solid Waste Management Funds**

Utility rates are detailed in the attached Exhibit J and include the following adopted adjustments:

Water—7.0 percent for the average cost of water and meter rates, 3.0 percent for Recycled Water.

Wastewater—10.0 percent.

Solid Waste Management—10.0 percent for carts only; 2.0 percent for all other trash and recycling services.

The fee for Mattress Drop-Off at MVRC is eliminated as SB 254 was signed by Governor Brown in 2013 and requires mattress manufacturers and retailers to develop a mattress recycling program to increase the recovery and recycling of used mattresses and reduce illegal dumping.

CONCLUSION

Departments reviewed their fees and recommended the new, modified, or eliminated fees discussed in this memo and detailed in Exhibits A through J. As part of the budget noticing process, the City complied with all noticing requirements which apply to fees.

AT-HA-PJK/ROD/5/FIN

530-07-01-17M-E

- Exhibits:
- A. Fee Schedule – City Attorney’s Office
 - B. Fee Schedule – City Clerk’s Office
 - C. Fee Schedule – Community Development Department
 - D. Fee Schedule – Community Services Department
 - E. Fee Schedule – Finance and Administrative Services Department
 - F. Fee Schedule – Fire Department
 - G. Fee Schedule – Library Services Department
 - H. Fee Schedule – Police Department
 - I. Fee Schedule – Public Works Department
 - J. Fee Schedule – Utility Services

FEE SCHEDULE – CITY ATTORNEY’S OFFICE

Exhibit A

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|-----------------------------|-----------------------------|-------------------|----------------|
| | N/A | Code Compliance Inspection | \$96.00 | \$101.00 | Hour (4-Hour Min) | 7/1/17 |
| | N/A | Development Agreement | \$174.00 | \$181.00 | Hour | 7/1/17 |
| | | Document Review for CC&Rs, Easements, and Other Documents Related to Permits, Licenses, etc.: | | | | |
| | 36.54.30 | Additional Review | \$140.00 | \$154.00 | Hour | 8/20/17 |
| | 36.56.15 | | | | | |
| | 36.54.30 | Mixed Product/Use | \$700.00 | \$768.00 | Initial 5 | 8/20/17 |
| | 36.56.15 | | | | Hours | |
| | 36.54.30 | Uniform Product/Use | \$350.00 | \$384.00 | Initial 2.5 | 8/20/17 |
| | 36.56.15 | | | | Hours | |

FEE SCHEDULE – CITY CLERK’S OFFICE

Exhibit B

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|--------------------------------|-------------------|--|-----------------------------|-----------------------------|--------------------|------------------|
| Family Code 400 <i>et seq.</i> | | Marriage Officiant: Off-Site ¹ On-Site² | NA \$50.00 | \$192.00 \$50.00 | 1.5 Hours Fixed | 7/1/17 7/1/17 |

¹ New fee.

² Name change.

FEE SCHEDULE – COMMUNITY DEVELOPMENT DEPARTMENT

Exhibit C

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|--|---|-----------------------------|-----------------------------|--|----------------|
| | | <u>PARKING</u> | | | | |
| | Downtown Precise Plan Downtown Precise Plan Table II-2 | Parking In-Lieu New Construction ¹ | \$48,000.00 | \$49,963.00 | Space | 8/20/17 |
| | 19.92.1; Reso 17820 | Change of Use ¹ Parking Permits: ² | \$24,000.00 | \$24,981.00 | Space | 8/20/17 |
| | | Annual ³ | \$326.00 | \$336.00 | Space | 1/1/18 |
| | | Daily ³ | \$109.00 | \$112.00 | 25 Daily Permits | 1/1/18 |
| | | Monthly ³ | \$54.00 | \$56.00 | Space | 1/1/18 |
| | | Quarterly ³ | \$109.00 | \$112.00 | Space | 1/1/18 |
| | | <u>PLANNING</u> | | | | |
| | 36.91.b.2 Reso 16666 | Housing Fees: Housing Impact ² Commercial/Entertainment /Hotel/Retail | | | | |
| | | First 25,000 square feet | \$1.37 | \$1.41 | Square Foot | 8/20/17 |
| | | 25,000+ square feet | \$2.74 | \$2.81 | Square Foot | 8/20/17 |
| | 36.40.55.b Reso 16666, 17938 | High-Tech/Industrial/ Office | | | | |
| | | First 10,000 square feet | \$12.79 | \$13.14 | Net Square Foot | 8/20/17 |
| | | 10,000+ square feet | \$25.58 | \$26.27 | Net Square Foot | 8/20/17 |
| | Reso 17748, 17937 | Rental Housing Impact ² | \$17.39 | \$17.86 | Net New Habitable Square Foot | 8/20/17 |
| GC 66000 | Reso 18029 | North Bayshore Development Impact: Office/R&D ⁴ Transportation | \$22.47 | \$23.26 | Per Square Foot Net New Gross Floor Area | 8/20/17 |

FEE SCHEDULE – COMMUNITY DEVELOPMENT DEPARTMENT

Exhibit C

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---------------------------------------|-----------------------------|-----------------------------|--|----------------|
| GC 66000 | Reso 18029 | Water | \$6.35 | \$6.57 | Per Square Foot Net New Gross Floor Area | 8/20/17 |
| GC 66000 | Reso 18029 | Sewer | \$1.18 | \$1.22 | Per Square Foot Net New Gross Floor Area | 8/20/17 |
| GC 66000 | Reso 18029 | Retail ⁴ Transportation | \$2.35 | \$2.43 | Per Square Foot Net New Gross Floor Area | 8/20/17 |
| GC 66000 | Reso 18029 | Sewer | \$0.79 | \$0.82 | Per Square Foot Net New Gross Floor Area | 8/20/17 |
| GC 66000 | Reso 18029 | Hotel ⁴ Transportation | \$2,000.00 | \$2,071.00 | Per Guest Room | 8/20/17 |
| GC 66000 | Reso 18029 | Water | \$3,929.00 | \$4,068.00 | Per Guest Room | 8/20/17 |
| GC 66000 | Reso 18029 | Sewer | \$707.00 | \$732.00 | Per Guest Room | 8/20/17 |

¹ Modified annually by the December 31 Engineering News Record Construction Cost Index (ENR-CCI).

² Previously authorized by Council to be increased by the prior year CPI as part of the annual budget process.

³ Adopted for Fiscal Year 2017-18 for permit cycles beginning on or after January 1, 2018 regardless of payment date.

⁴ Previously authorized by City Council to be modified annually by the June 30 Engineering News Record Construction Cost Index (ENR-CCI).

FEE SCHEDULE – COMMUNITY SERVICES DEPARTMENT

Exhibit D

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|----------------------------|---|-----------------------------|-----------------------------|-----------|----------------|
| | | <u>CENTER FOR THE PERFORMING ARTS</u> | | | | |
| | 38.100 | Ticket Services: Sales > 50% Capacity | \$0.50 | \$1.50 | Ticket | 7/1/17 |
| | | <u>PARKS</u> | | | | |
| | Community Tree Master Plan | Tree Replacement ^{1,2} | NA | \$750.00 | Tree | 7/1/17 |
| | | <u>RECREATION</u> ³ | | | | |
| | | Facility and Field Reservation/Rental: | | | | |
| | 38.3g | Field Rentals Application (R) (does not apply to Council-Recognized Youth Sports Organization (CRYSO) YSO/YNP/school rental) ⁴ | \$26.00 | \$26.00 | Fixed | 7/1/17 |
| | 38.3g/ CP H-7 | CRYSO Youth Sports Organizations/Youth Nonprofit/Schools ⁴ | \$2.00 | \$2.00 | Hour | 7/1/17 |
| | 38.3g | Grass (R Youth) ² | NA | \$8.00 | Hour | 7/1/17 |
| | 38.3g | Grass (R Adult) ² | NA | \$36.00 | Hour | 7/1/17 |
| | 38.3g | Grass (NR) ² | NA | \$45.00 | Hour | 7/1/17 |
| | 38.3g | Grass Lighted (R Youth) ² | NA | \$10.00 | Hour | 7/1/17 |
| | 38.3g | Grass Lighted (R Adult) ² | NA | \$61.00 | Hour | 7/1/17 |
| | 38.3g | Grass Lighted (NR) ² | NA | \$76.00 | Hour | 7/1/17 |
| | 38.3g | Synthetic (R Youth) ² | NA | \$15.00 | Hour | 7/1/17 |
| | 38.3g | Synthetic (R Adult) ² | NA | \$72.00 | Hour | 7/1/17 |
| | 38.3g | Synthetic (NR) ² | NA | \$90.00 | Hour | 7/1/17 |
| | 38.3g | Synthetic Lighted (R Youth) ² | NA | \$18.00 | Hour | 7/1/17 |
| | 38.3g | Synthetic Lighted (R Adult) ² | NA | \$97.00 | Hour | 7/1/17 |
| | 38.3g | Synthetic Lighted (NR) ² | NA | \$121.00 | Hour | 7/1/17 |
| | 38.3g | Graham Synthetic Field Security Deposit ⁴ | \$560.00 | \$560.00 | Fixed | 7/1/17 |
| | 38.3g | Lighted (R) | \$72.00 | Eliminate | | 7/1/17 |
| | 38.3g | Lighted (NR) | \$90.00 | Eliminate | | 7/1/17 |
| | 38.3g | Not Lighted (R) | \$36.00 | Eliminate | | 7/1/17 |
| | 38.3g | Not Lighted (NR) | \$45.00 | Eliminate | | 7/1/17 |
| | 38.3g | Other (R) | \$26.00 | Eliminate | | 7/1/17 |
| | 38.3g | Other (NR) | \$33.00 | Eliminate | | 7/1/17 |
| | 38.3g | Synthetic (R) | \$72.00 | Eliminate | | 7/1/17 |
| | 38.3g | Synthetic (NR) | \$90.00 | Eliminate | | 7/1/17 |

FEE SCHEDULE – COMMUNITY SERVICES DEPARTMENT

Exhibit D

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|--------------------|--|-----------------------------|-----------------------------|---------------|----------------|
| | | Gym Rental-(MV Sports Pavilion and Whisman Sports Center) | | | | |
| | 38.3g | Cancellation >10 Business Days Prior to First Reservation Date ⁴ | \$50.00 | \$50.00 | Fixed | 7/1/17 |
| | 38.3g | Cancellation ≤ 10 Business Days Prior to First Reservation Date ² | NA | 50% | of Rental Fee | 7/1/17 |
| | | Tennis: | | | | |
| | | Cuesta Court Lessons | | | | |
| Agreement | | Adult | \$15.25-\$30.00 | \$15.75-\$31.00 | Hour | 7/1/17 |
| Agreement | | Junior | \$13.75-\$30.00 | \$13.75-\$31.00 | Hour | 7/1/17 |
| Agreement | | Lights | \$3.50 | \$4.00 | Hour/Court | 7/1/17 |
| Agreement | | Cuesta Court Reservations | | | | |
| Agreement | | Resident and MV Business | \$9.00 | \$10.00 | Hour/Court | 7/1/17 |
| Agreement | | Nonresident and Non-MV Business | \$13.00 | \$14.00 | Hour/Court | 7/1/17 |
| Agreement | | Nonresident Playing with Resident on Walk-On Court | \$4.00 | \$5.00 | Hour/Court | 7/1/17 |
| | | Rengstorff Courts | | | | |
| | 38.8/ Agreement | Youth Camp | \$10.00-\$30.00 | \$10.00-\$31.00 | Hour | 7/1/17 |
| | | <u>SHORELINE GOLF LINKS</u> | | | | |
| | | Frequent Player: | | | | |
| | 38.8 | Junior (≤17) (Annual) | \$380.00 | \$390.00 | Fixed | 7/1/17 |
| | 38.8 | Regular Play (Annual) | \$2,560.00 | \$2,635.00 | Fixed | 7/1/17 |
| | 38.8 | Regular Play (Annual Family) | \$3,845.00 | \$3,960.00 | Fixed | 7/1/17 |
| | 38.8 | Regular (M-Th/ Annual) | \$1,675.00 | \$1,725.00 | Fixed | 7/1/17 |
| | 38.8 | Regular (M-Th/ Annual Family) | \$2,190.00 | \$2,255.00 | Fixed | 7/1/17 |
| | 38.8 | Regular (M-Th/ Quarterly) | \$560.00 | \$575.00 | Fixed | 7/1/17 |
| | 38.8 | Senior (M-Th/ Annual) | \$1,285.00 | \$1,325.00 | Fixed | 7/1/17 |
| | 38.8 | Senior (M-Th/ Annual Family) | \$1,860.00 | \$1,915.00 | Fixed | 7/1/17 |
| | 38.8 | Senior (M-Th/ Quarterly) | \$410.00 | \$420.00 | Fixed | 7/1/17 |
| | 38.8 | Twilight (Annual) | \$1,015.00 | \$1,045.00 | Fixed | 7/1/17 |
| | 38.8 | Twilight (Annual Family) | \$1,675.00 | \$1,725.00 | Fixed | 7/1/17 |

FEE SCHEDULE – COMMUNITY SERVICES DEPARTMENT

Exhibit D

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|-----------------------------|-----------------------------|-------------------------|----------------|
| | | Green Fees (18 holes): | | | | |
| | | Weekday M-F: | | | | |
| | 38.11 | Afternoon (March-October, 2 hours prior to twilight) | Up to \$27.00 | Up to \$28.00 | Fixed | 7/1/17 |
| | 38.11 | Junior (≤ 17) | Up to \$16.00 | Up to \$17.00 | Fixed | 7/1/17 |
| | 38.11 | Regular | Up to \$40.00 | Up to \$41.00 | Fixed | 7/1/17 |
| | 38.11 | Resident | Up to \$33.00 | Up to \$34.00 | Fixed | 7/1/17 |
| | 38.11 | Senior (60 and over) | Up to \$30.00 | Up to \$31.00 | Fixed | 7/1/17 |
| | 38.11 | Senior Resident (60 and over) | Up to \$23.00 | Up to \$24.00 | Fixed | 7/1/17 |
| | 38.11 | Twilight/Back 9 Regular | Up to \$27.00 | Up to \$28.00 | Fixed | 7/1/17 |
| | 38.11 | Twilight/Back 9 Resident | Up to \$20.00 | Up to \$21.00 | Fixed | 7/1/17 |
| | 38.11 | All Others | Up to \$34.00 | Up to \$35.00 | Fixed | 7/1/17 |
| | | Super Twilight: | | | | |
| | 38.11 | Regular | Up to \$19.00 | Up to \$20.00 | Fixed | 7/1/17 |
| | 38.11 | Resident | Up to \$12.00 | Up to \$13.00 | Fixed | 7/1/17 |
| | | Weekends/Holidays: | | | | |
| | 38.11 | Junior (≤17) | Up to \$16.00 | Up to \$17.00 | Fixed | 7/1/17 |
| | 38.11 | Regular | Up to \$56.00 | Up to \$57.00 | Fixed | 7/1/17 |
| | 38.11 | Resident | Up to \$49.00 | Up to \$50.00 | Fixed | 7/1/17 |
| | 38.11 | Twilight/Back 9 Regular | Up to \$30.00 | Up to \$31.00 | Fixed | 7/1/17 |
| | 38.11 | Twilight/Back 9 Resident | Up to \$23.00 | Up to \$24.00 | Fixed | 7/1/17 |
| | | Powered Golf Car: ⁴ | | | | |
| | 38.8 | 18 holes | \$28.00 | \$30.00 | Day | 7/1/17 |
| | 38.8 | Back Nine | \$20.00 | \$22.00 | Day | 7/1/17 |
| | 38.8 | Member Clubs | \$14.00 | \$15.00 | Day | 7/1/17 |
| | 38.8 | Push/Pull Cart | \$8.00 | \$9.00 | Day | 7/1/17 |
| | 38.8 | Single Rider | \$15.00 | \$16.00 | Day | 7/1/17 |
| | | Tournaments: | | | | |
| | | All Day Course Closure (depending on time of year and staff approval) | | | | |
| | 38.8 | Friday (per-player minimum) | Up to \$50.00 | Up to \$51.00 | Fixed/Player Additional | 7/1/17 |
| | 38.8 | Saturday (per-player premium) | Up to \$60.00 | Up to \$61.00 | Fixed/Player Additional | 7/1/17 |

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|-----------------------------|-----------------------------|----------------------------|----------------|
| | | Shotgun Tournaments Nonprofit Organizations Benefitting Local Public School Districts Shotgun Tournament Premium (minimum 60 players) | | | | |
| | 38.8 | Friday | Up to \$25.00 | Up to \$26.00 | Fixed/Player Additional | 7/1/17 |
| | 38.8 | Saturday | Up to \$43.00 | Up to \$44.00 | Fixed/Player Additional | 7/1/17 |
| | | Other Tournament | | | | |
| | 38.8 | (M-F) Regular | Up to \$38.00 | Up to \$41.00 | Fixed/Player | 7/1/17 |
| | 38.8 | (M-F) Senior | Up to \$28.00 | Up to \$31.00 | Fixed/Player | 7/1/17 |
| | 38.8 | Weekend/Holiday | Up to \$54.00 | Up to \$57.00 | Fixed/Player | 7/1/17 |
| | 38.8 | Golf Car Rental (mandatory) | \$12.00 | \$15.00 | Fixed/Player | 7/1/17 |
| | 38.8 | Tournament Player Fee | Up to \$7.00 | Up to \$8.00 | Player | 7/1/17 |

¹ \$750 per tree to offset the costs of purchasing and installing a 24" landscape tree at wholesale value. The average cost of a 24" box tree is \$250 with transportation and labor for planting estimated at \$500.

² New fee.

³ Amend current footnote pertaining to Financial Assistance Program (FAP) as follows:
The City provides financial assistance to eligible low-income residents registering for youth recreation programs (i.e., classes, camps, Deer Hollow Farm). **On December 13, 2016, the City Council revised the FAP to a two-tier system where one tier is a 90 percent subsidy up to \$500 per child if their family's household income is "extremely low" or "very low" under HUD guidelines. The second tier is a 75 percent subsidy up to \$400 per child if their family's household income level is "low" under HUD guidelines. On December 13, 2016, City Council gave approval for staff to make future amendments to the FAP through amending the Master Fee Schedule as part of the City's annual budget process.**

⁴ Name change.

| State Code § (if any) | MVCC§§ /CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|-----------------------------|-----------------------------|-------------------|----------------|
| GC 6253.9(b) | CP B-3 | Business License Report: Electronic | \$16.50 | \$17.00 | Fixed | 7/1/17 |
| GC 6253.9(b) | | Hard Copy | \$16.50 | \$17.00 | Fixed | 7/1/17 |
| NA | 15.31.b.4 | Vendor Permits: Merchant Vendor (downtown) | \$747.00 | \$767.00 | Annual (rolling) | 1/1/18 |
| NA | 15.17.b | Mobile Vendor ¹ | \$119.00 | \$122.00 | Annual (calendar) | 1/1/18 |

¹ Adopted for Fiscal Year 2017-18 for permit cycles with an effective date beginning on or after January 1, 2018.

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

| State Code § (if any) | MVCC§ §/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|---------------------------------------|---------------------------------------|--------------------------|----------------|
| | | <u>ENVIRONMENTAL SAFETY</u> | | | | |
| | 24 | Electronic/Computer Entry of Hazardous Materials Management Plan Data | \$93.00 | \$95.00 (1-Hour Minimum) | Hour (1-Hour Minimum) | 7/1/17 |
| | 24 | Fire Safety Facility Inspection: 0-5,000 | \$32.00 | \$33.00 | Square Foot | 7/1/17 |
| | 24 | 5,001-25,000 | \$189.00 | \$194.00 | Square Foot | 7/1/17 |
| | 24 | 25,001-100,000 | \$785.00 | \$806.00 | Square Foot | 7/1/17 |
| | 24 | 100,001-250,000 | \$2,197.00 | \$2,256.00 | Square Foot | 7/1/17 |
| | 24 | 250,001-500,000 | \$4,708.00 | \$4,835.00 | Square Foot | 7/1/17 |
| | 24 | 500,001+ | \$6,276.00 | \$6,446.00 | Square Foot | 7/1/17 |
| CFC 105 | 14 | Fire Safety Operational Permits: Hazardous Materials Permitted Occupancy | \$203.00 | \$209.00 | Annual | 7/1/17 |
| | 24 | Hazardous Materials: Emergency Response (Hazardous Materials Specialist) | \$105.00 Plus equip- ment costs | \$107.00 Plus equip- ment costs | Hour | 7/1/17 |
| | 24 | Hazardous Materials Facility Closure Review/Inspection: >1 Hour | \$103.00 | \$105.00 | Hour | 7/1/17 |
| | 24 | Hazardous Materials Third and Subsequent Reinspection(s) | \$349.00 | \$356.00 | Hour | 7/1/17 |
| | 24 | Plan Check or Plan Review/Inspection | \$107.00 | \$109.00 | Hour (2-Hour Minimum) | 7/1/17 |
| | | Hazardous Materials Permit for the following hazard classes: Miscellaneous Hazardous Materials – Liquids, Solids | | | | |
| | 24 | QR1 | \$128.00 | \$132.00 | Annual | 7/1/17 |
| | 24 | QR2 | \$157.00 | \$161.00 | Annual | 7/1/17 |
| | 24 | QR3 | \$192.00 | \$197.00 | Annual | 7/1/17 |
| | 24 | QR4 | \$223.00 | \$229.00 | Annual | 7/1/17 |
| | 24 | QR5 | \$255.00 | \$262.00 | Annual | 7/1/17 |

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

| State Code § (if any) | MVCC§ §/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|-----------------------------|-----------------------------|-----------------------------|----------------|
| | | Combustible Liquids, Flammable (Liquids, Solids), and Nonflammable (Gas) | | | | |
| | 24 | QR1 | \$128.00 | \$132.00 | Annual | 7/1/17 |
| | 24 | QR2 | \$192.00 | \$197.00 | Annual | 7/1/17 |
| | 24 | QR3 | \$255.00 | \$262.00 | Annual | 7/1/17 |
| | 24 | QR4 | \$320.00 | \$329.00 | Annual | 7/1/17 |
| | 24 | QR5 | \$383.00 | \$393.00 | Annual | 7/1/17 |
| | | Corrosive (Gas, Liquids, Solids), Cryogen, Flammable (Gas), Explosives, Infectious Substances, and Oxidizers (Gas, Liquids, Solids) | | | | |
| | 24 | QR1 | \$128.00 | \$132.00 | Annual | 7/1/17 |
| | 24 | QR2 | \$255.00 | \$262.00 | Annual | 7/1/17 |
| | 24 | QR3 | \$383.00 | \$393.00 | Annual | 7/1/17 |
| | 24 | QR4 | \$447.00 | \$459.00 | Annual | 7/1/17 |
| | 24 | QR5 | \$510.00 | \$524.00 | Annual | 7/1/17 |
| | | Poisonous Materials (Gas, Liquids, Solids), Spontaneous Combustible Materials, Dangerous When Wet Materials (Liquids, Solids), and Organic Peroxides | | | | |
| | 24 | QR1 | \$128.00 | \$132.00 | Annual | 7/1/17 |
| | 24 | QR2 | \$255.00 | \$262.00 | Annual | 7/1/17 |
| | 24 | QR3 | \$383.00 | \$393.00 | Annual | 7/1/17 |
| | 24 | QR4 | \$510.00 | \$524.00 | Annual | 7/1/17 |
| | 24 | QR5 | \$639.00 | \$656.00 | Annual | 7/1/17 |
| | 24 | Radioactive QR1-QR5 | \$158.00 | \$162.00 | Annual | 7/1/17 |
| | | Underground Storage Tank Closure/Demolition: | | | | |
| | 24 | First Tank (2-Hour max) | \$223.00 | Eliminate | | 7/1/17 |
| | 24 | First Tank Add'l Hours >2 Hours ¹ | \$111.00 | \$113.00 | Hour (2-hour min) | 7/1/17 |
| | 24 | Each Add'l Tank (1-Hour each max) | \$111.00 | Eliminate | | 7/1/17 |
| | 24 | Each Add'l Tank >2 Hours ¹ | \$111.00 | \$113.00 | Hour (1-hour min) | 7/1/17 |

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

| State Code § (if any) | MVCC§ §/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|-----------------------------|-----------------------------|-----------------------------------|----------------|
| | | <u>ENVIRONMENTAL SAFETY/FIRE AND BUILDING SAFETY</u> | | | | |
| CFC Chapter 9 | 14 | Fire Protection/Public Safety System maintenance Required to be Tested on a Frequency of < 1 Year (waived if test completed within 30 days) | \$112.00 | \$115.00 | System | 7/1/17 |
| CFC Chapter 9 | 14 | Fire Protection/Public Safety System maintenance Required to be Tested on a Frequency of ≥ 1 Year and < 5 Years (waived if test completed within 30 days) | \$227.00 | \$233.00 | System | 7/1/17 |
| CFC Chapter 9 | 14 | Fire Protection/Public Safety System maintenance Required to be Tested on a Frequency of ≥ 5 Years (waived if test completed within 30 days) | \$340.00 | \$349.00 | System | 7/1/17 |
| CFC Chapter 9 | 14 | Deficiencies Failed to be Corrected Within 30 Days | \$173.00 | \$178.00 | System | 7/1/17 |
| | | <u>FIRE AND BUILDING SAFETY</u> | | | | |
| | 14 | Alarm (Preventable False) | \$144.00 | \$148.00 | 3rd and Subsequent Alarm/180 Days | 7/1/17 |
| | 14 | Extended Consultation/ Preconstruction Conference | \$160.00 | \$163.00 | Hour | 7/1/17 |
| CFC 105 | 14 | Fire Inspections (Temporary Installation/Events): | | | | |
| | | Carnivals | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Christmas Tree Lot | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Fairs | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Fireworks Display | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Haunted Houses | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Live Audiences | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Production Facility | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Pumpkin Patch | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Pyrotechnical Special Effects | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Special Inspection of Temporary Installation | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | Temporary Membrane Structures, Tents, Canopies | \$168.00 | \$171.00 | Hour | 7/1/17 |
| | | All Others | \$168.00 | \$171.00 | Hour | 7/1/17 |

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

| State Code § (if any) | MVCC§ §/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|--|-----------------------------|-----------------------|-----------------------|
| CFC 105 | 14 | After Hours or Weekend Duty (only DFM) M-F 5:00 p.m.-6:59 a.m., Sat, Sun, Holidays | \$168.00 | \$171.00 | Hour (2-Hour Minimum) | 7/1/17 |
| | 14 | Fire Safety Operational Permits: Fire Prevention Bureau (Nonhazardous Materials Permitted Occupancy) | \$170.00 | \$175.00 | Annual | 7/1/17 |
| | 14 | Reinspections (third and subsequent) | \$170.00 | \$173.00 | Hour | 7/1/17 |
| | 25.77 | Multi-Housing: Multi-Housing Inspection Fee Serious Violations | \$17.00 | \$18.00 | Unit | 7/1/17 |
| | 25.77 | Hotels and Motels | \$80.00 | \$82.00 | Hour (2-Hour Minimum) | 7/1/17 |
| | 25.79 | Reinspections: Multi-Housing | \$101.00 | \$104.00 | Hour (2-Hour Minimum) | 7/1/17 |
| | 25.78 | Hotels and Motels | \$101.00 | \$104.00 | Hour (2-Hour Minimum) | 7/1/17 |
| | 25.81 | Valid Service Request | \$101.00 | \$103.00 | Hour (2-Hour Minimum) | 7/1/17 |
| | | Reports: Fire Investigation Report Request | \$11.00 | \$13.00 | Fixed | 7/1/17 |
| | | Incident Report Request | \$8.00 | \$9.00 | Fixed | 7/1/17 |
| | | Patient Care Report | \$8.00 | \$9.00 | Fixed | 7/1/17 |
| | | <u>SUPPRESSION</u> | | | | |
| | 53150, 13009.6 | | Emergency Response Reimbursement: Deputy Fire Marshall | \$149.00 | \$152.00 | Hour (1/2 Increments) |
| 53150, 13009.6 | | Public Safety Social Media/Community Coordinator | \$129.00 | \$132.00 | Hour (1/2 Increments) | 7/1/17 |

¹ Name change.

FEE SCHEDULE – LIBRARY SERVICES DEPARTMENT

Exhibit G

| State Code § (if any) | MVCC§ §/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|----------------------------------|-----------------------------|-----------------------------|-----------|----------------|
| | | Facility Rental: Monarch Room | | | | |
| | CP H-5 | <4 Hours | \$20.00 | Eliminate | | 7/1/17 |
| | CP H-5 | ≥4 Hours | \$30.00 | Eliminate | | 7/1/17 |

FEE SCHEDULE – POLICE DEPARTMENT

Exhibit H

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|-----------------------------|-----------------------------|-----------------------|----------------|
| | 26.54 | Adult Entertainment: Application | \$740.00 | \$801.00 | Initial | 7/1/17 |
| | 26.54 | Renewal | \$355.00 | \$384.00 | Annual | 7/1/17 |
| | 9.4 | Card Rooms: Permit Application | \$1,025.00 | \$1,109.00 | Initial | 7/1/17 |
| | 9.14 | Dealer Application | \$255.00 | \$276.00 | Biennial | 7/1/17 |
| | 9.14 | Dealer Renewal | \$120.00 | \$137.00 | Biennial | 7/1/17 |
| | 6.7 | Going Out of Business: Permit | \$60.00 | \$68.00 | In Business < 2 years | 7/1/17 |
| | 6.7 | Permit | \$25.00 | \$32.00 | In Business > 2 years | 7/1/17 |
| | 6.3 | Permit Extension | \$25.00 | \$32.00 | 30-Day Extension | 7/1/17 |
| | 9.53 | Hot Tub: Business Permit Application | \$1,350.00 | \$1,539.00 | Initial | 7/1/17 |
| | 9.53 | Business Renewal | \$675.00 | \$770.00 | Annual | 7/1/17 |
| | 9.57 | Manager | \$475.00 | \$542.00 | Initial | 7/1/17 |
| | 26.29 | Live Entertainment: Permit | \$350.00 | \$399.00 | Initial | 7/1/17 |
| | 26.29 | Renewal | \$115.00 | \$131.00 | Annual | 7/1/17 |
| | 26.29 | Permit (w/dance) | \$350.00 | \$399.00 | Initial | 7/1/17 |
| | 26.29 | Renewal (w/dance) | \$115.00 | \$131.00 | Annual | 7/1/17 |
| BPC §4600 et seq. | 9.24 | Massage Business: Massage Establishment Permit | \$159.00 | \$163.00 | Initial | 7/1/17 |
| BPC §4600 et seq. | 9.32 | Massage Establishment Renewal | \$159.00 | \$163.00 | Annual | 7/1/17 |
| | 22 | Parade Permit | \$175.00 | \$200.00 | Parade | 7/1/17 |
| | 19.99.21 | Parking Citations: Residential Parking Permit Program Violation ¹ | NA | \$38.00 | Fixed | 7/1/17 |
| CVC 22850.5 | | Vehicle Release: Misdemeanor Felony (penalty) | \$120.00 | Eliminate | | 7/1/17 |
| CVC 22850.5 | | Repeat Offender (within 12 months) (penalty) | \$150.00 | Eliminate | | 7/1/17 |

¹ New fee.

FEE SCHEDULE – PUBLIC WORKS DEPARTMENT

Exhibit I

| State Code § (if any) | MVCC§ §/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-------------------------|-------------------|---|--|--|--|----------------|
| | | Encroachment Permit: | | | | |
| | 27.17 | Debris Box | \$123.00 | \$125.00 | Fixed | 7/1/17 |
| | 27.17 | Nonresidential | \$2,115.00 | \$2,157.00 | Fixed | 7/1/17 |
| | 27.17 | Residential | \$1,156.00 | \$1,179.00 | Fixed | 7/1/17 |
| | 27.17 | Temporary | \$909.00 | \$927.00 | Fixed | 7/1/17 |
| | 27.43 | Excavation Permit: Associated with Inspection Rate | \$228.00 or 15% of construction cost | \$233.00 or 15% of construction cost | Hour (3-hour minimum) or Percentage | 7/1/17 |
| | 27.43 | Full Cost Recovery | \$228.00 | \$233.00 | Hour | 7/1/17 |
| | 27.43 | Hourly Labor Rate (Research, Plan Check, Inspection) | \$228.00 | \$233.00 | Hour (2-hour minimum) | 7/1/17 |
| 66412 | 28.106 | Lot Line Adjustment | \$2,444.00 | \$2,493.00 | Fixed | 7/1/17 |
| | | Map Check: | | | | |
| 66451.2.i | 28.27(b) | Final Map | \$5,103.00 | \$5,205.00 | Fixed | 7/1/17 |
| | | | +\$61.00 | +\$62.00 | Each Lot | 7/1/17 |
| 66451.2. | 28.19(b) | Parcel Map | \$3,024.00 | \$3,084.00 | Fixed | 7/1/17 |
| | 19.99.20 | Residential Parking Permit Program: Residential | | | | |
| | | Caregiver ¹ | NA | \$5.00 | Month | 7/1/17 |
| | | | NA | \$60.00 | Annual | 7/1/17 |
| | | One Day Visitor ¹ | NA | \$2.00 | One-Day Permit (max of 20 permits/ purchase) | 7/1/17 |
| | | Replacement ¹ | NA | \$10.00 | Fixed | 7/1/17 |
| | | Contractor One-Day ^{1,2} | NA | \$109.00 | Book of 25 One-Day Permits | 7/1/17 |
| | | | NA | \$112.00 | Book of 25 One-Day Permits | 1/1/18 |
| | | Monthly ^{1,2} | NA | \$54.00 | Month | 7/1/17 |
| | | | NA | \$56.00 | Month | 1/1/18 |
| | | Quarterly ^{1,2} | NA | \$109.00 | Quarter | 7/1/17 |
| | | | NA | \$112.00 | Quarter | 1/1/18 |
| 8300, <i>et seq.</i> | 27.18 | Right-of-Way Vacation | \$1,660.00 | \$1,693.00 | Fixed | 8/20/17 |

FEE SCHEDULE – PUBLIC WORKS DEPARTMENT

Exhibit I

| State Code § (if any) | MVCC§ §/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|---|---|---------------------------------------|------------------|
| 8740.1 | 28.6.1 | Segregation of Assessment Dist. | \$2,425.00 +\$228.00 | \$2,474.00 +\$233.00 | First 2 Lots Each Add'l Lot | 7/1/17 7/1/17 |
| | 27.23 | Sidewalk Permit: ³ Nonresidential | \$341.00 +5% of construction cost | \$355.00 +5% of construction cost | Fixed plus Percentage | 8/20/17 |
| | 27.23 | Residential | \$3.93 (\$228.00 minimum) | \$4.09 (\$237.00 minimum) | Linear Foot (or 1-hour minimum) | 8/20/17 |
| | 28.51(b) | Storm Drainage Connection: ³ First Class Rate | \$0.283 | \$0.295 | Net Square Foot | 8/20/17 |
| | 28.51(b) | Second Class Rate | \$0.136 | \$0.142 | Gross Square Foot | 8/20/17 |
| | | Street Improvements Reimbursement: ³ | | | | |
| | 27.65(c) | Major Structural Street Section | \$10.78 | \$11.22 | Square Foot | 8/20/17 |
| | 27.65(c) | R1 and R2 Street Section | \$8.65 | \$9.00 | Square Foot | 8/20/17 |
| | 27.65(c) | R3 Structural Street Section | \$9.82 | \$10.22 | Square Foot | 8/20/17 |
| | 27.65(c) | Standard and Ornamental Street Lighting | \$27.16 | \$28.27 | Linear Foot | 8/20/17 |
| | 27.65(c) | Standard PCC Curb and Gutter | \$31.62 | \$32.91 | Linear Foot | 8/20/17 |
| | 27.65(c) | Standard PCC Driveway Approach | \$10.78 | \$11.22 | Square Foot | 8/20/17 |
| | 27.65(c) | Standard PCC Sidewalk | \$9.82 | \$10.22 | Square Foot | 8/20/17 |
| | 27.65(c) | Street Trees (15-gallon) | \$12.09 | \$12.58 | Linear Foot | 8/20/17 |

¹ New fee.

² Adopted for Fiscal Year 2017-18 for permit cycles beginning on or after January 1, 2018 regardless of payment date.

³ Modified annually by the December 31 Engineering News Record Construction Cost Index (ENR-CCI).

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|-----------------------------|-----------------------------|---|----------------|
| | | <u>ENTERPRISE FUNDS</u> | | | | |
| | | Labor Rates: | | | | |
| | | Frontline | | | | |
| | | Regular | \$79.00 | \$81.00 | Hour | 7/1/17 |
| | | Overtime | \$116.00 | \$118.00 | Hour | 7/1/17 |
| | | Manager | | | | |
| | | Regular | \$121.00 | \$123.00 | Hour | 7/1/17 |
| | | Supervisor | | | | |
| | | Regular | \$99.00 | \$101.00 | Hour | 7/1/17 |
| | | Overtime | \$149.00 | \$152.00 | Hour | 7/1/17 |
| | | Sewer Capacity Charges: ¹ | | | | |
| | 35.41 | Residential Class 1 | \$3,003.00 | \$3,113.00 | Unit | 7/1/17 |
| | 35.41 | Residential Class 2 | \$2,703.00 | \$2,820.00 | Unit | 7/1/17 |
| | 35.41 | Residential Class 3 | \$2,102.00 | \$2,193.00 | Unit | 7/1/17 |
| | 35.41 | Commercial/Retail | \$1,462.00 | \$1,525.00 | 1,000 Sq Ft | 7/1/17 |
| | 35.41 | Office/R&D | \$2,139.00 | \$2,232.00 | 1,000 Sq Ft | 7/1/17 |
| | 35.41 | Restaurant | \$12,313.00 | \$12,847.00 | 1,000 Sq Ft | 7/1/17 |
| | 35.41 | Hotels and Motels | \$1,351.00 | \$1,410.00 | charge/room/ dwelling unit | 7/1/17 |
| | 35.41 | Industrial/Other (charges based on estimated loadings) | \$13.427 | \$14.010 | flow/gpd | 7/1/17 |
| | 35.41 | | \$1.304 | \$1.361 | BOD/lb/year | 7/1/17 |
| | 35.41 | | \$1.304 | \$1.361 | SS/lb/year | 7/1/17 |
| | | Water Capacity Charges: ¹ | | | | |
| | 35.41 | Residential Class 1 | \$3,613.00 | \$3,770.00 | Unit | 7/1/17 |
| | 35.41 | Residential Class 2 | \$3,071.00 | \$3,204.00 | Unit | 7/1/17 |
| | 35.41 | Residential Class 3 | \$2,348.00 | \$2,450.00 | Unit | 7/1/17 |
| | 35.41 | ¾" meter | \$6,021.00 | \$6,282.00 | Meter | 7/1/17 |
| | 35.41 | 1" meter | \$10,035.00 | \$10,471.00 | Meter | 7/1/17 |
| | 35.41 | 1 1/2" meter | \$20,070.00 | \$20,941.00 | Meter | 7/1/17 |
| | 35.41 | 2" meter | \$32,112.00 | \$33,506.00 | Meter | 7/1/17 |
| | 35.41 | 3" meter | \$60,210.00 | \$62,823.00 | Meter | 7/1/17 |
| | 35.41 | Meters greater than 3" | \$16.056 | \$16.753 | Per gallons/ day est water demand | 7/1/17 |

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|-----------------------------|-----------------------------|-----------------|----------------|
| | | <u>UTILITY SERVICES</u> | | | | |
| | | <u>Trash Disposal and Recycling Service:</u> | | | | |
| | 16 | Bin For a Day | \$232.00 | \$237.00 | Fixed | 7/1/17 |
| | | Bin Rental (Trash and Compost): | | | | |
| | 16 | 1 cubic yard | \$20.40 | \$20.85 | Container/Month | 7/1/17 |
| | 16 | 2 cubic yards | \$30.60 | \$31.25 | Container/Month | 7/1/17 |
| | 16 | 3 cubic yards | \$40.75 | \$41.60 | Container/Month | 7/1/17 |
| | 16 | 4 cubic yards | \$50.90 | \$51.95 | Container/Month | 7/1/17 |
| | 16 | 6 cubic yards | \$61.15 | \$62.40 | Container/Month | 7/1/17 |
| | | Bin Service (Compost): | | | | |
| | | One Cubic Yard | | | | |
| | 16 | 1 Time/Week | \$76.35 | \$77.85 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$167.95 | \$171.30 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$259.25 | \$264.45 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$350.70 | \$357.75 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$442.10 | \$450.95 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week ² | NA | \$544.15 | Container/Month | 7/1/17 |
| | | Two Cubic Yards | | | | |
| | 16 | 1 Time/Week | \$152.40 | \$155.50 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$320.40 | \$326.80 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$488.05 | \$497.85 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$655.65 | \$668.75 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$823.20 | \$839.70 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week ² | NA | \$1,010.75 | Container/Month | 7/1/17 |
| | | Three Cubic Yards | | | | |
| | 16 | 1 Time/Week | \$228.60 | \$233.20 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$472.65 | \$482.15 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$716.55 | \$730.95 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$960.60 | \$979.80 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$1,204.50 | \$1,228.60 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week ² | NA | \$1,477.35 | Container/Month | 7/1/17 |
| | | Four Cubic Yards | | | | |
| | 16 | 1 Time/Week | \$304.80 | \$310.95 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$625.25 | \$637.80 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$945.20 | \$964.15 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$1,265.40 | \$1,290.75 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$1,585.55 | \$1,617.30 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week ² | NA | \$1,943.70 | Container/Month | 7/1/17 |
| | | Special-Extra Pickup ³ | | | | |
| | 16 | 1 cubic yard | \$59.45 | \$60.65 | Container/Month | 7/1/17 |
| | 16 | 2 cubic yards | \$74.45 | \$75.95 | Container/Month | 7/1/17 |
| | 16 | 3 cubic yards | \$95.10 | \$97.00 | Container/Month | 7/1/17 |
| | 16 | 4 cubic yards | \$130.05 | \$132.70 | Container/Month | 7/1/17 |

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|-----------------------------------|-----------------------------|-----------------------------|-----------------|----------------|
| | | Bin Service (Trash): | | | | |
| | | One Cubic Yard | | | | |
| | 16 | 1 Time/Week | \$101.75 | \$103.80 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$223.90 | \$228.40 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$345.65 | \$352.60 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$467.55 | \$476.95 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$589.45 | \$601.25 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week | \$711.25 | \$725.50 | Container/Month | 7/1/17 |
| | | Two Cubic Yards | | | | |
| | 16 | 1 Time/Week | \$203.20 | \$207.30 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$427.15 | \$435.70 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$650.70 | \$663.75 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$874.15 | \$891.65 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$1,097.60 | \$1,119.60 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week | \$1,321.20 | \$1,347.65 | Container/Month | 7/1/17 |
| | | Three Cubic Yards | | | | |
| | 16 | 1 Time/Week | \$304.80 | \$310.90 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$630.20 | \$642.85 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$955.40 | \$974.55 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$1,280.75 | \$1,306.40 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$1,605.95 | \$1,638.10 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week | \$1,931.15 | \$1,969.80 | Container/Month | 7/1/17 |
| | | Four Cubic Yards | | | | |
| | 16 | 1 Time/Week | \$406.40 | \$414.55 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$833.65 | \$850.35 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$1,260.25 | \$1,285.50 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$1,687.20 | \$1,720.95 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$2,114.05 | \$2,156.35 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week | \$2,540.75 | \$2,591.60 | Container/Month | 7/1/17 |
| | | Six Cubic Yards | | | | |
| | 16 | 1 Time/Week | \$609.55 | \$621.75 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$1,239.95 | \$1,264.75 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$1,870.35 | \$1,907.80 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$2,500.45 | \$2,550.50 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$3,130.40 | \$3,193.05 | Container/Month | 7/1/17 |
| | 16 | 6 Times/Week | \$3,760.45 | \$3,835.70 | Container/Month | 7/1/17 |
| | | Special-Extra Pickup ³ | | | | |
| | 16 | 1 cubic yard | \$79.25 | \$80.85 | Pickup | 7/1/17 |
| | 16 | 2 cubic yards | \$99.25 | \$101.25 | Pickup | 7/1/17 |
| | 16 | 3 cubic yards | \$126.75 | \$129.30 | Pickup | 7/1/17 |
| | 16 | 4 cubic yards | \$173.40 | \$176.90 | Pickup | 7/1/17 |
| | 16 | 6 cubic yards | \$265.05 | \$270.40 | Pickup | 7/1/17 |

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|-----------------------------|-----------------------------|--------------------------------------|----------------|
| | | Cart Service (Compost-Commercial Only): | | | | |
| | 16 | 64-gallon 1 Time/Week | \$43.95 | \$48.40 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$96.45 | \$106.10 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$148.50 | \$163.35 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$201.50 | \$221.65 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$254.05 | \$279.50 | Container/Month | 7/1/17 |
| | 16 | Extra Pickup | \$29.10 | \$32.05 | Pickup | 7/1/17 |
| | | 96-gallon | | | | |
| | 16 | 1 Time/Week | \$65.95 | \$72.60 | Container/Month | 7/1/17 |
| | 16 | 2 Times/Week | \$144.65 | \$159.15 | Container/Month | 7/1/17 |
| | 16 | 3 Times/Week | \$222.75 | \$245.05 | Container/Month | 7/1/17 |
| | 16 | 4 Times/Week | \$302.30 | \$332.55 | Container/Month | 7/1/17 |
| | 16 | 5 Times/Week | \$381.50 | \$419.65 | Container/Month | 7/1/17 |
| | 16 | Extra Pickup | \$43.65 | \$48.05 | Pickup | 7/1/17 |
| | | Cart Service (Trash): | | | | |
| | 16 | 20-Gallon (residential only) | \$20.05 | \$22.10 | Container/Month | 7/1/17 |
| | 16 | 32-Gallon | \$29.30 | \$32.25 | Container/Month | 7/1/17 |
| | 16 | 64-Gallon | \$58.60 | \$64.50 | Container/Month | 7/1/17 |
| | 16 | 96-Gallon | \$87.90 | \$96.75 | Container/Month | 7/1/17 |
| | | Compactor Service (Cardboard or Mixed Container or Mixed Paper): | | | | |
| | 16 | Per Compacted Yard ² | NA | \$16.40 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 10 cubic yards ² | NA | \$163.90 | Fixed | 7/1/17 |
| | 16 | 20 cubic yards ² | NA | \$327.75 | Fixed | 7/1/17 |
| | 16 | 25 cubic yards ² | NA | \$409.70 | Fixed | 7/1/17 |
| | 16 | 30 cubic yards ² | NA | \$491.65 | Fixed | 7/1/17 |
| | 16 | 35 cubic yards ² | NA | \$573.60 | Fixed | 7/1/17 |
| | 16 | 40 cubic yards ² | NA | \$655.50 | Fixed | 7/1/17 |
| | | Compactor Service (Compost): | | | | |
| | 16 | Per Compacted Yard | \$48.20 | \$49.20 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 10 cubic yards | \$481.90 | \$491.65 | Fixed | 7/1/17 |
| | 16 | 20 cubic yards | \$963.75 | \$983.25 | Fixed | 7/1/17 |
| | 16 | 25 cubic yards | \$1,204.70 | \$1,229.10 | Fixed | 7/1/17 |
| | 16 | 30 cubic yards | \$1,445.65 | \$1,474.90 | Fixed | 7/1/17 |
| | 16 | 35 cubic yards | \$1,686.60 | \$1,720.70 | Fixed | 7/1/17 |
| | 16 | 40 cubic yards | \$1,927.50 | \$1,966.50 | Fixed | 7/1/17 |

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|-----------------------------|-----------------------------|--------------------------------------|----------------|
| | 16 | Compactor Service (Trash): Per Compacted Yard | \$64.25 | \$65.55 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 10 cubic yards | \$642.50 | \$655.50 | Fixed | 7/1/17 |
| | 16 | 20 cubic yards | \$1,285.00 | \$1,311.00 | Fixed | 7/1/17 |
| | 16 | 25 cubic yards | \$1,606.25 | \$1,638.75 | Fixed | 7/1/17 |
| | 16 | 30 cubic yards | \$1,927.50 | \$1,966.50 | Fixed | 7/1/17 |
| | 16 | 35 cubic yards | \$2,248.75 | \$2,294.25 | Fixed | 7/1/17 |
| | 16 | 40 cubic yards | \$2,570.00 | \$2,622.00 | Fixed | 7/1/17 |
| | 16 | Compactor (Roll Off) Turn Around Fee ² | NA | \$35.00 | Fixed | 7/1/17 |
| | | Debris Box: Rental: | | | | |
| | 16 | Daily (after 7 days) | \$14.85 | \$15.15 | Daily | 7/1/17 |
| | 16 | Monthly | \$451.70 | \$460.85 | Month | 7/1/17 |
| | | Service: Cardboard | | | | |
| | 16 | 16 cubic yards | \$171.45 | \$174.85 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 20 cubic yards | \$198.20 | \$202.20 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 25 cubic yards | \$225.00 | \$229.50 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 30 cubic yards | \$254.40 | \$259.45 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 40 cubic yards | \$301.35 | \$307.40 | Pickup (on-call and regular service) | 7/1/17 |
| | | Compost or Yard Trimmings | | | | |
| | 16 | 16 cubic yards | \$514.25 | \$524.55 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 20 cubic yards | \$594.60 | \$606.50 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 25 cubic yards | \$674.90 | \$688.40 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 30 cubic yards | \$763.10 | \$778.35 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 40 cubic yards | \$904.05 | \$922.20 | Pickup (on-call and regular service) | 7/1/17 |

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|--|--|--------------------------------------|----------------|
| | 16 | Trash: 8 cubic yards rock box | \$653.10 | \$666.20 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 16 cubic yards | \$685.65 | \$699.40 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 20 cubic yards | \$792.75 | \$808.65 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 25 cubic yards | \$899.85 | \$917.85 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 30 cubic yards | \$1,017.45 | \$1,037.80 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | 40 cubic yards | \$1,205.40 | \$1,229.55 | Pickup (on-call and regular service) | 7/1/17 |
| | 16 | Extra Collection Services: Extra Collection-Yard Trimmings or Recycling Cart (nonservice day) | \$12.00 | \$13.00 | Pickup | 7/1/17 |
| | 16 | Mattress Drop-Off at MVRC | \$18.00 | Eliminate | | 7/1/17 |
| | 35.35 | <u>Wastewater Service:</u> Base Commercial | \$4.49/unit (748 gallons) or fraction thereof of water consumed (\$31.43 min.) | \$4.94/unit (748 gallons) or fraction thereof of water consumed (\$34.58 min.) | Quantity | 7/1/17 |
| | 35.35 | Commercial/Industrial, Chemical, Groundwater, Liquid Waste | \$7.64/unit (1.7 x base) (748 gallons) or fraction thereof of water consumed (\$53.48 min.) | \$8.40/unit (1.7 x base) (748 gallons) or fraction thereof of water consumed (\$58.80 min.) | Quantity | 7/1/17 |
| | 35.35 | Restaurant | \$8.76/unit (1.95 x base) (748 gallons) or fraction thereof of water consumed (\$61.32 min.) | \$9.64/unit (1.95 x base) (748 gallons) or fraction thereof of water consumed (\$67.48 min.) | Quantity | 7/1/17 |
| | 35.35 | Single-Family Residence, Duplex, Multiple Dwellings, Mobile Homes, and Trailer Courts | \$34.30 | \$37.75 | Dwelling Unit/Month | 7/1/17 |

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|--|--|--|------------------------|----------------|
| | | <u>Water Service:</u> | | | | |
| | | Backflow Prevention Devices (Commercial, Industrial) | | | | |
| | 35.27 | 5/8" to 1" meter | \$29.55 | \$31.65 | Monthly | 7/1/17 |
| | 35.27 | 1.5" to 2" meter | \$45.10 | \$48.30 | Monthly | 7/1/17 |
| | 35.27 | 3" meter | \$53.05 | \$56.80 | Monthly | 7/1/17 |
| | 35.27 | 4" meter | \$62.70 | \$67.10 | Monthly | 7/1/17 |
| | 35.27 | 6" meter | \$76.10 | \$81.45 | Monthly | 7/1/17 |
| | 35.27 | 8" to 10" meter | \$93.60 | \$100.20 | Monthly | 7/1/17 |
| | | <u>Consumption</u> | | | | |
| | 35.26(a) | Commercial/Nonresidential – Uniform | \$6.35 | \$6.80 | ccf/month | 7/1/17 |
| | 35.26 | Recycled Water | \$2.98 | \$3.07 | ccf/month | 7/1/17 |
| | 35.26(a) | Residential – Multi-Family 0 to 2 ccf | \$4.76 | \$5.10 | ccf/month/ dwelling | 7/1/17 |
| | 35.26(a) | >2 to 7 ccf | \$6.35 | \$6.80 | ccf/month/ dwelling | 7/1/17 |
| | 35.26(a) | >7 ccf | \$10.16 | \$10.88 | ccf/month/ dwelling | 7/1/17 |
| | | <u>Residential – Single-Family</u> | | | | |
| | 35.26(a) | 0 to 3 ccf | \$4.76 | \$5.10 | ccf/month/ dwelling | 7/1/17 |
| | 35.26(a) | >3 to 15 ccf | \$6.35 | \$6.80 | ccf/month/ dwelling | 7/1/17 |
| | 35.26(a) | >15 ccf | \$10.16 | \$10.88 | ccf/month/ dwelling | 7/1/17 |
| | | <u>Fire Service:</u> | | | | |
| | 35.26(a) | Consumption – Uniform | \$6.35 | \$6.80 | ccf/month | 7/1/17 |
| | 35.26(a) | Meter | \$11.87/inch diameter (\$47.48 min.) | \$12.71/inch diameter (\$50.84 min.) | Monthly | 7/1/17 |

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

| State Code § (if any) | MVCC §§/CP/ Other | Title of Fee | Fiscal Year 2016-17 Adopted | Fiscal Year 2017-18 Adopted | Fee Basis | Effective Date |
|-----------------------|-------------------|---|-----------------------------|-----------------------------|-----------|----------------|
| | | Meter: Residential – Single-Family Residential – Multi-Family/ Commercial/ Recycled Water/ All | \$14.00 | \$15.00 | Monthly | 7/1/17 |
| | 35.26(a) | Other: 5/8" and 3/4" meters | \$14.00 | \$15.00 | Monthly | 7/1/17 |
| | 35.26(a) | 1" meter | \$28.00 | \$30.00 | Monthly | 7/1/17 |
| | 35.26(a) | 1.5" meter | \$56.00 | \$60.00 | Monthly | 7/1/17 |
| | 35.26(a) | 2" meter | \$89.60 | \$96.00 | Monthly | 7/1/17 |
| | 35.26(a) | 3" meter | \$168.00 | \$180.00 | Monthly | 7/1/17 |
| | 35.26(a) | 4" meter | \$280.00 | \$300.00 | Monthly | 7/1/17 |
| | 35.26(a) | 6" meter | \$560.00 | \$600.00 | Monthly | 7/1/17 |
| | 35.26(a) | 8" meter | \$896.00 | \$960.00 | Monthly | 7/1/17 |
| | 35.26(a) | 10" meter | \$1,344.00 | \$1,440.00 | Monthly | 7/1/17 |

¹ In accordance with MVCC Section 35.41, the capacity-based charges shall be adjusted annually as part of the City’s annual budget process by the percent change in the Engineering News Record Construction Cost Index (ENR-CCI) for the previous year.

² New fee.

³ Name change.

Comparison of FY 16-17 and FY 17-18 Adopted Utility Rates

| Single Family | 16-17 | 17-18 | Difference | % Change * |
|----------------------------|------------------|---------------|-------------------|-------------------|
| Water (10 units) | \$ 72.73 | 77.90 | 5.17 | 7.1% |
| Sewer | 34.30 | 37.75 | 3.45 | 10.1% |
| Trash (1 32-gal cart) | <u>29.30</u> | <u>32.25</u> | <u>2.95</u> | 10.1% |
| Total monthly bill: | \$ 136.33 | 147.90 | 11.57 | 8.5% |

| Multi-Family (4-plex) | 16-17 | 17-18 | Difference | % Change * |
|----------------------------------|------------------|---------------|-------------------|-------------------|
| Water (30 units) | \$ 199.40 | 213.56 | 14.16 | 7.1% |
| Sewer | 137.20 | 151.00 | 13.80 | 10.1% |
| Trash (4 32-gal carts) | <u>117.20</u> | <u>129.00</u> | <u>11.80</u> | 10.1% |
| Total monthly bill: | \$ 453.80 | 493.56 | 39.76 | 8.8% |

| Apartment Complex (120 units) | 16-17 | 17-18 | Difference | % Change * |
|--|---------------------|------------------|-------------------|-------------------|
| Water (830 units) | \$ 5,231.60 | 5,603.10 | 371.50 | 7.1% |
| Sewer | 4,116.00 | 4,530.00 | 414.00 | 10.1% |
| Trash (ten 3 Yd Bins) | <u>3,780.90</u> | <u>3,856.95</u> | <u>76.05</u> | 2.0% |
| Total monthly bill: | \$ 13,128.50 | 13,990.05 | 861.55 | 6.6% |

| Commercial | 16-17 | 17-18 | Difference | % Change * |
|----------------------------|--------------------|-----------------|-------------------|-------------------|
| Water (60 units) | \$ 470.60 | 504.00 | 33.40 | 7.1% |
| Sewer | 269.40 | 296.40 | 27.00 | 10.0% |
| Trash (one 3 Yd Bin) | <u>345.55</u> | <u>352.50</u> | <u>6.95</u> | 2.0% |
| Total monthly bill: | \$ 1,085.55 | 1,152.90 | 67.35 | 6.2% |

*Note: Due to rounding to the next penny or nickle, actual increase may be slightly higher. These are samples, actual effect is dependant on customer's service level.

| Residential Services - Single Family | | | | | Sample Monthly Bill |
|--------------------------------------|-----------|-------|-----------|--|---------------------------|
| | Water (1) | Sewer | Trash (2) | | |
| Mountain View | | | | | |
| FY 2016-17 | \$ 72.73 | 34.30 | 29.30 | | 136.33 |
| FY 2017-18 | \$ 77.90 | 37.75 | 32.25 | | 147.90 |
| % Increase | 7.1% | 10.1% | 10.1% | | |
| Palo Alto | | | | | |
| FY 2016-17 | \$ 89.85 | 34.83 | 47.69 | | 172.37 |
| FY 2017-18 | \$ 93.45 | 34.83 | 50.07 | | 178.35 |
| % Increase | 4.0% | 0.0% | 5.0% | | |
| Sunnyvale | | | | | |
| FY 2016-17 | \$ 53.66 | 42.89 | 38.23 | | 134.78 |
| FY 2017-18 | \$ 60.36 | 47.18 | 39.38 | | 146.92 |
| % Increase | 12.5% | 10.0% | 3.0% | | |
| Cal Water Rate | | | | | |
| FY 2016-17 | \$ 60.29 | (3) | | | |
| FY 2017-18 | \$ 64.30 | (4) | | | |
| % Increase | 6.7% | | | | |

- (1) Based on 10 units of water plus meter charge. Mountain View's meter charge for single family is for both 5/8 and 3/4 inch meter sizes. Sunnyvale, Palo Alto and Cal Water have separate rates. This comparison uses the lower 5/8 inch meter rate.
- (2) Mountain View and Palo Alto based on 32-gallon, Sunnyvale based on 35-gallon. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.
- (3) Rate in effect as of 7/1/16.
- (4) Rate in effect as of 7/1/17.

| Residential Services - Multi-Family (4-plex) | | | | |
|--|-----------|--------|-----------|---------------------|
| | Water (1) | Sewer | Trash (2) | Sample Monthly Bill |
| Mountain View | | | | |
| FY 2016-17 | \$ 199.40 | 137.20 | 117.20 | 453.80 |
| FY 2017-18 | \$ 213.56 | 151.00 | 129.00 | 493.56 |
| % Increase | 7.1% | 10.1% | 10.1% | |
| Palo Alto | | | | |
| FY 2016-17 | \$ 271.20 | 139.32 | 190.76 | 601.28 |
| FY 2017-18 | \$ 282.00 | 139.32 | 200.28 | 621.60 |
| % Increase | 4.0% | 0.0% | 5.0% | |
| Sunnyvale | | | | |
| FY 2016-17 | \$ 204.68 | 110.72 | 147.56 | 462.96 |
| FY 2017-18 | \$ 230.36 | 121.80 | 151.99 | 504.15 |
| % Increase | 12.5% | 10.0% | 3.0% | |

(1) Based on 30 units of water plus meter charge.

(2) Mountain View and Palo Alto based on 32-gallon, Sunnyvale based on 35-gallon.
Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.

Residential Services - Apartment Complex (120 units)

| | Water (1) | Sewer | Trash (2) | Sample Monthly Bill |
|----------------------|-------------|----------|-----------|---------------------------|
| Mountain View | | | | |
| FY 2016-17 | \$ 5,231.60 | 4,116.00 | 3,780.90 | 13,128.50 |
| FY 2017-18 | \$ 5,603.10 | 4,530.00 | 3,856.95 | 13,990.05 |
| % Increase | 7.1% | 10.1% | 2.0% | |
| Palo Alto | | | | |
| FY 2016-17 | \$ 6,447.91 | 4,179.60 | 5,520.11 | 16,147.62 |
| FY 2017-18 | \$ 6,746.71 | 4,179.60 | 5,520.11 | 16,446.42 |
| % Increase | 4.6% | 0.0% | 0.0% | |
| Sunnyvale | | | | |
| FY 2016-17 | \$ 3,886.77 | 3,321.60 | 4,425.93 | 11,634.30 |
| FY 2017-18 | \$ 4,374.69 | 3,654.00 | 4,558.68 | 12,587.37 |
| % Increase | 12.6% | 10.0% | 3.0% | |

(1) Based on 830 units of water plus 4" meter charge.

(2) Based on nine 3-yard 1x/week and one 3-yard 2x/week. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.

| Commercial Services | | | | | |
|----------------------|----|-----------|--------|-----------|---------------------------|
| | | Water (1) | Sewer | Trash (2) | Sample Monthly Bill |
| Mountain View | | | | | |
| FY 2016-17 | \$ | 470.60 | 269.40 | 345.55 | 1,085.55 |
| FY 2017-18 | \$ | 504.00 | 296.40 | 352.50 | 1,152.90 |
| % Increase | | 7.1% | 10.0% | 2.0% | |
| Palo Alto | | | | | |
| FY 2016-17 | \$ | 537.57 | 402.60 | 504.40 | 1,444.57 |
| FY 2017-18 | \$ | 559.17 | 402.60 | 504.40 | 1,466.17 |
| % Increase | | 4.0% | 0.0% | 0.0% | |
| Sunnyvale | | | | | |
| FY 2016-17 | \$ | 394.07 | 253.80 | 404.09 | 1,051.96 |
| FY 2017-18 | \$ | 443.48 | 279.00 | 416.21 | 1,138.69 |
| % Increase | | 12.5% | 9.9% | 3.0% | |

(1) Based on 60 units of water plus 2" meter charge.

(2) Based on one 3-yard 1x/week. Mountain View has biweekly recycling pick-up;
Palo Alto and Sunnyvale have weekly recycling pick-up.

FISCAL YEAR 2017-18
Calculation of Appropriations Limit

The City is required by the State Constitution, Article XIII B, to annually calculate the maximum amount of appropriations subject to limitation. This calculation is intended to limit the annual growth in tax revenues used to fund governmental expenditures in California. Article XIII B was changed with the passage of Proposition 111 on the June 1990 ballot. These changes permit greater flexibility with regard to annually calculating increases in the appropriations limit by allowing additional growth factors to be used. The factors permitting the maximum allowable increase in the appropriations limit are chosen for the calculation each fiscal year.

As can be seen below, the City is substantially under its appropriations limit. The difference between the appropriations limit and the appropriations subject to limitation has grown over time as the limit has been substantially increased by the annual adjustment factors. This, combined with the comparatively slower pace of growth in proceeds of taxes over the same time period, has contributed to the amount under the appropriations limit.

| | |
|---|--------------------------|
| Fiscal Year 2016-17 Limit | \$242,260,201 |
| 2017 Change in City of Mountain View Population | 1.0113 |
| 2017-18 Change in California Per Capita Personal Income | <u>1.0369</u> |
| Fiscal Year 2017-18 Limit | 254,038,158 |
| Fiscal Year 2017-18 Budget Amount Subject to Limitation | <u>90,755,244</u> |
| Amount Under Appropriation Limit | <u>\$163,282,914</u> |

Debt Administration

Legal Debt Margin:

The legal debt margin for the City of Mountain View, California, is calculated using a debt limit of 15 percent of the assessed value of property (excluding tax increment) within the City limits. Computation of the City's legal debt margin as of June 30, 2017 is as follows (dollars in thousands):

| | |
|---|-------------------------|
| Assessed value (net) – June 30, 2017 ⁽¹⁾ | \$25,232,918,082 |
| Debt limit: 15 percent of assessed value | 3,784,937,712 |
| Less total bonded debt, general obligation | <u>-0-</u> |
| Legal debt margin | <u>\$ 3,784,937,712</u> |

In 2001 the City was awarded a AAA issuer credit rating by Standard and Poor's (S & P), one of the nation's top-ranked independent credit rating agencies. S & P upgraded the City from AA to AAA, the highest credit rating possible, because of a solid and diversified local tax base, the City's low debt burden, high property values and personal income levels, and the expectation of continued strong financial operations by the City. At that time, Mountain View was one of only three California cities to receive the AAA rating from S & P. The AAA issuer credit rating was last reaffirmed by S & P in 2014 and has resulted in lower debt costs and savings to the City.

Debt Obligations Outstanding:

As of June 30, 2017, the City is anticipated to have various debt obligations outstanding. These obligations are comprised of the following (dollars in thousands):

City of Mountain View:

Water Revenue Bonds were issued in 2004 to fund the construction of infrastructure to expand the City's water storage capacity.

| <u>Type of Indebtedness</u> | <u>Maturity</u> | <u>Interest Rates</u> | <u>Authorized and Issued</u> | <u>Outstanding as of June 30, 2017</u> |
|-----------------------------|-----------------|-----------------------|------------------------------|--|
| 2004 Water Revenue Bonds | 2029 | 3.0%-4.5% | \$9,700 | \$5,740 |

⁽¹⁾ Source: California Municipal Statistics Inc.

Debt Administration
(Continued)

Shoreline Regional Park Community:

The 2011 Revenue Bonds were issued to refund the 1996 Tax Allocation Bonds (TABs) (which were originally issued to fund the acquisition of certain land from the City and to fund road, water, sewer, and other public improvements) and to fund the construction of Fire Station No. 5, Permanente Creek Trail improvements, and the Athletic Field projects.

The 2014 Bank Loan was issued to refund the 2001 and 2004 TABs. The 2001 TABs were issued to refinance and retire a portion of the 1992 TABs. The 2004 TA Refunding Bonds were issued to refund the 1993 Series A Bonds (which were originally issued to finance certain landfill closure projects and other public improvements within the Shoreline Community).

| <u>Type of Indebtedness</u> | <u>Maturity</u> | <u>Interest Rates</u> | <u>Authorized and Issued</u> | <u>Outstanding as of June 30, 2017</u> |
|------------------------------|-----------------|-----------------------|------------------------------|--|
| 2011 Revenue Refunding Bonds | 2040 | 2.0%-5.75% | \$39,030 | \$31,290 |
| 2014 Bank Loan | 2018 | 1.65% | \$12,135 | \$3,187 |

Special Assessment:

Special assessment debt consists of various issues to finance property owner improvements within the City. Special assessment revenues are recorded in the Special Assessment Debt Service Fund.

| <u>Type of Indebtedness</u> | <u>Maturity</u> | <u>Interest Rates</u> | <u>Authorized and Issued</u> | <u>Outstanding as of June 30, 2017</u> |
|--|-----------------|-----------------------|------------------------------|--|
| Special Assessment Debt with Governmental Commitment | Up to 2022 | 4.1%-7.0% | \$756 | \$135 |

Total long-term debt outstanding is \$40.4 million.

Annual debt service payments by entity for Fiscal Years 2015-16 audited, 2016-17 Adopted and 2017-18 Adopted can be found on the following pages.

Annual Debt Service Payments by Entity

| | <u>2015-16</u> <u>AUDITED</u> | <u>2016-17</u> <u>ADOPTED</u> | <u>2017-18</u> <u>ADOPTED</u> |
|---|----------------------------------|----------------------------------|----------------------------------|
| CITY OF MOUNTAIN VIEW | | | |
| 2001 Refunding Certificates of Participation (COPs) | | | |
| Principal | \$ 985,000 | 0 | 0 |
| Interest | 23,595 | 0 | 0 |
| Total 2001 Refunding COPs | <u>1,008,595</u> | <u>0</u> | <u>0</u> |
| 2004 Water Revenue Bonds | | | |
| Principal | 350,000 | 365,000 | 380,000 |
| Interest | 279,193 | 269,050 | 254,450 |
| Total 2004 Water Revenue Bonds | <u>629,193</u> | <u>634,050</u> | <u>634,450</u> |
| TOTAL City of Mountain View | <u>\$ 1,637,788</u> | <u>634,050</u> | <u>634,450</u> |
| SHORELINE REGIONAL PARK COMMUNITY | | | |
| 2011 Revenue Bonds | | | |
| Principal | 1,595,000 | 1,665,000 | 1,735,000 |
| Interest | 1,758,041 | 1,693,532 | 1,625,532 |
| Total 2011 Revenue Bonds | <u>3,353,041</u> | <u>3,358,532</u> | <u>3,360,532</u> |
| 2014 Bank Loan | | | |
| Principal | 3,028,000 | 3,078,000 | 1,580,000 |
| Interest | 128,354 | 77,979 | 39,551 |
| Total 2014 Bank Loan | <u>3,156,354</u> | <u>3,155,979</u> | <u>1,619,551</u> |
| TOTAL Shoreline Regional Park Community | <u>\$ 6,509,395</u> | <u>6,514,511</u> | <u>4,980,083</u> |

Annual Debt Service Payments by Entity
(Continued)

| | <u>2015-16</u> <u>AUDITED</u> | <u>2016-17</u> <u>ADOPTED</u> | <u>2017-18</u> <u>ADOPTED</u> |
|--|----------------------------------|----------------------------------|----------------------------------|
| CAPITAL IMPROVEMENTS FINANCING AUTHORITY | | | |
| 2008 Child-Care Center Financing | | | |
| Principal | \$ 1,545,228 | 0 | 0 |
| Interest | <u>15,452</u> | <u>0</u> | <u>0</u> |
| Total 2008 Child-Care Center Financing | <u>1,560,680</u> | <u>0</u> | <u>0</u> |
| TOTAL Mountain View Capital Improvement Financing Authority | | | |
| | \$ <u>1,560,680</u> | <u>0</u> | <u>0</u> |
| TOTAL DEBT SERVICE REQUIREMENTS | \$ <u>9,707,863</u> | <u>7,148,561</u> | <u>5,614,533</u> |

Note: Interest payment includes trustee fees, if applicable.

FISCAL YEAR 2017-18
Budget Preparation and Review Process

The budget process typically begins in November of each fiscal year when all City departments begin preparation of their budget proposals for the upcoming fiscal year. Budget requests are reviewed by the City Manager and the Budget Review Team (consisting of the Assistant City Manager and the Finance and Administrative Services Director).

Below is a condensed time line for the entire Fiscal Year 2017-18 budget process:

| | |
|----------------------------------|--|
| November 2016 - January 2017 | Departments prepare and submit the following for the upcoming fiscal year: (1) transmittal letter, non-discretionary increases, discretionary increases, and limited-period requests to the Budget Review Team; (2) reclassification requests to Human Resources and then to the Budget Review Team; (3) capital outlay and equipment replacement requests to the Capital Outlay Review Committee |
| November - December 2016 | The Capital Outlay Review Committee meets with each department and reviews their capital requests. |
| December 2016 | Develop list of potential fees to be modified and other revenue enhancements and submit for review. |
| December 2016 - February 2017 | Initial forecast for upcoming fiscal year prepared and presented to City Council.* |
| January 2017 | Departments develop and submit preliminary departmental goals. |
| February 2017 | City Manager and Budget Review Team meet with each department to review budget submittals, including capital outlay, preliminary goals and fees. City Council Goal-Setting Study session to identify major goals for Fiscal Years 2017-18 and 2018-19.* |
| February - May 2017 | Departments review and modify goals/initiatives/projects to support City Council Major Goals. |
| March - April 2017 | Five-Year Financial Forecast updated for upcoming fiscal year. |

FISCAL YEAR 2017-18
Budget Preparation and Review Process
(Continued)

- April 18, 2017 Second City Council Goal-Setting Study Session. Potential projects to achieve major goals are presented by departments and Council advisory bodies. City Council provides direction to staff on overarching goals for the upcoming two fiscal years.*
- April 27, 2017 City Council study session for presentation and discussion of Fiscal Year 2017-18 General Operating Fund, Other General, Special and Utility Enterprise Funds, Reserves, and Five-Year Financial Forecast.*
- May 2, 2017 Public Hearing for CDBG/HOME funding cycle and General Fund non-profit agency funding.*
- May 16, 2017 City Council adoption of City Council Major Goals and Projects for Fiscal Years 2017-18 and 2018-19.*
- June 6, 2017 Adoption of Proposed Fiscal Years 2017-18 through 2021-22 Capital Improvement Program.*
- June 13, 2017 City Council Public Hearing for presentation and discussion of the Fiscal Year 2017-18 Proposed Budget.*
- June 20, 2017 Public hearing and adoption of Fiscal Year 2017-18 budgets, appropriations limit, fee modification (including rates), and funding for Fiscal Year 2017-18 Capital Improvement Program.*

This process complies with the procedures required in the City Charter for adoption of the annual budget specifying the annual City budget must be adopted prior to July 1, the beginning of each fiscal year.

* The public has the opportunity to comment during study sessions and public hearings.

Budget Awards

For the 24th time, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Mountain View for the Fiscal Year 2016-17 annual budget. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, as a financial plan and as a communications device.

In addition, for the Fiscal Year 2016-17 budget documents the California Society of Municipal Finance Officers (CSMFO) has presented the City with the award for Excellence in Operational Budgeting for the 31st year.

The awards are valid for a period of one year only. The Fiscal Year 2017-18 budget documents continue to conform to program requirements and will be submitted to GFOA and CSMFO to determine eligibility for Fiscal Year 2017-18.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Mountain View
California**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award Fiscal Year 2016-2017

Presented to the

City of Mountain View

For meeting the criteria established to achieve the Operating Budget Excellence Award.

January 31, 2017



Handwritten signature of John Adams in black ink.

*John Adams
CSMFO President*

Handwritten signature of Craig Boyer in black ink.

*Craig Boyer, Chair
Professional Standards and
Recognition Committee*

Dedicated Excellence in Municipal Financial Reporting

SUMMARY OF FINANCIAL AND BUDGETARY POLICIES

The City Council has established financial and budgetary policies which are reviewed and updated as necessary by approval of the City Council. A comprehensive and consistent set of financial and budgetary policies provides a basis for sound financial planning, identifies appropriate directions for service-level development, aids budgetary decision-making and serves as an overall framework to guide financial management and operations of the City.

A city's adoption of financial policies also promotes public confidence and increases the city's credibility in the eyes of bond rating agencies and potential investors. Such policies also provide the resources to react to potential financial emergencies in a prudent manner. The adopted Financial and Budgetary Policy A-11 can be found at the link below and a summary of this policy is included in this document.

<http://laserfiche.mountainview.gov/WebLink/0/doc/206526/Page1.aspx>

Budget Policies:

All governmental fund-type annual budgets are presented on a modified accrual basis consistent with the general purpose financial statements prepared in accordance with generally accepted accounting principles. Pursuant to Council-adopted financial and budgetary policies, budgets are approved at the fund and department level (legal level of control) and may not be exceeded without City Council approval. Transfers and adjustments between funds, departments or capital projects must be submitted to the City Council for approval. The City Charter requires approval by five votes of the seven-member City Council to amend the budget.

Budget Adjustments:

Budget adjustments are also required for grants and reimbursed services that were not anticipated or budgeted. Council Policy A-10 "Authorization to Execute City Contracts and Agreements and Increase Certain Limited Appropriations" authorizes the Finance and Administrative Services Director and the City Manager to increase appropriations up to \$20,000 and \$100,000 (indexed to 2011 dollars), respectively, when outside grants or reimbursement revenues have been received to offset expenditures that were not anticipated or budgeted. If the grant or reimbursement is not within the City Manager's level of authorization, a request for an appropriation increase must be submitted to the City Council for approval (five votes required).

Department heads are responsible for managing expenditures within their budget and assuring funds are only expended for properly authorized City expenses. Department heads are also responsible for expending funds consistent with the goals and objectives approved by the City Council.

- The adopted budget shall serve as the annual financial plan for the City. This financial plan shall include the goals, projects and initiatives set by the City Council and the level of services determined by the City Council.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- A structurally balanced General Operating Fund budget will be adopted annually, whereby recurring operating expenditures shall not exceed recurring operating revenues.
- The City Council shall adopt an annual operating budget by the first of July of each fiscal year.
- The City Manager or designee shall have discretion for budget adjustments within a fund and within a department's operating budget.
- All budget adjustments between funds or departments shall be submitted to the City Council for approval.
- Performance and workload measures which reflect the effectiveness, efficiency, or workload of departmental operations will be included in the annual budget. The budget should include comparisons of actual performance to a target goal.

Revenue Policies:

- The development and maintenance of diversified and reliable revenue streams will be the primary revenue policy of the City. The City will focus its efforts to optimize existing revenue sources while periodically reviewing potential new revenue sources.
- Revenues for the General Operating Fund will be forecast for the upcoming budget year and the four subsequent fiscal years.
- Revenues will be estimated conservatively using information provided by State and other governmental agencies, trending of historical information, and other relevant information.
- Fees and charges for services will be evaluated and, if necessary, adjusted annually. The City's objective in setting fees and charges for services is to achieve a reasonable level of cost recovery for services that are not provided to, or do not benefit the community as a whole.
- Periodic reviews or audits of significant revenue sources will be conducted to determine the accuracy of amounts paid and to monitor developments in the City's revenue base.

Expenditure Policies:

- City services and operations will be provided in an efficient manner with the objective of delivering the highest level of service possible at the lowest level of expenditure.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- Expenditures for the General Operating Fund will be forecast for the upcoming budget year and the four subsequent fiscal years.
- Expenditures will be estimated conservatively using information provided by State and other governmental agencies, trending of historical information, and other relevant information.
- A good internal control structure assuring that only properly authorized expenditures are made will be maintained.
- Expenditures will be controlled at the fund and department level and will not exceed appropriations without City Council authorization. Appropriations lapse at the end of the fiscal year to the extent that they have not been expended or encumbered.
- Obligations of the City will be recognized when incurred. Encumbrances will be used for outstanding commitments. Encumbrances outstanding at fiscal year-end will be carried over to the next fiscal year and are automatically reappropriated for inclusion in the next fiscal year's budget.

Reserve Policies:

- The General Fund Reserve, to be funded at a level of between 20.0 percent to 25.0 percent of General Operating Fund budgeted expenditures, net of budget savings, shall be used: (1) for City Council-approved expenditures not appropriated during the annual budget process; (2) to cover unanticipated revenue shortfalls; (3) in situations of extreme physical or financial emergency (with the approval of the City Council); (4) to generate ongoing investment earnings; and (5) as a funding source for interfund loans and other loans or advances from the General Fund as approved by City Council. Such loans and advances should accrue interest earnings for the General Operating Fund and include principal repayment to the extent possible.
- The General Fund Budget Contingency Reserve shall be used to provide one-time financial resources during uncertain economic conditions. This reserve may be used for such things as the transitioning of positions to be eliminated, the phasing out of certain expenditures, smoothing of employee benefit changes, or anticipated or unanticipated revenue declines, as approved by City Council.
- The General Fund Earned Lease Revenue Reserve shall be used to accumulate the rent from the ground lease of a portion of the City's Charleston East property to Google Inc. (Google). Google prepaid \$30.0 million as rent for the initial approximately 52-year lease term. The intent is for this reserve to accumulate the rent, as it is earned, so that the \$30.0 million principal balance will be available at the end of the initial lease term.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- The General Fund Capital Improvement Reserve, to be funded with a goal of a minimum balance of \$5.0 million, and shall be used for the funding of unanticipated priority capital improvement projects authorized by the City Council. To the extent possible, General Operating Fund carryovers remaining from the end of the fiscal year, not designated for other reserve purposes, may be applied to this Reserve.

- The General Fund Open Space Acquisition Reserve shall be used for the purpose of acquiring open space to meet the needs of the City and as authorized by the City Council. Proceeds from excess City-owned properties shall fund this Reserve as directed by City Council.

- The General Fund Strategic Property Acquisition Reserve shall be used for the purpose of setting aside specific funds for the City to use for the acquisition of strategic property(ies).

- The General Fund Property Management Reserve shall be used to provide a source of funds for obligations which could arise from the City's leasing of property, including legal services, certain responsibilities identified in land leases, environmental testing or other costs normally incurred by a lessor.

- The Graham Site Maintenance Reserve shall be used to fund the maintenance obligations, per the agreement with the school district, of the Graham Sports Complex, including the playing field at Graham Middle School beneath which the City has a reservoir.

- The Compensated Absences Reserve shall fund the disbursements of separated or retired employees for accrued vacation and sick-leave or other accrued leave as applicable. This reserve shall be funded at a minimum of 80.0 percent of the accrued liabilities of the City for compensated absences such as vacation and vested sick leave.

- The Equipment Replacement Reserve shall be maintained to fund the replacement of capital equipment. The financial objective of this fund is to permit the budgeting of level annual amounts for capital equipment replacement while utilizing this fund's reserves to absorb the cash flow variations caused by the timing of asset replacements. Major categories of capital assets (e.g., vehicles, information technology equipment, Police and Fire radios, CAD/RMS system hardware and Communications Center furniture and equipment, etc.) are included in this Reserve. Appropriations for this fund will be requested in the annual budget. It is policy direction that capital assets not be replaced before the end of their useful life unless justified by operating necessity.

- The Workers' Compensation Self-Insurance Reserve shall be maintained at a level deemed adequate to meet projected liabilities as determined by an actuarial valuation to be conducted at least once every three years. This reserve may also be used for the

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

backfill of public safety positions out on Workers' Compensation up to Two Hundred Thousand Dollars (\$200,000) annually. In addition to projected liabilities, the reserve balance shall include at a minimum the provision for two catastrophic losses at the City's current level of self-insured retention.

- The Liability Self-Insurance Reserve shall be maintained at a minimum level of \$2.0 million plus an amount deemed appropriate to cover expected claim settlements for the current fiscal year.

- The Unemployment Self-Insurance Reserve will be reviewed annually and maintained at a level adequate to meet estimated unemployment liabilities.

- The Employee Benefits Plan (Prescription/Vision) Reserve will be reviewed annually and maintained at a level adequate to meet estimated benefit liabilities.

- The Retirees' Health Insurance Program Reserve will be accounted for in accordance with Generally Accepted Accounting Principles (GAAP) which includes a periodic actuarial valuation of the City's liability and for each fund to contribute, to the extent possible, its Annual Required Contribution (ARC). In addition, to the extent possible, payments toward the Unfunded Actuarial Accrued Liability (UAAL) shall be made. All ARC and UAAL funds received net of actual retiree premiums paid are transferred to the California Employers Retiree Benefit Trust (CERBT), the City's third-party trustee.

- The Water Fund Reserve shall be maintained as follows:

- 1) Minimum 10.0 percent of operating budget for emergencies
- 2) Minimum 5.0 percent of operating budget for contingencies
- 3) Goal of 10.0 percent of operating budget for rate stabilization *
- 4) Goal for capital improvements which averages the amount budgeted for annual maintenance capital improvement projects over the prior three to five fiscal years

- The Wastewater Fund Reserve shall be maintained as follows:

- 1) Minimum 10.0 percent of operating budget for emergencies
- 2) Minimum 5.0 percent of operating budget for contingencies
- 3) Goals of 10.0 percent of operating budget for rate stabilization *
- 4) Goal for capital improvements which averages the amount budgeted for annual maintenance capital improvement projects over the prior three to five fiscal years

- The Solid Waste Fund Reserve shall be maintained as follows:

- 1) Minimum 10.0 percent of operating budget for emergencies
- 2) Minimum 5.0 percent of operating budget for contingencies
- 3) Goals of 10.0 percent of operating budget for rate stabilization *

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

4) Required Financial Assurance Mechanisms (FAMs) if applicable

* The purpose of the rate stabilization funds is to buffer any significant changes in revenues or expenses. Use of the rate stabilization funds is allowed to gradually or incrementally change rates in any fiscal year to lessen the impact of an otherwise significant rate change. The funds are to be adjusted in the following fiscal years to meet the 10.0 percent guideline

- The Shoreline Regional Park Community General Reserve is based on 25.0 percent of the Operating Budget.

- The Shoreline Regional Park Community Landfill Reserve is to rebuild the landfill system in case of a catastrophic event. The landfill reserve is recommended to be increased by \$1.0 million annually until it reaches \$6.0 million and then be adjusted for inflation.

Capital Improvement Policies:

- A five-year comprehensive Capital Improvement Program (CIP), identifying proposed major construction projects, capital equipment outlays, land acquisition and other capital improvement expenditures, and providing an analysis of the estimated funding available and necessary to fund these projects, shall be prepared biennially and presented to the City Council for approval. In the years when a five-year CIP is not prepared, capital projects for a single year will be presented to City Council for approval.

- The CIP shall identify all proposed projects to be initiated during the five-year period.

- The first year of the CIP and single-year capital projects shall be appropriated with the annual budget. The appropriations for each project are ongoing until project completion, project cancellation, or amendment.

- The first year of the CIP and single-year capital projects shall only include those projects which can reasonably be accomplished or substantially started within the fiscal year.

- Recurring annual projects shall be closed out at the end of the fiscal year or as soon as all related expenditures have been paid.

- Capital projects will be reviewed on an annual basis for amendments or potential closure/cancellation.

- A list of unscheduled projects (projects not included in the plan period) will be identified in the CIP as an indication of potential future projects.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- Future potential ongoing operating costs associated with a project will be identified with the project in the CIP.

Cash Management and Investment Policies:

- The City will follow modern cash management practices that require active revenue oversight, prompt collection, deposit and investment of all funds and cash flow management which maximizes the amount of invested cash balanced with the timely payment of obligations.

- The City will invest all funds in accordance with the City Council Investment Policy B-2 (Investment Policy) based on the following criteria:

- 1) Safety of investment
- 2) Maintenance of sufficient liquidity to meet cash flow needs
- 3) Attainment of a market rate of return consistent with the requirements of the Investment Policy

- The City shall conduct all of its investment activities in accordance with the California Government Code Section 53600 and the Investment Policy.

- The Investment Policy shall be updated as necessary and approved by the City Council.

- A complete report on the City's investment portfolio shall be presented to the City Council on a regular basis.

- A cash flow analysis shall be prepared on a monthly basis in order to estimate the amount of funds available for investment.

Accounting Policies:

The City's Comprehensive Annual Financial Report (CAFR) is prepared in accordance with the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34 and provides the government-wide financial statements in addition to the fund financial statements. The accounting and financial reporting treatment applied to the fund financial statements is determined by the measurement focus of the individual fund.

- A financial accounting system adequate to provide management information and meet reporting requirements shall be maintained.

- A system of effective internal controls will be maintained that assures only properly authorized expenditures, recordings of financial transactions, and accounting entries are executed.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- The City's financial records will be audited annually by an independent accounting firm as required by the City Charter.
- A Comprehensive Annual Financial Report (CAFR) shall be prepared each year within six months of the close of the previous fiscal year. The CAFR will be presented to the City Council in a Study Session in accordance with Council Policy B-6.
- The CAFR shall be prepared in accordance with generally accepted accounting principles applicable to local governments.
- The "Management Letter" presented by the City's independent accounting firm will be presented, with City staff's comments if applicable, to the City Council.

Basis of Accounting:

Governmental fund types are accounted for using the modified accrual basis of accounting. Revenues are recorded as received or accrued if they are both measurable and available to finance expenditures of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, which are recorded when paid.

Proprietary fund types are accounted for using the accrual basis of accounting wherein revenues, unbilled or billed, are recognized in the accounting period in which they are earned, and expenses are recognized in the period liabilities are incurred. For budgetary purposes, capital projects are appropriated for the estimated cost of the total project. These financial uses of funds are not reflected as expenses in the City's financial statements but are capitalized and depreciated in accordance with generally accepted accounting principles.

Cost Allocation Plan:

The City prepares a cost allocation plan, to identify the costs associated with providing certain services. These indirect charges, noted as General Fund Administration on the fund schedules, reimburses the General Operating Fund for services such as those provided by the City Manager, Human Resources, City Attorney, Payroll, Purchasing, Accounts Payable and Information Technology. The full cost allocation plan delineates the basis of allocation by department which may include the total operating budget, the number of full-time equivalent positions per department, the number of work requests, square footage occupied, number of items processed, number of applicable devices, etc. The City also prepares a cost allocation plan for the Water Fund similar to the General Fund plan.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

Internal Service Funds:

The City also has six internal service funds that provide service to all major funds within the City and, in turn, charge these funds for the cost of providing services. Revenues received for providing services are noted as interfund service charges in the fund schedules.

Debt Management Policies:

- Long-term borrowing will be restricted to the funding of capital improvement projects and equipment. The use of long-term borrowing for ongoing operations shall be avoided.

- The term of the debt shall not exceed the expected useful life of the capital improvement project or equipment.

- Debt obligations will be met in a timely and efficient manner.

- The City will comply with all debt covenants.

- Good communications with bond rating agencies about its financial condition will be maintained.

- The City will not exceed its legal debt margin limit of 15.0 percent of assessed value of property within the City limits.

- Refunding techniques will be used where appropriate to allow for the restructuring of its current outstanding debt, to remove or change restrictive covenants, and/or to reduce annual debt service in an amount sufficient to justify the costs of the refunding/reissuance.

Risk Management Policies:

- The City will maintain an appropriate level of funding or insurance coverage for exposure to risks of financial loss through self-insurance, partial self-insurance, commercial insurance, or pooled insurance with other agencies, whichever form is the most cost effective in the long term. If self-insuring, stop loss insurance or pooled insurance should be acquired in order to minimize the amount of self-insured retention, or financial responsibility, at the lowest level that is cost effective. The form of insurance employed for different risks shall be periodically evaluated.

- City property shall be appropriately insured or self-insured to cover the City's losses through theft, destruction, fire, and other insurable perils.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- All liability-type losses and claims that occur with predictable frequency and which will not have a significant adverse impact on the City's financial position shall be self-insured to an appropriate level.

- An annual analysis shall be made of all insurance and self-insurance to monitor and compare costs.

- The City shall be self-insured for unemployment benefits.

- Workers' Compensation shall be insured or self-insured to an appropriate level and the program carried out according to State laws with the intent to care for the injured and preclude abuse to the extent allowable by law.

**SHORELINE
REGIONAL PARK
COMMUNITY**

Shoreline Regional Park Community

The Shoreline Regional Park Community (Shoreline Community) was created in 1969 by the Shoreline Regional Park Community Act (Act) for the development and support of the Shoreline Regional Park (Shoreline park) and to economically and environmentally enhance the surrounding North Bayshore Area. The Act prescribes the powers of the Shoreline Community, including the construction and replacement of the infrastructure needed to serve the Shoreline Community such as streets, curbs, gutters, parking lots, sidewalks, water and sewer services, lighting, waste disposal, levees, power and communications, and housing, as well as operations and maintenance of the Shoreline park.

The Shoreline Community is a separate legal entity but is a component unit of the City for accounting purposes and is, therefore, included within the City's budget. A separate budget for the Shoreline Community is adopted by the Board of the Shoreline Community.

The primary source of revenues for the Shoreline Community is property taxes, which include the revenue generated from the Shoreline Community's 1.0 percent levy assessed on the incremental taxable value of real and personal property located within the Shoreline Community. The assessed value of secured real property that does not experience a change in ownership or is not subject to new construction is adjusted annually at a rate not to exceed the California Consumer Price Index (CCPI) or 2.0 percent, whichever is lower. However, if a property changes ownership, it is reassessed at the current market value and new construction is initially valued at the cost of the construction. Unsecured tax on personal property, such as computers and other equipment, is assessed on the value of the property as reported annually to the County by the owning business.

Operating revenues for the 2017-18 fiscal year are adopted at \$40.6 million, \$2.7 million higher than the Fiscal Year 2016-17 Adopted. This is primarily resulting from the projected growth in secured assessed value. Operating expenditures are adopted at \$28.3 million, \$403,500 higher than Fiscal Year 2016-17 Adopted. In addition, there are capital projects of \$28.2 million (including \$15.8 million for transportation-related projects), a \$1.0 million contribution to Retirees' Health unfunded actuarial accrued liability (UAAL), \$302,000 contribution to the CalPERS liability, proportionate to the General Fund contributions, and \$20,000 to the Compensated Absences Reserve. The General Reserve, based on 25.0 percent of expenditures (similar to other reserves), is decreasing to \$4.6 million, the Landfill Reserve is increasing from \$5.0 million to \$6.0 million (in order to have funding for a catastrophic event), and the Development Impact Fee Reserve is estimated at \$6.6 million. The remaining balance available is projected to be \$27.9 million. Additional future transportation projects are included in the Five-Year

Capital Improvement Program. Funding for these future projects is under review for potential debt financing.

As of June 30, 2017, the Shoreline Community is anticipated to have the following debt obligations outstanding (dollars in thousands):

The 2011 Revenue Bonds were issued to refund the 1996 Tax Allocation Bonds (TABs) (which were originally issued to fund the acquisition of certain land from the City and to fund road, water, sewer, and other public improvements) and to fund the construction of Fire Station No. 5, Permanente Creek Trail improvements, and the Athletic Field projects.

The 2014 Bank Loan was issued to refund the 2001 and 2004 TABs. The 2001 TABs were issued to refinance and retire a portion of the 1992 TABs. The 2004 TA Refunding Bonds were issued to refund the 1993 Series A Bonds (which were originally issued to finance certain landfill closure projects and other public improvements within the Shoreline Community).

| <u>Type of Indebtedness</u> | <u>Maturity</u> | <u>Interest Rates</u> | <u>Authorized and Issued</u> | <u>Outstanding as of June 30, 2017</u> |
|------------------------------|-----------------|-----------------------|------------------------------|--|
| 2011 Revenue Refunding Bonds | 2040 | 2.0%-5.75% | \$39,030 | \$31,290 |
| 2014 Bank Loan | 2018 | 1.65% | \$12,135 | \$3,187 |

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572-09-19-17S-E

SHORELINE REGIONAL PARK COMMUNITY FUND

Statement of Revenues, Expenditures and Balances

| | Audited Actual <u>2015-16</u> | Adopted Budget <u>2016-17</u> | Unaudited Actual <u>2016-17</u> | Adopted Budget <u>2017-18</u> |
|--|-------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| Revenues and Sources of Funds: | | | | |
| Property Taxes | \$ 31,304,493 | 36,886,000 | 41,635,453 | 39,305,500 |
| Investment Earnings | 689,719 | 706,200 | 880,908 | 954,427 |
| Rents & Leases | 364,057 | 295,000 | 321,459 | 300,000 |
| Development Impact Fees | 578,033 | 0 | 5,051,430 | 0 |
| Other Revenues | 107,244 | 64,900 | 312,900 | 63,200 |
| Capital Projects Refunds | 51,487 | 0 | 547,250 | 0 |
| Total | <u>33,095,033</u> | <u>37,952,100</u> | <u>48,749,400</u> | <u>40,623,127</u> |
| Expenditures and Uses of Funds: | | | | |
| Operations | 4,155,651 | 5,271,710 | 4,492,362 | 5,813,646 |
| Intergovernmental Payments | 7,659,524 | 8,493,000 | 8,212,731 | 9,994,000 |
| Capital Projects | 9,138,500 | 2,662,000 | 4,962,000 | 28,175,000 |
| Capital Projects from Fees | 0 | 100,000 | 100,000 | 0 |
| General Fund Administration | 7,497,287 | 7,496,600 | 7,783,282 | 7,571,600 |
| Water Fund Administration | 96,765 | 62,000 | 62,000 | 62,600 |
| 2011 Revenue Bonds | 3,249,250 | 3,358,532 | 3,357,841 | 3,360,532 |
| 2014 Bank Loan | 3,156,354 | 3,155,979 | 3,155,979 | 1,619,551 |
| General Fund Loan Repayment | 1,471,902 | 0 | 0 | 0 |
| Self Insurance | 46,230 | 48,750 | 48,750 | 53,630 |
| Retirees' Health Unfunded Liability | 17,658 | 923,598 | 923,598 | 994,770 |
| Transfer to Comp Absences Res | 26,000 | 52,000 | 52,000 | 20,000 |
| Transfer to Equip Replace Res | 105,884 | 111,989 | 111,989 | 116,501 |
| Transfer to Workers' Compensation | 7,000 | 0 | 0 | 0 |
| Total | <u>36,628,005</u> | <u>31,736,158</u> | <u>33,262,532</u> | <u>57,781,830</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | (3,532,972) | 6,215,942 | 15,486,868 | (17,158,703) |
| Beginning Balance, July 1 | 50,234,116 | 46,701,144 | 46,701,144 | 62,188,012 |
| Reserve | (5,200,000) | (4,900,000) | (4,900,000) | (4,600,000) |
| Reserve for Landfill | (4,000,000) | (5,000,000) | (5,000,000) | (6,000,000) |
| Reserve for Dev Impact Fees | <u>(1,472,216)</u> | <u>(1,472,216)</u> | <u>(6,482,383)</u> | <u>(6,577,710)</u> |
| Ending Balance, June 30 | \$ <u><u>36,028,928</u></u> | <u><u>41,544,870</u></u> | <u><u>45,805,629</u></u> | <u><u>27,851,599</u></u> |

The State legislature created the Shoreline Regional Park Community (Shoreline Community). Tax increment derived on the difference between the frozen base year value and the current fiscal year assessed value and other revenues generated from the activities of the Shoreline Community are to be utilized to develop and support the Shoreline Community and surrounding North Bayshore Area. Reserves are for general purposes, a catastrophic landfill event and tracking of development impact fees.

Assessed values are as follows (in thousands):

| | | <u>Total Assessed Value</u> | <u>Frozen Base</u> | <u>Tax Increment Value</u> |
|------------------|---------|-----------------------------|--------------------|----------------------------|
| Actual (Revised) | 2013-14 | \$3,094,673 | \$33,888 | 3,060,785 |
| Actual | 2014-15 | \$3,263,434 | \$33,888 | 3,229,546 |
| Actual (Revised) | 2015-16 | \$3,379,348 | \$33,888 | 3,345,460 |
| Actual | 2016-17 | \$3,913,665 | \$33,888 | 3,879,777 |
| Adopted | 2017-18 | \$3,547,241 | \$33,888 | 3,513,353 |

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GLOSSARY AND INDEX

GLOSSARY

Accounting System—The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.

Accrual Basis of Accounting—A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actual/Audited Actual—The amount of expenditures, positions or revenues for the fiscal year as verified by the auditors.

Actuarial Accrued Liability (AAL)—The amount calculated by an actuary related to an incurred liability.

ADA—Americans with Disabilities Act.

Adjusted—Adopted plus/minus any midyear Council action.

Adopted—Formal action is taken by the City Council to set the financial plan (expenditures, revenues, positions) for the fiscal year.

Adoption—Formal action by the City Council to accept a plan, action or strategy, etc.

Annual Budget—The total budget for a given fiscal year as approved by City Council.

Annual Required Contribution (ARC)—Equal to the sum of the Normal Cost (NC) and Amortization of the Unfunded Actuarial Accrued Liability (UAAL). Used when discussing the Public Employees Retirement System (PERS) and Retirees' Health Insurance Program.

Appropriation—A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Value (AV)—A value established by the County Assessor which approximates fair-market value of real or personal property or fair-market value at the time of sale, change in ownership or completion of construction adjusted by the annual California Consumer Price Index not to exceed 2.0% annually. By State law, 100 percent of the property value is used for determining the basis for levying property taxes.

Bonds—A legal promise to pay a sum of money on a specific date at a specified interest rate.

GLOSSARY (Continued)

Budget—A financial plan identifying projected revenues, planned expenditures and levels of service.

Budget Adjustment— Any lawful change after the formal adoption of the budget.

Capital Improvement Program or Project (CIP)—Capital projects such as City buildings, General Plan update, park renovations, etc. These projects are usually multi-year and, thus, extend beyond the annual budget. The CIPs are supported by a five-year expenditure plan detailing funding sources and expenditure amounts.

Capital Outlay (also referred to as Capital Equipment)—Expenditures that result in the acquisition of assets with an estimated useful life of two or more years and a unit cost of \$5,000 or more (account classification 56100s).

Capital Projects Fund—Used to account for financial resources for the construction or acquisition of major capital facilities (other than those financed by Enterprise Funds). For the annual budget, only the Capital Project Funds that have annual budgets are included.

Carryover Balance—The difference between actual General Operating Fund (GOF) revenues received and actual GOF expenditures (operating balance), plus any other GOF one-time revenues or expenditures in a given fiscal year.

CCPI—California Consumer Price Index

Certificates of Participation (COPs)—Provides long-term financing through a lease, installment of sale agreement or loan agreement.

COLA—Cost-of-living adjustment.

Community Development Block Grant (CDBG)—A grant received by the Department of Housing and Urban Development.

Community Stabilization and Fair Rent Act (CSFRA)—On November 8, 2017 voters adopted Measure V, or CSFRA, to stabilize rents and provide just cause eviction protections for certain rental units in Mountain View.

Component Units—Legally separate organizations for which the elected officials of the primary government are financially accountable.

Consumer Price Index (CPI)—A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost-of-living and economic inflation.

GLOSSARY (Continued)

Contingency—An amount set aside for emergency or unanticipated expenditure and revenue shortfall.

Cost Recovery Program—Service provided to a specific group or population where the fee is established to partially or fully offset the expenditures incurred for the program or service.

Debt Retirement Costs—Costs associated with the retirement of debt.

Debt Service—The payment of principal and interest on borrowed funds such as bonds.

Debt Service Fund—Government fund type used to account for the accumulation of resources for and the payment of interest and principal on a debt issue.

Department—The highest organizational unit with the City which is responsible for managing divisions or activities within a functional area.

Depreciation— The cost of an asset divided by its expected useful life in years.

Discretionary Expenditure— An expenditure that is avoidable.

Division— An organizational unit within a department that provides a specific service.

Educational Revenue Augmentation Fund (ERAF)—The mechanism used by the State to shift local taxes for the State's education funding commitments. This mechanism has been used three different times, thus the terms ERAF I, ERAF II and ERAF III.

EIR— Environmental Impact Report.

Encumbrances— Expenditure obligations of the City established when an agreement for services or goods is entered into. An encumbrance crosses fiscal years until the obligation is fully paid.

Ending Balance— A fund's accumulation of revenues over its expenditures available for appropriation.

Enterprise Funds— Used to account for an activity for which a fee or fees is charged to external users for goods or services. The City has three Enterprise (or Utility) Funds, Water, Wastewater and Solid Waste Management, that account for the water services, wastewater or sewer services, and refuse or trash services provided to residents and businesses in the City.

GLOSSARY (Continued)

Estimated Expenditures—The amount of expenditures expected in the current fiscal year.

Estimated Revenue—The amount of revenue expected to be received in the current fiscal year.

Expenditures—The use of financial resources typically spent for goods or services.

Fiscal Year—A 12-month period specified for recording financial transactions. The City of Mountain View's fiscal year starts on July 1 and ends on the following June 30.

Full-Time Equivalent (FTE)—Part-time and hourly positions expressed as a fraction of full-time positions (2,080 hours per year). Example: 3 positions working 1/2 time equal 1-1/2 FTEs.

Functions—long-term goals of a department which are tied to performance measures.

Fund—A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance—The difference between assets and liabilities reported in a government fund.

General Fund—Accounts for the operations of the City which are not recorded in other funds.

General Fund Budget Contingency Reserve—A reserve set aside when uncertain economic conditions are anticipated to provide for financial flexibility.

General Fund Reserve—The reserve that provides a source of funding for necessary, but unanticipated, expenditures during the fiscal year, unanticipated revenue shortfalls, sources for interfund loans, emergencies and to generate ongoing interest earnings for the General Operating Fund.

General Fund Reserves—The combination of all General Fund Reserves.

General Government—A grouping of departments that support those which give direct service to the public.

GLOSSARY (Continued)

General Non-Operating Fund—A "sub" fund of the General Fund which accounts for the limited-period revenues and expenditures of the General Fund.

General Obligation Debt—Debt issued by a government for the acquisition or improvement of real property. This debt must be approved by the voting community with a two-thirds vote in favor and is to be repaid from general taxes collected.

General Operating Fund—A "sub" fund of the General Fund which accounts for the ongoing annual operations of the City which are not recorded in other funds.

Goals/Projects/Initiatives—A set of criteria to be achieved within a certain time period.

Governmental Funds—Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the General Fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

Grant Funds—Moneys received from another government, such as the State or Federal government, usually restricted to a specific purpose.

Gross—Amount prior to any deductions.

IFAS—The accounting and budgetary system used by the City of Mountain View until March 2016.

Infrastructure—A substructure or underlying foundation on which the continuance or growth of a community depends: roads, schools, transportation systems, etc.

Initiative Process—A system designed to put lawmaking power in the hands of people. Allows voters to collect signatures to put a new law or change on the ballot.

Interdepartmental Charges—Charges from one department or fund to another department or fund within the governmental entity.

Interfund Expenditure—An expenditure reported in one department or fund that is generated by another department or fund within the governmental entity.

Interfund Transfers—Movement of money from one fund to another within the City of Mountain View or component units of the City of Mountain View.

Intergovernmental Revenue—Grants, entitlements and cost reimbursements from another Federal, State or local governmental unit.

GLOSSARY (Continued)

Internal Service Fund—Used to account for any activity that provides goods or services to other funds or departments on a cost reimbursement basis. The City uses Internal Service Funds for fleet maintenance, equipment replacement, Workers' Compensation, unemployment, liability risk exposure, retirees' health and employee benefits, etc.

Investment Portfolio—The accumulation of all cash and investments regardless of source or ownership, placed in securities or vehicles for purposes of generating interest income.

Labor Chargeback—An account used to credit salaries and benefits when time is charged to a capital improvement project or another fund or department for services provided.

Limited-Period Expenditure—An expenditure that is of one-time or limited duration and not considered ongoing in nature.

Maintenance and Operations—Cost of upkeep and running of property or equipment (account classification 55200s).

Major Fund—Comprised of several individual governmental funds organized according to their type (governmental and proprietary funds).

Materials and Supplies—Expenditures for goods used to support operations (account classification 55100s).

Measurement Focus—Types of balances (and related changes) reported in a given set of financial statements (e.g., economic resources, current financial resources, assets and liabilities resulting from cash transactions).

Mission Statement—A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

Modified Accrual Basis of Accounting—Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations which should be recognized when due. (NCGA Statement 1)

Net—Amount after consideration of any adjustments.

GLOSSARY (Continued)

Non-Discretionary Expenditure – Unavoidable expenditure

Normal Cost (NC) – Represents the annual cost estimated for retirees' health benefits in the future for current employees.

Objective – Something aimed at or strived for.

OneSolution – The accounting and budgetary system implemented by the City of Mountain View in March 2016.

Operating Balance – The balance of ongoing revenues and expenditures before one-time revenues or expenditures such as capital projects.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled.

Operations – Includes salaries, benefits, supplies and services, and capital outlay expenditures.

Other Expenses – All expenditures not recorded in other major account classifications (account classification 55500s).

Other Funds – The reference used for funds other than the General Fund (i.e., Special Revenue, Debt Service, Capital Projects, etc.).

Overhire Position – A position created for temporary use above the approved budgeted number of positions. This is used as an overlap when someone is retiring, out on disability, etc.

Oversight Board – Approves and directs certain actions of the Successor Agency to the Mountain View Revitalization Authority (SARA)

Performance/Workload Measures – Number or percentage of work category completed or performed. The performance/workload measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

PERS – Public Employees Retirement System.

GLOSSARY (Continued)

Personnel Services—Salaries and benefits paid to City employees (account classification 54100-54300s).

Position Classification—Includes job titles, job grades and job families for an overall job level.

Primary Government —Any state government or general purpose local government (municipality or county).

Professional/Technical Services—Expertise purchased from external sources (account classification 55400s).

Projected Revenue—The amount of revenue projected for the future fiscal year's budget.

Property Tax Apportionment—The allotment of direct taxes on the basis of population.

Proposed Budget—The initial plan for the fiscal year presented to the City Council before adoption.

Proposition 4/GANN Initiative Limit—The City is required, under Article XIII B of the State Constitution, to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and nonresidential construction changes.

Proprietary Funds—Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Rebudget—Funding for limited-period (one-time), capital outlay or equipment replacement items carried over from the current fiscal year to the next fiscal year with Council approval.

Recognized Obligation Payment Schedule (ROPS)—Schedule of financial obligations of the former redevelopment agency for each six month period.

Recommended Budget—The preliminary spending plan for the fiscal year presented to the City Council in the Narrative Budget Report.

Rental Housing Committee (RHC)—Established by the Community Stabilization and Fair Rent Act, and consists of five members and one alternate member.

GLOSSARY (Continued)

Reserves—Used to indicate that resources are not available for appropriation and subsequent spending, but is either for a specific purpose or to fund a liability.

Revenue Enhancements—Any action that increases current revenue sources or creates new ones.

Salaries and Benefits—The set of all City-related operating costs for personnel (e.g., salaries, wages, retirement, health, dental, etc.).

Section 1103 of City Charter—Mandates that the City Manager will send a careful estimate, in writing, detailing the amount of expenditures required to ensure the proper conduct of business at all levels the City Manager has control of and an estimate of incomes expected.

Secured Debt—Debt guaranteed by the pledge of assets or other collateral.

Services and Supplies—The set of all nonpersonnel-related operating costs (e.g., supplies, maintenance, utilities, services, etc.).

Services to Other Departments—Includes interdepartmental charges and credits received for work performed for another department or fund (account classification 54100).

Shoreline Community—The Shoreline Regional Park Community.

Significant Changes—Any increase above the base budget that is discretionary.

SMaRT® Station—The copyright protected acronym used for the Sunnyvale Materials and Recovery Transfer Station.

Special Assessment—Compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Funds—Governmental fund type used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted for specified purposes.

Structural Deficit—The deficit that occurs when there is an imbalance between ongoing revenues and ongoing expenditures.

Structurally Balanced Budget—Ongoing revenues are greater than or equal to ongoing expenditures.

GLOSSARY (Continued)

Successor Agency to the Mountain View Revitalization Authority (SARA) –The agency responsible for making all enforceable obligation payments.

Supplemental Educational Revenue Augmentation Fund (SERAF) – A one-time (two year) State mandated shift of local taxes from redevelopment agencies for the State's education funding commitments.

TABs – Tax Allocation Bonds. Bonds issued by a government agency secured by the agency's pledge of tax revenues.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Unfunded Actuarial Accrued Liability (UAAL) – The portion of the AAL that does not have funds set aside toward this liability. Used in reference to the PERS system and Retirees' Health Insurance Program.

Unsecured Debt – Obligation not backed by the pledge of specific collateral.

Utilities – A public service such as gas, electricity or water. Also used to account for expenditures for services such as gas, electricity, water, refuse collection, etc. (account classification 55300s).

Utility Funds – See Enterprise Funds.

Utility Rolls – Utility property assessed by the State Board of Equalization.

Vehicle License Fee (VLF) – Established in 1953 as a uniform statewide tax, the VLF is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. By law, all revenues from the VLF fund city and county services, but the state legislature controls the tax rate and the allocation among local governments. In 2004, the Legislature permanently reduced the VLF tax rate and eliminated state general fund backfill to cities and counties. Instead, cities and counties now receive additional transfers of property tax revenues in lieu of VLF. In 2011 the legislature eliminated all VLF allocations to local agencies in order to fund COP's grant, booking fee subvention and other safety related grants.

VTA – Valley Transportation Authority.

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