

CITY OF MOUNTAIN VIEW



FISCAL YEAR 2021-22

ADOPTED BUDGET

Mission Statement:

The City of Mountain View provides quality services and facilities that meet the needs of a caring and diverse community in a financially responsible manner.

THE CITY OF MOUNTAIN VIEW, CALIFORNIA OPERATING BUDGET FISCAL YEAR 2021-22

Submitted by: Kimbra McCarthy, City Manager

Prepared by:

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City of Mountain View California

City Officials

City Council

Mayor – Ellen Kamei

Vice Mayor — Lucas Ramirez

Margaret Abe-Koga Alison Hicks Sally Lieber Lisa Matichak Pat Showalter

Executive Staff

City Manager – Kimbra McCarthy

City Attorney – Krishan Chopra

City Clerk — Heather Glaser

Assistant City Manager/Chief Operating Officer — Audrey Seymour Ramberg

Human Resources Director - Sue Rush

CIO/Information Technology Director — Roger R. Jensen

Finance and Administrative Services Director — Jesse Takahashi

Assistant City Manager/Community Development Director — Aarti Shrivastava

Public Works Director — Dawn Cameron

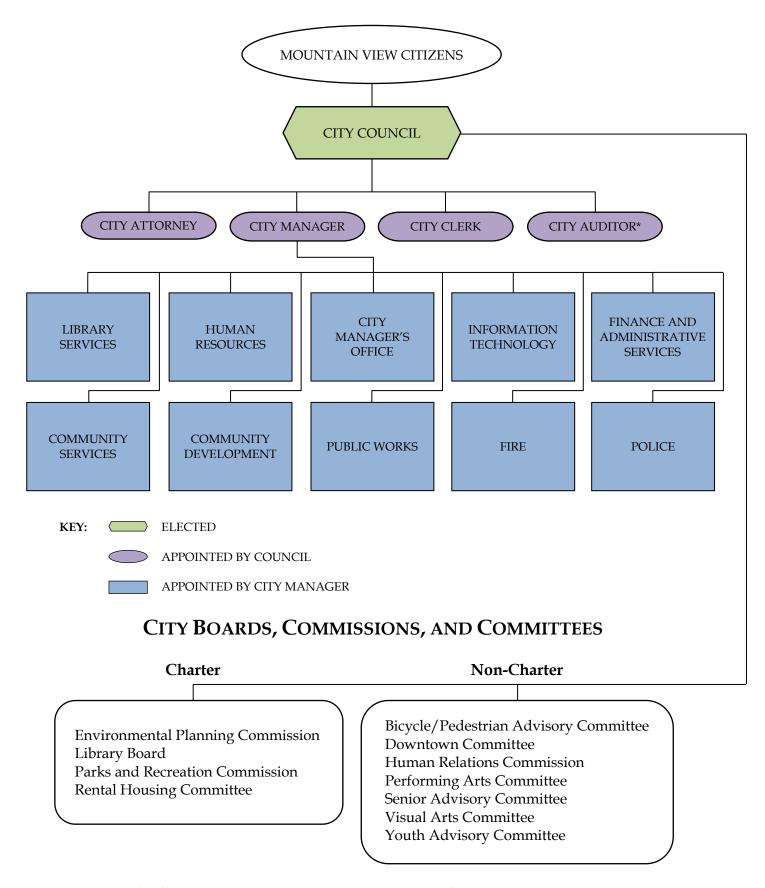
Community Services Director — John Marchant

Library Services Director — Tracy Gray

Fire Chief – Juan Diaz

Police Chief — Chris Hsiung

CITY GOVERNMENT ORGANIZATION



^{*} Finance and Administrative Services Director serves as City Auditor.

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INTRODUCTION

OFFICE OF THE CITY MANAGER

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July 1, 2021

Honorable City Council City of Mountain View

Honorable Mayor and Members of the City Council:

This letter transmits the Fiscal Year 2021-22 Adopted Operating Budget. The City Council was presented the Recommended Budget at public hearings on June 8, 2021 and June 22, 2021. The budget was formally adopted after the public hearing on June 22, 2021.

INTRODUCTION

While the past year has been an unprecedented and challenging period in history for the City of Mountain View, the nation, and the entire world due to the impacts of the COVID-19 pandemic, it has also been a remarkable time of coming together to help those most in need and disproportionately affected by the pandemic. The City declared a local emergency on March 12, 2020, and a Countywide Shelter-in-Place Order began on March 17, 2020. Over the past year, the order has been extended twice with varying degrees of restrictions. The State of California began experiencing a significant improvement in the battle to fight the pandemic in May with significant declines in both adjusted case rates and test positivity rates Statewide.

In Santa Clara County, cautious optimism is shared by many as the economy opens up and begins to return toward a more normal environment. On May 19, 2021, the County moved into the "yellow" (lowest restriction) tier under the State's "Blueprint for a Safer Economy." In addition, the County's current COVID-19 vaccination rate for all residents over the age of 12 is climbing toward 80.0%, one of the highest vaccination rates in the nation. As a result of increased vaccinations and lower positive case rates, restrictions began easing throughout the State and, in mid-June, the Statewide Shelter-in-Place Orders were lifted with the reopening of the economy.

The economic impacts of COVID-19 have been significant but are slowly showing signs of improvement. In April 2020, the Statewide unemployment rate reached an extreme level of 15.5%. One year later, the first quarter of 2021 ended positively with robust employment and strong consumer spending growth. By June 2021, the Statewide unemployment rate was 7.6% and is expected to decrease further over the next year. The unemployment rate in Mountain View was 3.2%, indicating the strength of the local and

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regional economy. Although many jobs were lost during the past year, the labor market has vastly improved in recent months, and jobs have returned with some exceptions for certain sectors that were harder hit and may be slower to regain past employment levels.

As has been the case with many past recessions, California is expected to be one of the leaders of the country's economic recovery. In particular, the regional economy in Silicon Valley will continue to play a key role as a major contributor in this economic growth. The UCLA Anderson School revised its 2021 forecast of gross domestic product (GDP) to 7.1%, up from 6.3% the prior quarter. Despite this brightened outlook, it is expected that the recovery will impact various populations differently. While many workers have returned to their previous jobs or found new ones, others are not so fortunate and will continue to struggle. It is expected that there will be individuals and small businesses in the Mountain View community that will need continuing financial and other assistance in order to make it through the recovery period, which could last several more years. As described below, the City has devoted considerable financial resources and designed creative programs toward COVID-19 recovery, which will continue into the next fiscal year.

COVID-19 Response and Recovery

Throughout the COVID-19 pandemic, the City pivoted quickly by enacting swift and innovative programs to assist small businesses and the most vulnerable members of our community and has demonstrated Statewide and regional leadership in responding to the crisis. In addition, the Citywide team has embraced process innovations and operational efficiencies to transform the way we do business.

Significant City efforts over this past year include:

- Continuing one of the largest rent relief programs in the Bay Area by providing almost \$4.0 million to help Mountain View renters in need during the pandemic.
- Securing State Project Homekey funding of \$12.0 million and pioneering an
 innovative private-public partnership with LifeMoves, the County of Santa Clara,
 Google, and LinkedIn to build within six months and open LifeMoves Mountain
 View, an interim, transitional modular housing project with over 100 units for
 homeless, unstably housed, and displaced residents.
- Operating three 24/7 safe parking lots with capacity for more than 101 vehicles to park to assist unstably housed residents, the largest program in the County.

- Distributing over \$900,000 in zero-interest microloans to more than 100 small businesses through the Small Business Resiliency Program, including City funding of \$400,000, a \$400,000 match from Google, and \$100,000 from LinkedIn.
- Creating the Small Business Grant Program with \$250,000 in funding to provide 50 \$5,000 grants to small businesses.
- Collaborating with the Mountain View Chamber of Commerce to develop the www.ilovemv.org online marketplace for local small businesses.
- Implementing "Outdoor Mountain View" (OMV) guidelines to allow downtown restaurants and businesses to temporarily operate outside on private property or authorized public property.
- Opening the County's first mass COVID-19 vaccination clinic site at the Mountain View Community Center within a week, in conjunction with the County of Santa Clara, providing over 60,000 vaccines as of May 2021.
- Providing City facilities and City staff for COVID-19 testing centers in Mountain View, including launching a drive-through testing site at Shoreline Athletic Fields with Planned Parenthood and utilizing the Center for the Performing Arts in conjunction with the County of Santa Clara and El Camino Hospital.
- Deploying Fire Department staff to work at the County of Santa Clara Public Safety COVID-19 Vaccination Clinic.
- Establishing the Mountain View "Homebound" COVID-19 mobile vaccination clinic for Fire Department staff to provide in-home vaccinations to seniors and vulnerable community members.
- Redeploying Firefighter/Paramedics to two hospitals to assist with critical COVID-19 patient care during the height of the pandemic.
- Coordinating a Citywide Strategic Communications Team to provide multi-layered pandemic response information to the public, including extensive multilingual outreach in Spanish, Chinese, and Russian.
- Implementing the Castro StrEATs program to temporarily close downtown Castro Street to vehicles in support of COVID-19 recovery for downtown restaurants and businesses.

- Continuing the Mountain View Resiliency Roundtable made up of over 40 community leaders and stakeholders to collaborate on how to move forward together as a community.
- Approving equitable rent adjustments on various City leases to accommodate financial hardships to tenants caused by COVID-19.
- Providing over 15 hygiene and mobile sanitation stations around the City for homeless and unstably housed residents.
- Redeploying City staff to help nonprofit community organizations with food distribution efforts and translation services.
- Adopting an action plan to support youth mental health and wellness.
- Creating a small-business call center where employees called over 700 small businesses to provide resources and support.
- Adapting Recreation programming to virtual activities, including after-school programming, 5K/10K runs, holiday kits, and many other community programs.
- Converting City contracts to electronic review and approval.
- Implementing a new automated online bidding application, Planet Bids, to streamline the bidding process for both bidders and City staff.
- Developing an online reporting module for both non-Workers' Compensation and Workers' Compensation COVID-19 cases to enable faster reporting times.
- Implementing the Library "Grab and Go Holds" pickup program to provide access to Library materials during the pandemic.
- Launching an online Spanish language story time and a Spanish language parenting program.
- Adding new digital services and additional e-books to provide more electronic options for people to utilize the Library from anywhere.
- Revamping the Community Development permit center into both an outdoor and online permit center to respond to the closure of City Hall during the pandemic.

- Distributing *The Briefing* e-newsletter weekly to inform the community about the latest COVID-19 updates and, building upon that effort, launching the *City Hall Connection* e-newsletter to include updates about City events and projects.
- Presenting regular COVID-19 updates to the public at City Council meetings.
- Developing safe return-to-work plans for employees and facility reopening plans in line with State and local COVID-19 protocols.
- Holding regular employee Town Hall meetings to communicate to all employees about the latest COVID-19 updates and other City developments.
- Distributing a tailored weekly e-newsletter to all employees to keep staff informed about City business, COVID-19 information, and expressing coworker recognition and appreciation.
- Launching online appointment scheduling for the Community Development, Community Services, and Police Departments.
- Continuing to support over 400 employees working remotely and providing enhanced technology resources as part of that effort.

Although the City has devoted available one-time funding resources toward the aforementioned efforts, the City's revenues have been negatively impacted during the pandemic. As with most local governments, the City has experienced a loss in revenue the past fiscal year. Most notable is the loss of Transient Occupancy Tax (TOT) revenue, \$5.1 million lower in Fiscal Year 2020-21 compared to Fiscal Year 2018-19, the last full fiscal year prior to the pandemic. While it is expected that increased vaccinations will increase hotel stays, it is projected that revenues will not reach the Fiscal Year 2018-19 level until Fiscal Year 2023-24. Sales Tax and Service Charge revenues were also hit hard with stores closed, the Center for the Performing Arts closed, and Recreation classes, camps, and rentals canceled.

Even though there was a loss of revenue in Fiscal Year 2020-21, the General Operating Fund (GOF) was able to remain balanced primarily due to lower expenditures in salaries and benefits (primarily from staffing vacancies), supplies, services, and capital outlay. In addition, with the City's strong property tax base, higher property tax revenue has offset some of the revenue loss while steady lease revenue from City-owned property continues to keep the GOF revenue more stable.

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It is projected that it will take time for the City's revenue sources to reach prior levels. As a result, the City faces projected deficits on the horizon followed by a period of recovery. For Fiscal Year 2021-22, there is a negative operating balance of \$4.4 million; however, by utilizing Excess Education Revenue Augmentation Fund (ERAF) funding, a limited-period revenue source, to smooth the impacts of lost revenue due to the COVID-19 pandemic, the budget remains balanced. In the Five-Year Forecast, the following two fiscal years project negative operating balances of \$4.6 million and \$1.5 million. The fourth and fifth fiscal years are balanced primarily due to revenue growth from property tax, sales tax, and TOT. More detailed information about the City's projections can be found in the City's Five-Year Financial Forecast section beginning on Page 3-1.

American Rescue Plan Act

In addition to the above local efforts, the Federal government responded to the large number of people nationwide impacted by joblessness, evictions, food insecurity, and other difficulties caused by the pandemic. The American Rescue Plan Act (ARPA) was passed by Congress and signed into law by President Joe Biden on March 11, 2021 and is expected to be a major factor in ensuring the economic recovery continues to be successful with \$1.9 trillion in Federal funding to help mitigate the impacts of the pandemic and assist individuals and communities to rebuild and get back on their feet. In this package, \$65.0 billion is allocated for local governments nationwide with an estimated \$8.0 billion earmarked for California cities.

The City of Mountain View is expected to receive approximately \$15.7 million in direct funding over two years. Receipt of the funds will be made in two equal payments spaced one year apart. The first distribution, approximately \$7.84 million, was available for draw-down in May 2021. The second distribution will occur one year later. Since the City has until December 2024 to spend the funds, the remaining funding will be assessed in relation to the City's continuing fiscal situation, potential revenue losses over the next fiscal year, and other anticipated needs.

The City may use these funds for eligible purposes, including the following:

- Revenue replacement for lost revenue due to the pandemic;
- Negative economic impacts from the pandemic;
- Assistance to small businesses, households, hard-hit industries, and economic recovery; and
- Investments in water, sewer, or broadband infrastructure.

Notably, funds cannot be deposited into a pension fund. The Department of the Treasury recently released its "Interim Final Rule" guidance to further clarify the potential uses of these funds and any restrictions that may be placed on how they can be spent. The funds must be fully utilized by December 2024 and will require periodic reporting to the Department of the Treasury as to how they were spent.

Table 1 below is a summary of the City Council's preliminary recommended utilization of the first distribution of ARPA funds from the U.S. Treasury Department. However, because the Treasury Department is expected to make additional changes to its interim rules after receiving public comments over the next several months, the result may be that not all of the recommended uses below will fit squarely with the final eligibility parameters. Consequently, the City may apply the ARPA provision, which allows the City to receive reimbursement for the provision of government services to the extent of a reduction in its general revenue. This provision grants the City broad authority to spend ARPA funds used for this purpose. This would allow other one-time General Fund moneys to be freed up for the purposes noted below so that all of the funding will be compliant with allowable uses.

Table 1: Recommended ARPA Funds Utilization

Recommended Uses	Amount		
COVID-19 employee recognition	\$1,478,000		
Community Services Agency (CSA) funding for direct assistance/rent relief/discretionary uses	1,000,000		
Guaranteed Basic Income pilot program	1,000,000		
Mountain View Solidarity Fund	1,000,000		
Technology equipment, hardware, and IT contracts to support online services/remote work/Zoom conference rooms/hybrid meetings	950,000		
Unpaid utility bills for residents/small business	750,000		

Recommended Uses	Amount
Contract services/PPE/facility improvements	600,000
for reopening City buildings and	
implementing required health and safety	
changes	
Safe parking and homelessness services	250,000
Small business grants of \$5,000 for businesses	235,000
who applied and did not get selected in the	
initial grant lottery, and additional funding for	
new businesses to receive grants	
Economic vitality strategy	200,000
Award of funding to nonprofits who did not	117,000
receive funding from CDBG/General Fund	,
NOFA process	
CHAC one-time funding	100,000
Castro StrEATs aesthetic improvements	60,000
Displacement strategy	50,000
Eviction defense fund	50,000
TOTAL RECOMMENDED USES	\$7,840,000

Of the items listed in the table, two of the uses are particularly notable. The first is the Guaranteed Basic Income pilot program, which would allocate \$1.0 million to provide a monthly payment to a specified number of Mountain View residents for a one-year period. The impact of these payments on the recipients will be monitored and reported upon to determine the success of this program. This program, which got its start in the City of Stockton, California, and has since been implemented in a number of cities around the country and in the Bay Area, is premised on how a basic income can contribute to a healthier and safer community by addressing financial instability and food insecurity, fear of eviction, and the mental stress that accompanies these situations brought on by the COVID-19 pandemic. A basic income allows these residents to be more productive members of the community by providing them with a guaranteed income source that can

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alleviate some of the suffering caused by the pandemic as well as create greater opportunities to realize their economic potential. This ambitious initiative will seek to establish a pilot program that will benefit many members of our community in need of financial support.

The second initiative is allocating \$1.0 million for the Mountain View Solidarity Fund. In late 2020, the Los Altos Community Foundation (LACF) approved a fiscal sponsorship request submitted by a community-based group known as the Fondo de Solidaridad de Mountain View/Mountain View Solidarity Fund (Solidarity Fund). The Solidarity Fund represents a concept of community-based, participatory grant-making and trust-based philanthropy, in which diverse community representatives are engaged in both the design and delivery of funding to some of the most economically disadvantaged individuals and families in the City.

The Solidarity Fund uses an innovative, on-the-ground model, placing the final decision-making in the hands of community members best situated to assist. The Solidarity Fund has focused thus far on undocumented and mixed-status families in Mountain View, who are among the most impoverished in the community. These families continue to face the hardships of financial instability, food insecurity, the threat of eviction and homelessness, and high levels of stress and mental health issues. In some instances, these families are unable or unwilling to seek support from services and access points already in place.

A dedicated group of Mountain View residents have spearheaded the all-volunteer, multi-racial, and community-based collaborative. Nearly all of the program leaders are graduates of City of Mountain View's Spanish Civic Leadership Academy. The Solidarity Fund's leadership identifies and vets low-income families and individuals requesting support and makes recommendations on financial assistance. A cross-departmental team led by the City Manager's Office will work to ensure the grant remains aligned with the program goals while also ensuring administrative procedures and financial controls are met.

The other recommended uses of ARPA funds are geared toward COVID-19 recovery efforts and assisting those hardest hit by the pandemic, including continuing to support our local small businesses and focusing on the long-term economic vitality of our community, while also preparing for the City's reopening to the public and a safe return of the City workforce.

Race, Equity, and Inclusion Action Plan

Beyond the COVID-19 pandemic, this past year the nation was also faced with a critical examination of social justice matters, police reform, and racial inequities in light of the

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killing of George Floyd in Minneapolis, Minnesota. Over this past year, the City has taken significant steps toward implementing measures to promote racial justice, equity, and inclusion; these efforts will continue into the next fiscal year and represent a significant part of the Recommended Budget.

An Ad Hoc Council Subcommittee on Race, Equity, and Inclusion (REI Subcommittee) was created in June 2020 to guide the City's efforts on these issues, engage the community in meaningful dialogue, and take action toward a vision of racial justice, equity, and enhanced public trust in law enforcement in Mountain View.

With input from the REI Subcommittee, the City has implemented a Race, Equity, and Inclusion Action Plan focused on three areas, including: policing practices, policies, and accountability; celebration and recognition of community diversity; and review of City operations and policies, with opportunities for community engagement throughout.

- 1. <u>Policing Practices and Policies and Accountability</u>: The City of Mountain View is committed to examining Mountain View Police Department (MVPD) practices and procedures, increasing police accountability, engaging the public about their experiences with MVPD, and increasing public understanding of MVPD practices and policies.
- <u>Celebration and Recognition of Community Diversity</u>: Mountain View is a diverse community with residents and visitors from around the world. Both past and present community members have contributed to making Mountain View the great city that it is. We strive to recognize, celebrate, and increase understanding of Mountain View's diversity.
- 3. <u>Review of City Operations and Policies</u>: The City acknowledges that inequity is often rooted in longstanding policies and procedures. Staff will be reviewing internal operations as well as the policies and procedures of City departments to ensure that the City is promoting diversity, equity, and inclusion.

Significant efforts made over the course of the fiscal year include:

• <u>Collaborating with regional leaders on solutions</u>: The City Manager participated in a cohort of six local city managers working with Stanford University to collaborate on addressing the challenges facing our region. The cohort focused on research regarding alternative mental health calls for service as well as policing best practices in three areas: data collection and standards, culture change, and independent police oversight models.

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- Hiring a Ph.D. Research Fellow to analyze MVPD data and design solutions: As part of the City's efforts to better understand the MVPD contact data, the City Manager's Office and Police Department staff worked with academic leaders at Stanford University and the University of Michigan who have expertise in research and analysis in the fields of policing and race and experience applying these insights to help inform anti-bias policing practices in other jurisdictions. As part of this effort, the City took the initiative and worked with our academic partners to conduct an extensive recruitment process to hire a Research Fellow in order to further explore MVPD policing data and help design solutions.
- Exploring alternative responses to mental health calls for service: The City participates in the Santa Clara County Mobile Crisis Response Team (MCRT) pilot program. This program is part of the County's Behavioral Health Services Department's crisis response system for people experiencing mental health emergencies. The Mobile Crisis Response Teams screen and assess crisis situations over the phone and intervene when a crisis is occurring. They work closely with law enforcement, the community, and families. In addition, a new County pilot program is under development for Fiscal Year 2021-22 that the City anticipates being a part of. The Community Mobile Response (CMR) Program is modeled after the CAHOOTS mental health response program in Eugene, Oregon, and would be entirely independent of law enforcement and focused heavily on prevention and family involvement for mental health calls for service.
- Engaging the community on dialogue about policing: The City's Human Relations Commission (HRC) formed a Subcommittee on Community-Police Relations to hear stories about community members' experiences interacting with Mountain View Police and held four community listening forums, collected written online submittals, and held interviews during the months of August, September, and October 2020. The forums were facilitated by the Peninsula Conflict Resolution Center (PCRC); one forum was in English, one in Spanish, one in Mandarin, and another was focused on youth.
- Launching MVPDx: Partnership for the Future of Policing: MVPD launched a listening and learning program that brings residents and Mountain View Police Officers together for 10 weeks to discuss, collectively, what next steps look like for our City when it comes to how the department protects and serves individuals in the community. The program takes place over several sessions and is a deep-dive into various themes and topics that allow community members to ask questions, foster dialogue, and increase connections with local law enforcement to build the best future possible for policing in Mountain View.

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• Creating the Public Safety Advisory Board: The City Council approved the formation of a new advisory body focused on policing and public safety matters. The body is tasked with holding public forums and providing input and recommendations to the Police Chief and City Council on public safety matters, including development of community policing concepts, increasing public awareness of public safety matters, furthering MVPD engagement and transparency efforts, and identifying best practices.

The City will continue to build on these efforts over the course of the next fiscal year, along with other efforts included in the Race, Equity, and Inclusion Action Plan, which is enclosed with this Transmittal Letter. Further information about the Action Plan may be found at MountainView.Gov/REIActionPlan.

Budget Equity Lens

Following a recommendation from the REI Subcommittee to the City Council, the City made a change to the annual budget development process by incorporating the use of an equity lens for any new budget requests that were submitted by departments for consideration as part of the Budget.

The City is fortunate to have a diverse population of residents comprised of a range of multicultural and ethnic backgrounds, income levels, ages, and perspectives. While the City desires all of its residents to fully participate in, and benefit from, the economic vitality and resources in the region, we recognize that this does not always occur and that more can be done to promote equitable outcomes for all community residents. This is achievable by taking a closer look at how decisions, specifically budget decisions, impact communities of color, lower-income residents, and those that may be disadvantaged or disabled and lacking the same access to the benefits and resources that are available to others in the community.

Because this type of assessment is typically an extensive undertaking, requiring more financial and operating resources than the City currently has, the City committed this year to ask the following questions as an "equity lens" in helping to evaluate whether budget additions, potential reductions, and/or reallocations should be recommended:

- 1. Does this benefit communities of color and/or low-income residents?
- 2. Does this burden communities of color and/or low-income residents?

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The one-time and ongoing department requests included in the Fiscal Year 2021-22 Adopted Budget were assessed using this equity lens and were determined to benefit communities of color and low-income residents.

Building upon the City's commitment to equity, a new full-time Human Services Manager position is included in the Adopted Budget to replace a vacant Police Officer position. This position will serve in the City Manager's Office and will provide leadership and technical expertise on Citywide projects related to homelessness, mental health, basic income, and other efforts under way. This position will also build upon existing strong partnerships with regional nonprofits, private entities, community stakeholders, and local government agencies, including the County of Santa Clara, which functions as the primary provider of Countywide social service and safety net programs.

Lastly, the City held an interactive Budget 101 Workshop for the community in April 2021, where residents learned about how the budget is developed, where the City's revenues come from, and where money is spent to provide services to the community. Participants also engaged in an interactive budget balancing and prioritizing exercise to understand how budget decisions and tradeoffs are made.

Strategic Planning and Visioning

This past fiscal year, the City began a process to develop a Strategic Roadmap that includes a vision of where the City strives to be in the next three to five years, the City's top Strategic Priorities (currently called Council Major Goals), and an achievable multi-year work plan of the critical projects to accomplish the priorities and vision (referred to as the Fiscal Years 2021-23 Strategic Roadmap Action Plan).

The City began the strategic planning process in December 2020 with a discovery phase in which the City's consultant, CivicMakers, gathered information about existing City efforts and learned about community stakeholders. Subsequently, Council held a workshop on February 6, 2021 to discuss Council's vision and priorities for the City. During February and March 2021, CivicMakers provided a variety of engagement opportunities to receive input from community members and City staff. Community input opportunities included two workshops and three focus groups (for Spanish and Mandarin speakers and business representatives) attended by a total of 108 community members. Input was also received through 31 online comment cards and numerous email communications to Council. Staff input was gathered through a survey and meetings with the department head team and other staff working groups.

CivicMakers synthesized Council's comments along with community and staff input to develop a draft vision and Strategic Priorities, which were presented to Council on Fiscal Year 2021-22 Adopted Operating Budget July 1, 2021 Page 14 of 34

March 16, 2021. During this meeting, Council provided direction on the draft vision and Strategic Priorities and discussed potential projects to accomplish the Priorities. Discussion of potential projects included Council comments on the scope of some existing projects and whether some of them should be removed from the work plan. It also included a few suggestions about potential additional projects, with careful consideration of the limits of staff capacity in light of the significant workload and demands of current priorities and the continued focus on response and recovery from the COVID-19 pandemic.

On April 27, 2021, the City Council considered a revised vision statement and Strategic Priorities as well as recommended projects for the Fiscal Years 2021-23 Strategic Roadmap Action Plan. Council approved the Strategic Roadmap on June 8, 2021 and adopted the Roadmap, along with the Budget, with funding appropriations on June 22, 2021.

The vision statement and Strategic Priorities are as follows:

City of Mountain View Vision

"A welcoming, vibrant city that plans intentionally and leads regionally to create livable, sustainable neighborhoods, access to nature and open spaces, and a strong, innovation-driven local economy."





- <u>Community for All</u>: Support Mountain View's socioeconomic and cultural diversity. Engage and protect vulnerable populations through policies that promote access to housing, transportation, and other programs and services.
- <u>Livability and Quality of Life</u>: Enhance Mountain View as a great place to live that values community health and well-being. Preserve Mountain View's unique character, restore wildlife habitats, and promote arts and culture. Provide parks, open space, and other key amenities.
- <u>Intentional Development and Housing Options</u>: Support an increase in the quantity and diversity of housing options, including assistance for the unhoused. Provide opportunities for affordable housing as well as home ownership. Plan for neighborhoods with nearby transit, jobs, and amenities that balance density with livable, green, mixed-use development.
- Mobility and Connectivity: Develop a mobility network that enhances connectivity
 across Mountain View and establishes green corridors. Promote transit and safe,
 active transportation options that reduce single-occupancy vehicle trips and traffic
 and increase walking and biking.
- <u>Sustainability and Climate Resilience</u>: Through implementation of the Sustainability Action Plan and other actions, reduce and minimize the City's greenhouse gas emissions and prepare for sea level rise. Protect and enhance local ecosystems and biodiversity through rewilding and other measures. Support residents and businesses to adopt sustainable practices and use resources wisely.
- <u>Economic Vitality</u>: Support a walkable, beautiful, vibrant downtown and accessible village centers that draw residents and visitors. Create an environment where small, local, diverse businesses can thrive across the City alongside large employers. Continue to work in partnership with the business community so that Mountain View remains a center for innovations with meaningful jobs for workers.
- Organizational Strength and Good Governance: Continue to innovate, collaborate, and continuously improve to deliver a high level of customer service. Recruit, develop, and retain top-notch staff. Maintain fiscal responsibility and effective intergovernmental partnerships. Communicate and engage regularly and transparently with our multilingual community.

The Strategic Roadmap Fiscal Years 2021-22 and 2022-23 Action Plan is enclosed with this Transmittal Letter. Links to the Council's meetings and more information about the Strategic Roadmap can be found at MountainView.gov/StrategicRoadmap.

OVERVIEW OF BUDGET DOCUMENT

The Fiscal Year 2021-22 Adopted Budget document, which includes all City funds, is divided into nine sections as follows:

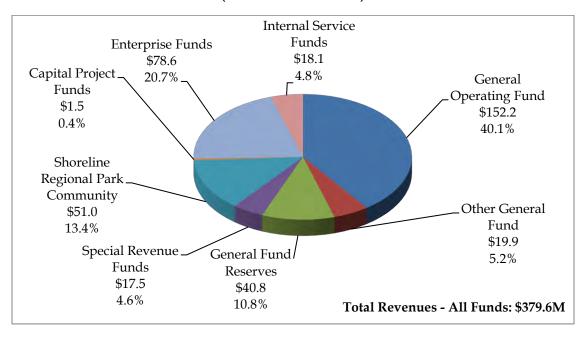
- 1. Introduction—Includes a summary of the City's overall financial plan and recommended changes;
- 2. City and Community Information—Includes the community profile and other information about the City;
- 3. General Operating Fund Forecast—Includes the GOF five-year revenue and expenditure forecast;
- 4. Department Budgets Includes operating plans for all City departments;
- 5. Fund Schedules Includes adopted budgets for all funds;
- 6. Capital Improvement Projects Includes the Adopted Capital Improvement Program (CIP) for Fiscal Year 2021-22 and the remaining years of the Five-Year CIP;
- 7. Miscellaneous Information—Includes description of the budget process, position listing, debt administration and payments, and other information;
- 8. Shoreline Regional Park Community Includes the adopted budget for the Shoreline Regional Park Community; and
- 9. Glossary and Index Includes the glossary and index for this document.

This budget has been prepared in accordance with Section 1103 of the City Charter, the State Constitutional limit on the proceeds of taxes, and all applicable regulations.

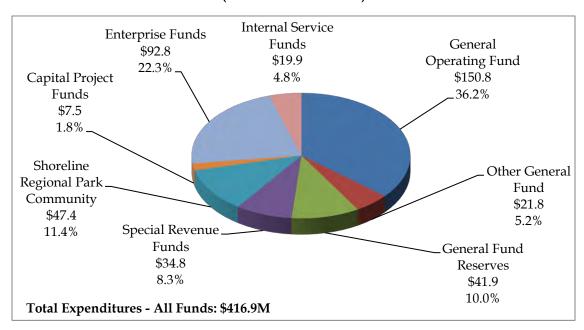
FISCAL YEAR 2021-22 BUDGET OVERVIEW

The total Adopted Budget for Fiscal Year 2021-22 is \$379.6 million in revenues and \$416.9 million in expenditures. Expenditures are greater than revenues as some expenditures, such as capital projects, are funded from existing available resources. The Fund Schedules Section of this document presents the City's financial picture in detail.

Total Fiscal Year 2021-22 Adopted Revenues — All Funds (dollars in millions)



Total Fiscal Year 2021-22 Adopted Expenditures — All Funds (dollars in millions)



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GENERAL OPERATING FUND

The GOF is the single largest City fund and provides funding for core services, including Police, Fire, Parks, Recreation, Library, some Planning, Public Works, Sustainability, and all City Administration functions, including the City Attorney, City Clerk, City Manager's Office, Human Resources, Finance and Administrative Services, and Information Technology. As previously stated, the GOF's financial health is shaped in large part by positive and negative economic forces beyond the City's control. Many GOF revenues are driven by the economic climate of Silicon Valley, the greater Bay Area, and the State. During the Great Recession of 2008, due primarily to declines in Property Taxes, Sales Taxes, and TOT revenues, the GOF faced structural deficits before corrective actions were taken for four consecutive fiscal years. In strategically and proactively addressing these ongoing structural deficits, the City was able to better position itself for the economic recovery in the ensuing years leading up to today. In addition, the City's sound fiscal practices and budget discipline have allowed the City to maintain its AAA credit rating for more than 10 years, a status held by only a minority of other California cities.

Staff continually monitors the General Operating Fund revenues and expenditures throughout the year. Notably, revenue projections included in this Adopted Budget were difficult to confidently project due to the uncertainty of the current economic climate and of any future Shelter-in-Place order as both the short- and long-term impacts on the State and regional economies are largely unknown. For the Adopted Budget, staff used best estimates based on the latest available information.

GOF revenues most impacted by the effects of COVID-19 are Sales Tax, TOT, rents and leases income, and Recreation fees and charges. It is possible that Property Taxes revenue may be impacted in the coming years, depending on the length and severity of the impacts to property owners. The County Assessor's Office expects increases in unsubstantiated appeals due to layoffs, bad economic news, and difficulty servicing debt. The impact on investment revenue will be more significant in future years as investments mature and are replaced with lower-yielding investments.

The City maintains fiscally prudent budgeting practices of balancing ongoing revenues to ongoing expenditures and adopting structurally balanced operating budgets. For the last several fiscal years, the City experienced strong revenue growth with a larger than normal net operating balance that allowed the City to address infrastructure needs and unfunded liabilities. This situation has helped the City to weather the revenue losses experienced in Fiscal Year 2019-20. Although it is difficult to forecast revenues under this climate of extreme uncertainty, the Adopted GOF budget for Fiscal Year 2021-22 is

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balanced using the amount of Excess Educational Revenue Augmentation Fund (ERAF) expected to be received in Fiscal Year 2021-22.

A summary of the General Operating Fund Adopted Budget is summarized below (dollars in thousands):

Total Revenues	\$146,412
Total Expenditures	(<u>150,804</u>)
Operating Balance	(4,392)
Excess ERAF	5,836
Dalamas	¢ 1 111
Balance	\$ <u>1,444</u>

Based on the current available information and assumptions, the GOF is projected to finish the fiscal year with a positive balance of \$1.4 million.

While the City will not be able to address infrastructure needs and unfunded liabilities to the extent the City was able to do prior to the pandemic, a smaller contribution to the California Public Employees' Retirement System (CalPERS) unfunded liability of \$2.5 million is included in Fiscal Year 2021-22. The following chart shows Fiscal Years 2014-15 through 2019-20 actual contributions and the Fiscal Year 2021-22 adopted contribution to the City's unfunded liabilities (dollars in millions):

	Fiscal Years 2014-15 through 2016-17		Fiscal 2017		Fiscal 2018		Fiscal 2019		Fiscal 2021		Tot	al
	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB
GOF	\$4.0 M	\$4.0 M	\$4.0 M	\$2.0 M	\$4.0 M	\$1.0 M	\$4.0 M	_	-	_	\$16.0 M	\$7.0 M
GNOF	\$3.5 M	\$2.5 M	\$6.0 M	\$2.0 M	\$2.0 M	_	\$2.0 M	-	\$2.0 M	_	\$15.5 M	\$4.5 M
Other Funds	\$1.54 M	_	\$2.35 M	_	\$1.59 M	_	\$1.59 M	_	\$0.5 M	_	\$7.57 M	_
Total	\$9.04 M	\$6.5 M	\$12.35 M	\$4.0 M	\$7.59 M	\$1.0 M	\$7.59 M	-	\$2.5 M	1	\$39.07 M	\$11.5 M

CalPERS and Post-Employment Benefits

The overall funding status of CalPERS has declined over the past decade due to a number of factors, such as the CalPERS Fund's investment losses, demographic assumption changes, and discount rate (investment rate of return) reductions. However, the City's funded status as of June 30, 2019, the date of the most recent valuation, is 71.7% combined for both safety and miscellaneous plans, up from 70.7% and 69.9% in the previous two

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fiscal years. The City's unfunded liability is \$238.9 million based on the latest actuarial valuation as of June 30, 2019.

For the CalPERS pension liability, the City Council adopted a strategy to contribute a significant lump-sum contribution of \$10.0 million (General Fund) in Fiscal Year 2017-18 as well as proportionate contributions from other funds. This contribution is included in the valuation of June 30, 2018. As part of this strategy, an additional \$10.0 million General Fund payment is proposed from future Google Parking Lease revenues as well as proportionate contributions from other funds. These lease payments are on a calendar-year basis and began January 2021. Last year, staff recommended making the contribution the fiscal year after funds are received. Therefore, \$1.0 million is available to contribute to CalPERS in Fiscal Year 2021-22. Staff also recommended making an additional lump-sum contribution to CalPERS of \$1.0 million from the available carryover balance, for a total of \$2.0 million from general funds. With other funds contributing their share, the total additional contribution to CalPERS for Fiscal Year 2021-22 is \$2.5 million, as shown in the table above.

For other post-employment benefits (OPEB), or retirees' health obligation, the City has made great strides toward funding the actuarial accrued liability (AAL). The liability was last calculated as of June 30, 2019 along with projections for five years. For Fiscal Year 2021-22, the estimated AAL is \$157.0 million using a 6.25% discount rate, showing the City is fully funded with assets of \$174.5 million as of June 30, 2021. However, the liability will again be updated as of June 30, 2021 with the next actuarial update prepared during Fiscal Year 2021-22. Previously, all funds other than the GOF had contributed their full share of the unfunded AAL (UAAL), and although the City is fully funded, the GOF share is not. Staff will be analyzing the GOF liability and possibly transferring funds back to other funds for more level funding share. As noted in the table above, to reduce the GOF share of its UAAL, a total of \$11.5 million in additional funds have been budgeted and transferred towards this liability since Fiscal Year 2014-15.

A summary of the Fiscal Year 2021-22 General Operating Fund Adopted Budget is provided below. Details of the Recommended GOF revenues and expenditures are included on Page 5-4 and in the General Operating Fund Forecast section of this document.

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General Operating Fund Five-Year Financial Forecast (Forecast)

Included in this Adopted Budget document is the Forecast beginning on Page 3-1. Forecasting is an important part of a city's financial planning process. While it is challenging to accurately predict local government revenues due to the variable nature of the revenue sources and their connection to regional, State, national, and even international economic conditions, it is generally possible to identify reasonable financial trends and provide a conceptual financial picture for a multi-year period, which is useful to the City Council's decision-making. However, forecasting the impacts of COVID-19 is even more challenging, and financial trends are difficult to project with the degree of uncertainty surrounding the current economic climate that continues to impede a clear view of the future. The Forecast includes staff's best estimates for the projected fiscal outlook for the GOF (including the Fiscal Year 2021-22 Adopted Budget).

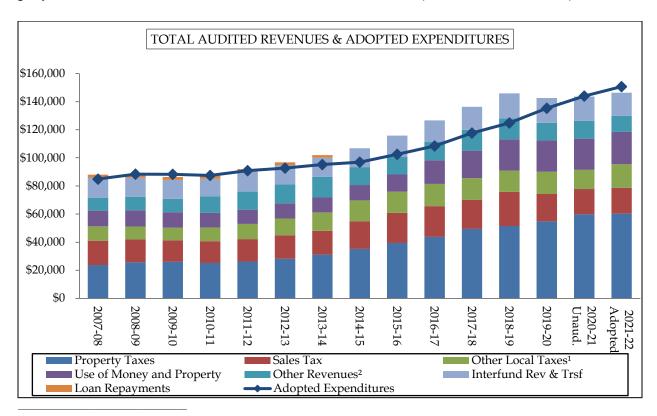
The Forecast was prepared assuming the earliest recovery period will begin this summer for certain revenue categories, such as sales tax and other local taxes, but other revenue categories are not expected to recover fully until well into the subsequent Forecast years. For Fiscal Year 2021-22, the budget utilizes excess ERAF funding to smooth the impacts of lost revenue due to the COVID-19 pandemic. The Forecast then indicates the City will experience budget deficits of approximately \$4.6 million in Fiscal Year 2022-23 and \$1.5 million in Fiscal Year 2023-24. The fourth Forecast year is balanced, and the fifth Forecast year is projected with a surplus of \$669,000.

Fiscal Year 2021-22 General Operating Fund

Revenues

For Fiscal Year 2021-22, GOF revenues are projected to grow \$2.3 million (1.6%), compared to the Fiscal Year 2020-21 Adopted Budget, to \$146.4 million, still impacted by the effects of the COVID-19 pandemic. More detail on each revenue source can be found in the Forecast.

The City's recent revenue history and estimated revenues for the current fiscal year and projected revenues for Fiscal Year 2021-22 are as follows (dollars in thousands):



¹ Other Local Taxes consist of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

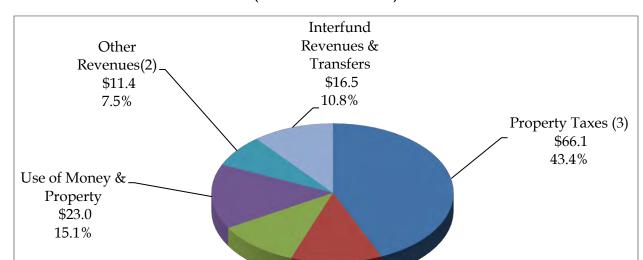
NOTE: Fiscal Years 2020-21 and 2021-22 do not include the excess ERAF funding.

This chart demonstrates the cyclical nature of the City's balance between revenues and expenditures. In recessionary years, small margins existed between GOF revenues and expenditures while that gap widens during high-revenue-growth years as we experienced the last six fiscal years. The adopted expenditures in the chart include budget savings; however, for Fiscal Years 2008-09 through 2010-11 and again in Fiscal Year 2020-21, the actual budget saving results were greater than adopted and were necessary to maintain a positive operating balance due to revenue shortfalls compared to budget. In comparison, in Fiscal Years 2011-12 through 2014-15, actual budget savings declined, but revenues were greater than adopted.

² Other Revenues consist of Licenses, Permits and Franchise Fees, Fines and Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous Revenues.

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A summary of the major categories of GOF Revenues for the Fiscal Year 2021-22 Adopted Budget is as follows:



Fiscal Year 2021-22 General Operating Fund Adopted Revenues (dollars in millions)

Sales Tax

\$18.5

12.2%

Total General Operating Fund Revenues: \$152.2M

Other Local. Taxes(1)

\$16.7

11.0%

Expenditures

The Adopted Budget includes the addition of necessary expenditures. To address heavy workloads, some current demands for resources are being addressed through limited-period funding.

The adopted expenditures for Fiscal Year 2021-22 include the addition of \$177,600 nondiscretionary increases, which preserves current service levels, and \$990,700 net discretionary additions for resources to meet demands. In total, including increases for personnel costs, there is a 4.6% increase in expenditures from the Fiscal Year 2020-21 Adopted Budget. The majority of the increase (3.1%) is related to personnel cost

¹ Other Local Taxes consist of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Other Revenues consist of Licenses, Permits and Franchise Fees, Fines and Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous Revenues.

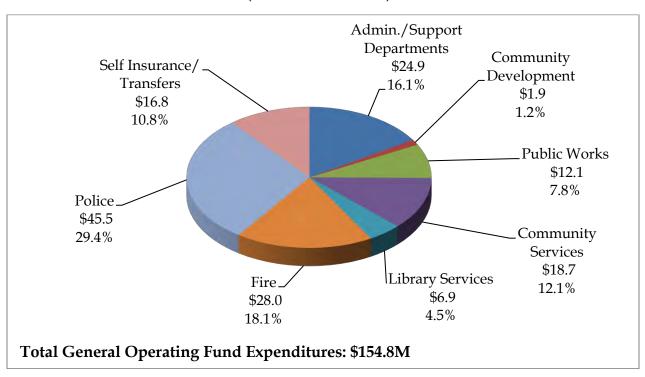
³ Property Taxes include excess ERAF revenue of \$5.8 million.

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increases. Included in Adopted expenditures is an estimated budget savings of \$4.0 million based on average savings over the prior five fiscal years.

The major components of GOF adopted expenditures by department are as follows:

Fiscal Year 2021-22 General Operating Fund Adopted Expenditures (dollars in millions)



^{*} Admin./Support Departments include: City Council, City Clerk, City Attorney, City Manager, Information Technology, and Finance and Administrative Services.

NOTE: Excludes the \$4.0 million estimated budget savings.

Fiscal Year 2021-22 Adopted Budget Changes

The following is a discussion of major adopted expenditure changes for Fiscal Year 2021-22.

Nondiscretionary Increases

For Fiscal Year 2021-22, a total of \$177,600 of nondiscretionary increases are included to fund existing and new required operational costs, such as increases in information technology costs, janitorial cost increases, and contract services. A listing of all

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nondiscretionary items, \$50,000 and over, are as follows (see Page 7-7 for a complete listing of nondiscretionary items with descriptions):

• Information Technology Services, Licenses, and Software Renewals: \$110,000

Discretionary Expenditures

Net new expenditures totaling \$990,700 are included for high-priority ongoing programs; \$657,700 is related to personnel (fully loaded cost). These are included in the Fiscal Year 2021-22 Adopted Budget and future projections in the Forecast. A listing of all discretionary items, \$50,000 and over, is as follows (see Page 7-10 for a complete listing of discretionary items with descriptions):

- Eliminate One Police Officer Position (replace with new Human Services Manager position): (\$297,300)
- Information Technology Applications Manager Position: \$256,200
- Human Services Manager Position: \$231,400
- Assistant City Clerk Position: \$201,200
- Information Technology Desktop Technician I/II Position: \$166,300
- **Janitorial Services for Park Restrooms:** \$81,800 (\$121,800 offset by reduction in hourly wages)
- Community Center Day Porter Services: \$67,000
- Fire Entry-Level Recruitment: \$50,000

Limited-Period Expenditures

Funding of \$3.4 million (excluding rebudgeted items) for new limited-period items is included in the Adopted Budget; \$1.4 million is related to personnel, most of which is a continuation of current staffing (notated with a *). A listing of all limited-period items, \$50,000 and over, is as follows (see Page 7-16 for a complete listing of limited-period items with descriptions):

- Police Officer Position Community Outreach*: \$297,300
- COVID-19 Emergency Expenses: \$250,000

- Frontline Employee Development Technology Fund: \$221,900
- Human Resources Analyst I/II Position*: \$201,300
- Management Fellow Position*: \$169,400
- Public Works Hourly Staff to Support the Traffic Section: \$150,000
- Professional Information Technology Services: \$120,000
- City Council Strategic Priority Project Potential TOT Ballot Measure: \$120,000
- Fire Training and Education Overtime: \$120,000 (plus rebudget)
- Community Services Department—Communications Coordinator Position (0.50)*: \$113,600
- Website Coordinator Position (0.5 FTE): \$108,900
- **Fire Operations Training:** \$103,700 (plus rebudget)
- City Council Strategic Priority Project Legislative Advocacy: \$100,000
- Employee Relations Consultants: \$100,000
- Information Technology Desktop Technician Temporary Help: \$100,000
- Employee Relations/Labor Negotiations Attorney Services: \$95,000
- Citywide Succession Planning: \$92,700
- **Janitorial Services for Pool Buildings:** \$90,100
- **Cyber Attack Monitoring Services:** \$90,000 (plus rebudget)
- City Council Strategic Priority Project Homeless Response Strategy: \$75,000
- City Council Strategic Priority Project-Community Workforce Agreement: \$75,000
- Program for Sidewalk Ramping, Grinding, and Inspecting: \$75,000
- Human Resources Analyst Wages: \$65,000

• Public Works Hourly Staff to Support the Capital Projects Section: \$60,000

• Sustainability Fellow Contract: \$55,000

• Survey Monument Preservation: \$50,000

General Fund Carryover Available for Allocation

The Fiscal Year 2020-21 GOF operating balance carryover (net of changes in assets and liabilities and grants/donations carryovers and including \$6.8 million excess ERAF funds) of \$8.5 million, prior fiscal year unallocated balance of \$9.3 million, one-time revenues of \$508,000, and expenditure savings of \$1.1 million, offset by \$1.6 million allocated midyear, provides an available balance of \$17.8 million. This is sufficient to fund the following items included in the Adopted Budget, leaving an estimated available balance of \$5.0 million:

- \$3.8 million for limited-period expenditures—\$3.4 million as noted above plus \$430,000 capital outlay (excluding rebudgeted items);
- \$2.7 million Compensated Absences Reserve;
- \$2.0 million Capital Improvement Reserve;
- \$2.0 million Strategic Property Acquisition Reserve;
- \$1.3 million General Fund Reserve (to bring to minimum policy level of 20.0%); and
- \$1.0 million CalPERS Contribution.

Staff will return to Council after the conclusion of the fiscal year-end audit with any modifications and final balances available for allocation.

^{*} Represents a continuing limited-period position.

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OTHER MAJOR FUNDS

Other General Funds

Development Services Fund

Development Services is a General Fund program separated from the GOF in order to facilitate better tracking and accounting. This separation was established to allow for an effective way to match revenues and expenditures. Initially created for Building Services, this fund was expanded for Fiscal Year 2014-15 to more fully encompass all development activity.

Fiscal Year 2021-22 total projected operating revenues are \$15.3 million, \$160,000 (1.1%) higher than Fiscal Year 2020-21 adopted, and \$2.0 million higher than unaudited actuals. Total adopted operating expenditures are \$17.6 million. This includes nondiscretionary and discretionary increases of \$177,100 and new limited-period items of \$2.2 million primarily targeted to addressing workload related to development activity. In addition, there is an estimated \$800,000 for Land Use Document Fees, a transfer of \$160,000 to the Compensated Absences Reserve, CalPERS contribution of \$177,000 proportionate to the GOF share, and \$25,000 for capital projects. The Development Services Fund is projected to end the fiscal year with a Land Use Document Reserve of \$10.6 million and ending balance of \$10.7 million. This balance is necessary due to the timing of development-related revenues and expenditures. Revenues on development activity are collected in advance of the services provided and corresponding expenditures. A significant balance should be maintained in the fund for these prepaid services and to continue operations during the next slowdown in development activity.

Shoreline Golf Links and Michaels at Shoreline Restaurant Fund

Shoreline Golf Links and Michaels at Shoreline Restaurant closed operations with the initial Shelter-in-Place order. Significant revenue losses occurred in Fiscal Year 2019-20, and the Fund had an estimated deficit requiring a transfer from the General Non-Operating Fund to remain balanced. Shoreline Golf Links was able to reopen, with modifications, and has since been thriving as a popular outdoor activity during Shelter-in-Place. Unfortunately, the same cannot be said for the restaurant, which has only been able to provide food to go and limited outdoor seating. For Fiscal Year 2021-22, revenues are projected at \$3.8 million, and expenditures are adopted at \$3.6 million, leaving a surplus that can generate a \$150,000 transfer to the GOF.

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Special Funds

Shoreline Regional Park Community Fund (Shoreline Community)

The Shoreline Community was created by legislation in 1969, known as the Shoreline Regional Park Community Act (Act), for the development and support of the Shoreline at Mountain View Regional Park (Shoreline Park) and to economically and environmentally enhance the surrounding North Bayshore Area. In accordance with the Act, all tax revenues received by the Shoreline Community are deposited into a special fund and used to pay the principal of and interest on loans, advances, and other indebtedness of the Shoreline Community. The Act prescribes the powers of the Shoreline Community, including the construction and replacement of the infrastructure needed to serve the Shoreline Community, such as streets, curbs, gutters, parking lots, sidewalks, water and sewer services, lighting, waste disposal, power and communications, and housing and levees as well as operations and maintenance of Shoreline Park. The Shoreline Community is a separate legal entity with its own budget and financial statements but is considered a blended component unit of the City, and financial activities are reported with the City's financial documents. A separate budget for the Shoreline Community is adopted by the Board of the Shoreline Community and is included in a separate section of this Proposed Budget document.

For Fiscal Year 2021-22, operating revenues are projected at \$51.0 million, \$2.2 million higher than the Fiscal Year 2020-21 Adopted. This is primarily due to higher property tax revenues. Operating expenditures are adopted at \$33.9 million, \$1.2 million higher than Fiscal Year 2020-21 Adopted, primarily due to payments to the County and school districts increasing by \$1.1 million. There are no ongoing changes, and there are limitedperiod expenditures of \$214,700. In addition, there is an \$89,000 transfer to the Compensated Absences Reserve, a CalPERS contribution of \$71,000 proportionate to the GOF share, and capital projects of \$13.4 million, of which \$2.8 million is funded from the Development Impact Fee. The General Reserve, based on 25.0% of operating expenditures (similar to other reserves) net of intergovernmental payments, is \$5.4 million; the Landfill Reserve is increasing from \$9.0 million to \$10.0 million (incrementally increased in case of a catastrophic event); the Sea Level Rise Reserve is increasing \$3.0 million (as part of a plan to fund \$3.0 million annually for 10 years); the Development Impact Fee Reserve is estimated at \$158,000; and the reserve for bond proceeds is estimated at \$26,000. The remaining balance available is projected to be \$29.6 million.

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Utility Funds

The City's enterprise utility funds are fully funded by the rates charged to customers; there is no General Fund support to the utility funds. Utility rates charged by governmental entities for water, sewer, and trash and recycling services are considered property-related fees and are subject to the procedural requirements of Proposition 218, Article XIII, of the California Constitution. Proposition 218 requires governmental agencies to conduct a majority protest hearing prior to adopting any changes in utility rates. A notice is required to be mailed no later than 45 days prior to the public hearing and is required to include the proposed rate adjustment, the calculation methodology, and describe the process for submitting a protest vote. The legislation also provides for future rate increases within prescribed limits to be approved without holding a hearing each year for up to an additional four years.

A notice was mailed on or before May 7, 2021, a Proposition 218 hearing was held on June 22, 2021 for the recommended rate increases for Fiscal Year 2021-22 for which there was no majority protest, and the rates were subsequently adopted at the June 22, 2021 budget public hearing.

Water Fund

For Fiscal Year 2021-22, there is a zero-percent (0.0%) wholesale water rate increase from the San Francisco Public Utilities Commission (SFPUC). The Santa Clara Valley Water District (SCVWD) adopted a 9.1% increase for groundwater (well production) and a 9.5% increase for treated water (the treated water surcharge was increased from \$100 to \$115 more per acre-foot than groundwater) at SCVWD's May 11, 2021 meeting. For the City, a 1.0% rate increase for the average cost of water and meter rates is adopted due to SCVWD increases and City operating cost increases.

The recycled water rate is also adopted with a 1.0% increase, and the rate is 28.8% lower than the potable uniform water rate. If recycled water consumption increases or decreases, the rate increases recommended will be modified correspondingly. Staff continues efforts to convert customers from potable water to recycled water when possible.

Fiscal Year 2021-22 projected operating revenues, with the adopted rate adjustments, are \$37.3 million, and adopted operating expenditures are \$34.8 million (after eliminating the budget effect of depreciation expense). Included in expenditures are the rate adjustments to wholesale water costs as provided and the minimum water purchase from SFPUC. There is an operating balance of \$2.5 million, less than the \$3.1 million annual level of capital projects included in the rate calculation.

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For Fiscal Year 2021-22, there is a CalPERS contribution of \$116,000 proportionate to the GOF share, capital projects of \$2.4 million funded from the rate, and additional capital projects of \$1.6 million funded by capacity fees. There are projected Fiscal Year 2021-22 reserve balances of \$21.0 million, which includes the water transfer reserve, the balance of capacity and development impact fee revenues received, and the interest earned on the balance as well as the full reserve requirement for the fund. The projected ending balance for this fund is \$12.5 million, and the cash available goal is \$4.4 million or 10.0% of total expenditures. There are planned capital projects in the amount of \$5.5 million in Fiscal Year 2022-23 that will use some of this balance.

Wastewater Fund

For Fiscal Year 2021-22, costs for the Palo Alto Regional Water Quality Control Plant (Treatment Plant) are increasing 7.0%. A 6.0% overall rate increase is adopted: 4.0% due to Treatment Plant and City operating cost increases; and 2.0% for the eighth year of the phase-in of planned Treatment Plant capital costs.

The majority of the City's sanitary sewer trunk main infrastructure was installed in the 1950s and 1960s. Staff has previously indicated through the budget and CIP process that there are major City sewer main replacement projects necessary over the next 10 years. As identified previously, capacity and development impact fees have provided a source of funding for some projects; however, the fees received are not sufficient to fund all projects, and staff recommended issuing debt to secure additional funds. On October 23, 2018, the City Council approved a \$10.1 million loan financing for Wastewater infrastructure projects, and the proceeds have funded multiple capital projects allocated over three fiscal years. The financing structure includes the ability to draw funds as needed for the first 18 months, lowering interest cost, and the ability to prepay 10.0% of the outstanding balance each year and all of the outstanding balance after 10 years without penalty. All funds have been fully drawn, and annual payments will be approximately \$852,800 henceforth.

There are infrastructure capital projects beyond the annual capital projects included in the rate. In addition to the \$10.1 million loan noted above to fund infrastructure capital projects, Capacity and other Development Fees have provided an additional source of funding for some of these infrastructure capital projects where allowed. Over the past few years, staff has deferred infrastructure projects to the extent possible until sufficient funding is available. While funding is available for the adopted infrastructure projects in the Fiscal Year 2021-22 CIP and planned projects in the Fiscal Year 2022-23 CIP, projects will have to be deferred again beginning in Fiscal Year 2023-24 unless sufficient fund balance is available or more capacity and/or development impact fees are received.

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With an overall 6.0% rate increase, operating revenues for Fiscal Year 2021-22 are projected at \$25.9 million (including \$2.7 million in revenue generated by the rate increases for planned Treatment Plant capital costs that is being reserved), and operating expenditures are adopted at \$24.0 million (after eliminating the budget effect of depreciation expense), resulting in an operating balance of \$1.9 million. This is less than the \$2.4 million annual level of capital projects included in the rate calculation and \$2.3 million in revenue generated by the rate increases for planned Treatment Plant capital costs that is being reserved. For Fiscal Year 2021-22, there is a CalPERS contribution of \$70,000 proportionate to the GOF share, \$4.1 million for capital projects funded by rates and available balance, and \$2.0 million in capital projects funded by capacity fees. There are projected Fiscal Year 2021-22 reserve balances of \$26.9 million, which includes the Treatment Plant reserve, the balance of capacity and development impact fee revenues received, and the interest earned on the balance as well as the full reserve requirement for the fund. The projected ending balance for Fiscal Year 2021-22 is \$4.1 million (\$5.4 million lower than the Fiscal Year 2020-21 adopted), and the cashavailable goal is \$2.9 million.

Solid Waste Management Fund

The new agreement with Recology provides for a 7.7% increase due to service level changes. The City's net share of SMaRT® Station costs is increasing 4.8%. These provider increases as well as increases in the cost of City programs result in an overall average rate increase of almost 6.0%. However, this fund is in a stable financial condition, and an overall rate increase of 4.0% is adopted for Fiscal Year 2021-22.

Operating revenues for Fiscal Year 2021-22 are projected at \$15.4 million (\$35.7 million, including Recology), and operating expenditures are adopted at \$16.0 million (\$36.3 million, including Recology, and after eliminating the budget effect of depreciation expense). The operating balance is projected to be a negative \$625,000, and there is a CalPERS contribution of \$48,000 proportionate to the GOF share and \$290,000 for capital projects. This fund is projected to draw from fund balance to fund ongoing expenditures and capital projects. The fund is projected to end the 2021-22 fiscal year with a reserve at the policy level of \$4.0 million and the reserve for future facility equipment of \$2.2 million. The projected ending balance for Fiscal Year 2021-22 is \$8.6 million, and the cash available goal is \$1.7 million. This fund has benefited over the last few years from higher debris box revenue related to construction activity.

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Reserves

Most reserves are established pursuant to Council Policy A-11, Financial and Budgetary Policy, and others have been approved as needed by Council (see summary in Miscellaneous Section, Page 7-81). Reserves can be classified as those uncommitted but designated for a specific purpose and those created to fund liabilities. With the recommendations from the General Non-Operating Fund available balance to supplement the General Fund Reserve and the Compensated Absences Reserve, reserves are at or higher than the target or policy balance. Any remaining GOF carryover balance will be transferred to the General Non-Operating Fund.

SUMMARY AND CONCLUSION

The City has spent a tremendous amount of effort and funding to address the COVID-19 pandemic during the past year for vulnerable and disadvantaged residents by implementing programs and working with community nonprofit agencies in the area of rent relief, safe parking, sheltering and homeless services, eviction moratorium, small business assistance grants, utility relief, and a host of other financial and nonfinancial assistance for the benefit of the community at large. The Fiscal Year 2021-22 Adopted Budget continues many of these programs and will make further increases to programs necessary to improve the welfare for those of lower income and most impacted during the pandemic. Benefitting from the improved economic conditions that we are now seeing, along with the infusion of Federal funding from ARPA, the City is well-positioned to continue its fiscal recovery while assisting the community financially and through a revised vision for racial equity and inclusion that will bring the City and our residents together by recognizing and building upon our collective diversity and working toward making Mountain View a community for all.

We would like to express our appreciation to the City Council and to staff in all the departments for their cooperation and assistance in the development of this budget. In particular, we want to thank the department heads and Budget Review Team, with special thanks to Assistant Finance and Administrative Services Director Suzy Niederhofer and Senior Financial Analyst Ann Trinh for their assistance with the Operating Budget; Purchasing and Support Services Manager Ann Mehta, Recreation Manager Kristine Crosby, and Police Captain Michael Canfield for their assistance with

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the capital outlay process; and the Document Processing Center and Copy Center staff for their invaluable support in the preparation of this document.

Respectfully submitted,

Jesse Takahashi

Finance and Administrative

Services Director

Kimbra McCarthy City Manager

JT-KMC/SN/6/FIN 541-07-01-21L

Enclosures: 1. Race, Equity, and Inclusion Action Plan

2. Strategic Roadmap Fiscal Years 2021-22 and 2022-23 Action Plan



RACE, EQUITY AND INCLUSION ACTION PLAN

The City of Mountain View is fully committed to racial equity and justice as we strive to create a welcoming, safe and inclusive community for all. While recent national events have created an urgent cry for policing reform across the country, the City recognizes that systemic racism is farreaching and long-standing and requires a comprehensive approach of reflection, engagement and action.

In June 2020, Mayor Abe-Koga appointed a Council Subcommittee on Race, Equity and Inclusion (REI Subcommittee) and the first meeting was held on June 30, 2020. With input from the REI Subcommittee, the City is implementing a Race, Equity and Inclusion Action Plan focused on policing practices, policies and accountability, celebration and recognition of community diversity, and review of City operations and policies, with opportunities for community engagement throughout. In December 2020, the City Council received a <u>comprehensive update on the REI Action Plan</u> accomplishments.

In April 2021, Mayor Ellen Kamei convened the REI Subcommittee to discuss recent efforts to address the increase in xenophobia and anti-Asian American and Pacific Islander sentiment both locally and across the country. As part of the REI Action Plan, the City will implement programs to raise community awareness and provide resources to prevent hate crimes and discrimination and recognize the contributions of Asian Americans to Mountain View's history.

Assessing Police Practices and Policies and Increasing Police Accountability

The City of Mountain View is committed to examining Mountain View Police Department (MVPD) practices and procedures, increasing police accountability, engaging the public about their experiences with MVPD, and increasing public understanding of MVPD practices and policies.

- **Conduct community listening sessions,** hosted by the Human Relations Commission, to hear community members' stories about their experience with policing in Mountain View and help inform future police policies and programs.
- Compile and evaluate data on policing activity to identify the impact on people of color and develop approaches to address any disproportionate findings.
- Hold interactive MVPD educational forums to promote dialogue and mutual understanding of MVPD policies and practices and community needs, ideas, and concerns.
- Review and revise MVPD use of force policies to align with the 8 Can't Wait campaign and the California Attorney General's recommendations to ensure appropriate policies

- are implemented to maintain police officer safety and reduce the likelihood that police interactions result in excessive use of force.
- **Examine models of public police oversight** to identify potential approaches for Mountain View.
- Assess alternative police service delivery models to determine ways that MVPD can respond to mental health-related calls for service with regional collaboration.

Recognize and Celebrate Mountain View's Diversity

Mountain View is a diverse community with residents and visitors from around the world. Both past and present community members have contributed to making Mountain View the great city that it is. We strive to recognize, celebrate, and increase understanding of Mountain View's diversity.

- Conduct forums to promote dialogue on race and a safe, welcoming community for all to increase community members' understanding of each other and promote unity.
- **Provide advisory body driven events and activities** to produce community-inspired diversity celebrations and highlights.

Assess City of Mountain View Operations and Policies Under an Equity Lens

The City acknowledges that inequity is often rooted in longstanding policies and procedures. Staff will be reviewing internal operations as well as the policies and procedures of City departments to ensure that the City is promoting diversity, equity, and inclusion.

- Provide culturally sensitive outreach and engagement to promote access and participation in City programs and government (continue Spanish and launch Mandarin language civic leadership academies, explore Mountain View language access policy, update translation and interpretation protocol, inform the public about the Multilingual Engagement Program language services).
- Apply equity based lens in budget development and engage the community during the budget process in considering the allocation of resources.
- Explore the impact of historical zoning, land use planning, and redlining on communities of color in Mountain View to ensure that future planning efforts are equitable and address any existing barriers.
- Assess and ensure equity in sustainability planning and program design, implementation and community engagement

Assess and update personnel policies and programs and engage City employees to
ensure that the City has a diverse and inclusive workforce that provides equitable
programs and services and interacts with colleagues and community members with
cultural humility.

Maintain Transparency Regarding the City's Racial Equity and Justice Action Plan

Communication and accountability are key factors to ensuring that this action plan is effective. The City will **provide relevant and timely information to the public on the City's racial equity and justice efforts** through mechanisms including the City's website and external and internal newsletters to ensure that the public and City staff remains informed of the REJ Action Plan and the City's progress.

COMPLETED ACTION ITEMS

Assessing Police Practices and Policie	Assessing Police Practices and Policies and Increasing Police Accountability							
<u>Objective</u>	<u>Action(s)</u>							
Compile and evaluate data on policing activity	The City hired a University of California Berkeley PhD Research Fellow as part of a collaboration with academic leaders from Stanford University and the University of Michigan to analyze MVPD police contact data, provide recommendations for better methods to track and report police data, and identify possible changes in policing programs and policies. A report on the findings is anticipated to be released in December 2021.							
Hold interactive MVPD educational forums	The police department launched <i>MVPDx Partnership for the Future of Policing,</i> a ten week program for community members to learn about and share input on MVPD. Three cohorts of community members have participated in MVPDx.							
Review and revise MVPD use of force policies	The police department use of force policies are aligned with the California Attorney General's recommendations and are close to those advanced by 8 Can't Wait. The use of force policies are explained on the City's website.							
Examine models of public police oversight	Following examination of various public police oversight models, the City Council established a Public Safety Advisory Board (PSAB) to advise and make recommendations to the City Council, City Manager and Police Chief on public safety matters.							

Assessing Police Practices and Policie	Assessing Police Practices and Policies and Increasing Police Accountability								
<u>Objective</u>	Action(s)								
Conduct community listening sessions	The HRC hosted 4 listening forums on local policing. This included a general forum, a youth focused forum, and forums in Mandarin and Spanish languages. The PSAB will consider input from the forums and may make recommendations on next steps.								
Recognize and Celebrate I	Mountain View's Diversity								
Conduct forums to promote dialogue on race and a safe, welcoming community for all to increase community members' understanding of each other and promote unity.	The Library and other City departments have hosted and continue to host events exploring implicit bias, race, activism, women's rights and other topics.								
Provide advisory body driven events and activities	Advisory bodies have organized and led multiple events, including a Civility Roundtable on Implicit Bias hosted by the Human Relations Commission hosted, and a Strength in Diversity event hosted by the Youth Advisory Committee.								
Assess City of Mountain View Operati	ons and Policies Under an Equity Lens								
Provide culturally sensitive outreach and engagement	The Multilingual Engagement Program continues to provide and enhance the City's multilingual outreach and engagement efforts.								
Apply equity based lens in budget development and engage the community during the budget process	The Fiscal Year 2021-22 Budget was prepared with equity based budgeting concepts. The City will continue to refine its approach to equity based budgeting.								
Assess and update personnel policies and programs and engage City employees	The City has launched a series of trainings on organization culture, diversity, cultural humility, personal identification, assumptions, as well as understanding of and strategies to reduce explicit and implicit bias.								

City of Mountain View Strategic Roadmap

Fiscal Years 2021/22 and 2022/23 Action Plan

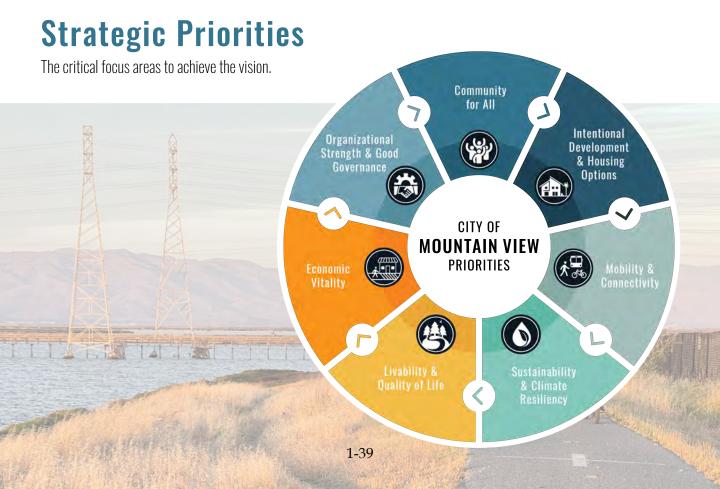


The City of Mountain View Strategic Roadmap, developed through careful deliberation by the City Council with input from the community and City staff, sets forth a vision and seven strategic priorities that will shape the future of the City. The two-year Action Plan establishes the top projects to help accomplish the vision and strategic priorities during Fiscal Years 2021-22 and 2022-23.

For more information visit: MountainView.gov/StrategicRoadmap

Vision

A welcoming, vibrant city that plans intentionally and leads regionally to create livable, sustainable neighborhoods, access to nature and open spaces, and a strong innovation-driven local economy.





Community for All

Support Mountain View's socioeconomic and cultural diversity. Engage and protect vulnerable populations through policies that promote access to housing, transportation and other programs and services.



Mobility & Connectivity

Develop a mobility network that enhances connectivity across Mountain View and establishes green corridors. Promote transit and safe active transportation options that reduce single-occupancy vehicle trips and traffic and increase walking and biking.



Livability & Quality of Life

Enhance Mountain View as a great place to live that values community health and well-being. Preserve Mountain View's unique character, restore wildlife habitats, and promote arts and culture. Provide parks, open space, and other key amenities.



Intentional Development & Housing Options

Support an increase in the quantity and diversity of housing options, including assistance for the unhoused. Provide opportunities for affordable housing as well as home ownership. Plan for neighborhoods with nearby transit, jobs and amenities that balance density with livable, green, mixed-use development.



Sustainability & Climate Resiliency

Through implementation of the Sustainability Action Plan and other actions, reduce and minimize the City's greenhouse gas emissions and prepare for sea level rise. Protect and enhance local ecosystems and biodiversity through rewilding and other measures. Support residents and businesses to adopt sustainable practices and use resources wisely.



Economic Vitality

Support a walkable, beautiful, vibrant downtown and accessible village centers that draw residents and visitors. Create an environment where small, local, diverse businesses can thrive across the City alongside large employers. Continue to work in partnership with the business community so that Mountain View remains a center for innovation with meaningful jobs for workers.



Organizational Strength & Good Governance

Continue to innovate, collaborate and continuously improve to deliver a high level of customer service. Recruit, develop and retain top notch staff. Maintain fiscal responsibility and effective intergovernmental partnerships. Communicate and engage regularly and transparently with our multilingual community.

Community for All

- Develop and launch a Universal Basic Income pilot program.
- Develop an ordinance for responsible construction.
- Develop an ordinance to address wage theft.
- Develop a Community Workforce Agreement.
- Develop a mobile home rent stabilization ordinance adopted by Council and administered by the Rental Housing Committee.
- Explore the feasibility of alternative mental health crisis response methods.
- Develop a comprehensive Homelessness Response Strategy that includes housing, services, and an expenditure and funding plan.
- Expand access to broadband across communities.

Livability & Quality of Life

- Review and consider minor amendments to Downtown Precise Plan Areas A, G, and H, with the work phased to prioritize preserving the character of the downtown core and preventing, to the extent possible, preemption by State legislation.
- Review and update the historic preservation ordinance.
- Continue to work with the Visual Arts Committee to encourage public art.
- Update the City/School District Joint-Use Master Agreement.
- Develop a Parks and Recreation Strategic Plan.
- Hold a study session to explore consideration of a Moffett Boulevard Precise Plan.
- Develop a Safe Storage for Firearms Ordinance.

Intentional Development & Housing Options

- Hold a Study Session on a displacement response strategy and net loss; develop a work plan for any desired follow up actions.
- Review and propose revisions to the R3 Zone standards that consider form-based zoning, incentivizing stacked flats, and updated row house guidelines.
- Work with the Mountain View Los Altos Union High School District to explore the possibility of the District acquiring the Shenandoah property and the opportunity for shared uses and affordable housing on the site.
- Develop strategies for middle-income persons to afford different housing types.
- Facilitate the development of affordable housing at the Santa Clara Valley Transportation Authority Evelyn Avenue Site.
- Facilitate the planning/entitlement and building permit process for Lot 12.
- Conduct a review of parcels with existing units that exceed the density currently allowed by the Zoning Ordinance/General Plan and hold a Council Study Session to discuss a recommended approach.
- Partner with the County to explore the potential conversion of the Crestview Hotel to housing for people who are unstably housed.
- Continue work on the Housing Element for the 2023-31 Regional Housing Needs Assessment period.

Mobility & Connectivity

- Develop a Citywide Transportation Demand Management Ordinance.
- Complete the Castro Pedestrian Mall Feasibility Study.
- Continue to implement the Transit Center Master Plan.
- Prepare the Citywide Travel Demand Update (including the Greenhouse Gas Reduction Program).
- Develop a City Active Transportation Plan (combining pedestrian and bicycle master plans).

Sustainability & Climate Resiliency

- Update the Community Tree Master Plan and review existing guiding policies and ordinances in coordination with the update.
- Consolidate and update existing plans into a comprehensive Shoreline Wildlife Management Plan.
- Work through Sustainability Action Plan projects.
- Continue to Participate in South Bay Salt Ponds project in conjunction with California State Coastal Commission.
- Define biodiversity requirements for landscaping in Mountain View.

Economic Vitality

- Plan, coordinate, and oversee COVID-19 recovery efforts to support community relief and resilience.
- Develop an Economic Vitality Strategy (including strategies to support small businesses).

Organizational Strength & Good Governance

- Implement the Public Services Study actions, including population updates, study of police staffing levels, and Fire Community Risk Assessment.
- Develop and implement an enhanced legislative program.
- Plan, coordinate, and oversee COVID-19 recovery efforts for the City workforce and facilities.
- Conduct a City Buildings Workspace Study.
- Update the Campaign Disclosure in Advertisements Ordinance.
- Study and develop a revenue measure to increase the City's Transient Occupancy Tax (TOT).



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Revenue and Expenditure Tables for All Funds

TOTAL FUND REVENUES

	AUDITED	ADOPTED	UNAUDITED	ADOPTED
	ACTUAL	BUDGET	ACTUAL	BUDGET
-	2019-20	2020-21	2020-21	2021-22
GENERAL OPERATING (1) \$	142,667,193	144,162,250	150,547,692	152,248,350
GF - DEVELOPMENT SERVICES	16,263,793	15,899,800	14,606,860	16,059,800
GF - SHRLN GOLF / RESTAURANT	3,482,096	4,228,000	3,205,735	3,802,000
GF RESERVES	38,151,438	11,775,463	24,580,081	40,810,388
GAS TAX	3,376,511	3,421,600	3,418,423	3,769,200
OTHER STREETS & TRANSPORTATION	598,275	5,798,006	597,507	2,492,804
CONSTRUCTION/CONVEYANCE TAX	8,868,027	4,634,700	11,483,240	4,490,200
PUBLIC BENEFIT IN LIEU	4,710,947	345,900	7,771,972	270,900
OTHER TRANSPORTATION DEV FEES	180,093	48,100	128,537	36,200
HOUSING	14,594,423	2,194,410	13,504,201	1,860,300
CSFRA/RENTAL HOUSING COMMITTEE	1,493,672	1,278,500	1,278,852	1,543,000
SUCCESSOR HOUSING AGENCY	47,797	32,700	34,630	22,200
DOWNTOWN BENEFIT ASSMT DISTS	3,815,400	2,056,200	2,027,243	1,755,500
GENERAL SPECIAL PURPOSE	139,838	56,700	50,679	58,500
SUPPLEMENTAL LAW ENFRCMNT SRVCS	193,585	175,000	195,467	175,000
COMMUNITY DEV BLOCK GRANT	1,352,652	865,921	3,266,990	872,267
CABLE TELEVISION	202,756	200,000	181,033	180,000
SHORELINE REGIONAL PARK COMM	55,516,947	48,819,800	55,395,977	50,970,700
STORM DRAIN CONSTRUCTION	176,654	25,100	186,973	23,100
PARK LAND DEDICATION	39,476,963	1,265,000	32,272,201	1,459,500
WATER	41,714,101	37,301,800	42,183,974	37,326,100
WASTEWATER	39,161,416	25,460,100	26,793,354	25,916,200
SOLID WASTE MANAGEMENT	16,111,323	15,020,500	14,966,042	15,390,400
EQUIPMENT MAINT & REPLACMNT	6,596,057	7,118,615	6,774,690	6,868,960
WORKERS' COMPENSATION SELF-INS	2,506,403	2,332,500	2,292,626	2,372,000
UNEMPLOYMENT SELF-INS	60,317	61,300	56,416	58,200
LIABILITY INSURANCE	3,309,898	2,086,600	2,839,050	2,907,600
RETIREES' HEALTH INSURANCE	7,124,982	5,667,527	5,681,256	5,776,590
EMPLOYEE BENEFITS SELF-INS	85,862	93,700	76,361	72,500
OTHER (2)	457,628	0	4,484	0
TOTAL \$	452,437,047	342,425,792	426,402,546	379,588,459

⁽¹⁾ Fiscal Years 2020-21 and 2021-22 includes Excess ERAF Revenue.

⁽²⁾ Revenues received mid-year but not budgeted, such as Police Asset Forfeitures and Grants.

TOTAL FUND EXPENDITURES

	AUDITED	_	UNAUDITED	ADOPTED
	ACTUAL	BUDGET	ACTUAL	BUDGET
	2019-20	2020-21	2020-21	2021-22
GENERAL OPERATING \$	136,911,097	144,021,218	136,811,288	150,804,360
GF - DEVELOPMENT SERVICES	18,405,801	17,603,260	16,075,720	17,953,870
GF - SHRLN GOLF / RESTAURANT	3,346,551	4,212,885	3,187,727	3,793,368
GF RESERVES	35,064,714	15,747,157	17,197,661	41,864,017
GAS TAX	3,010,200	3,695,400	4,055,400	2,937,700
OTHER STREETS & TRANSPORTATION	410,000	3,982,904	1,167,328	2,506,904
CONSTRUCTION/CONVEYANCE TAX	13,093,000	6,204,000	8,262,000	6,303,000
PUBLIC BENEFIT IN LIEU	84,789	0	0	7,800,000
OTHER TRANSPORTATION DEV FEES	0	156,000	156,000	0
HOUSING	16,141,660	1,861,410	9,093,067	6,879,155
CSFRA/RENTAL HOUSING COMMITTEE	1,115,206	1,910,571	1,277,827	2,098,978
SUCCESSOR HOUSING AGENCY	298,266	250,000	208,611	250,000
DOWNTOWN BENEFIT ASSMT DISTS	654,690	847,759	673,331	754,791
GENERAL SPECIAL PURPOSE	4,557	106,307	17,095	118,056
SUPPLEMENTAL LAW ENFRCMNT SRVCS	268,585	175,000	195,467	175,000
COMMUNITY DEV BLOCK GRANT	1,624,737	875,921	1,204,037	4,822,129
CABLE TELEVISION	132,476	195,000	322,230	200,000
SHORELINE REGIONAL PARK COMM	118,221,435	36,858,247	38,783,808	47,425,537
STORM DRAIN CONSTRUCTION	31,000	32,000	32,000	32,000
PARK LAND DEDICATION	43,177,000	4,091,000	9,642,751	7,478,000
WATER	47,817,034	42,515,889	41,566,362	43,636,444
WASTEWATER	29,733,563	26,289,892	25,819,893	32,325,427
SOLID WASTE MANAGEMENT	15,438,649	16,327,078	13,939,042	16,837,035
EQUIPMENT MAINT & REPLACMNT	4,339,713	7,895,247	5,264,644	8,562,516
WORKERS' COMPENSATION SELF-INS	3,076,834	2,383,500	1,840,801	2,442,500
UNEMPLOYMENT SELF-INS	32,203	127,250	191,402	127,250
LIABILITY INSURANCE	2,060,282	2,086,550	2,834,745	2,828,550
RETIREES' HEALTH INSURANCE	7,134,294	5,650,627	5,690,616	5,798,490
EMPLOYEE BENEFITS SELF-INS	46,028	114,500	48,178	114,500
OTHER (1)	101,230	0	25,063	0
TOTAL \$	501,775,594	346,216,572	345,584,094	416,869,577

⁽¹⁾ Expenditures from mid-year appropriations in funds such as Police Asset Forfeitures and Grants.

GENERAL OPERATING FUND REVENUES

FISCAL YEAR	OPERATING REVENUES	% CHANGE FROM PRIOR FISCAL YEAR
2012-13	\$96,811,000	5.2%
2013-14	\$102,045,000	5.4%
2014-15	\$106,940,000 (1)	4.8%
2015-16	\$115,911,000	8.4%
2016-17	\$126,689,000	9.3%
2017-18	\$136,377,000	7.6%
2018-19	\$146,010,000	7.1%
2019-20	\$142,667,000	(2.3%)
2020-21 *	\$150,547,000 (2)	5.5%
2021-22 **	\$152,248,000 (2)	1.1%

^{*} Unaudited Actual

^{**} Adopted

⁽¹⁾ Effective July 1, 2014, all development related activities are consolidated into the Development Services Fund to more accurately align development related revenues and expenditures.

⁽²⁾ Fiscal Years 2020-21 and 2021-22 include Excess ERAF revenue of \$6.8 million and \$5.8 million, respectively.

GENERAL OPERATING FUND EXPENDITURES

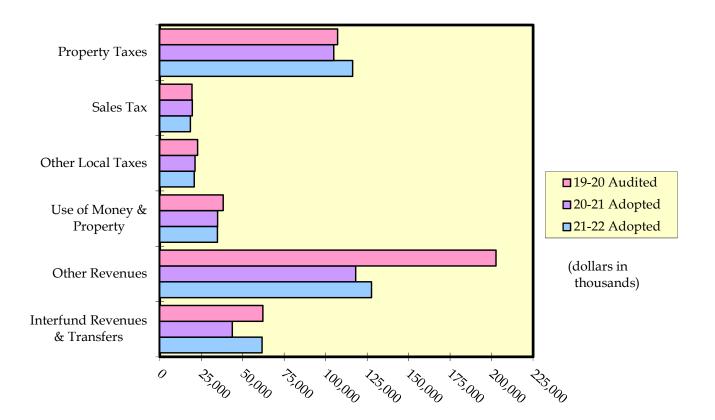
FISCAL YEAR	OPERATING EXPENDITURES	_	% CHANGE FROM PRIOR FISCAL YEAR
2012-13	\$93,041,000		2.7%
2013-14	\$94,933,000		2.0%
2014-15	\$97,677,000	(1)	2.9%
2015-16	\$102,590,000	(2)	5.0%
2016-17	\$110,936,000	(3)	8.1%
2017-18	\$121,682,000	(4)	9.7%
2018-19	\$137,279,000	(5)	12.8%
2019-20	\$136,911,000	(6)	(0.3%)
2020-21 *	\$136,811,000		(0.1%)
2021-22 **	\$150,804,000		10.2%

^{*} Unaudited Actual

- (1) Effective July 1, 2014, all development related activities are consolidated into the Development Services Fund to more accurately align development related revenues and expenditures. Fiscal Year 2014-15 includes an additional contribution of \$1.0 million towards the OPEB
- (2) Fiscal Year 2015-16 includes additional contributions of \$2.0 million towards the CalPERS liability and \$1.0 million towards the OPEB liability.
- (3) Fiscal Year 2016-17 includes additional contributions of \$2.0 million towards both the CalPERS and OPEB liabilities, and transfers of \$2.0 million to the Strategic Property Acquisition Reserve (SPAR) and \$500,000 to the General Non-Operating Fund (GNOF).
- (4) Fiscal Year 2017-18 includes additional contributions of \$4.0 million and \$2.0 million towards the CalPERS and OPEB liabilities, respectively, and a transfer of \$2.0 million to SPAR.
- (5) Fiscal Year 2018-19 includes additional contributions of \$4.0 million and \$1.0 million towards the CalPERs and OPEB liabilities, respectively, and transfers of \$6.5 million to the GNOF for the Sustainability CIP, \$2.0 million each to the Capital Improvement and Transportation Reserves, and \$1.0 million to the General Fund Reserve.
- (6) Fiscal Year 2019-20 includes an additional contribution of \$4.0 million towards the CalPERs liability, and transfers of \$1.0 million to the GNOF for the Sustainability CIP and \$2.0 million to the General Fund Reserve.

^{**} Adopted

TOTAL FUND REVENUES

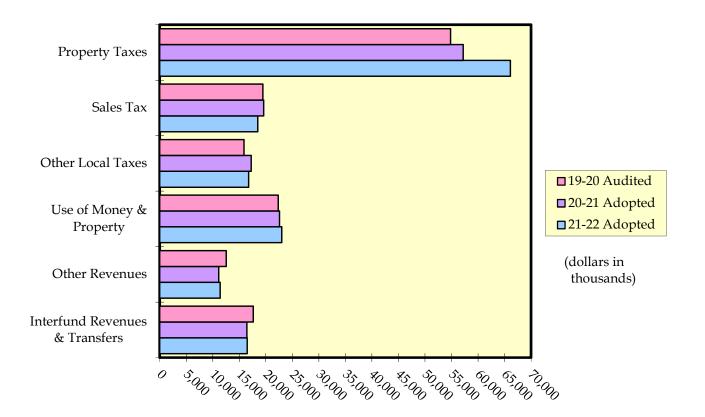


Revenue Category	-	Audited Actual 2019-20	Adopted Budget 2020-21	Adopted Budget 2021-22	Percent Change *
Property Taxes	\$	107,191,805	104,872,800	116,281,100	10.9%
Sales Tax		19,452,148	19,604,000	18,477,000	(5.7%)
Other Local Taxes		22,788,942	21,241,300	20,778,600	(2.2%)
Use of Money & Property		38,209,972	34,833,951	34,720,611	(0.3%)
Other Revenues:					
Licenses, Permits & Franchise Fees/					
Fines & Forfeitures		13,742,658	14,811,850	15,488,350	4.6%
Intergovernmental		6,354,957	10,988,927	16,260,511	48.0%
Charges for Services (1)		163,510,783	89,619,700	90,871,800	1.4%
Miscellaneous Revenues (2)		19,021,519	2,690,200	5,013,500	86.4%
Interfund Revenues & Transfers		62,164,264	43,763,064	61,696,987	41.0%
TOTAL	\$	452,437,047	342,425,792	379,588,459	10.9%

^{*} Percent Change From Prior Year Adopted to Current Year Adopted Budget.

- (1) Includes Developer Fees and Contributions.
- (2) FY 2019-20 Miscellaneous Revenues include loan proceeds.

GENERAL OPERATING FUND REVENUES

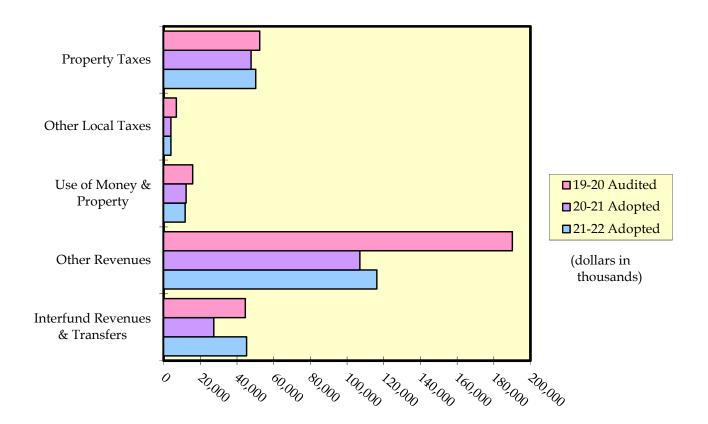


Revenue Category	Audited Actual 2019-20	Adopted Budget 2020-21	Adopted Budget 2021-22	Percent Change *
Property Taxes (1)	\$ 54,839,123	57,206,600	66,108,200	15.6%
Sales Tax	19,452,148	19,604,000	18,477,000	(5.7%)
Other Local Taxes	15,879,776	17,237,300	16,774,600	(2.7%)
Use of Money & Property	22,345,322	22,571,300	23,014,300	2.0%
Other Revenues:				
Licenses, Permits & Franchise Fees/				
Fines & Forfeitures	6,364,176	6,231,750	6,767,250	8.6%
Intergovernmental	794,631	702,600	738,500	5.1%
Charges for Services	2,093,926	2,314,900	2,098,600	(9.3%)
Miscellaneous Revenue	3,273,391	1,872,000	1,780,500	(4.9%)
Interfund Revenues & Transfers	17,624,700	16,421,800	16,489,400	0.4%
TOTAL	\$ 142,667,193	144,162,250	152,248,350	5.6%

^{*} Percent Change From Prior Year Adopted to Current Year Adopted Budget.

⁽¹⁾ FY 21-22 includes \$5.8 million of excess ERAF revenue.

OTHER FUND REVENUES



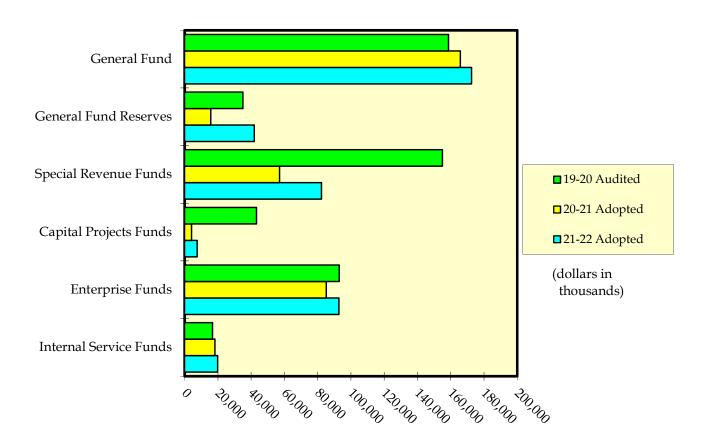
Revenue Category	Audited Actual 2019-20	Adopted Budget 2020-21	Adopted Budget 2021-22	Percent Change *
Property Taxes	\$ 52,352,682	47,666,200	50,172,900	5.3%
Other Local Taxes	6,909,166	4,004,000	4,004,000	0.0%
Use of Money & Property	15,864,650	12,262,651	11,706,311	(4.5%)
Other Revenues:				
Licenses, Permits & Franchise Fees/				
Fines & Forfeitures	7,378,482	8,580,100	8,721,100	1.6%
Intergovernmental	5,560,326	10,286,327	15,522,011	50.9%
Charges for Services (1)	161,416,857	87,304,800	88,773,200	1.7%
Miscellaneous Revenues (2)	15,748,128	818,200	3,233,000	295.1%
Interfund Revenues & Transfers	44,539,564	27,341,264	45,207,587	65.3%
TOTAL	\$ 309,769,854	198,263,542	227,340,109	14.7%

^{*} Percent Change From Prior Year Adopted to Current Year Adopted Budget.

⁽¹⁾ Includes Developer Fees and Contributions.

⁽²⁾ FY 2019-20 Miscellaneous Revenues include loan proceeds.

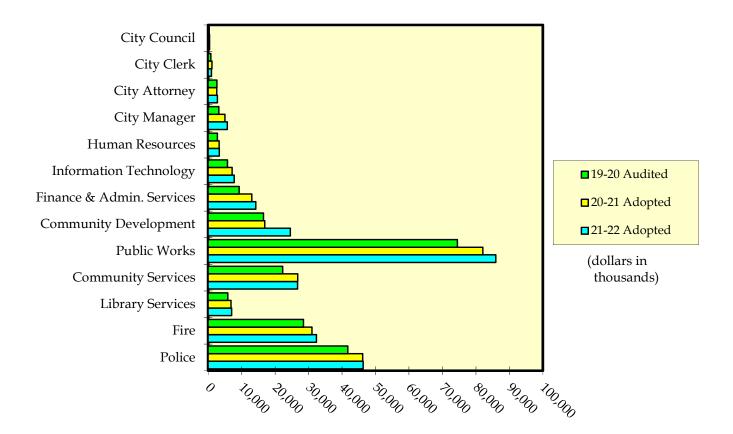
TOTAL EXPENDITURES BY FUND TYPE



Fund Type	_	Audited Actual 2019-20	Adopted Budget 2020-21	Adopted Budget 2021-22	Percent Change *
General Fund	\$	158,663,449	165,837,363	172,551,598	4.0%
General Fund Reserves		35,064,714	15,747,157	41,864,017	165.9%
Special Revenue Funds		155,059,601	57,118,519	82,271,250	44.0%
Capital Projects Funds		43,208,000	4,123,000	7,510,000	82.1%
Enterprise Funds		92,989,246	85,132,859	92,798,906	9.0%
Internal Service Funds	_	16,790,584	18,257,674	19,873,806	8.9%
TOTAL	\$_	501,775,594	346,216,572	416,869,577	20.4%

^{*} Percent Change From Prior Year Adopted to Current Year Adopted Budget.

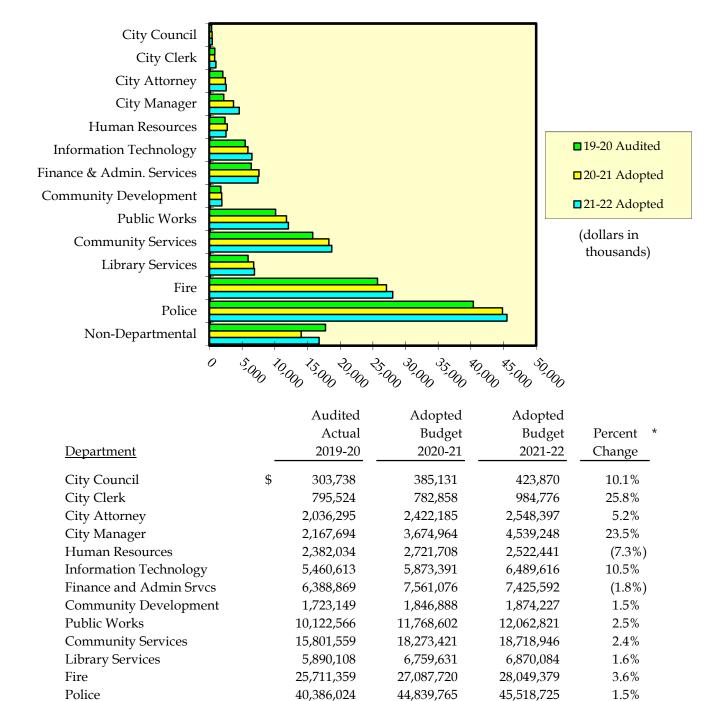
TOTAL DEPARTMENT EXPENDITURES



		Audited	Adopted	Adopted	
		Actual	Budget	Budget	Percent
<u>Department</u>		2019-20	2020-21	2021-22	Change *
	_	_		_	_
City Council	\$	306,033	407,831	423,870	3.9%
City Clerk		795,524	1,113,458	984,776	(11.6%)
City Attorney		2,623,546	2,587,385	2,765,297	6.9%
City Manager		3,198,648	4,984,864	5,723,448	14.8%
Human Resources		2,751,469	3,268,808	3,312,291	1.3%
Information Technology		5,787,071	7,152,145	7,770,908	8.7%
Finance and Admin Srvcs		9,250,699	13,038,172	14,240,339	9.2%
Community Development		16,538,115	16,913,659	24,548,272	45.1%
Public Works		74,438,719	82,071,329	85,949,395	4.7%
Community Services		22,242,153	26,778,334	26,717,314	(0.2%)
Library Services		5,890,108	6,800,293	7,025,984	3.3%
Fire		28,488,060	31,026,296	32,355,671	4.3%
Police		41,728,020	46,152,014	46,321,248	0.4%
	_				
TOTAL	\$	214,038,165	242,294,588	258,138,813	6.5%
	=				

^{*} Percent Change From Prior Year Adopted to Current Year Adopted Budget.

GENERAL OPERATING FUND EXPENDITURES



Non-Departmental

TOTAL

Projected Budget Savings

17,741,565

Included

136,911,097

14,023,878 **

(4,000,000)

144,021,218

16,776,238 **

(4,000,000)

150,804,360

19.6%

0.0%

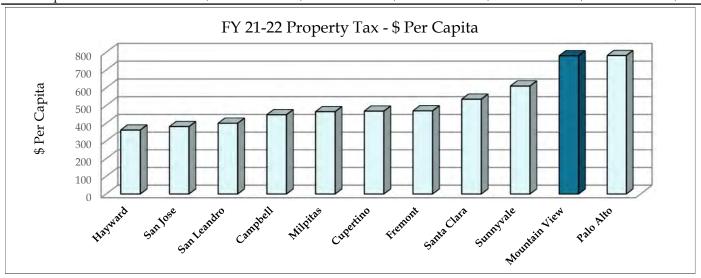
4.7%

^{*} Percent Change From Prior Year Adopted to Current Year Adopted Budget.

^{**} FY 19-20 includes an additional \$4.0 million towards CalPERS Liability, and transfers of \$1.0 to the General Non-Operating Fund for the Sustainability CIP, \$2.0 million to the General Fund Reserve, and \$3.0 million to the Capital Improvement Reserve. FY 20-21 and FY 21-22 do not include any additional transfers.

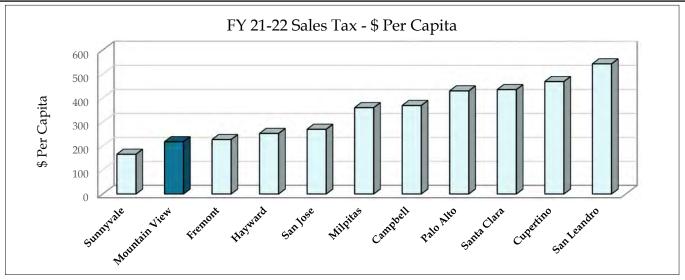
Property Tax Comparison With Other Jurisdictions FY 16-17 through FY 20-21

C''	Actual	Actual	Actual	Actual	Adopted	Adopted
City	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Campbell	\$13,032,100	\$14,004,162	\$15,646,864	\$17,208,898	\$17,481,100	\$18,847,000
% of General Fund	26%	27%	29%	34%	32%	33%
Per Capita	\$308	\$329	\$370	\$412	\$417	\$448
Cupertino	\$20,219,077	\$22,433,806	\$25,301,094	\$26,606,844	\$25,353,783	\$27,840,341
% of General Fund	21%	25%	28%	33%	31%	31%
Per Capita	\$332	\$370	\$422	\$449	\$427	\$469
Fremont	\$86,698,000	\$93,363,000	\$99,606,000	\$106,563,000	\$113,175,000	\$116,312,000
% of General Fund	48%	47%	48%	53%	55%	56%
Per Capita	\$371	\$398	\$419	\$442	\$463	\$470
Hayward	\$47,195,566	\$51,236,000	\$54,467,978	\$58,431,803	\$57,000,000	\$58,809,200
% of General Fund	30%	32%	30%	34%	34%	33%
Per Capita	\$296	\$320	\$341	\$367	\$354	\$362
Milpitas	\$30,261,513	\$32,009,724	\$33,924,593	\$37,799,083	\$36,872,241	\$41,269,917
% of General Fund	29%	30%	30%	36%	32%	37%
Per Capita	\$389	\$411	\$423	\$449	\$427	\$465
Mountain View	\$43,773,612	\$49,418,921	\$51,450,527	\$54,839,123	\$57,206,600	\$66,108,200
% of General Fund	35%	36%	35%	38%	40%	45%
Per Capita	\$542	\$609	\$619	\$663	\$683	\$780
Palo Alto	\$39,381,477	\$42,839,000	\$47,327,394	\$51,089,154	\$52,000,000	\$51,227,800
% of General Fund	22%	22%	23%	27%	30%	28%
Per Capita	\$585	\$640	\$714	\$782	\$794	\$782
San Jose	\$276,388,433	\$306,222,332	\$330,199,269	\$369,506,527	\$370,500,000	\$395,500,000
% of General Fund	25%	24%	24%	31%	32%	32%
Per Capita	\$268	\$297	\$321	\$362	\$360	\$381
San Leandro	\$20,858,028	\$22,994,212	\$24,123,875	\$30,096,293	\$33,100,792	\$35,893,500
% of General Fund	20%	21%	20%	26%	27%	29%
Per Capita	\$230	\$254	\$269	\$339	\$371	\$400
Santa Clara	\$50,920,368	\$55,008,928	\$58,614,758	\$65,498,024	\$66,982,000	\$71,559,000
% of General Fund	24%	23%	21%	27%	29%	29%
Per Capita	\$403	\$434	\$454	\$502	\$508	\$536
Sunnyvale	\$66,608,795	\$74,349,897	\$84,827,810	\$91,839,180	\$93,432,808	\$94,860,330
% of General Fund	39%	36%	40%	47%	43%	47%
Per Capita	\$434	\$485	\$555	\$601	\$606	\$610



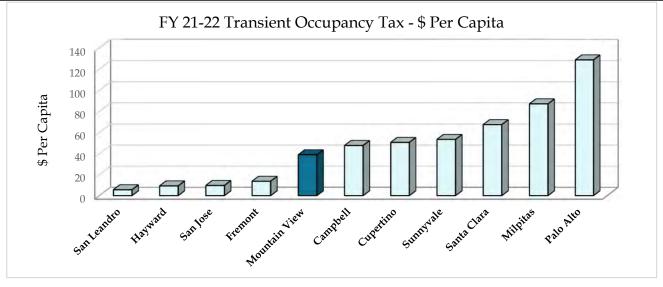
Sales Tax Comparison With Other Jurisdictions FY 16-17 through FY 20-21

City	Actual 2016-17	Actual 2017-18	Actual 2018-19	Actual 2019-20	Adopted 2020-21	Adopted 2021-22
Campbell	\$14,297,751	\$14,859,014	\$15,684,222	\$13,493,745	\$14,172,118	\$15,521,900
% of General Fund	29%	29%	29%	27%	26%	27%
Per Capita	\$338	\$349	\$371	\$323	\$338	\$369
Cupertino	\$26,932,012	\$26,164,531	\$24,901,779	\$35,657,215	\$20,910,889	\$27,855,559
% of General Fund	28%	30%	28%	45%	26%	31%
Per Capita	\$442	\$432	\$415	\$602	\$352	\$469
Fremont	\$49,536,000	\$58,903,000	\$64,831,000	\$52,067,000	\$52,253,000	\$56,178,000
% of General Fund	27%	30%	31%	26%	25%	27%
Per Capita	\$212	\$251	\$273	\$216	\$214	\$227
Hayward	\$34,839,287	\$33,388,000	\$36,010,642	\$39,679,957	\$35,000,000	\$41,078,000
% of General Fund	22%	21%	20%	23%	21%	23%
Per Capita	\$219	\$208	\$225	\$249	\$218	\$253
Milpitas	\$26,213,910	\$27,854,331	28,889,784	25,058,325	28,371,951	31,941,250
% of General Fund	25%	26%	26%	24%	24%	29%
Per Capita	\$337	\$358	\$360	\$298	\$328	\$360
Mountain View	\$21,828,516	\$20,713,381	\$24,389,890	\$19,452,148	\$19,604,000	\$18,477,000
% of General Fund	17 %	15%	17 %	14 %	14 %	13%
Per Capita	\$270	\$255	\$293	\$235	\$234	\$218
Palo Alto	\$29,922,926	\$31,091,000	\$36,507,728	\$30,563,248	\$20,500,000	\$28,183,600
% of General Fund	17%	16%	18%	16%	12%	16%
Per Capita	\$444	\$464	\$551	\$468	\$313	\$430
San Jose	\$207,695,033	\$226,336,942	\$263,530,326	\$260,558,394	\$242,500,000	\$280,200,000
% of General Fund	19%	17%	19%	22%	21%	23%
Per Capita	\$202	\$219	\$256	\$255	\$236	\$270
San Leandro	\$30,342,598	\$42,990,223	\$45,865,704	\$44,654,873	\$44,437,548	\$48,641,000
% of General Fund	29%	39%	39%	38%	36%	40%
Per Capita	\$335	\$475	\$511	\$503	\$498	\$543
Santa Clara	\$62,528,632	\$55,881,563	\$68,797,353	\$55,269,669	\$55,600,000	\$58,183,000
% of General Fund	29%	23%	24%	23%	24%	23%
Per Capita	\$495	\$441	\$533	\$424	\$421	\$436
Sunnyvale	\$29,408,259	\$31,314,096	\$32,219,912	\$27,118,152	\$24,520,507	\$25,818,641
% of General Fund	17%	15%	15%	14%	11%	13%
Per Capita	\$192	\$204	\$211	\$178	\$159	\$166



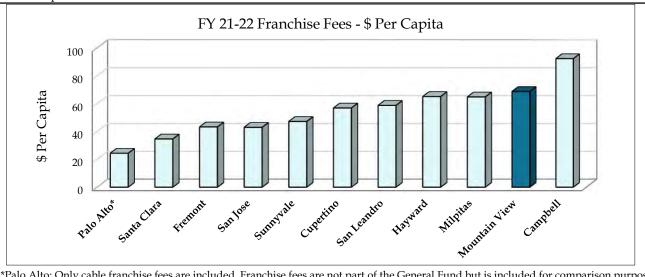
Transient Occupancy Tax Comparison With Other Jurisdictions FY 16-17 through FY 20-21

C'1	Actual	Actual	Actual	Actual	Adopted	Adopted
City	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Campbell	\$4,420,208	\$4,554,949	\$4,768,864	\$3,144,208	\$3,002,060	\$2,000,000
% of General Fund	9%	9%	9%	6%	6%	4%
Per Capita	\$104	\$107	\$113	\$75	\$72	\$48
Cupertino	\$6,023,681	\$6,810,718	\$8,901,337	\$7,286,083	\$7,546,884	\$3,000,000
% of General Fund	6%	8%	10%	9%	9%	3%
Per Capita	\$99	\$112	\$148	\$123	\$127	\$50
Fremont	\$8,391,000	\$8,620,000	\$8,292,000	\$5,915,000	\$6,060,000	\$3,368,000
% of General Fund	5%	4%	4%	3%	3%	2%
Per Capita	\$36	\$37	\$35	\$25	\$25	\$14
Hayward	\$2,559,873	\$2,808,000	\$2,822,564	\$2,186,927	\$1,000,000	\$1,500,000
% of General Fund	2%	2%	2%	1%	1%	1%
Per Capita	\$16	\$18	\$18	\$14	\$6	\$9
Milpitas	\$12,527,864	\$12,121,516	14,502,737	11,376,522	13,452,683	7,713,639
% of General Fund	12%	12%	13%	11%	11%	7%
Per Capita	\$161	\$156	\$181	\$135	\$156	\$87
Mountain View	\$7,042,794	\$7,057,226	\$7,050,530	\$5,601,695	\$5,075,400	\$3,288,600
% of General Fund	6%	5%	5%	4%	4%	2%
Per Capita	\$87	\$87	\$85	\$68	\$61	\$39
Palo Alto	\$23,477,173	\$24,937,000	\$25,648,696	\$18,553,491	\$14,900,000	\$8,427,700
% of General Fund	13%	13%	12%	10%	9%	5%
Per Capita	\$349	\$372	\$387	\$284	\$228	\$129
San Jose	\$18,274,899	\$19,530,772	\$20,536,084	\$14,103,867	\$9,000,000	\$10,000,000
% of General Fund	2%	2%	1%	1%	1%	1%
Per Capita	\$18	\$19	\$20	\$14	\$9	\$10
San Leandro	\$711,406	\$784,147	\$965,710	\$906,080	\$250,000	\$500,000
% of General Fund	1%	1%	1%	1%	0%	0%
Per Capita	\$8	\$9	\$11	\$10	\$3	\$6
Santa Clara	\$20,069,227	\$21,419,237	\$26,558,027	\$15,933,791	\$3,625,000	\$9,000,000
% of General Fund	9%	9%	9%	7%	2%	4%
Per Capita	\$159	\$169	\$206	\$122	\$27	\$67
Sunnyvale	\$16,589,743	\$17,741,915	\$21,248,918	\$15,929,808	\$5,308,664	\$8,296,416
% of General Fund	10%	9%	10%	8%	2%	4%
Per Capita	\$108	\$116	\$139	\$104	\$34	\$53



Franchise Fees Comparison With Other Jurisdictions FY 16-17 through FY 20-21

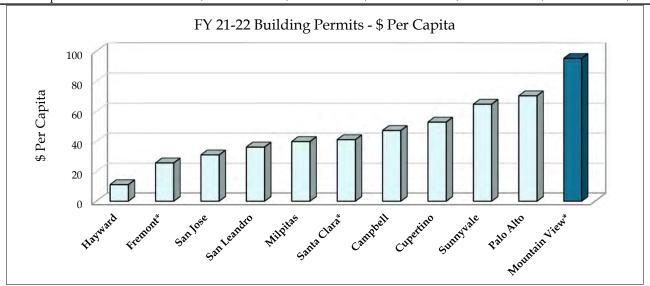
	Actual	Actual	Actual	Actual	Adopted	Adopted
City	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Campbell	\$3,478,915	\$3,586,297	\$3,515,547	\$3,527,926	\$3,852,219	\$3,881,019
% of General Fund	7%	7%	6%	7%	7%	7%
Per Capita	\$82	\$84	\$83	\$84	\$92	\$92
Cupertino	\$3,409,572	\$3,563,820	\$3,445,253	\$3,418,909	\$3,280,447	\$3,380,986
% of General Fund	4%	4%	4%	4%	4%	4%
Per Capita	\$56	\$59	\$57	\$58	\$55	\$57
Fremont	\$9,887,000	\$10,061,000	\$10,112,000	\$10,421,000	\$9,818,000	\$10,720,000
% of General Fund	5%	5%	5%	5%	5%	5%
Per Capita	\$42	\$43	\$43	\$43	\$40	\$43
Hayward	\$9,646,262	\$9,648,000	\$9,730,174	\$10,581,959	\$11,150,000	\$10,590,000
% of General Fund	6%	6%	5%	6%	7%	6%
Per Capita	\$61	\$60	\$61	\$66	\$69	\$65
Milpitas	\$3,871,202	\$4,677,808	5,127,311	\$5,173,191	\$5,514,787	\$5,751,133
% of General Fund	4%	4%	5%	5%	5%	5%
Per Capita	\$50	\$60	\$64	\$61	\$64	\$65
Mountain View	\$4,741,035	\$5,092,778	\$5,293,472	\$5,457,701	\$5,162,800	\$5,830,500
% of General Fund	4%	4%	4%	4 %	4%	4%
Per Capita	\$59	\$63	\$64	\$66	\$62	\$69
Palo Alto*	\$1,900,079	\$1,829,000	\$1,732,528	\$1,665,836	\$1,900,000	\$1,600,000
% of General Fund	1%	1%	1%	1%	1%	1%
Per Capita	\$28	\$27	\$26	\$25	\$29	\$24
San Jose	\$49,641,551	\$51,179,782	\$48,397,444	\$44,435,817	\$45,921,096	\$44,651,652
% of General Fund	4%	4%	3%	4%	4%	4%
Per Capita	\$48	\$50	\$47	\$43	\$45	\$43
San Leandro	\$5,102,904	\$5,269,391	\$5,192,137	\$5,648,899	\$5,131,804	\$5,270,000
% of General Fund	5%	5%	4%	5%	4%	4%
Per Capita	\$56	\$58	\$58	\$64	\$58	\$59
Santa Clara	\$4,017,605	\$4,204,380	\$5,335,853	\$4,529,679	\$4,738,000	\$4,630,000
% of General Fund	2%	2%	2%	2%	2%	2%
Per Capita	\$32	\$33	\$41	\$35	\$36	\$35
Sunnyvale	\$7,117,732	\$7,160,176	\$6,976,089	\$7,179,493	\$7,069,800	\$7,356,348
% of General Fund	4%	3%	3%	4%	3%	4%
Per Capita	\$46	\$47	\$46	\$47	\$46	\$47



^{*}Palo Alto: Only cable franchise fees are included. Franchise fees are not part of the General Fund but is included for comparison purpose

Building Permits Comparison With Other Jurisdictions FY 16-17 through FY 20-21

	Actual	Actual	Actual	Actual	Adopted	Adopted
City	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Campbell	\$1,965,323	\$1 <i>,</i> 727 <i>,</i> 591	\$1,391,341	\$1,596,158	\$2,362,000	\$1,987,556
% of General Fund	4%	3%	3%	3%	4%	3%
Per Capita	\$46	\$41	\$33	\$38	\$56	\$47
Cupertino	\$2,536,924	\$2,757,929	\$4,102,665	\$4,692,845	\$3,139,473	\$3,140,195
% of General Fund	3%	3%	5%	6%	4%	3%
Per Capita	\$42	\$46	\$68	\$79	\$53	\$53
Fremont*	\$13,981,333	\$12,841,569	9,676,246	\$5,738,351	\$6,294,500	\$6,342,729
% of General Fund	8%	7%	5%	3%	3%	3%
Per Capita	\$60	\$55	\$41	\$24	\$26	\$26
Hayward	\$4,212,602	\$3,469,000	\$3,914,605	\$3,246,560	\$3,200,000	\$1,800,000
% of General Fund	3%	2%	2%	2%	2%	1%
Per Capita	\$26	\$22	\$25	\$20	\$20	\$11
Milpitas	\$7,545,221	\$9,923,609	\$9,451,604	\$4,585,232	\$3,500,000	\$3,540,115
% of General Fund	7%	9%	8%	4%	3%	3%
Per Capita	\$97	\$127	\$118	\$54	\$41	\$40
Mountain View*	\$7,080,287	\$11,304,730	\$8,483,810	\$6,149,575	\$7,580,100	\$8,065,100
% of General Fund	6%	8%	6%	4%	5%	6%
Per Capita	\$88	\$139	\$102	\$74	\$91	\$95
Palo Alto	\$4,404,910	\$5,239,000	\$4,666,891	\$3,931,913	\$4,609,399	\$4,609,399
% of General Fund	2%	3%	2%	2%	3%	3%
Per Capita	\$65	\$78	\$70	\$60	\$70	\$70
San Jose	\$32,113,377	\$33,546,256	\$36,727,607	\$36,249,608	\$24,606,400	\$32,178,325
% of General Fund	3%	3%	3%	3%	2%	3%
Per Capita	\$31	\$32	\$36	\$35	\$24	\$31
San Leandro	\$1,828,458	\$2,137,678	\$2,591,389	\$3,280,028	\$3,289,208	\$3,250,900
% of General Fund	2%	2%	2%	3%	3%	3%
Per Capita	\$20	\$24	\$29	\$37	\$37	\$36
Santa Clara*	\$5,876,550	\$4,209,512	\$8,270,925	\$4,768,771	\$5,700,000	\$5,500,000
% of General Fund	3%	2%	3%	2%	2%	2%
Per Capita	\$46	\$33	\$64	\$37	\$43	\$41
Sunnyvale	\$13,306,587	\$14,695,746	\$15,939,900	\$14,024,473	\$9,080,488	\$10,069,695
% of General Fund	8%	7%	8%	7%	4%	5%
Per Capita	\$87	\$96	\$104	\$92	\$59	\$65_



^{*}Fremont and Mountain View: Building permits are not part of the General Fund but is included for comparison purposes.

^{*}Santa Clara: Building permits only. Does not cover similar budget line items for plumbing, electrical and mechanical permits.



SIGNIFICANT ACCOMPLISHMENTS, FISCAL YEAR 2020–21

The following is a list of notable accomplishments in City programs, plans, and services over the most recent fiscal year (in random order). These items go beyond "normal" day-to-day services. A number are related to the City Council's 2020-21 major goals and priorities, which include protecting vulnerable populations, increasing affordable housing options, enhancing environmental sustainability efforts and quality of life, and improving transportation and mobility.

- Collaborated with community partners to create the #TogetherMV campaign and donation portal.
- Provided extensive, ongoing outreach to vulnerable populations to connect them with COVID-19 pandemic relief resources.
- Collaborated with community partners to implement a COVID-19 rent relief program with more than \$4 million in funding.
- Facilitated equitable rent adjustments to City leases to accommodate financial hardships caused by COVID-19.
- Received and distributed donations during the COVID-19 Pandemic to assist wildland fire victims.
- Ensured the extension of eviction protections for rental tenants by anticipating developments and impacts of the Statewide eviction moratorium.
- Adopted a Small Business Action Plan.
- Implemented Castro StrEats program, which included a temporary closure of Castro Street in support of COVID-19 recovery for downtown restaurants and businesses.
- Funded and implemented small business loan and grant programs, providing \$927,000 in funding to 133 local businesses.
- Implemented a Small Business Call Center to assist over 600 businesses in responding to the COVID-19 pandemic.

- Expanded and implemented Outdoor Mountain View guidelines to allow businesses to temporarily operate outside on private property or authorized public property in support of COVID-19 recovery for downtown restaurants and businesses.
- Collaborated with the Chamber of Commerce to develop the *www.ilovemv.org* online marketplace website for local small businesses.
- Coordinated a Citywide Strategic Communications Team to provide pandemic response information to the public, including extensive multilingual outreach.
- Created and maintained COVID-19 webpages on the City website.
- Maintained regular, effective virtual meetings with high level of public access and participation.
- Planned and opened the County's first mass COVID-19 vaccination clinic site at the Community Center within one week, in conjunction with the County of Santa Clara. The site completed 78,933 vaccinations from January 22, 2021 through the end of Fiscal Year 2020-21.
- Supported the Santa Clara County Public Safety COVID-19 Vaccination Clinic, filling the role of injectors, administrative staff, Plans Section Chief, Liaison Officer, Logistics Section Chief, Facility Unit Leader, and Governmental Liaison Officer and tracked costs for FEMA reimbursement.
- Offered and coordinated COVID-19 vaccinations for City staff who met the vaccination phase criteria.
- Established the Mountain View "Homebound" COVID-19 mobile vaccination clinic with "in-home" vaccinations for vulnerable community members.
- Tracked requirements, utilization, and reporting of Federal CARES Act and American Rescue Plan Act funds for COVID-19 mitigation.
- Established and maintained detailed supporting documentation for COVID-19related expenditures, submitted claims for reimbursement to FEMA using FEMA's grants portal and promptly responded to follow-up inquiries.
- Modified MVPD youth programs (Dreams and Futures and Cops that Care) to connect with and maintain relationships with at-risk and vulnerable Mountain View youth in compliance with COVID-19 restrictions.

- Redeployed Library staff to conduct outreach to more than 600 Mountain View businesses about pandemic relief resources, answered City phones, and provided volunteer services at the Community Services Agency.
- Drafted and negotiated innovative cooperative agreement with the County under compressed timeline to provide urgent COVID-19 testing services for the public at the Mountain View Community Center.
- Provided Mountain View COVID-19 testing centers at Shoreline Athletic Fields, the Center for the Performing Arts, and the Mountain View Community Center in conjunction with the County of Santa Clara, El Camino Hospital, and Planned Parenthood. A total of 14,867 COVID-19 tests were completed in Fiscal Year 2020-21.
- Responded to COVID-19 exposures, reporting to the County, sending required notices to those potentially exposed and coordinating proper cleaning and disinfection.
- Implemented a Library Grab-and-Go Holds pickup program to provide access to the Library collection during the COVID-19 closure and moved reference services to phone and email.
- Instituted policy and operational/technological changes to facilitate employees working remotely.
- Converted majority of contracts to electronic review and approval to maintain City operations in accordance with COVID-19 Shelter-In-Place and telework restrictions.
- Established electronic permit and plan review.
- Installed touchless pedestrian push buttons at traffic signals.
- Revamped the City Hall Community Development Department permit center into an outdoor permit center and online permit center to respond to the closure of City Hall due to the COVID-19 pandemic.
- Launched online scheduling application for use by the Community Development,
 Community Services, and Police Departments.
- Relocated customer service and cashiering operations to the Center for the Performing Arts box office during the COVID-19 pandemic to provide customer convenience.

- Conducted a City Council election for four Council seats and one Measure, met with candidates and on-boarded Council elected officials in compliance with all COVID-19 regulations and Shelter-in-Place Governor's Order.
- Transitioned to virtual Library programming to continue providing educational and entertaining opportunities to the community during the pandemic.
- Added new digital services and additional e-books to provide more options for people to utilize the Library from anywhere.
- Maintained City Warehouse operations throughout the pandemic to enable continued provision of essential public services, including contactless delivery.
- Established COVID-19 facility cleaning and ventilation protocols.
- Instituted COVID-19 safety precautions in the fire stations and at incidents following Cal/OSHA and Santa Clara County Public Health guidance.
- Interpretation, implementation, and sustained compliance with new and ongoing Federal and State legislation for COVID-19 related paid leaves.
- Created and implemented the COVID-19 Prevention Program (CPP) in compliance with Cal/OSHA regulations.
- Procured personal protective equipment for employee COVID-19 response and mitigation.
- Conducted training on COVID-19 protocols for all staff via Zoom and site visits.
- Provided three Virtual All-Hands Meetings to disseminate information regarding COVID-19 protocols to employees.
- Developed new policies, adopted new safety and cleaning procedures, modified agreements, and adapted programming and facility rentals to be able to operate safely and enhance recovery.
- Presented regular COVID-19 updates to the public at City Council meetings.
- Developed an online reporting module for both non-Workers' Compensation and Workers' Compensation COVID-19 cases to enable faster reporting times.
- Wrote an Injury and Illness Prevention Program (IIPP) COVID-19 Addendum and Infectious Disease Outbreak Plan.

- Continued to support the Mayor's Resiliency Roundtable to share information and coordinate across agencies and stakeholders in support of community recovery from the COVID-19 pandemic.
- Coordinated across City departments to develop a safe return-to-work plan and facility reopening plans in line with State and local COVID-19 protocols.
- Streamlined agreement review to process urgent agreements to meet needs associated with the COVID-19 pandemic.
- Created new pay codes and implemented new benefits to comply with State and Federal laws regarding COVID-19 leaves.
- Implemented optional Flexible Spending Account plan provisions in accordance with the CARES Act to provide employees with greater flexibility during the uncertainty of COVID-19.
- Continued efforts to champion wellness, including holding four on-site flu shot clinics, multiple virtual wellness seminars, meditation telephonic series, virtual food demos, Citywide challenges, incentive points for COVID-19 vaccination, and a new buddy system.
- Ensured compliance with Santa Clara County's order to ascertain each employee's vaccination status, and Cal/OSHA's regulations regarding face coverings.
- Deployed fire staff to hospitals in Southern California to assist with COVID-19 patient care.
- Prepared and revised financial forecast updates during an unprecedented time of uncertainty and presented quarterly budget updates to the City Council.
- Began the reopening process of in-person programs and facility rentals for Recreation, Shoreline, and Center for the Performing Arts, including aquatics programs, afterschool programs, ParksStage and MainStage performances, barbecue reservations, athletic field reservations, Rengstorff House reservations, summer camps, and youth and adult classes.
- Created a reopening plan to resume limited in-building Library services safely.
- Collaborated with community partners to secure State project Homekey Program funding and build 100 transitional, modular housing units to help homeless, unstably housed, and displaced residents transition to permanent housing.

- Transitioned operations of the Mountain View Community Shuttle from Google to the Mountain View Transportation Management Association and secured a \$704,000 VTA Measure B Grant to extend shuttle service hours.
- Provided a comprehensive update to the Council and community on the City's initiatives to address homelessness.
- Implemented three 24/7 safe parking lots, resulting in capacity for more than 101 vehicles in Mountain View.
- Provided essential need services for homeless, unstably housed, and vulnerable residents (hygiene stations, showers, food cards, mobile medical services, PPE distribution, etc.).
- Redesigned Library story times to meet kindergarten readiness needs for children lacking access to preschool programs due to Stay-at-Home orders.
- Drafted an ordinance to prohibit smoking in multi-unit residences.
- Successfully completed the Financial Enterprise System upgrade and provided user training.
- Completed a strategic planning process resulting in adoption of the Fiscal Years 2021-22 and 2022-23 Strategic Roadmap with an updated vision statement, strategic priorities, and action plan.
- Promoted participation in the 2020 Census to achieve a complete count, reaching a participation rate of 75.7%.
- Supported the Council's Race, Equity, and Inclusion Subcommittee and coordinated development and implementation of a Race, Equity, and Inclusion Action Plan.
- Incorporated use of an equity lens into the budget process.
- Planned events and activities to raise awareness and address xenophobia and anti-Asian and Pacific Islander sentiment.
- Created booklists to highlight materials in the Library collection focusing on diversity, racial equity, and inclusion and hosted talks on these topics.
- Provided cultural humility training to City employees as part of the Race, Equity, and Inclusion Action Plan.

- Worked with the Human Relations Commission to plan and conduct community engagement sessions related to local policing.
- Developed, planned, and hosted three sessions of MVPDx, a community engagement and partnership program for community members to explore questions or concerns about Police Department practices, procedures, and policies.
- Based on feedback received from MVPDx participants, created two informal advisory councils to regularly meet, inform, and dialogue with the Police Chief. The Faith Leader's Council draws its members from a cross section of faiths and denominations represented throughout Mountain View, while the Latino Community Advisors group draws from formal and informal community leaders who work with and among the MV Latinx community.
- Launched a Public Safety Advisory Board.
- Began exploration of an alternative mental health crisis response program in coordination with regional partners.
- Hired a University of California, Berkeley, Ph.D. Research Fellow as part of a collaboration with Stanford University and the University of Michigan to examine contact data, provide recommendations for better methods to track and report police data, and identify possible changes in policing programs and policies.
- Implemented Succession Plan initiatives, including executive coaching and workforce assessments.
- Established a Fire Department Career Development Plan which provides for succession planning for all ranks and positions.
- Launched a leadership-coaching program for newly promoted members of the Police Department to support their transition to new leadership roles.
- Launched the Development Review Process study to enhance efficiencies and streamline development processes for the community.
- Adopted an action plan to support youth mental health and wellness.
- Adopted AccessMV, a comprehensive transportation modal plan.
- Conducted an executive search to recruit a new City Clerk.

- Implemented a new automated online bidding application to streamline the bidding process for both bidders and City staff.
- Awarded \$10,000 to City of Mountain View Neighborhood Community Emergency Response Teams (CERT) to purchase new and replenish exhausted disaster recovery supplies throughout the City of Mountain View.
- Launched the first Spanish language-only Library story time and Spanish language parenting program.
- Developed an Active Shooter Response Plan for inclusion in the City's Illness and Injury Prevention Plan.
- Drafted a gun safety ordinance to prohibit the possession of firearms on City property.
- Held a Study Session for the Downtown Parking Strategy, establishing a framework of principles and solutions.
- Implemented a new process for Council correspondence—better meeting Council's needs for receiving and ensuring an appropriate response to constituent emails.
- Provided over 100 trees to Mountain View residents through a virtual Arbor Day event, partnering with the nonprofit, Canopy, and executing an agreement for the five-year update of the Plan.
- Completed a Fire Battalion Chief recruitment process with external and internal candidates, resulting in the promotion of the City's first female Battalion Chief.
- Engaged in contract negotiations with all bargaining groups and unrepresented employees for compensation and brought forward finalized agreements to the City Council for adoption.
- Completed construction of the following: Castro Street/Moffett Boulevard/Central Expressway Improvements, Wyandotte Park, Evandale Mini-Park, Shoreline Park Irrigation System Replacement, Leong Water/Sewer Replacement, Sailing Lake Boat Dock Repair, Park Restrooms Renovation, Immediate Repairs to Sewage Pump Station, Center for the Performing Arts Mainstage Catwalk and Balcony Rail Fall Protection, Fire Station No. 4 Training Tower Renovation, McKelvey Park Detention Basin, West Middlefield Road Improvements, and City Hall Roof Replacement.
- Drafted amendments to the Accessory Dwelling Units Ordinance, Density Bonus Ordinance, and Park Land Dedication Ordinance.

- Rearranged materials in the Children and Teen Library Collection areas based on evaluations of how users look for materials.
- Launched a series of community events promoting a plant-based diet.
- Conducted stakeholder outreach meetings with mobile home tenants and park owners, and drafted a Mobile Home Rent Stabilization Ordinance for Council consideration.
- Collaborated with PG&E to restore power at a mobile home park to provide heat relief to vulnerable residents who were unable to go to a cooling center.
- Increased the number of patrol Officers receiving advanced deescalation training to provide immediate crisis and intervention approaches for mental health-related calls for service and, through collaboration and partnership with Santa Clara Mobile Crisis Response Team (MCRT), ensure patients receive the proper continuation of care beyond their interaction with law enforcement.
- Completed General Plan/Zoning consistency amendments per Senate Bill 1333 for Fiscal Year 2020-21.
- Planned, recruited, and on-boarded (on behalf of the City Council) community members for three Advisory Body recruitments (including announcements/outreach, application completeness review, address checks, and interview scheduling.
- Adopted an amendment to the Park Land Dedication Ordinance.
- Completed renovation of the landing area at Shoreline Golf Links driving range.
- Completed renovations and upgrades at McKelvey Field, Charleston Park, Cooper Park, Eagle Park, Fairmont Park, Gemello Park, Sylvan Park, San Veron Park, and Klein Park.
- Eliminated expiration dates from Library cards to remove a barrier to access.
- Performed a cyber-security audit of the City's network and server systems.
- Implemented training program for staff to recognize cyber-security email phishing threats.

- Increased coordination and communication with Mountain View's State and Federal elected representatives and legislative tracking and advocacy efforts.
- Developed and implemented a Budget 101 workshop for the community.
- Successfully prosecuted an environmental crime for illegal dumping into the storm drain system to judgment and received monetary restitution to the City.
- Provided law enforcement mutual aid support to jurisdictions affected by the CZU fire in Santa Cruz County.
- Deployed firefighters to 22 wildland fires.
- Completed Request for Proposal process for a sole provider for deferred compensation and retiree health savings account provider and started the transition process.
- Completed the following feasibility studies: Castro Street Bicycle Lane, Traffic Operations Center, and Grant Road and Sleeper Avenue Intersection.
- Hired a Chief Communications Officer and developed and implemented an enhanced Citywide communications and outreach program, with increased social media engagement, media relations, and strategic communication planning to raise awareness about City services, policies, and initiatives.
- Conducted regular Citywide employee Town Hall meetings.
- Launched a biweekly City Hall Connection e-newsletter.
- Enhanced multilingual community outreach efforts through the Multicultural Engagement Program Team and provided live translations during City Council meetings and numerous community workshops and events.
- Implemented automatic renewals for print Library materials to increase access.
- Completed migration of end-user systems to Windows 10 and M365 software.
- Investigated alleged campaign disclosure violations in connection with the November 2020 election and issued compliance determinations.
- Developed sustainability measures for North Bayshore.
- Developed an ordinance amendment prohibiting smoking in multi-unit residences.

- Organized engaging and safe events for employee appreciation and recognition, including appreciation videos, a gratitude flipbook, Service and DISCOVER Awards, Mountains of Gratitude drive-through holiday lunch and in-person Employee Appreciation Lunch at Cuesta Park.
- Began construction of the Shoreline Transit Lane and Utility Improvement project, two new City parks, a traffic signal replacement project, and an emergency replacement of a 12" water main on San Antonio Road.
- Provided Council with a comprehensive update on the progress of Sustainability Action Plan 4, a three-year, \$7.5 million plan to advance sustainability and address climate change.
- Revamped the Library website to improve ease of use and make it more streamlined and intuitive.
- Designed new Closed-Circuit Television system.
- Ensured legal compliance with elections code for the Measure C referendum.
- Completed the preliminary project review processes and received Council direction on financial components of the affordable housing project to be developed at the City-owned downtown Lot 12 site.
- Updated Fire Department monthly performance reporting to include trend data on Continuous Quality Improvement measures that align with County EMS expectations.
- Provided 12 employee trainings in interactive, virtual settings with various topics geared specifically towards managers/supervisors, analysts, or administrative professionals, plus general topics for all employees.
- Developed recommended revisions for the Residential Parking Permit Program.
- Hosted a well-attended virtual Earth Day celebration, including multiple community speakers and partners, and a video and poster competition where winners received prizes that supported Mountain View businesses.
- Launched Career Online High School with support from the California State Library, which provided six scholarships to adults seeking a high school diploma.

- Successfully completed eminent domain proceeding for Shoreline Boulevard widening project.
- Adopted a Density Bonus Ordinance.
- Developed, trained, and implemented a new worksheet for fire/EMS emergency tactical incident accountability of firefighters; providing for injury reduction and greater efficiency at emergency scenes.
- Implemented the Telecommuting Equipment Reimbursement Pilot Program.
- Revised the Neighborhood Traffic Management Program to identify measures for enhanced traffic calming.
- Supported the first two teams in completing the Cool Block program virtually, which focused on neighborhood-based sustainability, emergency preparedness, and community-building.
- Finalized an agreement with the Mountain View Los Altos Union High School
 District to create a Student Connect Card to give District students access to the
 Library's digital resources.
- Successfully defended against writ of mandate challenging the City's response to a Public Records Act request withholding confidential arrestee information.
- Implemented iCloud migration of the permitting system to enable use of mobile devices, which helps to streamline the building inspection and approval process.
- Implemented new Fire Department records management/report writing system.
- Implemented a new Fire Department staffing, personnel tracking, and payroll program.
- Negotiated and executed new agreements with Recology, SMaRT Station, and Waste Management/Kirby Canyon Landfill that advance the City's Zero Waste goals.
- Continued to work toward expanding EV-charging stations in downtown City parking structures and lots.
- Collaborated with local schools and organizations to provide Library resource support for underserved communities.

- Litigated seven petitions to confiscate firearms and other deadly weapons from dangerous persons who posed a risk to themselves and/or others.
- Finalized the Fire and Environmental Safety Division Reorganization and Strategic Plan.
- Increased the Library holds pick-up shelving area, reconfigured the Teen Zone shelving area, and moved new adult books to the second floor of the Library to create more space and improve ease of finding materials.
- Successfully transitioned Below-Market-Rate (BMR) Housing Program administration to a new administrator and modified the program by increasing the BMR ownership requirement to 15% of the total number of ownership units, incorporating a moderate-income category, and modifying the in-lieu fee methodology.
- Finalized the MVFD Policy for Heat Emergencies and for Cooling Center Activation.
- Completed the Storm Drain Master Plan.
- Completed Final 2018 and Preliminary 2019 community greenhouse gas inventories, revealing an emissions decrease of 14.5% from 2005 levels and putting the City on target to meet or exceed its 2020 reduction goal.
- Amended the Postclosure Maintenance Plan for the Shoreline Landfill to allow for the Safe Parking Program at the Crittenden Parking lot meeting the CCR Title 27 requirements.
- Removed outdated and unused materials in Library adult collections and reorganized shelf use to make browsing easier and more accessible.
- Completed a Public Safety Power Shut-Off generator testing program and developed procedures to quickly mobilize generators to critical sites.
- Revised the Community Information Posting Policy and the Behavior Policy, which were adopted by the Library Board.
- Completed a Full Water System Risk and Resilience Assessment.
- Developed the Multimodal Transportation Analysis (MTA) Handbook to guide transportation analysis for new development projects.

- Developed a process to receive an annual appraisal based on density to set the peracre value in the park in-lieu fee calculation to provide more certainty and transparency to the development community.
- Negotiated seven new licenses on City land that generate \$150,000 of revenue per year.
- Completed LED lighting retrofits at Rengstorff and Cuesta Tennis Centers.
- Completed new Duty Housing at the MOC to allow staff on the Duty Program to have a place to rest when needed in order to respond to after-hours public service calls.

FUN FACTS

- Distributed approximately 17,800 masks through the Police Department Neighborhood and Event Services Unit at various walk-up and drive-through events. All masks were received through donations from the Mountain View community.
- Launched the "MV Sustainability" Instagram page.
- Prepared 55 proclamations and 44 certificates of recognition for presentation at City Council meetings.
- Processed over 400 professional services agreements.
- Hosted two Drive-in Movie Nights at Shoreline Amphitheatre.
- Processed 22 claims filed under the Government Tort Claims Act.
- Purchased 100% renewable electricity for all City facilities.
- Served a total of 46,307 drive-up meals in the Senior Center's Senior Nutrition Program, provided by the Community Services Agency.
- Responded to 448 Public Records Act requests.
- Tracked and logged 162 Statement of Economic Interests Form 700 filers.
- Supported employees through 56 traditional FMLA/CFRA/PDL leave-of-absence and return-to-work processes (July 1, 2020 through June 30, 2021).

- Prepared 49 sets of City Council minutes, 18 sets of Shoreline Regional Park Community minutes, and three sets of Capital Improvements Financing Authority minutes.
- Processed 60 resolutions, seven ordinances, and published 15 public hearings.
- Processed 7,450 registration transactions, 89.4% completed online.
- 84,117 rounds of golf played at Shoreline Golf Links.
- Published 26 Sustainability newsletters and 144 social media posts, with a reach of 2,077 sustainability subscribers, a 15% increase in subscribers from 2020.
- Received and screened 4,170 applications for employment.
- Welcomed and on-boarded 51 new regular employees.
- Reviewed 198 Employee Wellness Forms for 2020, awarding an average payout of \$306.
- 88 Employees participated in the Citywide #MVmiles 30-Day Challenge with participants collectively logging 6,544 miles, well over the 4,200 mile target!
- 175 employees attended at least one of the 12 in-house virtual trainings offered.
- 337 employees attended at least one of the virtual training sessions of "Diversity through the Lens of Cultural Humility."
- Supported 30 Council meetings, including Closed Sessions and a City Team-Building Council retreat.
- Offered 406 and coordinated 245 vaccinations for City staff through the County's EMS vaccination site.
- 7,040 water valves exercised, 610 fire hydrants tested, and 2,300 backflow devices tested.
- 1,113 locations of sidewalk repairs completed.
- 21,181 square feet of asphalt repairs completed.
- 100 streetlights replaced.

- 730 water meters replaced.
- 90 plan reviews completed for dual-plumbing (recycled water) projects.
- 30 employee safety training workshops conducted, including 104 City staff trained in CPR.
- 23 commercial leases and four residential leases managed.
- 548 excavation permits issued.
- 349 traffic engineering related *AskMV* requests processed.
- 1,627 Facility work orders processed for the City's 80 buildings and structures.
- 1,972 Fleet work orders processed for the City's 296 vehicles and 308 pieces of equipment; 32 new vehicles and 12 new pieces of equipment put into service.
- Ascertained the vaccination status of 912 employees.
- Authorized 503 employees to work indoors without a mask based on CDC guidance, and communicated authorizations to each department.
- Increased LinkedIn followers by 14.7% in this fiscal year for a fiscal year total of 5,212 City followers and posted content that made over 220,000 impressions.
- Over 300 views for each edition of the weekly staff brief.
- 50 miles of sewer mains cleaned, 154,000 feet of sewer main inspected through CCTV, and 15 sewer spots repaired.
- Transitioned over 17,000 Fire Department reports to Laserfiche.
- Completed an average of 20 Verification of Employment (VOE) forms per month since March 2020—a huge spike and an uncommon average since sheltering-in-place.
- Supported and processed 252 requests for leave due to eligible COVID-19-related reasons.
- Filled 82 vacancies, 37.8% of which were filled by internal movement.

AWARDS AND GRANTS

- Received the Government Finance Officers Association "Award for Excellence in Financial Reporting" and its "Distinguished Budget Presentation Award."
- Received Office of Traffic Safety Grant in the amount of \$72,000 towards traffic and DUI enforcement efforts.
- Received \$25,000 grant from El Camino Hospital for annual Dreams & Futures summer program for underserved MV youth.
- Continued work on the displacement response strategy, including local replacement requirements and successfully securing \$95,000 in technical assistance grant funding from the Chan-Zuckerberg Initiative to evaluate an acquisition/preservation program.
- Successfully competed for a grant of \$4 million in MTC Safe & Seamless Mobility Quick-Strike Competitive grant for Stierlin Road Bicycle and Pedestrian Improvements.
- In collaboration with State Senate legislative representative, secured \$8 million for Mountain View's Lot 12 affordable housing project that was included in California's Fiscal Year 2021 Budget.

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Fiscal Year 2021-22

Adopted Budget

Resolutions

CITY OF MOUNTAIN VIEW RESOLUTION NO. 18586 SERIES 2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN VIEW ADOPTING THE FISCAL YEAR 2021-22 CITY BUDGET AND APPROPRIATIONS FOR THE ADOPTED FISCAL YEAR 2021-22 CAPITAL IMPROVEMENT PROJECTS, INCLUDING AMENDMENTS TO EXISTING PROJECTS, BUT EXCLUDING THE SHORELINE REGIONAL PARK COMMUNITY

WHEREAS, the City Council held duly noticed meetings or Study Sessions on February 9, February 23, March 16, March 23, April 27, and May 25, 2021; and held duly noticed public hearings on April 27, June 8, and June 22, 2021; and heard all persons wishing to be heard regarding said Fiscal Year 2021-22 Recommended Budget (Recommended Budget). The City Council considered these comments and deliberated the City Manager's Recommended Budgets;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain View as follows:

- 1. The City of Mountain View Recommended Budget in the amount of \$329,943,858 as recommended by the City Manager, plus any amendments approved by the City Council on June 22, 2021, on file in the City Clerk's Office, including the Fund Schedules Section of the Recommended Budget, is hereby adopted as the Fiscal Year 2021-22 budget of this agency.
- 2. The City Council appropriates funding for the Fiscal Year 2021-22 Capital Improvement Projects (Capital Projects) in the amount of \$46,115,423, of which \$41,587,634 is City funding, as adopted by the City Council on June 22, 2021, plus any amendments approved by the City Council on June 22, 2021, as identified in the Adopted Fiscal Year 2021-22 Capital Improvement Program (CIP), on file in the City Clerk's Office.
- 3. The City Council has included appropriations sufficient to meet its debt service obligations.
- 4. Except for continuing appropriations for Capital Projects not yet completed, Community Development Block Grant (CDBG) programs, grant and donation funding, legal cases, and other expenditures lawfully encumbered or accrued, all other unexpended appropriations shall lapse at the end of the fiscal year in accordance with City Charter Section 1105.

- 5. Appropriations as needed from investment earnings and other program income received on grant funds are hereby authorized.
 - 6. Appropriations as needed to pay all CalPERS invoices are hereby authorized.
- 7. Appropriations in the Compensated Absence Reserve are hereby authorized as needed for payments for vacation, sick leave, or other accrued leave as applicable, to employees during Fiscal Year 2021-22.
- 8. Appropriations for expenditures in the Police Asset Forfeiture Fund are hereby authorized up to the uncommitted cash balance in the Police Asset Forfeiture Fund.
- 9. Appropriations in the Workers' Compensation, Unemployment Insurance, and Liability Funds for Workers' Compensation, unemployment, and liability claims payments are hereby authorized as needed. In addition, the balance of any ergonomics funding remaining in the Workers' Compensation Fund is authorized to be rebudgeted in the next fiscal year.
- 10. Appropriations in the Retirees' Health Insurance Fund and the Employee Benefits Fund are hereby authorized as necessary for the associated expenses of these programs.
- 11. As previously authorized by the City Council in adopted Resolution Nos. 17914 and 17925, the Public Benefits Value for the El Camino Real Precise Plan (ECRPP) and the San Antonio Precise Plan (SAPP) shall be increased by the prior year Consumer Price Index as part of the annual budget process. The public benefit values are to be assessed as described in the ECRPP and the SAPP. For Fiscal Year 2021-22, the public benefit amounts shall be \$24.39 for ECRPP and \$24.39 for SAPP.
- 12. As previously authorized by the City Council in adopted Resolution No. 18399, the Community Benefits Values for the East Whisman Precise Plan shall be increased by the prior year San Francisco Engineering News-Record Construction Cost Index (ENR-CCI) as part of the annual budget process. For Fiscal Year 2021-22, the community benefit amounts shall be \$26.35 per square foot in excess of 0.4 floor area ratio (FAR) office and \$5.27 per square foot in excess of 1.0 FAR residential/hotel.
- 13. The City Manager or designee is authorized to increase appropriations to maintain retail sales inventories (should retail sales exceed the amount budgeted) for the Shoreline Golf Links operations that are offset by retail sales.
- 14. The Finance and Administrative Services Director is hereby authorized to increase appropriations and budgeted revenue in the Benefit Assessment District Fund for the actual Business Improvement Area assessments received.

- 15. The Finance and Administrative Services Director is hereby authorized to increase appropriations for 75.0% of the annual interest earned on the Minor Estate Trust.
- 16. The Finance and Administrative Services Director is hereby authorized to adjust appropriations for revenues received related to the fee required to be collected by the State (Assembly Bill 1379) to help support the Certified Access Specialist (CASp) program (accessibility training).
- 17. The Finance and Administrative Services Director is hereby authorized to make adjustments to the final Community Stabilization and Fair Rent Act (CSFRA)/Rental Housing Committee (RHC) final budget and Rental Housing Fee.
- 18. The Finance and Administrative Services Director is hereby authorized to adjust appropriations in the Fiscal Year 2021-22 Capital Projects funded by Road Maintenance and Rehabilitation Account (RMRA) funds based on the actual revenue received from the State during Fiscal Year 2021-22.
- 19. The Finance and Administrative Services Director is hereby authorized to increase appropriations for annual maintenance costs related to the Graham Middle School site, up to the balance available.
- 20. The Finance and Administrative Services Director is hereby authorized to increase appropriations for the Citywide Transportation Impact Fees as they are received during the fiscal year for public improvements or facilities for which the City has adopted a proposed schedule or plan, pursuant to Government Code 66007(b)(1). Fees are to be collected at time of building permit issuance.
- 21. The Finance and Administrative Services Director is hereby authorized to increase appropriations in the General Operating Fund up to the amount of Business License Tax revenue received in order to transfer 90.0% of the revenue generated from the restructured tax to the Transportation Reserve (80.0%) and the General Housing Fund (10.0%).
- 22. The Finance and Administrative Services Director is hereby authorized to increase appropriations in the VTA 2016 Measure B Sales Tax subfund up to the amount received and appropriated for capital projects.
- 23. The Finance and Administrative Services Director is hereby authorized to adjust appropriations for CDBG funding received pursuant to action taken by the City Council at its scheduled meeting on April 27, 2021. If actual allocations, program income, and/or carryover are more or less than the amounts estimated, proportionately allocate the difference allowed to the capital project agencies based on their awarded funding

levels up to the amounts requested; proportionately allocate the maximum allowable increased or decreased CDBG allocation and program income received to public service agencies up to the amount requested; proportionately allocate the maximum allowable increased or decreased CDBG and/or HOME allocation and program income received to administration; and carry over the remaining funds to Fiscal Year 2022-23 Capital Projects.

24. The Finance and Administrative Services Director is hereby authorized to make adjustments and corrections to the final budget (including Capital Projects) for reasons such as: (a) amendments adopted by the City Council; (b) final employee compensation and benefit costs, including final employee compensation packages; (c) adjustments between funds and departments for internal service charges, administrative overhead reimbursements, and retirees' health and CalPERS contributions; and (d) other corrections as necessary. The Finance and Administrative Services Director is hereby authorized to determine the budgeted amounts for implementation of the decisions made at the public hearings and will report the final Adopted Budget and any reconciling changes in the compilation of the budget to the City Council by an informational memorandum and will file said final Adopted Budget with the City Clerk's Office.

The foregoing Resolution was regularly introduced and adopted at a Regular Meeting of the City Council of the City of Mountain View, duly held on the 22nd day of June 2021, by the following vote:

AYES:

Councilmembers Abe-Koga, Hicks, Lieber, Matichak, Showalter,

Vice Mayor Ramirez, and Mayor Kamei

NOES:

None

ABSENT:

None

ATTEST:

APPROVED:

HEATHER GLASER MMC

CITY CLERK

ELLEN KAMEI

MAYOR

I do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Mountain View at a Regular Meeting held on the 22nd day of June 2021, by the foregoing vote.

City Clerk

City of Mountain View

AT-SN/6/RESO 574-06-22-21r

CITY OF MOUNTAIN VIEW RESOLUTION NO. 18587 SERIES 2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN VIEW ADOPTING THE FISCAL YEAR 2021-22 APPROPRIATIONS LIMIT

WHEREAS, Article XIII B of the Constitution of the State of California requires that total annual appropriations of the City of Mountain View (City) funded from the applicable proceeds of taxes shall not exceed the appropriations limit of the City for the prior fiscal year adjusted for specified changes; and

WHEREAS, Article XIII B requires the City to establish its appropriations limit by resolution each fiscal year at a regularly scheduled meeting, or at a noticed Special Meeting, before the beginning of each fiscal year; and

WHEREAS, the Finance and Administrative Services Department has prepared the budget documentation as intended by Article XIII B and has made such documents available for public review; and

WHEREAS, Article XIII B allows the City to adjust the annual appropriations limit for the change in cost of living and the change in population factors as follows:

- The change in the cost of living is either the percent change in the California per-capita personal income or the percent change in the local assessment roll from the preceding year due to the addition of local nonresidential construction in the City; and
- The change in the population is either the percent change in population for the entire Santa Clara County (County) or the percent change in population for the City;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mountain View hereby adopts the appropriations limit for Fiscal Year 2021-22 of \$315,571,679 for those funds subject to the appropriations limit utilizing the percent change in the California per-capita personal income and the percent change in population for the City of Mountain View. The California per-capita income factor has been provisionally selected until the County is able to provide the information for the percent

change in the local assessment roll from the preceding year due to the addition of local nonresidential construction in the City.

The foregoing Resolution was regularly introduced and adopted at a Regular Meeting of the City Council of the City of Mountain View, duly held on the 22nd day of June 2021, by the following vote:

AYES:

Councilmembers Abe-Koga, Hicks, Lieber, Matichak, Showalter,

Vice Mayor Ramirez, and Mayor Kamei

NOES:

None

ABSENT:

None

ATTEST:

APPROVED:

HEATHER GLASER, MMC

CITY CLERK

ELLEN KAMEI

MAYOR

I do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Mountain View at a Regular Meeting held on the 22nd day of June 2021, by the foregoing vote.

City Clerk

City of Mountain View

AT-SN/6/RESO 574-06-22-21r-1

CITY OF MOUNTAIN VIEW RESOLUTION NO. 18588 SERIES 2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN VIEW AMENDING THE CITY OF MOUNTAIN VIEW MASTER FEE SCHEDULE

WHEREAS, staff has reviewed and analyzed the cost of providing various City services and allocated overhead costs throughout City departments; and

WHEREAS, a Proposition 218 public hearing was held on July 22, 2021 in which there was no majority protest, and a schedule of fees and adjustments subject to the Proposition 218 hearing are included in Exhibit J; and

WHEREAS, the City seeks to achieve and maintain financial stability through reasonable cost recovery, where appropriate, to allow the City to continue to provide cost-effective services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain View that the following fees are hereby adopted as set forth in the schedules, attached hereto and incorporated into the Master Fee Schedule as:

- Exhibit A: Fee Schedule for Citywide Administrative Fees as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit B: Fee Schedule for City Clerk's Office as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit C: Fee Schedule for Community Development Department as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit D: Fee Schedule for Community Services Department as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit E: Fee Schedule for Finance and Administrative Services Department as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.

- Exhibit F: Fee Schedule for Fire Department as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit G: Fee Schedule for Library Services Department as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit H: Fee Schedule for Police Department as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit I: Fee Schedule for Public Works Department as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.
- Exhibit J: Fee Schedule for Utility Services as revised June 2021, to become effective on July 1, 2021, or such other date as detailed in the exhibit.

Amend the City's Master Fee Schedule to reflect the Fiscal Year 2021-22 Rental Housing Fee as adopted by the Rental Housing Committee.

The foregoing Resolution was regularly introduced and adopted at a Regular Meeting of the City Council of the City of Mountain View, duly held on the 22nd day of June 2021, by the following vote:

AYES: Councilmembers Abe-Koga, Hicks, Lieber, Matichak, Showalter,

Vice Mayor Ramirez, and Mayor Kamei

NOES: None

ABSENT: None

ATTEST: APPROVED:

HEATHER GLASER, MMC

CITY CLERK

()

ELLEN KAMI MAYOR

I do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Mountain View at a Regular Meeting held on the 22nd day of Juae 2021, by the foregoing vote.

City Clerk

City of Mountain View

SN/6/RESO 541-06-22-21r

Exhibits: A. Fee Schedule - Citywide Administrative

B. Fee Schedule - City Clerk's Office

C. Fee Schedule - Community Development Department

D. Fee Schedule – Community Services Department

E. Fee Schedule - Finance and Administrative Services Department

F. Fee Schedule - Fire Department

G. Fee Schedule – Library Services Department

H. Fee Schedule - Police Department

I. Fee Schedule – Public Works Department

J. Fee Schedule – Utility Services

Note: Exhibits listed above may be found attached to the Fiscal Year 2021-22 Adopted Fee Modifications Memo in the Miscellaneous section.

CITY OF MOUNTAIN VIEW RESOLUTION NO. 18589 SERIES 2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN VIEW AUTHORIZING THE CITY MANAGER OR DESIGNEE TO AMEND THE CLASSIFICATION AND SALARY PLANS FOR REGULAR AND HOURLY EMPLOYEES FOR FISCAL YEAR 2021-22

WHEREAS, resolutions for employee compensation for the period including July 1, 2021 through June 30, 2023 were reviewed by the Mountain View City Council in Item 6.2 on the June 22, 2021 agenda; and

WHEREAS, there is a need to establish new classifications and reclassify existing classifications; and

WHEREAS, the City Manager has recommended these classification changes as part of the Fiscal Year 2021-22 Budget; and

WHEREAS, these changes need to be reflected in the City's Salary Plans for regular and hourly employees;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mountain View approves the salary plan documents listed as Exhibits A and B for regular and hourly employees for Fiscal Year 2021-22, including employee compensation adjustments effective the Pay Period including July 1, 2021 as included in Item 6.2, and the following classification and title changes included in the Fiscal Year 2021-22 Budget effective July 1, 2021, unless otherwise noted:

New Classifications

- Assistant City Clerk
- Housing Officer
- Housing Specialist I/II
- 4. Human Services Manager
- IT Application Manager

- 6. Principal Project Manager
- 7. Public Safety Dispatch Coordinator
- 8. Senior Housing Officer
- 9. Website Coordinator

Reclassified Classifications

1. Technical/Professional/Management Employees

Remove Eliminated Classifications

1. Assistant Communications Operations Supervisor

Title Changes

1. Economic Vitality Manager

Other

Per Council Policy D-10, "City Manager Approval of Overhire Positions," staff is required to report the number of overhires approved by the City Manager and on staff during Fiscal Year 2020-21. There were four overhires approved by the City Manager and on staff during Fiscal Year 2020-21.

The foregoing Resolution was regularly introduced and adopted at a Regular Meeting of the City Council of the City of Mountain View, duly held on the 22nd day of June 2021, by the following vote:

AYES:

Councilmembers Abe-Koga, Hicks, Lieber, Matichak, Showalter,

Vice Mayor Ramirez, and Mayor Kamei

NOES:

None

ABSENT:

None

ATTEST:

APPROVED:

HEATHER GLASER, MMC

CITY CLERK

ELLEN KAMEI

MAYOR

I do hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Mountain View at a Regular Meeting held on the 22nd day of June 2021, by the foregoing vote.

City Clerk

City of Mountain View

AC/1/RESO 036-06-22-21r

Exhibits: A. Fis

Fiscal Year 2021-22 Salary Plan

B. Fiscal Year 2021-22 Hourly Salary Plan

Exhibit A

Effective June 27, 2021

City of Mountain View Salary Plan and Position Listing Fiscal Year 2021-22

						BI-W	EEKLY SAL	ARY									
	FL-	Job		Job	Sal		Control Poin	ıt	Dept.	Head Salar	y Range	lst	2nd	3rd	4th	5th	Barg.
Position	SA	Grd		Fam	Plan	Min	Cntl. Pt.	Max*	Min	Std.	Max**	Step	Step	Step	Step	Step	Unit
ACCOUNT CLERK I		7	С	5	FL							2,287.90	2,400.48	2,522.48	2,647.57	2,780.52	SEIU
ACCOUNT CLERK I - CONF		7		5	FL							2,287.90	2,400.48	2,522.48	2,647.57	2,780.52	MISC
ACCOUNT CLERK II		11	С	5	FL							2,522.48	2,649.14	2,783.61	2,922.79	3,068.25	SEIU
ACCOUNT CLERK II-CONF.		11		5	FL							2,522.48	2,649.14	2,783.61	2,922.79	3,068.25	MISC
ACCOUNTANT I		23	Α	2	P	3,507.91	4,126.95	4,745.99									EGLE
ACCOUNTANT II		27		2	P	3,872.20	4,555.53	5,238.86									EGLE
ACCOUNTING MANAGER	E	39		2	M	4,901.67	6,127.09	7,352.51									MISC
ACCOUNTING TECHNICIAN		15	C	2	FL							2,786.75	2,927.49	3,072.94	3,226.21	3,387.26	SEIU
ADMINISTRATIVE AIDE		19		2	P	3,178.25	3,739.12	4,299.99									EGLE
ADMINISTRATIVE ANALYST I - CONF		23		2	P	3,507.91	4,126.95	4,745.99									MISC
ADMINISTRATIVE ANALYST II - CONF		27		2	P	3,872.20	4,555.53	5,238.86									MISC
ADVANCED PLANNING MANAGER	E	40		2	M	5,023.10	6,278.88	7,534.66									EGLE
ANALYST I		23	Α	2	P	3,507.91	4,126.95	4,745.99									EGLE
ANALYST II		27		2	P	3,872.20	4,555.53	5,238.86									EGLE
ASSISTANT BUILDING INSPECTOR		23		3	FL							3,395.10	3,565.54	3,743.81	3,931.49	4,126.95	SEIU
ASSISTANT BUYER		20		2	FL							3,151.93	3,309.86	3,475.59	3,649.14	3,832.06	EGLE
ASSISTANT CDD/PLANNING MGR	E	46		2	M	5,826.11	7,282.64	8,739.17									EGLE
ASSISTANT CITY ATTORNEY	E	46		2	M	5,827.47	7,284.34	8,741.21									MISC
ASSISTANT CITY CLERK	E	27		2	P	3,872.20	4,555.53	5,238.86									EGLE
ASSISTANT CITY MANAGER	E	1			DH				6,859.30	10,010.53	11,011.58						ESMS
ASSISTANT COMM. SVCS. DIRECTOR	E	46		3	M	5,826.11	7,282.64	8,739.17									EGLE
ASSISTANT ENGINEER (CIVIL)		30		3	P	4,168.91	4,904.60	5,640.29									EGLE
ASSISTANT PLANNER		24		2	P	3,594.80	4,229.18	4,863.56									EGLE
ASSISTANT PROJECT MANAGER	E	30		2	M	3,923.68	4,904.60	5,885.52									EGLE
ASSISTANT PUBLIC WORKS DIR.	E	49		3	M	6,273.90	7,842.37	9,410.84									EGLE
ASSISTANT TO THE CITY MANAGER	E	26	Α	II	M	4,909.18	6,136.48	7,363.78									MISC
ASSOCIATE ENGINEER (CIVIL)		34		3	P	4,602.17	5,414.32	6,226.47									EGLE
ASSOCIATE PLANNER		28		2	P	3,968.25	4,668.53	5,368.81									EGLE
ASST FINANCE & ADM SVCS DIR	E	47		2	M	5,972.60	7,465.75	8,958.90									MISC
BATTALION CHIEF	E	4		VIII	M	7,044.02	8,805.03	10,566.04									FMGF
BATTALION CHIEF-TIER 2	E	4		VIII	M	7,044.02	8,805.03	9,826.41									FMGF
BUILDING INSPECTOR I		25		3	FL	.,	-,	.,				3,567.12	3,745.40	3,933.03	4,130.08	4,336.50	
BUILDING INSPECTOR II		29		3	FL							3,937.74	4,134.81	4,341.18	4,558.58	4,785.33	
BUSINESS DEVELPMNT SPECIALIST	Е	33		2	M	4,226.38	5,282.97	6,339.56				-,	-,	-,	_,	-,	EGLE
BUYER	_	24		2	FL	-,	-,	-,				3,479,38	3,653,35	3,836.00	4,027.80	4,229,18	
CHIEF BLDG OFFICIAL	E	43		3	M	5,409.61	6,762.01	8,114.41				_,1,,,00	_,000.00	_,000.00	_,000	_,,10	EGLE
CHIEF COMMUNICATIONS OFFICER	E	42		2	M	5,279.51	6,599.39	7,919.27									MISC
CHIEF SUSTAIN & RESILIENCY OFFICER	E	39		2	M	4,900.54	6,125.68	7,350.82									EGLE
CIO/INFORMATION TECHNOLOGY DIR	E	0		-	DH	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	5,125.50	. ,000.01	6,532,65	9,533.83	10,487.21						ESMS
CITY ATTORNEY	E	0			DH		9,996,94		3,002.00	,,000.00	10,107.21						CA
CITY CLERK	E	0			DH		6,932.69										CC
CITY MANAGER	E	0			DH		12,526.79										CM
CODE ENFORCEMENT OFFICER I	15	23		3	FL		12,020.79					3,395.10	3,565.54	3,743.81	3,931.49	4,126.95	
CODE ENFORCEMENT OFFICER II		27		3	FL							3,748.53		4,131.68		4,555.45	
COMMUNICATION COORDINATOR		31		2	P	4.274.90	5.029.29	5,783,68				5,7 40.55	5,754.00	1,101.00	1,000.00	1,000.40	EGLE

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Effective June 27, 2021

						DITA	EEKLY SAI	ADV									
	ET	T1.		T 1.	C-1		Control Poir		Danie	II J.C.I	D	1-4	2nd	3rd	4th	Fri-	D
Position		Job Grd		Job Fam	Sal Plan	Min	Cntl. Pt.	Max*	Min	Head Salar Std.	y Kange Max**	- Ist Step	Step	Step	Step	5th Step	Barg. Unit
COMMUNITY OUTREACH COORD	ЭА	16		4	P	2.950.27	3,470.90	3,991.54	IVIIII	otu.	Iviax	эцер	эцер	эцер	эцер	эцер	EGLE
COMMUNITY SERVICES DIRECTOR	Е	0		7	DH	2,750.27	3,470.70	3,771.34	6,532.65	9,533.83	10,487.21						ESMS
COMMUNITY SERVICES OFFICER	L	2		V	FL				0,552.05	7,333.63	10,407.21	3,113.46	3,270.29	3,432.22	3,601.10	3,778.59	
COPY CENTER TECHNICIAN		10		5	FL							2,462.45	2,585.98	2,715.75	2,850.20	2,994.06	
COUNCILMEMBER		10		-	Counci	1	533.97					2,402.43	2,303.70	2,713.73	2,030.20	2,774.00	MI-CC
CRIME ANALYST		27		2 `	P	3,872.20	4,555.53	5,238.86									EGLE
CROSS CONNECTION CONTROL SPEC		18	М	6	FL.	3,07 2.20	4,555.55	3,230.00				2.983.76	3,132.37	3,288.76	3,452.93	3.626.55	
CUSTOMER SVC. REPRESENTATIVE		5	C	5	FL.							2,705.70	2,283.19	2,397.36	2,517.77	2,642.89	
DEP PUB WRKS DIR/AST CTY ENG	Е	46	_	3	M	5,826.11	7,282.64	8,739.17				2,173.27	2,200.17	2,371.30	2,517.77	2,042.07	EGLE
DEPUTY BUILDING OFFICIAL	E	35		2	M	4,439.97	5,549.96	6,659.95									EGLE
DEPUTY CITY ATTORNEY	E	36		2	M	4,552.62	5,690.77	6,828.92									MISC
DEPUTY CITY CLERK	ь	22		2	P	3,422.04	4,025.93	4,629.82									EGLE
DEPUTY CITY MANAGER	Е	42		2	M	5,279.51	6,599.39	7,919.27									MISC
DEPUTY FIRE CHIEF	E	6		VIII	M	7,215.83	9,019.79	10,823.75									FMGR
DEPUTY FIRE MARSHAL	E	13		VIII	FL	7,213.03	9,019.79	10,023.73				5,671.68	5,955.90	6,253.50	6,566.38	6,894.52	
DEPUTY FIRE MARSHAL-LVL 1		13		VIII	FL							5,758.20	6,042.42	6,340.02	6,652.90	6,981.04	
DEPUTY FIRE MARSHAL-LVL 1 DEPUTY FIRE MARSHAL-LVL 2		13	В	VIII	FL							5,832.36	6,116.58	6,414.18	6,727.06	7,055.20	
DEPUTY FIRE MARSHAL-LVL 2		13	C	VIII	FL							5,869.44			6,764.14	7,033.20	
													6,153.67	6,451.27			
DEPUTY FIRE MARSHAL-LVL 4		13 13	D	VIII VIII	FL FL							5,889.22	6,173.44 6,252.54	6,471.05	6,783.92 6,863.01	7,112.06 7,191.16	
DEPUTY FIRE MARSHAL-LVL 5	Е	2	Е	VIII	FL M	7.644.05	0.556.10	11 467 40				5,968.31	6,232.34	6,550.14	6,865.01	7,191.16	
DEPUTY POLICE CHIEF	E	35		2	M	7,644.95 4,439.97	9,556.19	11,467.43									PMGR EGLE
DEPUTY ZONING ADMINISTRATOR	Е		С				5,549.96	6,659.95									
DEV SRVCS COORD	. 17	33	C	3	P	4,486.27	5,277.96	6,069.65									SEIU
DIGITAL ENGAGE. & MARKET. STRATEGIST	Е	34		2 5	M	4,332.46	5,415.58	6,498.70				0.460.45	2 505 00	0.715.75	2.050.20	2.004.07	MISC
DOCUMENT PROC. TECHNICIAN I		10		-	FL							2,462.45	2,585.98	2,715.75	2,850.20	2,994.06	
DOCUMENT PROC. TECHNICIAN II		14		5	FL							2,717.28	2,853.36	2,997.16	3,145.69	3,303.63	
DOCUMENT PROCESSING GURENIAGOR		18		5	FL	2 422 07	4.007.00	4 (20 04				3,000.28	3,150.40	3,308.33	3,474.03	3,647.59	
DOCUMENT PROCESSING SUPERVISOR		22		2	Р	3,422.87	4,026.90	4,630.94									MISC
ECONOMIC VITALITY MANAGER	Е	43		2	M	5,409.61	6,762.01	8,114.41									EGLE
EMERGENCY COMMUNICATIONS MGR	E	39		2	M	4,757.81	6,125.68	7,350.82				2.052.42	2.004.77	0.144.05	0.000.01	0.467.01	EGLE
ENGINEERING ASSISTANT I		16	_	3	FL							2,852.43	2,994.76	3,144.85	3,302.81	3,467.01	
ENGINEERING ASSISTANT II		20	C	3	FL							3,149.55	3,307.52	3,473.27	3,646.84	3,828.27	
ENGINEERING ASSISTANT III		24	C	3	FL	2 525 24						3,481.10	3,654.69	3,837.66	4,030.01	4,230.18	
ENVIR & SAFETY PROTECTION INSP		14		III	P	3,735.21	4,394.37	5,053.53									SEIU
ENVIRONMENTAL SAFETY COORD.		33	C	3	P	4,486.27	5,277.96	6,069.65									SEIU
ENVIRONMENTAL SUSTAIN. COORD.	Е	31	_	2	M	4,023.43	5,029.29	6,035.15									EGLE
EQUIPMENT MAINT. SUPERVISOR		19	В	III	P	4,190.18	4,929.62	5,669.06						0.400.70	0.007.47	0 454 05	EGLE
EQUIPMENT MECHANIC I		16	M	6	FL							2,839.92	2,982.25	3,130.79	3,287.16	3,451.37	
EQUIPMENT MECHANIC II		20	M	6	FL							3,133.92	3,290.29	3,456.08	3,628.08	3,809.51	
EQUIPMENT MECHANIC III		24	M	6	FL							3,459.20	3,632.79	3,814.19	4,005.00	4,205.15	
EQUIPMENT SERVICE WORKER		10	M	6	FL		0 (10 1=					2,448.96	2,570.94	2,699.20	2,835.23	2,975.96	
EXECUTIVE ASSISTANT		18	C	2	P	3,101.18	3,648.45	4,195.72									SEIU
EXECUTIVE ASSISTANT - EAGLE		18	Α	2	P	3,100.45	3,647.59	4,194.73									EGLE
EXECUTIVE ASST. TO THE CA		22		2	P	3,422.87	4,026.90	4,630.94									MISC
EXECUTIVE ASST. TO THE CM		22		2	P	3,422.87	4,026.90	4,630.94									MISC

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Effective June 27, 2021

					BI-WEEKLY SALARY												1
	FL-	Job		Job	Sal		Control Poir		Dept.	Head Salar	v Range	lst	2nd	3rd	4th	5th	Barg.
Position		Grd		Fam	Plan	Min	Cntl. Pt.	Max*	Min	Std.	Max**	Step	Step	Step	Step	Step	Unit
FACILITIES CONTRACT COORDINATR		26		2	P	3,776.88	4,443.39	5,109.90						•	•		EGLE
FACILITIES MAINT. SUPERVISOR		19	В	III	P	4,190.18	4,929.62	5,669.06									EGLE
FACILITIES MAINTENANCE I		12	Μ	6	FL							2,572.52	2,700.76	2,836.82	2,977.54	3,127.68	SEIU
FACILITIES MAINTENANCE II		16	M	6	FL							2,839.92	2,982.25	3,130.79	3,287.16	3,451.37	SEIU
FACILITIES MAINTENANCE III		20	Μ	6	FL							3,133.92	3,290.29	3,456.08	3,628.08	3,809.51	SEIU
FACILITIES PROJECT MANAGER	E	34		2	M	4,331.46	5,414.32	6,497.18									EGLE
FINANCE AND ADMIN SVCS DIR	E	0			DH				6,532.65	9,533.83	10,487.21						ESMS
FINANCIAL ANALYST I - CONF		23		2	P	3,507.91	4,126.95	4,745.99									MISC
FINANCIAL ANALYST II - CONF		27		2	P	3,872.20	4,555.53	5,238.86									MISC
FIRE CAPTAIN		12		VIII	FL							5,662.11	5,946.39	6,242.07	6,554.94	6,883.06	MVFF
FIRE CAPTAIN/HAZ MAT		15		VIII	FL							5,945.19	6,243.70	6,554.13	6,882.66	7,227.17	MVFF
FIRE CAPTAIN/HAZ MAT-LEVEL 1		15	Α	VIII	FL							6,031.71	6,330.22	6,640.65	6,969.18	7,313.69	MVFF
FIRE CAPTAIN/HAZ MAT-LEVEL 2		15	В	VIII	FL							6,105.87	6,404.38	6,714.81	7,043.34	7,387.85	MVFF
FIRE CAPTAIN/HAZ MAT-LEVEL 3		15	C	VIII	FL							6,142.96	6,441.46	6,751.89	7,080.42	7,424.94	MVFF
FIRE CAPTAIN/HAZ MAT-LEVEL 4		15	D	VIII	FL							6,162.73	6,461.23	6,771.66	7,100.19	7,444.72	MVFF
FIRE CAPTAIN/HAZ MAT-LEVEL 5		15	Е	VIII	FL							6,241.83	6,540.32	6,850.77	7,179.29	7,523.81	
FIRE CAPTAIN-LEVEL 1		12	Α	VIII	FL							5,748.63	6,032.91	6,328.59	6,641.46	6,969.58	MVFF
FIRE CAPTAIN-LEVEL 2		12	В	VIII	FL							5,822.79	6,107.07	6,402.75	6,715.62	7,043.74	MVFF
FIRE CAPTAIN-LEVEL 3		12		VIII	FL							5,859.88	6,144.15	6,439.83	6,752.70	7,080.83	
FIRE CAPTAIN-LEVEL 4		12	D	VIII	FL							5,879.64	6,163.92	6,459.60	6,772.48	7,100.60	
FIRE CAPTAIN-LEVEL 5		12	Е	VIII	FL							5,958.75	6,243.02	6,538.70	6,851.58	7,179.70	
FIRE CHIEF	E	1			DH				7,665.70	11,186.42	12,305.06						DHFI
FIRE ENGINEER		6		VIII	FL							4,853.32	5,094.92	5,350.97	5,618.00	5,899.58	
FIRE ENGINEER/HAZ MAT		9		VIII	FL							5,095.99	5,349.60	5,618.52	5,898.88	6,194.53	
FIRE ENGINEER/HAZ MAT-LEVEL 1		9		VIII	FL							5,182.51	5,436.12	5,705.04	5,985.40	6,281.05	
FIRE ENGINEER/HAZ MAT-LEVEL 2		9	В	VIII	FL							5,256.67	5,510.28	5,779.20	6,059.56	6,355.21	
FIRE ENGINEER/HAZ MAT-LEVEL 3		9	C	VIII	FL							5,293.76	5,547.37	5,816.29	6,096.65	6,392.30	
FIRE ENGINEER/HAZ MAT-LEVEL 4		9	D	VIII	FL							5,313.52	5,567.14	5,836.06	6,116.43	6,412.08	
FIRE ENGINEER/HAZ MAT-LEVEL 5		9	Е	VIII	FL							5,392.63	5,646.24	5,915.16	6,195.52	6,491.17	
FIRE ENGINEER/PARAMEDIC		11		VIII	FL							5,387.33	5,657.98	5,939.51	6,237.40	6,549.83	
FIRE ENGINEER/PARAMEDIC-LEVL 1		11	A	VIII	FL							5,473.85	5,744.50	6,026.03	6,323.92	6,636.35	
FIRE ENGINEER/PARAMEDIC-LEVL 2		11	В	VIII	FL							5,548.01	5,818.66	6,100.19	6,398.08	6,710.51	
FIRE ENGINEER/PARAMEDIC-LEVL 3		11		VIII	FL							5,585.09	5,855.74	6,137.27	6,435.17	6,747.59	
FIRE ENGINEER/PARAMEDIC-LEVL 4		11	D	VIII	FL							5,604.87	5,875.51	6,157.04	6,454.95	6,767.37	
FIRE ENGINEER/PARAMEDIC-LEVL 5			Е	VIII	FL							5,683.97	5,954.61	6,236.15	6,534.04	6,846.47	
FIRE ENGINEER/PMEDIC/HM		8		VIII	FL							5,658.00	5,940.90	6,237.94	6,549.83	6,877.33	
FIRE ENGINEER/PMEDIC/HM-LVL 1		8		VIII	FL							5,744.52	6,027.42	6,324.46	6,636.35	6,963.85	
FIRE ENGINEER/PMEDIC/HM-LVL 2		8	В	VIII	FL							5,818.68	6,101.58	6,398.62	6,710.51	7,038.01	
FIRE ENGINEER/PMEDIC/HM-LVL 3		8	C D	VIII VIII	FL FL							5,855.76	6,138.67	6,435.71	6,747.59	7,075.09	
FIRE ENGINEER/PMEDIC/HM-LVL 4		8			FL FL							5,875.53	6,158.43	6,455.48	6,767.37	7,094.87	
FIRE ENGINEER/PMEDIC/HM-LVL 5		8	E A	VIII VIII	FL FL							5,954.63	6,237.54	6,534.58	6,846.47	7,173.97	
FIRE ENGINEER-LEVEL 1		6	A B	VIII	FL FL							4,939.84	5,181.44 5,255.60		5,704.52 5,778.68	5,986.10	
FIRE ENGINEER-LEVEL 2					FL FL							5,014.00		5,511.65		6,060.26	
FIRE ENGINEER LEVEL 4		6	C D	VIII								5,051.08	5,292.69	5,548.74	5,815.77	6,097.34	
FIRE ENGINEER-LEVEL 4		6	D	VIII	FL							5,070.85	5,312.45	5,568.52	5,835.55	6,117.12	WIVIF

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					RI-M	EEKLY SAI	ARY									
	EI -	Job	Jol	Sal		Control Poir		Dont	Head Salar	v Rango	lst	2nd	3rd	4th	5th	Barg.
Position		Grd	Fan		Min	Cntl. Pt.	Max*	Min	Std.	Max**	- Step	Step	Step	Step	Step	Unit
FIRE ENGINEER-LEVEL 5	0.11	6	E VII		171111	CHLL I'L	IVIUA	171111	otu.	iviux	5,149.96	5,391.56	5,647.61	5,914.64	6,196.21	
FIRE MARSHAL NON-SAFETY	Е	51	VII		6,591.51	8,239.39	9,887.27				5,147.70	3,371.30	5,047.01	0,714.04	0,170.21	EGLE
FIRE PREVENTION OFFICER I	ь	1	VII		0,371.31	0,237.37	7,007.27				4,299.33	4,515.47	4,740.72	4,976.86	5,225.68	
FIRE PREVENTION OFFICER II		3	VII								4,511.87	4,737.07	4,975.03	5,222.05	5,483.58	
FIRE PREVENTION OFFICER III		10	VII								5,245.65	5,507.23	5,783.34	6,072.10	6,375.45	
FIRE PROTECTION ENGINEER	Е	41	3	M	5,149.52	6,436.90	7,724.28				3,243.03	3,307.23	3,703.34	0,072.10	0,373.43	EGLE
FIREFIGHTER	E	2	VII		5,149.52	0,430.90	7,724.20				4.422.83	4,644.43	4,876.93	5,120.34	5,376.45	
FIREFIGHTER LEVEL 1		2	A VII								4,509.36	4,730.95	4,963.45	5,206.86	5,462.97	
		2	B VII								,					
FIREFIGHTER LEVEL 2											4,583.51	4,805.11	5,037.61	5,281.02	5,537.13	
FIREFIGHTER LEVEL 3		2	C VII								4,620.60	4,842.19	5,074.70	5,318.10	5,574.22	
FIREFIGHTER LEVEL 4		2	D VII								4,640.38	4,861.97	5,094.46	5,337.87	5,593.99	
FIREFIGHTER LEVEL 5		2	E VII								4,719.47	4,941.07	5,173.57	5,416.98	5,673.09	
FIREFIGHTER/HAZ MAT		5	VII								4,643.99	4,876.64	5,120.78	5,376.31	5,645.27	
FIREFIGHTER/HAZ MAT-LVL 1		5	A VII								4,730.51	4,963.16	5,207.30	5,462.83	5,731.79	
FIREFIGHTER/HAZ MAT-LVL 2		5	B VII								4,804.67	5,037.32	5,281.46	5,536.99	5,805.95	
FIREFIGHTER/HAZ MAT-LVL 3		5	C VII								4,841.76	5,074.40	5,318.54	5,574.07	5,843.04	
FIREFIGHTER/HAZ MAT-LVL 4		5	D VII								4,861.54	5,094.17	5,338.31	5,593.85	5,862.80	
FIREFIGHTER/HAZ MAT-LVL 5		5	E VII								4,940.63	5,173.28	5,417.41	5,672.95	5,941.91	
FIREFIGHTER/MEDIC/HAZMAT		4	VII								5,153.18	5,410.66	5,681.46	5 <i>,</i> 965.70	6,263.22	
FIREFIGHTER/MEDIC/HAZMAT-LVL 1		4	A VII								5,239.70	5,497.18	5,767.98	6,052.22	6,349.74	
FIREFIGHTER/MEDIC/HAZMAT-LVL 2		4	B VII	FL							5,313.86	5,571.34	5,842.14	6,126.38	6,423.90	MVFF
FIREFIGHTER/MEDIC/HAZMAT-LVL 3		4	C VII	FL							5,350.94	5,608.43	5,879.23	6,163.46	6,460.98	MVFF
FIREFIGHTER/MEDIC/HAZMAT-LVL 4		4	D VII	FL							5,370.72	5,628.20	5,899.01	6,183.23	6,480.76	MVFF
FIREFIGHTER/MEDIC/HAZMAT-LVL 5		4	E VII	FL							5,449.81	5,707.30	5,978.10	6,262.33	6,559.85	MVFF
FIREFIGHTER/PARAMEDIC		7	VII	FL							4,907.83	5,153.03	5,410.94	5,681.61	5,964.97	MVFF
FIREFIGHTER/PARAMEDIC-LVL 1		7	A VII	FL							4,994.36	5,239.55	5,497.46	5,768.13	6,051.49	MVFF
FIREFIGHTER/PARAMEDIC-LVL 2		7	B VII	FL							5,068.51	5,313.71	5,571.62	5,842.29	6,125.65	MVFF
FIREFIGHTER/PARAMEDIC-LVL 3		7	C VII	FL							5,105.60	5,350.80	5,608.71	5,879.37	6,162.73	MVFF
FIREFIGHTER/PARAMEDIC-LVL 4		7	D VII	FL							5,125.37	5,370.56	5,628.48	5,899.15	6,182.50	MVFF
FIREFIGHTER/PARAMEDIC-LVL 5		7	E VII	FL							5,204.47	5,449.67	5,707.58	5,978.25	6,261.61	MVFF
FLEET AND FACILITIES MANAGER	E	25	B III	M	4,903.03	6,128.79	7,354.55									EGLE
FORESTRY & ROADWAY MANAGER	E	38	2	M	4,781.73	5,977.16	7,172.59									EGLE
FORESTRY COORDINATOR		16	2	P	2,950.27	3,470.90	3,991.54									EGLE
HAZARDOUS MAT SPEC NON SAFETY		40	A VII		5,354.24	6,299.11	7,243.98									EGLE
HEAVY EQUIPMENT OPERATOR		17	M 6	FL	0,001.=1	0,=>>111	,,=151,70				2,910.32	3,055.74	3,208.98	3,370.07	3,537.41	
HEAVY EQUIPMENT SPECIALIST		19	M 6	FL							3,057.29	3,210.55	3,371.63	3,540.54	3,717.19	
HOUSING & NEIGHBORHD SRVCS MGR	E	43	2	M	5,409.61	6,762.01	8,114.41				3,037.27	3,210.33	3,371.03	3,340.34	3,717.17	EGLE
HOUSING OFFICER	E	32	2	M	4,122.55	5,153.19	6,183.83									EGLE
HOUSING OFFICER HOUSING SPECIALIST I	L	24	2	P	3,594.80	4,229.18	4,863.56									EGLE
HOUSING SPECIALIST II		28	2	P	3,968.25	4,668.53	5,368.81									EGLE
HUMAN RESOURCES ANALYST I		23	2	r P	3,507.91	4,006.55	4,745.99									MISC
		23	2	P P	3,872.20											MISC
HUMAN RESOURCES ANALYST II	17		2		3,072.20	4,555.53	5,238.86	(E22 (E	0.522.02	10 407 21						
HUMAN RESOURCES DIRECTOR	E	0	^	DH	E 070 E4	6 E00 20	7.010.27	6,532.65	9,533.83	10,487.21						ESMS
HUMAN RESOURCES MANAGER	E	42	2	M	5,279.51	6,599.39	7,919.27									MISC
HUMAN RESOURCES TECHNICIAN		20	2	P	3,258.01	3,832.95	4,407.89									MISC

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						RI-M	EEKLY SAI	ARY									
	FI.	Job		Job	Sal		Control Poir		Dent	Head Salar	v Range	lst	2nd	3rd	4th	5th	Barg.
Position		Grd		Fam	Plan	Min	Cntl. Pt.	Max*	Min	Std.	Max**	Step	Step	Step	Step	Step	Unit
HUMAN SERVICES MANAGER	E	34		2	M	4,332.46	5.415.58	6,498,70	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		.,,,,,,	ощ	энгр	ощ	опер	ощ	MISC
INFORMATION TECHNOLOGY MANAGER	E	42		2	M	5,278.27	6,597.84	7,917.41									EGLE
IT ANALYST I		27		2	P	3,872.20	4,555.53	5,238.86									EGLE
IT ANALYST II	E	31		2	M	4,023.43	5,029.29	6,035.15									EGLE
IT APPLICATIONS MANAGER	E	39	Α	2	M	4,901.67	6,127.09	7,352.51									EGLE
IT DESKTOP TECHNICIAN I		13		2	P	2,739.39	3,222.81	3,706.23									EGLE
IT DESKTOP TECHNICIAN II		17		2	P	3,024.74	3,558.52	4,092.30									EGLE
IT OPERATIONS MANAGER	Е	39	Α	2	M	4,901.67	6,127.09	7,352.51									EGLE
JUNIOR ENGINEER (CIVIL)		26		3	P	3,776.88	4,443.39	5,109.90									EGLE
LEAD POLICE RECORDS SPECIALIST		3		v	FL	0,770.00	1,110.00	0,10,.,0				3,413.32	3,582.15	3 761 32	3,947.44	4,145.55	
LEAD PUBLIC SAFETY DISPATCHER		18	Α	п	P	4,255.42	5,006.38	5,757.34				0,110.02	0,002.10	0,7 01.02	0,717.11	1,110.00	SEIU
LEGAL SECRETARY		18	Α	2	P	3,101.18	3,648.45	4,195.72									MISC
LIBRARIAN I		15	21	4	P	2,878.49	3,386.46	3,894.43									EGLE
LIBRARIAN II		19		4	P	3,178.25	3,739.12	4,299.99									EGLE
LIBRARY ASSISTANT I		6		4	FL	3,170.23	3,737.12	4,277.77				2,231.07	2,342.09	2,459.32	2,582.84	2,712.61	
LIBRARY ASSISTANT II		10		4	FL							2,462.45	2,585.98	2,715.75	2,850.20	2,994.06	
LIBRARY ASSISTANT III		14	Α	4	FL							2,718.86	2,854.89	2,997.16	3,148.83	3,303.63	
LIBRARY CUSTOMER SERVICE SUPRV		22	7.7	4	P	3,422.04	4,025.93	4,629.82				2,7 10.00	2,004.07	2,557.10	3,140.03	3,303.03	EGLE
LIBRARY SERVICES DIRECTOR	Е	0		7	DH	3,422.04	4,023.73	4,027.02	6,532.65	9,533.83	10,487.21						ESMS
LIBRARY SERVICES MANAGER	E	35		4	M	4,439.97	5,549.96	6,659.95	0,332.03	7,333.63	10,407.21						EGLE
LIBRARY TECHNICIAN	L	1		4	FL	4,437.77	3,349.90	0,039.93				1,971.53	2,070.02	2,174.80	2,282.67	2,396.80	
MANAGEMENT FELLOW		18		2	P	3,100.45	3,647.59	4,194.73				1,771.55	2,070.02	2,174.00	2,202.07	2,370.00	EGLE
MAYOR		10		_	Counci		667.49	4,174.73									MI-CO
OFFICE ASSISTANT I		2	С	5	FL	1	007.49					2,020.49	2,123.65	2,228.48	2,339.51	2,458.34	
OFFICE ASSISTANT I - CONF		2	_	5	FL							2,020.49	2,123.65	2,228.48	2,339.51	2,458.34	
OFFICE ASSISTANT II		6	С	5	FL							2,230.03	2,344.19	2,459.90	2,583.43	2,711.69	
OFFICE ASSISTANT II-CONF		6	A	5	FL							2,230.03	2,344.19	2,459.90	2,583.43	2,711.69	
OFFICE ASSISTANT III		10	C	5	FL							2,463.04	2,586.57	2,716.38	2,850.86	2,994.76	
OFFICE ASSISTANT III - CONF		10	_	5	FL							2,463.04	2,586.57	2,716.38	2,850.86	2,994.76	
OFFICE ASSISTANT III - CONF OFFICE OF EMER SVCS COORD.		40	Λ	VIII	P.	5,354.24	6,299.11	7,243.98				2,403.04	2,360.37	2,710.36	2,030.00	2,994.70	EGLE
PARKS & OPEN SPACE MANAGER	Е	38	7	2	M	4,781.73	5,977.16	7,243.56									EGLE
PARKS & OPEN SPACE WORKER I	Е	3	М	6	FL	4,/01./3	3,977.10	7,172.39				2,066.30	2,170.48	2,276.25	2,388.32	2,508.26	
PARKS & OPEN SPACE WORKER II		7	M	6	FL							2,277.81	2,393.06	2,509.86	2,634.56	2,764.04	
PARKS MAINTENANCE WORKER I		10	M	6	FL							2,448.96	2,593.06	2,699.20	2,835.23	2,975.96	
PARKS MAINTENANCE WORKER II		14	M	6	FL FL							2,448.96	2,838.37	2,699.20	3,129,23	3,285.61	
PARKS MAINTENANCE WORKER III		18	M	6	FL FL							2,702.30	3,132.37	3,288.76	3,129.23	3,626.55	
PARKS MAINTENANCE WORKER III PARKS SUPERVISOR		18	В	III	rl P	4 100 19	4,929.62	5,669.06				4,900.76	3,132.37	3,200.76	3,432.93	<i>Э,</i> 0∠0.33	EGLE
		25	D		P P	4,190.18											
PAYROLL ACCOUNTANT I				2	P P	3,686.03	4,336.50	4,986.98									MISC
PAYROLL ACCOUNTANT II		29		2	P P	4,068.87	4,786.91	5,504.95									MISC MISC
PAYROLL TECHNICIAN		18	Α.			3,101.18	3,648.45	4,195.72				2 525 00	2 (50.11	2 702 07	2.022.11	2.0(0.12	
PERFORMING ARTS ASSISTANT		11	Α	4	FL P	2 257 25	2 022 07	4.404.05				2,525.00	2,650.11	2,782.97	2,922.11	3,069.12	
PERFORMING ARTS COORDINATOR	r	20		4	-	3,257.25	3,832.06	4,406.87									EGLE
PERFORMING ARTS MANAGER	E	38		2	M	4,781.73	5,977.16	7,172.59									EGLE
PERFORMING ARTS SUPERVISOR	E	26	_	4	M	3,554.71	4,443.39	5,332.07				2.024.00	2.071.07	2.204.62	2 205 53	2.554.50	EGLE
PERMIT TECHNICIAN		17	C	3	FL							2,924.39	3,071.37	5,224.63	3,385.71	3,554.59	SEIU

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Position S.	L-	Job		x 1			<u>EEKLY SAL</u>										
PLAN CHECK ENGINEER S.				Job	Sal	(Control Poin	ıt	Dept.	Head Salary	Range	lst	2nd	3rd	4th	5th	_ Barg
	//T	Grd			Plan	Min	Cntl. Pt.	Max*	Min	Std.	Max**	Step	Step	Step	Step	Step	Uni
PLAN CHECK EXAMINER	Е	34		2	M	4,331.46	5,414.32	6,497.18									EGL
· ····································		30		3	P	4,168.91	4,904.60	5,640.29									EGL
PLANNING BOARD CLERK		22		2	P	3,422.04	4,025.93	4,629.82									EGL
PLANNING MANAGER/ZONING ADMIN	E	43		2	M	5,409.61	6,762.01	8,114.41									EGL
POLICE ASSISTANT III-UNIFORMED		10	Α	5	FL							2,513.02	2,637.71	2,768.74	2,904.50	3,049.77	NPC
POLICE ASSISTANT II-UNIFORMED		6	Α	5	FL							2,277.81	2,393.06	2,509.86	2,634.56	2,764.04	NPC
POLICE ASSISTANT I-UNIFORMED		2	C	5	FL							2,066.30	2,170.48	2,276.25	2,388.32	2,508.26	
	E	2		VII	M	7,644.95	9,556.19	11.467.43				_,			_,	_,	PMC
POLICE CAPTAIN-TIER 2	E	2		VII	M	7,644.95	9,556.19	10,435.36									PMC
	E	1			DH	.,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	20,200.00	7.665.70	11,186.42	12,305.06						DHI
	E	1		VII	M	6,648.09	8,310.11	9,972.13	.,	11,100.11	1_,000,00						PMC
	E	1		VII	M	6,648.09	8,310.11	9,274.08									PMC
POLICE MEDIA/COMM REL COORD	_	31		2	P	4,274.90	5,029.29	5,783.68									EGL
POLICE OFFICER		1		VII	FL	1,2, 1.,0	5,027.27	0,, 00.00				4,615.39	4,844.21	5,088.24	5,339.85	5,604.69	
POLICE OFFICER TRAINEE		5		V	FL							4,250.17	1,011.21	5,000.24	0,007.00	0,004.07	NPC
POLICE RECORDS SPECIALIST		1		v	FL							3,051.48	3,201.35	3,361.60	3,527.03	3,702.79	
POLICE RECORDS SUPERVISOR		26		2	P	3,836.09	4,513.05	5,190.01				3,031.40	3,201.33	3,301.00	3,327.03	3,102.17	NPC
POLICE SERGEANT		3		VII	FL	3,030.07	4,515.05	3,170.01				5,602.77	5,880.84	6,174.03	6,482.36	6,803.91	
POSTCLOSURE ENV SYSTEMS SPEC			М	6	FL							3,634.34	3,817.31	4,008.12	4,208.25	4,417.85	
POSTCLOSURE ENV SYSTEMS SI EC			M	6	FL							2,983.76	3,132.37	3,288.76	3,452.93	3,626.55	
POSTCLOSURE SUPERVISOR		19	В	III	гL Р	4,190.18	4,929.62	5,669.06				2,903.70	3,132.37	3,200.70	3,432.93	3,020.33	EGL
	E	42	Б	3	M	5,278.27	6,597.84	7,917.41									EGL
		35		2	M		5,551.27	6,661.52									MIS
						4,441.02	,	,									
		37		2	M	4,664.15	5,830.19	6,996.23									EGL
	_	34		2	M	4,332.46	5,415.58	6,498.70									MIS
	E	35		2	M	4,439.97	5,549.96	6,659.95									EGL
	E	42	_	3	M	5,278.27	6,597.84	7,917.41						2 4 40 55		2 454 52	EGL
PROGRAM ASSISTANT	-	16	C	5	FL							2,855.55	2,999.43	3,149.55	3,307.52	3,471.72	
,	E	34		2	M	4,331.46	5,414.32	6,497.18									EGL
PROPERTY & EVIDENCE SPECIALIST		2	Α	V	P	3,372.38	3,967.50	4,562.63									NPC
PUBLIC EDUC/FIRE SAFETY SPEC		25	_	2	P	3,685.18	4,335.50	4,985.83									EGL
PUBLIC SAFETY DISP COORDINATOR			C	3	P	4,486.27	5,277.96	6,069.65									SEIU
PUBLIC SAFETY DISPATCHER I			Α	II	FL							3,477.38	3,650.39	3,833.99	4,024.60	4,225.84	
PUBLIC SAFETY DISPATCHER II			Α	II	FL							3,878.09	4,072.27	4,275.24	4,488.83	4,713.03	
PUBLIC SAFETY DISPATCHER III			Α	III	FL							4,265.17	4,478.42	4,702.34	4,937.45	5,184.32	
PUBLIC SAFETY SUPPORT SRVS MGR	E	39		2	M	4,900.54	6,125.68	7,350.82									EGL
PUBLIC SERVICES TECHNICIAN		10	M	6	FL							2,448.96	2,570.94	2,699.20	2,835.23	2,975.96	SEIU
PUBLIC SERVICES TRAINEE		10	M	6	FL							2,448.96	2,570.94	2,699.20	2,835.23	2,975.96	SEIU
	E	0			DH				6,532.65	9,533.83	10,487.21						ESN.
PUBLIC WORKS INSPECTOR I		25		3	FL							3,567.12	3,745.40	3,933.03	4,130.08	4,336.50	SEIU
PUBLIC WORKS INSPECTOR II		29		3	FL							3,937.74	4,134.81	4,341.18	4,558.58	4,785.33	SEIU
PURCH & SUPPORT SRVCS MGR	E	41		2	M	5,149.52	6,436.90	7,724.28									EGL
REAL PROPERTY PROGRAM ADMIN.	E	36		3	M	4,551.57	5,689.46	6,827.35									EGL
RECREATION COORDINATOR		16		4	P	2,950.27	3,470.90	3,991.54									EGL
THE THE THE COURT WITCH		2	Α	IV	FL								1,718.27		1,894.95	1,988.73	TOT

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Effective June 27, 2021

						RI-W	EEKLY SAI	ARY									
	FI.	Job		Job	Sal		Control Poir		Dent	Head Sala	ry Range	lst	2nd	3rd	4th	5th	Bar
Position		Grd		Fam	Plan	Min	Cntl. Pt.	Max*	Min	Std.	Max**	Step	Step	Step	Step	Step	Uni
RECREATION MANAGER	Е	38		2	M	4,781.73	5,977.16	7,172.59									EGI
RECREATION SPECIALIST		7	В	IV	FL	,	,					2,088.80	2,193.55	2,303.00	2,417.14	2,539.08	EG:
RECREATION SUPERVISOR	E	30		4	M	3,923.68	4,904.60	5,885.52				,					EG
RISK MANAGER	E	34		2	M	4,900.54	6,125.68	7,350.82									EG:
SAFETY & TRAINING ADMINISTRATR		19	В	III	P	4,190.18	4,929.62	5,669.06									EG
SECRETARY		15	C	5	FL	,	,					2,786.75	2,927.49	3,072.94	3,226.21	3,387.26	SEI
SENIOR ACCOUNTANT	E	31		2	M	4,023.43	5.029.29	6.035.15				_,	,	.,	-,	-,	EGI
SENIOR ASSISTANT CITY ATTORNEY	Е	50		2	M	6,430.74	8,038.42	9,646.10									MIS
SENIOR BUILDING INSPECTOR		33	С	3	P	4,486.27	5,277.96	6,069.65									SEI
SENIOR CIVIL ENGINEER	E	38		3	M	4,781.73	5,977.16	7,172.59									EGI
SENIOR CODE ENF OFFICER		29		3	P	4,067.53	4,785.33	5,503.13									SEI
SENIOR DEPUTY CITY ATTORNEY	E	40		2	M	5,024.26	6,280.33	7,536.40									MIS
SENIOR FINANCIAL ANALYST-CONF	E	31		2	M	4,023.43	5,029.29	6,035.15									MIS
SENIOR HOUSING OFFICER	Ē	34		2	M	4,331.46	5,414.32	6,497.18									EG
SENIOR IT ANALYST	Ē	35		2	M	4,439.97	5,549.96	6,659.95									EGI
SENIOR IT DESKTOP TECHNICIAN	_	21		2	P	3,339.11	3,928.36	4,517.61									EG
SENIOR LIBRARIAN		23		4	P	3,495.27	4,112.08	4,728.89									EG
SENIOR MANAGEMENT ANALYST	E	31		2	M	4,023.43	5,029.29	6,035.15									EG
SENIOR MANAGEMENT ANALYST-CONF	E	31		2	M	4,023.43	5,029.29	6,035.15									MIS
SENIOR PAYROLL ACCOUNTANT	Ē	33		2	M	4,227.37	5,284.21	6,341.05									MIS
SENIOR PLANNER	Ē	32		2	M	4,122.55	5,153.19	6,183.83									EG
SENIOR PROIECT MANAGER	Ē	38		2	M	4,781.73	5,977.16	7,172.59									EG
SENIOR PUBLIC WORKS INSPECTOR	_	33	С	3	P	4,486.27	5,277.96	6,069.65									SEI
SENIOR RECREATION COORDINATOR		20	_	4	P	3,257.25	3,832.06	4,406.87									EGI
SENIOR STAGEHAND		3		4	FL	0,20,.20	0,002.00	1,100.07				2,071.61	2,174.80	2,284.23	2,398.38	2,518.74	
SENIOR SYSTEMS SPECIALIST	Е	37		2	M	4,664.15	5,830.19	6,996.23				2,071.01	2,17 1.00	2,201.20	2,070.00	2,010.71	EGI
SENIOR TICKET SERVICES REP	_	1		4	FL	1,001.15	0,000.17	0,770.23				1,971.53	2,070.02	2,174.80	2,282.67	2,396.80	
SENIOR UTILITIES SYS TECH.		22	М	6	FL							3,293,43	3,457.66	3,631.20	3,812.63	4,003.42	
SENIOR WATER SYSTEM OPERATOR		25	M	-	FL							3,545.66	3,723.60		4,105.10	4,310.29	
SHORELINE MANAGER	Е	38	141	2	M	4,781.73	5,977.16	7,172.59				3,010.00	5/1 <u>1</u> 5.00	5,707.52	1,100.10	1,010.27	EGI
SOLID WASTE PROGRAM MANAGER	E	25	Α	Π	M	4,732.95	5,916.19	7,099.43									EGI
SR HUMAN RESOURCES ANALYST	Ē	31		2	M	4,023.43	5,029.29	6,035.15									MIS
SR POSTCLOSURE ENV SYS TECH	_	22	М	6	FL	1,020.10	5,025.25	0,000.10				3,293,43	3,457.66	3,631.20	3,812.63	4,003.42	
STREET & LANDFILL CLOSURE MNGR	Е	26	В	III	M	5,085,66	6,357.07	7,628.48				3,273.13	5,157.00	5,051.20	3,012.03	1,000.12	EGI
STREET LIGHTING TECHNICIAN	L	18	M	6	FL	5,005.00	0,337.07	7,020.40				2,983,76	3,132,37	3,288.76	3,452,93	3,626,55	
STREET MAINTENANCE WORKER I		10	M	6	FL							2,448.96	2,570.94	2,699.20	2.835.23	2,975.96	
STREET MAINTENANCE WORKER II			M	6	FL							2,702.30	2,838.37	2,979.10	3,129.23	3,285.61	
STREET MAINTENANCE WORKER III		18	M	6	FL							2,983.76	3,132.37	3,288.76	3,452.93	3,626.55	
STREET SUPERVISOR		19	В	III	P	4,190.18	4,929.62	5,669.06				_,,,,,,,,,	J/104.07	5,200.70	0,104.70	5,020.00	EG
STREET SET ERVISOR STREETS TECHNICIAN		10	M	6	FL	1,170.10	1,727.02	0,007.00				2,448.96	2,570.94	2,699.20	2,835.23	2,975.96	
STREETS TECHNICIAN STREETSWEEPER OPERATOR		16	M		FL							2,839.92	2,982.25	3,130.79	3,287.16	3.451.37	
SUPERVISING BUYER		28	141	2	P	3,968,25	4,668.53	5,368.81				2,007.72	2,702.20	3,130.79	5,207.10	3,431.37	EG
SUPERVISING PRKS & OPN SP WRKR			М	_	FL	5,700.23	1,000.00	0,500.01				2,509.95	2,635.05	2,766,44	2,905.58	3,051.05	
SYSTEMS COORDINATOR/TECHNICIAN		12	A	П	P	3,135.00	3,688,24	4,241.48				2,007.70	_,000.00	_,/ 00.44	_,,000.00	3,031.03	EGI
SYSTEMS COOKDINATORY TECHNICIAN SYSTEMS SPECIALIST		28	л	2	P	3,968.25	4,668.53	5,368.81									EGI
JIJIENIJ JI ECIALIJI		20		4	1	3,300.23	4,000.33	0,000.01									LOI

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Effective June 27, 2021

				BI-WEEKLY SALARY													
	FL-	Job		Job	Sal	(Control Poir	ıt	Dept.	Head Salar	y Range	lst	2nd	3rd	4th	5th	Barg.
Position	SA	Grd		Fam	Plan	Min	Cntl. Pt.	Max*	Min	Std.	Max**	Step	Step	Step	Step	Step	Unit
TRAFFIC ENGINEER	Е	43		3	M	5,409.61	6,762.01	8,114.41									EGLE
TRAINING OFFICER I		1		VIII	FL							4,299.33	4,515.47	4,740.72	4,976.86	5,225.68	MVFF
TRANSPORTATION MANAGER	E	41		2	M	5,149.52	6,436.90	7,724.28									EGLE
TRANSPORTATION PLANNER	E	38		3	M	4,781.73	5,977.16	7,172.59									EGLE
TREE SUPERVISOR/ARBORIST		20	В	III	P	4,344.34	5,110.99	5,877.64									EGLE
TREE TRIMMER I		12	M	6	FL							2,572.52	2,700.76	2,836.82	2,977.54	3,127.68	SEIU
TREE TRIMMER II		16	M	6	FL							2,839.92	2,982.25	3,130.79	3,287.16	3,451.37	SEIU
TREE TRIMMER III		20	M	6	FL							3,133.92	3,290.29	3,456.08	3,628.08	3,809.51	SEIU
UTILITIES ELECTRICIAN		26	M	6	FL							3,634.34	3,817.31	4,008.12	4,208.25	4,417.85	SEIU
UTILITIES INSPECTOR LOCATOR		19	M	6	FL							3,057.29	3,210.55	3,371.63	3,540.54	3,717.19	SEIU
UTILITIES SERVICES MANAGER	E	42		3	M	5,278.27	6,597.84	7,917.41									EGLE
UTILITIES SYSTEMS SPECIALIST		26	M	6	FL							3,634.34	3,817.31	4,008.12	4,208.25	4,417.85	SEIU
UTILITIES SYSTEMS SUPERVISOR		19	В	III	P	4,190.18	4,929.62	5,669.06									EGLE
UTILITIES SYSTEMS TECHNICIAN		18	M	6	FL							2,983.76	3,132.37	3,288.76	3,452.93	3,626.55	SEIU
VOLUNTEER COORDINATOR		20		4	P	3,257.25	3,832.06	4,406.87									EGLE
WAREHOUSE WORKER		10	M	6	FL							2,448.96	2,570.94	2,699.20	2,835.23	2,975.96	SEIU
WASTEWATER SUPERVISOR		19	В	III	P	4,190.18	4,929.62	5,669.06									EGLE
WASTEWATER UTILITY WORKER I		12	M	6	FL							2,572.52	2,700.76	2,836.82	2,977.54	3,127.68	SEIU
WASTEWATER UTILITY WORKER II		16	M	6	FL							2,839.92	2,982.25	3,130.79	3,287.16	3,451.37	SEIU
WASTEWATER UTILITY WORKER III		20	M	6	FL							3,133.92	3,290.29	3,456.08	3,628.08	3,809.51	
WATER OPERATIONS SPECIALIST		26	M	6	FL							3,634.34	3,817.31	4,008.12	4,208.25	4,417.85	
WATER QUALITY SUPERVISOR		19	В	III	P	4,190.18	4,929.62	5,669.06									EGLE
WATER QUALITY TECHNICIAN		25	M	6	FL							3,545.66	3,723.60	3,909.52	4,105.10	4,310.29	SEIU
WATER RESOURCE MANAGER	E	34		2	M	4,331.46	5,414.32	6,497.18									EGLE
WATER RESOURCES TECHNICIAN		19	M	6	FL							3,057.29	3,210.55	3,371.63	3,540.54	3,717.19	SEIU
WATER SUPERINTENDENT	E	22	Α	III	M	4,397.74	5,497.17	6,596.60									EGLE
WATER SYSTEM OPERATOR		21	M	6	FL							3,212.26	3,372.56	3,542.48	3,718.80	3,904.74	
WATER UTILITY WORKER I			M	6	FL							2,572.52	2,700.76	2,836.82	2,977.54	3,127.68	
WATER UTILITY WORKER II			M	6	FL							2,839.92	2,982.25	3,130.79	3,287.16	3,451.37	
WATER UTILITY WORKER III		20	M	6	FL							3,133.92	3,290.29	3,456.08	3,628.08	3,809.51	
WEBSITE COORDINATOR		31		2	P	4,274.90	5,029.29	5,783.68									EGLE
WILDLIFE PRESERVATION COORD		16		4	P	2,950.27	3,470.90	3,991.54									EGLE

^{*}Most employees will earn salaries within 10% of the control point. In situations of exceptional performance, the City Manager may authorize salaries of up to 115% of control point for professional employees and 120% of control point for management employees.

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^{**}Most department heads will earn salaries within the minimum and standard range. In situations of exceptional performance, the City Manager may authorize salaries up to 110% of the standard salary.

^{***}Councilmember and Mayor salary is determined by City of Mountain View Charter, Section 503 - Compensation.

^{****}Employees appointed after June 21, 2015, will be appointed to the Tier 2 position. For Battalion Chief and Police Lieutenant, the top end of the salary range is 7% below that of the regular positions. For Police Captain, the top end of the salary range is 9% below that of the regular position.

Effective: 06/27/2021

City of Mountain View Hourly Salary Plan and Position Listing Fiscal Year 2021 - 2022

DOCUTION		3.5.434			
POSITION	MIN.	MAX.	Rate 1 Rate 2 Rate 3		
ACCOUNT CLERK I	28.60 /	34.75		HRMM	31
ACCOUNT CLERK II	31.53 /			HRMM	34
ACCOUNTANT I	42.78 /			HRMM	
ACCOUNTANT II	47.22 /			HRMM	63
ACCOUNTING TECHNICIAN	34.84 /			HRMM	39
ADMINISTRATIVE AIDE	38.75 /			HRMM	
AFTER SCHOOL EDU SPEC I	19.72 /			HRMM	9
AFTER SCHOOL EDU SPEC II	21.70 /			HRMM	20
AFTER SCHOOL EDU SPEC III	27.12 /			HRMM	7
ANALYST I	42.78 /			HRMM	56
ANALYST II	47.22 /			HRMM	64
AQUATICS HD LIFEGUARD	22.62 /			HRMM	13
AQUATICS LIFEGUARD I	18.68 /			HRMM	3
AQUATICS LIFEGUARD II	20.59 /			HRMM	12
AQUATICS POOL ATTEND.	17.03 /			HRMM	1
AQUATICS POOL SUPV	24.91 /	28.58		HRMM	17
AQUATICS WTR EXERC IN	25.08 /	34.76		HRMM	27
AQUATICS WTR SFTY INS	19.64 /	22.60		HRMM	8
ASSISTANT ENGR(CIVIL)	52.10 /	70.50		HRMM	71
ASSISTANT PLANNER	44.93 /	60.80		HRMM	60
ASSOCIATE ENGR(CIVIL)	57.53 /	77.83		HRMM	74
ASSOCIATE PLANNER	49.60 /	67.10		HRMM	69
BUILDING ATTENDANT	17.03 /	19.92		HRMM	2
CLERICAL AIDE	17.03 /	19.92		HRMM	2
CUSTOMER SERVICE REP	27.20 /	33.03		HRMM	90
DOCUMENT PROC SPECIAL	40.73 /	55.08		HRMM	53
DOCUMENT PROC SUPRVSR	42.81 /	57.91		HRMM	57
DOCUMENT PROC TECH I	30.77 /	37.43		HRMM	32
DOCUMENT PROC TECH II	33.96 /	41.30		HRMM	38
ENGINEERING ASST I	35.67 /	43.34		HRMM	41
ENGINEERING ASST II	39.37 /	47.84		HRMM	51
ENGINEERING ASST III	43.51 /	52.89		HRMM	58
EQUIPMENT MECH I	35.48 /	43.14		HRMM	79
EQUIPMENT MECH II	39.18 /	47.63		HRMM	80
EQUIPMENT MECH III	43.24 /	52.57		HRMM	81
EXECUTIVE ASSISTANT	38.75 /	57.90		HRMM	48

City of Mountain View Hourly Salary Plan and Position Listing Fiscal Year 2021 - 2022

POSITION	MIN.	MAX.	Rate 1	Rate 2	Rate 3		
HOUSE MANAGER	22.98 /	27.95				HRMM	22
INSPECTOR I	•	54.21				HRMM	
INSPECTOR II	49.22 /					HRMM	68
IT ANALYST I	47.23 /					HRMM	65
IT ANALYST II	,	73.58				HRMM	
IT DESKTOP TECH I	•	45.21				HRMM	
IT DESKTOP TECH II	36.89 /					HRMM	46
JUNIOR ENGR (CIVIL)	47.22 /					HRMM	64
LABORER I	18.51 /	27.17				HRMM	14
LABORER II	25.44 /					HRMM	25
LABORER III	37.28 /	45.34				HRMM	47
LEAD PUBLIC SFTY DISP	53.19 /	71.98				HRMM	82
LIBRARIAN	35.99 /	53.74				HRMM	43
LIBRARY ASST	27.89 /	41.30				HRMM	30
LIBRARY HOMEWORK ASST	19.72 /	23.68				HRMM	9
LIBRARY PAGE	17.03 /	19.92				HRMM	2
LIBRARY TECH. AIDE	19.72 /	23.68				HRMM	9
LIBRARY TECHNICIAN	21.30 /	30.10				HRMM	86
OFFICE ASSISTANT I	25.27 /	30.72				HRMM	24
OFFICE ASSISTANT II	27.88 /	33.90				HRMM	29
OFFICE ASSISTANT III	30.77 /	37.44				HRMM	33
PARKS MAINT WRKR I	30.63 /	37.20				HRMM	83
PARKS MAINT WRKR II	33.79 /	41.08				HRMM	84
PARKS MAINT WRKR III	37.28 /	45.33				HRMM	85
PLANNING MANAGER	67.63 /	101.43				HRMM	78
POLICE ASSISTANT I	22.19 /	29.55				HRMM	21
POLICE ASSISTANT II	27.47 /	33.35				HRMM	28
POLICE RECORDS SPEC	41.41 /	50.31				HRMM	54
POLICE RESERVE	/		16.30	57.69	86.54	HRFT	1
PRINCIPAL CVL ENGINR	65.96 /	98.97				HRMM	77
PRINCIPAL PLANNER	61.25 /	91.88				HRMM	76
PRKS & OPN SP WRKR I	22.19 /	29.55				HRMM	21
PRKS & OPN SP WRKR II	27.47 /	33.35				HRMM	28
PROGRAM ASSISTANT	35.70 /	43.39				HRMM	42
PUB SFTY DISP II CTO	52.11 /	63.33				HRMM	94
PUB SFTY DISP II OT	72.72 /	88.37				HRMM	93

City of Mountain View Hourly Salary Plan and Position Listing Fiscal Year 2021 - 2022

POSITION	MIN.	MAX.	Rate 1 Rate 2 Rate 3		
PUB SFTY DISP II OT/CTO	78 17 /	95.00		HRMM	95
PUBLIC SAFETY DISP I	43.47 /			HRMM	
PUBLIC SAFETY DISP II	48.47 /			HRMM	
PUBLIC SAFETY DISP III		64.80		HRMM	
REC. LEADER AIDE	•	19.10		HRMM	
REC. LEADER I	•	22.56		HRMM	
REC. LEADER II		23.91		HRMM	11
REC. SPECIALIST	25.10 /			HRMM	10
RECREATION COORD	•	49.90		HRMM	45
RECREATION SUPERVSR	44.42 /			HRMM	59
SENIOR ADMIN ANALYST	49.05 /	73.57		HRMM	66
SENIOR CIVIL ENGINEER	59.76 /	89.65		HRMM	75
SENIOR INFO TECH ANAL	54.17 /	81.25		HRMM	72
SENIOR INFO TECH DSKT	40.73 /	55.08		HRMM	53
SENIOR LIBRARY PAGE	18.75 /	22.51		HRMM	6
SENIOR PLANNER	51.52 /	77.31		HRMM	70
SENIOR RECREATION CRD	40.72 /	55.07		HRMM	52
SHOP ASSISTANT	17.03 /	19.92		HRMM	2
SKILLED TRADES I	32.15 /	43.14		HRMM	35
SKILLED TRADES II	35.48 /	47.63		HRMM	40
SKILLED TRADES III	39.18 /	55.08		HRMM	50
STAGEHAND I	20.42 /	24.82		HRMM	19
STAGEHAND I 1.5 RATE	30.64 /	37.23		HRMM	87
STAGEHAND II	25.91 /	31.49		HRMM	26
STAGEHAND II 1.5 RATE	38.88 /	47.24		HRMM	88
STUDENT INTERN I	17.03 /	19.92		HRMM	2
STUDENT INTERN II	19.60 /	24.11		HRMM	18
STUDENT INTERN III	22.56 /	27.84		HRMM	23
STUDENT INTERN IV	27.47 /	33.35		HRMM	28
TECH/PROF/MGMT EMP.	33.40 /	172.24		HRMM	36
TICKET SVCS REP I	18.91 /	23.00		HRMM	16
TICKET SVCS REP II	22.98 /	27.95		HRMM	22
TRAFFIC ENGINEER	67.63 /	101.43		HRMM	78
TRANSPORTATION PLNR	59.76 /	89.65		HRMM	75
UNION STAGEHAND	45.40 /	52.81		HRMM	61
YOUTH CORP COORD.	27.12 /	32.56		HRMM	7

Effective: 06/27/2021

City of Mountain View Hourly Salary Plan and Position Listing Fiscal Year 2021 - 2022

POSITION	MIN.	MAX.	Rate 1 Rate 2	Rate 3		
YOUTH CORP WORKER YOUTH CORPS CRW LDR	17.03 / 19.72 /	19.10 22.72			HRMM HRMM	1 4
Update:	Revision Ef	fective	City Council Approval Date	Notes		
New FY Salary Plan Effective Date	06/27/21		06/22/21	Budget ac updates; (updates	•	

MOUNTAIN VIEW SHORELINE REGIONAL PARK COMMUNITY RESOLUTION NO. S-167 SERIES 2021

A RESOLUTION OF THE MOUNTAIN VIEW SHORELINE REGIONAL PARK
COMMUNITY ADOPTING THE FISCAL YEAR 2021-22
SHORELINE REGIONAL PARK COMMUNITY BUDGET AND APPROPRIATIONS
FOR THE ADOPTED FISCAL YEAR 2021-22
CAPITAL IMPROVEMENT PROJECTS FOR THE SHORELINE REGIONAL PARK
COMMUNITY, INCLUDING AMENDMENTS TO EXISTING PROJECTS

WHEREAS, the Shoreline Regional Park Community (Shoreline Community) Board of Directors (Board) held duly noticed meetings or Study Sessions on April 27 and May 25, 2021; and held duly noticed public hearings on June 8 and June 22, 2021; and heard all persons wishing to be heard regarding said Fiscal Year 2021-22 Recommended Budget (Recommended Budget). The Board considered these comments and deliberated the Shoreline Community Manager's Recommended Budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Mountain View Shoreline Community as follows:

- 1. The Shoreline Community Recommended Budget in the amount of \$34,076,157 as recommended by the Shoreline Community Manager, plus any amendments approved by the Board on June 22, 2021, on file in the Secretary's Office, including the Fund Schedule of the Recommended Budget, is hereby adopted as the Fiscal Year 2021-22 budget of this agency.
- 2. The Board appropriates funding for the Fiscal Year 2021-22 Capital Improvement Projects (Capital Projects) in the amount of \$13,371,000, as adopted by the Board on June 22, 2021, plus any amendments approved by the Board on June 22, 2021, as identified in the Adopted Fiscal Year 2021-22 Capital Improvement Program (CIP), on file in the Secretary's Office.
- The Board has included appropriations sufficient to meet all of its debt service obligations.
- 4. Except for continuing appropriations for Capital Projects not yet completed, grant and donation funding, legal cases, and other expenditures lawfully encumbered or accrued, all other unexpended appropriations shall lapse at the end of the fiscal year.
 - 5. Appropriations as needed to pay all CalPERS invoices are hereby authorized.

- 6. The Treasurer is hereby authorized to adjust appropriations as necessary for payments to Santa Clara County (County) in accordance with the property-tax-sharing agreement between the Shoreline Community and the County.
- 7. The Treasurer is hereby authorized to adjust appropriations as necessary for payments to the Mountain View Whisman School District and the Mountain View Los Altos Union High School District (School Districts) in accordance with the Joint Powers Agreement between the Shoreline Community and the School Districts.
- 8. The Treasurer is hereby authorized to make adjustments and corrections to the final budget (including Capital Projects) for reasons such as: (a) amendments adopted by the Board; (b) final employee compensation and benefit costs, including final employee compensation packages; (c) adjustments between funds and departments for internal service charges, administrative overhead reimbursements, and retirees' health and CalPERS contributions; and (d) other corrections as necessary. The Treasurer is hereby authorized to determine the budgeted amounts for implementation of the decisions made at the public hearings and will report the final Adopted Budget and any reconciling changes in the compilation of the budget to the Board by an informational memorandum and will file said final Adopted Budget with the Secretary.

1-104

The foregoing Resolution was regularly introduced and adopted at a Special Meeting of the Mountain View Shoreline Regional Park Community, duly held on the 22nd day of June 2021, by the following vote:

AYES: Board members Abe-Koga, Hicks, Lieber, Matichak, Showalter, Vice

President Ramirez, and President Kamei

NOES: None

ABSENT: None

NOT VOTING: None

ATTEST:

APPROVED:

HEATHER GLASER

SECRETARY

ELLEN KAMEI

PRESIDENT

I do hereby certify that the foregoing resolution was passed and adopted by the Mountain View Shoreline Regional Park Community at a Special Meeting held on the 22nd day of June 2021 by the foregoing vote.

Secretary

Mountain View Shoreline Regional Park Community

AT-SN/6/RESO 574-06-22-21r-2

CITY OF MOUNTAIN VIEW CAPITAL IMPROVEMENTS FINANCING AUTHORITY RESOLUTION NO. FA-18 SERIES 2021

A RESOLUTION OF THE CAPITAL IMPROVEMENTS FINANCING AUTHORITY OF THE CITY OF MOUNTAIN VIEW ADOPTING THE FISCAL YEAR 2021-22 BUDGET FOR MVCIFA DEBT SERVICE PAYMENTS

WHEREAS, the Mountain View Capital Improvements Financing Authority (MVCIFA) Board of Directors held duly noticed public hearings on June 8 and June 22, 2021 and heard all persons wishing to be heard regarding the Recommended Budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors (Board) of the City of Mountain View Capital Improvements Financing Authority as follows:

- 1. The MVCIFA Recommended Budget in the amount of \$852,287 as recommended by the City and Financing Authority Manager, plus any amendments approved by the Board on June 22, 2021, on file in the Secretary/City Clerk's Office, is hereby adopted as the Fiscal Year 2021-22 budget of this agency.
- 2. The Board has included appropriations sufficient to meet all its debt obligations.
- 3. Except for the expenditures lawfully encumbered or accrued, all other unexpended appropriations shall lapse at the end of the fiscal year.
- 4. The Treasurer/Finance and Administrative Services Director is hereby authorized to determine the budgeted amounts for reasons such as: (a) amendments by the Board; and (b) other corrections as necessary. The Treasurer/Finance and Administrative Services Director is authorized to determine the budgeted amounts for implementation of the decisions made at the public hearings and will report the final Adopted Budget and any reconciling changes on the compilation of the budget to the Board by an informational memorandum and will file said final/Adopted Budget with the City Clerk's Office.

The foregoing Resolution was regularly introduced and adopted at a Special Meeting of the Mountain View Capital Improvements Financing Authority, duly held on the 22nd day of June 2021, by the following vote:

AYES: Board members Abe-Koga, Hicks, Lieber, Matichak, Showalter, Vice

President Ramirez, and President Kamei

NOES: None

ABSENT: None

NOT VOTING: None

ATTEST:

SECRETARY

APPROVED:

ELLEN KAN

PRESIDENT

I do hereby certify that the foregoing resolution was passed and adopted by the Mountain View Capital Improvements Financing Authority at a Special Meeting held on the 22nd day of June 2021 by the foregoing vote.

Secretary

Mountain View Capital Improvements Financing

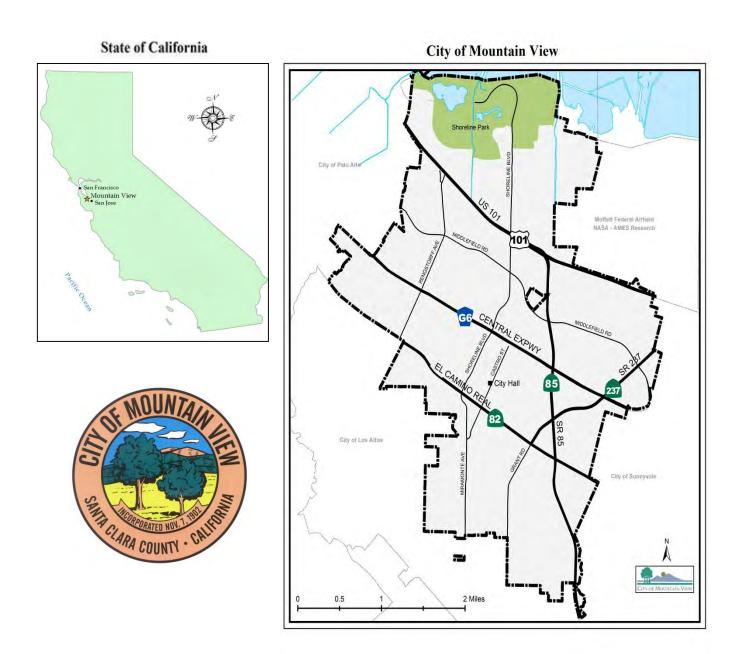
Authority

AT-SN/6/RESO 574-06-22-21r-3

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CITY & COMMUNITY INFO

The City of the Mountain View's mission is to provide quality services and facilities that meet the needs of a caring and diverse community in a financially responsible manner.



Location

Located in Silicon Valley, the City occupies 12.2 square miles in Santa Clara County and is approximately 36 miles southeast of the City of San Francisco and 15 miles northwest of the City of San Jose (the County seat).

History

Mountain View began as a stagecoach stop and an agricultural center for the lush Santa Clara Valley. The town was incorporated in 1902 with a population of fewer than 1,000 people. Once covered in orchards and vineyards, by 1960 with the growth of the electronic and aerospace industries, the City of Mountain View's (City) population had exploded to over 30,000. As of January 1, 2021, the population is 82,814.



Castro Street, 1904

Today

Mountain View is a modern, high-tech city that retains quiet neighborhoods and a historic downtown core. While Mountain View is keeping pace with new ideas and innovations, the City is also committed to the traditional values strong neighborhoods and resident involvement. Mountain View is comprised of a variety of distinct, locally organized neighborhood and homeowners associations which help identify the community's needs and shape



the City's future. In 2016, Mountain View was honored as City of the Year by California veterans for its significant programs and activities in the City related to veterans. In 2018, Livability.com ranked Mountain View in "2018 Top 100 Best Places to Live" of small to mid-sized cities in the United States. In 2020 and 2021, Niche ranked Mountain View fifth and third, respectively, in "Best Suburbs to Live in California".



Mountain View Veterans Memorial

In recent years, the City has developed some of the finest recreation and community facilities the San Francisco Bay Area has to offer. The City's extensive park system not only provides an outstanding array of neighborhood parks, but also includes an innovative regional park built on reclaimed landfill. Shoreline at Mountain View, adjacent to the San Francisco Bay, features an 18-hole golf course, professionally managed concert venue, a sailing lake and wild life preservation areas. The Civic Center,





Utility Box Public Art Project



built around downtown's Pioneer Park, has one of the finest theater facilities in Northern California as well as a 60,000 square foot state-of-the-art library. Stevens Creek Trail has been undergoing phases of extensions since 1991 and is currently a 5.14 mile section of paved all-weather pathway for pedestrians and cyclists. Dialogue continues to extend the trail to neighboring cities.

Downtown Mountain View is the "heartbeat" of the City. This vibrant and active center offers a tremendous array of restaurants, as well as shops, the Center for Performing Arts, sidewalk cafes, clubs, businesses and the civic center. Downtown Mountain View is known for its festivals, parades, cultural events, the weekly farmers' market, summer concerts and a variety of unique celebrations throughout the year. Hundreds of thousands of people come to downtown Mountain View each year to enjoy the events, and the character of downtown keeps them coming back.



Downtown - Castro Street

City Government

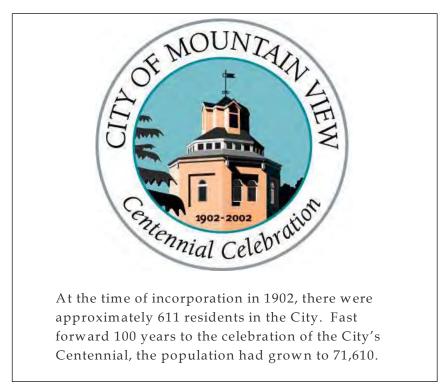
The City of Mountain View, incorporated on November 7, 1902, became a charter city on January 15, 1952. The City operates under a council-manager form of government. The City Council is the legislative body, sets policy and directs the course for the City. Seven City Council members are elected at large for four-year terms that are staggered so three or four seats are filled at the general municipal election in November of every even-numbered year. Service on the City Council is limited to two consecutive terms. Each year in January, the City Council elects one of its members as Mayor and another as Vice Mayor.



City at a Glance

The climate is mild, with average temperatures during the summer months in the mid-70's and in the high 50's during the winter.

Population						
1960 Census	30,889					
1970 Census	54,132					
1980 Census	58,722					
1990 Census	67,460					
2000 Census	71,369					
2010 Census	74,066					
2011	75,039					
2012	75,905					
2013	76,739					
2014	77,052					
2015	78,564					
2016	79,429					
2017	79,966					
2018	80,104					
2019	80,986					
2020	81,302					
2021	82,814					
2024 Forecast	93,380					



Source: U.S. Census Bureau (1960-2010)

City of Mountain View (2024, Based on unbuilt approved projects through 1/1/2021) California State Department of Finance (CA DOF) (all other years are provisional estimates as of January 1, revised annually)

2019 ACS Population Breakdown						
White	43.9%					
Asian	30.8%					
Hispanic or Latino	19.5%					
Black or African American	1.6%					
American Indian and Alaska Native	0.3%					
Two or More Races	3.8%					
Other Race	0.1%					

2019 ACS Age Distribution					
<5 5-19 20-24 25-34 35-44 45-54	5.2% 14.5% 5.4% 25.2% 15.8% 13.1%				
55-64 65+	9.4% 11.4%				

Source: U.S. Census Bureau, 2019 American Community Survey (ACS) 1-year estimates

Parks, Recreation, and Performing Arts

- 18-hole golf course
- Boathouse & Sailing Lake
- Center for the Performing Arts
- 22,000 Seat Amphitheatre
- Community Center
- Senior Center
- Teen Center
- 41 Parks
- 5 Trails
- 2 Pools
- 3 Community Gardens
- 2 Sports Centers
- 2 Athletic Fields Complexes
- Deer Hollow Farm







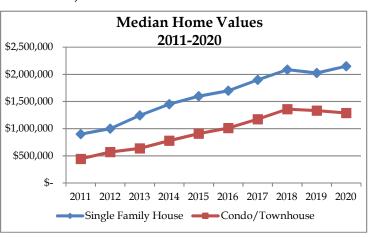


Transportation

- Highway 101 and Interstate 280
- State Routes 82, 85, and 237
- Central and Foothill Expressways
- Downtown Transit Center
 - Caltrain
 - Valley Transportation Authority
- 16 miles of Class I shared-use bicycle/pedestrian paths along the Hetch-Hetchy, Permanente Creek, Stevens Creek, and Whisman Trails and 2 miles of San Francisco Bay Trail.
- 42 miles of Class II striped bicycle lanes on roadways.
- 16 miles of Class III signed bicycle routes where cyclist share and travel on lanes with motorists.
- 1 mile of Class IV protected bikeways on roadways.
- Mountain View Community Shuttle
- MVgo Shuttle Services

Housing

- 37,820 housing units*, including 1,492 affordable housing units existing and 172 under construction
- Median Home Values (end of 2020)
 - o Single-family home \$2,150,000
 - o Condo/townhouse \$1,290,000
- 39.9% owner-occupied**
- 60.1% renter-occupied**
- 10.9% Vacancy Rate**





Recently approved by City Council: 950 West El Camino Real

The City's goal is to create, preserve and improve a range of housing opportunities serving an economically diverse community. Through development fees, the City funds and supports an inventory of affordable rental housing developments for families, seniors, and developmentally disabled adults. There are 1,492 affordable housing units in the City. Currently there are 8 affordable

housing projects in various stages of development, which would add 630 units to the City's affordable housing inventory.

Education

The City is located within reach of some of the best universities in the country: Stanford University, Santa Clara University, San Jose State University, Carnegie Mellon University Silicon Valley, and Universities of California at Berkeley and Santa Cruz. Mountain View also has several elementary and secondary schools that maintain high standards and keep pace with the increasing demands for the requirements of higher education in the working world. The City is served by the Mountain View Whisman School District, Los Altos School District and Mountain View-Los Altos Union High School District.

- 9 Public Elementary Schools
- 2 Public Middle Schools
- 3 Public High Schools
- Higher Education Statistics:
 - o 71.9% age 25 and over have a bachelor's degree or higher**
 - $\circ~$ 39.7% age 25 and over have a graduate or professional degree**

Sources: * CA DOF, 1/1/2021 City/County Population and Housing Estimates

** U.S. Census Bureau, 2019 American Community Survey (ACS) 1-year estimate

Sustainability

The City is committed to promoting environmental and social sustainability to protect the natural environment, address climate change, meet water conservation and zero waste goals, plan for increased flooding and sea level rise to safeguard the health and well-being of residents and businesses, and ensure that members of our diverse community are integrated into our policy-making and planning processes.

The following are a few of the City's sustainability achievements.



Community Center EV Charger

- Committed to becoming a Carbon Neutral city by 2045.
- Reduced carbon emissions from City operations 51% and community-wide 14% since 2005.
- Adopted building "Reach Codes" requiring new development to be allelectric and include electric vehicle charging infrastructure.
- Adopted a Zero Waste goal and developed zero waste action plans for municipal operations and the community.
- On track to have 65 publicly-accessible electric vehicle chargers at City facilities by fall 2021.
- A founding member of Silicon Valley Clean Energy, which provides carbon-free electricity to >97% of Mountain View.
- Installed "purple pipe" throughout the North Bayshore area to supply recycled water for landscape irrigation.
- Divested City investments from fossil fuel companies.

Land Use Distribution

	Estimated Total Acres	Percentage of Total
Residential	2,862	44.4%
Commercial	579	9.0%
Industrial	979	15.2%
Other	2,016	31.2%
Vacant	<u>15</u>	0.2%
Total	6,451	100.0%

Income

Based on the U.S. Census Bureau, 2019 American Community Survey (ACS) estimate, the median household income in Mountain View is \$148,000 (in 2019 inflation-adjusted dollars). This is higher than the median household income of \$133,000 in Santa Clara County and \$66,000 in the United States.



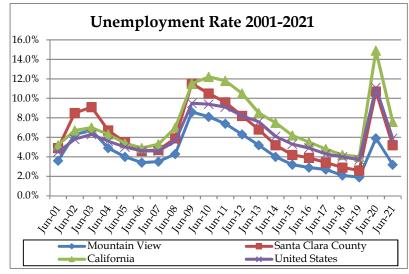
The Census Bureau establishes an income threshold for poverty every year. Below is a summary of the City's poverty level compared to Santa Clara County and the United States.

2019 ACS Estimated Poverty Status - Percentage Below Poverty Level					
Entity Total Population Under 18 Years					
City of Mountain View	4.5%	0.0%			
Santa Clara County	6.1%	5.1%			
United States	12.3%	16.8%			

Employment

Unemployment rates as of June 2021:

- o 3.2% in Mountain View
- o 5.2% in Santa Clara County
- o 7.6% in California
- o 5.9% in U.S.



Health Care

The 2019 ACS estimates 4.0 percent of Mountain View residents are uninsured. About one third of Mountain View residents can access a major medical facility within 30 minutes using public transit. El Camino Hospital is the primary hospital in Mountain View and one of the prominent hospitals in the Bay Area. Community health centers such as MayView Community Health Center (which offers services to low-income families and immigrants regardless of status), Kaiser Permanente, and Palo Alto

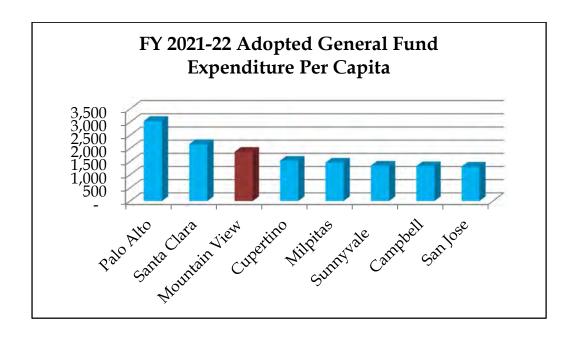
Medical Foundation are also available. Carbon Health is an urgent care clinic and an alternative to an emergency room.

Fiscal Year 2021-22 Financial Status Comparisons - Selected Santa Clara County Cities

		Adopted	Adopted	Adopted	General Fund
		General Fund	General Fund	Total	Expenditure
City	Population ((1) Revenues	Appropriations	Budget	Per Capita
Campbell	41,533	\$ 57,130,551	\$ 54,984,092	\$ 92,710,156	\$1,324
Cupertino	58,656	89,647,891	89,767,034	148,845,235	1,530
Milpitas	75,663	110,639,648	110,435,632	195,169,140	1,460
Mountain Vie	w 82,814	152,248,350	154,804,360 ⁽²⁾	416,869,577	1,869
Palo Alto(3)	67,657	205,619,000	205,619,000	690,116,000	3,039
San Jose(3)	1,029,782	1,192,931,546	1,345,684,382	4,543,651,296	1,307
Santa Clara(3)	130,746	256,794,819	282,561,469	1,186,356,119	2,161
Sunnyvale ⁽³⁾	153,827	202,411,320	206,624,730	516,744,301	1,343

Source: Revenues, Appropriations and Budget obtained from respective cities

- (1) Estimates as of 1/1/21, obtained from the CA DOF.
- (2) Does not include projected budget savings.
- (3) Proposed Budget (Adopted not available).



Major Employers*

(In alphabetical order)

Type of Business
Software Development
Government
Health Care
R&D, Software Development
Software Development
Business Information
Research and Development
Education
R&D, Software Development
Health Care
Information Technology
R&D, Software Development
Software Development
R&D, Software Development

Sources: City of Mountain View Business License Data

Silicon Valley Business Journal Company Representatives

^{*} Based on number of employees (over 500 employees)

Top 25 Sales Tax Producers As of March 31, 2021 (In alphabetical order)

Aeva

Allison BMW

Best Buy

Bon Appetit

Bruce Bauer Lumber & Supplies

Costco

Financial Services Vehicle Trust

In N Out Burger

Kiwi Co

Marshalls

Mountain View Shell

Omnicell

Project Fi by Google

Pure Storage

REI

Safeway

Siemens Medical Solutions

Synopsys

Target

Total Wine & More

Valley Oil

Walmart

Waymo

Westlake Ace Hardware

Zones

Source: HdL Companies

FISCAL YEAR 2020-21

Top Ten Property Taxpayers (dollars in thousands)

OWNER	AGENCY	PRIMARY USE	NET ASSESSED VALUATION	PERCENTAGE OF TOTAL NET ASSESSED VALUATION
Google Inc.	City/SRPC	Industrial/ \$ Unsecured	5,234,051	15.0%
Nor Cal Plymouth Realty LLC	SRPC	Commercial	218,877	0.6%
Sobrato Interests	City/SRPC	Commercial/ 339,765 Unsecured		1.0%
Baccarat Shoreline LLC	SRPC	Industrial	120,589	0.3%
P A Charleston Road LLC	SRPC	Commercial	116,525	0.3%
Intuit Inc.	City/SRPC	Industrial/ Unsecured	227,899	0.7%
Richard T. Peery Trustee	SRPC	Commercial	103,000	0.3%
Microsoft Corporation	City/SRPC	Industrial/ Unsecured	90,713	0.3%
MGP IX SAC II Properties LLC	City	Commercial	408,743	1.2%
Charleston Properties	City/SRPC	Industrial	64,041	0.2%
Total		\$	6,924,203	19.9%

Fiscal Year 2020-21 Total Net Assessed Valuation \$34,775,792

Source: Santa Clara County Assessor Fiscal Year 2020-21 Combined Tax Rolls (as of July 1, 2020). Ranking based on Tax Revenue.

City: City of Mountain View (General Operating Fund)

SRPC: Shoreline Regional Park Community

GENERAL OPERATING FUND FIVE-YEAR **FINANCIAL FORECAST**

GENERAL OPERATING FUND FIVE-YEAR FINANCIAL FORECAST

INTRODUCTION

Forecasting is an important part of a city's financial planning process. Even in ordinary times, it is difficult to predict local government revenues due to the variable nature of the revenue sources and their connection to regional, State, national, and even international economic conditions, but it is possible to identify reasonable financial trends and provide a conceptual financial picture for a multi-year period, which is useful for City Council decision-making. However, the unprecedented impact of COVID-19 has made forecasting very challenging, and financial trends are difficult to project with the degree of uncertainty surrounding the current economic climate that continues to impede a clear view of the future.

A Five-Year Financial Forecast is prepared annually and a longer-range 10-year Financial Forecast is prepared periodically and presented to the City Council during the budget process. This report is a Five-Year Financial Forecast (Forecast) for the time period of Fiscal Years 2021-22 through 2025-26. The last 10-year Financial Forecast was completed for Fiscal Years 2019-2028.

Generally, a financial forecast, even with fluctuating economic variables, can assist with identification of long-term financial trends, causes of fiscal imbalances, future fiscal challenges, opportunities, and potential requirements, all of which may assist in keeping the City on a continuing path of fiscal sustainability. The Forecast is for the General Operating Fund (GOF), which provides funding for the majority of City services, including Police, Fire, Parks, Recreation, Library, and administrative functions necessary for ongoing City operations. The GOF is also the fund that is most significantly influenced by economic conditions. The Forecast demonstrates staff's best estimates to the projected fiscal outlook for the GOF at this point in time.

BACKGROUND

The Forecast is based on reasonable assumptions utilizing available information from a wide variety of sources. These sources generally include reviewing the City's historical trends, gathering information from economists that specialize in the regional economics of Silicon Valley, reviewing various indicators (e.g., unemployment data, etc.), networking with staff of neighboring agencies, reviewing State of California (State) and national economic trends, and factoring in known Mountain View conditions, such as lease terms and economic and property development. However, projecting revenues during this unprecedented time has proven to be extremely difficult due to the many unknowns still surrounding the pandemic. The Forecast assumes that most of the general public will be vaccinated by fall 2021, but it is still uncertain how long it will take the

economy to fully recover from the pandemic. The level of City services, staffing, and cost of operations projected for Fiscal Year 2021-22 is the base year for subsequent fiscal years' expenditures in the Forecast. Confidence levels in the Forecast assumptions become less certain with each subsequent fiscal year, and actual future revenues and expenditures will vary from the Forecast. The Forecast is not intended to predict precisely GOF revenues and expenditures but, rather, an indication of what the financial picture might look like.

Historically, recessions have generally occurred between three and nine years, post-World War II, with the longest period of expansion being the most recent lasting more than 11-1/2 years, from June 2009 to February 2020. A table of previous recessions is as follows:

Name	Period Range	Duration (months)	Time Since Previous Recession
		(IIIOIItiis)	(years)
1949 Recession	Nov. 1948 to Oct. 1949	11	3.1
1953 Recession	Jul. 1953 to May 1954	10	3.8
1958 Recession	Aug. 1957 to Apr. 1958	8	3.3
1960-1961 Recession	Apr. 1960 to Feb. 1961	10	2.0
1969-1970 Recession	Dec. 1969 to Nov. 1970	11	8.8
1973-1975 Recession	Nov. 1973 to Mar. 1975	16	3.0
1980 Recession	Jan. 1980 to Jul. 1980	6	4.8
1981-1982 Recession	Jul. 1981 to Nov. 1982	16	1.0
Early 1990s Recession	Jul. 1990 to Mar. 1991	8	7.7
Early 2000s Recession	Mar. 2001 to Nov. 2001	8	10.0
Great Recession	Dec. 2007 to Jun. 2009	18	6.1
COVID-19 Recession	Feb. 2020 to April 2020	2	10.7

The various GOF revenue sources are impacted by different economic events. Sales Tax and Transient Occupancy Tax (TOT) revenues are most impacted by the COVID-19 pandemic, and both revenues declined almost immediately when the Shelter-in-Place order began, while other revenues, such as property taxes, will lag behind. The Forecast assumes the earliest recovery period will start this summer for certain categories, such as sales tax and other local taxes, but other revenue categories are not expected to recover until well into the following fiscal year. The Forecast projects a \$1.4 million balance in the initial forecast year utilizing limited-period funds, explained later on, operating deficits in the next two fiscal years, then a balanced budget in the fourth fiscal year, and a modest surplus in the fifth fiscal year. These projections may change as more information becomes available.

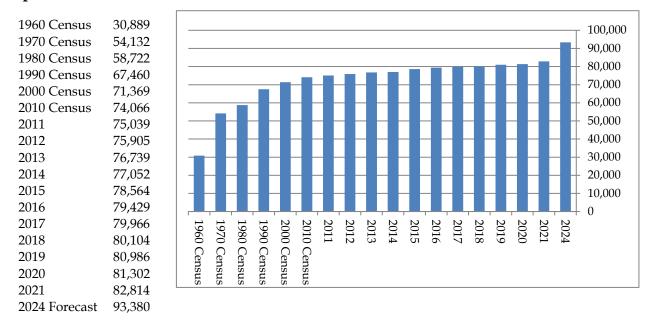
Influencing Factors

There are factors which influence each individual revenue source, some of which have broad ranges affecting multiple revenues, and some are specific to an individual revenue source. The Forecast includes a discussion of these factors below.

Population

The following chart shows historical population annually for the past 10 years and each U.S. Census year back to 1960. From the 2000 Census to the 2010 Census, the City of Mountain View population grew by 2,697 (3.8%). According to the California State Department of Finance (CA DOF), the City's population estimate as of January 1, 2021 is 82,814, an 11.8% growth since the last census. With the current pace of housing development and potential for housing in the North Bayshore Area, staff has estimated a population of 93,380 for 2024 based on projects approved through January 2021. After 2021, it is expected population will grow more rapidly.

Population



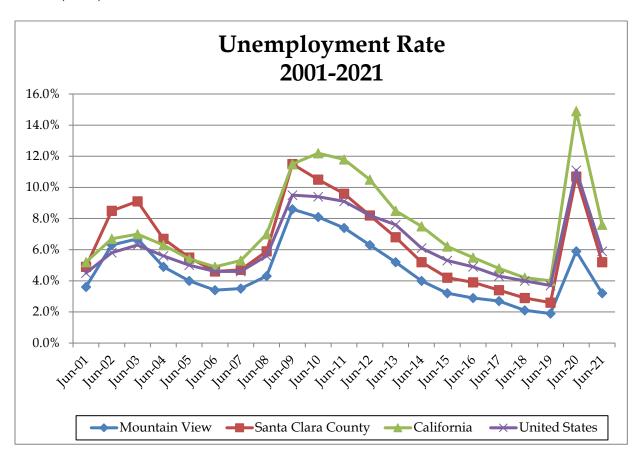
Sources: U.S. Census Bureau (1960-2010)

City of Mountain View (2024, based on unbuilt approved projects through January 1, 2021) California State Department of Finance (all other years are provisional estimates as of January 1, revised annually)

Unemployment

As detailed in the chart below, Mountain View's unemployment level has been below the County of Santa Clara (County), State, and nation levels, except during the recession of the early 2000s, which hit Silicon Valley the hardest. With the current COVID-19

pandemic, the Bureau of Labor Statistics (BLS) has reported the unemployment rate as of June 2021 in the City at 3.2%, well below the County (5.2%), the State (7.6%), and the nation (5.9%).



State of California

The Governor's Fiscal Year 2021-22 Enacted Budget maintains a balanced budget while continuing to build reserves and pay down its long-term retirement liabilities. The risks to the State's long-term fiscal health continue to mount due to the uncertain effects of COVID-19, Federal policies, global risks, rising costs, and volatility of the stock market. Consequently, the current budget focuses on one-time spending, which allows the forecast years to be in balance.

ANALYSIS

Revenue and Expenditure Overview

In order to maintain a base level of services in the City, revenue growth is necessary. If the existing revenue base cannot generate sufficient revenues to fund the cost of operations, the economic base must be enhanced or operating costs reduced. Fiscal Year 2021-22 revenues are projected to increase \$2.3 million (1.6%) compared to Fiscal Year 2020-21 adopted revenues and \$2.7 million (1.9%) compared to Fiscal Year 2020-21 unaudited revenues, not including Excess ERAF revenue discussed further below. A majority of the net increases are related to the third year phase-in of the new Business License Tax structure approved by voters November 2018, property tax growth, and TOT. The City Council has earmarked by resolution 80.0% of business license funds for transportation and 10.0% for affordable housing; however, this is general-purpose revenue, and the Council could choose to adopt a new resolution to dedicate any future revenue towards other operating programs, if needed.

Since March 2020, the City, as well as the global economy, has faced an unprecedented time due to COVID-19. The economic impacts of COVID-19 to the Federal, State, and regional economies have been unparalleled and continue to remain uncertain. The City's financial position since Fiscal Year 2014-15 had remained strong with annual surpluses allocated for CalPERS and OPEB unfunded liabilities, enhancing reserves, and funding the Sustainability Capital Improvement Program (CIP).

As with most local governments, the City has experienced a loss in revenue due to the impacts of the COVID-19 pandemic. Most notable is the loss of TOT revenue, \$5.1 million lower in Fiscal Year 2020-21 than compared to Fiscal Year 2018-19, the last full fiscal year prior to the pandemic. While it is expected that increased vaccinations will increase hotel stays, it is projected revenues will not reach the Fiscal Year 2018-19 level until Fiscal Year 2023-24. Sales Tax and Service Charge revenues were also hit hard with stores closed, the Center for the Performing Arts closed, and Recreation classes, camps, and rentals cancelled. Again, it is projected that it will take time for these revenue sources to reach prior levels. Therefore, the City is experiencing a weaker financial position with a deficit projected for the first three fiscal years of this Forecast. For Fiscal Year 2021-22, there is a preliminary negative operating balance of \$4.4 million, and staff recommends utilizing Excess Education Revenue Augmentation Fund (ERAF) funding, a limited-period revenue source, to smooth the impacts of lost revenue due to the COVID-19 pandemic. The following two fiscal years project negative operating balances of \$4.6 million and \$1.5 million. The fourth fiscal year is balanced, and the last fiscal year of the Forecast currently indicates a positive balance of \$669,000, primarily due to revenue growth from property tax, sales tax, and TOT.

All employee group labor agreements expired on June 30, 2021. The City extended the labor agreements for two years, through June 30, 2023. The Forecast includes cost-of-living adjustments (COLAs) and other pay and benefit changes included in the new labor agreements for Fiscal Year 2021-22. The second year of the labor agreements calls for a reopener on salary. Modest COLAs are included in the remaining Forecast years in addition to step and merit increases. Projected budget savings of \$4.0 million, based on average savings over the prior five fiscal years, is included throughout the Forecast.

Fiscal Year 2021-22 adopted expenditures are \$6.8 million (4.6%) higher compared to the Fiscal Year 2020-21 adopted expenditures. The increases in expenditures are primarily related to personnel costs as approximately 80.0% of the budget is for the cost of employees to provide services. New ongoing expenditures of \$1.1 million are included to address needs. The operating balance is projected to be \$1.4 million (after the projected budget savings of \$4.0 million and \$5.8 million Excess ERAF revenue) for Fiscal Year 2021-22, which represents approximately 1.0% of GOF-projected revenues.

Staff and Council previously recognized the opportunity to take advantage of the City's healthy financial position to reduce unfunded pension liabilities for CalPERS and Other Postretirement Employee Benefits (OPEB). For Fiscal Years 2014-15 through 2016-17, the City Council approved allocations of \$9.0 million toward the CalPERS pension liability and \$6.5 million toward the OPEB liability. For Fiscal Year 2017-18, the City Council approved allocations of \$12.4 million towards the CalPERS pension liability, as part of the CalPERS Discount Rate Change Funding Strategy, and \$4.0 million towards the OPEB liability. For Fiscal Year 2018-19, the City Council approved additional allocations of \$7.6 million toward the CalPERS pension liability and \$1.0 million toward the OPEB liability. For Fiscal Year 2019-20, the City Council approved additional allocations of \$7.6 million toward the CalPERS liability.

The following chart shows the contributions to the City's unfunded liabilities for Fiscal Years 2014-15 through 2021-22 (dollars in millions):

	Fiscal Years 2014-15 through 2016-17		Fiscal Year 2017-18		Fiscal Year 2018-19		Fiscal Year 2019-20		Fiscal Year 2021-22		Total	
	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB
GOF	\$4.0 M	\$4.0 M	\$4.0 M	\$2.0 M	\$4.0 M	\$1.0 M	\$4.0 M	_	_	_	\$16.0 M	\$7.0 M
GNOF	\$3.5 M	\$2.5 M	\$6.0 M	\$2.0 M	\$2.0 M	_	\$2.0 M	_	\$2.0M	_	\$15.5 M	\$4.5 M
Other Funds	\$1.54 M	_	\$2.35 M	_	\$1.59 M	_	\$1.59 M	_	\$0.5M	_	\$7.57 M	_
Total	\$9.04 M	\$6.5 M	\$12.35 M	\$4.0 M	\$7.59 M	\$1.0 M	\$7.59 M	1	\$2.5M	1	\$39.07 M	\$11.5 M

The overall funded status of CalPERS has declined over the past decade due to a number of factors such as the CalPERS Fund's investment losses, demographic assumption changes, and discount rate reductions. The City's funded status as of June 30, 2019, the date of the valuation for Fiscal Year 2021-22 rates, is 71.7% combined for both safety and miscellaneous plans, up from 70.7% and 69.9% in the previous two fiscal years. The unfunded liability is \$238.9 million, based on the actuarial valuation as of June 30, 2019.

For the CalPERS pension liability, the City Council adopted a strategy to contribute a significant lump-sum contribution of \$10.0 million (General Fund) in Fiscal Year 2017-18, as well as proportionate contributions from other funds. This contribution is included in the valuation of June 30, 2018. As part of this strategy, an additional \$10.0 million General Fund payment is proposed from future Google Parking Lease revenues, as well as proportionate contributions from other funds. These lease payments are on a calendar-year basis and began January 2021 with \$1.0 million available to contribute to CalPERS in Fiscal Year 2020-21; however, the City will make the contribution the fiscal year after funds are received. Therefore, the \$1.0 million in lease payments received in Fiscal Year 2020-21 is budgeted as a CalPERS contribution in Fiscal Year 2021-22. Staff has recommended making additional lump-sum payments to CalPERS when possible to address this unfunded liability, and for Fiscal Year 2021-22, an additional contribution of \$1.0 million from the Fiscal Year 2020-21 carryover is included. This results in a total \$2.0 million contribution to CalPERS from the General Non-Operating Fund, as well as proportional shares from other funds in Fiscal Year 2021-22.

For other post-employment benefits (OPEB), or retirees' health obligation, the City has made great strides toward funding the actuarial accrued liability (AAL). The liability was last calculated as of June 30, 2019 along with projections for five years. For Fiscal Year 2021-22, the estimated actuarial accrued liability (AAL) is \$157.0 million using a 6.25% discount rate. The City is fully funded based on assets as of June 30, 2021 of \$174.5 million. However, the liability will again be updated as of June 30, 2021 with the next actuarial update prepared during Fiscal Year 2021-22. Previously, all funds other than the GOF had contributed their full share of the unfunded AAL (UAAL), and although in total the City is fully funded, the GOF share is not. Staff will be analyzing the GOF liability and possibly transferring funds back to other funds for more level funding share. As noted in the table above, to reduce the GOF share of its UAAL, a total of \$11.5 million in additional funds have been budgeted and transferred towards this liability since Fiscal Year 2014-15.

The following table includes the projected revenues and adopted expenditures by category for Fiscal Year 2021-22 and projections for the subsequent Forecast years. As stated previously, this Forecast was prepared assuming the earliest recovery period will start this summer for certain categories, such as sales tax and other local taxes, but other revenue categories are not expected to recover fully until well into the subsequent Forecast years.

GENERAL OPERATING FUND FORECAST (dollars in thousands)

	2020-21 <u>ADOPTED</u>	2020-21 <u>UNAUDITED</u>	2021-22 <u>ADOPTED</u>	2022-23 FORECAST	2023-24 FORECAST	2024-25 FORECAST	2025-26 <u>FORECAST</u>
REVENUES:							
Property Taxes	\$ 57,207	\$ 59,783	\$ 60,272	\$ 63,076	\$ 66,661	\$ 70,874	\$ 74,150
Sales Tax	19,604	18,058	18,477	20,445	21,336	22,182	22,963
Other Local Taxes ¹	17,237	13,717	16,775	18,297	21,144	22,667	23,551
Use of Money and Property	22,571	22,195	23,014	23,983	24,723	25,549	25,944
Other Revenues ²	27,543	29,953	27,874	29,135	29,571	30,016	30,449
TOTAL REVENUES	<u>144,162</u>	<u>143,706</u>	146,412	<u>154,936</u>	<u>163,435</u>	<u>171,288</u>	177,057
EXPENDITURES:							
Salaries and All Pays	71,000	68,292	72,483	75,338	77,480	80,068	82,178
Retirement	24,668	21,672	25,834	27,870	29,222	30,815	31,696
Health Benefits	11,213	9,090	11,803	12,442	13,192	14,115	14,983
All Other Benefits	7,416	6,875	7,762	8,003	8,222	8,467	8,690
Salaries and Benefits	114,297	105,929	117,882	123,653	128,116	133,465	137,547
Supplies and Services	19,575	17,753	20,086	20,650	21,270	21,908	22,565
Capital Outlay/ Equipment Repl.	2,820	2,899	2,745	3,777	3,875	3,976	4,081
Interfund Expenditures and Transfers	10,329	10,230	13,091	11,138	11,381	11,634	11,895
Debt Service	1,000		1,000	4,300	4,300	4,300	4,300
Total Operating Exp	148,021	136,811	154,804	163,518	168,942	175,283	180,388
Budget Savings	(4,000)	<u>Included</u>	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)
NET EXPENDITURES	144,021	<u>136,811</u>	<u>150,804</u>	<u>159,518</u>	164,942	<u>171,283</u>	<u>176,388</u>
Excess ERAF Contribution		6,841	<u>5,836</u>				
OPERATING BALANCE/(DEFICIT) ³	\$ <u>141</u>	\$ <u>13,736</u>	\$ <u>1,444</u>	\$ <u>(4,582</u>)	\$ <u>(1,507</u>)	\$ <u> 5</u>	\$ <u>669</u>

¹ Other Local Taxes consist of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Other Revenue consist of License, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, Miscellaneous Revenues, and Interfund Revenues & Transfers.

³ Balance is prior to the change in assets and liabilities, encumbrances, and rebudgets for grants and donations.

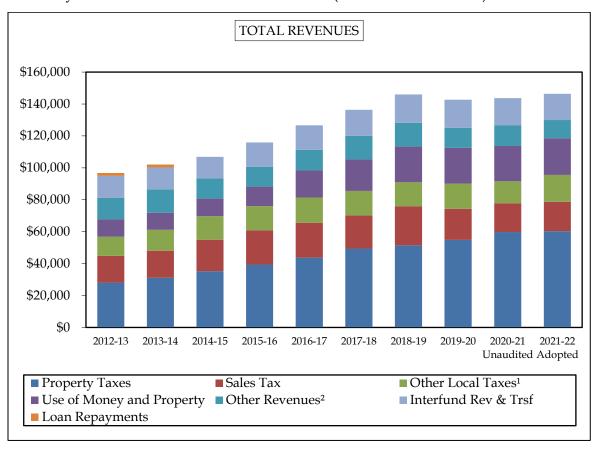
Revenue and Expenditure Background

Revenues

Historical experience demonstrates Mountain View had a relatively volatile revenue base, primarily related to sales tax, with substantial variation in the amount of revenues collected over time (see Exhibit A for revenue and expenditure history). In addition to the overarching factors described in the Impacting Factors Section, the City's revenue volatility is continually affected by local factors. In the past decade, however, other revenue sources, such as property taxes and lease revenues, have led to a more stable and predictable overall revenue base.

For Fiscal Year 2021-22 GOF Revenues are projected \$2.3 million (1.6%) higher than the Fiscal Year 2020-21 Adopted Budget, and continue to be impacted by the effects of the COVID-19 pandemic. Additional discussion of individual revenue sources can be found later in this Forecast.

A history of total GOF Revenues is as follows (dollars in thousands):



Other Local Taxes consist of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

Other Revenues consist of Licenses, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous Revenues.

Expenditures

During Fiscal Years 2009-10 through 2012-13, there were projected structural deficits ranging from \$1.1 million to \$6.0 million: through a combination of operating efficiencies and expenditure reductions (totaling \$7.4 million), modest revenue enhancements, and employee cost containment (totaling \$2.2 million), the City was able to balance those budgets and weather the Great Recession. Revenues recovered sufficiently and no budget restructuring was necessary beginning in Fiscal Year 2013-14. Since then, the economic health of the City continued to improve, resulting in a higher level of demand for services to support significant commercial and residential development, as well as to support other community priorities such as affordable housing, transportation, and sustainability.

From the peak in Fiscal Year 2001-02 through Fiscal Year 2012-13, the GOF employee count was reduced by more than 70.0 positions (over 14.0%). Although there have been positions added in recent years, overall, the City's GOF continues to operate at a staff level less than the prerecessionary level. This is further exacerbated by the high level of demand for services in City departments. The Fiscal Year 2020-21 budget includes additional regular and continuing limited-period and overhire positions to address the most critical workload demands.

The Forecast expenditures are calculated in the same manner as the annual budget and include the full cost of each existing position (salary and benefits). For Fiscal Year 2021-22, COLAs as approved in labor agreements are included and modest COLAs are included in each of the remaining Forecast years. Also included are multi-year assumptions related to the remaining cost components (e.g., steps, merits, retirement, health care, etc.) throughout the Forecast period. The factors for future health benefit costs are based on health-care trends and historical experience. The CalPERS rates for Fiscal Years 2021-22 through 2025-26 were provided by CalPERS with staff's estimated impact of CalPERS investment losses for the fiscal year ended June 30, 2020, which will be reported in the actuarial for Fiscal Year 2022-23 rates.

For Supplies and Services and the remaining categories, a base level of expenditures is calculated and then adjusted based on the multi-year assumptions related to each component of cost (e.g., City utilities, equipment maintenance, self-insurance funding, etc.).

Based on past experience, it is typical to underspend the budget due to vacant positions and savings in Supplies and Services accounts. Beginning in Fiscal Year 2009-10, a budget savings amount was assumed. It has ranged between \$1.8 million and \$2.8 million. In Fiscal Year 2017-18, it was increased to \$2.3 million to reflect a current five-year average.

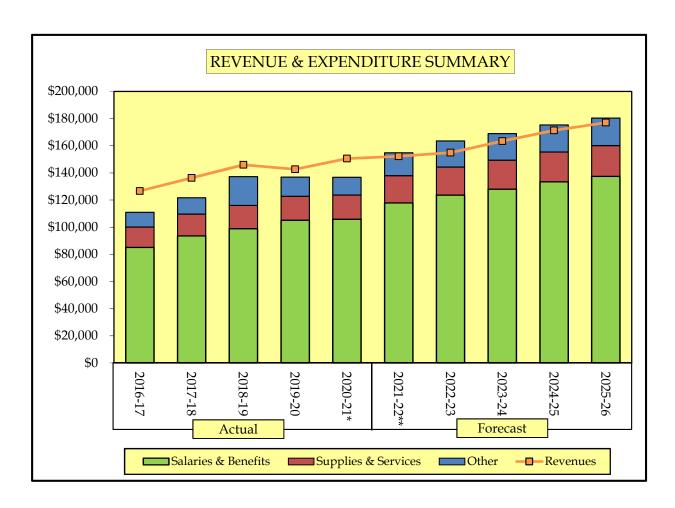
For Fiscal Year 2020-21 it was increased to \$4.0 million to reflect the then five-year average and is \$4.0 million throughout the Forecast period.

SUMMARY

This last year has been an unprecedented time for the City of Mountain View, the nation, and the entire world, due to COVID-19. The economic impacts of COVID-19 to the Federal, State, and regional economies have been unparalleled, and continue to remain uncertain. This Forecast represents staff's best projections at this point in time.

The Forecast projects a balanced budget by utilizing the Excess ERAF funding to offset lost revenue due to the pandemic for Fiscal Year 2021-22. The remaining Forecast is reliant on continued vaccinations and reductions in the number of COVID-19 cases by fall 2021 and assumes the earliest recovery period will start this summer for certain categories, such as sales tax and other local taxes. Excess ERAF is not projected for the remaining forecast years as it is yet unknown whether the City will continue to receive funding past Fiscal Year 2021-22. Therefore, future financial stability will be dependent upon the recovery of the economy and continued fiscal restraint.

Following is a detailed and graphic presentation of the Forecast, summarizing the assumptions and resulting revenues and expenditures.

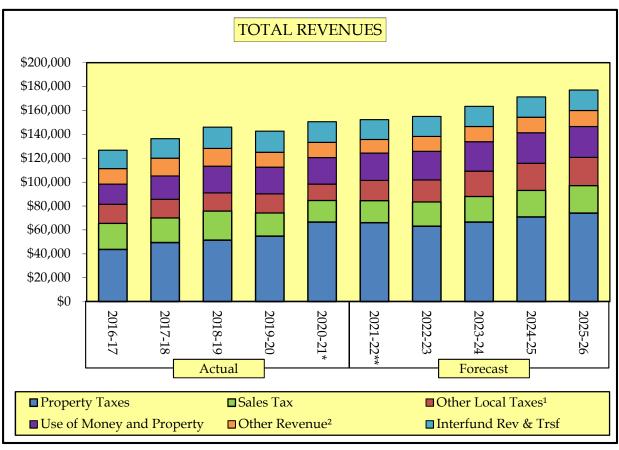


Fiscal Year	Revenues	Expenditures		
2016-17	126,689	110,936		
2017-18	136,377	121,682		
2018-19	146,010	137,279		
2019-20	142,667	136,911		
2020-21 *	150,547	136,811		
2021-22 **	152,248	154,804		
2022-23	154,936	163,518		
2023-24	163,435	168,942		
2024-25	171,288	175,283		
2025-26	177,057	180,388		

^{*} Unaudited Actual

Fiscal Years 2020-21 and 2021-22 include Excess ERAF revenue of \$6.8 million and \$5.8 million, respectively. The Fiscal Year 2021-22 adopted expenditures and all forecast years do not include the projected operating budget savings.

^{**} Adopted (dollars in thousands)



	Total	
Fiscal Year	Revenues	% Change
2016-17	126,689	9.3%
2017-18	136,377	7.6%
2018-19	146,010	7.1%
2019-20	142,667	(2.3%)
2020-21 *	150,547	5.5%
2021-22 **	152,248	1.1%
2022-23	154,936	1.8%
2023-24	163,435	5.5%
2024-25	171,288	4.8%
2025-26	177,057	3.4%
* Unaudited Actual		

Unaudited Actual

(dollars in thousands)

Fiscal Years 2020-21 and 2021-22 include Excess ERAF revenue of \$6.8 million and \$5.8 million, respectively.

^{**} Adopted

¹ Includes Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Includes Licenses, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous Revenues.

PROPERTY TAXES

Property Taxes include the revenue generated from the City's share of the 1.0% levy assessed on the taxable value of real and personal property located within the City limits. The assessed value (AV) of secured real property that does not experience a change in ownership or is not subject to new construction is increased annually at a rate not to exceed the California Consumer Price Index (CCPI) or 2.0%, whichever is lower. However, if a property changes ownership, it is reassessed (up or down) at the current market value and new construction is initially valued at the cost of the construction. In addition, the County Assessor has the authority to proactively adjust the AV of properties downward to market value during periods of declining property values. Unsecured tax on personal property, such as computers and other equipment, is assessed on the value of the property as self-reported annually to the County.

SOURCES

- Property tax assessed on secured real property.
- Property tax assessed on unsecured personal property.
- Property tax assessed on leased property.

ECONOMIC FACTORS

- General economic conditions.
- Proposition 13 determines methodology of tax application, limits the annual AV increase, and sets the tax rate.
- California Consumer Price Index (CCPI October through October).
- New development.
- Property demand, sales, and values.
- County processing time for new development and ownership transfers and inclusion on the tax roll.
- Assessment appeals and proactive assessment reductions by the County Assessor.
- Availability of credit.
- State legislation regarding tax allocation.

HISTORY

In 1992, as a way of solving its own budget shortfall, the State enacted legislation that shifted partial financial responsibility for funding education to local government. Property tax revenues belonging to cities, counties, and special districts were shifted to the Education Revenue Augmentation Fund (ERAF). The net cumulative loss to the GOF resulting from all ERAF shifts through Fiscal Year 2020-21 exceeds \$127.0 million (\$130.9 million for the entire City).

For the past two decades, housing activity has remained strong with short periods of uncertainty or declines related to the availability of housing stock, interest rates, and the overall economy. During Fiscal Year 2008-09, the housing market collapsed and assessed values across the County suffered and caused some properties to be appraised at less than the outstanding debt on the property. During that time, foreclosures nationwide increased dramatically as homeowners defaulted on their mortgages, and California was the epicenter of the foreclosure crisis. Mountain View experienced foreclosures, but not as severely as other parts of the State. For calendar 2020, there were a total of 51 foreclosures in the County. Mountain View had two foreclosures.

Beginning Fiscal Year 2008-09, the County began processing Proposition 8 (Prop 8) reductions for residential and commercial properties. The majority of the lost value for residential Prop 8 reductions in the City was recaptured by Fiscal Year 2015-16. Also, while the new home prices declined during 2019, there has been an increase of those median prices in 2020 even with fewer homes coming to market. These temporary Prop 8 reductions will likely be restored in the next year or two.

In the time period since the beginning of the recession and continuing into the recovery and expansion, commercial property owners have submitted applications for value reductions. The number of appeals submitted Countywide as of April 2021 is higher than the same time frame in 2020 due to the pandemic and cancellation of appeal hearings from SIP. As of April 2021, the County had approximately 7,500 active appeals compared to 5,100 the previous year. Because of the variable nature of commercial properties, the process of reviewing and valuing them is lengthy and more complicated. The County processes Countywide AV roll reductions (primarily the result of resolved appeals) and corrections throughout the year which total a net \$2.1 billion in reductions for Fiscal Year 2020-21. The General Fund's share of this property tax revenue loss is approximately \$209,000.

Tracking of property sales activity, including new developments, was initiated in 2007 and the most recent 12 years of history is detailed below. The highest number of sales transactions for all types of properties and the largest increase in AV resulting from changes in ownership (CIO) occurred in 2018. For the first time since tracking began, the increase in AV related to sales exceeded \$1.0 billion. There has been growth in the median

price of single-family homes (SFH) experiencing a CIO every year from 2010 to 2018. In 2019, the median prices of all properties showed a slight decline. In 2020, the median price for condos/townhomes showed another decline while single-family homes once again showed an increase.

Median Price Statistics (Mountain View Residential Properties with a CIO)

Single-Family <u>Home (SFH)</u>	Number of <u>SFH CIO</u>	Condo/ <u>Townhome</u>	Number of Condo/ Townhome CIO
\$845,000	182	\$535,000	179
\$892,000	267	\$572,500	268
\$900,750	306	\$445,000	241
\$1,000,000	341	\$570,000	299
\$1,245,000	297	\$639,000	356
\$1,450,000	255	\$781,000	322
\$1,600,000	274	\$910,000	312
\$1,700,000	253	\$1,013,000	345
\$1,900,000	278	\$1,175,000	387
\$2,100,000	343	\$1,360,000	417
\$2,027,000	282	\$1,334,000	370
\$2,150,000	297	\$1,290,000	307
	\$845,000 \$892,000 \$900,750 \$1,000,000 \$1,245,000 \$1,450,000 \$1,600,000 \$1,700,000 \$1,900,000 \$2,100,000 \$2,027,000	Home (SFH) SFH CIO \$845,000 182 \$892,000 267 \$900,750 306 \$1,000,000 341 \$1,245,000 297 \$1,450,000 255 \$1,600,000 274 \$1,700,000 253 \$1,900,000 278 \$2,100,000 343 \$2,027,000 282	Home (SFH) SFH CIO Townhome \$845,000 182 \$535,000 \$892,000 267 \$572,500 \$900,750 306 \$445,000 \$1,000,000 341 \$570,000 \$1,245,000 297 \$639,000 \$1,450,000 255 \$781,000 \$1,600,000 274 \$910,000 \$1,700,000 253 \$1,013,000 \$1,900,000 278 \$1,175,000 \$2,100,000 343 \$1,360,000 \$2,027,000 282 \$1,334,000

Also impacting the growth in Property Taxes is the CCPI. Over the past 12 fiscal years (2009-10 to 2020-21), five years have had annual CCPI increases less than the maximum 2.0% allowed, and one of those five years was a negative CCPI.

In total, Fiscal Year 2020-21 unaudited Property Tax revenues of \$59.8 million exceeds the Fiscal Year 2019-20 Audited of \$54.8 million by 9.0% and the Fiscal Year 2020-21 Adopted Budget of \$57.2 million by 4.5%.

FORECAST

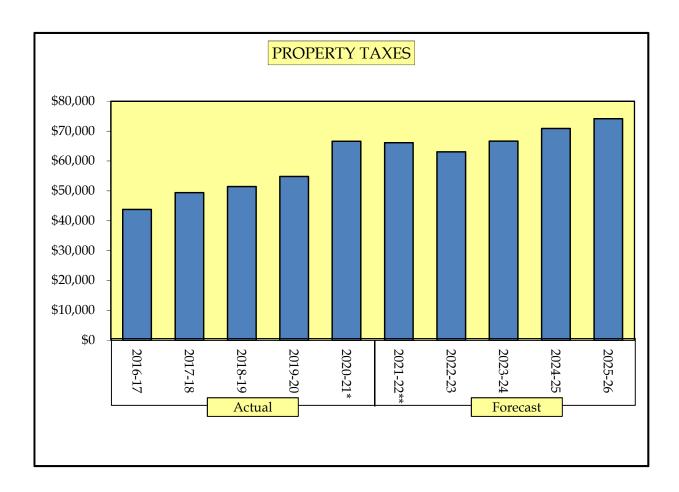
The Fiscal Year 2021-22 projected secured property tax revenue is based on the July 1, 2020 tax roll adjusted for the following:

- A 1.036% CCPI increase to the AV of all eligible residential and commercial property;
- Projected AV loss from resolution of pending appeals and projected new appeals;

- AV changes related to property transfers and sales prior to the January 1 lien date;
 and
- Projected AV increase related to new development, tenant improvements, and remodels.

As mentioned earlier, the County has approximately 7,500 active appeals. The Fiscal Year 2021-22 revenue includes a projected tax loss based on the historic resolution of appeals. For the remaining Forecast years, total secured property tax is projected with net annual increases ranging from 4.6% to 6.3% and an annual change in AV based on a 2.0% CCPI. In addition, increased AV is projected for Fiscal Years 2021-22 through 2025-26 as a result of new development projects under construction and in the pipeline (including numerous housing, hotel, corporate campus, and office developments), and anticipated growth from CIO and remodeling. The Forecast assumes appeals will continue to be filed annually and a portion will be resolved resulting in an AV loss. In addition, the Forecast normally does not include a projection of Excess ERAF property tax to be distributed to the City as this revenue is not ongoing and may end after Fiscal Year 2021-22 depending on whether there are legislative changes. However, Council approved an exception for Fiscal Year 2021-22 in order to smooth the impacts of lost revenue due to the pandemic.

Unsecured property tax revenue is projected to decline by 11.4% for Fiscal Year 2021-22, and grow for the remainder of the Forecast period.



	Property	
Fiscal Year	Taxes	% Change
2016-17	43,774	10.9%
2017-18	49,419	12.9%
2018-19	51,451	4.1%
2019-20	54,839	6.6%
2020-21 *	66,624	21.5%
2021-22 **	66,108	(0.8%)
2022-23	63,076	(4.6%)
2023-24	66,661	5.7%
2024-25	70,874	6.3%
2025-26	74,150	4.6%

^{*} Unaudited Actual

Fiscal Years 2020-21 and 2021-22 include Excess ERAF revenue of \$6.8 million and \$5.8 million, respectively.

^{**} Adopted (dollars in thousands)

SALES TAX

Sales Tax revenue is currently the third largest single revenue source of the GOF and also the most volatile. The City of Mountain View is allocated 1.0% of every sales dollar subject to sales tax. In the late 1990s, sales tax from commercial/industrial businesses generated a greater amount of sales tax than retail businesses, an approximate 1.5:1.0 ratio. During the current decade, as a result of relocations, recession, growth of the service economy (nontaxable products), and California Department of Tax and Fee Administration (CDTFA) reporting changes, retail contributes a greater share, and the ratio for Fiscal Year 2019-20 is 1.0:4.4.

SOURCES

- Retail sales of tangible personal property to individuals and other businesses.
- Use tax on business consumption of personal property.
- State and County pooled sales tax allocated by the City's share of the Countywide tax on point-of-sale transactions.

ECONOMIC FACTORS

- Business expansion, reduction, or relocation.
- State of the economy.
- Purchasing patterns.
- CDTFA allocation decisions.
- Level of business-to-business sales.
- Technology changes.

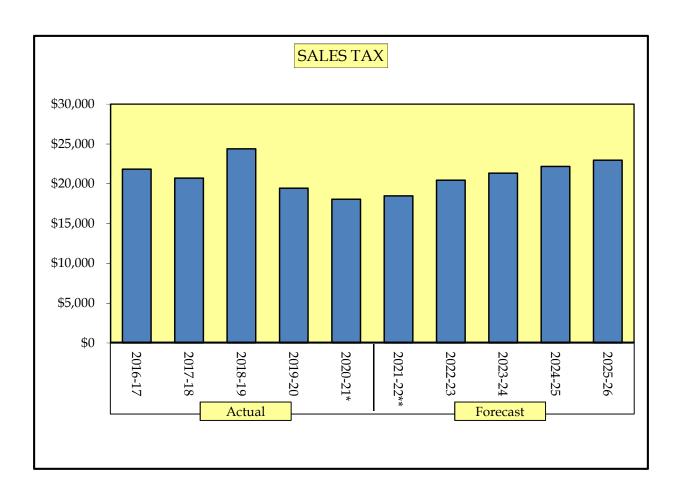
HISTORY

Since the early 1990s, sales tax has been an extremely volatile revenue source, reaching a record high of \$24.1 million in Fiscal Year 2000-01, primarily resulting from high-tech businesses. A precipitous decline to \$14.2 million occurred in Fiscal Year 2003-04 followed by steady growth through Fiscal Year 2007-08 to \$17.3 million. These variations typically occur as businesses move in and out of the City, companies modify reporting and/or sales methods, and the economy changes. Fundamentally, as the service economy grows, less manufacturing is done locally, resulting in a smaller commercial tax base as sales tax is not applicable to most technology company sales. As a result of the Great Recession, Sales Tax revenue fell in excess of \$2.0 million (11.8%) to \$15.2 million

in Fiscal Year 2009-10. Subsequently, sales tax revenue grew steadily through Fiscal Year 2015-16, but, since then, has either seen little growth or has declined. In Fiscal Year 2017-18, the CDTFA experienced issues with its new software system which delayed payments to local agencies. Approximately \$1.6 million received in Fiscal Year 2018-19 has been identified as late payments for Fiscal Year 2017-18. After adjusting for these late payments, total sales tax revenue for Fiscal Year 2017-18 would be \$22.3 million instead of the \$20.7 million audited, and total sales tax revenue for Fiscal Year 2018-19 would be \$22.8 million instead of the \$24.4 million audited. For Fiscal Year 2019-20, audited sales tax revenue is \$19.5 million. Fiscal Year 2020-21 unaudited sales tax revenue is \$18.1 million, \$1.5 million (7.9%) below budget, entirely related to the impact of COVID-19. The unaudited includes \$1.3 million additional sales tax the City received for the second quarter of 2020, which was not accrued at 2019-20 fiscal year-end. After adjusting to exclude the unanticipated prior fiscal year additional taxes, the adjusted unaudited is \$16.8 million, \$2.8 million (14.2%) below budget.

FORECAST

Fiscal Year 2021-22 sales tax revenue is projected at \$18.5 million, \$1.7 million (9.9%) higher than the adjusted Fiscal Year 2020-21 unaudited and \$1.1 million (5.7%) below the Fiscal Year 2020-21 Adopted Budget. The remaining Forecast years project 3.5% to 10.7% increases in anticipation of recovery from the impacts of COVID-19.



	Sales	
Fiscal Year	Tax	% Change
2016-17	21,828	2.0%
2017-18	20,713	(5.1%)
2018-19	24,390	17.8%
2019-20	19,452	(20.2%)
2020-21 *	18,058	(7.2%)
2021-22 **	18,477	2.3%
2022-23	20,445	10.7%
2023-24	21,336	4.4%
2024-25	22,182	4.0%
2025-26	22,963	3.5%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

OTHER LOCAL TAXES

Other Local Taxes is comprised of Transient Occupancy Tax (TOT), Business License Tax, and Utility Users Tax (UUT).

SOURCES

- TOT is a 10.0% tax assessed on hotel and motel occupancies. Any occupancy by a government employee while on government business, or a stay exceeding 30 consecutive days, is exempt from the tax. This tax is self-reported on a quarterly basis by hotels and motels within the City limits, and a compliance audit is performed on a periodic basis. On November 13, 2018, the City Council adopted an ordinance related to the short-term rental (STR) of residential property. These rentals will be subject to the City's 10.0% TOT.
- Business License Tax is assessed on all businesses known to be operating in Mountain View and billed annually. Currently, there are approximately 4,800 active businesses licensed. Prior to Measure P, approved by Mountain View voters in November 2018, the tax rate was generally \$30 per year for most businesses (73.0%), but reached \$250 for certain types of businesses. The Business License Tax structure changed effective January 1, 2020, whereby the tax is assessed on a structure of tiered number of employees. The change is phased in over a three-year period for businesses with more than 50 employees. The City Council earmarked by resolution 80.0% of additional revenue generated from the restructured tax to transportation and 10.0% to affordable housing.
- UUT is a 3.0% tax assessed on the consumption of all telecommunication (2.5% tax on purchases of Mobile Telephony Services (MTS)), electricity, and gas services. Companies providing taxable utility services remit UUT payments monthly, and a compliance audit is performed on a periodic basis.

ECONOMIC FACTORS

- <u>TOT</u>: Number of hotel rooms and STR properties, room rate, occupancy rate, and number of exemptions.
- <u>Business License Tax</u>: Number and types of businesses licensed by the City, number of employees, and the applicable tax rate.
- <u>UUT</u>: Customer base, level of consumption, and price of the commodity.

HISTORY

<u>TOT</u>: The current tax rate of 10.0% was last modified in June 1991 from 8.0%. Occupancy and room rates in the City typically grow in nonrecessionary times. The impacts of economic downturns or disruptions are immediately reflected in TOT revenue as demonstrated by the 52.1% decline resulting from the dot-com bust and the 26.6% decline during the Great Recession. TOT revenues began to recover from the Great Recession in spring 2010 and growth continued through Fiscal Year 2016-17 with Fiscal Years 2017-18 and 2018-19 revenue being relatively flat. Fiscal Year 2019-20 audited revenue was significantly impacted by the Shelter-in-Place restrictions due to COVID-19, with revenues at \$5.6 million, \$1.4 million (20.5%) lower than prior fiscal year audited. Fiscal Year 2020-21 unaudited revenue is \$1.9 million, another significant drop of \$3.7 million (65.8%) compared to the prior year audited. Even with the easing of SIP restrictions, travel is significantly impacted, affecting hotel stays and related revenue. Revenues have not been this low since the 1990s.

<u>Business License Tax</u>: Prior to the approval of Measure P, this revenue did not change significantly from year to year as the tax rate has remained essentially unchanged since June 1954 (excluding two business types updated in 1985). Any fluctuation in the number of businesses did not significantly change annual revenue because of the low annual tax rate.

As mentioned previously, in November 2018, Mountain View voters approved Measure P, which restructured the Business License Tax. The new structure is an incremental, progressive tax based on a tiered number of employees. Persons operating businesses with 50 employees or more shall pay a phased-in tax over a three-year period, with the first phase of the new tax rates effective January 1, 2020. Revenue for Fiscal Year 2019-20 audited rose to \$2.4 million, \$2.2 million higher than the prior year audited for the first year phase-in. Fiscal Year 2020-21 unaudited is \$4.1 million, an increase of \$1.7 million for the second year phase-in.

<u>UUT</u>: The tax is calculated on the consumer cost of the energy (gas and electricity) and telecommunication services utilized. The tax revenue fluctuates with the cost, customer usage, and/or customer base and is negatively impacted by economic downturns as a result of business closures and reduction in usage by both residential and commercial customers. In November 2010, the voters approved a ballot measure which broadened the base to include all telecommunications services in order to treat all customers equally and the amended ordinance became effective March 2011. As a result, UUT generated from telecommunications increased.

An audit of telecommunications providers was completed in January 2014 and resulted in a \$1.1 million settlement and one-time assessment. In addition, during Fiscal Year 2014-15, staff worked to bring another telecommunications provider into compliance,

resulting in a payment of the amount due for that fiscal year and a \$1.6 million payment for a prior time period. Both of these companies are remitting monthly UUT payments, contributing to ongoing revenue.

The Agreement between the CDTFA and the City for prepaid phone cards was executed in December 2015, and the City received the first quarterly payment in September 2016. In addition, direct providers of prepaid phone cards began remitting UUT payments in July 2016. UUT revenue from telecommunications has been declining since Fiscal Year 2015-16 as more customers "cut the cord" on services. Payments from a major telecommunications provider have been steadily declining since Fiscal Year 2015-16, and the pervasive use of cell phones has eliminated the necessity and cost of a landline for many people, and it is not uncommon for a cell phone to be utilized for both personal and professional uses. The City began receiving UUT payments from Silicon Valley Clean Energy (SVCE) in the beginning of Fiscal Year 2017-18, offset by lower payments from PG&E resulting from customer migration. Fiscal Year 2020-21 unaudited revenue is lower than both the prior audited and Fiscal Year 2020-21 adopted, 2.7% and 1.0%, respectively. This is primarily due to lower telecommunications and SVCE revenue.

FORECAST

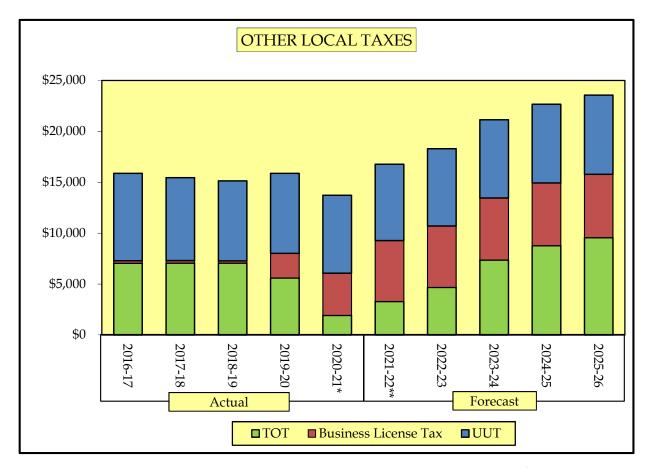
<u>TOT</u>: Fiscal Year 2021-22 revenue is projected \$1.4 million higher than the Fiscal Year 2020-21 unaudited. The projection assumes that hotel occupancies should begin to increase by fall 2021, when most of the general public is expected to be vaccinated. In addition, the Shashi Hotel opened recently, and the Moffett Gateway Hotel is expected to open toward the end of 2021. Fiscal Year 2022-23 includes the opening of the Hampton Inn and Holiday Inn Express. Fiscal Year 2023-24 includes the opening of the Hotel on the Hope Street Lot development. The remaining Forecast years reflect a gradual recovery from the impacts of COVID-19.

<u>Business License Tax</u>: Fiscal Year 2021-22 business license tax revenue reflects the third year of the phase-in of the new business license tax structure and is projected at \$6.0 million, \$1.8 million higher compared to the Fiscal Year 2020-21 unaudited. The City Council earmarked by resolution 80.0% of the increased tax revenue for transportation and 10.0% for affordable housing, resulting in a net revenue gain to the GOF of approximately \$823,000. Transfers to the Transportation Reserve and General Housing Fund are included in the Forecast and discussed later in the expenditures section.

Because the Business License Tax revenue has been earmarked for and transferred to transportation and housing, net revenue to the GOF is not significantly impacted by impacts of the pandemic.

<u>UUT</u>: Fiscal Year 2021-22 total projected UUT revenue is 1.9% lower than the Fiscal Year 2020-21 unaudited. The remaining Forecast years reflect incremental growth plus UUT

generated from development anticipated in the Shoreline Regional Park Community as identified in the North Bayshore Precise Plan Fiscal Impact Analysis.



				Total	
	Transient	Business	Utility	Other Local	
Fiscal Year	Occupancy Tax	License Tax	Users Tax	Taxes	% Change
2016-17	7,043	251	8,572	15,866	4.8%
2017-18	7,057	251	8,136	15,444	(2.7%)
2018-19	7,050	231	7,850	15,131	(2.0%)
2019-20	5,602	2,408	7,870	15,880	5.0%
2020-21 *	1,917	4,146	7,654	13,717	(13.6%)
2021-22 **	3,289	5,981	7,505	16,775	22.3%
2022-23	4,662	6,041	7,594	18,297	9.1%
2023-24	7,359	6,101	7,684	21,144	15.6%
2024-25	8,775	6,162	7,730	22,667	7.2%
2025-26	9,550	6,224	7,777	23,551	3.9%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

USE OF MONEY AND PROPERTY

Use of Money and Property is comprised of investment earnings and revenue from rents and leases of City-owned property. Investment Earnings are generated from the General Fund's share of the City's pooled investment portfolio. Rents and Leases revenue is generated from rental properties and lease agreements. This combined category is now the second largest revenue source of the GOF.

SOURCES

- Monthly interest allocation generated by the City's pooled investment portfolio.
- Leased and rented properties, including:
 - North Charleston, Crittenden, and Charleston East ground leases
 - Shoreline Amphitheatre
 - Ameswell
 - Recology
 - Center for the Performing Arts
 - Michaels at Shoreline Restaurant
 - Community School of Music and Arts (CSMA)
 - CVS (parking structure, retail space)
 - Historic Adobe Building, Community Center, and Senior Center
 - Bean Scene Café, Olympus Caffe, and Savvy Cellar Wines, Inc.
 - Bank of America (ATM)
 - Hope Street Office and Hotel Development
 - Wireless Telecommunication Providers (GTE Mobilnet, Metro PCS, Sprint)
 - Various construction staging sites

ECONOMIC FACTORS

- Economy.
- Federal Reserve policy and interest rates.
- Portfolio balance.
- City Investment Policy.
- Rental revenues received and lease agreements.

HISTORY

<u>Investment Earnings</u>: Over the past decade, part of the City's financial strategy was to build reserves in anticipation of budget constraints in order to generate additional revenue in the form of investment earnings and to maintain sufficient funds to weather any further significant declines in revenues. The Federal Reserve aggressively managed short-term interest rates between late 2007 and 2008 in an effort to combat the ripple effect of the subprime lending crisis and support the economic recovery by reducing the Federal funds rate from 5.25% to a target of 0.25%. This significantly impacted the City's interest earnings for numerous years. Between December 2015 and December 2018, the Federal Open Market Committee (FOMC) increased the benchmark interest rate nine times for a total 225-basis-point increase. This significantly improved the City's interest earnings. Since then, the FOMC reduced the benchmark interest rate five times, the most significant reduction being 150 basis points in March 2020 to a target benchmark of 0.0% to 0.25%. This has negatively impacted the City's interest earnings and Fiscal Year 2020-21 investment earnings are \$2.9 million, \$460,000 (13.6%) lower than the prior fiscal year audited and essentially the same as budgeted. The City has a practice of laddering the portfolio so the impact of the reduced Federal funds rate will have a greater impact on future fiscal years as higher-yielding securities mature and are replaced with loweryielding securities.

Rents and Leases: Over time, the City has strategically developed City-owned properties and negotiated lease agreements that generate long-term revenue for the GOF. These leases and the revenue generated become even more important during economic downturns as they generally do not immediately fluctuate with the economy, and most include annual inflationary increases.

In 1995, 1996, and 2008, the City first negotiated and signed ground lease agreements for the North Charleston, Crittenden, and Charleston East sites, respectively. As allowed in the ground leases, the rent includes fixed annual increases and is revalued every 10 years to market. The decennial revaluation of the North Charleston lease was effective April 1, 2016, resulted in a 141.0% rent increase (\$3.3 million for a full year) and will continue to escalate 4.0% annually. The decennial revaluation of the Crittenden lease was effective January 1, 2017, resulted in a 104.8% rent increase (\$3.1 million for a full year) and will continue to escalate 4.0% annually.

The first decennial revaluation for the Charleston East (Lot 1) lease between the City and Google LLC (Google) was effective February 1, 2018. This lease includes a cap on the revalued rent that is not included in the other two land leases. The cap is 165.0% of the monthly rent payable during the initial year of the prior 10-year period. In this case, the rent for the period beginning February 1, 2018 is capped at 165.0% of the rent paid in February 2008. The total annualized revalued rent is \$1.9 million, an increase of \$387,000

(26.5%) compared to the prior year annualized rent and will continue to escalate 3.0% annually.

In late Fiscal Year 2005-06, Council approved the amended and restated lease between the City and SFX Entertainment, Inc. (SFX—operating company of Live Nation, Inc.), for the lease of the Shoreline Amphitheatre. The terms of the lease eliminated the percentage rent structure and replaced it with a fixed amount of \$200,000 per month for the concert season (nine months), a total of \$1.8 million annually. The first annual contractual increase of 2.0% went into effect March 2018. The unaudited Fiscal Year 2020-21 payment is \$1.6 million, about \$318,000 higher than budgeted due to revenues received for the prior fiscal year. The City received approximately \$955,000 less than the annual agreement resulting from rent forgiveness due to the 2020 concert season being cancelled.

In September 2007, CVS opened in the Bryant Street parking structure and began paying the City the negotiated monthly lease rent. The parking structure was partially funded with former Revitalization Authority funds and, based on the Compensation Agreement, any revenues generated from the parking structures are shared with the taxing entities in the same proportion of the Authority's contribution to the structures. The Compensation Agreement was effective July 1, 2014, resulting in annual lease revenue of \$165,000 to the GOF, a loss of \$78,000 annually. The CVS lease agreement provides for an 11.9% increase that is effective September 2017 through September 2022.

In May 2010, Savvy Cellars opened to the public at the Centennial Plaza Train Depot and, in accordance with the lease, the annual revenue to the City for the first five years was \$29,700. The first annual increase was effective December 2014, and there have been annual increases effective each subsequent December. In addition, there are various other rentals of City-owned property as listed previously in the Sources section which contribute revenue to the GOF.

On December 11, 2018, staff updated the City Council on the Police/Fire Administration Building Expansion Study and confirmed most of the revenue generated from the Ameswell development is earmarked for debt service related to this facility. The City Council authorized staff to issue a request for proposal (RFP) to prepare a preliminary design for a renovation/addition as well as evaluation of a new building.

As stated above, rents and leases revenue generally do not immediately fluctuate with the economy during economic downturns. However, these revenues have been impacted by the Shelter-in-Place restrictions from COVID-19. Concerts at Shoreline Amphitheatre have been cancelled, nonessential businesses are closed, and rental of City facilities has ceased. Consequently, the City has been asked to waive or defer rent payments. For Fiscal Year 2020-21 unaudited, rents and leases revenue is \$19.3 million, \$397,000 (2.0%) lower than adopted and \$310,000 higher than the prior fiscal year audited.

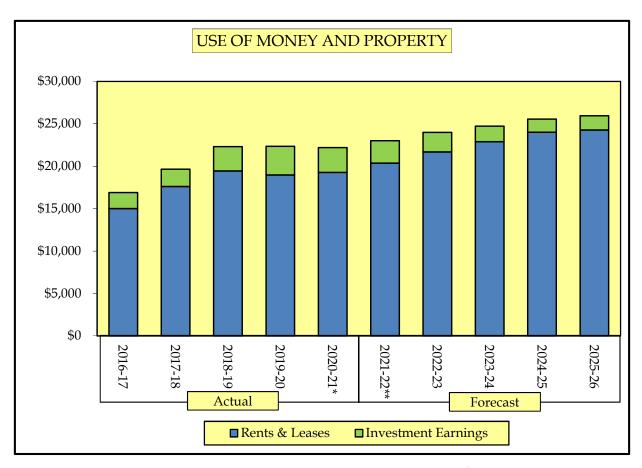
FORECAST

<u>Investment Earnings</u>: The Fiscal Year 2021-22 projection is based on the assumption that as instruments mature, the funds will be reinvested at rates lower than those available prior the FOMC actions stated above, resulting in a projected average portfolio yield of 1.44% for Fiscal Year 2021-22. The City's average portfolio yield is anticipated to continue falling through the end of the Forecast period with an incremental increase the last year.

Rents and Leases: Fiscal Year 2021-22 revenues are projected at \$20.4 million, \$1.1 million (5.7%) higher than the Fiscal Year 2020-21 unaudited. As SIP restrictions are eased on gatherings and the general public are vaccinated, rental revenue is projected to increase and continue throughout the Forecast.

The Ameswell rent of \$1.4 million will continue to be transferred to the Budget Contingency Reserve to be utilized for funding of limited-period items until the proposed debt service related to the Police/Fire Administration Building remodel and expansion begins in Fiscal Year 2022-23. The Forecast for the three long-term ground leases includes annual increases. During Fiscal Year 2022-23, the monthly CVS rent increases 12.0% in accordance with the lease. For the remaining leases and rental agreements, the Forecast period includes annual contractual increases and assumes renewal options will be exercised or extended.

As previously discussed with the City Council, Google paid the City \$600,000 for extending the sublease of Parking Lots C and D from SFX through December 31, 2020. In addition, Google agreed to lease the parking lots from the City for an additional five years (January 2021 to December 2025) and will pay over \$2.0 million annually, unless the lease is terminated early. As these payments are limited-period in nature, they will not flow through the GOF. As discussed with the City Council during the Fiscal Year 2017-18 budget process, the \$2.0 million annual payments (\$10.0 million over the 5-year period) will be recorded as one-time GF revenues and then contributed to CalPERS toward the City's unfunded pension liability, and both the annual earned portion of the \$600,000 and the annual rent in excess of the \$2.0 million will be transferred to the Capital Improvement Reserve.



			Total	
	Rents &	Investment	Use of Money	
Fiscal Year	Leases	Earnings	and Property	% Change
2016-17	15,020	1,876	16,896	38.3%
2017-18	17,618	2,041	19,659	16.4%
2018-19	19,443	2,873	22,316	13.5%
2019-20	18,970	3,375	22,345	0.1%
2020-21 *	19,280	2,915	22,195	(0.7%)
2021-22 **	20,377	2,637	23,014	3.7%
2022-23	21,680	2,303	23,983	4.2%
2023-24	22,897	1,826	24,723	3.1%
2024-25	24,008	1,541	25,549	3.3%
2025-26	24,267	1,677	25,944	1.5%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

LICENSES, PERMITS, AND FRANCHISE FEES/FINES AND FORFEITURES

This revenue category is comprised of Licenses, Permits, Franchise Fees, and Fines and Forfeitures.

SOURCES

- Licenses and Permits revenues are generated from businesses requiring specific City permits such as Police business permits.
- Franchisees are required to pay Franchise Fees as compensation to the City for the
 use of City property while providing a commercial service to Mountain View
 businesses and residents. The City has franchise agreements with Recology; Pacific
 Gas and Electric; Comcast and AT&T Cable; and California Water Service.
- Fines and Forfeitures are generated from Library fines and citations issued by the City Police Department and the California Highway Patrol.

ECONOMIC FACTORS

- State of the economy.
- Franchise agreements and revenues generated by franchisees.
- State and Federal regulations, legislation, and funded programs.

HISTORY

<u>Licenses</u>, <u>Permits</u>, and <u>Franchise Fees</u>: Historically, Licenses and Permits revenue tended to fluctuate with the development cycle. In Fiscal Year 2006-07, Building Services was separated from the GOF to better facilitate tracking and accounting. In order to provide a more comprehensive picture of the development process and to more accurately align all development-related revenues and expenditures, Council approved the consolidation of all development-related functions within the City into a Development Services Fund for Fiscal Year 2014-15. Development-related revenues and expenditures were moved from the GOF to the Development Services Fund, which decreased revenues in several categories, including this one, and eliminated the effect of development. Fiscal Year 2020-21 unaudited Licenses and Permits revenue is \$146,000 and \$19,000 lower than the Fiscal Year 2020-21 Adopted and Fiscal Year 2019-20 Audited, respectively. The large discrepancy compared to the budget is due to the assumption the City would have issued cannabis permits as early as Fiscal Year 2020-21. Projections have been revised and the City expects permits to be issued in Fiscal Years 2021-22 and 2022-23.

Franchise Fee revenue generated from gas and electricity usage has historically increased as a result of significant commercial and residential development and declined during economic downturns as a result of commercial office vacancies and conservation by residential and commercial customers.

In accordance with the agreement between the City and the City's trash and recycling collector, Recology, a monthly service fee is owed to the City. This fee includes a portion for the exclusive right to perform this activity and a portion is attributable to the City providing billing and collection services. This revenue has fluctuated over the past decade as a result of conservation efforts, migration to smaller-size containers, the amount of construction debris discarded, and increases in trash and recycling service charges in addition to the economic factors listed above.

Beginning in Fiscal Year 2011-12, Cable Franchise revenues were budgeted directly as General Fund Franchise revenue in lieu of a transfer from the Cable Fund. This revenue grew through Fiscal Year 2015-16, but has been declining since.

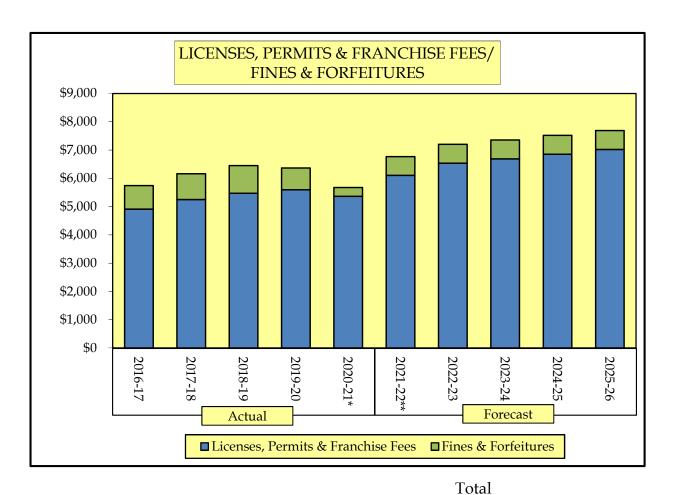
Fiscal Year 2020-21 Franchise Fee revenues are \$83,000 higher than the Fiscal Year 2020-21 Adopted and \$212,000 below the Fiscal Year 2019-20 Audited.

<u>Fines and Forfeitures</u>: This revenue source includes false alarm response fees, bail/fine payments from the County, Library fines, and parking violation payments. Overall, the Fiscal Year 2020-21 unaudited Fines and Forfeitures revenue sources are lower than budget and Fiscal Year 2019-20 Audited, primarily due to less parking violations and decreased vehicle fines and false alarm fees.

FORECAST

<u>Licenses, Permits, and Franchise Fees</u>: Revenue is projected to increase \$737,000 (13.8%) in Fiscal Year 2021-22 from the Fiscal Year 2020-21 unaudited, primarily from the approval of one cannabis permit and the Recology franchise fee. Revenues are projected to increase in the remaining Forecast years as the economy is projected to recover and with the opening of two additional cannabis businesses.

<u>Fines and Forfeitures</u>: Fiscal Year 2021-22 is projected to be \$353,000 (113.1%) higher than the Fiscal Year 2020-21 unaudited. The projection assumes higher vehicle and parking fines reflecting more vehicles back on the road and parking downtown. This revenue is essentially the same level throughout the Forecast period.



			Total	
			Licenses, Permits	
	Licenses, Permits	Fines &	& Franchise Fees/	
Fiscal Year	& Franchise Fees	Forfeitures	Fines & Forf	% Change
2016-17	4,913	830	5,743	3.2%
2017-18	5,249	912	6,161	7.3%
2018-19	5,470	978	6,448	4.7%
2019-20	5,596	768	6,364	(1.3%)
2020-21 *	5,365	312	5,677	(10.8%)
2021-22 *	* 6,102	665	6,767	19.2%
2022-23	6,535	665	7,200	6.4%
2023-24	6,688	665	7,353	2.1%
2024-25	6,853	665	7,518	2.2%
2025-26	7,024	665	7,689	2.3%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

INTERGOVERNMENTAL

Intergovernmental revenue is remitted or allocated to the City by other governmental agencies.

SOURCES

Other governmental agencies—Santa Clara County, State of California,
 U.S. government, and local government.

ECONOMIC FACTORS

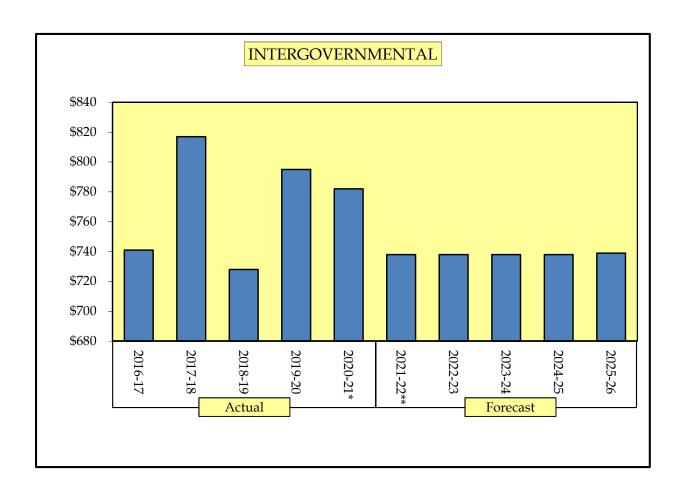
- Actions by the State Legislature.
- State and Federal regulations, legislation, and funded programs.

HISTORY

For more than a decade, many revenues from the State have been reduced or eliminated, including Vehicle License Fees (VLF), Community-Oriented Policing Services (COPS), Public Library Funds, Rapid Enforcement Allied Computer Team (REACT), SB 90 mandate reimbursement, and other programs. Fiscal Year 2020-21 unaudited net revenue exceeds Fiscal Year 2020-21 Adopted Budget by \$80,000 primarily due to SB 90 reimbursements and funding received that was not budgeted. This revenue is \$13,000 (1.6%) lower than the Fiscal Year 2019-20 Audited.

FORECAST

Fiscal Year 2021-22 is projected \$36,000 (5.1%) higher than Fiscal Year 2020-21 Adopted as the City anticipates higher County reimbursements for REACT. The remaining Forecast years are at essentially the same level.



Fiscal Year	Intergovernmental	% Change
2016-17	741	(36.0%)
2017-18	817	10.3%
2018-19	728	(10.9%)
2019-20	795	9.2%
2020-21 *	782	(1.6%)
2021-22 **	738	(5.6%)
2022-23	738	0.0%
2023-24	738	0.0%
2024-25	738	0.0%
2025-26	739	0.1%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

CHARGES FOR SERVICES

Charges for Services revenue is comprised of revenue from fees for services provided by various City departments, primarily related to recreation and development activities.

SOURCES

- City Recreation programs.
- City sports facility use.
- Reimbursement of administrative costs related to private development activity.
- Center for the Performing Arts facility use and ticket services.

ECONOMIC FACTORS

- State of the economy.
- Level of participation in City Recreation programs.
- Level of attendance at Center for the Performing Arts (CPA) programs.
- Level of development activity.

HISTORY

In order to ensure appropriate pricing for services, during Fiscal Year 2009-10, staff initiated a Police services cost-of-service study, and the City Council approved a Recreation Cost Recovery Policy (Policy). As a result of these actions, increased recovery levels for services provided by other departments, and new or increased service fees were adopted. Subsequent to approval of the Policy, staff completed an analysis of participation levels, revenues, and changes in programming related to Recreation services. There was an indication that participation levels decreased in some programs, and the utilization of the fee waiver program increased (likely as a result of the struggling economy at that time). Therefore, the number of programs and classes was reduced as attendance did not achieve the minimum requirement authorized in the Policy, and new revenue sources, such as sponsorships, were approved.

As noted earlier, effective with the Fiscal Year 2014-15 Adopted Budget, Development Services was separated from the GOF in order to facilitate better tracking and accounting and allow for an effective way to match revenues and expenditures. The separation caused a significant decline in actual revenue from Fiscal Year 2013-14 to Fiscal Year 2014-15. The remaining development-related revenue is for Heritage tree

applications and reimbursement to the GOF for administrative support provided to development projects.

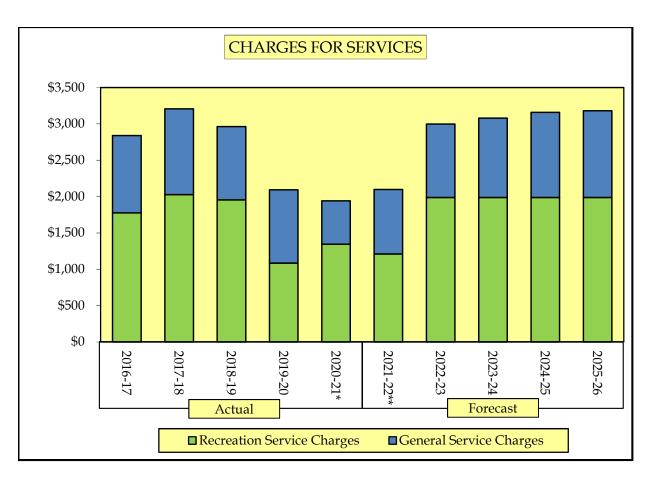
Staff continually reviews programming and pricing, adjusts as appropriate, and Recreation-related Service Charge revenue has continued to improve. Effective with the Fiscal Year 2015-16 Adopted Budget, some Charges for Services revenue was determined to be rental income and was moved to the appropriate revenue category.

On December 13, 2016, Council approved revision of the Recreation Financial Assistance Program (FAP) to a two-tier system which was implemented in September 2017. In addition, the City Council authorized staff to make future amendments to the FAP as part of the City's annual budget process and update the relevant information in the Master Fee Schedule.

Total unaudited Service Charge revenue for Fiscal Year 2020-21 is \$1.9 million, \$374,000 (16.1%) lower than the Adopted Budget, primarily due to the impacts of the Shelter-in-Place restrictions. Recreation classes and sports facility rentals have been significantly impacted by SIP restrictions, and the Center for the Performing Arts (CPA) has been closed since March 2020. The Adopted Budget did not include such a significant impact on both Recreation and CPA revenues. In addition, Short-Term Rental (STR) registration revenue is estimated to be \$136,000 lower than budget.

FORECAST

Total Service Charge revenue for Fiscal Year 2021-22 is projected to be \$158,000 (8.1%) higher than Fiscal Year 2020-21 unaudited. Registrations for summer camps and classes are promising but will depend on continued easing of SIP restrictions. The projection assumes that by fall 2021, CPA events and Recreation classes and camps will be able to resume after a transition period to ramp up services. The remaining Forecast years are projected with increases reflecting an economic recovery.



			Total	
	Recreation	General	Charges for	
Fiscal Year	Service Charges	Service Charges	Services	% Change
	_			
2016-17	1,776	1,064	2,840	(4.1%)
2017-18	2,027	1,181	3,208	13.0%
2018-19	1,956	1,007	2,963	(7.6%)
2019-20	1,086	1,008	2,094	(29.3%)
2020-21 *	1,346	595	1,941	(7.3%)
2021-22 **	1,211	888	2,099	8.1%
2022-23	1,988	1,011	2,999	42.9%
2023-24	1,988	1,093	3,081	2.7%
2024-25	1,989	1,171	3,160	2.6%
2025-26	1,989	1,193	3,182	0.7%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

MISCELLANEOUS REVENUES

Miscellaneous Revenues is comprised of a variety of reimbursed services and nonspecific revenues.

SOURCES

- Donations and grants.
- Reimbursements for services provided by the City.
- Miscellaneous.

ECONOMIC FACTORS

- State of the economy.
- Grant availability, City applications, and grants awarded to the City.
- Services provided to businesses, school districts, and other agencies.

HISTORY

The City receives numerous donations and grants for a variety of City programs and services, many of which are not budgeted. Appropriations are increased when a grant or donation is approved or the funds are received by the City.

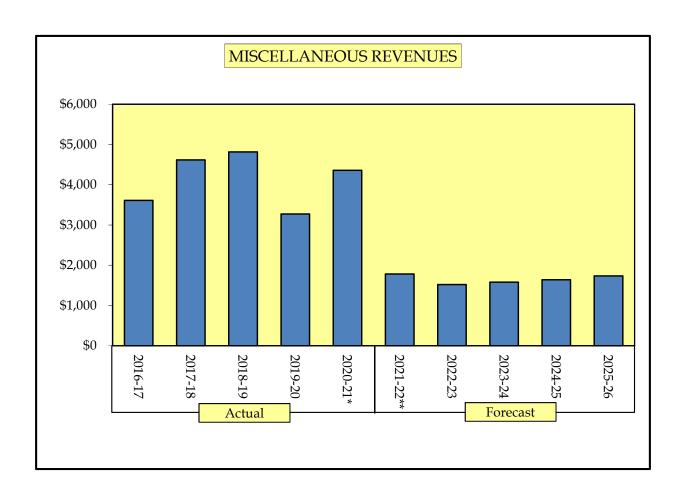
Some reimbursement for services provided in Fiscal Year 2020-21 and prior fiscal years are budgeted as they are ongoing in nature. Other reimbursements are one-time in nature and are not budgeted. The City provides the following categories of services:

- Maintenance services to the school districts for Graham Athletic Field, Whisman Sports Complex, and Mountain View Sports Pavilion.
- Mutual-aid fire support to other cities and the State of California which are later reimbursed by the State and Federal government.
- Public safety dispatch to the Midpeninsula Regional Open Space District (MROSD).
- Contractual first responder for Rural Metro.
- Staffing and other support for some Shoreline Amphitheatre events and other special events.

Total annual Miscellaneous Revenues vary, but over the past 10 years has averaged approximately \$3.4 million annually.

FORECAST

Fiscal Year 2021-22 Miscellaneous Revenues are projected to be \$91,000 (4.9%) lower than the Fiscal Year 2020-21 Adopted Budget and, as discussed earlier, lower than the Fiscal Year 2020-21 unaudited as a result of grants, donations, and reimbursements not budgeted. Beginning Fiscal Year 2022-23 is projected to be essentially the same with the exception of a decrease resulting from the City's agreement with Santa Clara County to provide first responder support to Rural Metro expiring June 30, 2022. The decrease is anticipated to be offset by increased CPA revenues as the City recovers from the pandemic.



Fiscal Year	Revenues	% Change
2017	2 (11	21.00/
2016-17	3,611	31.0%
2017-18	4,616	27.8%
2018-19	4,817	4.4%
2019-20	3,273	(32.1%)
2020-21 *	4,358	33.2%
2021-22 **	1,781	(59.1%)
2022-23	1,520	(14.7%)
2023-24	1,580	3.9%
2024-25	1,640	3.8%
2025-26	1,736	5.9%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

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INTERFUND REVENUES AND TRANSFERS

Interfund Revenues result from internal charges for staff time, building space, and maintenance services provided to other funds and capital projects by the GOF. The cost of this internal support provided to other funds is calculated in the City's Full Cost Allocation Plan (Plan). Interfund Transfers include transfers from a variety of other funds.

SOURCES

- Interfund Revenues are reimbursements to the GOF for internal support services provided to other funds and capital improvement projects.
- Interfund Transfers are transfers from other City funds.

ECONOMIC FACTORS

 Level and cost of services provided by GOF staff to other funds and capital improvement projects.

HISTORY

<u>Interfund Revenues</u>: In the early 1990s, with the assistance of a cost plan consultant, the City began preparing and utilizing a full cost plan allocation for reimbursement to the GOF. The Plan has been updated approximately every two to four years, most recently during Fiscal Year 2014-15 and the results incorporated for Fiscal Year 2015-16. Fiscal Year 2020-21 unaudited revenue is higher than budget as capital improvement project expenditures have been higher, generating a higher level of reimbursement.

<u>Interfund Transfers</u>: These vary from year to year and are both ongoing and one-time/limited-period in nature. Fiscal Year 2020-21 unaudited includes the annual transfers from the Gas Tax and Parking District funds, net operating income from Shoreline Golf Links and Michaels at Shoreline Restaurant, and one-time transfers from the General Non-Operating Fund and special assessments.

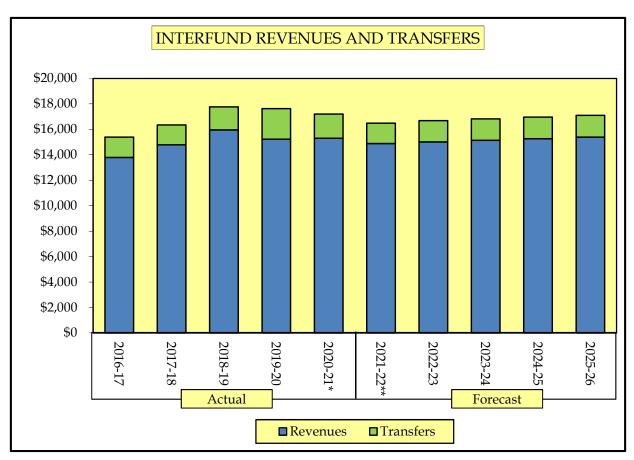
In April 2011, the City executed a long-term (52 years) ground lease with Google Inc. (Google) for the other portion of the Charleston East site which became effective in June 2011. Google remitted \$30.0 million in prepaid rent to the City which is invested and generates annual investment earnings. The \$30.0 million of prepaid rent was received from Google for the Charleston East site when the portfolio yield was above 2.5% and the average annual rate was projected at 3.5% for the 52 years. However, due to the previous recession, the FOMC reduced interest rates (and subsequently increased the benchmark rate and decreased the benchmark rate back to levels of the previous recession) and the

actual investment yields have been significantly lower than the 3.5% originally projected. This low interest rate environment has lasted longer than anticipated; therefore, in order to preserve the principal amount of the prepaid rent, beginning in Fiscal Year 2014-15, Council agreed to defer transfers until interest rates regain prior levels and revenues can be reevaluated.

FORECAST

<u>Interfund Revenues</u>: Fiscal Year 2021-22 Interfund Revenues include reimbursement from various funds which receive support from the GOF. The remaining Forecast period includes annual increases of less than 1.0%.

<u>Interfund Transfers</u>: For Fiscal Year 2021-22, Interfund Transfers include \$1.3 million of reimbursement from the Gas Tax Fund, \$150,000 of net operating income from Shoreline Golf Links and Michaels at Shoreline Restaurant, and \$108,000 of reimbursement from the Parking District. As discussed previously, the transfer from the Lease Reserve continues to be deferred. The remaining Forecast period projects an increase of \$50,000 from the net operating income from Shoreline Golf Links and Michaels at Shoreline Restaurant while the remaining transfers are either level or increasing slightly.

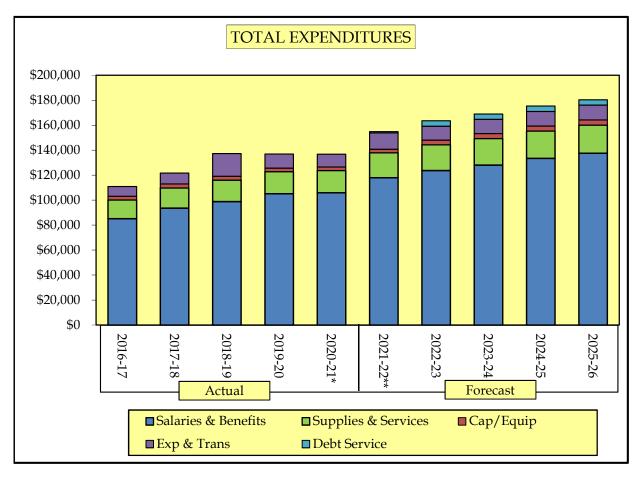


Fiscal Year	Interfund Revenues	Interfund Transfers	Total Interfund Rev & Trans	% Change
2016-17	13,795	1,595	15,390	0.9%
2017-18	14,790	1,550	16,340	6.2%
2018-19	15,958	1,808	17,766	8.7%
2019-20	15,221	2,404	17,625	(0.8%)
2020-21 *	15,305	1,890	17,195	(2.4%)
2021-22 **	14,884	1,605	16,489	(4.1%)
2022-23	15,010	1,668	16,678	1.1%
2023-24	15,137	1,682	16,819	0.8%
2024-25	15,264	1,696	16,960	0.8%
2025-26	15,393	1,710	17,103	0.8%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

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	Total	
Fiscal Year	Expenditures	% Change
2016-17	110,936	8.1%
2017-18	121,682	9.7%
2018-19	137,279	12.8%
2019-20	136,911	(0.3%)
2020-21 *	136,811	(0.1%)
2021-22 **	154,804	13.2%
2022-23	163,518	5.6%
2023-24	168,942	3.3%
2024-25	175,283	3.8%
2025-26	180,388	2.9%

^{*} Unaudited Actual

The Fiscal Year 2021-22 adopted expenditures and all forecast years do not include the projected operating budget savings.

^{**} Adopted (dollars in thousands)

SALARIES AND BENEFITS

The Salaries and Benefits category makes up the largest component of GOF expenditures and represents all personnel-related costs.

CATEGORIES

- Salaries.
- Wages.
- Overtime.
- Other Pays (e.g., holiday-in-lieu, out-of-class, etc.).
- Health Benefits.
- Retirees' Health.
- California Public Employees Retirement System (CalPERS).
- Workers' Compensation.
- Unemployment Insurance.
- Other Benefits (e.g., life insurance, long-term disability, FICA, etc.).

HISTORY

The City is primarily a service organization, based on the efforts of our employees. The City is obligated by law to meet and confer with bargaining units and also meets with other employees on matters of employee compensation. There are four recognized bargaining groups in the City: the Police Officers Association (POA sworn and nonsworn), the Mountain View Professional Firefighters Union (MVFF Local 1965), the Service Employees International Union (SEIU Local 715), and the EAGLES (Management, Professional, and certain Front-Line positions). The remaining employees include certain unrepresented Management, Professional, Confidential, and Front-Line positions. The outcome of negotiations with each group is a major factor in salary and benefit costs.

Since Fiscal Year 2000-01, there have been two downturns in the economy resulting in a net reduction of approximately 70.0 positions and other employee compensation cost containment. From Fiscal Year 2009-10 to Fiscal Year 2013-14, a salary freeze was in effect for two to four years, depending on the employee group. During Fiscal Year 2011-12, the City negotiated three-year contracts with all employee groups that expired June 30, 2015, then two-year contracts were negotiated with all employee groups that expired June 30, 2017, then three-year contracts were negotiated with all employee groups that expired

June 30, 2020, then two-year contracts were negotiated with all employee groups that expired June 30, 2021. Staff worked with employee groups to extend the contracts for another two years through June 30, 2023 with a reopener for salary in the second year. Additional cost-containment measures that became effective for Fiscal Year 2012-13 for all or some of the employee groups included maximum vacation accruals, modified sick-leave incentive program, HMO medical plan copay, option of new high-deductible health plans, improved alignment of dental and vision plans between groups, and Retirees' Health Trust contributions.

Pension costs have increased dramatically since 2000, when pension costs were \$2.9 million (4.7% of GOF expenditures), compared to \$24.7 million (16.7% of GOF expenditures) adopted for Fiscal Year 2020-21. Pension costs continue to increase and, in many cities, the employer pays some or all of the employee contribution. Mountain View employees not only pay the full employee contribution, but they also pay a portion of the employer contribution. This was an unusual and progressive arrangement when instituted in Mountain View and reflects the collaborative approach of our employees. For Fiscal Year 2020-21, cost shares range from 10.5% to 17.4%, depending on the employee group.

In 2012, structural changes were adopted Statewide with the Public Employees' Pension Reform Act (PEPRA). For new employees hired on January 1, 2013 and thereafter, reduced benefit formulas and increased retirement ages became effective. However, the changes resulting from pension reform will likely not be realized for 15 years or more, until there are a majority of employees under the new formula.

As a result of the significant financial losses to CalPERS during the Great Recession and the resulting impacts to the financial sustainability of the pension plans, many changes in the way CalPERS rates are calculated have been adopted in the past several years, as detailed below:

- In March 2012, the CalPERS Board approved the reduction of 0.25% in the discount rate used to calculate the pension liability and corresponding employer contribution rates. The impact was a 0.92% and 1.4% employer rate increase for miscellaneous employees and a 2.56% and 1.6% employer rate increase for safety employees for Fiscal Years 2013-14 and 2014-15, respectively. For Mountain View, this resulted in an increase to pension costs of \$1.3 million (net of additional cost share) phased in over two years.
- On April 17, 2013, the CalPERS Board adopted recommendations of the Chief Actuary that changed the methodology for the amortization and smoothing of rates. Overall, the methods were expected to result in higher volatility in employer rates in normal years, but less volatility in employer rates in years where extreme events occur (e.g., significant investment losses). The method was expected to result in

increased employer rates over time, but was also expected to result in improved funding levels. This change was reflected in the employer rates beginning in Fiscal Year 2015-16.

- On February 18, 2014, the CalPERS Board adopted changes as a result of the demographic study. The study resulted in increased rates as life expectancy continues to rise. Generational mortality tables were also incorporated in the actuarial assumptions. The demographic changes were anticipated to raise rates by 4.5% and 7.05% over five years, for miscellaneous and public safety, respectively. This impact was reflected in the employer rates beginning in Fiscal Year 2016-17.
- On November 18, 2015, the CalPERS Board adopted an approach to mitigate future rate volatility. The Funding Risk Mitigation Policy included attributes of the flexible glide path methodology, a lowering of the discount rate, and expected investment volatility following a great investment return with reviews to allow the ongoing monitoring and assessing of the progress toward reducing risk and investment volatility in the funding of the pension system.
- On December 21, 2016, the CalPERS Board approved lowering the discount rate from 7.5% to 7.0%. The reduction was phased in over three years beginning in Fiscal Year 2018-19 for local governments with the full impact reached in Year 7 (Fiscal Year 2024-25) due to the five-year ramp-up and ramp-down methodology previously adopted. CalPERS initially indicated the reduction would result in employer normal costs rate increases between 1.0% and 3.0% of payroll for most miscellaneous plans and increases of 2.0% to 5.0% for most safety plans. In addition, CalPERS estimated increases of 30.0% to 40.0% in unfunded accrued liability (UAL) annual payments. Rates provided in the June 30, 2016 actuarial valuation showed the impact to the rates were not as drastic as CalPERS originally indicated: 1.9% and 3.1% for Miscellaneous and Safety normal cost, respectively, and 11.5% and 14.2% for Miscellaneous and Safety UAL, respectively.
- On February 14, 2018, the CalPERS Board adopted changes to the Amortization Policy to shorten the amortization period from 30 years to 20 years for new gains and losses and remove the ramp-up and ramp-down effects attributable to assumption, noninvestment, and investment gains and losses. The policy changes were effective June 30, 2019.

These actions have been adopted to maintain the financial sustainability of the pension fund; however, these actions resulted in higher rates for the City. The City Council approved additional contributions (including the CalPERS Discount Rate Change Funding Strategy proposed by staff to pay down the unfunded CalPERS liability) from the General Fund totaling \$29.5 million from a combination of carryover funds and budgets since Fiscal Year 2014-15 through Fiscal Year 2019-20. The GOF represents

approximately 80.0% of the total CalPERS contribution; therefore, additional contributions from the Other Funds, proportional to the GOF contribution, were also included in Fiscal Years 2015-16 through 2019-20.

FORECAST

The discussion below includes information regarding COLAs and medical rates and comparisons of projected costs.

All labor agreements extended the contract for another two years through June 30, 2023 with a reopener for salary in the second year. Fiscal Year 2021-22 includes COLAs and other changes as agreed to in the extension, and a modest COLA is included in all of the remaining Forecast years. All Forecast years also include step and merit increases.

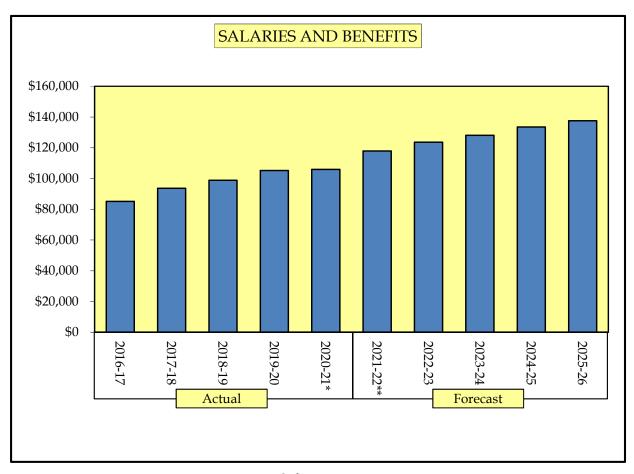
Fiscal Year 2021-22 medical insurance rates are projected to increase 5.0% to 9.0% (depending on the health plan), for the second half of the fiscal year and dental rates are projected to increase 2.0%. The remaining Forecast years assume medical rates will increase 5.0% to 9.0% annually (depending on the health plan) and dental rates will continue to increase by 2.0% annually.

For Fiscal Year 2021-22, retirement benefit costs, overall (excluding the cost for new positions), are projected to increase 4.0% compared to the Fiscal Year 2020-21 Adopted Budget. The Forecast years include the rates provided in the June 30, 2019 CalPERS actuarial valuation that provides the rates for Fiscal Year 2021-22. In addition, staff has estimated the potential impact to rates from anticipated CalPERS investment losses for the fiscal year ending June 30, 2020 which will impact rates beginning Fiscal Year 2022-23. Retirement costs are impacted by salary increases (COLAs, steps, and merits) and CalPERS rates which include the impact of the discount rate change. The Forecast no longer includes additional funding from the GOF to pay down the unfunded CalPERS pension obligation with additional contributions as the City had been able to do for the prior six fiscal years. However, additional funding from the GOF carryover was adopted. The table in the Revenue and Expenditure Overview Section of the Forecast provides detailed amounts for each fiscal year.

Beginning with the June 30, 2015 CalPERS valuation report (rates for Fiscal Year 2017-18), CalPERS provides a rate for the normal cost component and a flat dollar payment for the UAL. Staff then converts the flat-dollar UAL payment into a rate based on estimated payroll provided in the CalPERS actuarial report in order to distribute the cost to all funds through payroll. Below are the projected employer rates provided in the June 30, 2019 CalPERS actuarial valuations (the valuation for Fiscal Year 2021-22 rates and estimates

through Fiscal Year 2026-27). It should be noted that these rates do not include the potential impact from CalPERS investment losses for the fiscal year ending June 30, 2020.

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
Miscellaneous	34.988	35.738	35.879	36.180	35.846	35.440
Safety	51.980	53.449	54.081	54.792	54.611	54.316



	Salaries	
Fiscal Year	and Benefits	% Change
2016-17	85,156	3.8%
2017-18	93,624	9.9%
2018-19	98,894	5.6%
2019-20	105,185	6.4%
2020-21 *	105,929	0.7%
2021-22 **	117,882	11.3%
2022-23	123,653	4.9%
2023-24	128,116	3.6%
2024-25	133,465	4.2%
2025-26	137,547	3.1%
* Unaudited Actual		

^{*} Unaudited Actual

(dollars in thousands)

Fiscal Year 2016-17 includes an additional \$2.0M CalPERS contribution and Fiscal Years 2017-18 through 2019-20 include an additional \$4.0M CalPERS contribution.

^{**} Adopted

SUPPLIES AND SERVICES

The Supplies and Services category makes up the second largest component of GOF expenditures and represents costs of operations.

CATEGORIES

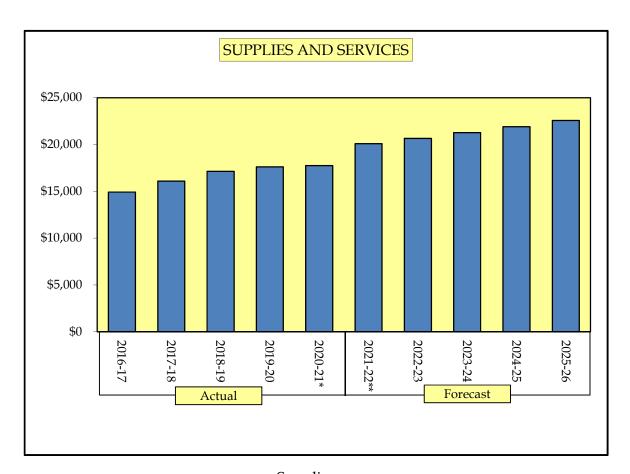
- Materials and Supplies.
- Maintenance and Operations.
- Utilities.
- Professional/Technical Services.
- Training, Conference, and Travel.
- Miscellaneous Expenditures.

HISTORY

The budget for Supplies and Services has fluctuated depending on economic conditions impacting the GOF, and staff has worked diligently to contain costs, particularly during recessionary times.

FORECAST

Fiscal Year 2021-22 (including recommended discretionary and nondiscretionary increases) is increasing \$511,000 (2.6%) compared to the Fiscal Year 2020-21 Adopted. The increase is primarily related to janitorial cost increases, IT services/licenses/software renewals, public safety services/supplies, maintenance for Recreation, and inspection services for CPA. The remainder of the Forecast period includes average annual changes of 3.0%.



	Supplies	
Fiscal Year	and Services	% Change
2016-17	14,926	6.9%
2017-18	16,089	7.8%
2018-19	17,128	6.5%
2019-20	17,611	2.8%
2020-21 *	17,753	0.8%
2021-22 **	20,086	13.1%
2022-23	20,650	2.8%
2023-24	21,270	3.0%
2024-25	21,908	3.0%
2025-26	22,565	3.0%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

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CAPITAL OUTLAY AND EQUIPMENT REPLACEMENT

The Capital Outlay and Equipment Replacement category represents the new and replacement equipment needs of the City. Although Capital Outlay is one-time in nature, the City includes this category in the Operating Budget to reflect capital needs on an annual basis. In addition, annual contributions to the Equipment Replacement Fund are made by other funds as appropriate, based on the equipment used by each of those operations. Equipment replacement expenses are accounted for in the Equipment Replacement Reserve Fund.

CATEGORIES

- Capital Outlay.
- Equipment Replacement.

HISTORY

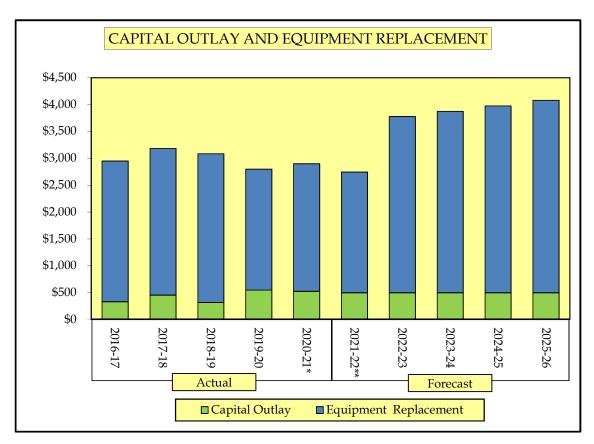
<u>Capital Outlay</u>: Since Fiscal Year 1993-94, annual expenditures have grown as a result of an increased level of technology and related equipment, an increase in the number and quality of safety vehicles, and the addition of hybrid vehicles to the fleet. This category is also influenced by the economic condition impacting the GOF and has experienced fluctuations over the past 10 fiscal years. For the past decade, annual budgeted expenditures for Capital Outlay have ranged between \$200,000 and \$525,000. For Fiscal Year 2020-21, Capital Outlay was funded at \$447,500.

Equipment Replacement: The Equipment Replacement Reserve was funded with year-end General Fund carryover in Fiscal Years 1992-93 and 1993-94. Subsequently, appropriations were gradually increased until the GOF was fully funding its share in Fiscal Year 2001-02. Then, after several years of reduced contributions, a review of cost methodologies, useful life assumptions, and annual contributions was completed in Fiscal Year 2005-06 and staff concluded annual funding would need to be restored in order to financially sustain the replacement schedule. This was accomplished through a combination of increasing operating budget contributions supplemented by General Fund carryover. Beginning in Fiscal Year 2009-10, the full share of funding is budgeted in the GOF. The Fiscal Year 2020-21 contribution to Equipment Replacement was adopted at \$2.4 million. Both Fiscal Years 2019-20 and 2020-21 were lower than the prior fiscal years due to no annual funding needed for certain pieces of equipment that have reached their life expectancy but were not recommended for replacement as they are still in good operating condition. This is a one-time reduction as when this equipment is replaced, the full annual funding will be required again.

FORECAST

<u>Capital Outlay</u>: For Fiscal Year 2021-22 and the remainder of the Forecast period, capital outlay items total \$500,000.

Equipment Replacement: The GOF contribution for Fiscal Year 2021-22 is decreasing 5.4% to \$2.2 million due to a net of inflation for replacement cost and some adjustments to quantity of items and life expectancy offset by no annual funding needed for certain pieces of equipment that have reached their life expectancy but are not recommended for replacement as they are still in good operating condition. This is a one-time lower level of funding as when this equipment is replaced, the full annual funding will be required again. Fiscal Year 2022-23 is increasing 46.0% to \$3.3 million with the assumption that the delayed replacement of the equipment in the prior fiscal year will be replaced. The remaining Forecast period includes annual increases of 3.0%, continuing full funding of the GOF's share of equipment replacement.



			Total	
	Capital	Equipment	Capital Outlay &	
Fiscal Year	Outlay	Replacement	Equip. Replcmnt.	% Change
2016-17	331	2,619	2,950	9.4%
2017-18	456	2,728	3,184	7.9%
2018-19	318	2,768	3,086	(3.1%)
2019-20	549	2,248	2,797	(9.4%)
2020-21 *	526	2,373	2,899	3.6%
2021-22 **	500	2,245	2,745	(5.3%)
2022-23	500	3,277	3,777	37.6%
2023-24	500	3,375	3,875	2.6%
2024-25	500	3,476	3,976	2.6%
2025-26	500	3,581	4,081	2.6%

^{*} Unaudited Actual

(dollars in thousands)

^{**} Adopted

INTERFUND EXPENDITURES AND TRANSFERS

This category includes Self-Insurance funding and Interfund Transfers. Self-Insurance represents the GOF's share of insurance costs accounted for in the Internal Service Funds such as General Liability, Retirees' Health, and Vision Care. Special Funds and the Enterprise Funds also contribute to self-insurance. Interfund Transfers includes any transfers from the GOF to another fund (with the exception of the Equipment Replacement Transfer).

CATEGORIES

- General Liability.
- Vision Care.
- Retirees' Health Program.
- Housing.
- Limited-Period Needs.
- Capital Improvements.
- Strategic Property Acquisition.

HISTORY

General Liability: In Fiscal Year 1993-94, the City joined a liability insurance pool (ACCEL) with other select medium-sized cities for the provision of coverage in excess of the \$1.0 million self-insured retention (SIR). Beginning in Fiscal Year 2001-02, funding of liability insurance was spread to all funds which receive a benefit from this insurance coverage. Previously, the cost was funded entirely by the GOF.

<u>Vision Care</u>: Vision care claims for employees and retirees with the City's Health Net medical coverage and safety employees and retirees who are covered by the CalPERS health insurance program (PEMHCA), and reimbursement for safety glasses submitted by current employees are paid for by the Employee Benefits Fund. The annual cost of this program is allocated to other funds as appropriate.

<u>Retirees' Health Insurance Program</u>: The medical premiums for eligible retirees are paid by the Retirees' Health Fund. Council began allocating funds to this reserve beginning in Fiscal Year 1992-93, although the City is not required to fund this liability.

In 2004, the Government Accounting Standards Board (GASB) published Statement No. 45 – Accounting and Financial Reporting by Employers for Postemployment Benefits Other

Than Pensions (OPEB) — which required the City report the annual cost of this liability in the City's Annual Comprehensive Financial Report (ACFR) beginning in Fiscal Year 2007-08. The Retirees Health program encompasses annual funding of the normal cost (NC), annual self-insurance funding of the unfunded actuarial accrued liability (UAAL) and periodically includes additional funding transfers from the GOF. An actuarial report was completed and beginning in Fiscal Year 2006-07, the calculated NC portion for current employees has been budgeted in all the affected funds. In addition, for Fiscal Year 2006-07, Council approved contributions from other funds for their proportionate share of the UAAL. The combined NC and the amortization of the UAAL represents the annual required contribution (ARC). The City has committed to contributing the ARC on an annual basis. The actuarial valuation is required to be updated every two years and was most recently updated as of June 30, 2019.

In February 2008, Council approved an agreement authorizing the City's participation in the CalPERS-administered CERBT Fund, and in February 2009, the City began depositing funds into the CERBT. The balance in the CERBT is \$174.5 million as of June 30, 2021. All funds except the GOF had previously contributed their full share of the actuarial accrued liability. However, changes such as the option to choose the Defined Contribution plan has added volatility to calculating the actuarial accrued liability for each fund. Staff will continue to work towards all other funds contributing their full share as valuations are updated. The City Council has approved additional General Fund contributions totaling \$11.5 million from Fiscal Years 2014-15 through 2018-19. As part of the agreement for Public Safety to move to the CalPERS Health Care system, Public Safety employees are contributing an ongoing 1.2% of salary towards the OPEB liability.

GASB Statement No. 75, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions, is effective with the fiscal year ending June 30, 2018. The new OPEB standard parallels the pension standard issued with GASB Statement No. 68, Financial Reporting for Pension Plans, which essentially requires the City to report the unfunded liability on the face of the City's financial statements and enhances the note disclosures and required supplementary information (RSI) the City's OPEB liability.

<u>Housing</u>: As a result of the dissolution of the former Revitalization Authority (RDA), the GOF now receives its share of the former RDA property taxes. For Fiscal Years 2014-15 and 2015-16, 20.0% of the GOF share has been appropriated for low- and moderate-income housing as limited-period funding in the General Non-Operating Fund. As directed by Council, beginning Fiscal Year 2016-17, the budget includes an annual transfer of these property taxes, in the amount of \$51,000, to the General Housing Fund. In addition, the Fiscal Year 2016-17 Adopted Budget included a transfer from the General Non-Operating Fund to the General Housing Fund for the balance of prior fiscal year funds.

As discussed previously in this document, in November 2018, Mountain View voters approved Measure P, which restructured the City's Business License Tax. The new structure is an incremental, progressive, tax based on a tiered number of employees. Businesses with 50 employees or more pay a phased-in tax over a three-year period, with the first phase of the new tax rates effective January 1, 2020. The City Council previously earmarked by resolution 80.0% of the increased tax revenue for transportation and 10.0% for housing. Fiscal Year 2019-20 transferred \$215,823 and Fiscal Year 2020-21 transferred \$389,622, representing 10.0% of the increased Business License Tax revenue.

General Non-Operating Fund (GNOF): As directed by the City Council at the Fiscal Year 2016-17 budget public hearing, the Adopted Budget included a transfer of \$500,000 to the GNOF to fund a one-time employee bonus, recruitment strategies and employee engagement activities, and a new limited-term Communications Training Supervisor position. At the April 30, 2019 Study Session, the City Council directed staff to allocate funding of \$7.5 million for sustainability efforts. This allocation is made up of \$4.5 million from the GOF carryover for Fiscal Year 2018-19, \$2.0 million originally designated for the SPAR in Fiscal Year 2018-19, and \$1.0 million from the GOF in Fiscal Year 2019-20. A Sustainability CIP is included in Fiscal Year 2019-20 with all funding sources transferred to the GNOF and the total \$7.5 million transferred to the Sustainability CIP.

<u>General Fund Reserve</u>: For Fiscal Years 2018-19 and 2019-20, transfers of \$1.0 million and \$2.0 million, respectively, from the General Fund are included to bring this reserve above the 20.0% minimum level.

GF Budget Contingency Reserve: The full projected annual revenue from the Ameswell property after a few years of operations is estimated at over \$3.5 million. The majority of this revenue is currently earmarked for debt service to fund the Police/Fire Administration Building Remodel and Expansion (see Debt Service section).

During the Fiscal Year 2017-18 budget process, a strategy was adopted for the Ameswell property revenue received in the fiscal years prior to the beginning of debt service to be transferred to this reserve and used for a limited-period need. The Fiscal Year 2017-18 Adopted Budget included a transfer of \$755,400 to the Budget Contingency Reserve; however, only \$35,000 was transferred as the project was delayed and the building permit was not issued until June 2018. The Fiscal Year 2018-19 Adopted Budget included a transfer of \$1.4 million, which reflected a full year of office base rent. Fiscal Year 2019-20 included a total transfer of \$1.6 million, which was a combination of office base rent and property taxes. The Fiscal Year 2020-21 transferred an additional \$1.6 million.

GF Transportation Reserve: A number of priority transportation projects were identified, and a new Transportation Reserve was established Fiscal Year 2018-19 with \$2.0 million initial funding from the Fiscal Year 2017-18 GF carryover and \$2.0 million funding from the Fiscal Year 2018-19 GOF. Fiscal Year 2019-20 included a transfer of \$1.7 million for

80.0% of the increased business license tax revenue. Fiscal Year 2020-21 included a transfer of \$3.1 million from the business license tax.

GF Capital Improvement Reserve: By mid-Fiscal Year 2017-18, the decennial revaluation process had been completed for the three City-owned land leases between the City and Google. Based on the revaluations of the three sites, annualized rent payments increased approximately \$6.8 million. It is probable that during the time span before the next decennial adjustment in April 2026, there will be at least one economic downturn, and if a downturn occurs when a revaluation occurs, the lease revenues to the City could decline. Staff reviewed the changes in AV for the past 13 years and identified a potential 15.0% loss in secured AV in the event of an economic downturn. Therefore, to reduce dependency on these revenues, staff recommended, and the City Council adopted, a strategy to set aside 10.0% of this potential decline in lease revenues ("at-risk" lease revenue) to fund future capital projects. In Fiscal Year 2017-18, a potential 10.0% decline in revenues, calculated at \$1.2 million, was transferred to the Capital Improvement Reserve to fund projects in Fiscal Year 2018-19 or later. In Fiscal Year 2018-19, a total \$3.4 million was transferred; \$1.4 million in "at-risk" lease revenue, and an additional \$2.0 million from GOF balance for potential debt service to fund the Police/Fire Administration Building Remodel and Expansion project should the City Council desire to fund the project sooner than revenues from the Ameswell development will be received. Fiscal Year 2019-20 included \$1.5 million in "at-risk" revenue and an additional \$3.0 million allocation for potential debt service to fund the Police/Fire Administration Building Remodel and Expansion project; however, with the impact of COVID-19 on GOF revenues, this \$3.0 million transfer was reversed midyear. Fiscal Year 2020-21 includes \$1.6 million in "at-risk" revenue.

GF Strategic Property Acquisition Reserve (SPAR): The City has successfully leveraged City-owned property for ongoing revenues, and setting aside available resources in the SPAR could assist in obtaining future strategic properties. The Fiscal Years 2016-17 and 2017-18 Adopted Budgets included transfers of \$2.0 million each in order to increase the available funding for future property investment. For Fiscal Year 2018-19, the budget included a transfer of \$2.0 million to the SPAR; however, as stated above, at the April 30, 2019 Study Session, the City Council directed staff to, instead, use the \$2.0 million for sustainability efforts.

FORECAST

General Liability: The Fiscal Years 2021-22 through 2025-26 projections are based on maintaining the minimum policy level for reserve balances. The City currently has a \$1.0 million SIR. For Fiscal Year 2021-22, the GOF is contributing \$2.1 million for the cost of claims and administering the program, a 40.6% increase from Fiscal Year 2020-21 Adopted. The remaining Forecast period includes 3.0% annual increases.

<u>Vision Care</u>: The cost of the self-funded vision plan has gone down based on usage and, thus, the GOF's share of funding has decreased for Fiscal Year 2021-22.

<u>Retirees' Health Insurance Program</u>: Fiscal Year 2021-22 includes \$2.0 million for the UAAL amortization. The remaining Forecast years use projections based on information provided in the June 30, 2019 valuation for the UAAL amortization.

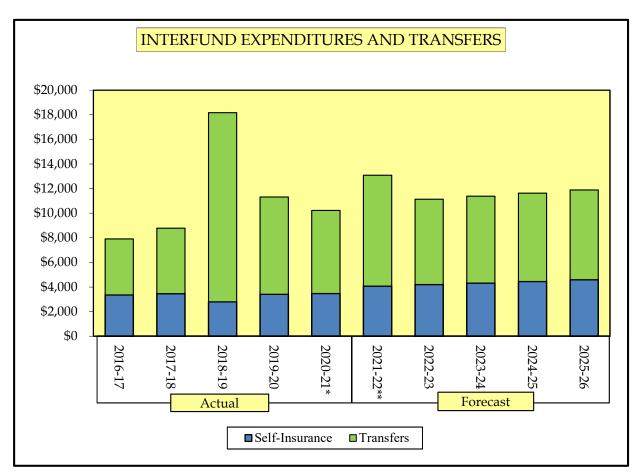
The City has made great strides toward funding the AAL of \$157.0 million (projected for Fiscal Year 2021-22 at a discount rate of 6.25%), with assets of \$174.5 million as of June 30, 2021. The actuarial valuation was updated as of June 30, 2019 and showed significant improvement from the prior valuation with an AAL for Fiscal Year 2019-20 of \$145.0 million compared to \$163.3 million projected in the prior valuation. The actuarial valuation will be updated as of June 30, 2021 during Fiscal Year 2021-22.

<u>Housing</u>: As a result of the dissolution of the former Revitalization Authority (RDA), the GOF now receives its share of the former RDA property taxes. An annual transfer of these property taxes, in the amount of \$51,000, to the Housing Fund is included for the remaining Forecast period. As a result of the restructured Business License Tax and the City Council's earmarking 10.0% for housing, the Forecast reflects 10.0% of the increased Business License Tax revenue estimated at \$573,100 for Fiscal Year 2021-22, growing to \$597,400 in the last year of the Forecast period.

GF Budget Contingency Reserve: As discussed above, revenue from the Ameswell development began late Fiscal Year 2017-18 and by the end of the Forecast period is projected over \$3.5 million annually. This revenue is earmarked for debt service payments related to the Police/Fire Administration Building Remodel and Expansion project (see Debt Service section). It is anticipated the debt will be issued in Fiscal Year 2022-23 and, in the interim, Fiscal Year 2021-22 includes a transfer of \$2.2 million to the Budget Contingency Reserve.

<u>GF Transportation Reserve</u>: The Forecast reflects 80.0% of the increased business license tax revenue, estimated at \$4.6 million for Fiscal Year 2021-22 and growing to \$4.8 million in the last year of the Forecast period.

<u>GF Capital Improvement Reserve</u>: As mentioned in the History section above, in order to reduce the dependency on the long-term lease revenues, \$1.6 million is included to be transferred to the Capital Improvement Reserve for Fiscal Year 2021-22. For the remaining Forecast period, this amount is increased by the annual rent escalation factors referenced in the lease agreements.



Fiscal Year		Self Insurance	Transfers	Total SI & Transfers	% Change
2016-17	_	2 252		7 004	105.29/
		3,353	4,551	7,904	105.2%
2017-18		3,457	5,328	8,785	11.1%
2018-19		2,792	15,379	18,171	106.8%
2019-20		3,404	7,914	11,318	(37.7%)
2020-21	*	3,476	6,754	10,230	(9.6%)
2021-22	**	4,075	9,016	13,091	28.0%
2022-23		4,198	6,940	11,138	(14.9%)
2023-24		4,323	7,058	11,381	2.2%
2024-25		4,453	7,181	11,634	2.2%
2025-26		4,587	7,308	11,895	2.2%

^{*} Unaudited Actual

^{**} Adopted (dollars in thousands)

DEBT SERVICE

The Debt Service category represents the GOF's debt payment obligations.

CATEGORIES

• Police/Fire Administration Building.

HISTORY

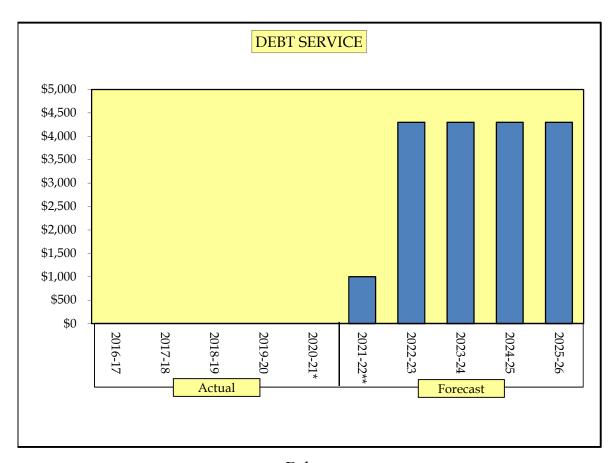
The GOF has had no debt obligations since prior to Fiscal Year 2009-10, when the City Hall/Center for the Performing Arts debt repayment was transferred to Construction/Conveyance Tax funding. This debt was fully retired in Fiscal Year 2015-16.

FORECAST

Police/Fire Administration Building: The Forecast assumes revenue generated from the Ameswell development is earmarked for the Police/Fire Administration Building Remodel and Expansion. It is assumed debt will be issued for the project and annual debt service payments of approximately \$3.3 million have been included as a placeholder beginning in Fiscal Year 2022-23.

Hope Street Parking: Fiscal Year 2021-22 includes projected annual debt service payments of \$1.0 million for a \$12.0 million debt issue that staff will be working on this fiscal year.

SN/2/FIN 541-06-08-21GOFFY



	Debt	
Fiscal Year	Service	% Change
2016-17	0	0.0%
2017-18	0	0.0%
2018-19	0	0.0%
2019-20	0	0.0%
2020-21 *	0	0.0%
2021-22 **	1,000	100.0%
2022-23	4,300	330.0%
2023-24	4,300	0.0%
2024-25	4,300	0.0%
2025-26	4,300	0.0%

^{*} Unaudited Actual

^{**} Adopted

EXHIBIT A

GENERAL OPERATING FUND HISTORY (dollars in thousands)

	2011-12 <u>AUDITED</u>	2012-13 <u>AUDITED</u>	2013-14 <u>AUDITED</u>	2014-15 <u>AUDITED</u>	2015-16 <u>AUDITED</u>
REVENUES:					
Property Taxes	\$26,216	\$28,122	\$ 31,120	\$ 35,173	\$ 39,461
Sales Tax	15,940	16,744	16,936	19,773	21,401
Other Local Taxes ¹ Use of Money and	10,774	12,015	13,089	14,805	15,137
Property	10,138	10,783	10,690	10,928	12,219
Other Revenues ²	27,079	27,253	28,316	26,261	27,693
Loan Repayments	1,894	1,894	1,894		<u>-0</u> -
TOTAL REVENUES	<u>92,041</u>	<u>96,811</u>	102,045	106,940	<u>115,911</u>
EXPENDITURES:					
Salaries and All Pays	50,445	51,252	52,379	52,231	54,024
Retirement	10,028	10,856	11,219	11,799	12,575
Health Benefits	7,701	8,086	8,215	7,886	8,102
All Other Benefits	4,363	4,367	4,385	4,791	5,372
Salaries and Benefits	72,537	74,561	76,198	76,707	80,073
Supplies and Services	12,910	13,414	13,608	14,386	13,969
Capital Outlay/ Equipment Replc.	2,282	2,315	2,562	2,582	2,696
Interfund Expenditures and Transfers	2,876	2,751	2,565	3,002	2,852
Debt Service	<u>-0-</u>	-0-	-0-	0-	0-
TOTAL EXPENDITURES	<u>90,605</u>	<u>93,041</u>	94,933	<u>96,677</u>	99,590
Transfer to GNOF	-0-	-0-	-0-	-0-	-0-
Transfer to GF Reserve	-0-	-0-	-0-	-0-	-0-
Transfer to Trans Res	-0-	-0-	-0-	-0-	-0-
Transfer to Cap Impr Res	-0-	-0-	-0-	-0-	-0-
Transfer to SPAR	-0-	-0-	-0-	-0-	-0-
CalPERS Contrib.	-0-	-0-	-0-	-0-	(2,000)
OPEB Contrib.	<u>-0</u> -	<u>-0</u> -	<u>-0</u> -	(1,000)	(1,000)
OPERATING	.				
BALANCE ³	\$ <u>1,436</u>	\$ <u>3,770</u>	\$ <u>7,112</u>	\$ <u>9,263</u>	\$ <u>13,321</u>

¹ Other Local Taxes consist of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

Other Revenues consist of Licenses, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, Miscellaneous Revenues, and Interfund Revenues & Transfers.

Balance prior to changes in assets and liabilities, encumbrances, and rebudgets for grants and donations, net transferred to General Non-Operating Fund and General Fund Reserve.

GENERAL OPERATING FUND HISTORY (dollars in thousands)

	2016-17 <u>AUDITED</u>	2017-18 <u>AUDITED</u>	2018-19 <u>AUDITED</u>	2019-20 <u>AUDITED</u>	2020-21 <u>UNAUDITED</u>
REVENUES:					
Property Taxes	\$ 43,774	\$ 49,419	\$ 51,451	\$ 54,839	\$ 59,783
Sales Tax	21,828	20,713	24,390	19,452	18,058
Other Local Taxes ¹	15,866	15,444	15,131	15,880	13,717
Use of Money and Property	16,896	19,659	22,316	22,345	22,195
Other Revenues ²	28,325	31,142	32,722	30,151	29,953
Loan Repayments	<u>-0</u> -	<u>-0</u> -	<u>-0</u> -	<u>-0</u> -	
TOTAL REVENUES	126,689	136,377	146,010	142,667	143,706
EXPENDITURES:					
Salaries and All Pays	55,262	59,483	62,949	64,899	68,292
Retirement	13,606	15,360	16,723	20,247	21,672
Health Benefits	8,320	8,527	8,675	8,963	9,090
All Other Benefits	5,968	6,254	6,547	<u>7,076</u>	6,875
Salaries and Benefits	83,156	89,624	94,894	101,185	105,929
Supplies and Services	14,926	16,089	17,128	17,611	17,753
Capital Outlay/ Equipment Replc.	2,950	3,184	3,086	2,797	2,899
Interfund Expenditures and Transfers	3,404	4,785	5,671	8,318	10,230
Debt Service	-0-	-0-	<u>-0</u> -	<u>-0</u> -	-0-
TOTAL EXPENDITURES					
	<u>104,436</u>	<u>113,682</u>	<u>120,779</u>	<u>129,911</u>	<u>136,811</u>
Excess ERAF	-0-	-0-	-0-	-0-	6,841
Transfer to GNOF	(500)	-0-	(6,500)	(1,000)	-0-
Transfer to GF Reserve	-0-	-0-	(1,000)	(2,000)	-0-
Transfer to Trans Res	-0-	-0-	(2,000)	-0-	-0-
Transfer to Cap Impr Res	-0-	-0-	(2,000)	-0-	-0-
Transfer to SPAR	(2,000)	(2,000)	-0-	-0-	-0-
CalPERS Contrib.	(2,000)	(4,000)	(4,000)	(4,000)	-0-
OPEB Contrib.	(2,000)	(2,000)	(1,000)	0-	<u>-0</u> -
OPERATING BALANCE ³	\$ <u>15,753</u>	\$ <u>14,695</u>	<u>\$ 8,731</u>	<u>\$ 5,756</u>	<u>\$ 13,736</u>

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DEPARTMENT BUDGETS

GENERAL NOTES

These notes explain the format and conventions used for each Department Summary that appear in the following section of this document.

A. Organizational Charts

Included for each department is the organizational structure of the department. A City-wide organizational chart is included prior to the Introduction Section of this document.

B. <u>Text Pages</u>

- 1. Centered at the top of the page is a title identifying the Department or Division name and if it is the Department Summary or a Division Summary.
- 2. The Department or Division Manager is identified.
- 3. The Department mission statement and an overview of the functions and responsibilities of the Department and Divisions are provided.
- 4. The Department's functions are listed on the Department Summary only. Functions are the key ongoing responsibilities of the Department and are tied to performance measures.
- 5. The Department's major goals/projects/initiatives for Fiscal Year 2021-22 and 2022-23 are listed on the Department Summary. Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects. Major Department Goals/Projects/Initiatives are short-term in nature.
- 6. Major Division Changes are new funding items and are identified by fund on the Division Summary pages or the Department Summary if there are no Divisions for the Department.
- 7. Performance measures are listed on Department Summary pages only. Performance/Workload Measures are related to Department Functions. If a Department Function has a Performance/Workload Measure tied to it, it is noted in parenthesis with an "M" and the Performance/Workload Measure number(s) following (e.g. M 1, 2, 3). The long-term goals are listed as Department Functions and directly tied to Performance/Workload Measures.

GENERAL NOTES

(Continued)

C. Numerical Pages

- 1. The listed number of positions for each Department or Division represents the maximum number of regular authorized positions that can be filled. "Part-Time Hourly" positions identify the number of full-time equivalent positions budgeted to be filled by hourly personnel. Limited-Period and contract personnel are not included in this listing.
- 2. Positions listed in the "2019-20 Adjusted" column are those positions actually approved in the adopted budget that year plus any adjustments made midyear. Positions listed in the "2020-21 Adopted" column are those positions adopted in Fiscal Year 2020-21. Positions listed in the "2021-22 Adopted" column are those positions in the "2020-21 Adopted" column plus any amendments or adjustments made midyear and any changes adopted for Fiscal Year 2021-22.
- 3. Salaries for regular positions are calculated using the employees' actual salary plus any agreed to COLA and potential merit increases for the upcoming budget year. Vacant positions are budgeted at fifth step or control point. Hourly positions are calculated using the minimum/maximum range of the position classification. In general, hourly positions are budgeted at the higher end of the range; seasonal hourly positions are generally budgeted at mid-range.

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FISCAL YEAR 2021-22 ADOPTED BUDGET APPROPRIATIONS MATRIX

		City Council	City Clerk's Office	City Attorney's Office	City Manager's Office	Human Resources	Information Technology
GENERAL FUND							
General Operating	\$	423,870	984,776	2,548,397	4,539,248	2,522,441	6,489,616
Development Services		0	0	0	0	0	0
Shoreline Golf Links/Restaurant		0	0	0	0	0	0
TOTAL	\$	423,870	984,776	2,548,397	4,539,248	2,522,441	6,489,616
SPECIAL REVENUE							
Below-Market-Rate Housing	\$	0	0	0	0	0	0
Housing Impact		0	0	0	0	0	0
CSFRA/Rental Housing Committee		0	0	0	0	0	0
Downtown Benefit Assmt Districts		0	0	0	0	0	0
Supplemental Law Enforcement Service	ces	0	0	0	0	0	0
CDBG		0	0	0	0	0	0
Cable Television		0	0	0	200,000	0	0
Shoreline Regional Park Community		0	0	10,000	0	0	0
TOTAL	\$	0	0	10,000	200,000	0	0
<u>ENTERPRISE</u>							
Water	\$	0	0	0	0	0	641,292
Wastewater		0	0	0	0	0	0
Solid Waste Management		0	0	0	0	0	0
TOTAL	\$	0	0	0	0	0	641,292
INTERNAL SERVICE							
Equipment Maint & Replacmnt	\$	0	0	0	0	0	0
Workers' Compensation		0	0	0	0	0	0
Unemployment		0	0	0	0	0	0
Liability		0	0	130,000	0	0	0
Employee Benefits		0	0	0	0	14,000	0
TOTAL	\$	0	0	130,000	0	14,000	0
GENERAL FUND RESERVES							
General Non-Operating	\$	0	0	76,900	984,200	775,850	640,000
TOTAL	\$	0	0	76,900	984,200	775,850	640,000
GRAND TOTAL	\$	423,870	984,776	2,765,297	5,723,448	3,312,291	7,770,908

Finance and Administrative Services	Community	Public Works	Community Services	Library Services	Fire	Police	Total
Services	Development	T ublic vvolks	Services	Services	THE	Tonce	Total
7,425,592	1,874,227	12,062,821	18,718,946	6,870,084	28,049,379	45,518,725	138,028,122
0	9,656,556	4,877,745	0	0	859,759	0	15,394,060
0	0	0	3,310,328	0	0	0	3,310,328
7,425,592	11,530,783	16,940,566	22,029,274	6,870,084	28,909,138	45,518,725	156,732,510
0	3,586,516	0	0	0	0	0	3,586,516
0	1,564,965	0	0	0	0	0	1,564,965
0	1,803,708	0	0	0	0	0	1,803,708
0	659,751	0	0	0	0	0	659,751
0	0	0	0	0	0	175,000	175,000
0	4,822,129	0	0	0	0	0	4,822,129
0	0	0	0	0	0	0	200,000
32,500	536,420	1,378,252	4,484,340	0	230,978	40,000	6,712,490
32,500	12,973,489	1,378,252	4,484,340	0	230,978	215,000	19,524,559
664,947	0	30,450,128	0	0	0	0	31,756,367
0	0	18,989,864	0	0	2,063,005	147,405	21,200,274
0	0	14,820,955	0	0	0	0	14,820,955
664,947	0	64,260,947	0	0	2,063,005	147,405	67,777,596
0	0	2,889,630	0	0	0	0	2,889,630
2,442,500	0	0	0	0	0	0	2,442,500
127,250	0	0	0	0	0	0	127,250
2,698,550	0	0	0	0	0	0	2,828,550
0	0	0	0	0	0	0	14,000
5,268,300	0	2,889,630	0	0	0	0	8,301,930
849,000	44,000	480,000	203,700	155,900	1,152,550	440,118	5,802,218
849,000	44,000	480,000	203,700	155,900	1,152,550	440,118	5,802,218
14,240,339	24,548,272	85,949,395	26,717,314	7,025,984	32,355,671	46,321,248	258,138,813
						-	

NOTES

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CITY COUNCIL

CITY COUNCIL

STANDING COMMITTEES

	Term	Appointments Review Committee (CARC)
Councilmembers	Expires	Kamei, Chair
		Abe-Koga
Ellen Kamei, Mayor	01/2023	Ramirez
Lucas Ramirez, Vice Mayor	01/2023	
Margaret Abe-Koga	01/2025	Finance Committee (CFC)/Investment Review
Alison Hicks	01/2023	Committee (IRC)*
Sally J. Lieber	01/2025	Matichak, Chair
Lisa Matichak	01/2025	Lieber
Pat Showalter	01/2025	Ramirez

Neighborhoods Committee (CNC)

Showalter, Chair

Lieber Ramirez

NOFA Review Committee

Ramirez, Chair

Hicks Showalter

Policy and Procedures Committee (CPPC)

Matichak, Chair

Hicks Ramirez

Sustainability Committee (CSC)

Hicks, Chair Abe-Koga Showalter

Transportation Committee (CTC)

Lieber, Chair Kamei Matichak

Youth Services Committee (CYSC)

Kamei, Chair Abe-Koga Hicks

AD HOC SUBCOMMITTEE

Race, Equity, and Inclusion

Kamei, Chair Abe-Koga Ramirez

^{*} The IRC consists of the members of the CFC and two members of the public.

CITY COUNCIL DEPARTMENT SUMMARY

DEPARTMENT MISSION STATEMENT

To set policy that governs the City in a manner which is both financially sound as well as responsive to the needs and concerns of the community.

DEPARTMENT OVERVIEW

The City Council is the legislative and policy-making body for the City, having responsibility for enacting City ordinances, appropriating funds to conduct City business, and providing policy direction to staff.

There are eight standing City Council committees, each with three members. From time to time, ad hoc committees are also formed. There is currently one ad hoc subcommittee with three members. In addition, Councilmembers represent the City and serve on numerous regional agencies and organizations.

The City Council holds Regular Meetings at 6:30 p.m. on the second and fourth Tuesday of each month in the Council Chambers located in City Hall, 500 Castro Street. Additional Special Meetings are scheduled as needed. The times and places of City Council committee meetings and the meetings of outside agencies on which Councilmembers serve can be obtained from the City Clerk's Office.

DEPARTMENT FUNCTIONS

- Serve as Board of Directors for the Mountain View Shoreline Regional Park Community and the City of Mountain View Capital Improvements Financing Authority.
- Participate in regional boards and agencies which directly affect the City of Mountain View and the needs and interests of the citizens.
- Adopt the annual budget and Capital Improvement Program.
- Meet annually in Study Sessions with each advisory board commission/committee.
- Participate in the City's Corporate Visitation Program.

CITY COUNCIL DEPARTMENT SUMMARY

MOUNTAIN VIEW STRATEGIC ROADMAP

VISION:

A welcoming, vibrant city that plans intentionally and leads regionally to create livable, sustainable neighborhoods, access to nature and open spaces, and a strong, innovation-driven local economy.

STRATEGIC PRIORITIES FOR FISCAL YEARS 2021-22 AND 2022-23:

- Community for All: Support Mountain View's socioeconomic and cultural diversity. Engage and protect vulnerable populations through policies that promote access to housing, transportation, and other programs and services.
- Livability and Quality of Life: Enhance Mountain View as a great place to live that values community health and well-being. Preserve Mountain View's unique character, restore wildlife habitats, and promote arts and culture. Provide parks, open space, and other key amenities.
- **Intentional Development and Housing Options:** Support an increase in the quantity and diversity of housing options, including assistance for the unhoused. Provide opportunities for affordable housing as well as home ownership. Plan for neighborhoods with nearby transit, jobs, and amenities that balance density with livable, green, mixed-use development.
- Mobility and Connectivity: Develop a mobility network that enhances connectivity across
 Mountain View and establishes green corridors. Promote transit and safe active transportation
 options that reduce single-occupancy vehicle trips and traffic, and increase walking and biking.
- Sustainability and Climate Resilience: Through implementation of the Sustainability Action Plan and other actions, reduce and minimize the City's greenhouse gas emissions and prepare for sea level rise. Protect and enhance local ecosystems and biodiversity through rewilding and other measures. Support residents and businesses to adopt sustainable practices and use resources wisely.
- **Economic Vitality:** Support a walkable, beautiful, vibrant downtown and accessible village centers that draw residents and visitors. Create an environment where small, local, diverse businesses can thrive across the City alongside large employers. Continue to work in partnership with the business community so that Mountain View remains a center for innovations with meaningful jobs for workers.
- Organizational Strength and Good Governance: Continue to innovate, collaborate, and continuously improve to deliver a high level of customer service. Recruit, develop, and retain topnotch staff. Maintain fiscal responsibility and effective intergovernmental partnerships. Communicate and engage regularly and transparently with our multilingual community.

CITY COUNCIL DEPARTMENT SUMMARY

MAJOR DEPARTMENT CHANGES

• General Operating Fund:

Training, Conference, and Travel:

\$22,100

The reserve for training, conference, and travel is restored, increasing funding from \$2,000 to \$20,100; and the Mayor's additional allocation is restored, increasing funding from \$1,000 to \$5,000.

Team Building: \$15,000

Provides funding for Council retreats and team-building activities.

BUD/LHP-001-01 FY2021-22

CITY COUNCIL DEPARTMENT SUMMARY

POSITIONS	_	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Mayor		1	1	1
Councilmember	_	6	6	6
TOTAL REGULAR		7	7	7
TOTAL PART-TIME HOURLY	_	0	0	0
TOTAL POSITIONS	_	7	7	7
		2019-20	2020-21	2021-22
EXPENDITURE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
Salaries Wages and Benefits	\$	238,354	293,651	295,290
Supplies and Other Services		67,679	114,180	128,580
Capital Outlay		0	0	0
Interfund Expenditures	_	0	0	0
TOTAL EXPENDITURES	\$ _	306,033	407,831	423,870
		2019-20	2020-21	2021-22
FUNDING SOURCES	_	ACTUAL	ADOPTED	ADOPTED
General Operating	\$	303,738	385,131	423,870
General Non-Operating		2,295	22,700	0
TOTAL FUNDING	\$	306,033	407,831	423,870
	_			
		2019-20	2020-21	2021-22
EXPENDITURES		ACTUAL	ADOPTED	ADOPTED
Salaries	\$	100,729	105,495	104,845
Wages		0	0	0
Benefits		137,625	188,156	190,445
TOTAL PERSONNEL	_	238,354	293,651	295,290
Materials and Supplies	_	13,939 *1	26,400 *2	11,200
Maintenance and Operations		0	0	0
Utilities		6,275	12,780 *3	12,780
Professional/Technical Services		2,500	7,500 *4	15,000 *6
Other Expenses	_	44,965	67,500 *5	89,600 *7
TOTAL SUPPLIES AND SERVICES	_	67,679	114,180	128,580
Capital Outlay		0	0	0
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$ _	306,033	407,831	423,870

^{*1} Includes limited-period expenditures for per-term Council allowance.

^{*2} Includes limited-period funding of \$15,200 for per-term Council allowance.

^{*3} Includes increased funding of \$400 for phone allowance.

^{*4} Includes limited-period funding of \$7,500 for Council team building.

^{*5} Includes reduced funding of \$22,100 for training, conference, and travel reserve.

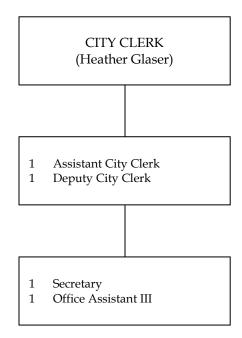
^{*6} Includes increased funding of \$15,000 for Council team building.

^{*7} Includes increased funding of \$22,100 for training, conference, and travel reserve.

NOTES

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CITY CLERK'S OFFICE



FISCAL YEAR 2021-22 POSITION TOTALS: 5.0 Full-Time

NOTES

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CITY CLERK'S OFFICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER - CITY CLERK

DEPARTMENT MISSION STATEMENT

To maintain official records, administer elections, and provide administrative support to the City Council.

DEPARTMENT OVERVIEW

The City Clerk is appointed by the City Council. The Clerk is responsible for facilitating the conduct of business by the City Council and fulfilling legal requirements as set forth in the City Charter, City Code, and State law. The City Clerk's Office administers City elections and campaign and financial disclosure laws.

The City Clerk's Office maintains a record of all proceedings of the City Council; meets all requirements regarding public postings, legal advertising, recordations, and mailing of public hearing notices; processes assessment districts, annexations, deeds, tax cancellations, appeals, and initiative petitions; administers the selection process for Council appointment of members to the City board, commissions, and committees; and provides support for Sister City activities.

The City Clerk's Office provides administrative assistance to the Council, maintains the City Code and City Charter, is custodian of the City Seal, administers oaths or affirmations, and maintains the official record of City contracts and agreements. The office also maintains official City records, administers the Public Records Act request process, and provides information to the public regarding the legislative operations of government.

DEPARTMENT FUNCTIONS

- Administer City elections. (M 1)
- Maintain the City Code and City Charter.
- Administer campaign disclosures, financial disclosures, and oaths.
- Coordinate, prepare, and distribute Council agenda materials and minutes. (M 3, 4)
- Maintain official City records and provide records management support services for all departments.
- Notice legal documents and process annexation and assessment district proceedings, deeds, appeals, initiative petitions, and ordinances. (M 4)
- Provide administrative support to the City Council. (M 5)
- Manage coordination of the Council meeting agenda preparation process.
- Administer Public Records Act request process.

CITY CLERK'S OFFICE DEPARTMENT SUMMARY

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Conducted a City Council election for four Council seats and one Measure, met with candidates and onboarded Council elected officials in compliance with all COVID-19 regulations and Shelter-in-Place Governor's Order.
- Maintained regular, effective virtual meetings with a high level of public access and participation (in conjunction with the Information Technology Department).
- In collaboration with the City Manager's Office, implemented a new process for Council
 correspondence, better meeting Council's needs for receiving and ensuring appropriate response to
 constituent emails.
- Responded to 448 Public Records Act Requests.
- Tracked and logged 162 Statement of Economic Interests Form 700 filers.
- Supported 30 Council Meetings, including Closed Sessions and a City Team-Building Council retreat.
- Planned, recruited, and onboarded (on behalf of the City Council) for three Advisory Body recruitments (including announcements/outreach, application completeness checking, Registrar of Voters address check, and scheduling all interviews for Zoom interviews).
- Coordinated attendance and prepared 55 proclamations and 44 certificates of recognition for City Council meetings' Presentations or sent to requestors directly.
- Processed 60 resolutions, seven ordinances, and assisted with publication of 15 public hearings.
- Prepared 49 sets of City Council minutes, 18 sets of Shoreline Regional Park Community minutes, and three sets of Capital Improvements Financing Authority minutes.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

- Review and update City Council policies as appropriate.
- Implement Public Records Act tracking system in conjunction with the Information Technology Department.
- Review procedures and systems to maximize efficiencies.

MAJOR DEPARTMENT CHANGES

General Operating Fund:

Assistant City Clerk Position:

\$201,200

Provides funding for an Assistant City Clerk position. This position will provide a high-level review of records responsive to Public Records Act requests before final

CITY CLERK'S OFFICE DEPARTMENT SUMMARY

review by the City Clerk and oversee the administration of the records retention schedule, including coordinating the retention and destruction of records, training departments Citywide to properly manage destruction of records, and managing off-site records storage. This position is needed to assist the City Clerk with implementing and maintaining more efficient processes in the City Clerk's Office and will act as the City Clerk in the City Clerk's absence.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Ele	ections:			<u> </u>		G
1.	Percentage of official election notices					
	published without errors and on time	100%	100%	100%	100%	100%
Le	gislative:					
2.	Percentage of agenda packets prepared and distributed five days					
	before a Council meeting	100%	91% ^(A)	100%	100%	Discontinue
3.	Percentage of minutes prepared for a					
	City Council meeting without					
	relevant errors of fact ^(B)	97%(C)	91%(D)	>98%	100%	>98%
4.	Percentage of legal hearing notices published and mailed within legal deadlines and per the City's noticing					
	guidelines	96% ^(E)	100%	100%	100%	100%
A c 5.	Iministrative/Support to Council: Percentage of Council service requests responded to within one					
	working day of receipt	100%	100%	100%	100%	100%

⁽A) Two agenda packets were delayed due to late agenda items; one due to the late addition of an agenda item related to the existence of a local emergency. (Note: Special Meetings were held on March 27, 2020 and May 29, 2020, and the agendas were posted within 24 hours per Brown Act requirements and were not included in this calculation.)

BUD/LHP-428-01 FY2021-22

⁽B) Measure updated for Fiscal Year 2020-21 from "Percentage of minutes prepared for a City Council meeting without errors of fact."

⁽C) Draft minutes were prepared for 32 City Council meetings. The draft minutes of one City Council meeting included errors of fact, which were corrected at the time of City Council approval.

⁽D) Draft minutes were prepared for 21 City Council meetings. The draft minutes of two City Council meetings included errors of fact, which were corrected at the time of City Council approval.

⁽E) Two hearing notices were not noticed in a timely manner. They were renoticed for new hearing dates.

CITY CLERK'S OFFICE DEPARTMENT SUMMARY

POSITIONS		2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
City Clerk	-	1	1	1
Assistant City Clerk		0	0	1 *1
Deputy City Clerk		1	1	1
Secretary Office Assistant III		1 1	1 1	1 1
TOTAL REGULAR	-	4	4	5
TOTAL PART-TIME HOURLY		0	0	0
TOTAL POSITIONS	-	4	4	
*1 Addition of an Assistant Clty Clerk position.	=			
1 Addition of an Assistant City Citik position.		2019-20	2020-21	2021-22
EXPENDITURE SUMMARY		ACTUAL	ADOPTED	ADOPTED
	-			
Salaries Wages and Benefits Supplies and Other Services	\$	618,894 176,630	741,798 371,660	943,716 41,060
Capital Outlay		170,030	0	41,000
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$]	795,524	1,113,458	984,776
	_	_		
ELD IDD IC COLUDETO		2019-20	2020-21	2021-22
FUNDING SOURCES	-	ACTUAL	ADOPTED	ADOPTED
General Operating	\$	795,524	782,858	984,776
General Non-Operating		0	330,600	0
TOTAL FUNDING	\$ _	795,524	1,113,458	984,776
		2019-20	2020-21	2021-22
REVENUE SUMMARY		ACTUAL	ADOPTED	ADOPTED
General Service Charges	\$	399	0	0
Miscellaneous Revenue		256	0	0
Interfund Revenue Transfer		136,600 *1	0	0
TOTAL REVENUES	\$ =	137,255	0	0

^{*1} Midyear transfer from the General Oeprating Fund Reserve for the City-initiated ballot measure to amend CSFRA.

CITY CLERK'S OFFICE DEPARTMENT SUMMARY

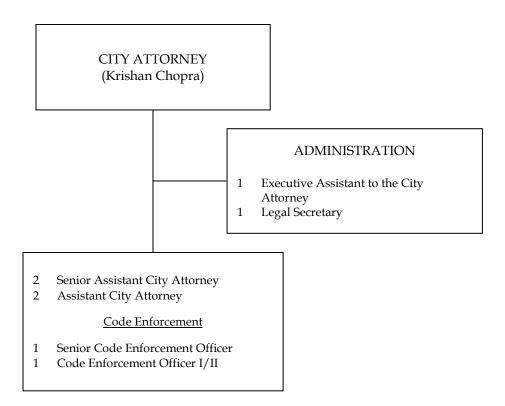
EXPENDITURES	_	2019-20 ACTUAL	2020-21 ADOPTED	_	2021-22 ADOPTED
Salaries	\$	378,496	456,679		603,212
Wages		25,253	8,000		8,000
Benefits		215,145	277,119		332,504
TOTAL PERSONNEL	-	618,894	741,798	•	943,716
Materials and Supplies	-	13,851	20,595 *	'1	10,595
Maintenance and Operations		860	1,475		1,475
Utilities		239	290		290
Professional/Technical Services		152,943	332,130 *	' 1	11,530
Other Expenses		8,737	17,170		17,170
TOTAL SUPPLIES AND SERVICES	-	176,630	371,660	•	41,060
Capital Outlay	-	0	0	•	0
Interfund Expenditures		0	0		0
TOTAL EXPENDITURES	\$	795,524	1,113,458		984,776

^{*1} Includes limited-period fundings of \$325,600 for the November 2020 General Municipal Election and \$5,000 for microfilm digitizing service (rebudget balance).

NOTES

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CITY ATTORNEY'S OFFICE



DEPARTMENT MANAGER – CITY ATTORNEY

DEPARTMENT MISSION STATEMENT

To provide legal services and counsel to the City Council, boards, and commissions and participate as a member of the management team in support of City departments.

DEPARTMENT OVERVIEW

The City Attorney is appointed by the City Council as the Attorney for the City and legal advisor to the City Council. The City Attorney hires subordinate attorneys to assist in the discharge of assigned responsibilities. The City Attorney's Office defends and prosecutes or retains counsel to defend and prosecute all civil actions and proceedings to which the City is a party and prosecutes all criminal actions involving the City Code. The City Attorney's Office represents and advises the City Council, boards, commissions, departments, and all City officials in matters of law related to the conduct of City business.

The City Attorney's Office drafts necessary legal documents, ordinances, resolutions, contracts, and other documents pertaining to the City's business and handles claims against the City. The Office is also responsible for providing legal services in connection with the Shoreline Regional Park Community (North Bayshore).

The Code Enforcement Section is responsible for enforcing the City Code provisions relating to zoning, neighborhood preservation, vehicles on private property, and other Code sections as necessary.

DEPARTMENT FUNCTIONS

- Prosecute and defend legal proceedings involving the City. (M 1, 2)
- Coordinate and monitor outside legal service providers retained to represent the City in the City's ongoing operations. (M 1)
- Process and track claims filed against the City. (M 2)
- Represent and advise City officials and City staff in legal matters.
- Draft and/or review ordinances, resolutions, contracts, and other legal documents. (M 3, 4)
- Supervise and administer the Code Enforcement Division, including prosecution of City Code violations. (M 5)
- Work with the Community Development Department to draft, finalize, and execute agreements as needed for developments.
- Update and revise Council policies, administrative policies, and personnel policies in accordance
 with new regulations such as new Fair Political Practices Commission (FPPC) regulations and
 initiatives of the Council Policy and Procedures Committee.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Ensured the extension of eviction protections for rental tenants by anticipating developments and impacts of the Statewide eviction moratorium.
- Conducted stakeholder outreach meetings with mobile home tenants and park owners and drafted a mobile home rent stabilization ordinance for Council consideration.
- Assisted with orderly rollout and expansion of outdoor business regulations as a result of COVID-19.
- Facilitated equitable rent adjustments to City leases to accommodate financial hardships caused by COVID-19 (in conjunction with the Public Works Department).
- Supported development and rollout of Project Homekey and safe parking programs.
- Drafted a gun safety ordinance to prohibit the possession of firearms on City property.
- Drafted an ordinance to prohibit smoking in multi-unit residences.
- Drafted amendments to the Accessory Dwelling Units Ordinance, Density Bonus Ordinance, and Park Land Dedication Ordinance.
- Successfully prosecuted an environmental crime for illegal dumping into the storm drain system to judgment and received monetary restitution to the City.
- Investigated alleged campaign disclosure violations in connection with the November 2020 election and issued compliance determinations.
- Assisted the Community Development Department with several large development project entitlements, including 1555 West Middlefield, 465 Fairchild Drive, 2645 Fayette Drive, Google Landings, and Google Preliminary Master Plan.
- Assisted the Community Development Department in negotiating and preparing the ground lease and option to purchase for VTA Site at 87 East Evelyn Avenue to facilitate future affordable housing.
- Assisted the Real Property Program Administrator with due diligence and documentation required for assignment of the office ground lease for the Ameswell Office Site.
- Drafted and negotiated an innovative cooperative agreement with the County under a compressed timeline to provide urgent COVID-19 testing services for the public at the Mountain View Community Center.
- Ensured legal compliance with elections code for the Measure C referendum.
- Successfully completed eminent domain proceeding for Shoreline Boulevard widening project.
- Timely processed 581 contracts for all City departments, processed 25 claims filed under the Government Tort Claims Act, and assisted the City Clerk's Office with responding to numerous complex Public Records Act requests.

- Successfully defended against writ of mandate challenging the City's response to a Public Records Act request withholding confidential arrestee information.
- Litigated seven petitions to confiscate firearms and other deadly weapons from dangerous persons
 who posed a risk to themselves and/or others.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Develop a mobile home rent stabilization ordinance adopted by Council and administered by the Rental Housing Committee, in conjunction with the Community Development Department.
- Develop a Safe Storage for Firearms Ordinance.
- Update the Campaign Disclosure in Advertisements Ordinance.
- Update the City/School District Joint-Use Master Agreement, in conjunction with the City Manager's Office and Community Services Department.
- Provide legal support to update Precise Plans to implement the General Plan.

MAJOR DEPARTMENT CHANGES

General Operating Fund:

Reclassification of the Senior Deputy City Attorney Position to Assistant City Attorney: \$47,500

Provides funding to reclassify the Senior Deputy City Attorney position to Assistant City Attorney. This reclassification will help support the high volume and complex work in the City Attorney's Office.

Books and Memberships: \$6,300

Provides increased funding for books and memberships.

General Non-Operating Fund:

Legal Services (rebudget): \$50,000

Provides funding for outside legal counsel.

City Council Strategic Priority Project – Mobile Home Park Space Rents (rebudget balance): \$26,900

Rebudgets the balance of funding to develop a mobile home rent control ordinance and related work.

• General Liability Insurance Fund:

Legal Services: \$15,000

Provides increased funding for outside legal counsel for general liability issues.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Cit	ty Attorney's Office:	Ticouni	1100001	Turget	1100001	Tunger
1.	Total cost of legal services, in-house and outside counsel, as a percentage					
	of the General Operating Fund expenditures.	1.4%	1.3%	<2%	1.3%	<2%
2.	Percentage of claims entered into the claim reporting system, reported to					
	ACCEL, and directed to appropriate departments for response within five					
3.	working days of receipt of the claim. Percentage of standard contracts	100%	100%	>90%	100%	>90%
	reviewed within two working days.	99%	90%	>85%	97%	>85%
4.	Percentage of complex contracts					
	reviewed within 20 working days.	100%	100%	>80%	99%	>80%
5.	Percentage of code enforcement cases responded to within five working					
	days of receipt of complaint or					
	observation of violation.	99%	95%	>95%	97%	>95%

BUD/LHP-011-01 FY2021-22

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
City Attorney	1	1	1
Senior Assistant City Attorney	2	2	2
Assistant City Attorney	1	1	2 *1
Senior Deputy City Attorney Senior Code Enforcement Officer	1	1	0 *1
Code Enforcement Officer I/II	1 1	1 1	1 1
Exec Asst to the City Attorney	1	1	1
Legal Secretary	1	1	1
TOTAL REGULAR	9	9	9
TOTAL REGULAR TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS		 9	9
TOTALTOSITIONS			
*1 Reclassification of the Senior Deputy City Attorney position t	o Assistnat City Attor	ney.	
	2019-20	2020-21	2021-22
EXPENDITURE SUMMARY	ACTUAL	ADOPTED	ADOPTED
Salaries Wages and Benefits \$	1,905,226	2,287,895	2,407,807
Supplies and Other Services	716,112	291,490	349,490
Capital Outlay	0	0	0
Interfund Expenditures	2,208	8,000	8,000
TOTAL EXPENDITURES \$	2,623,546	2,587,385	2,765,297
	2019-20	2020-21	2021-22
FUNDING SOURCES	ACTUAL	ADOPTED	ADOPTED
General Operating \$	2,036,295	2,422,185	2,548,397
General Non-Operating	20,057	125,200	76,900
Shoreline Regional Park Community	0	10,000	10,000
Liability Self-Insurance	567,194	30,000	130,000
TOTAL FUNDING \$	2,623,546	2,587,385	2,765,297
	2019-20	2020-21	2021-22
REVENUE SUMMARY	ACTUAL	ADOPTED	ADOPTED
Fines and Forfeitures \$	23,304	23,750	23,750
Miscellaneous Revenue	4,366	2,000	2,000
Interfund Revenue Transfers	50,000 *1	0	0

^{*1} Midyear transfer from the General Oeprating Fund Reserve for the City-initiated ballot measure to amend CSFRA.

77,670

25,750

TOTAL REVENUES

EXPENDITURES		2019-20 ACTUAL		2020-21 Adopted	_	2021-22 ADOPTED	
Salaries	\$	1,188,920		1,548,459		1,609,137	
Wages	7	80,603		0		0	
Benefits		635,703		739,436		798,670	
TOTAL PERSONNEL	_	1,905,226	•	2,287,895	_	2,407,807	
Materials and Supplies		31,897	*1	31,660	_	36,660	*3
Maintenance and Operations		21,591		1,200		1,200	
Utilities		1,055		3,350		3,350	
Professional/Technical Services		652,851	*1	231,100 *	2	282,800	*4
Other Expenses		8,718		24,180		25,480	*3
TOTAL SUPPLIES AND SERVICES	_	716,112	•	291,490	_	349,490	
Capital Outlay		0		0	_	0	
Interfund Expenditures		2,208		8,000		8,000	
TOTAL EXPENDITURES	\$_	2,623,546		2,587,385		2,765,297	

^{*1} Includes limited-period expenditures for City Council Major Goals Work Plan - Mobile home park space rents.

^{*2} Includes increased funding of \$25,000 for legal services and limited-period fundings of \$75,200 for City Council Major Goals Work Plan - Mobile home park space rents (rebudget balance) and \$50,000 for legal services.

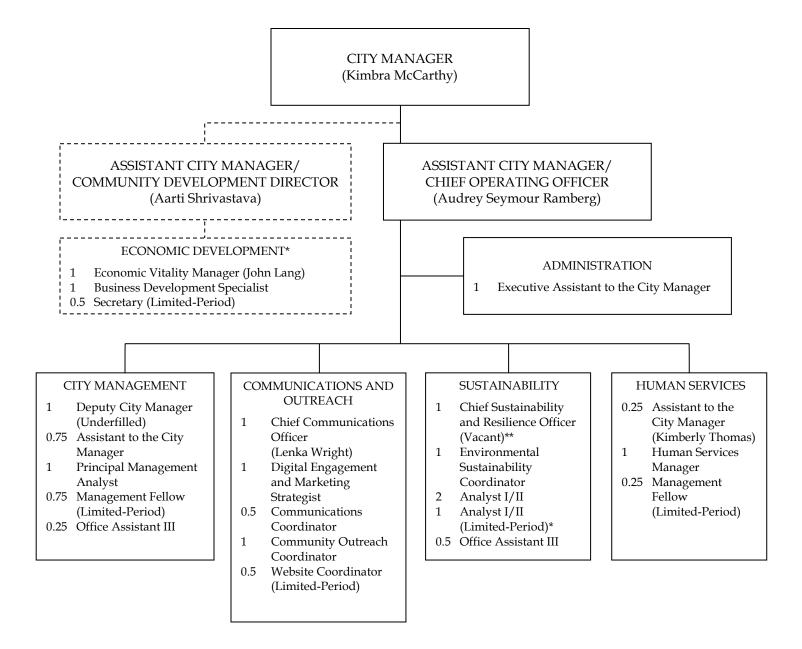
^{*3} Includes increased funding of \$6,300 for books and memberships.

^{*4} Includes budget of \$85,000 moved from the Finance and Administrative Services Department and increased funding of \$15,000 for legal services related to general liability. Also includes limited-period fundings of \$50,000 for legal services (rebudget) and \$26,900 for City Council Strategic Priority Project - Mobile home park space rents (rebudget balance).

NOTES

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CITY MANAGER'S OFFICE



FISCAL YEAR 2021-22 POSITION TOTALS:

14.75 Full-Time

0.5 Regular Part-Time

2.5 Limited-Period

- * Funded by the Sustainability CIP through Fiscal Year 2022-23.
- ** Funded by the Sustainability CIP through Fiscal Year 2023-24.

NOTE: The City's Economic Development function is budgeted in the Community Development Department. It is also shown in the City Manager's Office organization chart to signify the importance of this function and its close connection to the City Manager's Office. The FTE count for this function is not included in the above for the City Manager's Office.

<u>DEPARTMENT MANAGER – ASSISTANT CITY MANAGER /</u> CHIEF OPERATING OFFICER

DEPARTMENT MISSION STATEMENT

To support the City Council in the development and execution of the City Council's goals and policies; to provide leadership and guidance to City departments in the delivery of City services; to inform and engage the community through a range of outreach, communication, and marketing activities; to develop and implement homelessness response strategies and other human services for vulnerable populations in collaboration with community and regional partners; and to collaborate with City departments, the community, and other partners to achieve a thriving, sustainable community.

DEPARTMENT OVERVIEW

The City Manager is appointed by the City Council. The City Manager's Office consists of four divisions: City Management, Communications and Outreach, Sustainability, and Human Services. In addition, the Economic Development Division, while officially a part of the Community Development Department budget, reports to the City Manager through the Assistant City Manager/Community Development Director. Through these divisions, the Office: provides professional leadership in the administration of all City services, activities, and facilities; directs the execution of policies and objectives adopted by the City Council; develops and presents to the City Council recommendations and strategies in response to community issues; plans and executes programs to meet the current and future needs of the City of Mountain View; provides strategic communication and marketing services and conducts outreach and engagement in a variety of languages and formats to maximize access to information, services, and opportunities for input; develops and implements strategies and programs to address homelessness and other human service needs for vulnerable populations; plans and implements strategies to support the Mountain View economy and businesses; and plans and coordinates a wide range of sustainability and resiliency policies and programs. NOTE: The Fiscal Year 2021-22 budget reflects two changes that became effective last fiscal year: the transition of the Human Resources Division to be reestablished as a separate department and the creation of the Communications Division. It also reflects the creation of a new Human Services Division.

DEPARTMENT FUNCTIONS

- Develop and present to the City Council solutions and strategies in response to community issues.
- Provide leadership to City departments in the execution of policies, objectives, and programs adopted by the City Council. (M 1)
- Respond to all City Council and resident inquiries received by the City Manager's Office in a timely manner.
- Manage customer/resident relationship management (CRM) "Ask Mountain View" web- and mobile-based systems. (M 5)
- Assist the City Council in setting strategic priorities and track departments' progress in achieving Citywide goals.

- Develop and submit an annual balanced City budget to the City Council and support City Council efforts in long-term financial planning.
- Develop, lead, and execute the City's legislative advocacy and intergovernmental relations efforts. (M 2)
- Coordinate specific interdepartmental and intergovernmental compliance issues.
- Manage complex, cross-departmental projects.
- Develop, execute, and lead the City's external and internal communication and outreach strategy using a broad range of communication channels and Citywide communication initiatives.
- Provide information to the community through public forums, publications, and government access programming to expand visibility and awareness of emerging issues, programs, priorities, and progress on City goals and initiatives. (M 5)
- Enhance and promote the City's overarching identity and manage the marketing function in a manner consistent with the City's vision, organizational values, Code of Ethics, and cultural ideals.
- Serve as the City's Public Information Officer and manage media relations. (M 6, 7, 8)
- Manage the Multicultural Engagement Program to provide clear, timely, and meaningful information and opportunities for input to a diverse and multilingual community. (M 3, 4, 5)
- Develop and oversee outreach strategies to enhance civic engagement using a range of social media and other platforms to enable proactive and positive interactions.
- Provide staff support to the Human Relations Commission.
- Act as City liaison to and coordinate with various community groups, nonprofit organizations, and
 intergovernmental partners to maintain effective relationships to assess and address the needs of the
 most vulnerable Mountain View residents.
- Develop policy recommendations and response strategies to work collaboratively with local and regional partners to address homelessness and the human service needs of vulnerable Mountain View residents.
- Administer budgets, agreements, and grants to provide safe parking, outreach, housing support services, basic human services, and other associated programs.
- Convene cross-departmental teams to plan and coordinate City services and initiatives for homeless, unstably housed, and other vulnerable residents.
- Track, analyze, and report data and outcomes associated with programs and services associated with homeless, unstably housed, and other vulnerable residents.
- Provide staff support to the Council Sustainability Committee (CSC) and Council Policy and Procedures Committee (CPPC).

- Coordinate cross-departmental sustainability and resiliency strategic planning and policy-making.
- Develop and oversee implementation of sustainability and resiliency initiatives. (M 9)
- Provide information and resources to encourage the community to undertake sustainability actions. (M 10, 11, 12, 13)
- Develop partnerships with regional agencies, neighboring jurisdictions, and local employers to coordinate and maximize the impact of sustainability and resiliency solutions.
- Identify and seek grant funding to support sustainability and resiliency efforts.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Implemented three 24/7 safe parking lots, resulting in capacity for more than 101 vehicles in Mountain View.
- Provided extensive, ongoing outreach to vulnerable populations to connect them with COVID-19 pandemic relief resources.
- Provided essential need services for homeless, unstably housed, and vulnerable residents (hygiene stations, showers, food cards, mobile medical services, PPE distribution, etc.).
- Provided a comprehensive update to the Council and community on the City's initiatives to address homelessness.
- Collaborated with community partners to secure State Project Homekey funding and build 100 transitional modular housing units to help homeless, unstably housed, and displaced residents transition to permanent housing (in conjunction with the Community Development Department).
- Incorporated use of an equity lens in the budget process (in conjunction with the Finance and Administrative Services Department).
- Collaborated with community partners to create the #TogetherMV campaign and donation portal.
- Funded and implemented small business loan programs, providing \$927,000 in funding to 133 local businesses (in conjunction with the Community Development Department).
- Hired a Chief Communications Officer and developed and implemented an enhanced Citywide communications and outreach program with increased social media engagement, media relations, and strategic communication planning to raise awareness about City services, policies, and initiatives.
- Coordinated a Citywide Strategic Communications Team to provide pandemic response information to the public, including extensive multilingual outreach.
- Presented regular COVID-19 updates to the public at City Council meetings.
- Conducted regular Citywide employee Town Hall meetings.

- Launched a biweekly City Hall Connection e-newsletter.
- Enhanced multilingual community outreach efforts through the Multicultural Engagement Program
 Team and provided live translations during City Council meetings and numerous community
 workshops and events.
- Continued to support the Mayor's Resiliency Roundtable to share information and coordinate across agencies and stakeholders in support of community recovery from the COVID-19 pandemic.
- Coordinated across City departments to develop a safe return-to-work plan and facility reopening
 plans in line with State and local COVID-19 protocols (in conjunction with the Human Resources
 Department).
- Promoted participation in the 2020 Census to achieve a complete count, reaching a participation rate of 75.7%.
- Supported the Council's Race, Equity, and Inclusion Subcommittee and coordinated development and implementation of a Race, Equity, and Inclusion Action Plan.
- Worked with the Human Relations Commission to plan and conduct community engagement sessions related to local policing.
- Hired a University of California, Berkeley, Ph.D. Research Fellow as part of a collaboration with Stanford University and the University of Michigan to examine police contact data, provide recommendations for better methods to track and report police data, and identify possible changes in policing programs and policies (in conjunction with the Police Department).
- Launched a Public Safety Advisory Board (in conjunction with the Police Department).
- Began exploration of an alternative mental health crisis response program in coordination with regional partners.
- Planned events and activities to raise awareness and address xenophobia and anti-Asian and Pacific Islander sentiment.
- Completed a strategic planning process resulting in adoption of the Fiscal Years 2021-22 and 2022-23 Strategic Roadmap with an updated vision statement, strategic priorities, and action plan.
- Hosted a well-attended virtual Earth Day celebration, including multiple community speakers and partners, and a video and poster competition where winners received prizes that supported Mountain View businesses.
- Supported the first two teams in completing the Cool Block program virtually, which focused on neighborhood-based sustainability, emergency preparedness, and community-building.
- Continued work toward expanding EV charging stations in downtown City parking structures and lots.
- Increased coordination and communication with Mountain View's State and Federal elected representatives and legislative tracking and advocacy efforts.

- Held a Budget 101 workshop for the community (in conjunction with the Finance and Administrative Services Department).
- Completed Final 2018 and Preliminary 2019 community greenhouse gas inventories, revealing an emissions decrease of 14.5% from 2005 levels and putting the City on target to meet or exceed its 2020 reduction goal.
- Provided Council with a comprehensive update on the progress of Sustainability Action Plan 4, a three-year, \$7.5 million plan to advance sustainability and address climate change.
- Launched a series of community events promoting a plant-based diet.
- In collaboration with State Senate legislative representative, secured \$8 million for Mountain View's City-owned Lot 12 affordable housing project that was included in California's Fiscal Year 2021 budget.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Develop and launch a Universal Basic Income pilot program, in conjunction with the Community Development Department.
- Expand access to broadband across communities, in conjunction with the Information Technology and Public Works Departments.
- Explore the feasibility of alternative mental health crisis response methods, in conjunction with the Police Department.
- Develop a comprehensive Homelessness Response Strategy that includes housing, services, and an expenditure and funding plan, in conjunction with the Community Development Department.
- Develop an ordinance to address wage theft, in conjunction with the Public Works Department.
- Develop an ordinance for responsible construction, in conjunction with the Public Works Department.
- Develop a Community Workforce Agreement, in conjunction with the Public Works Department.
- Work with the Mountain View Los Altos Union High School District to explore the possibility of the District acquiring the Shenandoah property and the opportunity for shared uses and affordable housing on the site in conjunction with the Community Development Department.
- Work through Sustainability Action Plan projects.
- Plan, coordinate, and oversee COVID-19 recovery efforts to support community relief and resilience, in conjunction with the Community Development Department.

- Implement the Public Services Study actions, including population updates and Fire Community Risk Assessment, in conjunction with the Fire Department.
- Develop and implement an enhanced legislative program.
- Plan, coordinate, and oversee COVID-19 recovery efforts for the City workforce and facilities, in conjunction with the Human Resources and Public Works Departments.
- Update the City/School District Joint-Use Master Agreement, in conjunction with the City Attorney's Office and Community Services Department.
- Study and develop a revenue measure to increase the City's Transient Occupancy Tax (TOT), in conjunction with the Finance and Administrative Services Department.
- Partner with the County to explore the potential conversion of the Crestview Hotel to housing for people who are unstably housed in conjunction with the Community Development Department.
- Redesign the City's website to improve the community's access to information, refresh the look and feel of the site, and reflect the vision and priorities established through the strategic planning process.
- Continue implementation of the City's Race, Equity, and Inclusion Action Plan, including providing staff support for the newly established Public Safety Advisory Board and development of the Board's work plan for Council approval.
- Oversee and coordinate implementation of the City Council's Strategic Roadmap.
- Continue to oversee collaboration with the school districts on matters of shared interest for the benefit of the community.
- Continue to coordinate a City of Mountain View Americans with Disabilities Act (ADA) assessment and transition plan for City facilities, communications, and programs.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Cit	y Management Division:			O		J
1.	0 7 0					
	cost as a percent of the General	0/	. = 0/	-01	1.00/	-0/
_	Operating Fund expenditures.(A)	1.7%	1.5%	<2%	1.8%	<2%
2.	Number of communications regarding					
	the City's position on legislation or legislative issues made annually to the					
	State Legislature, Congress, and other				25 ^(B)	
	branches of government.	13	11	9	20	9
Co	mmunications and Outreach Division:					
3.	Number of outreach and support					
	activities the Multicultural Engagement					
	Program conducted to support City					
	initiatives (in-person and virtual					
	attendance at special events,					
	community, and resident meetings; and	62	67	60	21.2(C)	90
4.	interpretation requests fulfilled). Number of written translation requests	62	67	60	212 ^(C)	80
т.	the Multicultural Engagement Program				New for	
	fulfilled to support City initiatives.				FY21-22	60
5.	Number of Community Information					
	and Outreach Program products					
	provided (newsletters, press releases,					
	Internet postings, media contacts, etc.).	799	1,380 ^(D)	900	1,150 ^(C)	900
	N. 1. (1)				New for	420
6.	Number of media inquiries.				FY21-22	120
7.	Engagement rate of City's social media channels for:					
	Twitter (@MtnViewGov)				New for	0.75%
	• Facebook				FY21-22	5.0%
					New for	
8.	Number of film permits and inquiries.				FY21-22	25
Su	stainability Division:					
9.	5					
	"Sustainability Action Plan" items		New for		50%(E)	
	completed.		FY20-21	>80%		>80%
10.	Increase in the number of community		New for			
	engagement points of contact.		FY20-21	150	458 ^(C)	150
11.	Increase in the number of people		4			
	"Informed or "Engaged" through		New for	450	2 00(E)	450
4.0	Collaborate Mountain View.		FY20-21	150	299(F)	150
12.	Increase in the number of people who		NIania Carr			
	participate in at least one		New for FY20-21	100	146	100
	program/event.		1.170-71	100	140	100

	2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
13. Percentage of event attendee survey					
respondents who reported increased		New for			
knowledge.		FY20-21	>75%	100% ^(G)	>75%

⁽A) Percentage is for the City Management Division only.

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⁽B) Due to a higher volume of State/Federal legislative matters related to Council priorities, the City produced a higher volume of communications stating the City's position.

⁽C) Due to COVID-19, outreach activities increased and many were conducted virtually.

⁽D) Higher volume of outreach products released due to COVID-19.

⁽E) Lower-than-target completion rate due to COVID-19 and staff vacancy impacts.

⁽F) Higher volume of online communication due to COVID-19.

⁽G) One hundred percent (100%) reported increase in knowledge during events the first half of the fiscal year. No data is available for the second half of the fiscal year.

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
City Manager	1	1	1
Assistant City Manager/Chief Operating Officer	0.50	0.50	1 *5
Deputy City Manager	1	1	1
Assistant to the City Manager	1	1	1
Chief Communications Officer	1	1	1
Chief Sustainability and Resilience Officer	1	1	1
Digital Engagement and Marketing Strategist	0	1 *2	1
Human Services Manager	0	0	1 *6
Principal Management Analyst	1	1	1
Environmental Sustainability Coordinator	1	1	1
Analyst I/II	2	2	2
Communications Coordinator	0.50	0.50	0.50
Community Outreach Coordinator	0.50	1 *3	1
Exec Asst to the City Manager	1	1	1
Office Assistant III	0.75	0.75	0.75
TOTAL REGULAR	12.25	13.75	15.25
TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS	12.25 *1	13.75 *4	15.25 *7

^{*1} In addition there are the following limited-period positions: Management Fellow, 0.10 FTE Communications Coordinator, 0.50 FTE Community Outreach Coordinator, and an Analyst I/II (funded by the Sustainability CIP through Fiscal Year 2021-22).

^{*7} In addition there are the following limited-period positions: Management Fellow, 0.5 Website Coordinator, and an Analyst I/II (funded by the Sustainability CIP through Fiscal Year 2021-22).

DEPARTMENT DIVISIONS	2019-20 ACTUAL	2020-21 Adopted	2021-22 Adopted
City Management \$	2,758,750	4,226,523	3,148,528
Communications and Outreach	0	0	1,068,457 *1
Sustainability	439,898	758,341	765,965
Human Services	0	0	740,498 *1
TOTAL EXPENDITURES \$	3,198,648	4,984,864	5,723,448

^{*1} New Division created for Fiscal Year 2021-22

^{*2} Added a Digital Engagement and Marketing Strategist position.

^{*3} Added 0.50 FTE to an existing 0.50 FTE Community Outreach Coordinator position.

^{*4} In addition there are the following limited-period positions: Management Fellow and an Analyst I/II (funded by the Sustainability CIP through Fiscal Year 2021-22).

^{*5} Previously split between the City Manager's Office and Human Resources.

^{*6} Added a Human Services Manager position.

EXPENDITURE SUMMARY	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries Wages and Benefits	\$	2,229,493	3,354,158	3,989,335
Supplies and Other Services Capital Outlay		969,155	1,630,706	1,734,113
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$ -	3,198,648	4,984,864	5,723,448
	=			
FUNDING SOURCES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Operating	\$	2,167,694	3,674,964	4,539,248
General Non-Operating		898,478	1,114,900	984,200
Cable Television	_	132,476	195,000	200,000
TOTAL FUNDING	\$ _	3,198,648	4,984,864	5,723,448
		2019-20	2020-21	2021-22
REVENUE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
Miscellaneous Revenue	\$	217,756	200,000	180,000
TOTAL REVENUES	\$ _	217,756	200,000	180,000

NOTES

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CITY MANAGER'S OFFICE—CITY MANAGEMENT DIVISION SUMMARY

DIVISION MANAGER – DEPUTY CITY MANAGER

DIVISION OVERVIEW

The City Management Division supports the City Council policy-making process through the preparation of City Council meeting and Study Session agendas and reports; plans, facilitates goal-setting, and tracks progress on Council priority projects and Citywide strategic plans; coordinates cross-departmental projects; provides oversight and support to all City services, activities, and facilities; serves as a liaison for intergovernmental relations; develops, executes, and leads the City's external and internal communication strategy using a broad range of communication channels and Citywide communication initiatives; manages the Multilingual Community Outreach Program to provide clear, timely, and meaningful information and opportunities for input to a diverse and multilingual community; provides staff support to the Human Relations Commission; and promotes the City's best interests in interactions with other levels of government.

MAJOR DIVISION CHANGES

• General Non-Operating Fund:

Americans with Disabilities Act (ADA) Consultant (rebudget):

\$200,000

Rebudgets funding for a consultant to prepare an ADA assessment and transition plan for City facilities, website, and public programs (streets, sidewalks, etc.).

Organizational Analysis (rebudget):

\$200,000

Rebudgets funding to support an analysis of the City's Administrative functions, procedures, and resources to help streamline and modernize these functions to provide superior, customer-driven, and cost-effective services to both external and internal customers.

Management Fellow Position (0.75 FTE) (limited-period):

\$127,000

Provides continued funding for a Management Fellow position. The other 0.25 FTE is in the new Human Services Division. The objective of this position is to provide increased capacity and an increased level of analytical rigor for important department and Citywide projects.

City Council Strategic Priority – Legislative Advocacy (limited-period):

\$100,000

Provides funding to engage the services of a legislative advocacy consultant to support the City's legislative priorities at a State and Federal level to include assistance with legislative tracking and updates, analysis, development of a legislative strategy and advocacy plan, and assist with establishing interagency relationships, regional advocacy, and stakeholder engagement.

CITY MANAGER'S OFFICE – CITY MANAGEMENT DIVISION SUMMARY

• Cable Fund:

Audio/Visual Equipment (limited-period):

\$5,000

Provides funding for audio/visual equipment for staff or freelance photographers to use for City video productions that would be shown on Mountain View City television and social media platforms, including YouTube.

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CITY MANAGER'S OFFICE - CITY MANAGEMENT DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	7.75	9.25 *2	6 *4
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	7.75 *1	9.25 *3	6 *3

^{*1} In addition there are the following limited-period positions: Management Fellow, 0.10 FTE Communications Coordinator, and 0.50 FTE Community Outreach Coordinator.

^{*4} Moved 3.5 positions to the new Communications and Outreach Division, 0.25 position to the new Human Services Division, and 0.5 Assistant City Manager/Chief Operating Officer position no longer split with Human Resources.

EXPENDITURES		2019-20 ACTUAL	_	2020-21 ADOPTED	_	2021-22 ADOPTED	_
Salaries	\$	1,218,318	*1	1,801,794	*4	1,405,395	*4
Wages		34,995	*1	41,700		26,400	
Benefits		549,192		865,823		609,798	
TOTAL PERSONNEL	_	1,802,505	-	2,709,317		2,041,593	_
Materials and Supplies	_	45,876	*2	52,260		38,760	
Maintenance and Operations		553		0		0	
Utilities		657		100,720	*5	720	
Professional/Technical Services		882,068	*3	1,344,596	*6	1,043,250	*7
Other Expenses		27,091	*2	19,630		24,205	*8
TOTAL SUPPLIES AND SERVICES	_	956,245	-	1,517,206		1,106,935	_
Capital Outlay	_	0	•	0		0	
Interfund Expenditures		0		0		0	
TOTAL EXPENDITURES	\$ _	2,758,750	- -	4,226,523	- -	3,148,528	*9
	_		_		-		-

^{*1} Includes expenditures for limited-period positions.

2010 20

2020 21

0001 00

^{*}9 Budget of \$69,700 moved to the new Communications and Outreach Division.

Miscellaneous Revenue TOTAL REVENUES	\$ _	217,756	200,000 *1	180,000 *1	
	\$ _	217,756	200,000	180,000	
REVENUES		ACTUAL	ADOPTED	ADOPTED	

^{*1} Includes reduced revenue due to lower Public, Education and Government (PEG) fees collected by the cable providers.

^{*2} Added a Communications Manager position midyear, reclassified to a Chief Communications Officer position, added a Digital Engagement and Marketing Strategist position, and 0.50 FTE Community Outreach Coordinator position.

^{*3} In addition there is 0.75 of a limited-period Management Fellow position.

^{*2} Includes limited-period expenditures for MCOP supplies.

^{*3} Includes limited-period expenditures for homeless enforcement initiatives, Know-Your-Rights Workshops, Rent Relief Program, Small Landlord Assitance Program, Safe Parking Program, and food vouchers.

^{*4} Includes limited-period funding for a Management Fellow.

^{*5} Includes limited-period funding of \$100,000 for Utility Bill Relief Program (rebudget balance).

^{*6} Includes increased fundings of \$200,000 for strategic planning and innovation and \$5,000 for minimum wage contract services. Also includes limited-period fundings of \$250,000 for safe parking program, \$200,000 for organizational analysis, \$200,000 for ADA consultant (rebudget), \$60,900 for homeless enforcement initiatives (rebudget balance), and \$50,000 for mobile sanitation and hygiene services (rebudget balance).

^{*7} Includes limited-period fundings of \$200,000 for \$200,000 for ADA consultant (rebudget), organizational analysis (rebudget), and \$100,000 for legislative advocacy.

^{*8} Includes limited-period funding of \$5,000 for cable audio/visual equipment.

CITY MANAGER'S OFFICE – COMMUNICATIONS AND OUTREACH DIVISION SUMMARY

DIVISION MANAGER - CHIEF COMMUNICATIONS OFFICER

DIVISION OVERVIEW

The Communications and Outreach Division leads the City's communication strategy using a broad range of communication channels and outreach methods to provide clear, timely, and meaningful information, access to City services, and opportunities for input to Mountain View's diverse and multilingual community. The Division serves as the central point of contact for the news media; drives the use of technology and digital media to further enhance community and stakeholder relationships; and oversees internal employee communications. The Division provides a unique and robust Multicultural Engagement Program (formerly called the Multilingual Community Outreach Program) to provide translation and interpretation in Spanish, Chinese/Mandarin, and Russian; coordinate leadership development and networking in the community; and conduct outreach to share information about City services and meetings. As the hub of Citywide communications, the Division strives to build deeper connections with the community, deliver clear communications that enhance transparency and exemplify the City's values and identity, and use technology and outreach to enhance community engagement.

MAJOR DIVISION CHANGES

General Operating Fund:

Communications Software Tools/Media Monitoring, Training, and Memberships:

\$49,800

Provides funding for various software tools and media monitoring platform to support communications and outreach. Provides increased funding for training and memberships for the Communications and Outreach Division staff.

Multicultural Engagement Program Wages:

\$15,000

Provides increased funding for wages to accommodate increased demand for translations and interpretations along with language access training. Expanding the City's ability to engage with Spanish-, Chinese-, and Russian-speaking residents has a direct benefit for communities of color in Mountain View.

Postage for *The View*: \$9,000

Provides increased funding for postage for *The View*.

General Non-Operating Fund:

Website Coordinator Position (limited-period):

\$108,900

Provides funding for a half-time Website Coordinator position. This position will support the transition to a new website and intranet design; apply web best practices, including ADA accessibility; make recommendations for site navigation, support departments on web publishing processes, identify and resolve problems with web content and links; analyze data for search engine optimization; monitor and report on analytics and recommend changes to enhance site accessibility and effectiveness; and promote uniform fonts, formatting, and design.

BUD/LHP-610-03 FY2021-22

CITY MANAGER'S OFFICE - COMMUNICATIONS AND OUTREACH DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular			3.50 *1
Total Part-Time Hourly			0
TOTAL POSITIONS			3.50 *2

^{*1} The Chief Communications Officer, Digital Engagement and Marketing Strategist, 0.5 Communications Coordinator and Community Outreach Coordinator positions moved from the City Management Division.

^{*2} In addition, there is a limited-period 0.5 Website Coordinator position.

EXPENDITURES	2019-20 ACTUA	2021-22 ADOPTED
Salaries	\$	642,296 *1
Wages		30,300 *2
Benefits		282,690
TOTAL PERSONNEL	-	 955,286
Materials and Supplies		 22,500 *3
Maintenance and Operations		43,800 *4
Utilities		0
Professional/Technical Services		40,446
Other Expenses		6,425 *4
TOTAL SUPPLIES AND SERVICES	-	 113,171
Capital Outlay	-	 0
Interfund Expenditures		0
TOTAL EXPENDITURES	\$	1,068,457 *5

^{*1} Includes limited-period funding for 0.5 Website Coordinator position.

^{*2} Includes increased funding of \$15,000 for Multicultural Engagement Program wages.

^{*3} Includes increased funding of \$9,000 for postage for The View.

^{*4} Includes increased funding of \$49,800 for communications software toots/media monitoring, training and memberships.

^{*5} Budget of \$69,700 moved from the City Management Division.

CITY MANAGER'S OFFICE – SUSTAINABILITY DIVISION SUMMARY

<u>DIVISION MANAGER – ASSISTANT CITY MANAGER/</u> <u>CHIEF OPERATING OFFICER</u>

DIVISION OVERVIEW

The Sustainability Division oversees the City's sustainability activities both from a communitywide and municipal operations perspective. This includes formulating strategies and policies and implementing programs and projects based on broad stakeholder engagement with residents, businesses, and City employees and direction from the City Council. The Division addresses environmental, social equity, and economic considerations, seeking to create a more resilient, safe, and livable Mountain View for all community members by: (1) optimizing land use, transportation, energy, water, waste, and ecosystem resources; (2) mitigating and adapting to the effects of climate change through outreach, education, and action; and (3) increasing the efficiency of City operations to reduce expenses.

MAJOR DIVISION CHANGES

• General Non-Operating Fund:

Sustainability Fellow Contract (limited-period):

\$55,000

Provides continued funding for a professional services agreement for a Sustainability Fellow to support the implementation of Sustainability Action Plan 4 (SAP-4) with a focus on community outreach and engagement.

Sustainability Outreach and Engagement Program (limited-period):

\$40,000

Provides continued funding for the City's outreach program in support of SAP-4.

BUD/LHP-610-04 FY2021-22

CITY MANAGER'S OFFICE - SUSTAINABILITY DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 Adopted	2021-22 Adopted
Total Regular	4.50	4.50	4.50
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	4.50 *1	4.50 *1	4.50 *1

^{*1} In addition there is a limited-period Analyst I/II position funded by the Sustainability CIP through Fiscal Year 2021-22.

EXPENDITURES	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries \$	284,336	422,165 *2	429,216
Wages	0	0	0
Benefits	142,652	222,676	218,249
TOTAL PERSONNEL	426,988	644,841	647,465
Materials and Supplies	7,702	15,000	15,000
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Services	5,002 *	*1 90,000 *3	95,000 *4
Other Expenses	206	8,500	8,500
TOTAL SUPPLIES AND SERVICES	12,910	113,500	118,500
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES \$	439,898	758,341	765,965

^{*1} Includes limited-period expenditures for outreach and engagement.

^{*2} Includes limited-period funding for an Analyst I/II position is included in the Sustainability CIP through Fiscal Year 2021-22.

^{*3} Includes limited-period fundings of \$50,000 for a Sustainability Fellow contract and \$40,000 for outreach and engagement (rebudget).

^{*4} Includes limited-period fundings of \$55,000 for a Sustainability Fellow contract and \$40,000 for outreach and engagement.

CITY MANAGER'S OFFICE—HUMAN SERVICES DIVISION SUMMARY

DIVISION MANAGER – ASSISTANT TO THE CITY MANAGER

DIVISION OVERVIEW

The Human Services Division leads the City's programs, services, and partnerships to meet the needs of Mountain View's most vulnerable residents to improve the quality of life for all residents. This includes developing policy recommendations and response strategies; coordinating with community-based organizations, nonprofits, and intergovernmental partners; managing cross-departmental planning; promoting access to essential services; and administering budgets, agreements, and grants. The Division works in collaboration with a network of service providers to assist homeless, unstably housed, and other vulnerable residents through housing services, mental health services, and other basic-need human services.

MAJOR DIVISION CHANGES

General Operating Fund:

Human Services Manager Position:

\$231,400

Provides funding for a Human Services Manager position. The cost of this position is offset by the reduction of a Police Officer position (noted in the Police Department). This position will manage the City's programs and contracts related to homeless and unstably housed residents, mental health services, and other critical needs for vulnerable populations.

General Non-Operating Fund:

City Council Strategic Priority Project—Homeless Response Strategy (limited-period):

\$75,000

Provides funding to prepare a comprehensive review of community needs and available resources related to housing and supportive services for homeless and unstably housed Mountain View residents and develop an expenditure and funding plan in coordination with regional partners.

Management Fellow Position (0.25 FTE) (limited-period):

\$42,400

Provides continued funding for a Management Fellow position. The other 0.75 FTE is in the City Management Division. The objective of this position is to provide increased capacity and an increased level of analytical rigor for important department and Citywide projects.

Homeless Initiatives (rebudget balance):

\$20,900

Rebudgets the balance of funding for homeless initiatives.

Mobile Sanitation (rebudget balance):

\$15,000

Rebudgets the balance of funding for mobile sanitation services.

BUD/LHP-610-05 FY2021-22

CITY MANAGER'S OFFICE - HUMAN SERVICES DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular			1.25 *1
Total Part-Time Hourly			0
TOTAL POSITIONS			1.25 *2

^{*1} Added a Human Services Manager position and moved 0.25 Assitant to the City Manager position from the City Management Division.

^{*2} In addition there is 0.25 of a limited-period Management Fellow position.

	2019-20	2020-21	2021-22
EXPENDITURES	ACTUAL	ADOPTED	ADOPTED
Salaries	\$		230,463 *1
Wages			0
Benefits			114,528
TOTAL PERSONNEL			344,991
Materials and Supplies			0
Maintenance and Operations			0
Utilities			0
Professional/Technical Services			110,900 *2
Other Expenses			284,607 *3
TOTAL SUPPLIES AND SERVICES			395,507
Capital Outlay			0
Interfund Expenditures			0
TOTAL EXPENDITURES	\$		740,498

^{*1} Includes limited-period funding for a Management Fellow.

^{*2} Includes limited-period fundings of \$75,000 for homeless response strategy, \$20,900 for homeless initatives (rebudget balance), and \$15,000 for mobile sanitation and hygiene services (rebudget balance).

^{*3} Community Health Awareness Council and Nonprofit budget moved from the Finance and Administrative Services Department.

NOTES

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HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES DIRECTOR (Sue C. Rush)

- Senior Human Resources Analyst
- Human Resources Analyst I/II
- 1 Human Resources Analyst I/II (Limited-Period)
- Human Resources Technician
- 0.25 Office Assistant III

FISCAL YEAR 2021-22 POSITION TOTALS: 8.25 Full-Time

1.0 Limited-Period

DEPARTMENT MANAGER – HUMAN RESOURCES DIRECTOR

DEPARTMENT MISSION STATEMENT

To attract, retain, and develop highly qualified employees who exemplify with the City's values and provide exceptional service to the community and work in alignment with the City's priorities.

DEPARTMENT OVERVIEW

The Human Resources Department strives to create an engaging and high-performing workplace culture and provides strategic assistance and support to City departments, employees, and prospective employees.

DEPARTMENT FUNCTIONS

- Manage the Human Resources Department, including day-to-day functions and organization-wide initiatives, to promote engagement and a workplace culture grounded in the organization's workplace ideals: Empower People, Foster Collaboration, Support Continuous Learning, Enhance Our Community, Champion Wellness, Lead with Empathy, and Embrace Change and Innovation.
- Orient all new employees to the City and conduct interviews with all employees who separate from City service. (M 3, 4)
- Manage and maintain positive employee/labor relations with unrepresented and represented employee groups through negotiations and administration of Memorandums of Understanding and resolutions governing unrepresented compensation and collaborative problem solving on matters of mutual interest. (M 1, 2)
- Develop and maintain infrastructure for administering effective personnel/employee relations functions. (M 1)
- Plan, coordinate, and offer a selection of comprehensive training and development opportunities that support employee professional growth and succession planning efforts, to include internal and external certificate programs and academies, in-house trainings for all staff, and legally mandated trainings.
- Continue employee engagement efforts, including coordinating employee events and supporting recognition programs.
- Fill vacant positions as quickly and cost-effectively as possible while adhering to equal employment principles. Create strategic recruitment and selection plans for each vacancy to meet the needs of departments and employ qualified and engaged staff. (M 2)
- Evaluate, update, and maintain the City's classification plan through periodic salary surveys and classification/reclassification studies, and implement changes to the City's compensation plan as needed.

- Manage and administer the City's comprehensive benefits program for employees and retirees, including the wellness program. (M 5)
- Oversee the City's leave and performance management programs.
- Lead workplace wellness by offering a variety of programs, activities, and incentive opportunities
 that allow for a personalized and unique approach to individual physical and mental health, while
 simultaneously fostering community support, engagement, and achievements.
- Manage and coordinate the City's grievance and appeals process and assist departments with all disciplinary actions.
- Coordinate with the Finance and Administrative Services Department to process accurate personnel information for payroll, budgeting, and reporting purposes.
- Partner with department leaders for strategic workforce planning to include: recruitment activities
 to attract and retain a highly engaged workforce; training and executive coaching to support
 employee development and address skill gaps; reorganization, including classification and
 compensation review; and analysis of turnover, including retirement projections.
- Continue to inform and engage City staff in collaboration with the Communications Division, including staff briefs, CityNet, Virtual Employee Town Hall, and other forms of communication.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Completed Request for Proposal process for a sole provider for deferred compensation and retiree health savings account provider and started the transition process.
- Provided cultural humility training to City employees as part of the Race, Equity, and Inclusion Action Plan.
- Organized engaging and safe events for employee appreciation and recognition, to include appreciation videos, gratitude flipbook, Service and DISCOVER Awards, Mountains of Gratitude drive-through holiday lunch and in-person Employee Appreciation Lunch at Cuesta Park.
- Provided 12 trainings in interactive, virtual settings with various topics geared specifically towards managers/supervisors, analysts, or administrative professionals, plus general topics for all employees.
- Continued efforts to champion wellness, including holding four on-site flu shot clinics, multiple
 virtual wellness seminars, meditation telephonic series, virtual food demos, Citywide challenges,
 incentive points for COVID-19 vaccination, and a new buddy system.
- Completed an average of 20 Verification of Employment (VOE) forms per month since March 2020 a huge spike and an uncommon average since the Shelter-in-Place order.

- Supported employees through 56 traditional FMLA/CFRA/PDL leave of absence and return to work processes (July 1, 2020 through June 30, 2021).
- Supported and processed 252 requests for leave due to eligible COVID-19-related reasons.
- Interpretation, implementation, and sustained compliance with new and ongoing Federal and State legislation for COVID-19-related paid leaves.
- Conducted an executive search to recruit a new City Clerk.
- Conducted 13 budget request studies to support department operational needs and succession planning efforts.
- Responded to COVID-19 exposures, reporting to the County, sending required notices to those potentially exposed, and coordinating proper cleaning and disinfection.
- Implemented the Telecommuting Equipment Reimbursement Pilot Program.
- Created and implemented the COVID-19 Prevention Program (CPP) in compliance with Cal/OSHA regulations.
- Conducted training on COVID-19 protocols for all staff via Zoom and site visits.
- Participated in three Virtual All-Hands Meetings to disseminate information regarding COVID-19 protocols.
- Offered and coordinated COVID-19 vaccinations for City staff who met the vaccination phase criteria.
- Assisted in implementing the City's reopening phases through evaluations of work spaces and staffing plans, creating consistent signage throughout City facilities, and communicating to departments and employees on reopening plans.
- Ensured compliance with Santa Clara County's order to ascertain each employee's vaccination status and Cal/OSHA's regulations regarding face coverings.
- Engaged in contract negotiations with all bargaining groups and unrepresented employees for compensation and brought forward finalized agreements to City Council for adoption.
- Filled 82 vacancies, 37.8% of which were filled by internal movement (promotion, demotion, from limited-period to regular).
- Coordinated appointment of retired annuitants in compliance with the Governor's emergency order.
- Adopted Council resolution and executed a side letter to change the language for PEMHCA language to remain in compliance with CalPERS resolution requirements.

- Completed timely Affordable Care Act compliance reporting to IRS and issued 1095-C forms for all employees.
- Implemented optional Flexible Spending Account plan provisions in accordance with the CARES Act to provide employees with greater flexibility during the uncertainty of COVID-19.
- Conducted analysis and determined data for annual CalPERS required out-of-class reporting submitted by the Finance and Administrative Services Department.
- Implemented Succession Plan initiatives, including executive coaching and workforce assessments.
- Increased LinkedIn followers by 14.7% in this fiscal year for a fiscal year total of 5,212 City followers and posted content that made over 220,000 impressions.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Plan, coordinate, and oversee COVID-19 recovery efforts for the City workforce and facilities, in conjunction with the City Manager's Office and Public Works Department.
- Engage in contract negotiations and adopt successor agreements, as appropriate, with all bargaining groups and unrepresented employees.
- Enhance the City's coaching program to support employee development for current and future leadership roles in the organization.
- Transition to a sole provider for record-keeping services of deferred compensation and retiree health savings accounts plans and ensure a smooth implementation with strategic ongoing communication to all impacted individuals.
- Engage employees on workplace culture, specifically race, equity, diversity, and inclusion, to create
 awareness, cultural humility and ensure Mountain View is a workplace that values, respects, and
 collaborates effectively with all people.
- Conduct the biannual employee engagement survey to obtain valuable feedback for setting and driving initiatives that will support and enhance our workplace culture in the post-pandemic environment.
- Execute a Request for Proposal (RFP) for medical benefits and implementation of any updates informed by the RFP.
- Continue to innovate recruitment marketing and selection processes. Implement enhancements to the City's recruitment process, marketing, outreach, branding strategies, and new employee onboarding.

MAJOR DEPARTMENT CHANGES

General Operating Fund:

Employee Homebuyer Program Administration:

\$5,000

Provides funding for a consultant to administer the Employee Homebuyer Program.

• General Non-Operating Fund:

Frontline Employee Development Technology Fund (limited-period):

\$221,800

Provides continued funding for the Frontline Employee Development Program.

Human Resources Analyst I/II Position (limited-period):

\$201,300

Provides continued funding for a Human Resources Analyst I/II position. This position will provide needed staffing to assist with leave administration, training functions, and recruitments.

Employee Relations Consultants (limited-period):

\$100,000

Provides funding for outside consultants to support investigations and class/compensation surveys.

Employee Relations/Labor Negotiations Attorney Services (limited-period):

\$95,000

Provides funding for labor negotiation services and supports implementation of any new agreement terms that require legal advice. Also, provides funding for legal advice on general employee relations matters.

Citywide Succession Planning (limited-period):

\$92,700

Provides continued funding for Citywide Succession Planning efforts. The funds will be used for recruitment resources, coaching, and development to prepare the organization for upcoming retirements and transitions in essential leadership positions.

Human Resources Analyst Wages (limited-period):

\$65,000

Provides funding for the Human Resources Analyst hourly wages. The funding will provide dedicated resources for special projects and employee communications.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
1.	Employee turnover rate. (A)	9%	8%	<10%	8%	<10%
2.	Percentage of recruitments/vacant positions filled by existing personnel (excludes promoting within positions	29%(B)	39%	>30%	200/	>20%
	classified as I/II).	29 % ^(B)	39%	> 30%	38%	>30%
3.	Percentage of new employee orientations conducted within seven days of hire.	100%	98%	>98%	100%	>98%
4.	Percentage of retirement planning informational meetings conducted with retiring employees.	96%	100%	>90%	95%	>90%
5.	Percentage of employee benefit inquiries responded to within two working days.	97%	99%	>90%	97%	>90%

⁽A) Includes voluntary separations only.

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⁽B) The City encourages employees to seek advancement and prefers to fill vacancies from within whenever practical. For Fiscal Year 2018-19, the City filled 37 vacancies by promotions through competitive recruitment processes and was short of meeting the target by an equivalent of two promotions.

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Assistant City Manager/Chief Operating Officer	0.50	0.50	0 *3
Human Resources Director	0	1 *2	1
Human Resources Manager	1	0 *2	0
Senior Human Resources Analyst	3	3	3
Human Resources Analyst I/II	2	2	2
Human Resources Technician	2	2	2
Office Assistant III	0.25	0.25	0.25
TOTAL REGULAR	8.75	8.75	8.25
TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS	8.75 *1	8.75 *1	8.25 *1

^{*1} In addition there is a limited-period Human Resources Analyst I/II position.

^{*3} With separation of Human Resources into a Department, the Assistant City Manager/Chief Operating Officer position remained in the City Manager's Office.

EXPENDITURE SUMMARY		2019-20 ACTUAL	2020-21 ADOPTED	2021-22 Adopted
Salaries Wages and Benefits Supplies and Other Services Capital Outlay	\$	1,951,923 799,546	2,357,306 911,502	2,175,239 1,137,052
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$	2,751,469	3,268,808	3,312,291
FUNDING SOURCES	-	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Operating General Non-Operating Employee Benefits	\$	2,382,034 365,191 4,244	2,721,708 533,100 14,000	2,522,441 775,850 14,000
TOTAL FUNDING	\$	2,751,469	3,268,808	3,312,291
REVENUE SUMMARY	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Federal Intergovernmental Revenue Miscellaneous Revenue	\$	5,000 *1 192	0	0
TOTAL REVENUES	\$	5,192	0	0

^{*1} Mobility on Demand Grant received for use of alternative commutes by City employees.

 $^{{}^{\}star}2\quad Reclassification\ of\ the\ Human\ Resources\ Manager\ to\ Human\ Resources\ Director.$

EXPENDITURES	_	2019-20 ACTUAL	_	2020-21 ADOPTED	. <u>-</u>	2021-22 Adopted
Salaries	\$	1,278,467	*1	1,581,545	*5	1,440,889 *9
Wages		25,346	*1	53,840	*6	68,840 *6
Benefits		648,110	*2	721,921		665,510
TOTAL PERSONNEL	_	1,951,923	-	2,357,306	-	2,175,239
Materials and Supplies	_	50,995	*3	51,760	_	51,760
Maintenance and Operations		813		122		122
Utilities		241		0		0
Professional/Technical Services		310,441	*3	294,500	*7	424,500 *10
Other Expenses		437,056	*4	565,120	*8	660,670 *11
TOTAL SUPPLIES AND SERVICES	_	799,546	-	911,502	_	1,137,052
Capital Outlay	_	0	-	0	_	0
Interfund Expenditures		0		0		0
TOTAL EXPENDITURES	\$ _	2,751,469	-	3,268,808	-	3,312,291

^{*1} Includes ependitures for limited-period positions.

^{*2} Includes limited-period expenditures for the employee commute benefit program.

^{*3} Includes limited-period expenditures for succession planning and labor negotiations attorney.

^{*4} Includes limited-period expenditures for employee wellness program and Mobility on Demand Grant.

^{*5} Includes increased funding of \$97,200 for the reclassification of a Human Resources Manager position to Human Resources Director. Also includes limited-period funding for a Human Resources Analyst I/II position.

^{*6} Includes limited-period funding for Human Resources Analyst wages.

^{*7} Includes increased funding of \$20,000 for citywide training and development. Also includes limited period fundings of \$50,000 for employee relations/labor negotiations attorney services and \$20,000 for deferred compensation administration.

^{*8} Includes limited-period fundings of \$125,000 for Citywide succession planning, \$53,000 for employee wellness program, and \$41,000 for frontline employee development pilot extension.

^{*}9 Includes limited-period funding for a Human Resources Analyst I/II position.

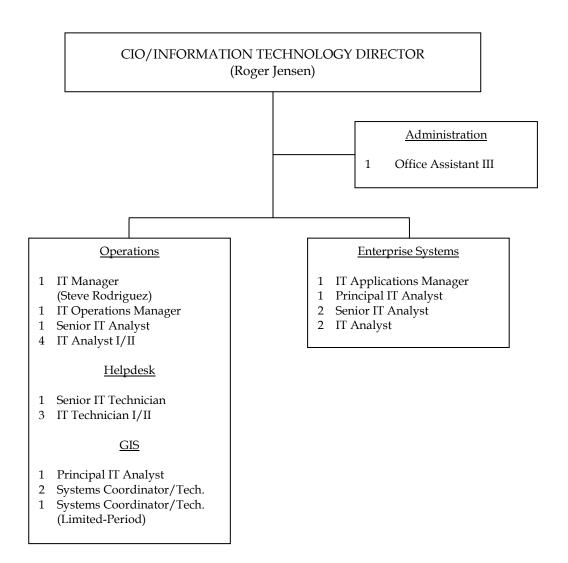
^{*10} Includes increased funding of \$5,000 for employee homebuyer program administration. Also includes limited-period fundings of \$100,000 for employee relations consultants, \$95,000 for employee relations/labor negotiations attorney services.

^{*11} Includes limited-period fundings of \$221,800 for frontline employee development program continuation and \$92,700 for Citywide succession planning.

NOTES

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Information Technology Department



FISCAL YEAR 2021-22 POSITION TOTALS: 22.0 Full-Time

1.0 Limited-Period

DEPARTMENT MANAGER - CIO/INFORMATION TECHNOLOGY DIRECTOR

DEPARTMENT MISSION STATEMENT

To support and implement the use of technology to enhance customer service, efficiency, and advance the mission of the organization.

DEPARTMENT OVERVIEW

The Information Technology Department plans, maintains, and manages the City's computerized information systems, communication networks, and telecommunications system. Services include systems analysis and design, project management, computer operations, computer equipment maintenance, software selection, vendor management, and website development and support.

DEPARTMENT FUNCTIONS

- Manage and support the planning, implementation, operation, and maintenance of information technology, providing a reliable Citywide network, electronic mail, public access, public WiFi, City internet and intranet websites, and technical support of computer applications in City departments. (M 1, 2, 3)
- Coordinate cost-effective telephone services, including long-distance, voice mail applications, and cellular phone services.
- Manage the Geographic Information System (GIS) team to support departments by providing accurate, consistent, and comprehensive GIS data, GIS infrastructure, and GIS services.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Maintained regular, effective virtual meetings with a high level of public access and participation (in conjunction with the City Clerk's Office).
- Instituted policy and operational/technological changes to facilitate employees working remotely (in conjunction with the Human Resources Department).
- Established electronic permit and plan review (in conjunction with the Community Development and Public Works Departments).
- Implemented training program for staff to recognize cyber-security email phishing threats.
- Performed a Cyber-security audit of the City's network and server systems.
- Completed migration of end-user systems to Windows 10 and M365 software.
- Launched online scheduling application for use by the Community Development, Community Services, and Police Departments.
- Designed new Closed-Circuit Television system (in conjunction with the Library and Police Departments).
- Supported the Finance and Administrative Services Department in the Human Resource Information/Payroll system upgrade.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Expand access to broadband across communities, in conjunction with the City Manager's Office and Public Works Department.
- Continue to review/implement the digitizing of the microfilm/microfiche records project.
- Implement Public Records Act tracking system, in conjunction with the City Clerk's Office.
- Support implementation of paperless permitting system.
- Support telecommute strategy and launch of laptop program.
- Support the public website and intranet upgrade.
- Upgrade Council Chambers for "hybrid" (in-person and remote) Council meetings.
- Implement second network circuit for redundant internet connectivity.
- Implement enterprise scheduling application for departments to manage appointments with the community.
- Complete cybersecurity threat assessment and implement cybersecurity monitoring program.

MAJOR DEPARTMENT CHANGES

General Operating Fund:

Information Technology Applications Manager Position:

\$256,200

Provides funding for an Information Technology Applications Manager position. This position will manage and support the Applications Analysts.

Information Technology Desktop Technician I/II Position:

\$166,300

Provides funding for an Information Technology Desktop Technician I/II position. This position will respond to Helpdesk requests, support managing IT inventory and equipment rollouts, and support major software rollouts.

Information Technology Services, Licenses, and Software Renewals:

\$110,000

Provides new and increased funding for the annual services, licenses, and software renewals for Zoom web conferencing, redundant internet connection, Code Enforcement software, eProcurement software, and various other software licenses.

General Non-Operating Fund: Cyberattack Monitoring Services (limited-period) (rebudget \$110,000): \$200,000 Provides \$90,000 in new funding and rebudget balance of \$110,000 for consultant services to provide real-time monitoring of network firewall and perimeter systems to prevent cyberattacks. Professional IT Services (limited-period): \$120,000 Provides funding for consultant services to assist with the backlog of funded infrastructure and capital improvement projects that cannot be executed due to limited resources. \$110,000 Smart City Innovation (rebudget balance): Rebudgets the balance of funding for consulting services to help implement new technology and innovations to increase staff's efficiency and/or provide new services to the community. IT Desktop Technician Temporary Help (limited-period): \$100,000 Provides funding for temporary help at the IT Desktop Technician level to provide support for employee Helpdesk requests, which have increased due to teleworking. Public Records Act Management Software (limited-period) (rebudget \$40,000): \$60,000 Provides \$20,000 in new funding and rebudget of \$40,000 for software to provide more efficient management of public records requests. Fax Host Update (limited-period): \$20,000 Provides funding to update the fax host. Envisio Software (limited-period): \$15,000 Provides continued funding for a software system to better track City Council Goals and other projects. \$15,000 SharePoint Consultant (rebudget): Rebudgets funding for consulting services to integrate information from an obsolete Public Works software system into the SharePoint software system. Water Fund:

Provides funding for a Systems Coordinator/Technician position to assist the Public

Systems Coordinator/Technician Position (limited-period):

Works Department with GIS and utility functions.

\$170,800

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Inf	formation Technology:					
1.	Cost of Information Technology as a					
	percentage of total City department					
	expenditures.	2.6%	2.6%	<3%	2.7%	<3%
2.	Percentage of time the City's					
	website is up.	99%	99%	>98%	99%	>98%
3.	Percentage of IT Helpdesk tickets	New for				
	responded to within SLA targets.(A)	FY19-20	95%	>90%	96%	>90%

⁽A) IT Service Level Agreement (SLA) targets:

- Critical Priority within 30 business minutes (system down or work stopped for multiple business units).
- Medium Priority within one business hour (system degraded or performance affected for multiple users).
- Low Priority within eight business hours (system degraded or performance affected for single user).

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POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted	
CIO/Information Technology Director	1	1	1	
Information Technology Manager	1	1	1	
Information Technology Operations Manager	1	1	1	
Information Technology Applications Manager	0	0	1	*2
Principal Information Technology Analyst	2	2	2	
Senior Information Technology Analyst	3	3	3	
Information Technology Analyst I/II	6	6	6	
Senior Information Technology Technician	1	1	1	
System Coordinator / Technician	2	2	2	
Information Technology Technician I/II	2	2	3	*2
Office Assistant III	1	1	1	
TOTAL REGULAR	20	20	22	_
TOTAL PART-TIME HOURLY	0	0	0	
TOTAL POSITIONS	20	20 *1	22	*1

^{*1} In addition, there is a limited-period Systems Coordinator/Technician position.

^{*2} Addition of an Information Technology Applications Manager and Information Technology Technician I/II positions.

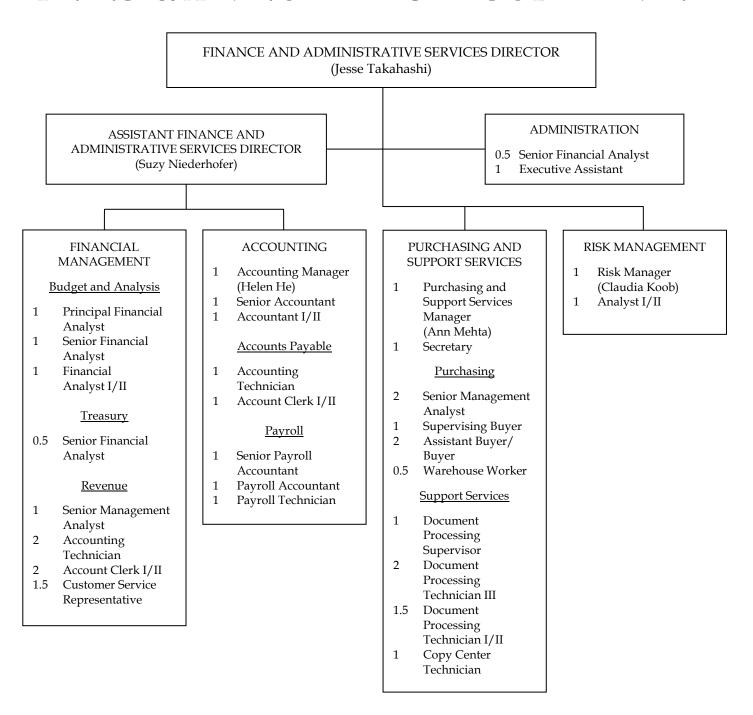
EXPENDITURE SUMMARY	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 Adopted
Salaries Wages and Benefits Supplies and Other Services Capital Outlay Interfund Expenditures	\$	3,996,339 1,790,732 0 0	4,677,785 2,474,360 0 0	5,150,448 2,620,460 0
TOTAL EXPENDITURES	\$ _	5,787,071	7,152,145	7,770,908
FUNDING SOURCES		2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Operating	\$	5,460,613	5,873,391	6,489,616
General Non-Operating		68,957	603,900	640,000
Water	_	257,501	674,854	641,292
TOTAL FUNDING	\$	5,787,071	7,152,145	7,770,908

EXPENDITURES	_	2019-20 ACTUAL		2020-21 ADOPTED		2021-22 ADOPTED	
Salaries	\$	2,550,964		3,047,489	*4	3,306,003	*4
Wages		56,595	*1	6,000		6,000	
Benefits		1,388,780		1,624,296		1,838,445	
TOTAL PERSONNEL	_	3,996,339		4,677,785		5,150,448	
Materials and Supplies	_	82,378		46,250		46,250	
Maintenance and Operations		1,080,568	*2	1,329,740	*5	1,679,740	*7
Utilities		182,938		197,500		197,500	
Professional/Technical Services		427,468	*3	860,370	*6	656,470	*8
Other Expenses		17,380		40,500		40,500	
TOTAL SUPPLIES AND SERVICES	_	1,790,732		2,474,360		2,620,460	
Capital Outlay	_	0		0		0	
Interfund Expenditures		0		0		0	
TOTAL EXPENDITURES	\$ _	5,787,071		7,152,145		7,770,908	

- *1 Includes limited-period expenditures for Office 365 migration support.
- *2 Includes limited-period expenditures for Open City Hall Subscription and Envisio software.
- *3 Includes limited-period expenditures for Smart City Innovation, Office 365 migration consultant, and agency cyberattack training.
- *4 Includes limited-period funding for a Systems Coordinator/Technician position.
- *5 Includes increased funding of \$29,500 for Information Technology services, licenses, and software renewals. Also includes limited-period fundings of \$40,000 for Public Records Act management software (rebudget) and \$15,000 for Envisio software.
- *6 Includes increased funding of \$20,000 for Information Technology services, licenses, and software renewals. Also includes limited-period fundings of \$190,000 for professional IT services (rebudget balance), \$150,000 for cyber attack monitoring services, \$110,000 for Smart City innovation (rebudget balance), \$83,900 for an IT desktop technician temporary help, and \$15,000 for SharePoint consultant (rebudget).
- *7 Includes increased funding of \$110,000 for Information Technology services, licenses, and software renewals. Also includes limited-period fundings of \$200,000 for cyberattack monitoring services, \$60,000 for Public Records Act management software (\$40,000 rebudget), \$20,000 for fax host update, and \$15,000 for Envisio software.
- *8 Includes limited-period fundings of \$120,000 for professional IT services, \$110,000 for Smart City innovation (rebudget balance), \$100,000 for an IT desktop technician temporary help, and \$15,000 for SharePoint consultant (rebudget).

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FINANCE & ADMINISTRATIVE SERVICES DEPARTMENT



FISCAL YEAR 2021-22 POSITION TOTALS: 35.0 Full-Time

1.5 Regular Part-Time

NOTES

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<u>DEPARTMENT MANAGER – FINANCE AND</u> ADMINISTRATIVE SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

To support the planning and management of the City's fiscal affairs and to provide internal administrative services to all City departments.

DEPARTMENT OVERVIEW

The Finance and Administrative Services Department is responsible for administration of the financial affairs and internal support activities of the City; provision of financial/analytical, purchasing and document processing, and Workers' Compensation and liability support to all City departments and programs; managing the City's investment portfolio; and coordinating the City's budget process and annual independent audit. Specifically, the department processes payroll, accounts receivable, utility billings, all City revenues, accounting entries, accounts payable, financial reporting, purchase orders, Council reports and other documents, and Workers' Compensation and property loss claims. The department is also responsible for warehousing, copying, and mail for internal support functions and manages the City's general liability, property insurance, and industrial disability retirement programs. In addition, the department provides staff support to the Council Finance Committee and Investment Review Committee.

DEPARTMENT FUNCTIONS

- Plan, monitor, and report in a timely and accurate manner the City's financial and budgetary
 position; provide financial analysis and recommendations on major financial issues facing the City.
 (M 1)
- Manage the City budget process and produce the annual City budget.
- Provide staff support to the Council Finance Committee (CFC) and Investment Review Committee (IRC).
- Manage investment of City funds with the objectives of minimizing risk and meeting cash flow requirements while earning market rates of return. (M 2)
- Manage the City's debt obligations, including special assessment debt; monitor the City's credit rating; recommend and manage issuance of new debt as appropriate.
- Provide timely, accurate, and cost-efficient payroll processing. (M 7, 8, 9)
- Process billing and collection of charges for utility and miscellaneous services, providing a high level of accuracy and customer service to residents and businesses. (M 3)
- Manage the City's centralized financial, budgetary control, and payroll/HR systems, delivering accurate and timely processing of financial transactions and on-time information. (M 1, 4, 5, 6)

- Coordinate and assist with the City's annual independent audit; prepare the Comprehensive Annual Financial Report, required State reports, and other reports as necessary.
- Provide efficient and effective centralized purchasing services, as required by the City Charter and City Code, and the sale of surplus equipment. (M 10, 11)
- Provide cost-beneficial, centralized document processing, document reproduction, and mail distribution services. (M 12, 13, 14)
- Manage the City's comprehensive general liability, property, loss control, Workers' Compensation, and industrial disability retirement programs, including self-insurance programs and excess insurances for catastrophic loss. (M 15, 16, 17)

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Tracked requirements, utilization, and reporting of Federal CARES Act and American Rescue Plan Act funds for COVID-19 mitigation.
- Incorporated use of an equity lens into the budget process (in conjunction with the City Manager's Office).
- Developed a Budget 101 workshop for the community (in conjunction with the City Manager's Office).
- Converted majority of contracts to electronic review and approval to maintain City operations in accordance with COVID-19 Shelter-in-Place and telework restrictions.
- Streamlined agreement review to process urgent agreements to meet needs associated with the COVID-19 pandemic.
- Successfully completed the Financial Enterprise System upgrade and provided user training.
- Provided feedback and assistance in the review of a new solid waste agreement with Recology.
- Provided financial analysis and support on numerous projects, including: Project Homekey Program, Lot 12 developer selection, business lease transfer and assignments, telecommuting policy, labor negotiations, East Whisman Nexus Study, and Deferred Compensation provider Request for Proposals.
- Worked with the Community Development Department to establish new Small Business Grants program benefitting those negatively impacted by the COVID-19 pandemic and processed grant payments within a short turnaround time.
- Established and maintained detailed supporting documentation for COVID-19-related expenditures, submitted claims for reimbursement to FEMA using FEMA's grants portal and promptly responded to follow-up inquiries.
- Worked with the Human Resources Department to create new pay codes and implement new benefits to comply with State and Federal laws regarding COVID-19 leaves.

- Received the Government Finance Officers Association "Award for Excellence in Financial Reporting" and its "Distinguished Budget Presentation Award."
- Prepared and revised financial forecast updates during an unprecedented time of uncertainty and presented quarterly budget updates to the City Council.
- Relocated customer service and cashiering operations to the Center for the Performing Arts box office during the COVID-19 pandemic to provide customer convenience.
- Worked with the Community Development Department to streamline the permitting process, including the establishment of new online payment options for developer permits.
- Implemented a new automated online bidding application to streamline the bidding process for both bidders and City staff.
- Worked with multiple departments to procure personal protective equipment for COVID-19 response and mitigation.
- Maintained Warehouse operations throughout the pandemic to enable continued provision of essential public services, including contactless delivery.
- Developed an Active Shooter Response Plan for inclusion in the City's Illness and Injury Prevention Plan.
- Developed an online reporting module for both non-Workers' Compensation and Workers' Compensation COVID-19 cases to enable faster reporting times.
- Provided financial and insurance review for, and processed, over 400 professional services agreements.
- Wrote an Injury and Illness Prevention Program (IIPP) COVID-19 Addendum and Infectious Disease Outbreak Plan.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Study and develop a revenue measure to increase the City's Transient Occupancy Tax (TOT), in conjunction with the City Manager's Office.
- Support development options for cannabis retail regulations.
- Research feasibility of replacing utility billing and business license systems.
- Begin work on the issuance of debt related to the City's funding obligation for the Hope Street development project pending approved financing plan by the developer.

- Research feasibility of obtaining more advantageous insurance pool options for general liability, property, and related insurance risk transfer.
- Review opportunities for streamlining the business license process, in conjunction with the Community Development Department.
- Prepare a Citywide update to the cost allocation plan and master fee schedule.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Fir	nancial Management:			S		, and the second
 1. 2. 	Accuracy of final budget numbers — percentage of budget corrections needed due to error. Percentage of time portfolio's	0.1%	0.1%	<2%	0.1%	<2%
	market-risk target (modified duration) is within: — 3.0% of the benchmark (policy requires 25.0% of time within 3.0%).	100%	92%	>50%	92%	>50%
	 15.0% of the benchmark (policy requires 100.0% of time within 					
3.	15.0%). Percentage of utility accounts and accounts receivable written off as a	100%	100%	100%	100%	100%
	percent of total receivables.	0.1%	0.1%	<2%	0.03%	<2%
Ac	counting:					
4.	Percentage of correcting accounting					
	entries to total accounting entries.	4.5%	5.7%	<10%	4%	<10%
5.	Percentage of month-end closes completed within 10 working days (target assumes June and July will not close within 10 working days					
6.	due to year-end workload). Cost of Accounts Payable processing as a percentage of total	75% ^(A)	83%	83%	83%	83%
7.	dollars spent. Cost per payroll check issued (cost of payroll operation to total	0.2%	0.3%	<1%	0.2%	<1%
8.	paychecks issued). Percentage of reissued payroll checks due to errors versus total	\$25.50	\$26.33	<\$30.00	\$30.60	< \$32.00
	issued.(B)	0.13%	0.02%	<1%	0.0%	<1%
9. Pu		21,623	21,734	21,500	19,316	21,500
10.	Cost of procurement services as a					
	percentage of total dollars spent.	5%	4%	<5%	3%	<5%

	2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
11. Percentage of time purchase orders					
are issued timely.	86% ^(B)	90%	>89%	89%	>89%
12. Percentage of time City Council					
documents are completed timely.	99%	99%	>90%	98%	>90%
13. Percentage of time non-City Council					
documents are completed timely.	98%	99%	>90%	99%	>90%
14. Percentage of time Copy Center					
documents are completed timely.	95%	97%	>90%	92%	>90%
Risk Management:					
15. Percentage of Workers'					
Compensation program costs to				2.1%	
total payroll.	1.8%	1.8%	<5%		<5%
16. Percentage of hours lost to					
occupational injury compared to				0.9%	
total hours worked.	0.5%	1.1%	<2.5%		<2.5%
17. Percentage of dollars recovered					
compared to expenditures paid to				95%	
repair damage to City property.	100%	92%	>85%		>85%

⁽A) The percentage of month-end closes completed within 10 working days and the timeliness of purchase orders issued were affected by vacancies.

BUD/LHP-546-01 FY2021-22

⁽B) Measure updated in Fiscal Year 2020-21 from "Percentage of reissued payroll checks versus total issued."

		2019-20	2020-21	2021-22
POSITIONS	_	ADJUSTED	ADOPTED	ADOPTED
Finance and Administrative Srvcs Director		1	1	1
Assistant Finance and Admin Srvcs Director		1	1	1
Purchasing and Support Services Manager		1	1	1
Risk Manager		1	1	1
Accounting Manager		1	1	1
Principal Financial Analyst		1	1	1
Senior Payroll Accountant		1	1	1
Senior Management Analyst		3	3	3
Senior Financial Analyst		2	2	2
Senior Accountant		1	1	1
Payroll Accountant I/II		1	1	1
Financial Analyst I/II		1	1	1
Analyst I/II		1	1	1
Accountant I/II		1	1	1
Supervising Buyer		1	1	1
Document Processing Supervisor		1	1	1
Assistant Buyer/Buyer		2	2	2
Payroll Technician		1	1	1
Accounting Technician		3	3	3
Account Clerk I/II		3	3	3
Document Processing Technician III		2	2	2
Document Processing Technician I/II		1.50	1.50	1.50
Warehouse Worker		0.50	0.50	0.50
Executive Assistant		1	1	1
Copy Center Technician		1	1	1
Customer Service Representative		1.50	1.50	1.50
Secretary		1	1	1
TOTAL REGULAR	-	36.50	36.50	36.50
TOTAL PART-TIME HOURLY		0.30	0.30	0.30
TOTAL POSITIONS	-	36.80	36.80	36.80
101111110	=			
		2019-20	2020-21	2021-22
DEPARTMENT DIVISIONS		ACTUAL	ADOPTED	ADOPTED
Finance and Admin. Services Administration	\$	1,950,881	1,896,163	2,205,554
Financial Management		1,719,688	2,201,342	2,113,200
Accounting		1,475,030	1,576,294	1,652,637
Purchasing and Support Services		1,827,170	2,309,657	2,500,646
Risk Management		2,277,930	5,054,716	5,768,302
TOTAL EXPENDITURES	\$ -	9,250,699	13,038,172	14,240,339
TOTAL LAI LIADITURES	Ψ =	J,400,077	10,000,172	17/470/000

EXPENDITURE SUMMARY		2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries Wages and Benefits	\$	5,937,179	<i>7,</i> 11 <i>7,7</i> 15	7,690,319
Supplies and Other Services		3,277,820	5,872,457	6,502,020
Capital Outlay		14,494	15,000	15,000
Interfund Expenditures		21,206	33,000	33,000
TOTAL EXPENDITURES	\$ _	9,250,699	13,038,172	14,240,339
	-			
		2019-20	2020-21	2021-22
FUNDING SOURCES	_	ACTUAL	ADOPTED	ADOPTED
General Operating	\$	6,388,869	7,561,076	7,425,592
General Non-Operating		412,238	227,330	849,000
Building/Development Services		2,677	13,000	0
Shoreline Regional Park Community		14,412	43,000	32,500
Water		607,165	626,466	664,947
Workers Compensation Insurance		1,041,467	2,383,500	2,442,500
Unemployment Self-Insurance		32,203	127,250	127,250
Liability Self-Insurance		751,668	2,056,550	2,698,550
TOTAL FUNDING	\$	9,250,699	13,038,172	14,240,339
	-			
		2019-20	2020-21	2021-22
REVENUE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
General Service Charge	\$	21,708	146,000	146,000
Miscellaneous Revenue		188,150	85,700	78,200
TOTAL REVENUES	\$	209,858	231,700	224,200

FINANCE AND ADMINISTRATIVE SERVICES – ADMINISTRATION DIVISION SUMMARY

<u>DIVISION MANAGER – FINANCE AND</u> ADMINISTRATIVE SERVICES DIRECTOR

DIVISION OVERVIEW

Administration is responsible for the management of the Finance and Administrative Services Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR DIVISION CHANGES

• General Non-Operating Fund:

Overhire Positions Funding (rebudget balance):

\$400,000

Rebudgets the balance of funding for two overhire positions approved midyear through December 2021 for the anticipated retirements of two long-term employees.

COVID-19 Emergency Expenses (limited-period):

\$250,000

Provides continued funding for COVID-19-related mitigation costs.

City Council Strategic Priority—Potential Transient Occupancy Tax (TOT) Ballot Measure (limited-period):

\$120,000

Provides funding for consultants and other costs to study the feasibility of a potential TOT rate increase.

Regional Airplane Noise Round Table (limited-period):

\$23,000

Provides continued funding to participate in a Memorandum of Understanding for the Regional Airplane Noise Round Table.

BUD/LHP-546-02 FY2021-22

FINANCE AND ADMINISTRATIVE SERVICES - ADMINISTRATION DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED		2020-21 ADOPTED		2021-22 ADOPTED	
Total Regular	3.50	-	3.50		3.50	
Total Part-Time Hourly	0		0		0	
TOTAL POSITIONS	3.50	-	3.50	_	3.50	-
		=		=		=
	2019-20		2020-21		2021-22	
EXPENDITURES	ACTUAL	_	ADOPTED		ADOPTED	_
Salaries \$	731,760	*1	698,815	*2	1,099,003	*4
Wages	51		0		25,000	*5
Benefits	348,384	*1	371,051		384,691	
TOTAL PERSONNEL	1,080,195	-	1,069,866	-	1,508,694	-
Materials and Supplies	233,328	*1	17,310	-	17,310	-
Maintenance and Operations	1,388	*1	0		0	
Utilities	2,964	*1	0		0	
Professional/Technical Services	152,088	*1	169,530	*2	470,100	*5
Other Expenses	466,424	*1	639,457	*3	209,450	*6
TOTAL SUPPLIES AND SERVICES	856,192	-	826,297	-	696,860	-
Capital Outlay	14,494	-	0	-	0	-
Interfund Expenditures	0		0		0	
TOTAL EXPENDITURES \$	1,950,881	-	1,896,163		2,205,554	- -

^{*1} Includes limited-period expenditures for emergency operations due to COVID-19 pandemic, consultant services, non-profit agencies, and Regional Airplane Noise Roundtable.

^{*6} Budget for the Community Health Awareness Council and Nonprofits moved to the City Manager's Office.

REVENUES	_	2019-20 ACTUAL	2020-21 _ADOPTED_	2021-22 ADOPTED
Miscellaneous Revenue	\$	742	0	0
TOTAL REVENUES	\$	742	0	0

^{*2} Includes limited-period funding of \$54,400 for emergency expenses related to COVID-19 approved by City Council on June 9, 2020 (rebudget balance).

^{*3} Includes increased fundings of \$26,000 for Transportation Management Association and \$11,500 for CHAC. Also includes limited-period fundings of \$75,000 for CHAC, \$49,600 for nonprofit agency funding, \$22,800 for Regional Airplane Noise Roundtable, and \$21,000 for Transportation Management Association.

^{*4} Includes limited period funding of \$400,000 for overhire positions (rebudget balance).

^{*5} Includes limited-period fundings of \$250,000 for COVID-19 emergency expenses, \$120,000 for potential TOT ballot measure costs, and \$23,000 for Regional Airplane Noise Roundtable.

FINANCE AND ADMINISTRATIVE SERVICES – FINANCIAL MANAGEMENT DIVISION SUMMARY

<u>DIVISION MANAGER – ASSISTANT FINANCE AND</u> <u>ADMINISTRATIVE SERVICES DIRECTOR</u>

DIVISION OVERVIEW

The Financial Management Division consists of the Budget and Analysis, Treasury, and Revenue Sections.

The Budget and Analysis Section provides information and analytical support to the City Council, City Manager's Office, and other City departments as requested. This section analyzes economic trends, forecasts revenues, and monitors expenditures and balances for the current fiscal year as well as future fiscal years. In addition, Budget and Analysis manages the budgeting system and produces periodic financial status reports, including quarterly budget updates, the Recommended Budget and Adopted Budget documents.

The Treasury Section is responsible for cash flow and management of the City's investment portfolio.

The Revenue Section processes billing and collection for the City's water, wastewater, and solid waste utilities; business licenses; and miscellaneous accounts receivable. All moneys due to, or collected by, other City departments are forwarded to this section for deposit and tracking in the City's financial system. In addition, this section is the Finance and Administrative Services Department's primary customer service contact point.

MAJOR DIVISION CHANGES

Water Fund:

Online Payment Processing Charges:

\$30,000

Provides increased funding for online payment processing charges for utility bills. The increased cost is due to increased usage of online bill pay.

BUD/LHP-546-03 FY2021-22

FINANCE AND ADMINISTRATIVE SERVICES - FINANCIAL MANAGEMENT DIVISION SUMMARY

POSITIONS	_	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular		10	10	10
Total Part-Time Hourly	_	0	0	0
TOTAL POSITIONS	_	10	10	10
		_		_
		2019-20	2020-21	2021-22
EXPENDITURES	_	ACTUAL	ADOPTED	ADOPTED
Salaries	\$	865,134	1,113,822	1,049,366
Wages		31,973	0	0
Benefits		483,272	626,890	586,204
TOTAL PERSONNEL	_	1,380,379	1,740,712	1,635,570
Materials and Supplies	-	75,696	89,580	89,580
Maintenance and Operations		4,339	3,500	3,500
Utilities		0	0	0
Professional/Technical Services		254,979	346,550	376,550 *2
Other Expenses	_	4,295	21,000 *1	8,000
TOTAL SUPPLIES AND SERVICES		339,309	460,630	477,630
Capital Outlay		0	0	0
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$ __	1,719,688	2,201,342	2,113,200
*1 Includes limited-period funding of \$13,000 for cost of service *2 Includes increased funding of \$30,000 for online payment pr		, ,	ace).	
		2019-20	2020-21	2021-22
REVENUES	_	ACTUAL	ADOPTED	ADOPTED
General Service Charge	\$	21,708	146,000	146,000
Miscellaneous Revenue	_	238	0	0

TOTAL REVENUES

146,000

146,000

FINANCE AND ADMINISTRATIVE SERVICES – ACCOUNTING DIVISION SUMMARY

DIVISION MANAGER – ACCOUNTING MANAGER

DIVISION OVERVIEW

The Accounting Division manages and maintains the general accounting and financial records of the City. This division is also primarily responsible for coordinating the independent audit of the City's financial records and preparation of the Comprehensive Annual Financial Report and other required State reports. The Accounts Payable Section of this division matches and reconciles all invoices, purchase requisitions, purchase orders, contracts, and agreements prior to processing payments for City obligations. The Payroll Section of this division processes timecards, payroll documents, and biweekly payroll for all City employees and prepares reports relating to retirement, insurance benefits, deferred compensation, and payroll taxes.

MAJOR DIVISION CHANGES

• General Non-Operating Fund:

Accounting Temporary Staffing (limited-period):

\$41,000

Provides funding for temporary Accounting staff to cover an employee on long-term leave.

BUD/LHP-546-04 FY2021-22

FINANCE AND ADMINISTRATIVE SERVICES - ACCOUNTING DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular	8	8	8
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	8	8	8
	2019-20	2020-21	2021-22
EXPENDITURES	ACTUAL	ADOPTED	ADOPTED
Salaries	887,159	982,825	985,170
Wages	22,611	900	900
Benefits	507,033	567,369	600,367
TOTAL PERSONNEL	1,416,803	1,551,094	1,586,437
Materials and Supplies	3,788	7,200	7,200
Maintenance and Operations	766	950	950
Utilities	0	0	0
Professional/Technical Services	44,628	6,000	47,000 *1
Other Expenses	9,045	11,050	11,050
TOTAL SUPPLIES AND SERVICES	58,227	25,200	66,200
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	1,475,030	1,576,294	1,652,637
*1 Includes limited-period funding of \$41,000 for Accounting to	emporary staffing.		
	2019-20	2020-21	2021-22
REVENUES	ACTUAL	ADOPTED	ADOPTED
	\$ 16,015	17,800	10,100
TOTAL REVENUES	16,015	17,800	10,100

FINANCE AND ADMINISTRATIVE SERVICES – PURCHASING AND SUPPORT SERVICES DIVISION SUMMARY

DIVISION MANAGER - PURCHASING AND SUPPORT SERVICES MANAGER

DIVISION OVERVIEW

The Purchasing and Support Services Division manages purchasing and support services activities of the City.

The Purchasing Section assures acquisition of price-competitive equipment, services, and supplies for City departments. Other services include issuing requests for bids; vendor selection; equipment, supplies, and mail delivery; warehousing of operating inventories; and sale of surplus equipment.

The Support Services Section provides building management, document processing, graphic design, printing, document reproduction, mail distribution, and other support services to City departments.

BUD/LHP-546-05 FY2021-22

FINANCE AND ADMINISTRATIVE SERVICES - PURCHASING AND SUPPORT SERVICES DIVISION SUMMARY

		2019-20	2020-21	2021-22
POSITIONS		ADJUSTED	ADOPTED	ADOPTED
Total Regular		13	13	13
Total Part-Time Hourly		0.30	0.30	0.30
TOTAL POSITIONS	-	13.30	13.30	13.30
	=			
		2019-20	2020-21	2021-22
EXPENDITURES		ACTUAL	ADOPTED	ADOPTED
Salaries	\$	995,636	1,292,091	1,383,813
Wages	4	53,344	20,529	20,948
Benefits		565,009	766,987	865,835
TOTAL PERSONNEL	-	1,613,989	2,079,607	2,270,596
Materials and Supplies	-	25,125	50,050	50,050
Maintenance and Operations		3,626	44,200	44,200
Utilities		0	0	0
Professional/Technical Services		106,737	6,200	6,200
Other Expenses		56,487	81,600	81,600
TOTAL SUPPLIES AND SERVICES		191,975	182,050	182,050
Capital Outlay	_	0	15,000	15,000
Interfund Expenditures		21,206	33,000	33,000
TOTAL EXPENDITURES	\$ _	1,827,170	2,309,657	2,500,646
		2019-20	2020-21	2021-22
REVENUES		ACTUAL	ADOPTED	ADOPTED
Miscellaneous Revenue	\$	37,825	49,700	27,100 *1
TOTAL REVENUES	\$	37,825	49,700	27,100

^{*1} Lower equipment/scrap sales and rebate revenue.

FINANCE AND ADMINISTRATIVE SERVICES – RISK MANAGEMENT DIVISION SUMMARY

DIVISION MANAGER – RISK MANAGER

DIVISION OVERVIEW

Risk Management is responsible for managing the City's loss control and risk reduction programs. The City's risk exposures are managed by self-insuring or acquiring insurance, requiring vendors to have insurance, and assisting in the maintenance of a safe workplace. This program encompasses the City's comprehensive general liability, property, property loss recovery, loss control, Workers' Compensation, and industrial disability retirement programs, including the City's self-insurance reserves and excess catastrophic insurance coverage. Risk Management is also responsible for State and Occupational Safety and Health Administration reporting and provides guidance to City departments in determining insurance requirements for contracts.

MAJOR DIVISION CHANGES

Workers' Compensation Self-Insurance Fund:

Workers' Compensation Excess Insurance:

\$59,000

Provides increased funding for Workers' Compensation excess insurance. The increased cost is related to increased overtime, payroll, and loss experience.

• General Liability Insurance Fund:

Liability Insurances:

\$727,000

Provides increased funding for cost increases related to the City's excess liability insurance and property insurance.

BUD/LHP-546-06 FY2021-22

FINANCE AND ADMINISTRATIVE SERVICES - RISK MANAGEMENT DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular	2	2	2
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	2	2	2
	2010.20		2021.22
	2019-20	2020-21	2021-22
EXPENDITURES	ACTUAL	ADOPTED	ADOPTED
Salaries \$	303,553	521,640 *1	526,960 *1
Wages	0	1,500	1,500
Benefits	142,260	153,296	160,562
TOTAL PERSONNEL	445,813	676,436	689,022
Materials and Supplies	782	6,000	6,000
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Services	221,765	330,950	245,95 0 *3
Other Expenses	1,609,570	4,041,330 *2	4,827,330 *4
TOTAL SUPPLIES AND SERVICES	1,832,117	4,378,280	5,079,280
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES \$	2,277,930	5,054,716	5,768,302

^{*1} Includes \$200,000 for backfilling for employees out on workers' compensation.

^{*4} Includes increased funding of \$727,000 for liability insurances and \$59,000 for workers' compensation excess insurance.

REVENUES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 Adopted
Miscellaneous Revenue TOTAL REVENUES	\$	133,330	18,200	41,000 *1
	\$ -	133,330	18,200	41,000

^{*1} Higher estimated reimbursement revenue.

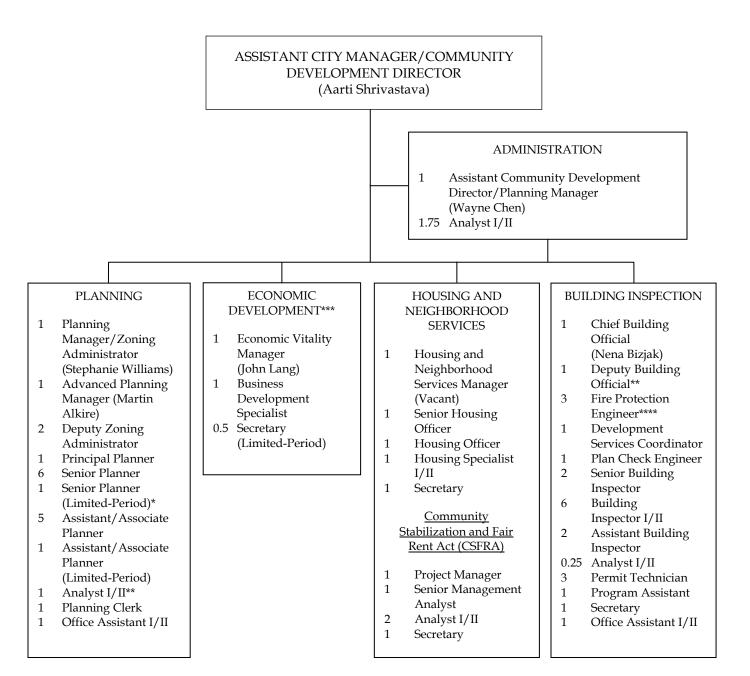
^{*2} Includes increased funding of \$330,000 for liability insurances and \$11,000 for workers' compensation excess insurance.

^{*3} Budget of \$85,000 for general liability legal services moved to the City Attorney's Office.

NOTES

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COMMUNITY DEVELOPMENT DEPARTMENT



FISCAL YEAR 2021-22 POSITION TOTALS: 55.0 Full-Time

2.5 Limited-Period

- * The limited-period Senior Planner position has been approved for the duration of the Google Reimbursement Agreement.
- ** These positions are funded by the Sustainability CIP through Fiscal Year 2023-24.
- *** The Economic Development Division works directly with the City Manager's Office and is also shown on the City Manager's organization chart to signify the importance of this function and its close connection to the City Manager's Office.
- **** Located in the Community Development Department but budgeted in the Fire Department.

DEPARTMENT MANAGER – ASSISTANT CITY MANAGER / COMMUNITY DEVELOPMENT DIRECTOR

DEPARTMENT MISSION STATEMENT

To provide land use, building development, neighborhood protection, affordable housing opportunities, economic development, and environmental policy services.

DEPARTMENT OVERVIEW

The Community Development Department is responsible for the review of development and building activity to ensure compliance with zoning and building codes, the achievement of economic development goals, General Plan policies, the California Environmental Quality Act, housing policies, and community values. The department assists the community in establishing land use and neighborhood plans and ensures the quality of new projects through the design and development review process. The department staffs the Environmental Planning Commission, the Council Neighborhoods Committee, the Downtown Committee, and the Visual Arts Committee in addition to establishing and maintaining communications with residents, developers, businesses, other governmental agencies, and City departments. The department also provides technical and policy support to the City Manager and other departments.

DEPARTMENT FUNCTIONS

- Ensure quality development that is sensitive to community goals and consistent with City standards.
- Coordinate effective and efficient responses to individual applications or Environmental Planning Commission-/City Council-initiated General Plan and Zoning Ordinance amendments and Precise Plan changes. (M 1)
- Provide support for the comprehensive planning goals of the City Council and the Environmental Planning Commission and effective integration of public input into the process. (M 1)
- Provide timely, professional assistance with the review of proposed subdivision applications and development applications for Administrative Zoning and Subdivision Committee hearings.
- Provide zoning and planning information to the public in a timely, complete, accurate, and courteous manner. (M 1)
- Provide a foundation for long-range planning activities by maintaining comprehensive databases on land use, demographics, and economics.
- Retain existing businesses and attract new businesses throughout the City. (M 3)
- Provide staff support to the Environmental Planning Commission, Downtown Committee, and the Visual Arts Committee.
- Implement economic development strategies. (M 3)

- Manage affordable housing programs that include the Below-Market-Rate (BMR) program, funding of new affordable housing projects, and oversight of Federally subsidized units. (M 4, 5)
- Provide staff support to the Council Neighborhoods Committee and neighborhood programs.
- Continue to implement the Neighborhood Preservation Strategy by managing the Council Neighborhoods Committee's Neighborhood Grant Program, neighborhood meetings, and neighborhood networking events.
- Assist the City Council in allocating CDBG/HOME funding and monitor the use of these funds in compliance with Federal regulations. (M 4)
- Maintain the efficiency of the City's plan review and permit system and building fire/life safety inspection elements of the City's development review process while integrating the requirements of City departments and other public agencies with community service goals. (M 6, 7, 8)
- Coordinate development from design review through construction.
- Support code enforcement efforts.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Collaborated with community partners to secure State Project Homekey funding and build 100 transitional, modular housing units to help homeless, unstably housed, and displaced residents transition to permanent housing, in conjunction with the City Manager's Office.
- Funded and implemented small business loan and grant programs, providing \$927,000 in funding to 133 local businesses, in conjunction with the City Manager's Office.
- Implemented a Small Business Call Center, in conjunction with the City Manager's Office and Library Services Department, to assist over 600 businesses in responding to the COVID-19 pandemic.
- Implemented Castro StrEATs program, which included a temporary closure of Castro Street in support of COVID-19 recovery for downtown restaurants and businesses, in conjunction with the Public Works Department.
- Implemented Outdoor Mountain View guidelines to allow businesses to temporarily operate outside
 on private property or authorized public property in support of COVID-19 recovery for downtown
 restaurants and businesses.
- Adopted a Small Business Action Plan.
- Collaborated with the Chamber of Commerce to develop the <u>www.ilovemv.org</u> online marketplace website for local small businesses.
- Revamped the City Hall Community Development Department permit center, in conjunction with
 the Public Works and Information Technology Departments, into an outdoor permit center and
 online permit center to respond to the closure of City Hall due to the COVID-19 pandemic.
- Continued work on the Gateway Master Plan.

- Continued work on the North Bayshore Bonus Floor Area Ratio allocation.
- Began analysis of the Google North Bayshore Master Plan.
- Began analysis of the Google Middlefield Park Master Plan.
- Continued work on the Association of Bay Area Governments (ABAG) Plan Bay Area 2050 and Regional Housing Needs Allocation (RHNA) process.
- Continued work on the R3 Zoning District update.
- Launched the Development Review Process study to enhance efficiencies and streamline development processes for the community.
- Continued work on the Downtown Precise Plan (Phase 1).
- Completed General Plan/Zoning consistency amendments per Senate Bill 1333 for Fiscal Year 2020-21.
- Developed sustainability measures for North Bayshore.
- Completed the preliminary project review processes and received Council direction on financial components of the affordable housing project to be developed at the City-owned downtown Lot 12.
- Adopted a density bonus ordinance.
- Collaborated with community partners to implement a COVID-19 rent relief program with more than \$4 million in funding.
- Continued work on the displacement response strategy, including local replacement requirements and successfully securing \$95,000 in technical assistance grant funding from the Chan-Zuckerberg Initiative to evaluate an acquisition/preservation program.
- Implemented iCloud migration of the permitting system to enable use of mobile devices, which helps to streamline the building inspection and approval process.
- Held a Study Session for the Downtown Parking Strategy, establishing a framework of principles and solutions.
- Successfully transitioned Below-Market-Rate (BMR) Housing Program administration to a new
 administrator and modified the program by increasing the BMR ownership requirement to 15% of
 the total number of ownership units, incorporating a moderate-income category, and modifying the
 in-lieu fee methodology.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Develop a mobile home rent stabilization ordinance adopted by Council and administered by the Rental Housing Committee, in conjunction with the City Attorney's Office.
- Develop and launch a Universal Basic Income pilot program, in conjunction with the City Manager's Office.
- Develop a comprehensive Homelessness Response Strategy that includes housing, services, and an expenditure and funding plan, in conjunction with the City Manager's Office.
- Work with the Mountain View Los Altos Union High School District to explore the possibility of the District acquiring the Shenandoah property and the opportunity for shared uses and affordable housing on the site, in conjunction with the City Manager's Office.
- Plan, coordinate, and oversee COVID-19 recovery efforts to support community relief and resilience, in conjunction with the City Manager's Office.
- Review and consider minor amendments to Downtown Precise Plan Areas A, G, and H, with the work phased to prioritize preserving the character of the downtown core and preventing, to the extent possible, preemption by State legislation.
- Review and update the Historic Preservation Ordinance.
- Continue to work with the Visual Arts Committee to encourage public art.
- Develop an Economic Vitality Strategy (including strategies to support small businesses).
- Develop strategies for middle-income persons to afford different housing types.
- Hold a Study Session to explore consideration of a Moffett Boulevard Precise Plan, in conjunction with the Public Works Department.
- Hold a Study Session on a displacement response strategy and net loss and develop a work plan for any desired follow-up actions.
- Review and propose revisions to the R3 Zone standards that consider form-based zoning, incentivizing stacked flats, and updated rowhouse guidelines.
- Facilitate the development of affordable housing at the Santa Clara Valley Transportation Authority (VTA) Evelyn Avenue Site.
- Facilitate the planning/entitlement and building permit process for City Lot 12.
- Conduct a review of parcels with existing units that exceed the density currently allowed by the Zoning Ordinance/General Plan and hold a Council Study Session to discuss a recommended approach.
- Partner with the County to explore the potential conversion of the Crestview Hotel to housing for people who are unstably housed, in conjunction with the City Manager's Office.

- Continue work on the Housing Element for the 2023-31 Regional Housing Needs Assessment (RHNA) period.
- Continue to implement the Transit Center Master Plan, in conjunction with the Public Works Department.
- Develop a Citywide Transportation Demand Management (TDM) Ordinance, in conjunction with the Public Works Department.
- Complete the Castro Pedestrian Mall Feasibility Study, in conjunction with the Public Works Department.
- Prepare the Citywide Travel Demand Update (including the Greenhouse Gas Reduction Program), in conjunction with the Public Works Department.
- Define biodiversity requirements for landscaping in Mountain View, in conjunction with the Community Services Department.
- Update the Community Tree Master Plan and review existing guiding policies and ordinances in coordination with the update, in conjunction with the Community Services Department.
- Lead the review of Master Plan applications in the North Bayshore and East Whisman areas.
- Continue to monitor and comment on the Plan Bay Area process and materials.
- Implement a new Land Management and Permit Tracking System Citywide, in conjunction with the City Attorney's Office and Public Works Department.
- Develop/update an affordable housing investment strategy that includes consideration of all housing funding sources, including BMR fees, housing impact fees, General Housing Funds (including Boomerang and Measure P funds), and Successor Agency Funds, to respond to the continuum of housing needs, including interim housing, rapid rehousing, and permanent supportive housing.
- Successfully transition BMR administration to new administrator and complete implementation of Phase II modifications.
- Complete the City's Assessment of Fair Housing Plan and update related documents.
- Implement the recommendations from the Development Services Review study for improvements to the development approval and permitting processes in conjunction with the Public Works and Fire Departments.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Pla	anning:					
1.	Percentage of on-time response					
	rates by Project Coordinating					
	Committee members. (A)	62% ^(B)	52% ^(C)	>75%	32% ^(D)	>75%
Ec	onomic Development:					
2.	Number of contacts with businesses					
	interested in relocating or expand-					
	ing in Mountain View.	54	21 ^(E)	50	8(F)	Discontinue
3.	Number of new and existing				New for	
	Mountain View businesses assisted.				FY21-22	60
	ousing and Neighborhood Services:					
4.	Percentage of Federally funded					
	contracts carried out in compliance	1000/	1000/	1000/	1000/	1000/
E	with City and Federal requirements.	100%	100%	100%	100%	100%
5.	Number of low-/moderate-income	New for				
	persons served by City housing	- 10 0 -	E 400	4 500	E E40(G)	4 E00
	programs.	FY19-20	5,408	4,500	5,549 ^(G)	4,500
	ilding Inspection:					
6.	Percentage of time where City					
	provides 24-hour building					
	inspection response for those					
	inspection requests received by					
_	3:00 p.m. on weekdays.	100%	98% ^(H)	100%	100%	100%
7.	Number of inspections performed.	New for				
		FY19-20	51,997	35,000	55,282	40,000
8.	Number of plan checks performed.	New for			. ==0(6)	• • • • •
		FY19-20	4,809	4,200	4,779 ^(G)	3,800

⁽A) Response rates for a three-week time frame by Departments/Divisions (Building, Public Works, Fire, CSD, etc.) providing comments regarding planning applications to the Planning Division.

⁽B) Lower due to high volume of submittals and staffing vacancies. For Fiscal Year 2018-19, Planning received 1,059 on-time comments out of 1,721 items.

⁽C) Lower due to high volume of submittals and staffing vacancies. For Fiscal Year 2019-20, Planning received 690 on-time comments out of 1,318 items.

⁽D) Lower due to high volume of submittals, staffing vacancies, and COVID-19 Shelter-in-Place orders. For Fiscal Year 2020-21, Planning received 382 on-time comments out of 1,179 items.

⁽E) Staff focused on retaining existing businesses due to the COVID-19 pandemic.

⁽F) The COVID-19 pandemic slowed the amount of new business interests combined with focused efforts on supporting and retaining existing business resulted in missing the performance target. Staff has been actively supporting existing Mountain View businesses with the implementation of the Small Business Action Plan adopted by the City Council on September 22, 2020.

⁽G) The actual number of people served came in much higher than the target due to new programs and projects during the fiscal year, such as Project Homekey.

⁽H) Numbers are lower than expected due to COVID-19 Shelter-in-Place orders. Staff was unable to provide services requested by the public for plan check and inspections.

Housing & Neighborhood Srves Manager Chief Building Official Planning Manager/Zoning Administrator 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Asst. Comm. Dev. Dir. / Planning Manager	Assistant City Manager/Comm. Dev. Director	1	1	1
Economic Vitality Manager			1	1
Housing & Neighborhood Srvcs Manager			1	
Chief Building Official 1 1 1 Planning Manager/Zoning Administrator 1 1 1 Advanced Planning Manager 1 1 1 Deputy Zoning Administrator 2 2 2 Principal Planner 1 1 1 Deputy Building Official 1 1 1 Business Development Specialist 1 1 1 Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 2 Project Manager 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 2 2 2 2 2 2 2 1 2 <			1	
Planning Manager/Zoning Administrator 1 1 1 Advanced Planning Manager 1 1 1 Deputy Zoning Administrator 2 2 2 Principal Planner 1 1 1 Deputy Building Official 1 1 1 Business Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 2 Project Manager 2 2 2 2 Project Manager 2 2 2 2 Senior Housing Officer 0 0 0 1 Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Asst/ Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0			1	
Advanced Planning Manager 1 1 1 Deputy Zoning Administrator 2 2 2 Principal Planner 1 1 1 Deputy Building Official 1 1 1 Business Development Specialist 1 1 1 Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 2 Project Manager 2 2 2 2 2 Project Manager 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 2 2 2 2 2 2 1 1 1 1 1 1 1 1 3 3 3 3 3 3 3 3				
Deputy Zoning Administrator 2 2 2 Principal Planner 1 1 1 Deputy Building Official 1 1 1 Business Development Specialist 1 1 1 Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 2 Project Manager 2 2 2 2 2 2 Senior Housing Officer 0 0 0 1 3 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 5 5 4 4 4 5 4 5 4 4 4 5 4 6 6 6 5 5 5 5 5 5 5 5 5 5 5 2 2 2			1	1
Principal Planner 1 1 1 Deputy Building Official 1 1 1 Business Development Specialist 1 1 1 Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 2 Project Manager 2 2 2 2 1 Senior Housing Officer 0 0 0 1 Senior Planner 7 7 6 6 Housing Officer 0 0 0 1 Building Inspector I/II 6 6 6 6 Asst/Associate Planner 6 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0 1 1 Administrative Aide 1 1 1 0 Permit Technician 3 3 3 3			2	
Deputy Building Official 1 1 1 Business Development Specialist 1 1 1 Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 2 Project Manager 2 2 2 2 2 Senior Building Inspector 0 0 0 1 3 6 5 8 Housing Specialist I/II 0 0 0 1 1 A 4 4		1	1	1
Business Development Specialist 1 1 1 Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 Project Manager 2 2 2 Project Manager 0 0 0 Senior Housing Officer 0 0 1 Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Asst/Associate Planner 6 6 6 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 4 Administrative Aide 1 1 1 Permit Technician 3 3 3 Program Assistant 1 1 1 Planning Board Clerk 0 0 0		1	1	1
Development Services Coordinator 1 1 1 Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 Project Manager 2 2 2 Senior Housing Officer 0 0 1 Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Assix/ Associate Planner 6 6 6 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 4 Administrative Aide 1 1 1 Permit Technician 3 3 3 Program Assistant 1 1 1 Planning Board Clerk 0 0 0 Secretary 3 3 3 Office Assistant I/II 3 3 3		1	1	1
Plan Check Engineer 1 1 1 Senior Building Inspector 2 2 2 Project Manager 2 2 2 1 Senior Housing Officer 0 0 0 1 Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 4 5 Administrative Aide 1 1 1 0 Permit Technician 3 3 3 3 Program Assistant 1 1 1 1 Planning Board Clerk 0 0 0 1 Secretary 3 3 3 3 Office Assistant I/II 3 3 3 <td>Development Services Coordinator</td> <td>1</td> <td>1</td> <td>1</td>	Development Services Coordinator	1	1	1
Senior Building Inspector 2 2 2 Project Manager 2 2 1 Senior Housing Officer 0 0 1 Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Assit/Associate Planner 6 6 6 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 4 5 Administrative Aide 1 1 0 0 1 Permit Technician 3 3 3 3 3 Program Assistant 1 1 1 1 1 Planning Board Clerk 0 0 0 1 Secretary 3 3 3 3 Office Assistant I/II 3 3 3 3 TOTAL REGULAR 54 </td <td></td> <td>1</td> <td>1</td> <td>1</td>		1	1	1
Project Manager 2 2 1 Senior Housing Officer 0 0 1 Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Assit/Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 5 Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 Planning Board Clerk 0 0 0 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Senior Building Inspector	2	2	2
Senior Housing Officer 0 0 1 Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Asst/Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 5 Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 Planning Board Clerk 0 0 1 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55		2	2	1 *3
Senior Planner 7 7 6 Housing Officer 0 0 1 Building Inspector I/II 6 6 6 Asst/Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 5 Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 Planning Board Clerk 0 0 1 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55		0	0	1 *3
Building Inspector I/II 6 6 6 Asst/Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 4 5 Administrative Aide 1 1 0 0 Permit Technician 3 3 3 3 Program Assistant 1 1 1 1 Planning Board Clerk 0 0 0 1 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55		7	7	6 *3
Building Inspector I/II 6 6 6 Asst/Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 4 5 Administrative Aide 1 1 0 0 Permit Technician 3 3 3 3 Program Assistant 1 1 1 1 Planning Board Clerk 0 0 0 1 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Housing Officer	0	0	1 *3
Asst/Associate Planner 6 6 5 Housing Specialist I/II 0 0 1 Assistant Building Inspector 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 4 5 Administrative Aide 1 1 1 0 Permit Technician 3 3 3 3 Program Assistant 1 1 1 1 1 Planning Board Clerk 0 0 0 1 5 5 5 Office Assistant I/II 3 3 3 2		6	6	6
Assistant Building Inspector 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 5 Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 1 Planning Board Clerk 0 0 1 1 Secretary 3 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55		6	6	5 *3
Assistant Building Inspector 2 2 2 Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 5 Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 1 Planning Board Clerk 0 0 1 1 Secretary 3 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Housing Specialist I/II	0	0	1 *3
Senior Management Analyst I/II 0 0 1 Analyst I/II 4 4 5 Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 1 Planning Board Clerk 0 0 1 1 Secretary 3 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Assistant Building Inspector	2	2	2
Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 Planning Board Clerk 0 0 1 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55		0	0	1 *4
Administrative Aide 1 1 0 Permit Technician 3 3 3 Program Assistant 1 1 1 1 Planning Board Clerk 0 0 0 1 Secretary 3 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Analyst I/II	4	4	5 *5
Program Assistant 1 1 1 Planning Board Clerk 0 0 1 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55		1	1	0 *5
Planning Board Clerk 0 0 1 Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Permit Technician	3	3	3
Secretary 3 3 3 Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Program Assistant	1	1	1
Office Assistant I/II 3 3 2 TOTAL REGULAR 54 54 55	Planning Board Clerk	0	0	1 *4
TOTAL REGULAR 54 55	Secretary	3	3	3 *4
	Office Assistant I/II	3	3	2 *4
TOTAL PART-TIME HOURLY 0 0 0	TOTAL REGULAR	54	54	55
	TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS 54 *1 54 *1 55		54 *1	54 *1	55 *1

^{*1} In addition there are the following limited-period positions: Senior Planner (for the duration of the Google Reimbursement Agreement), an Asst/Associate Planner, and a 0.5 FTE Secretary.

^{*2} Title changed from Economic Development Manager.

^{*3} Title changes for Housing staff include Project Manager to Senior Housing Officer, Senior Planner to Housing Officer, and Asst/Associate Planner to Housing Specialt I/II.

^{*4} Midyear addition of a Senior Management Analyst and reclassification of Office Assistant I/II position to Secretary (both RHC actions for CSFRA) and reclassification of a Secretary position to Planning Board Clerk.

^{*5} Reclassification os the Administrative Aide position to Analyst I/II.

		2019-20	2020-21	2021-22
DEPARTMENT DIVISIONS	_	ACTUAL	ADOPTED	ADOPTED
Community Development Administration Planning Economic Development Housing and Neighborhood Services Building Inspection TOTAL EXPENDITURES	\$ \$	725,478 3,302,279 951,542 4,591,900 6,966,916 16,538,115	803,460 4,816,173 1,590,873 4,498,262 5,204,891 16,913,659	804,830 4,988,836 1,224,987 12,264,275 5,265,344 24,548,272
	· =			
EXPENDITURE SUMMARY	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries Wages and Benefits Supplies and Other Services Capital Outlay Interfund Expenditures	\$	8,305,429 8,012,541 92,402 127,743	10,927,911 5,692,948 146,400 146,400	11,231,402 13,050,270 120,200 146,400
TOTAL EXPENDITURES	\$ -	16,538,115	16,913,659	24,548,272
FUNDING SOURCES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Operating General Non-Operating Building/Development Services Below-Market-Rate Housing Housing Impact CSFRA/Rental Housing Committee Parking District No.2 Grants Shoreline Regional Park Community	\$	1,723,149 111,142 9,913,856 1,385,999 197,701 856,108 568,714 1,624,737 156,709	1,846,888 340,200 9,461,872 1,157,452 283,786 1,662,296 757,480 875,921 527,764	1,874,227 44,000 9,656,556 3,586,516 1,564,965 1,803,708 659,751 4,822,129 536,420
TOTAL FUNDING	\$ _	16,538,115	16,913,659	24,548,272
	_	2019-20	2020-21	2021-22
REVENUE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
General Licenses & Permits Federal Intergovernmental Revenue General Service Charges Miscellaneous Revenue Interfund Revenue Transfer	\$	5,960,784 860,746 7,692,271 27,643 38,500	7,175,100 865,921 6,930,100 0 0	7,246,100 872,267 6,967,200 0
TOTAL REVENUES	\$ -	14,579,944	14,971,121	15,085,567
	· =			

COMMUNITY DEVELOPMENT – ADMINISTRATION DIVISION SUMMARY

<u>DIVISION MANAGER – ASSISTANT CITY MANAGER /</u> COMMUNITY DEVELOPMENT DIRECTOR

DIVISION OVERVIEW

Administration is responsible for the management of the Community Development Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR DIVISION CHANGES

• General Operating Fund:

Reclassification of the Administrative Aide Position to Analyst I/II (0.75 FTE):

\$21,500

Provides funding to reclassify the Administrative Aide position to Analyst I/II (the other 0.25 FTE is funded by the Development Services Fund in the Building Inspection Division) to provide additional analytical support.

BUD/LHP-820-02 FY2021-22

COMMUNITY DEVELOPMENT - ADMINISTRATION DIVISION SUMMARY

POSITIONS		2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular		2.75	2.75	2.75
Total Part-Time Hourly		0	0	0
TOTAL POSITIONS		2.75	2.75	2.75
EXPENDITURES		2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries	\$	426,439	479,278	488,531
Wages		166	0	0
Benefits		212,322	227,023	219,140
TOTAL PERSONNEL	•	638,927	706,301	707,671
Materials and Supplies	•	53,669	58,448	58,448
Maintenance and Operations		2,496	286	286
Utilities		0	0	0
Professional/Technical Services		5,292	5,060	5,060
Other Expenses		25,094	33,365	33,365
TOTAL SUPPLIES AND SERVICES	•	86,551	97,159	97,159
Capital Outlay	-	0	0	0
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$	725,478	803,460	804,830

NOTES

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COMMUNITY DEVELOPMENT – PLANNING DIVISION SUMMARY

<u>DIVISION MANAGER – ASSISTANT COMMUNITY DEVELOPMENT</u> <u>DIRECTOR/PLANNING MANAGER</u>

DIVISION OVERVIEW

Planning participates in long-range local and regional planning activities and is responsible for all matters concerning the implementation of the Zoning Ordinance, including the issuance of use permits, variance requests, and planned-unit development permits. This division assembles community data; develops and maintains the City's General Plan, Precise Plans, and Zoning Ordinance; reviews and administers zone change proposals; provides primary staffing to the Environmental Planning Commission; reviews private development projects for design and compliance with the Zoning Ordinance; is responsible for California Environmental Quality Act review and subdivision design; and provides information to the public on regulations, zoning codes, and development projects. This division provides information for private-sector businesses, investors, and developers considering locations in Mountain View and participates in early discussions with people considering new development or uses in the City. The division also holds hearings on proposed projects through the Development Review Committee and the Zoning Administrator.

MAJOR DIVISION CHANGES

Development Services Fund:

Associate Planner Position (limited-period):

\$205,200

Provides continued funding for an Associate Planner position to support the continued high level of development activity and provide additional support at the Development Services Counter.

Legal Services (limited-period):

\$125,000

Provides funding for legal services to assist with complex development projects and/or policies.

City Council Strategic Priority Project-Transportation Demand Management Ordinance (rebudget):

\$100,000

Rebudgets funding for the General Plan action item for a consultant to help prepare a Transportation Demand Management Ordinance.

Precise Plan Noticing (rebudget balance):

\$29,000

Rebudgets the balance of funding for noticing of planning projects. The notices are mailed to the Precise Plan areas to notify residents of Study Sessions, public hearings, and neighborhood meetings.

COMMUNITY DEVELOPMENT – PLANNING DIVISION SUMMARY

• Shoreline Regional Park Community Fund:

Legal Services (limited-period):

\$40,000

Provides continued funding for legal services on matters involving North Bayshore District planning.

BUD/LHP-820-03 FY2021-22

COMMUNITY DEVELOPMENT - PLANNING DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	20	20	20
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	20 *1	20 *1	20 *1

^{*1} In addition there are the following limited-period positions: Senior Planner and Asst/Associate Planner.

EXPENDITURES	_	2019-20 ACTUAL	_	2020-21 Adopted	_	2021-22 Adopted	_
Salaries	\$	1,955,981		2,805,252	*3	2,940,141	*3
Wages		24,249		57,200	*4	0	
Benefits		990,623		1,391,614		1,391,288	
TOTAL PERSONNEL	_	2,970,853	-	4,254,066	•	4,331,429	•
Materials and Supplies		9,029	-	10,515	•	10,515	•
Maintenance and Operations		75		0		0	
Utilities		836		0		0	
Professional/Technical Services		282,170 *	*1	342,892		342,892	
Other Expenses		39,316 *	*2	208,700	*5	304,000	*6
TOTAL SUPPLIES AND SERVICES	_	331,426	-	562,107	•	657,407	•
Capital Outlay		0	-	0	•	0	•
Interfund Expenditures		0		0		0	
TOTAL EXPENDITURES	\$ =	3,302,279	-	4,816,173		4,988,836	•

^{*1} Includes limited-period expenditures for soft-story building study.

^{*6} Includes limited-period fundings of \$165,000 for legal services, \$100,000 for transportation demand management ordinance (rebudget), and \$29,000 for Precise Plan noticings (rebudget balance).

		2019-20	2020-21	2021-22
REVENUES	_	ACTUAL	ADOPTED	ADOPTED
General Licenses & Permits	\$	15,096	15,100	15,100
General Service Charges		1,038,833	892,000	875,000
TOTAL REVENUES	\$ _	1,053,929	907,100	890,100

^{*2} Includes limited-period expendituers for transportation demand management ordinance, Precise Plan noticings, and update of City documents for new housing laws.

^{*3} Funding for the Analyst I/II position is included in the Sustainability CIP through Fiscal Year 2023-24. Also includes limited-period funding for an Asst./ Associate Planner position.

^{*4} Includes limited-period funding of \$57,200 for a Planning Intern.

^{*5} Includes limited-period fundings of \$100,000 for transportation demand management ordinance (rebudget), \$45,000 for legal services, \$29,000 for Precise Plan noticings (rebudget balance), and \$24,700 to update City documents for new housing laws (rebudget balance).

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COMMUNITY DEVELOPMENT – ECONOMIC DEVELOPMENT DIVISION SUMMARY

DIVISION MANAGER – ECONOMIC VITALITY MANAGER

DIVISION OVERVIEW

Economic Development is responsible for the Citywide economic development program. Economic Development staff serves as a primary contact and liaison with prospective new businesses that may need assistance in finding and developing an appropriate site. Another key function is retaining existing businesses by responding to situations where a business may need to expand or relocate. The program includes outreach efforts such as the corporate visitation program and regional economic development programs.

The Economic Development Division is also responsible for staffing the Downtown Committee and works closely with downtown businesses, property owners, and developers. The division is responsible for recruitment and retention of downtown businesses, the review of public and private projects in downtown, coordination for the continued improvement and maintenance of downtown, and for implementation of the Downtown Precise Plan.

MAJOR DIVISION CHANGES

General Non-Operating Fund:

Secretary – Economic Development Division Position (0.15) (limited-period):

\$25,400

Provides continued funding for a half-time Secretary position to support the Economic Development Division (the other 0.35 FTE is funded from the Downtown Benefit Assessment District Fund and the Shoreline Community Fund).

City Council Strategic Priority Project – Public Art Strategy (limited-period):

\$10,000

Provides funding for a consultant to complete the public art strategy.

• Downtown Benefit Assessment Districts Fund:

Downtown Parking Consultant Services (rebudget balance):

\$100,000

Rebudgets the balance of funding for downtown parking issues, including a valet parking program or the transition to another parking or transportation program to support COVID-19 efforts.

Secretary – Economic Development Division Position (0.25) (limited-period):

\$42,400

Provides continued funding for the allocation to the Downtown Benefit Assessment District Fund for the half-time position as noted in the General Non-Operating Fund section above.

COMMUNITY DEVELOPMENT – ECONOMIC DEVELOPMENT DIVISION SUMMARY

• Shoreline Regional Park Community Fund:

Secretary – Economic Development Division Position (0.1) (limited-period):

\$16,900

Provides continued funding for the allocation to the Shoreline Community Fund for the half-time position as noted in the General Non-Operating Fund section above.

BUD/LHP-820-04 FY2021-22

COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	2	2	2
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	2 *1	2 *1	2 *1

^{*1} In addition, there is a limited-period 0.5 FTE Secretary position.

EXPENDITURES		2019-20 ACTUAL		2020-21 Adopted		2021-22 Adopted	
Salaries	\$	158,212	-	422,423	*2	436,231	*2
Wages		40,246	*1	32,000		32,000	
Benefits		113,298		193,570		178,876	
TOTAL PERSONNEL	_	311,756	-	647,993		647,107	•
Materials and Supplies	_	57,163	*1	11,610		11,610	•
Maintenance and Operations		80,064		96,000	*3	96,000	
Utilities		81,643		130,000		130,000	
Professional/Technical Services		169,980	*1	391,500	*4	126,500	*6
Other Expenses		142,536	*1	205,370	*5	105,370	*7
TOTAL SUPPLIES AND SERVICES	_	531,386	-	834,480		469,480	•
Capital Outlay		0	-	0		0	•
Interfund Expenditures		108,400		108,400		108,400	
TOTAL EXPENDITURES	\$ _	951,542	-	1,590,873		1,224,987	

^{*1} Includes limited-period expenditures for a Secretary position, technology showcase, Visual Arts Committee, and downtown parking long-term solutions.

^{*7} Includes limited-period funding of \$100,000 for downtown parking consultant services (rebudget balance).

		2019-20	2020-21	2021-22
REVENUES		ACTUAL	ADOPTED	ADOPTED
General Licenses & Permits	\$	622,954	500,000	156,000 *1
General Service Charges		172,848	178,600	178,600
Miscellaneous Revenue		620	0	0
TOTAL REVENUES	\$ _	796,422	678,600	334,600

^{*1} Parking permit revenue lower due to impacts of COVID-19 pandemic.

^{*2} Includes limited-period funding for a 0.50 FTE Secretary position.

^{*3} Includes increased funding of \$24,000 for janitorial cost increases.

^{*4} Includes limited-period funding of \$275,000 for Small Business Strategy (\$75,000 rebudget).

^{*5} Includes limited-period funding of \$200,000 for downtown parking consultant services (\$150,000 rebudget).

^{*6} Includes limited-period funding of \$10,000 for public art strategy.

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COMMUNITY DEVELOPMENT – HOUSING AND NEIGHBORHOOD SERVICES DIVISION SUMMARY

<u>DIVISION MANAGER – HOUSING AND</u> NEIGHBORHOOD SERVICES MANAGER

DIVISION OVERVIEW

Housing and Neighborhood Services handles a variety of neighborhood- and housing-related issues, including affordable housing information, the Below-Market-Rate (BMR) Housing Program, a volunteer mediation program for neighborhood and tenant/landlord disputes, and other activities that support a variety of housing opportunities and promote quality neighborhoods. Housing and Neighborhood Services is also responsible for staffing the Council Neighborhoods Committee, which holds neighborhood meetings throughout the City.

This division also administers the Community Development Block Grant (CDBG) and HOME Federal funds allocated to the City by the U.S. Department of Housing and Urban Development (HUD). These grant funds benefit primarily low- and moderate-income citizens by funding affordable housing projects and community services and improvements.

MAJOR DIVISION CHANGES

• General Non-Operating Fund:

Lot 12 Development (rebudget balance):

\$8,600

Rebudgets the balance of funding to continue with the development of Lot 12. Next steps include retaining attorney services to prepare the legal documents. Additional funding of \$50,000 is included in the BMR Housing Fund.

BMR Fund:

Lot 12 Predevelopment (rebudget balance):

\$1,299,000

Rebudgets the balance of funding approved midyear for the predevelopment of Lot 12.

La Avenida Predevelopment (rebudget balance):

\$1,275,000

Rebudgets the balance of funding approved midyear for the predevelopment of the La Avenida NOFA project.

Legal Services (limited-period):

\$75,000

Provides funding for legal services to comply with new housing laws.

Lot 12 Development (rebudget balance):

\$50,000

Rebudgets the balance of funding for the allocation to the BMR Fund as mentioned in the General Non-Operating Fund section above.

COMMUNITY DEVELOPMENT – HOUSING AND NEIGHBORHOOD SERVICES DIVISION SUMMARY

• Housing Impact Fund:

Montecito Predevelopment (limited-period):

\$1,300,000

Provides limited-period funding for the predevelopment of the Montecito NOFA project.

• CSFRA/Rental Housing Committee (RHC) Fund:

Net Miscellaneous Expenses:

(\$66,500)

Provides savings from operating expenses as recommended by the RHC on May 17, 2021.

BUD/LHP-820-06 FY2021-22

COMMUNITY DEVELOPMENT - HOUSING AND NEIGHBORHOOD SERVICES DIVISION SUMMARY

	2010.20		2020 21		0001 00	•
POSITIONS	2019-20 ADJUSTED		2020-21 ADOPTED		2021-22 ADOPTED	
1031110103	ADJUSTED		ADOLIED		ADOI IED	-
Total Regular	9		9		10	*1
Total Part-Time Hourly	0		0		0	
TOTAL POSITIONS	9	'	9		10	-
*1 Midyear addition of a Senior Management Analyst (RHC action	on for CSFRA).	l		= =		=
	2019-20		2020-21		2021-22	
EXPENDITURES	ACTUAL		ADOPTED		ADOPTED	_
Salaries \$	954,218		1,197,578		1,243,692	*5
Wages	36,664	*1	5,000		0	*5
Benefits	487,656		605,952		717,029	
TOTAL PERSONNEL	1,478,538	'	1,808,530		1,960,721	-
Materials and Supplies	92,426		222,570	*2	209,570	-
Maintenance and Operations	34,932		55,065		55,065	
Utilities	0		0		0	
Professional/Technical Services	2,751,714	*1	2,194,697	*2/3	5,846,455	*6
Other Expenses	234,290	*1	71,000	*2/4	4,072,264	*7
TOTAL SUPPLIES AND SERVICES	3,113,362	,	2,543,332		10,183,354	*5
Capital Outlay	0		146,400		120,200	-
Interfund Expenditures	0		0	_	0	_

^{*1} Includes limited-period expenditures for a Housing Intern, Lot 12 development, work plan on displacement and net loss, CSFRA modifications, fair housing assessment, BMR Affordable Housing Program, and 950 West El Camino Real predevelopment and NOFA project.

4,591,900

4,498,262

12.264.275

TOTAL EXPENDITURES

^{*7} Includes limited-period fundings of \$1.3 million for Motecito Predevelopment, \$1.3 million Lot 12 Predevelopment (rebudget balance), \$1.3 million La Avenida Predevelopment (rebudget balance), \$75,000 for legal services, and \$50,000 for Lot 12 development (rebudget balance).

_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
\$	860,746	865,921	872,267
	1,450,796	1,270,800	1,524,900
	27,023	0	0
	38,500	0	0
\$ _	2,377,065	2,136,721	2,397,167
	-	* 860,746 1,450,796 27,023 38,500	*** ACTUAL ADOPTED \$ 860,746 865,921 1,450,796 1,270,800 27,023 0 38,500 0

^{*2} Includes savings of \$161,500 as adopted by the RHC on June 1, 2020 for net miscellaneous expenses.

^{*3} Includes increased funding of \$10,000 for agency for BMR units and limited-period funding of \$48,600 for Lot 12 development (rebudget balance).

^{*4} Includes limited-period fundings of \$115,000 for Lot 12 development (\$65,000 rebudget balance), \$50,000 for legal services, \$50,000 for Evelyn site affordable housing (rebudget), \$20,000 for BMR implementation, \$12,000 for homeless census count (rebudget), and \$10,000 for Federal Funds Program administration.

^{*5} Includes savings of \$66,500 as recommended by the RHC on May 17, 2021 for net miscellaneous expenses.

^{*6} Includes limited-period funding of \$8,600 for Lot 12 development (rebudget balance).

COMMUNITY DEVELOPMENT – BUILDING INSPECTION DIVISION SUMMARY

DIVISION MANAGER – CHIEF BUILDING OFFICIAL

DIVISION OVERVIEW

The Building Inspection Division, including new-construction fire prevention functions in coordination with the Planning Division, helps provide the community a true "one-stop" service for development-related activities. The division is primarily responsible for the review of all building construction-related applications for conformance to the adopted Uniform Building Code and Municipal Code to ensure safe and habitable structures within the City. The Building Inspection Division inspection services help to ensure conformance to the adopted codes and adherence to the approved construction plans. Building Inspection staff is also a valuable resource to the community and City staff for building, fire, plumbing, electrical, mechanical, State, and Federal-related code questions, interpretations, and guidance.

MAJOR DIVISION CHANGES

Development Services Fund:

Reclassification of the Administrative Aide Position to Analyst I/II (0.25 FTE):

\$7,100

Provides funding to reclassify the Administrative Aide position to Analyst I/II (the other 0.75 FTE is funded by the General Operating Fund in the Administration Division) to provide additional analytical support.

BUD/LHP-820-07 FY2021-22

COMMUNITY DEVELOPMENT - BUILDING INSPECTION DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 Adopted	2021-22 ADOPTED
Total Regular	20.25	20.25	20.25
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	20.25	20.25	20.25
	2019-20	2020-21	2021-22
EXPENDITURES	ACTUAL	ADOPTED	ADOPTED
Salaries	1,837,170	2,225,720 *	2,240,294 *1
Wages	42,309	0	0
Benefits	1,025,876	1,285,301	1,344,180
TOTAL PERSONNEL	2,905,355	3,511,021	3,584,474
Materials and Supplies	68,922	35,515	35,515
Maintenance and Operations	5,308	53,500 *	53,500
Utilities	9,251	20,000	20,000
Professional/Technical Services	3,840,133	1,510,000	1,510,000
Other Expenses	26,202	36,855 *	3 23,855
TOTAL SUPPLIES AND SERVICES	3,949,816	1,655,870	1,642,870
Capital Outlay	92,402	0	0
Interfund Expenditures	19,343	38,000	38,000
TOTAL EXPENDITURES	6,966,916	5,204,891	5,265,344

^{*1} Funding for the Deputy Building Official position is included in the Sustainability CIP through Fiscal Year 2023-24.

^{*3} Includes limited-period fundings of \$13,000 for training, conference, and travel.

REVENUES	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Licenses & Permits General Service Charges	\$ 5,322,734 5,029,794	6,660,000 4,588,700	7,075,000 4,388,700
TOTAL REVENUES	\$ 10,352,528	11,248,700	11,463,700

^{*2} Includes increased funding of \$11,500 for data plan for tablets.

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PUBLIC WORKS DEPARTMENT

PUBLIC WORKS DIRECTOR (Dawn Cameron)

TRANSPORTATION AND BUSINESS SERVICES

 Assistant Public Works Director (Damian Skinner)

<u>Administration</u>

- 1 Senior Management Analyst
- 0.5 Analyst I/II
- 1 Secretary
- 0.5 Program Assistant
- 1 Office Assistant III

Transportation Management

- 1 Transportation Manager
- 2 Transportation Planner
- 1 Transportation Planner****

Property Management

1 Real Property Program Administrator

Solid Waste

- 1 Solid Waste Program Manager
- 1 Senior Management Analyst
- 1 Analyst I/II
- 1 Administrative Aide (Limited-Period)

Facilities Maintenance

- 0.5 Fleet and Facilities Manager
- 1 Facilities Maintenance Supervisor
- 1 Facilities Contract Coordinator
- 2 Facilities Maintenance Worker III
- 2 Facilities Maintenance Worker I/II
- 1 Facilities Maintenance Worker I/II (Limited-Period)***
- l Program Assistant

Fleet Services

- 0.5 Fleet and Facilities Manager
- 1 Equipment Maintenance Supervisor
- 2 Equipment Mechanic III
- 4 Equipment Mechanic I/II
- 1 Equipment Service Worker
- 1 Program Assistant

ENGINEERING

- Assistant Public Works Director* (Ed Arango)
- 0.5 Analyst I/II
- 0.5 Program Assistant

Construction Engineering

- 1 Principal Civil Engineer
- 1 Senior Civil Engineer
- 3 Junior/Assistant/Associate Engineer
- 1 Junior/Assistant/Associate Engineer (Limited-Period)
- 1 Senior PW Inspector
- 1 PW Inspector I/II
- 1 PW Inspector I/II (Limited-Period)

Capital Projects

- 1 Principal Civil Engineer
- 1 Principal Project Manager
- 2.5 Senior Civil Engineer
- 3 Senior Project Manager
- 5 Junior/Assistant/Associate Engineer

Traffic Engineering

- 1 Traffic Engineer
- 1 Senior Civil Engineer
- 2 Junior/Assistant/Associate Engineer

Land Development

- 1 Principal Civil Engineer
- 3 Senior Civil Engineer
- 2 Senior Civil Engineer (Limited-Period)*****
- 4 Junior/Assistant/Associate Engineer
- 2 Junior/Assistant/Associate Engineer (Limited-Period)
- Engineering Assistant I/II

PUBLIC SERVICES

1 Assistant Public Works Director (Lisa Au)

Safety/Administration

- 1 Safety & Training Administrator
- 1 Senior Management Analyst
- 1 Public Services Technician
- 1 Secretary
- 3 Office Assistant III

Engineering & Envir. Compliance

- 1 Principal Civil Engineer
- 3 Senior Civil Engineer
- 1 Senior Civil Engineer (Limited-Period)**
- 1 Junior/Assistant/Associate Engineer
- 1 Junior/Assistant/Associate Engineer (Limited-Period)
- 1 Facilities Contract Coordinator

Utilities Management

1 Utilities Services Manager

Utility Systems

- 1 Utilities Systems Supervisor
- 1 Utilities Systems Specialist
- 1 Utilities Electrician
- 2 Sr. Utilities Systems Technician

Water Operations

- 1 Water Quality Supervisor
- 1 Cross-Connection Ctrl. Specialist
- 1 Water Utility Worker III
- 3 Water Utility Worker I/II

Water Distribution

- 1 Water Superintendent
- 1 Water Resources Manager
- Water Resources Technician
 Water Quality Technician
- 1 Water Operations Specialist
- 3 Sr. Water System Operator
- 1 Utilities Inspector/Locator
- 1 Heavy Equipment Operator
- 2 Water Utility Worker III
- 3 Water Utility Worker I/II

Wastewater

- 1 Wastewater Supervisor
- 2 Wastewater Utility Worker III
- 5 Wastewater Utility Worker I/II

Streets Maintenance

- 0.5 Streets & Landfill Closure Manager
- 1 Streets Supervisor
- 1 Street Lighting Technician
- 1 Heavy Equipment Operator
- 3 Streets Maintenance Worker III
- 4 Streets Maintenance Worker I/II

2 Street Sweeper Operator

Landfill Maintenance

- 0.5 Streets & Landfill Closure Manager
- 1 Postclosure Supervisor
- 2 Postclosure Envir. Sys Specialist
- 2 Sr. Postclosure Envir. Sys. Tech.
- 1 Heavy Equipment Specialist

FISCAL YEAR 2021-22 POSITION TOTALS:

10.0

Limited-Period

* This position also acts in the capacity of City Engineer.

duration of the Google Reimbursement Agreement.

** Funded by the Sustainability CIP through Fiscal Year 2021-22.

Funded by the Sustainability CIP through Fiscal Year 2022-23.

**** Funded by the Sustainability CIP through Fiscal Year 2023-24.
***** Two limited-period Senior Civil Engineer positions have been approved for the

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DEPARTMENT MANAGER – PUBLIC WORKS DIRECTOR

DEPARTMENT MISSION STATEMENT

Plan, design, review, construct, operate, maintain, and improve the City's infrastructure, facilities, utilities, fleet, property, and equipment.

DEPARTMENT OVERVIEW

The Public Works Department plans, designs, reviews, constructs, operates, maintains, and improves the City's infrastructure, facilities, utilities, fleet, property, and equipment; administers the City's Solid Waste Management, Real Estate Management, and Grant programs; provides traffic engineering and transportation planning services; and permits private developments in the public right-of-way.

DEPARTMENT FUNCTIONS

- Represent the City's interest in local and regional public works studies and projects and encourage the highest design and environmental quality in public and private improvements.
- Manage the City's participation in the National Flood Insurance Program.
- Manage the acquisition, lease, and disposal of City real property.
- Meet State-mandated solid waste landfill diversion goals by maximizing commercial and residential recycling. (M 1)
- Represent the City in matters relating to, and provide for, solid waste collection and disposal.
- Manage and implement the City's annual Capital Improvement Program (CIP). (M 5,)
- Ensure the design and construction of programmed capital projects remain on schedule and within budget. (M 6)
- Review, evaluate, and regulate private and public development and construction in the public right-of-way in conformance with the City's General Plan, ordinances, and policies. (M 7, 8)
- Review maps and plans of proposed private developments and assist developers, consultants, engineers, and the public in complying with the City's conditions of approval for private developments. (M 7, 8)
- Manage the processing of private developments, utility company projects, and encroachment and excavation permits.
- Provide for safe, efficient, and convenient circulation of vehicle, bicycle, and pedestrian traffic within the community.
- Maintain traffic-related records, conduct surveys, and perform studies as necessary for the analysis of traffic problems and develop and implement mitigation measures when appropriate.

- Maintain public streets, sidewalks, parking lots, streetlight systems, and traffic-control measures, including traffic signals. (M 9)
- Manage the City's facilities maintenance and improvement efforts to ensure safe and aesthetically pleasing facilities and provide project management and contract administration services. (M 2)
- Maintain and assist in the procurement of the City's vehicle and equipment fleet. (M 3, 4)
- Manage occupational safety programs and practices in the Public Works and Community Services
 Departments.
- Operate and maintain the recycled water supply and distribution system.
- Operate and maintain wastewater collection and discharge systems. (M 10, 11)
- Operate and maintain the City's potable water supply and distribution system. (M 12, 13)
- Monitor water quality and ensure compliance with all regulations. (M 13)
- Manage the City's water purchases and consumption to meet State water conservation goals and water supply contract minimum purchase requirements.
- Represent the City in regional transportation issues and congestion management planning.
- Continue to monitor regional transportation projects and coordinate with local, regional, and State transportation agencies.
- Operate and maintain the landfill cap, gas, and leachate collection systems, gas wells, flare station, and landfill gas-fueled micro turbines. (M 14)
- Manage shopping cart collection and graffiti abatement activities.
- Continue providing landscaping selection assistance, irrigation Best Management Practices guidance, and on-site support to recycled water system customers.
- Continue to implement bicycle and pedestrian mobility improvements that are low-cost and easily implementable.
- Manage the recycled water program to improve water quality, maximize water use, expand the City's distribution system, and participate in efforts to develop a regional distribution system.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Adopted AccessMV, a comprehensive transportation modal plan.
- Completed construction of improvements at Castro Street/Moffett Boulevard/Central Expressway, Wyandotte Park, Evandale Mini-Park, Shoreline Park Irrigation System replacement, Leong Water/Sewer Replacement, Repair on Sailing Lake boat dock, Park Restroom Renovation, Group A, Immediate Repairs to Sewage Pump Station, Center for the Performing Arts MainStage Catwalk and

Balcony Rail Fall Protection, Fire Station No. 4 Training Tower Renovation, McKelvey Park Detention Basin, West Middlefield Road Improvements between Rengstorff Avenue and Shoreline Boulevard, and City Hall Roof Replacement project.

- Completed the Castro Street Bicycle Lane Study.
- Completed the Traffic Operations Center feasibility study.
- Completed the Grant Road and Sleeper Avenue intersection feasibility study.
- Revised qualification requirements for the Residential Parking Permit Program.
- Revised the Neighborhood Traffic Management Program to identify measures for enhanced traffic calming.
- Implemented Castro StrEats program, which included a temporary closure of Castro Street in support of COVID-19 recovery for downtown restaurants and businesses, in conjunction with the Community Development Department.
- Installed touchless pedestrian push buttons at traffic signals.
- Established electronic permit and plan review, in conjunction with the Community Development and Information Technology Departments.
- Established COVID-19 facility cleaning and ventilation protocols.
- Transitioned operations of the Mountain View Community Shuttle from Google to the Mountain View Transportation Management Association and secured a \$704,000 VTA Measure B Grant to extend shuttle service hours.
- Started construction of the Shoreline Transit Lane and Utility Improvement project, two new City parks, and a traffic signal replacement project.
- Completed the Storm Drain Master Plan.
- Negotiated and executed new agreements with Recology and Waste Management/Kirby Canyon
 Landfill and negotiated parameters of a new SMaRT Memorandum of Understanding (MOU) to be
 executed during Fiscal Year 2021-22. These agreements and MOU advance the City's Zero Waste
 goals.
- Amended the Postclosure Maintenance Plan for the Shoreline Landfill to allow for the Safe Parking Program at the Crittenden Parking lot meeting the CCR Title 27 requirements.
- Completed a Public Safety Power Shutoff generator testing program and developed procedures to quickly mobilize generators to critical sites.
- Completed a Full Water System Risk and Resilience Assessment.
- Developed the Multimodal Transportation Analysis (MTA) Handbook to guide transportation analysis for new development projects.

- Developed a process to receive an annual appraisal based on density to set the per-acre value in the
 park in-lieu fee calculation to provide more certainty and transparency to the development
 community.
- Negotiated seven new licenses on City land that generate \$150,000 of revenue per year.
- Completed new duty housing at the MOC to allow staff on the duty program to have a place to rest when needed in order to respond to after-hour public service calls.
- Successfully competed for a grant of \$4 million in MTC Safe and Seamless Mobility Quick-Strike Competitive Grant program for Stierlin Road Bicycle and Pedestrian Improvements.
- Completed LED lighting retrofits at Rengstorff and Cuesta Tennis Centers.
- Facilitated equitable rent adjustments to City leases to accommodate financial hardships caused by COVID-19 (in conjunction with the City Attorney's Office).

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Develop an ordinance to address wage theft, in conjunction with the City Manager's Office.
- Develop an ordinance for responsible construction, in conjunction with the City Manager's Office.
- Develop a Community Workforce Agreement, in conjunction with the City Manager's Office.
- Plan, coordinate, and oversee COVID-19 recovery efforts for the City workforce and facilities, in conjunction with the City Manager's Office and Human Resources Department.
- Hold a Study Session to explore considerations for a Moffett Boulevard Precise Plan, in conjunction with the Community Development Department.
- Continue to implement the Transit Center Master Plan, in conjunction with the Community Development Department.
- Develop a Citywide Transportation Demand Management Ordinance, in conjunction with the Community Development Department.
- Complete the Castro Pedestrian Mall Feasibility Study, in conjunction with the Community Development Department.
- Continue to Participate in South Bay Salt Ponds project in conjunction with California State Coastal Commission.
- Prepare the Citywide Travel Demand Update (including the Greenhouse Gas Reduction Program), in conjunction with the Community Development Department.
- Develop a City Active Transportation Plan (combining pedestrian and bicycle master plans).

- Coordinate a City Buildings Workspace Study.
- Construct the Shoreline Boulevard transit lane and utility improvements, including protected bikeways.
- Complete the installation of the Narrow Streets Ordinance signage and an assessment of existing parking restrictions on streets over 40′ wide.
- Continue the preliminary design of Shoreline Boulevard bicycle/pedestrian bridge over U.S. 101.
- Continue to coordinate the temporary closure of Castro Street to support downtown recovery from COVID-19 in conjunction with the Community Development Department, Community Services Department, and Police Department.
- Work with the State Water Resources Control Board to develop a program for permitting on-site stormwater, rainwater, and black-water treatment and reuse systems.
- Implement the recommendations from the Development Services Review study for streamlining the
 development approval and permitting processes in conjunction with the Community Development
 and Fire Departments.
- Support the planning and entitlement processes for the Master Plans in the North Bayshore Precise Plan area and the East Whisman Precise Plan area.
- Complete construction of two new parks (Pyramid and Mora Parks) and continue design of three new parks (400 San Antonio Road, 1720 Villa Street, and 525-555 East Evelyn Avenue) in conjunction with the Community Services Department.
- Complete Final Design of the Plymouth Street/Space Park Way realignment and the U.S. 101/Shoreline Boulevard Off-Ramp realignment projects.
- Work with Caltrans to include pedestrian improvements and protected bikeways in their upcoming El Camino Real paving project.
- Complete design of the Stierlin Road Bicycle and Pedestrian Improvements consistent with the timeline requirements of the Federal grant.
- Complete the Water and Wastewater Utility Master Plans to identify and prioritize needs for inclusion in the CIP.
- Work with Caltrain and VTA on the Final Design for both the Transit Center (Castro Street) and Rengstorff Grade Separation projects.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Tra	ensportation and Business Services:			· ·		
1.	Pounds of disposed waste per person per					
	day.	3.4	3.9	<7.8	4.2	<7.8
2.	Percentage of Facilities Section work					
	orders completed in 30 days or fewer.	86%(A)	73% ^(B)	>90%	87% (B)	>90%
3.	Percentage of Fleet Section work orders					
	completed in 30 days or fewer.	97%	95%	>95%	96%	>95%
4.	Percentage of time frontline fleet units					
	are available (Public Services and					
	Community Services field vehicles).	98%	98%	>95%	98%	>95%
En	gineering:					
5.	Percentage of construction projects com-					
	pleted with less than 10% time increase					
	over the original contract award.	93%	100%	>85%	100%	>85%
6.	For capital improvement projects, the					
	percentage of time the low bid is within					
	25% of the Engineer's Estimate.	92%	89%	>75%	89%	>75%
7.	Percentage of time all tentative maps and					
	private development applications are					
	reviewed within the departmental					
	standard review time.	61% ^(C)	$64\%^{(D)}$	>70%	55% ^(E)	>70%
8.	Percentage of time building plans are					
	reviewed within the departmental					
	standard review time.	95%	89%(F)	>90%	69%(G)	>90%
9.	Pavement Condition Index (PCI) for					
	asphalt (Metropolitan Transportation					
	Commission rating scale of 0-100, 70-100					
	being good to excellent).	63 ^(H)	61 ^(I)	>75	72 ^(J)	>75
	blic Services:					
	Number of feet of sewer mains cleaned.	995,488 ^(K)	974,265 ^(K)	>500,000	901,092	>500,000
11.	Total number of sanitary sewer overflows.	4	2	<6	4	<6
12	Total number of water main breaks.	9 (L)	8(M)	<6	15 ^(N)	<6
	Total number of water quality reportable	2	5 * *		20.	.0
10.	events.	0	0	0	1 ^(O)	0
14.	Total number of air and/or water quality	-	-	-	_	-
•	reportable events at the closed landfills.	0	0	<4	0	<4
	1	-	=		-	

⁽A) Performance missed target due to aging infrastructure, work orders that were reliant on outside vendors, and contractors' repair schedules that are often beyond the 30-day target, and major projects (i.e., Michaels Restaurant at Shoreline) taking significant time from staff.

⁽B) Significant temporary reductions in work force due to COVID-19 resulted in work order completion delays.

⁽C) Two hundred fifty-four (254) out of 456 excavation permits, and 277 out of 417 planning commentaries were reviewed within the standard time. The increase in review time was due to the continued high level and complexity of workload performed by existing staff resources. Additionally, staff resources for Fiscal Year 2018-19 were not fully filled.

- (D) Two hundred eighty-two (282) out of 434 excavation permits, and 206 out of 332 planning commentaries were reviewed within the standard time. The increase in review time was due to the continued high level and complexity of workload performed by existing staff resources. Additionally, staff resources for Fiscal Year 2019-20 were not fully filled.
- (E) Three hundred thirty-five (335) out of 548 excavation permits and 121 out of 282 planning commentaries were reviewed within the standard time. The increase in review time was due to the continued high level and complexity of workload performed by existing staff resources and COVID-19 pandemic impacts on work processes. Additionally, staff resources for Fiscal Year 2020-21 were not fully filled and new staff needed to be trained on processes.
- (F) Five hundred fifty-three (553) out of 632 building plans were reviewed within the standard time. The increase in review time was due to the significant increase in the volume of plans and complexity of the work performed by the existing staff resources. Additionally, staff resources for Fiscal Year 2019-20 were not fully filled.
- (G) Five hundred six (506) out of 731 building plans were reviewed within the standard time. The increase in review time was due to the significant increase in volume of plans and complexity of the work performed by the existing staff resources. Additionally, staff resources for Fiscal Year 2020-21 were not fully filled, and new staff needed to be trained on processes.
- (H) The MTC hired a new consulting firm to assess the City's PCI in Fiscal Year 2018-19 (different firm than the one who conducted the assessments in previous years). After an audit by the MTC, it was determined that some of the previous years' assessments may be incorrect and the current PCI results are correct.
- (I) The City still strives to reach a PCI target of 75 points. Due to the recent adjustment of the PCI rating system by a new evaluation firm that brought the City's PCI down by 9 points, the City has since allocated more funding to street reconstruction and resurfacing projects. The PCI assessment is conducted every two years with the last assessment performed in 2018. Therefore, the current rating will show deterioration until the new assessment is completed in fall 2020.
- ① The MTC hired a new consulting firm to assess the City's PCI in Fiscal Year 2020-21 (different firm than the two previous assessments). The firm has completed and certified the recent assessment and determined the PCI is higher than the previous assessments. The City still strives to reach a PCI target of 75, and Fiscal Year 2019-20 has continued to allocate more funding to street reconstruction and resurfacing projects.
- (K) Sewer mains area exceeded goal due to having a full (seven-worker) crew and two working Vac-Cons for the entire fiscal year cleaned.
- (L) A majority of the breaks with the exception of one are due to aging infrastructure. Four main breaks are in areas that are addressed in Fiscal Year 2019-20 in the Annual Water Main Replacement, Project 17-21. One main break was in an area that was subsequently replaced in Project 14-21. One main break was due to high pressure from a malfunctioning pressure transducer that has been addressed. The other three main breaks were beam breaks that are usually caused by settlement and age.
- (M) Six of the eight main breaks were "beam breaks" attributed to ground movement, and the other two were holes in the main due to aging infrastructure.
- (N) Four of the breaks were mains due to be replaced in Fiscal Year 2021-22, and one break was on a main replaced in Fiscal Year 2020-21. Eight of the 15 were "beam breaks" attributed to ground movement, and seven breaks were due to holes in the main due to aging infrastructure.
- (O) The positive bacteriologist sample was due to a sampling error. The sample was retaken and came back negative.

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POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Public Works Director	1	1	1
Assistant Public Works Director	3	3	3
Transportation Manager	1	1	1
Fleet and Facilities Manager	1	1	1
Utilities Services Manager	1	1	1
Streets and Landfill Closure Manager	1	1	1
Solid Waste Program Manager	1	1	1
Principal Civil Engineer	4	4	4
Principal Project Manager	0	0	1 *4
Senior Civil Engineer	10.50	10.50	10.50
Senior Project Manager	3	3	3
Transportation Planner	3	3	3
Traffic Engineer	1	1	1
Water Resources Manager	1	1	1
Real Property Program Administrator	1	1	1
Safety and Training Administrator	1	1	1
Senior Management Analyst	3	3	3
Postclosure Supervisor	1	1	1
Utilities Systems Supervisor	1	1	1
Water Quality Supervisor	1	1	1
Water Superintendent	1	1	1
Wastewater Supervisor	1	1	1
Streets Supervisor	1	1	1
Equipment Maintenance Supervisor	1	1	1
Facilities Maintenance Supervisor	1	1	1
Facilities Contract Coordinator	2	2	2
Jr/Asst/Associate Engineer (Civil)	15	15	15
Analyst I/II	1	2 *2	2
Utility Systems Specialist	1	1	1
Postclosure Environmental Systems Specialist	2	2	2
Utilities Electrician	1	1	1
Water Quality Technician	1	1	1
Senior Public Works Inspector	1	1	1
Water Operations Specialist	1	1	1
Senior Water System Operator	3	3	3
Senior Utilities Systems Technician	2	2	2
Senior Postclosure Environmental Systems Tech	2	2	2
Street Lighting Technician	1	1	1
Engineering Assistant I/II	1	1	1
Heavy Equipment Specialist	1	1	1
SUBTOTAL REGULAR	79.50	80.50	81.50

POSITIONS CONTINUED	2019-20 ADJUSTED	2020-21 ADOPTED		2021-22 ADOPTED
Balance Forward	79.50	80.50		81.50
Water Resource Technician	1	1		1
Cross-Connection Cntrl Specialist	1	1		1
Public Works Inspector I/II	1 *1	1	*1	1
Utilities Inspector/Locator	1	1		1
Heavy Equipment Operator	2	2		2
Facilities Maintenance III	2	2		2
Facilities Maintenance I/II	2	2		2
Equipment Mechanic III	2	2		2
Equipment Mechanic I/II	4	4		4
Equipment Service Worker	1	1		1
Streets Maintenance Worker III	3	3		3
Streets Maintenance Worker I/II	4	4		4
Streetsweeper Operator	2	2		2
Water Utility Worker III	3	3		3
Water Utility Worker I/II	6	6		6
Wastewater Utility Worker III	2	2		2
Wastewater Utility Worker I/II	5	5		5
Public Services Technician	0	1	*3	1
Streets Technician	0.50	0	*3	0
Program Assistant	3	3		3
Secretary	2	2		2
Office Assistant III	5	4	*2	4
TOTAL REGULAR	132	132.50	-	133.50
TOTAL PART-TIME HOURLY	1.12	1.12		1.12
TOTAL POSITIONS	133.12 *1	133.62	*1	134.62 *5

^{*1} In addition there is a Public Works Inspector I/II overhire position and the following limited-period positions: two Senior Civil Engineers (for the duration of the Google Reimbursement Agreement), four Jr/Asst/Associate Civil Engineers, an Administrative Aide, and a Senior Civil Engineer position and a Facilities Maintenance Worker I/II position (funded by the Sustainability CIP).

^{*2} Reclassification of an Office Assistant III position to Analyst I/II.

^{*3} Reclassification of a 0.50 FTE Streets Technician position to a full time Public Services Technician.

^{*4} Addition of a Principal Project Manager position.

^{*5} In addition there are the following limited-period positions: two Senior Civil Engineers (for the duration of the Google Reimbursement Agreement), four Jr/Asst/Associate Civil Engineers, Public Works Inspector I/II, Administrative Aide, and a Senior Civil Engineer position and a Facilities Maintenance Worker I/II position (funded by the Sustainability CIP through Fiscal Year 2021-22 and Fiscal Year 2022-23, respectively).

DEPARTMENT DIVISIONS Public Works Administration Transportation and Business Engineering Public Services	_	2019-20 ACTUAL 1,143,751 18,840,883 6,844,175 47,609,910	2020-21 ADOPTED 1,251,953 20,517,741 7,904,091 52,397,544	2021-22 ADOPTED 1,235,169 21,036,676 8,871,053 54,806,497
TOTAL EXPENDITURES	\$	74,438,719	82,071,329	85,949,395
EXPENDITURE SUMMARY		2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries Wages and Benefits Supplies and Other Services Capital Outlay	\$	22,285,292 51,300,207 34,194	26,406,162 54,582,167 75,500	26,897,358 58,009,537 35,000
Interfund Expenditures TOTAL EXPENDITURES	\$ -	819,026 74,438,719	1,007,500 82,071,329	1,007,500 85,949,395
FUNDING SOURCES	· =	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Operating General Non-Operating Building/Development Services Shoreline Regional Park Community Water Wastewater Solid Waste Equipment Maintenance and Replacement	\$	10,122,566 301,466 3,821,426 1,160,006 29,038,064 14,209,266 13,420,036 2,365,889	11,768,602 285,300 4,259,155 1,326,991 30,410,038 16,728,539 14,389,859 2,902,845	12,062,821 480,000 4,877,745 1,378,252 30,450,128 18,989,864 14,820,955 2,889,630
TOTAL FUNDING	\$	74,438,719	82,071,329	85,949,395

REVENUE SUMMARY	_	2019-20 ACTUAL		2020-21 ADOPTED	_	2021-22 ADOPTED
General Licenses & Permits	\$	811,745		905,000		975,000
Rents & Leases		26,000	*1	0		0
State Intergovernmental Revenue		208,984		135,000		135,000
General Service Charges		2,081,452		1,425,000		1,500,000
Water Service Charges		35,499,404	*2	33,900,100 *4	4	34,707,000 *7
Wastewater Service Charges		25,199,324	*3	24,405,600 *5	5	24,980,000 *8
Recycled Water Charges		869,047	*2	800,000 *4	4	800,000 *7
Refuse Service Charges		15,617,276	*3	14,612,000 *6	6	15,013,000 *9
Miscellaneous Revenue		1,193,513		537,000		539,000
Equipment Maintenance Charges		2,513,777		3,060,600		3,059,500
Interfund Revenue Transfers		782,400		53,400		53,400
TOTAL REVENUE	\$ _	84,802,922		79,833,700		81,761,900

^{*1} This revenue has been moved to the General Fund non-department to be consistent with other lease payments.

^{*2} Includes rate increase of 1% for average cost of water and meter rates and 20% increase for recycled water.

^{*3} Includes rate increase of 3%.

^{*4} Includes rate increase of 1% for average cost of water and meter rates and 50 cent per unit increase for recycled water effective January 1, 2021.

^{*5} Includes rate increase of 4%, 2% effective July 1, 2020 and 2% effective January 1, 2021.

^{*6} Includes rate increase of 2% effective January 1, 2021.

^{*7} Includes rate increase of 1% for average cost of water and meter rates and for recycled water.

^{*8} Includes rate increase of 6%.

^{*9} Includes rate increase of 4%.

PUBLIC WORKS – ADMINISTRATION DIVISION SUMMARY

DIVISION MANAGER – PUBLIC WORKS DIRECTOR

DIVISION OVERVIEW

Administration is responsible for management of the Department. This Division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

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PUBLIC WORKS - ADMINISTRATION DIVISION SUMMARY

POSITIONS		2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular		3.50	3.50	3.50
Total Part-Time Hourly		0	0	0
TOTAL POSITIONS	-	3.50	3.50	3.50
		_		
		2019-20	2020-21	2021-22
EXPENDITURES		ACTUAL	ADOPTED	ADOPTED
Salaries	\$	749,956	811,144	806,951
Wages		0	0	0
Benefits		348,358	408,189	395,598
TOTAL PERSONNEL	-	1,098,314	1,219,333	1,202,549
Materials and Supplies	-	36,664	23,590	23,590
Maintenance and Operations		4,762	850	850
Utilities		0	345	345
Professional/Technical Services		20	2,500	2,500
Other Expenses		3,991	5,335	5,335
TOTAL SUPPLIES AND SERVICES	-	45,437	32,620	32,620
Capital Outlay	-	0	0	0
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$	1,143,751	1,251,953	1,235,169

PUBLIC WORKS – TRANSPORTATION AND BUSINESS SERVICES DIVISION SUMMARY

DIVISION MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

DIVISION OVERVIEW

Transportation Management reviews, analyzes, and evaluates City and regional transportation issues, studies, programs, and policies that impact the City, developing recommendations for improvements. Transportation Management is the liaison and advocate for City positions with County, regional, and State agencies involved in transportation planning and provides support to the Council Transportation Committee, Council Rail Corridor Committee, and Bicycle/Pedestrian Advisory Committee. This division is also responsible for developing, updating, and promoting City programs, policies, and projects to improve pedestrian and bicycle mobility. Other responsibilities include developing the Department's operating budget and financial reports, contract management, grant applications and monitoring, and providing clerical support to Public Works Department operations at City Hall.

Property Management manages appraisals, sales, and acquisitions of City property and monitors the Department's grant compliance.

Solid Waste Management develops and implements residential/commercial waste reduction and recycling programs and manages waste disposal and SMaRT® Station recycling contracts.

Fleet Services provides safe, reliable, economical, and high-quality vehicles and equipment to City departments. This program performs vehicle and equipment services to comply with environmental and safety regulations, minimize operational and ownership costs, and maximize safety and equipment life. Fleet Services also maintains the City's inventory of alternative-fuel vehicles.

Facilities provides safe, clean, and reliable facilities for employees and their clients. The program maintains, inspects, and improves buildings to comply with environmental and safety regulations, minimize operational and ownership costs, and maximize building life.

MAJOR DIVISION CHANGES

General Non-Operating Fund:

External Window Cleaning for City Facilities (limited-period):

\$40,000

Provides continued funding to clean the exterior windows of City buildings.

Hourly Staff to Support the Transportation Section (limited-period):

\$30,000

Provides continued funding for hourly staff to support the Transportation Section. The increase in workload is mainly attributable to the increased volume of transportation issues.

PUBLIC WORKS – TRANSPORTATION AND BUSINESS SERVICES DIVISION SUMMARY

Solid Waste Fund:

Processing Costs (Net from SMaRT Station to City):

\$689,500

Provides increased funding for food waste composting (both commercial and multifamily residential) and net processing cost increases for construction and demolition and recycle programs previously provided under the SMaRT agreement.

Administrative Aide – Solid Waste Section Position (limited-period):

\$172,600

Provides continued funding for an Administrative Aide position to assist with increasing responsibilities and workload due to new regulations and a commitment to zero waste.

Zero Waste Plan Initiatives (limited-period):

\$80,000

Provides funding to support the short-term initiatives for the adopted Zero Waste Plan, including new regulations that require the City to provide food scraps services to all residents and businesses.

Contract Services – Zero Waste Plan Initiatives:

\$15,000

Provides funding for contract services to support Zero Waste Plan initiatives and SB 1383 implementation.

• Equipment Maintenance and Replacement Fund:

Hourly Staff to Support the Fleet Section (limited-period):

\$25,000

Provides continued funding for hourly staff to continue supporting the Fleet Section. The additional resources will allow for an on-site fabricator to perform on-site metal work to create and repair vehicle and equipment components.

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PUBLIC WORKS - TRANSPORTATION AND BUSINESS SERVICES DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	29.50	29.50	29.50
Total Part-Time Hourly	0.62	0.62	0.62
TOTAL POSITIONS	30.12 *1	30.12 *1	30.12 *1

^{*1} In addition there are the following limited-period positions: Administrative Aide and Facilities Maintenance Worker I/II.

EXPENDITURES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries	\$	3,150,250 *1	3,626,513 *2	3,678,427 *2
Wages		115,422 *1	117,598 *3	3 103,673 *8
Benefits		1,663,863	2,052,759	2,094,011
TOTAL PERSONNEL	-	4,929,535	5,796,870	5,876,111
Materials and Supplies	-	167,805	91,825	91,825
Maintenance and Operations		1,739,163	2,492,774 *4	2,532,774 *9
Utilities		11,266,164	11,181,872 *5	5 11,638,566 *10
Professional/Technical Services		384,517	521,100 *6	496,100 *11
Other Expenses		293,604	342,800 **	7 317,800 *12
TOTAL SUPPLIES AND SERVICES	-	13,851,253	14,630,371	15,077,065
Capital Outlay	-	541	7,000	0
Interfund Expenditures		59,554	83,500	83,500
TOTAL EXPENDITURES	\$	18,840,883	20,517,741	21,036,676

^{*1} Includes limited-period expenditures for limited-period positions.

^{*2} Includes limited-period funding for an Administrative Aide position. Funding for the limited-period Facilities Maintenance Worker I/II position is included in the Sustainability CIP through Fiscal Year 2023-24.

^{*3} Includes limited-period fundings of \$30,000 for Transportation, \$25,000 for Fleet, and \$15,000 for Solid Waste Management hourly staff support.

^{*4} Includes increased fundings of \$277,000 for janitorial cost increases.

^{*5} Includes increased fundings of \$64,500 for gas and electricity cost increases and \$10,000 for City utility cost increases.

^{*6} Includes increased fundings of \$8,000 for solar panel cleaning and \$7,500 for electric vehicle charging stations operations and maintenance. Also includes limited-period funding of \$40,000 for external window cleaning of City facilities.

^{*7} Includes limited-period fundings of \$80,000 for a Solid Waste Fund Cost of Service Study and \$25,000 for Multi-Family Food Scraps Program.

^{*8} Includes limited-period fundings of \$30,000 for Transportation and \$25,000 for Fleet hourly staff support.

^{*9} Includes limited-period funding of \$40,000 for external window cleaning of City facilities.

^{*10} Includes net increased funding of \$689,500 for solid waste processing costs.

^{*11} Includes increased funding of \$15,000 for zero waste plan initiatives contract services.

^{*12} Includes limited-period funding of \$80,000 for zero waste plan initiatives.

PUBLIC WORKS - TRANSPORTATION AND BUSINESS SERVICES DIVISION SUMMARY

REVENUES	 2019-20 ACTUAL	2020-21 Adopted	2021-22 ADOPTED
Rents & Leases	\$ 26,000	0	0
State Intergovernmental Revenue	208,984	135,000	135,000
General Service Charges	25	0	0
Refuse Service Charges	15,617,276 *1	14,612,000 *2	15,013,000 *3
Miscellaneous Revenue	244,743	7,000	9,000
Equipment Maintenance Charges	2,513,777	3,060,600	3,059,500
Interfund Revenue Transfers	0	21,000	21,000
TOTAL REVENUES	\$ 18,610,805	17,835,600	18,237,500

^{*1} Includes rate increase of 3%.

^{*2} Includes rate increase of 2% effective January 1, 2021.

^{*3} Includes rate increase of 4%.

PUBLIC WORKS – ENGINEERING DIVISION SUMMARY

DIVISION MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

DIVISION OVERVIEW

Construction Engineering performs inspections for compliance with plans, specifications, regulations, ordinances, and policies pertaining to capital projects and private developments/improvements in the public right-of-way.

Capital Projects Engineering plans, directs, and coordinates the design and management of capital improvement projects, including preparing or reviewing engineering studies, surveys, designs, specifications, and contract documents.

Traffic Engineering plans, designs, and implements traffic operational improvements for the safe and convenient movement and circulation of vehicles, bicycles, and pedestrians within the City. Traffic Engineering also maintains traffic-related records, such as accidents, counts, and speeds, and conducts surveys and studies necessary to analyze traffic situations.

Land Development Engineering establishes development conditions for approval and reviews the accuracy and completeness of private development plans, specifications, plats, maps, property descriptions, and engineering calculations submitted for City approval. Land Development Engineering also assists developers, consultants, engineers, and the public in complying with Public Works Department conditions.

MAJOR DIVISION CHANGES

• General Operating Fund:

Principal Project Manager Position (\$272,700 offset by charges to CIPs):

\$27,300

Provides funding for a Principal Project Manager position. This position will oversee Project Managers and other staff in the Capital Projects Section, and help alleviate workload due to the significantly higher number of capital projects.

General Non-Operating Fund:

Hourly Staff to Support the Traffic Section (limited-period):

\$150,000

Provides continued funding for hourly staff to support the Traffic Section. The increase in workload is mainly attributable to the high level of development activity.

City Council Strategic Priority Project-Community Workforce Agreement (limited-period):

\$75,000

Provides funding for a consultant to assist with outreach, analysis, and development of proposed terms for a Community Workforce Agreement.

PUBLIC WORKS – ENGINEERING DIVISION SUMMARY

Hourly Staff to Support the Capital Projects Section (limited-period):

\$60,000

Provides continued funding for hourly staff to support the Capital Projects Section. The increase in workload is attributable to the large number of capital projects.

Survey Monument Preservation (limited-period):

\$50,000

Provides funding for a contractor and /or surveyor to maintain or reestablish survey monuments that are paved over or destroyed, and the necessary refiling of documents with the Office of the County Surveyor.

• Development Services Fund:

Consultants to Support Land Development Section (limited-period; \$130,000 rebudget):

\$580,000

Provides \$450,000 continued funding and rebudgets \$130,000 for consultants to support the Land Development Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Consultants to Support Construction Section (limited-period):

\$400,000

Provides continued funding for consultants to support the Construction Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Consultants to Support Traffic Engineering Section (limited-period):

\$275,000

Provides continued funding for consultants to support the Traffic Engineering Section. The increase in activity is mainly attributable to the approval of the three Precise Plans. The total funding of \$375,000 is allocated between the Development Services Fund and the Shoreline Community Fund.

Associate Civil Engineer – Construction Section Position (limited-period):

\$231,300

Provides continued funding for an Associate Civil Engineer position. This position will support the increased workload in the Construction Section due to the high level of private development and related excavation permits activity.

Associate Civil Engineer – Land Development Section Position (limited-period):

\$231,300

Provides continued funding for an Associate Civil Engineer position. This position will support the increased workload in the Land Development Section due to the high level of development activity and higher complexity of projects.

PUBLIC WORKS – ENGINEERING DIVISION SUMMARY

\$170,000 Master Contract Services for Development Review: Provides funding to establish master contracts that will allow necessary utility and transportation studies for development review to be completed within streamlined timelines. Hourly Staff to Support the Land Development Section (limited-period): \$130,000 Provides continued funding for hourly staff to support the Land Development Section. The increase in workload is mainly attributable to the high level of development activity. Hourly Staff to Support the Construction Section (limited-period): \$60,000 Provides continued funding for hourly staff to support the Construction Section. The increase in workload is mainly attributable to the high level of development activity. Associate Civil Engineer - Land Development Section Position (0.25) (limitedperiod): \$57,800 Provides continued funding for 0.25 FTE of an Associate Civil Engineer position (the other 0.75 FTE is funded from the Shoreline Community, Water, and Wastewater Funds). This position will support the increased workload in the Land Development Section due to the high level of development activity and higher complexity of projects. \$50,000 Engineering Inspections and Materials Testing (limited-period): Provides continued funding for inspections and materials testing during the construction process. Public Works Inspector I/II-Construction Section Position (limited-period \$210,400 offset by charges to CIPs): \$21,000 Provides continued funding for a Public Works Inspector I/II position. The position will support the high level of private development-related construction activity in the North Bayshore Area. Shoreline Regional Park Community Fund: Consultants to Support Traffic Engineering Section (limited-period): \$100,000

Provides continued funding for the allocation to the Shoreline Community Fund for consultants to support the Traffic Engineering Section as mentioned in the

Development Services Fund section above.

PUBLIC WORKS – ENGINEERING DIVISION SUMMARY

Associate Civil Engineer – Land Development Section Position (0.25) (limited-period):

\$57,800

Provides continued funding for the allocation to the Shoreline Community Fund for this position as mentioned in the Development Services Fund section above.

Water Fund:

Associate Civil Engineer – Land Development Section Position (0.25) (limited-period):

\$57,800

Provides continued funding for the allocation to the Water Fund for this position as mentioned in the Development Services Fund section above.

• Wastewater Fund:

Associate Civil Engineer – Land Development Section Position (0.25) (limited-period):

\$57,800

Provides continued funding for the allocation to the Wastewater Fund for this position as mentioned in the Development Services Fund section above.

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PUBLIC WORKS - ENGINEERING DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	32.50	32.50	33.50 *2
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	32.50 *1	32.50 *1	33.50 *3

- *1 In addition there is a Public Works Inspector I/II overhire position funded with limited-period funds and the following limited-period positions: two Senior Civil Engineers and three Jr/Asst/Associate Civil Engineers.
- *2 Addition of a Principal Project Manager position.
- *3 In addition there are the following limited-period positions: two Senior Civil Engineers, three Jr/Asst/Associate Civil Engineers, and Public Works Inspector I/II.

EXPENDITURES	. <u>-</u>	2019-20 ACTUAL		2020-21 ADOPTED	_	2021-22 ADOPTED	
Labor Chargeback	\$	0	*1	(2,583,200)		(2,755,500)	
Salaries		3,159,012	*2	5,923,900 *4	4	6,065,983	*6
Wages		289,131	*2	300,800 *3	3	460,800	*7
Benefits		1,547,773		2,718,161		2,870,390	
TOTAL PERSONNEL	_	4,995,916	•	6,359,661	-	6,641,673	
Materials and Supplies	-	24,117		20,320 *4	4	20,270	
Maintenance and Operations		58,387		79,265		79,265	
Utilities		73,457		76,000		76,000	
Professional/Technical Services		478,491		272,100		567,100	*8
Other Expenses		1,166,138	*2	1,063,745 *5	5	1,418,745	*9
TOTAL SUPPLIES AND SERVICES	_	1,800,590		1,511,430	_	2,161,380	
Capital Outlay	-	30,091	•	0	-	35,000	
Interfund Expenditures		17,578		33,000		33,000	
TOTAL EXPENDITURES	\$ _	6,844,175		7,904,091	_	8,871,053	

- *1 Actual Labor Chargeback is accounted for net of salaries.
- *2 Includes limited-period expenditures for Associate Civil Engineer positions, Public Works Inspector I/II Overhire position, hourly staff support, and consultant support.
- *3 Includes limited-period fundings for hourly staff support of \$60,000 for the Traffic Engineering section, \$60,000 for the Capital Projects section, \$60,000 for the Construction section, and \$60,000 for the Land Development section.
- *4 Includes increased funding of \$26,000 for the reclassification of an Office Assistant III position to Analyst I/II. Also includes limited-period fundings for three Jr/Asst/Associate Civil Engineer positions and for a Public Works Inspector I/II overhire position.
- *5 Includes limited-period fundings for consultant support of \$450,000 for the Land Development section, \$400,000 for the Construction section, \$150,000 for Traffic Engineering section, and \$50,000 for engineering inspections and materials testing.
- *6 Includes limited-period fundings for three Jr/Asst/Associate Civil Engineer positions and a Public Works Inspector I/II position.
- *7 Includes limited-period fundings for hourly staff support of \$150,000 for the Traffic Engineering section, \$130,000 for the Land Development section, \$60,000 for the Capital Projects section, and \$60,000 for the Construction section.
- *8 Includes increased funding of \$170,000 for development review maser contract services, and limited-period fundings of \$75,000 for community workforce agreement, and \$50,000 for survey monument preservation.
- *9 Includes limited-period fundings for consultant support of \$580,000 for the Land Development section (\$130,000 rbudget), \$400,000 for the Construction section, \$375,000 for Traffic Engineering section, and \$50,000 for engineering inspections and materials testing.

PUBLIC WORKS - ENGINEERING DIVISION SUMMARY

REVENUES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Licenses & Permits	\$	811,745	905,000	975,000
General Service Charges		2,081,427	1,425,000	1,500,000
Miscellaneous Revenue		8,755	10,000	10,000
Interfund Revenue Transfers		750,000	0	0
TOTAL REVENUES	\$	3,651,927	2,340,000	2,485,000

PUBLIC WORKS – PUBLIC SERVICES DIVISION SUMMARY

DIVISION MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

DIVISION OVERVIEW

Safety and Administration manages the occupational safety program for the Public Works and Community Services Departments, including accident and illness prevention, workplace safety training, and Public Works emergency response planning. Administration manages customer service programs, including graffiti abatement and abandoned shopping cart retrieval.

Engineering and Environmental Compliance is responsible for the design and permitting of all landfill postclosure systems and meeting regulatory guidelines for landfill maintenance and other Public Services programs. This section also administers capital improvement and miscellaneous engineering projects.

Utilities Maintenance manages the City's water and wastewater systems. The Water Operation installs, operates, and maintains the equipment and facilities to distribute approximately 10 million gallons of water per day to approximately 17,500 customers in the Mountain View service area. The Water Operation also operates and maintains the City's recycled water system. The Wastewater Operation installs, operates, and maintains the sanitary sewer and storm drain systems. Sanitary sewer activities include installing sewer laterals, cleanouts, and connections; clearing sewer blockages; and pumping sewage to the Palo Alto Regional Water Quality Control Plant. Storm drain activities include cleaning storm lines and catch basins, maintaining City retention basins, and operating pump stations.

The Streets and Landfill Postclosure Maintenance Section maintains and repairs the City's improved and unimproved streets, sidewalks, curbs and gutters, bikeways, public parking lots, and parking lots at City facilities. Street Maintenance also maintains the striping and markings on streets, curbs, and public parking lots; and installs, maintains, and repairs City street signs and streetlights. Landfill Maintenance operates the Flare Station, micro turbines, and leachate and gas extraction system, and maintains the landfill cap.

MAJOR DIVISION CHANGES

General Non-Operating Fund:

Program for Sidewalk Ramping, Grinding, and Inspecting (limited-period):

\$75,000

Provides continued funding to hire hourly seasonal workers to continue performing sidewalk ramping and grinding operations, including bimonthly sidewalk inspections to target areas needing repair.

Water Fund:

Associate Civil Engineer – Engineering and Environmental Compliance Section Position (limited-period):

\$231,300

Provides continued funding for an Associate Civil Engineer position. Additional staff resources are necessary to comply with recycled water regulations.

PUBLIC WORKS – PUBLIC SERVICES DIVISION SUMMARY

Contract Services – SCADA:

\$35,000

Provides funding for contract services to perform complex control system programming, troubleshooting, and repairs for the electrical and mechanical equipment of the supervisory control and data acquisition (SCADA) system. The City has a large inventory of electrical and mechanical equipment to operate and maintain infrastructure used to deliver potable water, collect and pump wastewater, collect and discharge storm water, and collect and destroy landfill gas. Costs are split with the Wastewater Fund.

Customer Portal and Dashboard Program:

\$34,000

Provides funding for the continuation of the program which provides custom water conservation and water-use efficiency recommendations to water utility customers.

• Wastewater Fund:

Contract Services – SCADA:

\$35,000

Provides funding for contract services as described in the Water Fund above.

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PUBLIC WORKS - PUBLIC SERVICES DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	66.50	67 *2	67
Total Part-Time Hourly	0.50	0.50	0.50
TOTAL POSITIONS	67 *1	67.50 *1	67.50 *1

^{*1} In addition there is a limited-period Jr/Asst/Associate Civil Engineer position.

^{*2} Reclassification of a 0.50 FTE Streets Technician position to a full time Public Services Technician.

EXPENDITURES		2019-20 ACTUAL	2020-21 Adopted		2021-22 Adopted	
						•
Salaries	\$	7,086,449 *1	7,967,863		8,050,166	*7
Wages		22,245 *1	237,038	*3	96,630	
Benefits		4,152,833	4,825,397		5,030,229	
TOTAL PERSONNEL	_	11,261,527	13,030,298		13,177,025	
Materials and Supplies	_	645,946	652,560		652,560	•
Maintenance and Operations		20,340	58,890		58,890	
Utilities		33,263,632	35,999,618	*4	38,235,344	
Professional/Technical Services		1,109,838	1,206,550	*5	1,385,550	*8
Other Expenses		563,171	490,128	*6	406,128	
TOTAL SUPPLIES AND SERVICES	_	35,602,927	38,407,746		40,738,472	-
Capital Outlay	_	3,562	68,500	•	0	•
Interfund Expenditures		741,894	891,000		891,000	
TOTAL EXPENDITURES	\$ _	47,609,910	52,397,544		54,806,497	
	_					•

^{*1} Includes limited-period expenditures for an Associate Civil Engineer position and wages for sidewalk ramping, grinding, and inspecting.

^{*2} Includes increased funding of \$55,100 for the reclassification of a 0.50 FTE Streets Technician position to a full-time Public Services Technician. Also includes limited-period funding for a Jr/Asst/Associate Civil Engineer position.

^{*3} Includes limited-period fundings of \$75,000 for sidewalk ramping, grinding, and inspecting and \$66,000 for hourly utility locating.

^{*4} Includes increased funding of \$20,000 for City utility cost increase.

^{*5} Includes increased fundings of \$100,000 for trash capture device cleaning and \$5,000 for safety training workshops.

^{*6} Includes limited-period fundings of \$50,000 for a water system risk assessment and \$34,000 for Customer Portal and Dashboard Program.

^{*7} Includes limited-period funding for a Jr/Asst/Associate Civil Engineer position.

^{*8} Includes increased fundings of \$70,000 for SCADA contract services and \$34,000 for Customer Portal and Dashboard Program. Also includes limited-period funding of \$75,000 for sidewalk ramping, grinding, and inspecting.

PUBLIC WORKS - PUBLIC SERVICES DIVISION SUMMARY

REVENUES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Water Service Charges	\$	35,499,404 *1	33,900,100 *3	34,707,000 *5
Wastewater Service Charges		25,199,324 *2	24,405,600 *4	24,980,000 *6
Recycled Water Charges		869,047 *1	800,000 *3	800,000 *5
Miscellaneous Revenue		940,015	520,000	520,000
Interfund Revenue Transfers		32,400	32,400	32,400
TOTAL REVENUES	\$ _	62,540,190	59,658,100	61,039,400

^{*1} Includes rate increase of 1% for average cost of water and meter rates and 20% increase for recycled water.

^{*2} Includes rate increase of 3%.

^{*3} Includes rate increase of 1% for average cost of water and meter rates and 50 cent per unit increase for recycled water

^{*4} Includes rate increase of 4%, 2% effective July 1, 2020 and 2% effective January 1, 2021.

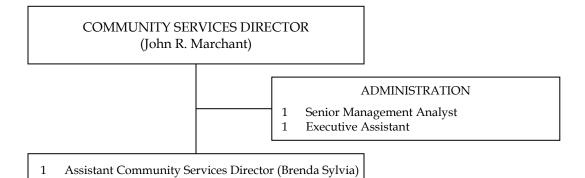
^{*5} Includes rate increase of 1% for average cost of water and meter rates and for recycled water.

^{*6} Includes rate increase of 6%.

NOTES

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COMMUNITY SERVICES DEPARTMENT



PERFORMING ARTS

- 1 Performing Arts Manager (Scott Whisler)
- Performing Arts Supervisor
- 1 Performing Arts Coordinator

Marketing Services

- 0.5 Performing Arts Supervisor
- 0.5 Communications Coordinator (Limited-Period)

Operations

- 1 Performing Arts Supervisor
- 2 Performing Arts Assistant

Ticket Services

- 1 Performing Arts Assistant
- 1 Senior Ticket Services Representative

SHORELINE

- 1 Shoreline Manager (Brady Ruebusch)
- 0.95 Recreation Supervisor
- 1 Secretary

Rengstorff House & Volunteers

- 0.3 Recreation Supervisor
- 1.25 Senior Recreation Coordinator
- 0.2 Volunteer Coordinator

Environmental

 Wildlife Preservation Coordinator

Employee-Staffed Ranger Program

- Supervising Parks and Open Space Worker
- 2 Parks and Open Space Worker I/II

SHORELINE GOLF LINKS AND MICHAELS RESTAURANT

0.1 Recreation Supervisor

FORESTRY AND ROADWAY LANDSCAPE

- 1 Forestry and Roadway Manager (Jakob Trconic)
 - Office Assistant I/II

Forestry and Heritage Trees

- 1 Tree Super./Arborist
- 1 Forestry Coordinator
- 1 Tree Trimmer III
- 4 Tree Trimmer I/II

Roadway & City Landscaping, Castro Street/Civic Center & Pest Management Program

- Parks Supervisor
- 2 Parks Maint. Worker III
- 8 Parks Maint. Worker I/II

PARKS AND OPEN SPACE

- 1 Parks and Open Space Manager
 - (Timothy Youngberg)

1 Secretary South Neighbork

South Neighborhood Parks, Cuesta Park, Irrigation and Construction, MVSP Maint.

- 1 Parks Supervisor
- 3.75 Parks Maint. Worker III
- 5 Parks Maint. Worker I/II

North Neighborhood Parks, Rengstorff Park, Turf Management, WSC Maint.

- Parks Supervisor
- 2.75 Parks Maint. Worker III
- 6.5 Parks Maint. Worker I/II

Shoreline Maintenance

- 1 Parks Supervisor
- 2.5 Parks Maint. Worker III
- 4.5 Parks Maint. Worker I/II

RECREATION

Recreation Manager (Kristine Crosby)

Senior Programs & Special Events

- Recreation Supervisor
- 1 Senior Recreation Coordinator
- 1 Recreation Coordinator
- 0.5 Office Assistant III

Youth Development (Preschool, Elementary, Teens)

- 0.9 Recreation Supervisor
- 2 Recreation Coordinator
- l Recreation Specialist
- 0.75 Recreation Leader II

Aquatics, Sports, Gyms, Deer Hollow Farm

- 1 Recreation Supervisor
- 2 Senior Recreation Coordinator
- 2 Recreation Coordinator
- 1 Parks Maintenance Worker III

Contract Classes, Volunteers, Front Desk,

Marketing/Sponsorships

- 0.70 Recreation Supervisor
- 0.55 Volunteer Coordinator
- 1 Program Assistant
- Office Assistant I/II

<u>Facilities</u>

- 0.05 Recreation Supervisor
- 0.75 Senior Recreation Coordinator

FISCAL YEAR 2021-22 POSITION TOTALS: 86.0 Full-Time

- 4.5 Regular Part-Time
- 0.5 Limited-Period

DEPARTMENT MANAGER - COMMUNITY SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

To create community through people, parks, and programs; provide recreational experiences; promote health and wellness; foster human development; protect environmental and open-space resources; strengthen security and safety; support economic growth; facilitate community problem-solving; and strengthen community image and sense of place.

DEPARTMENT OVERVIEW

The Community Services Department is responsible for the programming and operation of the Mountain View Center for the Performing Arts; for the continued development and operation of commercial and recreational activities at the City's 750-acre Shoreline at Mountain View Regional Park; for the maintenance and operation of Shoreline Golf Links and of Stevens Creek Trail; for the maintenance of City-owned parks, roadway landscaping, and street trees; and for delivery of recreation programs and services that make Mountain View a better place to live now and in the future.

DEPARTMENT FUNCTIONS

- Assure that services provided are responsive to community needs. (M 1, 2, 3, 4, 5, 6, 7, 8, 15, 16, 17, 19, 20, 21, 22, 23, 24, 25, 26, 27)
- Analyze the Department's services to assure they are provided in a cost-effective manner.
- Continue to monitor and evaluate use of recycled water and maintain current aesthetics and plant health.
- Provide access to performing arts facilities and provide quality service for clients/licensees. (M 2, 3, 4, 5)
- Provide entertainment opportunities for Center for the Performing Arts patrons. (M 2, 3)
- Provide education and outreach opportunities to the community.
- Comply with various regulatory agency requirements as they relate to wetlands, wildlife, and land use in the Shoreline area.
- Provide the community and visitors a safe and secure outdoor recreation experience by proper maintenance and supervision of trails, pathways, roadway/landscaped areas, turf areas, and facilities in the Shoreline and North Bayshore areas. (M 6, 10, 11, 12)
- Manage and operate Shoreline Golf Links in such a manner as to maximize operating revenues and control operating expenses. (M 7, 8, 9)
- Provide golfing customers an enjoyable golfing experience, including enhanced playing conditions and high levels of customer service. (M 7, 8, 9)

- Manage the Urban Forestry Program, including maintenance of street, median, and park trees, and enforcement of the Heritage Tree Ordinance. (M 10, 11, 12)
- Maintain all City landscaped areas, including parks, Stevens Creek Trail, medians, roadways, vacant land, and public facilities. (M 10, 11, 12, 13, 14)
- Conduct safety inspections of all park and playground areas and equipment.
- Monitor and evaluate Recreation Cost-Recovery Policy goals as approved by the City Council.
- Continue to implement positive and constructive activities for youth.
- Provide or facilitate scheduling of youth, adult, and older adult recreation activities, sports, classes, events, and facility rentals at the Community Center, Senior Center, The View Teen Center, Mountain View Sports Pavilion, Whisman Sports Center, Graham Sports Complex, Shoreline Athletic Fields, Cuesta Tennis Center, historic Adobe Building, and Rengstorff House as well as various park areas and school sites. (M 15, 16, 17, 18, 22, 23, 24, 25, 26, 27)
- Provide environmental education classes and camps at Deer Hollow Farm.
- Coordinate the Citywide volunteer program and establish effective partnerships with community-based organizations. (M 19)
- Provide a comprehensive aquatics program using Eagle and Rengstorff Pools. (M 20, 21)
- Plan, implement, and review Citywide special events.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Adopted an action plan to support youth mental health and wellness.
- Provided over 100 trees to Mountain View residents through a virtual Arbor Day event, partnering with the nonprofit Canopy and executing an agreement for the five-year update of the plan.
- Provided Mountain View COVID-19 testing centers at Shoreline Athletic Fields, the Center for the Performing Arts, and the Mountain View Community Center in conjunction with the County of Santa Clara, El Camino Hospital, and Planned Parenthood. A total of 14,867 COVID-19 tests were completed in Fiscal Year 2020-21.
- Developed new policies, adopted new safety and cleaning procedures, modified agreements, and adapted programming and facility rentals to be able to operate safely and enhance recovery.
- Planned and opened the County's first mass COVID-19 vaccination clinic site at the Community Center within a week, in conjunction with the County of Santa Clara. The site completed 78,933 vaccinations from January 22, 2021 through the end of Fiscal Year 2020-21.
- Began the reopening process of in-person programs and facility rentals for Recreation, Shoreline at Mountain View, and the Center for the Performing Arts, including aquatics programs, after-school

programs, ParksStage and MainStage performances, barbecue reservations, athletic field reservations, Rengstorff House reservations, summer camps, and youth and adult classes.

- Assisted with the closure of Castro Street and ongoing maintenance for the Castro StrEATs program, including installation of decorative lighting on the 100 to 300 blocks for outdoor dining.
- Adopted an amendment to the Park Land Dedication Ordinance.
- Completed construction and hosted virtual grand openings for Wyandotte Park and Evandale Park.
- Completed renovation of the landing area at the Shoreline Golf Links driving range.
- Completed renovations and upgrades at McKelvey Field, Charleston Park, Cooper Park, Eagle Park, Fairmont Park, Gemello Park, Sylvan Park, San Veron Park, and Klein Park through the Parks and Open Space Division.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Develop a Parks and Recreation Strategic Plan.
- Update the City/School District Joint-Use Master Agreement, in conjunction with the City Attorney's Office and City Manager's Office.
- Define biodiversity requirements for landscaping in Mountain View, in conjunction with the Community Development Department.
- Update the Community Tree Master Plan and review existing guiding policies and ordinances in coordination with the update, in conjunction with the Community Development Department.
- Consolidate and update existing plans into a comprehensive Shoreline Wildlife Management Plan.
- Support implementation of initiatives that come with being a designated Age-Friendly City by the World Health Organization.
- Continue the efforts of the Four-Cities Coordinated Stevens Creek Trail Feasibility Study by identifying available funding sources both locally and regionally to support the design and construction of the extension of the Trail to Remington Drive.
- Support the completion of improvements to parks and facilities, including Cuesta Park, Sylvan Park, as well as the Los Altos School District and City Park at San Antonio Center.
- Support design and construction of Fayette Greenway, Ortega Park, Pyramid Park, and Fayette Park.
- Support fundraising, design, and construction of an all-inclusive playground in conjunction with the Magical Bridge Foundation.

- Support the design and construction of the Rengstorff Park Aquatics Center Replacement Project.
- Support design and construction of the Center for the Performing Arts SecondStage seating and support space upgrade.
- Continue turf and bunker improvement projects at Shoreline Golf Links.
- Replace the play structure (scow) at Shoreline at Mountain View.
- Renovate the green complexes of Holes 2 and 12 at Shoreline Golf Links.
- Establish new policies and procedures for the Center for the Performing Arts and adapt recreation programming and facility rentals to operate safely and enhance recovery in response to Shelter-In-Place orders in the post pandemic environment.
- Monitor, evaluate, and amend, if necessary, contracts for important facility operations, such as the Shoreline Sailing Lake and Café, Shoreline Golf Links, Michaels at Shoreline, and Shoreline Amphitheatre, as operators respond to Shelter-In-Place orders and prepare for the postpandemic environment.
- Support the design of the Middlefield Park Master Plan in conjunction with the Community Development Department.

PERFORMANCE/WORKLOAD MEASURES

	2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Administration:					
1. Number of open space acres per					
1,000/population:					
Including North Bayshore Area	13.4	13.4	>3	13.5	>3
Excluding North Bayshore Area	2.6 ^(A)	2.6 ^(A)	>3	2.7 ^(A)	>3
Center for the Performing Arts:					
2. Number of use days ^(B)	559	327 ^(C)	>450	79 ^(C)	>255 ^(D)
3. Number of performances	504	276 ^(C)	>390	77 ^(C)	>195 ^(D)
4. Percentage of clients surveyed who					
rate the theatre experience as "very					
good" or "outstanding"	94%	95%	>90%	100%(C)	>90%
5. Percentage of patrons surveyed who					
say they enjoyed their experience at					
the MVCPA	98%	99%	>90%	N/A	>90%
Shoreline:					
6. Number of Rengstorff House rentals	549	357 (C)	>500	22 (C)	>350 ^(D)
Shoreline Golf Links:					
7. Number of paid rounds of golf	56,713 ^(E)	55,531 ^(F)	>63,700	79,355	>68,549
8. Number of tournament rounds	4,439 ^(E)	3,761 ^(C)	>4,950	4,657 ^(C)	>5,109
9. Number of memberships	603 ^(E)	387 ^(C)	>740	508 ^(C)	>740

	2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Forestry:			<u> </u>		<u> </u>
10. Average maintenance cost per					
landscaped median acre	\$11,714 ^(G)	\$12,512 ^(G)	<\$10,000	\$13,157 ^(G)	<\$14,000 ^(G)
11. Number of trees planted	275	294	>256	180 ^(C)	>256
12. Number of trees trimmed	2,847	2,537(°)	>2,700	2,668	>2,700
Parks and Open Space:					
13. Average maintenance cost per park					
acre (not including Shoreline at					
Mountain View)	\$19,519	\$21,885	<\$22,000	\$23,769 ^(H)	<\$22,000
14. Average water consumption per park					
acre	514 units(I)	629 units	<820 units	749 units	<820 units
Recreation:					
15. Percentage of class registrations					
completed online (net, not including					
golf, tennis, drop-in or lap swim)	75%	83%	>70%	89%	>70%
16. Number of participants registered in					
Recreation classes	9,023	2,606 ^(C)	>8,300	6,834 ^(C)	>4,000 ^(D)
17. Number of facility rental					
bookings/hours:					
Community Center	1,170 ^(J)	3,890 ^(C)	>5,000	5,930 ^(C)	>3,000 ^(D)
Senior Center	1,093	861	>800	130(C)	>400(D)
Adobe Building	914	515 ^(C)	>650	0(c)	>325 ^(D)
Gyms	5,298 ^(K)	3,429 ^(C)	>5,940	479 ^(C)	>2,000 ^(D)
Athletic Fields	28,414 ^(I)	16,855 ^(C)	>30,000	21,323 ^(C)	>25,000 ^(D)
18. Barbecue Rentals	9,895	5,897	>6,000	2,408 ^(C)	>3,000 ^(D)
19. Annual Citywide volunteer hours	49,226	33,952 ^(C)	>45,000	7,845 ^(C)	>10,000 ^(D)
20. Number of Lap Swim participants	25,648 ^(L)	17,210 ^(C)	>26,000	22,550 ^(C)	>20,000 ^(D)
21. Number of swim lesson participants	2,399	2,205	>2,200	242 ^(C)	>1,000 ^(D)
22. Number of meals served through the					
Senior Center Nutrition Program	32,475	34,139	>30,000	46,307	>30,000
23. Number of summer camp participants	1,848	$1,630^{(M)}$	>1,800	174 ^(C)	>600 ^(D)
24. Number of preschool participants	71 0)	56 ^(C)	>80	36 ^(C)	>40 ^(D)
25. Number of participants in contract					
classes	4,033	2,699 ^(C)	>3,600	1,872 ^(C)	>1,000 ^(D)
26. Number of attendees participating at					
teen programs and events	9,636	5,898 ^(C)	>9,000	812 ^(C)	>4,000 ^(D)
27. Number of permits issued for special					
events and activities	167	97 ^(C)	>125	16 ^(C)	>60 ^(D)

⁽A) Citywide target set at three acres per 1,000 population as defined by the City's Park Land Dedication Ordinance. The City continues to develop new open space, but an increase in population has kept the actual below target.

⁽B) Total includes rental of the rehearsal studio.

⁽C) Targets missed due to COVID-19 and Shelter-in-Place orders reducing or ceasing operations, services, and/or rentals. For Fiscal Year 2020-21, the number of use days for the Center for Performing Arts is for COVID-19 testing and a few actual spring events; and the rental bookings/hours for the Community Center reflect the usage as a vaccination site and cooling center.

COMMUNITY SERVICES DEPARTMENT SUMMARY

- (D) Target adjusted to account for COVID-19 and Shelter-In-Place orders reducing or ceasing operations, services, and/or rentals.
- (E) Competition from Moffett Golf Course and the reopening of Baylands Golf Course in Palo Alto in May 2018 have affected number of rounds and membership. An abnormally large number of rainy days in Fiscal Year 2018-19 were on weekends. In addition, the wildfires in fall 2018 lowered air quality to a point that deterred golfers for approximately three weeks.
- (F) Competition from Moffett Golf Course and the reopening of Baylands Golf Course in Palo Alto in May 2018 continue to have an effect on the number of rounds and membership, along with the rain earlier in the fiscal year than estimated for the target. COVID-19 has also impacted the paid rounds since the golf course was closed for approximately seven weeks during Shelter-In-Place orders.
- (G) The Fiscal Year 2017-18 and 2018-19 actuals were incorrectly reported as \$8,096 and \$9,032, respectively, due to a miscalculation. As a result, the target was not updated and the increase in maintenance costs due to increases in salaries, benefits, and supplies over recent years was not captured. This target has been evaluated and updated for Fiscal Year 2021-22.
- (H) Due to the addition of two new parks in Fiscal Year 2020-21 and increased maintenance costs over recent years, the average cost per acre has increased. Future targets will be evaluated and adjusted for additional parks and cost increases.
- (l) Due to the renovation of multiple athletic fields, rental hours and water use are down compared to prior years.
- ⁽¹⁾ The Community Center was closed for renovation and expansion from August 2018 to March 2019. The Fiscal Year 2018-19 target is based on a partial-year opening. As a result, Preschool was moved to The View Teen Center in the interim.
- (K) In order to reduce barriers for youth sports groups to utilize the gyms, they are no longer required to rent for a full quarter. They can now rent a partial quarter. This has led to lower rental hours but is more reflective of actual gym use.
- (L) A wet winter reduced the number of lap swimmers.
- (M) Summer camp registrations missed target due to cancellation of one session of H2O Adventures and splitting location of camps between Graham Middle School and the Community Center. This measure represents the complete 2019 summer session.

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COMMUNITY SERVICES DEPARTMENT SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Community Convices Director	1	1	1
Community Services Director Assistant Community Services Director	1	1	1
Shoreline Manager	1	1	1
Performing Arts Manager	1	1	1
Forestry and Roadway Manager	1	1	1
Parks and Open Space Manager	1	1	1
Recreation Manager	1	1	1
Performing Arts Supervisor	2.50	2.50	2.50
Tree Supervisor/Arborist		2.30	2.30 1
Parks Supervisor	$1 \\ 4$	$\frac{1}{4}$	$\frac{1}{4}$
	1	1	1
Performing Arts Coordinator Recreation Supervisor	5	5	5
Senior Recreation Coordinator	5	5	5
Volunteer Coordinator	0. <i>7</i> 5	0.75	0.75
Recreation Coordinator	5	5	5
	1	1	1
Forestry Coordinator Tree Trimmer III	1	1	1
Tree Trimmer I/II	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$
Parks Maintenance Worker III	4 12	12	12
	24	24	24
Parks Maintenance Worker I/II	1	2 4 1	2 4 1
Supervising Parks and Open Space Worker			
Parks and Open Space Worker I/II	2	2 1	2 1
Senior Management Analyst Executive Assistant	1	1	1
	1		
Program Assistant	1 2	1 2	1 2
Secretary Office Assistant III		0.50	0.50
	0.50		
Office Assistant I/II	2	2	2
Performing Arts Assistant	3 1	3 1	3 1
Recreation Specialist		1	1
Wildlife Preservation Coordinator	1		
Senior Ticket Service Representative	1 0.75	1 0.75	1 0.75
Recreation Leader II			
TOTAL REGULAR	90.50	90.50	90.50
TOTAL PART-TIME HOURLY	47.12	47.12	46.05
TOTAL POSITIONS	137.62 *1	137.62 *2	136.55 *2

^{*1} In addition there is a limited-period 0.40 FTE Communications Coordinator position.

^{*2} In addition there is a limited-period 0.50 FTE Communications Coordinator position.

COMMUNITY SERVICES DEPARTMENT SUMMARY

DEPARTMENT DIVISIONS Community Services Administration Performing Arts Shoreline Shoreline Golf Links/Restaurant Forestry and Roadway Landscape Parks and Open Space Recreation TOTAL EXPENDITURES	\$	2019-20 ACTUAL 630,086 1,758,669 1,291,067 3,034,806 3,723,745 6,401,018 5,402,762 22,242,153	2020-21 ADOPTED 1,026,110 1,929,141 1,986,135 3,683,043 4,318,363 7,348,906 6,486,636 26,778,334	2021-22 ADOPTED 1,072,503 1,955,206 2,041,755 3,310,328 4,391,624 7,361,593 6,584,305 26,717,314
EXPENDITURE SUMMARY Salaries Wages and Benefits Supplies and Other Services Capital Outlay Interfund Expenditures TOTAL EXPENDITURES	\$ \$	2019-20 ACTUAL 14,645,912 7,105,342 121,864 369,035 22,242,153	2020-21 ADOPTED 17,301,005 8,765,429 149,900 562,000 26,778,334	2021-22 ADOPTED 17,641,622 8,466,292 48,400 561,000 26,717,314
FUNDING SOURCES General Operating General Non-Operating Shoreline Golf Links/Restaurant Shoreline Regional Park Community TOTAL FUNDING	\$ \$	2019-20 ACTUAL 15,801,559 174,561 3,034,806 3,231,227 22,242,153	2020-21 ADOPTED 18,273,421 294,600 3,683,043 4,527,270 26,778,334	2021-22 ADOPTED 18,718,946 203,700 3,310,328 4,484,340 26,717,314
REVENUE SUMMARY Fines & Forfeitures Rents & Leases Local Intergovernmental Revenue Recreation Service Charges Golf Course Service Charges Restaurant Revenue General Service Charges Miscellaneous Revenue Interfund Revenue Transfers TOTAL REVENUES	\$ \$	2019-20 ACTUAL 4,000 1,086,988 75,000 1,086,393 1,910,897 1,047,936 496,480 623,751 55,000 6,386,445	2020-21 ADOPTED 1,000 1,057,500 130,000 1,208,600 2,350,000 1,858,000 404,100 548,400 55,000 7,612,600	2021-22 ADOPTED 1,000 505,300 134,000 1,215,900 2,541,000 1,241,000 162,100 473,400 55,000 6,328,700

COMMUNITY SERVICES – ADMINISTRATION DIVISION SUMMARY

<u>DIVISION MANAGER – COMMUNITY SERVICES DIRECTOR</u>

DIVISION OVERVIEW

Administration is responsible for the management of the Community Services Department. This Division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

BUD/LHP-209-02 FY2021-22

COMMUNITY SERVICES - ADMINISTRATION DIVISION SUMMARY

POSITIONS		2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular		3.80	3.80	3.80
Total Part-Time Hourly		0	0	0
TOTAL POSITIONS	_	3.80	3.80	3.80
	-			
		2019-20	2020-21	2021-22
EXPENDITURES		ACTUAL	ADOPTED	ADOPTED
Salaries	\$	402,135	608,486	624,949
Wages		0	0	0
Benefits	_	211,688	313,471	343,401
TOTAL PERSONNEL	_	613,823	921,957	968,350
Materials and Supplies	_	3,852	7,183	7,183
Maintenance and Operations		4,450	0	0
Utilities		0	250	250
Professional/Technical Services		4,914	81,735	81,735
Other Expenses	_	3,047	14,985	14,985
TOTAL SUPPLIES AND SERVICES	_	16,263	104,153	104,153
Capital Outlay		0	0	0
Interfund Expenditures	_	0	0	0
TOTAL EXPENDITURES	\$	630,086	1,026,110	1,072,503

COMMUNITY SERVICES – PERFORMING ARTS DIVISION SUMMARY

DIVISION MANAGER – PERFORMING ARTS MANAGER

DIVISION OVERVIEW

Performing Arts is responsible for the management and operation of the Mountain View Center for the Performing Arts, a three-theatre performing arts complex, owned and managed by the City. The Center and the Center's staff service an active schedule of performances with a mix of community and regional artists. The Center provides a well-maintained and -equipped facility; technical service support; computerized ticket sales operation; marketing and publication support; house management; and a volunteer usher corps for all performances.

MAJOR DIVISION CHANGES

• General Operating Fund:

Annual Rigging Inspection and Maintenance:

\$27,000

Provides additional funding for the annual inspection and maintenance of the rigging above MainStage.

• General Non-Operating Fund:

Communications Coordinator Position (0.50) (limited-period):

\$113,600

Provides continued funding for a 0.50 FTE Communications Coordinator position. The additional resources will provide continued support for marketing and public relations.

BUD/LHP-209-03 FY2021-22

COMMUNITY SERVICES - PERFORMING ARTS DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	8.50	8.50	8.50
Total Part-Time Hourly	1.67	1.67	1.67
TOTAL POSITIONS	10.17 *1	10.17 *2	10.17 *2

^{*1} In addition there is a limited-period 0.40 FTE Communications Coordinator position.

^{*2} In addition there is a limited-period 0.50 FTE Communications Coordinator position.

EXPENDITURES	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries \$	854,808 *1	1,007,327 *2	1,031,267 *2
Wages	224,047	156,143	158,389
Benefits	540,938	543,524	568,903
TOTAL PERSONNEL	1,619,793	1,706,994	1,758,559
Materials and Supplies	20,587	39,397	39,397
Maintenance and Operations	26,918	50,700	71,700 *3
Utilities	245	450	450
Professional/Technical Services	61,167	45,800	51,800 *3
Other Expenses	9,334	11,900	11,900
TOTAL SUPPLIES AND SERVICES	118,251	148,247	175,247
Capital Outlay	20,625	73,900	21,400
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES \$	1,758,669	1,929,141	1,955,206

^{*1} Includes limited-period expenditures for Communications Coordinator position.

^{*3} Includes increased funding of \$27,000 for annual rigging inspection and maintenance.

REVENUES		2019-20 ACTUAL	2020-21 Adopted	2021-22 ADOPTED
Rents & Leases	\$	471,515	448,200	116,400
General Service Charges		308,843	307,000	77,200
Miscellaneous Revenue		194,181	188,500	57,500
TOTAL REVENUES	\$ _	974,539	943,700	251,100 *1
	=			

^{*1} Revenues estimated lower due to impacts from COVID-19 pandemic.

^{*2} Includes limited-period funding for a 0.50 FTE Communications Coordinator position.

COMMUNITY SERVICES – SHORELINE DIVISION SUMMARY

DIVISION MANAGER – SHORELINE MANAGER

DIVISION OVERVIEW

The Shoreline Division is responsible for the operations, maintenance, preservation, and enhancement of the environmental areas within Shoreline at Mountain View; rental and operations of the historic Rengstorff House; regulatory permits, relating to open space and marsh restoration; management of commercial leases (including Shoreline Amphitheatre); park-related capital improvement projects; and oversight of the Citywide Park Ranger Program, including patrol of Stevens Creek Trail.

MAJOR DIVISION CHANGES

General Operating Fund:

Janitorial Services for Park Restrooms (\$121,800 offset by reduction in hourly wages):

\$81,800

Provides increased funding for janitorial services in park restrooms. The total cost is partially offset by the reduction in hourly wages. This increases cleanings from weekend service to daily service, primarily related to additional cleanings needed due to the COVID-19 pandemic. Costs are also included in the Shoreline Regional Park Community Fund and Parks and Open Space Division for parks in the Shoreline at Mountain View area.

BUD/LHP-209-04 FY2021-22

COMMUNITY SERVICES - SHORELINE DIVISION SUMMARY

POSITIONS	A	2019-20 DJUSTED	2020- ADOP		2021-2 Adopt		
Total Regular		8.79		8.79		8.79	
Total Part-Time Hourly		3.48		3.48		3.48	
TOTAL POSITIONS		12.27	-	12.27	1	12.27	
		2019-20	2020-	21	2021-2	22	
EXPENDITURES		ACTUAL	ADOP	TED_	ADOPT	ED	
Salaries	\$	555,437	830	0,652	833	3,339	
Wages		167,888	199	9,210	203	3,666	
Benefits		364,089	548	8,749	550	0,426	
TOTAL PERSONNEL		1,087,414	1,578	3,611	1,587	7,431	
Materials and Supplies		32,635	52	2,600	52	2,600	
Maintenance and Operations		38,584	70	0,600 *1	58	8,600	*4
Utilities		51,246	77	7,300 *2	77	7,300	
Professional/Technical Services		59,243	112	2,634	246	5,434 ;	*4
Other Expenses		3,900	66	5 ,39 0 *3	ϵ	6,390	
TOTAL SUPPLIES AND SERVICES		185,608	379	9,524	441	1,324	
Capital Outlay		2,800	15	5,000		0	
Interfund Expenditures		15,245	13	3,000	13	3,000	
TOTAL EXPENDITURES	\$	1,291,067	1,980	6,135	2,041	1,755	

^{*1} Includes increased funding of \$20,300 for janitorial cost increases.

^{*4} Includes increased funding of \$121,800 for janitorial services for parks restrooms (hourly offset in the Parks and Open Space Division).

REVENUES		2019-20 ACTUAL	2020-21 Adopted	2021-22 Adopted
Rents & Leases	-	366,750	359,000	255,000 *1
Recreation Service Charges		0	5,000	5,000
General Service Charges		141,737	50,000	50,000
Miscellaneous Revenue		2,375	0	0
TOTAL REVENUES	\$ _	510,862	414,000	310,000

^{*1} Revenues estimated lower due to impacts from COVID-19 pandemic.

^{*2} Includes increased funding of \$4,000 for City utility cost increase.

^{*3} Includes limited-period funding of \$60,000 for a Wildlife Preservation Plan.

COMMUNITY SERVICES – SHORELINE GOLF LINKS/RESTAURANT DIVISION SUMMARY

DIVISION MANAGER - SHORELINE MANAGER

DIVISION OVERVIEW

Shoreline Golf Links is the City's 18-hole golf course, open for group and individual play 364 days a year. The Shoreline Golf Links/Restaurant Division is responsible for overseeing the management services contract for the operation and maintenance of Shoreline Golf Links and Michaels at Shoreline Restaurant.

MAJOR DIVISION CHANGES

• Shoreline Golf Links Fund:

Water Cost Increase: \$64,500

Provides increased funding for water cost increases to maintain Shoreline Golf Links.

Net Operating Changes: (\$39,900)

Provides net savings from increases in personnel-related costs (\$24,400), contracts (\$19,200), and miscellaneous (\$4,800), offset by reductions in materials and supplies (\$88,300).

• Shoreline Restaurant Fund:

Net Operating Changes (offset by \$617,200 reduced revenue):

(\$399,200)

Provides operating savings to partially offset estimated lower revenue. Net savings from an increase in maintenance and operations (\$73,300) offset by reductions to personnel-related costs (\$236,800), food and beverage costs (\$157,700), materials and supplies (\$50,100), utilities (\$13,900), contracts (\$12,000), and other operating costs (\$2,000).

BUD/LHP-209-08 FY2021-22

COMMUNITY SERVICES - SHORELINE GOLF LINKS/RESTAURANT DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	0.30	0.30	0.30
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	0.30	0.30	0.30
EXPENDITURES	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries	\$ 49,372	59,706	60,332
Wages	0	0	0
Benefits	24,873	31,184	32,480
TOTAL PERSONNEL	74,245	90,890	92,812
Materials and Supplies	142,576	307,360	168,925
Maintenance and Operations	150,608	188,150 *1	262,479
Utilities	630,459	631,800 *2	677,738 *4
Professional/Technical Services	1,607,607	1,847,953	1,642,690
Other Expenses	428,942	615,890	465,684
TOTAL SUPPLIES AND SERVICES	2,960,192	3,591,153 *3	3,217,516 *5
Capital Outlay	0	0	0
Interfund Expenditures	369	1,000	0
TOTAL EXPENDITURES	\$ 3,034,806	3,683,043	3,310,328

^{*1} Includes increased funding of \$24,100 for janitorial cost increase.

^{*5} Includes net reduced funding of \$39,900 for the Golf Course and \$399,200 for the Restaurant.

2019-20	2020-21 ADOPTED	2021-22 Adopted
ACTUAL	ADOI IED	ADOLTED
1,910,897	2,350,000	2,541,000
1,047,936	1,858,000	1,241,000 *1
23,387	15,000	15,000
2,982,220	4,223,000	3,797,000
	ACTUAL 1,910,897 1,047,936 23,387	ACTUAL ADOPTED 1,910,897 2,350,000 1,047,936 1,858,000 23,387 15,000

^{*1} Revenues estimated lower due to impacts from COVID-19 pandemic.

^{*2} Includes increased funding of \$35,100 for water cost increase.

^{*3} Includes net reduced funding of \$69,600 for the Golf Course and \$150,300 for the Restaurant.

^{*4} Includes increased funding of \$64,500 for golf course water cost increase.

COMMUNITY SERVICES – FORESTRY AND ROADWAY LANDSCAPE DIVISION SUMMARY

<u>DIVISION MANAGER – FORESTRY AND ROADWAY MANAGER</u>

DIVISION OVERVIEW

The Forestry and Roadway Landscape Division is responsible for maintaining the landscape on roadways, medians, overpasses, and all nonpark, City-owned lands; managing the Urban Forestry Program, which includes maintenance of street trees (including those in parks and medians); and administering the City's Heritage Tree Ordinance. This Division is responsible for maintenance of 120.25 acres of roadway landscape and 28,000 trees; maintaining 12 acres in the downtown area consisting of Castro Street, Civic Center, Centennial Plaza, and the Transit Center; and administering an Integrated Pest Management Program.

BUD/LHP-209-05 FY2021-22

COMMUNITY SERVICES - FORESTRY AND ROADWAY LANDSCAPE DIVISION SUMMARY

POSITIONS Total Regular Total Part-Time Hourly TOTAL POSITIONS	-	2019-20 ADJUSTED 20 1.05 21.05	2020-21 ADOPTED 20 1.05 21.05	2021-22 ADOPTED 20 1.05 21.05
EXPENDITURES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 Adopted
Salaries Wages Benefits	\$	1,701,427 49,838 1,084,716	1,879,953 54,800 1,230,810	1,905,452 56,038 1,291,334
TOTAL PERSONNEL Materials and Supplies Maintenance and Operations Utilities	-	2,835,981 71,995 6,642 559,944	3,165,563 80,461 12,000 674,100 *1	3,252,824 80,461 12,000 674,100
Professional/Technical Services Other Expenses TOTAL SUPPLIES AND SERVICES	_	98,715 3,070 740,366	144,414 *2 8,825 919,800	134,414 8,825 909,800
Capital Outlay Interfund Expenditures TOTAL EXPENDITURES	\$ -	30,801 116,597 3,723,745	31,000 202,000 4,318,363	27,000 202,000 4,391,624
*1 Includes increased funding of \$3,400 for City utility cost ir *2 Includes limited-period funding of \$10,000 for organic per		es.		
REVENUES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Fines and Forfeitures Local Intergovernmental Revenue General Service Charges Miscellaneous Revenue	\$	4,000 0 19,655 2,743	1,000 55,000 21,600 0	1,000 59,000 19,600 0
Interfund Revenue Transfers		55,000	55,000	55,000

81,398

132,600

134,600

TOTAL REVENUES

COMMUNITY SERVICES – PARKS AND OPEN SPACE DIVISION SUMMARY

DIVISION MANAGER – PARKS AND OPEN SPACE MANAGER

DIVISION OVERVIEW

The Parks and Open Space Division is responsible for maintaining the City's landscape investment at City facilities, 38 urban parks (193.5 acres), and 9.35 miles of pedestrian trail along the Bay; and Permanente Creek, Stevens Creek, Hetch Hetchy, and Whisman Trails.

MAJOR DIVISION CHANGES

• Shoreline Regional Park Community Fund:

Janitorial Services for Park Restrooms (\$17,000 offset by reduction in hourly wages):

No Net Cost

Provides increased funding for janitorial services in park restrooms. The total cost is offset by the reduction in hourly wages. This increases cleanings from weekend service to daily service, primarily related to additional cleanings needed due to the COVID-19 pandemic. Costs are also included in the General Operating Fund, Shoreline Division.

BUD/LHP-209-06 FY2021-22

COMMUNITY SERVICES - PARKS AND OPEN SPACE DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	30	30	30
Total Part-Time Hourly	5.21	5.21	4.14 *1
TOTAL POSITIONS	35.21	35.21	34.14

^{*1} Includes reduction in hours to offset increased parks restrooms janitorial cost increase.

EXPENDITURES	_	2019-20 ACTUAL	2020-21 ADOPTED		2021-22 Adopted	
Salaries	\$	2,586,647	2,868,383		2,908,461	
Wages		107,452	273,343		222,090	
Benefits		1,712,826	1,900,938		1,907,800	
TOTAL PERSONNEL	_	4,406,925	5,042,664		5,038,351	
Materials and Supplies	_	204,228	247,275	*1	247,275	
Maintenance and Operations		10,831	15,290		15,290	
Utilities		1,448,132	1,603,082	*1/2	1,603,082	
Professional/Technical Services		54,088	83,398		100,398 *4	4
Other Expenses		5,045	44,197	*3	44,197	
TOTAL SUPPLIES AND SERVICES	_	1,722,324	1,993,242		2,010,242	
Capital Outlay	_	44,505	0	_	0	
Interfund Expenditures		227,264	313,000		313,000	
TOTAL EXPENDITURES	\$	6,401,018	7,348,906		7,361,593	

^{*1} Includes increased funding of \$77,500 for operational costs for six new parks.

^{*4} Includes increased funding of \$17,000 for janitorial services for parks restrooms (offset by reduction in hourly wages).

REVENUES	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Miscellaneous Revenue	\$ 169,922	177,100	208,500
TOTAL REVENUES	\$ 169,922	177,100	208,500

^{*2} Includes increased funding of \$29,500 for City utility cost increase.

^{*3} Includes increased funding of \$14,500 for parcel property tax for SFPUC.

COMMUNITY SERVICES – RECREATION DIVISION SUMMARY

DIVISION MANAGER – RECREATION MANAGER

DIVISION OVERVIEW

Recreation provides activities to facilitate social/community connections, advance lifelong learning, and promote healthy lifestyles.

Activities, classes, and events are held at Cuesta and Rengstorff Community Parks, Crittenden and McKelvey Athletic Fields, Deer Hollow Farm, Mountain View Sports Pavilion, Whisman Sports Center, Cuesta Tennis Center, Graham Sports Complex, Community Center, Senior Center, The View Teen Center, Eagle Park and Rengstorff Pools, historic Adobe Building, and various other park areas and school sites.

Program areas include: aquatics; adult and youth sports; seniors; cultural arts; preschool; elementary and teens; youth development; environmental education; community gardens; volunteers; coordination of special events and summer concerts; and reservations of buildings, facilities, and barbecue areas.

MAJOR DIVISION CHANGES

• General Operating Fund:

Community Center Day Porter Services:

\$67,000

Provides funding for additional janitorial services, room setup/tear-down, and support for special events at Recreation facilities. These resources will provide a Day Porter at the new Community Center.

General Non-Operating Fund:

Janitorial Services for Pool Buildings (limited-period):

\$90,100

Provides continued funding for janitorial services at the City's two aquatics facilities. Janitorial services will be provided when the facilities are open and will include cleaning and sanitizing the shower rooms, bathrooms, and floors.

BUD/LHP-209-07 FY2021-22

COMMUNITY SERVICES - RECREATION DIVISION SUMMARY

	2019-20		2020-21		2021-22
POSITIONS	ADJUSTED	_	ADOPTED		ADOPTED
Total Regular	19.11	_	19.11		19.11
Total Part-Time Hourly	35.71		35.71		35.71
TOTAL POSITIONS	54.82	- =	54.82	- =	54.82
	2019-20		2020-21		2021-22
EXPENDITURES	ACTUAL	_	ADOPTED	_	ADOPTED
Salaries \$	1,707,978		1,903,744		1,932,307
Wages	1,242,288		1,698,141	*2	1,732,960
Benefits	1,057,465		1,192,441		1,278,028
TOTAL PERSONNEL	4,007,731	-	4,794,326	-	4,943,295
Materials and Supplies	268,743	*1	274,057	*2	270,057
Maintenance and Operations	175,300	*1	364,039	*3	361,739 *4
Utilities	239,179		292,083		292,083
Professional/Technical Services	629,835	*1	673,274	*2	658,274
Other Expenses	49,281		25,857		25,857
TOTAL SUPPLIES AND SERVICES	1,362,338	_	1,629,310	-	1,608,010
Capital Outlay	23,133	_	30,000	-	0
Interfund Expenditures	9,560		33,000		33,000
TOTAL EXPENDITURES \$	5,402,762	- =	6,486,636	= =	6,584,305

^{*1} Includes limited-period expenditures for Thursday Night Live special events, plaza activation, Senior Center exercise equipment, Senior Center blinds, day porter services at the Community Center, and Aquatics operations and training equipment.

^{*4} Includes increased funding for \$67,000 for Community Center day porter services and limited-period funding of \$90,100 for janitorial services for pool buildings.

REVENUES		2019-20 ACTUAL	2020-21 Adopted	2021-22 Adopted
Rents & Leases	\$	248,723	250,300	133,900
Local Intergovernmental Revenue		75,000	75,000	75,000
Recreation Service Charges		1,086,393	1,203,600	1,210,900
General Service Charges		26,245	25,500	15,300
Miscellaneous Revenue		231,143	167,800	192,400
TOTAL REVENUES	\$ _	1,667,504	1,722,200	1,627,500 *1

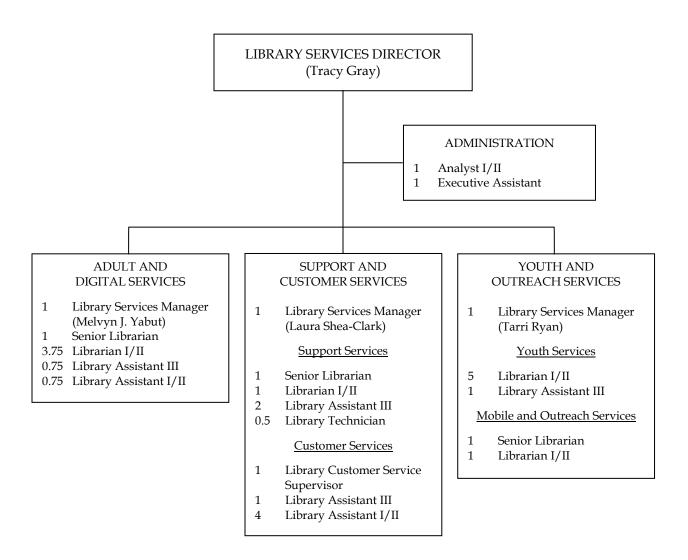
^{*1} Revenues continue to be estimated lower due to impacts from COVID-19 pandemic.

^{*2} Includes limited-period fundings of \$58,800 to continue day porter services at the Community Center, \$12,300 for bi-annual Multicultural Festival, and \$12,300 for Thursday Night Live special events.

^{*3} Includes increased funding for \$25,800 for janitorial services and limited-period funding of \$100,600 for janitorial services for pool buildings.

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LIBRARY SERVICES DEPARTMENT



FISCAL YEAR 2021-22 POSITION TOTALS: 24.0 Full-Time

6.75 Regular Part-Time

DEPARTMENT MANAGER – LIBRARY SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

The Library Services Department is responsible for the planning and provision of library services. "Our Library is for everyone. We are a free resource helping our community connect, create, and learn."

DEPARTMENT OVERVIEW

Library resources are made easily accessible to the community in a variety of formats, including print, media, and electronic. The Library Services Department participates in cooperative regional services and resource-sharing to meet the needs of all residents in the area.

DEPARTMENT FUNCTIONS

- Provide quality services, programs, and systems that enhance the quality of community life. (M 1, 2, 4, 5, 7, 8, 9, 13, 14)
- Provide a welcoming, comfortable, well-maintained, and safe facility and environment for all customers to use and enjoy. (M 1)
- Offer a variety of library materials, technology resources and references, and readers' assistance to help customers meet their information, educational, and recreational reading needs. (M 2, 4, 5, 7, 13)
- Provide a quality collection of popular and enduring materials for customers to use and borrow. (M 2, 4, 5, 12)
- Provide ongoing library services to support lifelong learning in the community, including physical and virtual collections, and programs for all ages. (M 2, 4, 5, 8, 9, 13)
- Promote library services to ensure that all residents are aware of the breadth of library services and how to better use those services. (M 9)
- Provide Mobile Library Services to reduce trips to the Library. (M 2, 4, 5)

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Implemented a Library Grab-and-Go Holds pickup program to provide access to the Library collection during the COVID-19 closure and moved reference services to phone and email.
- Transitioned to virtual programming to continue providing educational and entertaining opportunities to the community during the pandemic.
- Redeployed staff to conduct outreach to more than 600 Mountain View businesses about pandemic relief resources, answer City phones, and provide volunteer services at the Community Services Agency.

- Assisted the City's Strategic Communications Team in creating and maintaining COVID-19 webpages on the City website.
- Added new digital services and additional e-books to provide more options for people to utilize the Library from anywhere.
- Eliminated expiration dates from Library cards to remove a barrier to access.
- Implemented automatic renewals for print materials to increase access.
- Created a reopening plan to resume limited in-building services safely.
- Revamped the Library website to improve ease of use and make it more streamlined and intuitive.
- Created booklists to highlight materials in the collection focusing on diversity, racial equity, and inclusion and hosted talks on these topics.
- Redesigned storytimes to meet kindergarten readiness needs for children lacking access to preschool programs due to Stay-at-Home orders.
- Launched the first Spanish language-only storytime and Spanish language parenting program.
- Established the foundation for the Library's Adult Literacy program.
- Launched Career Online High School with support from the California State Library, which provided six scholarships to adults seeking a high school diploma.
- Finalized an agreement with the Mountain View Los Altos Union High School District to create a Student Connect Card to give District students access to the Library's digital resources.
- Collaborated with local schools and organizations to provide support for underserved communities.
- Increased the holds pick-up shelving area, reconfigured the Teen Zone shelving area, and moved new adult books to the second floor to create more space and improve ease of finding materials.
- Removed outdated and unused materials in adult collections and reorganized shelf use to make browsing easier and more accessible.
- Rearranged materials in the Children and Teen collection areas based on evaluations of how users look for materials.
- Revised the Community Information Posting Policy and the Behavior Policy, which were adopted by the Library Board.
- Streamlined public communication to make it easier for customers to get assistance by establishing one point of contact for phone and email inquiries.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

- Establish a Library literacy program for Mountain View residents to help residents reach literacy goals and use Library services effectively.
- Evaluate Grab-and-Go Holds Service to determine if incorporating aspects of the service postpandemic will improve accessibility of collections and resources.
- Analyze Bookmobile operations and assess stops and collections to ensure that all community members have the opportunity to access Library services.
- Develop and maintain services, programs, and collections to promote diversity, equity, and inclusion within the community.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
1.	Number of visits to the Library.	588,081 ^(A)	441,391 ^(B)	>600,000	74,328 ^(B)	>60,000 ^(C)
2.	Total circulation.	1,249,572	960,887 ^(B)	>1,100,000	741,871 ^(B)	>650,000 ^(C)
3.	Number of items circulated per	4.4	44 7 (P)		O(B)	D:
	capita.	16.4	11.7 ^(B)	>14	9(B)	Discontinue
4.	Total electronic items circulated.				New for	. 200 000
_	T . 1 1 . 1				FY21-22	>200,000
5.	Total physical items circulated.				New for	> 425,000
6.	Questions answered per capita.	0.6	$0.4^{(B)}$	>0.5	FY21-22 0.5 ^(B)	>425,000 Discontinue
7.	Total questions answered.	0.0	0.4	70.5	New for	>3,000
7.	Total questions answered.				FY21-22	- 3,000
8. 9.	Total attendees at Library programs. Satisfaction rate for Library	46,726	35,982 ^(B)	>50,000	16,207 ^(B)	>15,000 ^(C)
	programs.	96%	92%	>90%	97%	>90%
10.	Percentage of circulation that is					
	customer self-check.	96%	93%	>92%	23 % (B)	Discontinue
11.	Percentage of materials returned at					
	automated returns.	96%	71%(B)	>85%	24 % (B)	Discontinue
12.	Average number of calendar days between receipt of new item and					
	availability to check out.	7	6	<10	7	<10

	2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
13. New book and media items processed.14. Number of public computer	25,555	27,890	>22,000	19,333 ^(B)	>17,000 ^(C)
sessions in the Library.	43,142	30,851	>30,000	924(B)	>1,000(C)

⁽A) The measures may have been affected by customers slowly returning to the Library upon the finished remodel and as programs were steadily added.

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⁽B) The measures were affected by the Library closure due to the COVID-19 global pandemic starting in March 2020.

⁽C) The target has been adjusted for Fiscal Year 2021-22 due to continuing impacts of COVID-19.

POSITIONS		2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Library Services Director		1	1	1
Library Services Manager		3	3	3
Library Customer Service Supervisor		1	1	1
Senior Librarian		3	3	3 *1
Librarian I/II		10.75	10.75	10.75
Analyst I/II		1	1	1
Executive Assistant		1	1	1
Library Assistant III		4.75	4.75	4.75
Library Assistant I/II		4.75	4.75	4.75
Library Technician		0.50	0.50	0.50
Police Assistant II	_	0	0	0
TOTAL REGULAR		30.75	30.75	30.75
TOTAL PART-TIME HOURLY		12.86	12.78	12.78
TOTAL POSITIONS	_	43.61	43.53	43.53
*1 Midyear title change from Librarian III to Senior Librarian.	•			
		2019-20	2020-21	2021-22
DEPARTMENT DIVISIONS	_	ACTUAL	ADOPTED	ADOPTED
Library Services Administration	\$	689,375	813,622	799,967
Adult and Virtual Services		1,624,182	1,889,541	2,016,620
Support and Customer Services		2,384,536	2,468,489	2,392,382
Youth and Outreach Services	_	1,192,015	1,628,641	1,817,015
TOTAL EXPENDITURES	\$ _	5,890,108	6,800,293	7,025,984
	_			
		2019-20	2020-21	2021-22
EXPENDITURE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
Salaries Wages and Benefits	\$	4,991,630	5,840,165	5,915,518
Supplies and Other Services		876,854	913,466	913,466
Capital Outlay		0	20,662	175,000
Interfund Expenditures		21,624	26,000	22,000
TOTAL EXPENDITURES	\$	5,890,108	6,800,293	7,025,984
	=			
		2019-20	2020-21	2021-22
FUNDING SOURCES		ACTUAL	ADOPTED	ADOPTED
General Operating	\$	5,890,108	6,759,631	6,870,084
General Non-Operating	Ψ	0	40,662	155,900
TOTAL FUNDING	\$ -	5,890,108	6,800,293	7,025,984
TOTALIONDING	Ψ=	0,000,100	0,000,233	1,020,704

REVENUE SUMMARY		2019-20 ACTUAL	2020-21 ADOPTED	2021-22 Adopted
Fines and Forfeitures	\$	27,394	39,000	4,000
State Intergovernmental Revenue		4,997	0	0
General Service Charges		9,180	9,000	9,200
Miscellaneous Revenue		123,042	0	0
TOTAL REVENUES	\$ _	164,613	48,000	13,200

LIBRARY SERVICES – ADMINISTRATION DIVISION SUMMARY

<u>DIVISION MANAGER – LIBRARY SERVICES DIRECTOR</u>

DIVISION OVERVIEW

Administration is responsible for the management of the Library Services Department. General administration of the Library includes: strategic planning, budget, personnel, facility management, and community relations. Administration also supports the Library Board of Trustees.

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LIBRARY SERVICES - ADMINISTRATION DIVISION SUMMARY

POSITIONS	2019-20	2020-21	2021-22
POSITIONS	ADJUSTED	ADOPTED	ADOPTED
Total Regular	3	3	3
Total Part-Time Hourly	0.65	0 *1	
TOTAL POSITIONS	3.65	3	3
*1 Transferred hours to the Adult and Digital Services Division.			
	2019-20	2020-21	2021-22
EXPENDITURES	ACTUAL	ADOPTED	ADOPTED
Salaries \$	326,159	442,110	430,740
Wages	39,189	0	0
Benefits	151,879	204,342	208,319
TOTAL PERSONNEL	517,227	646,452	639,059
Materials and Supplies	14,916	30,530	30,530
Maintenance and Operations	64,133	62,167	62,167
Utilities	3,423	7,000	7,000
Professional/Technical Services	16,672	20,000	20,000
Other Expenses	73,004	34,211	41,211
TOTAL SUPPLIES AND SERVICES	172,148	153,908	160,908
Capital Outlay	0	9,262	0
Interfund Expenditures	0	4,000	0
TOTAL EXPENDITURES \$	689,375	813,622	799,967
	2019-20	2020-21	2021-22
REVENUES	ACTUAL	ADOPTED	ADOPTED
Fines and Forfeitures \$	960	0	0
General Service Charges	9,180	9,000	9,200
Miscellaneous Revenue	21,492	0	0
TOTAL REVENUES \$	31,632	9,000	9,200

LIBRARY SERVICES – ADULT AND DIGITAL SERVICES DIVISION SUMMARY

DIVISION MANAGER – LIBRARY SERVICES MANAGER

DIVISION OVERVIEW

Adult and Digital Services includes services and programs for adults, including an extensive collection of print, media, and digital resources, and programs and workshops that promote lifelong learning and community engagement. The division is responsible for selecting physical and digital materials, providing reference and reader's advisory services, and offering assistance in the use of Library resources and technologies. The division maintains the Library's website, manages the selection and deployment of electronic databases, and selects and curates digital content. The division is responsible for home delivery to homebound patrons. The division maintains a local history collection in partnership with the Mountain View Historical Association.

MAJOR DIVISION CHANGES

• General Non-Operating Fund:

Books and Materials (limited-period):

\$20,000

Provides increased funding for e-books and electronic resources to address the significant increase in demand.

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LIBRARY SERVICES - ADULT AND DIGITAL SERVICES DIVISION SUMMARY

POSITIONS		2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular	_	6.50	6.50	
Total Part-Time Hourly		2.65	3.13 *1	3.13
TOTAL POSITIONS	_	9.15	9.63	10.38
 *1 Transferred hours from the Administration Division. *2 Transferred 0.75 Library Assistant I/II position from Support 	ort a	nd Customer Servi	ices Division.	
		2019-20	2020-21	2021-22
EXPENDITURES	_	ACTUAL	ADOPTED	ADOPTED
Salaries	\$	570,021	677,224	746,910
Wages		127,071	182,495	186,619
Benefits		319,999	389,262	435,631
TOTAL PERSONNEL	_	1,017,091	1,248,981	1,369,160
Materials and Supplies	_	603,660	639,060 *1	642,060 *1
Maintenance and Operations		0	0	0
Utilities		0	0	0
Professional/Technical Services		800	1,500	1,500
Other Expenses	_	2,631	0	3,900
TOTAL SUPPLIES AND SERVICES	_	607,091	640,560	647,460
Capital Outlay	_	0	0	0
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$ _	1,624,182	1,889,541	2,016,620
*1 Includes limited-period funding of \$20,000 for books and n	nate	rials.		
		2019-20	2020-21	2021-22
REVENUES	_	ACTUAL	ADOPTED	ADOPTED
State Intergovernmental Revenue	\$	4,997	0	0
Miscellaneous Revenue		550	0	0
TOTAL REVENUES	\$	5,547	0	0

LIBRARY SERVICES – SUPPORT AND CUSTOMER SERVICES DIVISION SUMMARY

DIVISION MANAGER – LIBRARY SERVICES MANAGER

DIVISION OVERVIEW

Support Services provides support and maintenance of the Library's automation and catalog systems and automated check-in and check-out systems; purchasing, cataloging, physical processing, and maintenance of all materials in the Library's collection; as well as the timely return of Library materials to the shelves and maintaining the orderliness of the Library's materials collection.

Customer Services is responsible for answering customer account questions, issuing Library cards, lending and tracking Library materials loaned to the public, and collecting money owed for replacements and damages. Customer Services also handles the Link+ service, which provides materials from a consortium of academic and public libraries.

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LIBRARY SERVICES - SUPPORT AND CUSTOMER SERVICES DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular	14.25	12.25 *1	11.50 *3
Total Part-Time Hourly	8.46	8.82 *2	8.82
TOTAL POSITIONS	22.71	21.07	20.32

^{*1} Transferred one Librarian I/II and one Library Assistant I/II to the Youth and Outreach Services Division.

^{*3} Transferred 0.75 Library Assistant I/II position to the Adult and Virtual Services Division.

		2019-20	2020-21	2021-22
EXPENDITURES	_	ACTUAL	ADOPTED	ADOPTED
Salaries	\$	1,168,077	1,134,988	1,101,445
Wages		354,636	457,393	467,730
Benefits		777,467	759,160	727,509
TOTAL PERSONNEL	_	2,300,180	2,351,541	2,296,684
Materials and Supplies	_	26,570	60,898	39,648
Maintenance and Operations		0	0	0
Utilities		0	0	0
Professional/Technical Services		56,391	54,050	54,050
Other Expenses		1,395	2,000	2,000
TOTAL SUPPLIES AND SERVICES	_	84,356	116,948	95,698
Capital Outlay		0	0	0
Interfund Expenditures		0	0	0
TOTAL EXPENDITURES	\$ _	2,384,536	2,468,489	2,392,382
		2019-20	2020-21	2021-22
REVENUES	_	ACTUAL	ADOPTED	ADOPTED
Fines and Forfeitures	\$	26,434	39,000	4,000 *1
TOTAL REVENUES	\$ <u></u>	26,434	39,000	4,000

^{*1} Restocking and late fees eliminated.

^{*2} Transferred hours from the Youth and Outreach Services Division.

LIBRARY SERVICES – YOUTH AND OUTREACH SERVICES DIVISION SUMMARY

DIVISION MANAGER – LIBRARY SERVICES MANAGER

DIVISION OVERVIEW

Youth Services provides materials, services, resources, and programs and develops partnerships within the community that support youth learning and development. Youth Services coordinates an annual Summer Reading Program that encourages children and families to read during the summer. The Teen Zone provides a study area specifically for teens.

Mobile and Outreach Services operates the Bookmobile, which serves customers who live, work, and go to school in Mountain View who may have difficulty visiting the Library. This section runs the literacy program to provide support for individuals who need assistance with their English language reading and writing skills.

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LIBRARY SERVICES - YOUTH AND OUTREACH SERVICES DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular	7	9 *1	9
Total Part-Time Hourly	1.10	0.83 *2	0.83
TOTAL POSITIONS	8.10	9.83	9.83

^{*1} Transferred one Librarian I/II and one Library Assistant I/II from the Support and Customer Services Division.

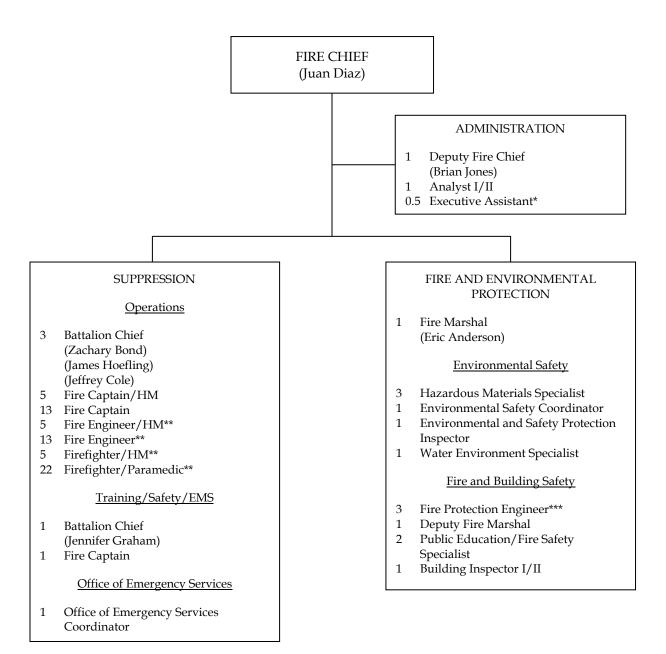
^{*2} Transferred hours to the Support and Customer Services Division.

EXPENDITURES	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries	\$	615,539	932,722	929,274
Wages		144,320	75,862	77,576
Benefits		397,273	584,607	603,765
TOTAL PERSONNEL	-	1,157,132	1,593,191	1,610,615
Materials and Supplies	-	789	2,050	9,400
Maintenance and Operations		0	0	0
Utilities		6	0	0
Professional/Technical Services		0	0	0
Other Expenses		12,464	0	0
TOTAL SUPPLIES AND SERVICES	_	13,259	2,050	9,400
Capital Outlay	•	0	11,400	175,000
Interfund Expenditures		21,624	22,000	22,000
TOTAL EXPENDITURES	\$	1,192,015	1,628,641	1,817,015
		2019-20	2020-21	2021-22
REVENUES	_	ACTUAL	ADOPTED	ADOPTED
Miscellaneous Revenue	\$	101,000	0	0
TOTAL REVENUES	\$	101,000	0	0

NOTES

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FIRE DEPARTMENT



FISCAL YEAR 2021-22 POSITION TOTALS: 86.5 Full-Time

- * Position directly reports to the Police Department but supports the Fire Department.
- ** Authorization of 27 Paramedics includes Engineer, Engineer/Hazardous Materials, and Firefighter/Hazardous Materials levels.
- *** Located in Community Development Department but budgeted in Fire Department.

FIRE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – FIRE CHIEF

DEPARTMENT MISSION STATEMENT

The Mountain View Fire Department exists to save lives and property, protect the environment, and minimize the risk of fire and natural disaster by investing in education, training, and prevention. The vision of the department is to be a progressive fire department that treats everyone with respect and dignity and applies best practices in innovative emergency response, fire prevention, training, environmental protection, and public education.

DEPARTMENT OVERVIEW

The Fire Department's personnel and equipment are strategically deployed throughout the City to rapidly assist citizens when emergencies occur, such as emergency medical services, fire suppression, technical rescue, and hazardous materials response, along with community emergency preparedness and recovery training. In addition to emergency response, the Fire Department focuses on community safety and education through fire prevention, housing code enforcement, public education, waste discharge and general surface water pollution prevention, and other services to the community.

DEPARTMENT FUNCTIONS

- Respond quickly to all emergencies and take appropriate actions, thereby reducing loss of life, property, and environmental damage while ensuring the safety of all Fire personnel involved. (M 1, 2)
- Maintain a professional level of operational readiness as Firefighters, Paramedics, Emergency Medical Technicians, Hazardous Materials First Responders, Hazardous Materials Technicians, Specialists, and Rescuers.
- Provide annual training and coordination for City staff, and residential and business community volunteers on disaster preparedness, response, and recovery.
- Provide management and oversight for the Santa Clara County Regional Command Training Center located in Mountain View.
- Ensure that facilities using or storing hazardous materials, or discharging wastewater into the sanitary or storm sewers, comply with applicable Federal, State, and local requirements. (M 5, 6)
- Maintain an ongoing fire prevention program, hazardous materials, and underground storage tank inspection program. (M 5)
- Maintain a rental housing inspection program.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

Deployed staff to 22 wildland fires.

- Deployed staff to two hospitals to assist with COVID-19 patient care.
- Supported the Santa Clara County Public Safety COVID-19 Vaccination Clinic; filling the role of injectors, administrative staff, Plans Section Chief, Liaison Officer, Logistics Section Chief, Facility Unit Leader, and Governmental Liaison Officer; and tracked costs for FEMA reimbursement.
- Established the Mountain View "Homebound" COVID-19 mobile vaccination clinic with "in-home" vaccinations for vulnerable community members.
- Instituted COVID-19 safety precautions in the fire stations and incidents following Cal/OSHA and Santa Clara County Public Health guidance.
- Participated with the City's multi-departmental team to develop and implement the "Castro StrEATs
 Pilot Program" and "Outdoor Mountain View Pilot Program," providing outreach and inspection
 services to the business community affected by COVID-19 restrictions.
- Developed an ordinance amendment prohibiting smoking in multi-family residential properties.
- Updated monthly performance reporting to include trend data on Continuous Quality Improvement measures that align with County EMS expectations.
- Developed, trained, and implemented a new worksheet for Fire/EMS emergency tactical incident accountability of Firefighters, providing for injury reduction and greater efficiency at emergency scenes.
- Implemented new records management/report writing system.
- Transitioned over 17,000 reports archived reports to Laserfiche.
- Implemented a new staffing, personnel tracking, and payroll program.
- Completed a Battalion Chief recruitment process with external and internal candidates, resulting in the promotion of the City's first female Battalion Chief.
- Participated in Bay Area Sentinel Response 2021 full-scale exercise for both Urban Search and Rescue and Hazardous Materials.
- Established a Department's Career Development Plan, which provides for succession planning for all ranks and positions.
- Finalized the MVFD Policy for Heat Emergencies and for Cooling Center Activation.
- Collaborated with PG&E to restore power at a mobile home park to provide heat relief to vulnerable residents who were unable to go to a cooling center.
- Received and distributed donations during the COVID-19 pandemic to assist wildland fire victims.

- Awarded \$10,000 to City of Mountain View Neighborhood Community Emergency Response Teams (CERT) to purchase new and replenish exhausted disaster recovery supplies throughout the City of Mountain View.
- Finalized the Fire and Environmental Safety Division Reorganization and Strategic Plan.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Implement the Public Services Study actions, including population updates, and Fire Community Risk Assessment, in conjunction with the City Manager's Office.
- Support implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions.
- Continue to collaborate with the fire agencies within Santa Clara County to develop communityfocused and sustainable initiatives that improve service quality, create operational efficiencies, eliminate redundancy, and leverage existing emergency response resources. This is inclusive of:
 - Explore a joint Fire Dispatch Center, based on the Feasibility Study on Consolidation of Dispatch Center for Fire/EMS, between Mountain View and Santa Clara County Fire Department (SCCFD), and continue to work on the connectivity of fire stations with SCCFD and updating the fire stations' ring-down system.
 - Full boundary drops implementation between Los Altos and Mountain View.
- Continue with the training and skills development in the "Special Operations" program disciplines.
- Complete a work plan for implementing Paperless Permitting and Online Permitting Systems in conjunction with the Community Development Department.
- Support State and Regional efforts on providing COVID-19 vaccinations by Firefighters inclusive of working with Santa Clara County Public Health with mobile vaccination clinic.
- Work collaboratively with IT and other City Departments on development and implementation of an integrated data management system to fulfill Fire and Environmental Protection Division data management and reporting needs across multiple regulatory program disciplines.

PERFORMANCE/WORKLOAD MEASURES

2018-19	2019-20	2020-21	2020-21	2021-22
Actual	Actual	Target	Actual	Target

Suppression:

1. For prehospital medical emergencies, rescues, and small fires:

Turnout time of two minutes.*

New for

FY21-22 >90%

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
	 Travel time of four minutes for the first-due unit.* First-due unit should arrive within 7 minutes 30 seconds of 				New for FY21-22	>90%
	the time from the receipt of the				New for	
_	9-1-1 call.*				FY21-22	>90%
2.	For building fires: • Turnout time of two minutes.*				New for FY21-22	>90%
	 Turnout time of two fillinges. Travel time of eight minutes for 				New for	79 0 %
	all units.*				FY21-22	>90%
	Multiple-unit effective response force (ERF) of 15 personnel should arrive within 11 minutes				112122	3070
	30 seconds from the time of 9-1-1				New for	
	call receipt.*				FY21-22	>90%
3.	For all structure fires:					
	• Response of seconds turnout time.	New for FY19-20	100%	>90%	100%	Discontinued
	Response of four minutes for the	New for	100 /0	7 0 70	10070	Discontinued
	first engine company to arrive. Response of eight minutes for all	FY19-20	100%	>90%	38% ^(A)	Discontinued
	MVFD apparatus on the first	New for				
	alarm assignment to arrive.	FY19-20	100%	>90%	100%	Discontinued
4.	For all EMS calls:					
	 Response of 60 seconds turnout 	New for				
	time.	FY19-20	99%	>95%	100%	Discontinued
	• Response of 6 minutes 59 seconds	NT C				
	for the first ALS apparatus to	New for	1000/	> 05 0/	1000/	.
Eir.	arrive. e and Environmental Protection:	FY19-20	100%	>95%	100%	Discontinued
5.	Percentage of plans checked within 15					
	working days of receipt by division.	100%	100%	100%	100%	100%
6.	Number of inspections conducted by Environmental Safety Section.	1,597	1,718	1,500	1,605	1,500

⁽A) Below target as a result of traffic congestion and simultaneous incident activity at peak hours of the day. In addition, the Department's training model of using the Engine 54 crew Citywide with incident activity and traffic congestion thins out available crews too much at peak hours of the day. This deficiency is addressed in a report conducted by Citygate Associates: "Community Hazard and Risk Assessment, Standards of Cover Study, and Location Analysis (2020)."

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^{*} Performance standards are based on best practice guidelines and criteria in the field of deployment analysis, including National Fire Protections Association (NFPA) standards, the Self-Assessment Criteria on the Commission of Fire Accreditation International (CFAI), Insurance Services Office (ISO), and Citygate's recommended best practices.

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Battalion Chief	4	4	4
Fire Marshal	1 *2	1 *2	1 *2
Office of Emergency Services Coordinator	1	1	1
Fire Protection Engineer	3	3	3
Deputy Fire Marshal	1	1	1
Public Education/Fire Safety Specialist	2	2	2
Fire Captain/HM	5	5	5
Fire Captain	14	14	14
Fire Engineer/HM	5	5	5
Fire Engineer	13	13	13
Firefighter/HM	5	5	5
Firefighter/Paramedic	22 *1	22 *1	22 *1
Haz Mat Specialist	3	3	3
Environmental Safety Coordinator	1	1	1
Environmental & Safety Protection Inspector	1	1	1
Water Environment Specialist	1	1	1
Building Inspector I/II	1	1	1
Analyst I/II	1	1	1
Executive Assistant	0.50	0.50	0.50
TOTAL REGULAR	86.50	86.50	86.50
TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS	86.50	86.50	86.50

^{*1} Authorization of 27 Paramedics includes Engineer, Engineer/HM, and Firefighter/HM levels.

 $^{^{*}2}$ The Fire Marshall position is flexibly staffed as safety/non-safety.

		2019-20	2020-21	2021-22
DEPARTMENT DIVISIONS	_	ACTUAL	ADOPTED	ADOPTED
Fire Administration	\$	1,302,781	1,336,129	1,368,218
Fire Suppression		24,379,526	25,860,004	27,052,191
Fire and Environmental Protection		2,805,753	3,830,163	3,935,262
TOTAL EXPENDITURES	\$	28,488,060	31,026,296	32,355,671

EXPENDITURE SUMMARY	_	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries Wages and Benefits	\$	26,423,713	28,980,259	29,605,890
Supplies and Other Services		1,305,059	1,397,737	1,454,981
Capital Outlay		228,176	96,300	738,800
Interfund Expenditures	_	531,112	552,000	556,000
TOTAL EXPENDITURES	\$_	28,488,060	31,026,296	32,355,671
	-			
		2019-20	2020-21	2021-22
FUNDING SOURCES	_	ACTUAL	ADOPTED	ADOPTED
General Operating	\$	25,711,359	27,087,720	28,049,379
General Non-Operating		387,795	924,500	1,152,550
Building/Development Services		636,828	848,085	859,759
Shoreline Regional Park Community		256,197	169,178	230,978
Wastewater		1,495,881	1,996,813	2,063,005
TOTAL FUNDING	\$	28,488,060	31,026,296	32,355,671
	=			
		2019-20	2020-21	2021-22
REVENUE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
General Licenses & Permits	\$	636,885	540,000	541,000
Fines and Forfeitures		13,480	1,000	1,000
General Service Charges		270,816	241,000	236,300
Miscellaneous Revenue		872,801	356,100	367,400
TOTAL REVENUES	\$	1,840,597	1,138,100	1,145,700

FIRE – ADMINISTRATION DIVISION SUMMARY

DIVISION MANAGER – FIRE CHIEF

DIVISION OVERVIEW

Administration is responsible for management of the Fire Department. The Division provides strategic planning, leading, managing, and support for Fire Department personnel and programs in the accomplishment of the Department's mission.

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FIRE - ADMINISTRATION DIVISION SUMMARY

POSITIONS		2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular		3.50	3.50	3.50
Total Part-Time Hourly		0	0	0
TOTAL POSITIONS	_	3.50	3.50	3.50
	=			
		2019-20	2020-21	2021-22
EXPENDITURES	_	ACTUAL	ADOPTED	ADOPTED
Salaries	\$	775,252	796,348	812,262
Wages		0	0	0
Benefits		444,215	473,807	489,982
TOTAL PERSONNEL	_	1,219,467	1,270,155	1,302,244
Materials and Supplies	-	28,070	40,044	40,044
Maintenance and Operations		1,805	1,000	1,000
Utilities		0	0	0
Professional/Technical Services		27,500	0	0
Other Expenses		6,437	8,930	8,930
TOTAL SUPPLIES AND SERVICES	-	63,812	49,974	49,974
Capital Outlay	_	17,152	0	0
Interfund Expenditures	_	2,350	16,000	16,000
TOTAL EXPENDITURES	\$	1,302,781	1,336,129	1,368,218

FIRE – SUPPRESSION DIVISION SUMMARY

DIVISION MANAGER – FIRE CHIEF

DIVISION OVERVIEW

The Suppression Division consists of the Operations, Personnel and Training, and Office of Emergency Services/Public Information Sections.

The Operations Section provides firefighting, hazardous materials incident, paramedic, and rescue response services from five fire stations strategically located throughout the City. Firefighters also conduct fire prevention inspections, public education, and equipment and facilities maintenance as well as ongoing training activities. Paramedic Firefighters are assigned to every fire station.

The Personnel and Training Section plans, schedules, and provides training to Firefighters. This Section also coordinates the Firefighter recruitment and selection process.

The Office of Emergency Services Section is responsible for disaster preparedness and coordinates disaster response.

MAJOR DIVISION CHANGES

General Operating Fund:

Entry-Level Recruitment:

Provides increased funding for overtime and material costs related to entry-level recruitment efforts.

Fire Station Alerting Annual Service Agreement: \$17,600

\$50,000

Provides new funding for the new fire station alerting system annual service agreement.

VHF Infrastructure Maintenance: \$15,000

Provides funding to maintain the conventional very-high-frequency (VHF) infrastructure and channels. All Santa Clara County fire agencies are in the process of migrating to the Silicon Valley Regional Communications System (SVRCS).

Fire Hose Replacement: \$7,200

Provides increased funding for replacement of fire hoses.

Pulse Point Application: \$5,000

Provides funding for the Pulse Point mobile application. Funding for the application was previously funded by a grant from local hospitals, and the grant is no longer available. This mobile application alerts CPR-trained citizens when someone nearby is having a cardiac emergency.

FIRE – SUPPRESSION DIVISION SUMMARY

General Non-Operating Fund:

Firefighter Recruit Academy (rebudget balance):

\$474,000

Rebudgets the balance of funding for Firefighter recruits to attend the Firefighter Academy for three months and for approximately one month of transition-to-shift schedules. The level of recruitments will continue to be high due to the number of current and expected vacancies/retirements.

Fire Operations Training (limited-period, \$22,800 rebudget):

\$126,500

Provides \$103,700 in new funding and rebudgets \$22,800 for nine Fire personnel to attend live-fire training courses.

Training and Education Overtime (limited-period, \$101,000 rebudget):

\$121,400

Provides \$120,000 in new funding and rebudgets \$1,400 for training and education to meet the State and National Training Standards for Fire Captain, Fire Engineer, and Firefighter/Paramedic.

HazMat Training (rebudget balance):

\$68,300

Rebudgets the balance of funding for training new HazMat team members in anticipation of retirements.

Emergency Medical Services Conference (limited-period):

\$29,800

Provides funding for four staff to attend the premier emergency medical services (EMS) conference in Austin Texas. Call for EMS make up approximately 70% of Mountain View Fire Department incident volume.

City's Antique Fire Apparatus (rebudget balance):

\$15,100

Rebudgets the balance of funding to support the maintenance and restoration of the City's Antique Fire Apparatus and other historical MVFD memorabilia.

Tactical Paramedic Training and Equipment (rebudget balance):

\$8,400

Rebudgets the balance of funding for two Fire personnel to attend tactical paramedic training.

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FIRE - SUPPRESSION DIVISION SUMMARY

POSITIONS	_	2019-20 ADJUSTED		2020-21 ADOPTED		2021-22 ADOPTED	_
Total Regular		69		69		69	
Total Part-Time Hourly		0		0		0	
TOTAL POSITIONS	_	69		69		69	_
EXPENDITURES	_	2019-20 ACTUAL		2020-21 ADOPTED		2021-22 ADOPTED	-
Salaries	\$	14,592,658	*1	15,562,683	*2	15,764,437	*7
Wages		0		0		0	
Benefits		8,095,275	*1	8,741,563		9,068,096	
TOTAL PERSONNEL	-	22,687,933	•	24,304,246		24,832,533	-
Materials and Supplies	-	371,129	*1	440,439	*3	442,789	*8
Maintenance and Operations		140,321	*1	83,386	*4	83,386	*9
Utilities		111,042		131,370	*5	131,370	
Professional/Technical Services		175,494	*1	159,330		181,930	*10
Other Expenses		170,788	*1	157,933	*6	150,383	*11
TOTAL SUPPLIES AND SERVICES	-	968,774	•	972,458		989,858	-
Capital Outlay	-	211,024	•	96,300		738,800	-
Interfund Expenditures		511,795		487,000		491,000	
TOTAL EXPENDITURES	\$ _	24,379,526		25,860,004		27,052,191	-

- *1 Includes limited-period expenditures for firefighter recruitment, entry level recruitment program, training and education, VHF infrastructure maintenance, HazMat training, Special Operations Program, City's antique fire apparatus, community risk assessment, consolidated dispatch consulant.
- *2 Includes limited-period fundings of \$451,500 for Firefighter recruits (rebudget balance), \$120,000 for training overtime, \$105,500 for HazMat training, \$43,000 for Fire Operations training, \$34,100 for training and education (rebudget balance), and \$22,400 for Tactical Paramedic training.
- *3 Includes increased funding of \$29,000 for tablet command annual subscription and \$25,900 for personal protective equipment. Also includes limited period fundings of \$30,000 for City's antique fire apparatus and \$20,500 for Firefighter recruit academy (rebudget balance).
- *4 Includes increased funding of \$4,700 for testing of SCBA compressor, and \$2,500 for Hurst Rescue Tool annual service and maintenance. Also includes limited-period funding of \$15,000 for VHF infrastructure maintenance.
- *5 Includes increased fundings of \$3,500 for City utility cost increase and \$3,000 for gas and electricity cost increases.
- *6 Includes limited-period fundings of \$38,400 for HazMat training, \$21,100 for Fire Operations training, \$21,000 for Tactical Paramedic training, and \$2,000 for Firefighter recruits (rebudget balance).
- *7 Includes increased funding of \$40,000 for entry level recruitment overtime. Also includes limited-period fundings for overtime of \$451,500 for Firefighter recruits (rebudget balance), \$121,400 for training and education (\$1,400 rebudget balance), \$94,800 for Fire Operations training (\$22,800 rebudget), \$32,800 for HazMat training (rebudget balance), \$24,000 for EMS Conference, and \$8,400 for Tactical Paramedic training (rebudget balance).
- *8 Includes increased fundings of \$10,000 for entry level recruitment and \$7,200 for fire hose replacement. Also includes limited period fundings of \$20,500 for Firefighter recruits (rebudget balance) and \$15,100 for City's antique fire apparatus (rebudget balance).
- *9 Includes increased funding of \$15,000 for VHF infrastructure maintenance.
- *10 Includes increased fundings of \$17,600 for fires station alerting system maintenance and \$5,000 for Poulse Point App.
- *11 Includes limited-period fundings of \$35,500 for HazMat training (rebudget balance), \$31,700 for Fire Operations training, \$5,800 for EMS conference training, and \$2,000 for Firefighter recruits (rebudget balance).

FIRE - SUPPRESSION DIVISION SUMMARY

REVENUES	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Local Intergovernmental Revenue	\$ 46,615	0	0
Miscellaneous Revenue	862,375	337,100	348,400
TOTAL REVENUES	\$ 908,990	337,100	348,400

NOTES

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FIRE – FIRE AND ENVIRONMENTAL PROTECTION DIVISION SUMMARY

DIVISION MANAGER – FIRE MARSHAL

DIVISION OVERVIEW

The Fire and Environmental Protection Division consists of the Environmental Safety and the Fire and Building Safety Sections.

The Environmental Safety Section is responsible for the enforcement of local hazardous materials storage codes, State underground chemical storage tank regulations, industrial waste discharge, and Federal and State regulations related to the control of industrial waste and stormwater runoff. Efforts are aimed at preventing uncontrolled releases and movement of hazardous and toxic substances.

The Fire and Building Safety Section is responsible for conducting the City's fire and housing code enforcement programs, fire cause investigations, and technical support to the Suppression Division.

MAJOR DIVISION CHANGES

• General Non-Operating Fund:

Cost of Services Study – Fire and Environmental Protection Division (limited-period):

\$15,000

Provides funding to conduct a cost of services study for the Fire and Environmental Protection Division. Total cost of the study is \$40,000. Funding is split with the Wastewater Fund.

Development Services Fund:

Strong Motion Instrumentation Program (SMIP) (limited-period) (\$26,600 rebudget balance):

\$35,700

Provides \$9,100 in increased funding and rebudgets the balance of funding available for SMIP funds to be used for a Community Emergency Response Team (CERT) grant program.

Wastewater Fund:

Cost of Services Study – Fire and Environmental Protection Division (limited-period):

\$25,000

Provides funding to conduct a cost of services study for the Fire and Environmental Protection Division as mentioned in the General Non-Operating Fund above.

FIRE – FIRE AND ENVIRONMENTAL PROTECTION DIVISION SUMMARY

Consultant Services for Web-Based Reporting (rebudget):

\$20,000

Rebudgets funding to create an electronic reporting system. The State requires all local government agencies to electronically report hazardous materials business plan, inspection, and enforcement information.

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FIRE - FIRE AND ENVIRONMENTAL PROTECTION DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 Adopted	2021-22 Adopted
Total Regular	14	14	14
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	14		14
	2019-20	2020-21	2021-22
EXPENDITURES	ACTUAL	ADOPTED	ADOPTED
Salaries \$	1,529,807	2,191,540	2,218,479
Wages	0	0	0
Benefits	986,506	1,214,318	1,252,634
TOTAL PERSONNEL	2,516,313	3,405,858	3,471,113
Materials and Supplies	12,181	23,515	23,515
Maintenance and Operations	148	3,375	3,375
Utilities	4,663	4,800	4,800
Professional/Technical Services	243,359	273,600 *1	288,600 *3
Other Expenses	12,122	70,015 *2	94,859 *3
TOTAL SUPPLIES AND SERVICES	272,473	375,305	415,149
Capital Outlay	0	0	0
Interfund Expenditures	16,967	49,000	49,000
TOTAL EXPENDITURES \$	2,805,753	3,830,163	3,935,262

^{*1} Includes increased funding of \$16,000 for SCVURPPP and NPDES permit fees.

^{*3} Includes limited-period fundings of \$40,000 for cost of service study, \$35,700 Strong Motion Instrumentation Program (SMIP) (\$26,600 rebudget balance) and \$20,000 for consultant services for web-based reporting (rebudget).

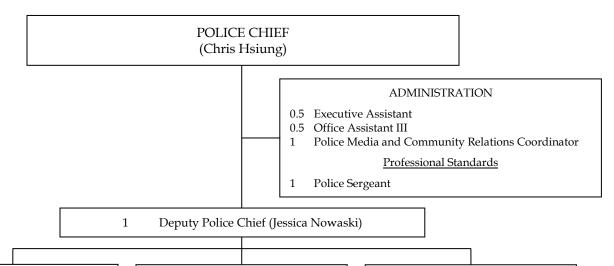
		2019-20	2020-21	2021-22
REVENUES	_	ACTUAL	ADOPTED	ADOPTED
General Licenses & Permits	\$	636,885	540,000	541,000
Fines and Forfeitures		13,480	1,000	1,000
General Service Charges		270,816	241,000	236,300
Miscellaneous Revenue		10,426	19,000	19,000
TOTAL REVENUES	\$ _	931,607	801,000	797,300

^{*2} Includes limited-period fundings of \$35,900 for Strong Motion Instrumentation Program (SMIP) (\$25,500 rebudget balance) and \$20,000 for consultant services for web-based reporting (rebudget).

NOTES

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POLICE DEPARTMENT



FIELD OPERATIONS

1 Police Captain (Michael Canfield)

K9/Field Operations Teams 1 and 4

- 1 Police Lieutenant
- 2 Police Sergeant
- 10 Police Officer
- 3 Police Officer Overhire*
- 5 Community Services Officer

<u>Traffic/Field Operations</u> <u>Teams 2 and 3</u>

- 1 Police Lieutenant
- 3 Police Sergeant
- 20 Police Officer

FTO Program/ Field Operations Teams 5-8

- 1 Police Lieutenant
- 4 Police Sergeant
- 19 Police Officer

Cannabis Enforcement

- 1 Police Officer
- 0.5 Community Services Officer

SPECIAL OPERATIONS

1 Police Captain (Saul Jaeger)

Investigative Services

- 1 Police Lieutenant
- 1 Police Sergeant **
- 1 Police Officer

Crime Suppression Unit

- 1 Police Sergeant
- 5 Police Officer
- 1 Community Services Officer

Person Crimes

- 1 Police Sergeant
- 5 Police Officer

Youth Services

- 1 Police Sergeant
- 3 Police Officer

Cyber and Financial Crimes Unit

- 1 Police Sergeant
- 3 Police Officer

Personnel/Training

1 Police Sergeant

Property and Evidence

- 1 Property & Evidence Specialist
- 1 Police Assistant III

Neighborhood and Event Services

- 1 Police Sergeant
- 1 Community Services Officer
- Police Officer (Limited-Period)

PUBLIC SAFETY SUPPORT SERVICES

Public Safety Support Services Manager (Jennifer Copeland)

Management and Fiscal Services

- 1 Analyst I/II
- 0.5 Program Assistant
- 1 Administrative Aide
- 1 Secretary
- 1 Office Assistant III
- 0.5 Office Assistant I/II

Emergency Communications

- Emergency Communications Manager
- 2 Public Safety Dispatcher Coordinator
- 4 Public Safety Dispatcher III
- 10 Public Safety Dispatcher II

Public Safety Systems

- Senior System Specialist
- Senior System Specialist Overhire (Limited-Period)***
- System Specialist

Records/Court Liaison

- 1 Police Records Supervisor
- 2 Lead Police Records Specialist
- 8 Police Records Specialist
- Crime Analyst

FISCAL YEAR 2021-22 POSITION TOTALS:

142.0 Full-Time

1.5 Regular Part-Time

1.0 Limited-Period

- * The three Police Officer overhire positions are funded at 50 percent.
- ** One Police Sergeant position is being overfilled as a Police Lieutenant for Fiscal Year 2021-22.
- *** The one limited-period Senior System Specialist overhire position is funded for three months with limited-period funds.

DEPARTMENT MANAGER – POLICE CHIEF

DEPARTMENT MISSION STATEMENT

The Police Department keeps Mountain View safe and tackles crime through quality policing that secures the trust and support of the people it serves and protects.

DEPARTMENT OVERVIEW

Through people, community collaboration, technology, and regional cooperation, the Police Department fulfills its mission through comprehensive programs that make safety a priority, focus on effectively working with people, and obtain fair and impartial results through education, prevention, intervention, suppression, and enforcement efforts. The department provides a visible presence, effective and timely response to calls for service, innovative community engagement activities, and comprehensive services for investigations, community-focused policing initiatives, and emergency preparedness. The department is also responsible for Police and Fire support services, emergency communications, and ensuring professional standards and accountability.

DEPARTMENT FUNCTIONS

- Promote a sense of safety and security in the community, keep the peace, provide public assistance, prevent and detect criminal activity, assist crime victims, apprehend offenders, and facilitate due process through the response to requests for Police service, conducting investigations, and enforcing of the spirit of the law. (M 1, 2, 3, 4, 6, 7)
- Promote safety on the roadways through comprehensive and proactive education and enforcement initiatives that prevent fatal and injury traffic collisions. (M 3)
- Continue to enhance outreach and engagement programs with neighborhoods, schools, small businesses, corporations, and other stakeholders to promote community safety, prevention of crime, and secure communitywide trust and support. (M 5)
- Continually develop staff and implement solutions that enhance workplace and community safety, the ability to work effectively with people, and deliver fair and impartial results.
- Prevent juvenile delinquency, underage and illegal substance abuse, and gang activity.
- Work collaboratively with the community, City, and other criminal justice agencies in order to
 protect life, safeguard property, and enhance policing legitimacy and community support for the
 Police Department. (M 3, 4, 6)
- Provide support services functions to fulfill responsibilities related to public safety systems, technologies, records, warrants, and property and evidence.
- Recruit, retain, develop, and empower a broad range of talents at all levels of the organization who represent the diversity of the Mountain View community.

- Provide communication services for Police, Fire, medical emergencies, and contract agencies. (M 7, 8)
- Prepare for, respond to, mitigate, and recover from all-hazard critical incidents and disasters.

FISCAL YEAR 2020-21 ACCOMPLISHMENTS

- Launched a Public Safety Advisory Board, in conjunction with the City Manager's Office.
- Developed, planned, and executed two sessions of MVPDx, a community engagement and partnership program for community members to explore questions and concerns about Police Department practices, procedures, and policies. A third cohort was launched in June 2021.
- Based on feedback received from MVPDx participants, created two informal advisory councils to
 regularly meet, inform, and dialogue with the Police Chief. The Faith Leader's Council draws its
 members from a cross section of faiths and denominations represented throughout Mountain View,
 while the Latino Community Advisors group draws from formal and informal community leaders
 who work with and among the Mountain View Latinx community.
- Hired a University of California, Berkeley, Ph.D. Research Fellow as part of a collaboration with Stanford University and the University of Michigan to examine contact data, provide recommendations for better methods to track and report police data, and identify possible changes in policing programs and policies, in conjunction with the City Manager's Office.
- Launched a leadership-coaching program for newly promoted members of the Department to support their transition to new leadership roles.
- Increased the number of patrol officers receiving advanced deescalation training to provide immediate crisis and intervention approaches for mental health-related calls for service and, through collaboration and partnership with Santa Clara Mobile Crisis Response Team (MCRT), ensure patients receive the proper continuation of care beyond their interaction with law enforcement.
- Provided law enforcement mutual aid support to jurisdictions affected by the CZU Fire in Santa Cruz County.
- Received an Office of Traffic Safety Grant in the amount of \$72,000 toward traffic and DUI enforcement efforts.
- Received \$25,000 grant from El Camino Hospital for the annual Dreams and Futures summer program for underserved Mountain View youth.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEARS 2021-22 AND 2022-23

(Items in **bold** are tied to Fiscal Years 2021-22 and 2022-23 Strategic Roadmap Action Plan Projects)

- Explore the feasibility of alternative mental health crisis response methods, in conjunction with the City Manager's Office.
- Continue to implement programs that enhance Police Department employee safety and wellness.
- Continue working on the implementation of the records management system.
- Assess operational and service impacts resulting from population growth in the City, and recommend alternatives for potential staff resource needs.
- Evaluate alternatives and make recommendations for the remodel or replacement of the Police/Fire Administration Building, in conjunction with the Public Works Department.
- Implement technology and equipment to enhance response capability to emergency incidents.
- Support the onboarding of the new Public Safety Advisory Board (PSAB), in conjunction with the City Manager's Office.
- Expand engagement and outreach to Hispanic and Chinese communities through multilingual outreach events and communications.
- Support the research of the University of California, Berkeley, fellowship project and examination of
 Police Department contact data. Consider project findings and recommendations for better methods
 to track and report police data and to identify possible changes in policing, programs, and policies.

PERFORMANCE/WORKLOAD MEASURES

		2018-19 Actual	2019-20 Actual	2020-21 Target	2020-21 Actual	2021-22 Target
Fie	eld Operations:					
1.	Sustain a violent crime rate below the rate most recently reported by the					
	California Department of Justice for	4 = 0	4.4	.04 =	450	.004
_	Santa Clara County.	178	164	<315	178	<324
2.	Sustain a property crime rate below the rate most recently reported by the California Department of Justice for					
	Santa Clara County.	1,720	1,685	<2,320	1,542	<2,427
3.	•	1,720	1,005	12,320	1,042	\2,421
٥.	collision rate that is below the rate					
	most recently reported by the					
	California Highway Patrol for Santa					
	Clara County.	244	208.5	<410.4	140	<401
4.						
	(dispatch to on-scene) of five minutes					
	or less to emergency (Priority 0) calls					
	for service.	2.5	2.8	<5	2.8	<5
Sp	ecial Operations:					
5.	Continue an opt-in growth of 20% per					
	year across digital media platforms.	$14\%^{(A)}$	9%(B)	>10%	9.9%	>10%
6.	Sustain a violent and property crime					
	clearance rate above the rate most					
	recently reported by the California					
	Department of Justice for Santa Clara					
	County.	14.6%	19%	>11%	18%	>11%
Pu	blic Safety Support Services:					
7.	Answer incoming calls to 9-1-1 within					
	nine seconds.	92%(C)	96%	>95%	98%	>95%
8.	Dispatch emergency (Priority 0) and					
	urgent (Priority 1) calls in under two	0.607	0.604	0=2/	0.624	
	minutes.	96%	96%	>95%	96%	>95%

⁽A) While the Department has seen increases across the board, major changes to Twitter and Facebook over the last fiscal year have impacted growth on the platforms.

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⁽B) Followership, based on the changes on the platforms, is no longer a viable metric to measure for success. The target was adjusted for Fiscal Year 2020-21.

⁽C) The Emergency Communications Center switched to a new 9-1-1 telephone system on June 20, 2018, and the lower percentage may reflect additional 9-1-1 call set-up time for each call. Staff is looking into this issue and will reevaluate and revise this measure if needed.

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Police Chief	1	1	1
Deputy Police Chief	1	1	1
Police Captain	2	2	2
Public Safety Support Services Manager	1	1	1
Police Lieutenant	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$
Police Sergeant	17	17	17
Police Officer	68	68	67 *3
Police Officer (Overhire)	3	3	3
Police Media and Community Relations Coord.	1	1	1
Senior Systems Specialist	1	1	1
Crime Analyst	1	1	1
Systems Specialist	1	1	1
Emergency Communications Manager	1	1	1
Assistant Communications Operations Supervisor	1	1	0 *4
Public Safety Dispatcher Coordinator	0	0	2 *4
Lead Public Safety Dispatcher	1	1	0 *4
Public Safety Dispatcher III	$\overline{\overset{-}{4}}$	$\overline{4}$	4
Public Safety Dispatcher II	10	10	10
Police Records Supervisor	1	1	1
Lead Police Records Specialist	2	2	2
Police Records Specialist	8	8	8
Community Services Officer	7.50	7.50	7.50
Property & Evidence Specialist	1	1	1
Police Assistant III	1	1	1
Analyst I/II	1	1	1
Program Assistant	0.50	0.50	0.50
Administrative Aide	1	1	1
Executive Assistant	0.50	0.50	0.50
Secretary	1	1	1
Office Assistant III	1.50	1.50	1.50
Office Assistant I/II	0.50	0.50	0.50
TOTAL REGULAR	144.50	144.50	143.50
TOTAL PART-TIME HOURLY	3.05	3.05	3.05
TOTAL POSITIONS	147.55 *1	147.55 *2	146.55 *5

^{*1} In addition there are two Public Safety Dispatch Overhire positions at 50 percent funding and a Senior Systems Specialist Overhire for 3 months, as well as the following limited-period positions: two Police Officer Trainees at 25 percent funding, a Police Officer-Community Outreach, and a 0.50 FTE Community Services Officer (CSO).

^{*2} In addition there are two Public Safety Dispatch Overhire positions at 50 percent funding, a 0.50 FTE Community Services Officer (CSO) overhire, and a Senior Systems Specialist Overhire for 3 months, as well as the following limited-period positions: two Police Officer Trainees at 25 percent funding, and a Police Officer-Community Outreach.

^{*3} Reduction of one Police Officer position to offset the new Human Services Manager position in the City Manager's Office.

^{*4} Elimination of the Assistant Communications Operations Supervisor position, addition of a Public Safety Dispatcher Coordinator position and the reclassification of the Lead Public Safety Dispatcher position to Public Safety Dispatcher Coordinator.

^{*5} In addition there is a Senior Systems Specialist Overhire for 3 months, as well as a limited-period Police Officer-Community Outreach.

		2019-20	2020-21	2021-22
DEPARTMENT DIVISIONS		ACTUAL	ADOPTED	ADOPTED
Police Administration	\$	1,953,798	1,976,930	2,045,368
Field Operations	Ψ	21,449,116	24,021,047	24,104,243
Special Operations		10,717,356	11,036,616	11,081,883
Public Safety Support Services		7,607,750	9,117,421	9,089,754
TOTAL EXPENDITURES	\$	41,728,020	46,152,014	46,321,248
	-			
		2019-20	2020-21	2021-22
EXPENDITURE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
Salaries Wages and Benefits	\$	37,712,079	42,131,976	42,611,568
Supplies and Other Services		2,889,012	2,874,926	2,795,112
Capital Outlay		396,705	311,112	80,568
Interfund Expenditures		730,224	834,000	834,000
TOTAL EXPENDITURES	\$_	41,728,020	46,152,014	46,321,248
		2019-20	2020-21	2021-22
FUNDING SOURCES	_	ACTUAL	ADOPTED	ADOPTED
General Operating	\$	40,386,024	44,839,765	45,518,725
General Non-Operating		779,005	952,976	440,118
Police Asset Forfeitures		101,230	0	0
Supplemental Law Enforcement Services		268,585	175,000	175,000
Shoreline Regional Park Community		56,338	40,000	40,000
Wastewater	_	136,838	144,273	147,405
TOTAL FUNDING	\$ =	41,728,020	46,152,014	46,321,248
		2019-20	2020-21	2021-22
REVENUE SUMMARY	_	ACTUAL	ADOPTED	ADOPTED
General Licenses & Permits	\$	89,928	221,700	227,000
Fines & Forfeitures		713,560	738,500	635,000
Local Intergovernmental Revenue		723,001	252,000	284,000
State Intergovernmental Revenue		230,228	205,000	205,000
Federal Intergovernmental Revenue		9,064	156 700	170 (00
General Service Charges Miscellaneous Revenue		177,233 1,263,213	156,700	178,600
TOTAL REVENUES	<u>.</u>	3,206,227	918,800	929,500 2,459,100
IUIAL KEVENUES	\$ =	3,400,44/	2,492,700	<u> </u>

POLICE – ADMINISTRATION DIVISION SUMMARY

DIVISION MANAGER – POLICE CHIEF

DIVISION OVERVIEW

Administration is responsible for managing the Police Department. This Division is responsible for maintaining the integrity of the Department and investigating all complaints against Police employees, tracking all major community policing actions, coordinating and implementing crime prevention activities, crime analysis, and relaying public information by maintaining open communications and relationships with local media personnel.

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POLICE - ADMINISTRATION DIVISION SUMMARY

POSITIONS Total Regular	-	2019-20 ADJUSTED 5	2020-21 ADOPTED 5	2021-22 ADOPTED 5
Total Part-Time Hourly		0.57	0.57	0.57
TOTAL POSITIONS	-	5.57	5.57	5.57
	•			
		2019-20	2020-21	2021-22
EXPENDITURES		ACTUAL	ADOPTED	ADOPTED
Salaries	\$	1,047,244	1,087,360	1,114,265
Wages	Ċ	47,956 *1	43,537	44,083
Benefits		664,266	717,383	758,370
TOTAL PERSONNEL	•	1,759,466	1,848,280	1,916,718
Materials and Supplies	-	19,143	12,050	12,050
Maintenance and Operations		179	0	0
Utilities		0	0	0
Professional/Technical Services		100,559 *1	<i>57,</i> 500	57,500
Other Expenses	_	63,623	39,100	39,100
TOTAL SUPPLIES AND SERVICES		183,504	108,650	108,650
Capital Outlay	-	0	0	0
Interfund Expenditures		10,828	20,000	20,000
TOTAL EXPENDITURES	\$	1,953,798	1,976,930	2,045,368
*1 Includes limited-period expendituers for an organization s	staffi	ng study.		_
		2019-20	2020-21	2021-22
REVENUES	_	ACTUAL	ADOPTED	ADOPTED
General Licenses and Permits	\$	88,448	90,700	87,000
Fines & Forfeitures		151,560	140,000	128,000
General Service Charges		37,996	51,000	38,000
Miscellaneous Revenue	_	26,676	0	0
TOTAL REVENUES	\$	304,680	281,700	253,000 *1

^{*1} Revenues estimated lower due to impacts from COVID-19 pandemic.

POLICE – FIELD OPERATIONS DIVISION SUMMARY

DIVISION MANAGER – FIELD OPERATIONS CAPTAIN

DIVISION OVERVIEW

The Field Operations Division is responsible for providing all uniform police services to the community. The Division's primary function includes responding to criminal activity and calls for service in an effective and timely manner and providing crime suppression and prevention activities. Within this Division resides Patrol, Traffic Safety, Canine, SWAT, Crisis Negotiations, and Bicycle Patrol. In addition, this Division is responsible for coordinating the Field Training Officer Program and training all newly hired Police Officers and Reserve Officers in the field.

MAJOR DIVISION CHANGES

• General Operating Fund:

Eliminate one Police Officer Position:

(\$297,300)

Eliminates one Police Officer position to offset the cost of the Human Services Manager position in the City Manager's Office.

Crossing Guard Services:

\$22,800

Provides increased funding for Crossing Guard services at schools.

BUD/LHP-312-03 FY2021-22

POLICE - FIELD OPERATIONS DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 Adopted
Total Regular	71.50	72.50 *2	71.50 *3
Total Part-Time Hourly	1.17	1.17	1.17
TOTAL POSITIONS	72.67 *1	73.67 *1	72.67

^{*1} In addition there are is a 0.50 FTE Community Services Officer (CSO) overhire position and two limited-period Police Officer Trainee positions at 25 percent funding.

^{*3} Reduction of one Police Officer position to offset the new Human Services Manager position in the City Manager's Office.

	13,224,993 *2	
Salaries \$ 11,848,088 *1	10,1,,,,	13,108,479
Wages 142,784 *1	84,288	85,402
Benefits 7,676,928	8,994,369	9,295,965
TOTAL PERSONNEL 19,667,800	22,303,650	22,489,846
Materials and Supplies 104,626	37,700	37,700
Maintenance and Operations 28,349	21,150	21,150
Utilities 463	0	0
Professional/Technical Services 668,016	759,037 *3	781,837 *4
Other Expenses 110,829 *1	111,710	111,710
TOTAL SUPPLIES AND SERVICES 912,283	929,597	952,397
Capital Outlay 251,389	125,800	0
Interfund Expenditures 617,644	662,000	662,000
TOTAL EXPENDITURES \$\frac{21,449,116}{}	24,021,047	24,104,243

^{*1} Includes limited-period expenditures for two Police Officer Trainee positions, a CSO position, parking enforcement hourly, and towing fee subsidy.

^{*4} Includes increased funding of \$22,800 for crossing guard services.

REVENUES		2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
General Licenses and Permits	\$	1,010	130,000	140,000
Fines & Forfeitures		562,000	598,500	507,000
Local Intergovernmental Revenue		456,809	0	0
State Intergovernmental Revenue		230,228	205,000	205,000
General Service Charges		112,791	73,000	115,600
Miscellaneous Revenue		41,225	30,000	21,000
TOTAL REVENUES	\$ _	1,404,063	1,036,500	988,600

^{*2} Includes the transfer of a Police Officer position from the Special Operations Division.

^{*2} Includes limited-period fundings for a 0.50 FTE CSO overhire position and two Police Officer Trainee positions at 50 percent funding.

^{*3} Includes increased funding of \$18,000 for the financial audit of commercial cannabis businesses.

POLICE – SPECIAL OPERATIONS DIVISION SUMMARY

DIVISION MANAGER-SPECIAL OPERATIONS CAPTAIN

DIVISION OVERVIEW

The Special Operations Division is responsible for reducing and solving crime through prevention, intervention, investigation, and suppression activities; supporting patrol; providing Police services for schools and special events; coordinating personnel and functions; coordinating victim services; and providing technical support services. Within this Division resides Investigations, which includes: Specialized Suppression, which addresses narcotic, vice, burglary, fraud, auto theft, and high-tech crimes; and Person Crimes, which addresses violent crimes, sexual predators, crimes against children, and missing persons. Also residing in this division is Special Services, which includes: Youth Services, which provides school resources, juvenile diversion, and gang-suppression activities; Operational Services, which manages special events, training, permits, and Reserve Officers; Personnel Services; and Property and Evidence, which is responsible for the collection and safekeeping of property and evidence taken into Department custody.

MAJOR DIVISION CHANGES

General Non-Operating Fund:

Police Officer Position – Community Outreach (limited-period):

\$297,300

Provides continued funding for a Police Officer position. This position focuses on improving the effectiveness of the Police Department's handling of community concerns and issues related to vulnerable populations, including the homeless and mentally ill, and works in close coordination with staff in the City Manager's Office. In addition, the Officer would coordinate and expand the Department's Crisis Intervention Training (CIT) efforts.

State-Allocated Assembly Bill 109 (AB 109) Funds (rebudget balance):

\$2,900

Rebudgets the balance of funding received as part of the Public Safety Realignment Act. The Department intends to use these funds for technology projects.

BUD/LHP-312-04 FY2021-22

POLICE - SPECIAL OPERATIONS DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 Adopted	2021-22 Adopted
Total Regular	31	30 *2	30
Total Part-Time Hourly	0.45	0.45	0.45
TOTAL POSITIONS	31.45 *1	30.45 *1	30.45 *1

^{*1} In addition there is a limited-period Police Officer-Community Outreach Position.

^{*2} Includes the transfer of a Police Officer position to the Field Operations Division.

ACTUAL	ADOPTED	2021-22 Adopted
6,245,974 *1	6,197,998 *2	6,259,944 *2
87,888	89,964	90,390
3,621,283	3,880,722	4,050,975
9,955,145	10,168,684	10,401,309
197,941	142,153	142,153
27,442	24,635	24,635
5,506	2,000	2,000
164,648	204,325 *3	194,325
136,017	189,507 *4	116,893 *5
531,554	562,620	480,006
131,738	160,312	55,568
98,919	145,000	145,000
10,717,356	11,036,616	11,081,883
	87,888 3,621,283 9,955,145 197,941 27,442 5,506 164,648 136,017 531,554 131,738 98,919	6,245,974 *1 6,197,998 *2 87,888 89,964 3,621,283 3,880,722 9,955,145 10,168,684 197,941 142,153 27,442 24,635 5,506 2,000 164,648 204,325 *3 136,017 189,507 *4 531,554 562,620 131,738 160,312 98,919 145,000

^{*1} Includes limited-period expenditures for a Police Officer - Community Outreach position and for background

^{*5} Includes limited-period funding of \$2,900 for State-allocated Assembly Bill 109 (AB109) funds (rebudget balance).

REVENUES		2019-20 ACTUAL	2020-21 Adopted	2021-22 Adopted
Local Intergovernmental Revenue	\$	266,192	252,000	284,000
Federal Intergovernmental Revenue		9,064	0	0
Miscellaneous Revenue		799,233	505,000	505,000
TOTAL REVENUES	\$]	1,074,489	757,000	789,000

^{*2} Includes limited-period funding for a Police Officer - Community Outreach position.

^{*3} Includes limited-period funding of \$10,000 for RV biohazard waste cleanup.

^{*4} Includes limited-period funding of \$75,500 for State-allocated Assembly Bill 109 (AB109) funds (rebudget balance).

POLICE – PUBLIC SAFETY SUPPORT SERVICES DIVISION SUMMARY

DIVISION MANAGER – PUBLIC SAFETY SUPPORT SERVICES MANAGER

DIVISION OVERVIEW

The Public Safety Support Services Division is responsible for providing essential administrative and technical services to the Police and Fire Departments. Within this division reside Management and Fiscal Services, which is responsible for providing appropriate, accurate, and effective fiscal analyses and administrative support for the Police and Fire Departments; Emergency Communications, which answers 9-1-1 and nonemergency calls for public safety, dispatching the most appropriate response of Police, Fire, or ambulances and emergency medical dispatch services; Public Safety Systems, which manages the City's various radio systems; and Records, which is responsible for record-keeping activities, such as filing, indexing, and collecting records and statistical information, and processing arrest warrants.

MAJOR DIVISION CHANGES

General Operating Fund:

Communications Operations:

(\$11,400)

- Elimination of Assistant Communications Operations Supervisor Position: (\$228,300)
- Addition of Public Safety Dispatcher Coordinator Position: \$226,700
- Reclassification of Lead Public Safety Dispatcher Position to Public Safety Dispatcher Coordinator: (\$9,800)

Eliminates the Assistant Communications Operations Supervisor position and creates two Public Safety Dispatcher Coordinator positions. This will provide administrative support for staff development, training program management, policy development and implementation, technological support, and support for front-line supervisors.

General Non-Operating Fund:

Senior System Specialist Overhire Position (rebudget):

\$59,400

Rebudgets funding for a Senior System Specialist Overhire position for three months' funding. This position is requested due to an upcoming vacancy and a lengthy selection and training process.

BUD/LHP-312-05 FY2021-22

POLICE - PUBLIC SAFETY SUPPORT SERVICES DIVISION SUMMARY

POSITIONS	2019-20 ADJUSTED	2020-21 ADOPTED	2021-22 ADOPTED
Total Regular	37	37	37
Total Part-Time Hourly	0.86	0.86	0.86
TOTAL POSITIONS	37.86 *1	37.86 *1	37.86 *2

^{*1} In addition there are two Public Safety Dispatch Overhire positions at 50 percent funding and a Senior Systems Specialist Overhire for 3 months.

^{*2} In addition there is a Senior Systems Specialist Overhire for 3 months.

EXPENDITURES	2019-20 ACTUAL	2020-21 ADOPTED	2021-22 ADOPTED
Salaries \$	3,947,238 *	4,923,693 *2	4,830,685 *5
Wages	137,334	78,990	80,775
Benefits	2,245,096	2,808,679	2,892,235
TOTAL PERSONNEL	6,329,668	7,811,362	7,803,695
Materials and Supplies	113,867	95,801	95,801
Maintenance and Operations	633,912	813,470	813,470
Utilities	275,780	179,668 *3	179,668
Professional/Technical Services	146,089 *	121,040 *4	101,040
Other Expenses	92,023	64,080	64,080
TOTAL SUPPLIES AND SERVICES	1,261,671	1,274,059	1,254,059
Capital Outlay	13,578	25,000	25,000
Interfund Expenditures	2,833	7,000	7,000
TOTAL EXPENDITURES \$	7,607,750	9,117,421	9,089,754

^{*1} Includes limited-period expenditures for a Public Safety Dispatch Overhire positions.

^{*5} Includes limited-period fundings for a Senior Systems Specialist Overhire.

	=			
TOTAL REVENUES	\$	422,995	417,500	428,500
Miscellaneous Revenue		396,079	383,800	403,500
General Service Charges		26,446	32,700	25,000
General Licenses & Permits	\$	470	1,000	0
REVENUES		ACTUAL	ADOPTED	ADOPTED
		2019-20	2020-21	2021-22

^{*2} Includes limited-period fundings for two Public Safety Dispatch Overhire positions and a Senior Systems Specialist Overhire.

^{*3} Includes increased fundings of \$2,000 for City utility cost increase.

^{*4} Includes limited-period funding of \$20,000 for public safety network design (rebudget balance).

NOTES

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FUND SCHEDULES

CITY OF MOUNTAIN VIEW FUND STRUCTURE OUTLINE AND DESCRIPTION OF FUNDS

GOVERNMENTAL FUNDS:

GENERAL FUND

General Operating (101000) Operations of the City which are not recorded in other funds.

Development Services (101102) City's operation of development services.

Shoreline Golf Links/Restaurant (213000, 213005) City's operation of the municipal golf course.

GENERAL FUND RESERVES

Reserves (101103-101151) Committed for specific purposes or to fund liabilities.

SPECIAL REVENUE

Gas Tax (201000, 201001, 201002) Expenditures restricted to specific purposes as prescribed by law, primarily

road construction, maintenance and certain administrative costs.

Other Streets & Transportation (202000, 202001)

Voter approved fee to fund local road improvements and repairs.

Construction/Conveyance Tax (204000)

Revenues derived from fees authorized by Mountain View City Code restricted

for implementation of the Capital Improvement Program.

Public Benefit In Lieu (206000, 206002) Developer fees in-lieu of providing improvements necessitated by their development.

Other Transportation Developer Fees (206010, 206020) Developer fees for transportation improvements related to new development.

Housing - Below-Market-Rate Housing (207000)/
Housing Impact (207002)/Rental Housing

Developer fees in-lieu of providing affordable housing and nonresidential development fees restricted to increase/improve the supply of very low to

Impact (207003)/General Fund Housing (207005) moderate income housing. GOF contribution for low and moderate-income housing. Comm Stabilization & Fair Rent Act (CSFRA)/ Community Stabilization and Fair Rent Act (CSFRA) funds related to stabilization of

Rental Housing Committee (208000) rents and provision of just cause eviction protections.

Successor Housing Agency (210001) City designated as Housing Successor Agency to dissolved RDA.

Downtown Benefit Assessment Districts Operations of a Maintenance Assessment District, a Business Improvement (214000, 214001, 214002) District created for specific areas downtown, and collection of Parking in-lieu

fees (restricted for construction of new parking spaces).

General Special Purpose (215001, 215002) Fees paid for replacement trees and CASp Program.

Supplemental Law Enforcement Services (221000) State Supplemental Law Enforcement Services (COPS) grant restricted to fund law

enforcement services.

Community Development Block Grant

Federal Community Development Block Grant and Home Investment Partnership

(222001, 222003) Program funds.

Cable Television (231001) Cable Public, Education and Government (PEG) funds restricted for related expenditures.

Shoreline Regional Park Community
(258000, 258001, 258002, 258003, 258005, 258007, 258008)

Created by State legislation. Tax increment and other revenue generated by the activities of the Shoreline Community are restricted to the development and support of the Shoreline Community and surrounding North Bayshore Area.

CAPITAL PROJECTS

Storm Drain Construction (412000) Revenues derived from off-site drainage fees authorized by Mountain View

City Code Section 28.51 and restricted for storm drainage capital improvements.

Park Land Dedication (413000) Revenues derived from fees authorized by Chapter 41 of the Mountain View

City Code restricted for park and recreation projects.

PROPRIETARY FUNDS:

ENTERPRISE

Water (601000, 601001, 601003, 601004, 601010) Operation and maintenance of all facilities required to supply, distribute and

meter potable and recycled water.

Wastewater (602000, 602001, 602003, 602004, Operation and maintenance of all facilities required to transport and

602005, 602006, 602010, 602030) process wastewater.

Solid Waste Management Collection, transportation, recycling and disposal services of the City (610000, 610001, 610004, 610005) and two of the City's landfill postclosure maintenance activities.

INTERNAL SERVICE

Equipment Maintenance & Centralized fleet maintenance services and certain equipment replacement.

Replacement (701000, 701001)

Workers' Compensation Self-Insurance (751000) City's workers' compensation self insurance program.

Unemployment Self-Insurance (752000) City's unemployment self insurance program.

Liability Insurance (754000) City's liability self insurance program.

Retirees' Health Insurance (756000) City's retirees' health insurance program.

Employee Benefits Self-Insurance (759000) City's employee benefits self insurance program (vision and other misc benefits).

ADOPTED FISCAL YEAR 2021-22 BUDGET - FUND GROUP SUMMARIES

		BEGINNING	DEVENHER	TOTAL	EXPENDI-
CENEDAL PUND		<u>BALANCE</u>	<u>REVENUES</u>	<u>AVAILABLE</u>	<u>TURES</u>
GENERAL FUND	\$	0	152 249 250	152 249 250	120 542 902
General Operating Development Services	Ф		152,248,350 16,059,800	152,248,350	138,543,803
-		23,155,144		39,214,944	17,666,630
Shoreline Golf Links/Restaurant TOTAL	\$	97,821 23,252,965	3,802,000 172,110,150	3,899,821	3,420,248 159,630,681
IOTAL	φ :	23,232,963	1/2,110,130	195,363,115	139,630,661
SPECIAL REVENUE					
Gas Tax	\$	1,633,230	3,769,200	5,402,430	0
Other Streets & Transportation		942,207	2,492,804	3,435,011	184,904
Construction/Conveyance Tax		11,595,042	4,490,200	16,085,242	0
Public Benefit In Lieu		20,384,885	270,900	20,655,785	0
Other Transportation Developer Fees		1,435,658	36,200	1,471,858	0
Housing		76,637,982	1,860,300	78,498,282	5,793,521
CSFRA/Rental Housing Committee		1,537,443	1,543,000	3,080,443	2,087,648
Successor Housing Agency		1,351,803	22,200	1,374,003	250,000
Downtown Benefit Assessment Districts		20,179,103	1,755,500	21,934,603	644,091
General Special Purpose		270,965	58,500	329,465	118,056
Supplemental Law Enforcement Services		0	175,000	175,000	175,000
Community Development Block Grant		1,890,362	872,267	2,762,629	4,822,129
Cable Television		757,408	180,000	937,408	200,000
Shoreline Regional Park Community		53,666,317	50,970,700	104,637,017	27,420,090
TOTAL	\$	192,282,405	68,496,771	260,779,176	41,695,439
CAPITAL PROJECTS	-				
Storm Drain Construction	\$	432,974	23,100	456,074	0
Park Land Dedication	Ψ	80,354,665	1,459,500	81,814,165	0
TOTAL	\$	80,787,639	1,482,600	82,270,239	0
	•	00,7.07,7003	1,102,000	02,2, 0,203	
<u>ENTERPRISE</u>					
Water	\$	35,134,339	37,326,100	72,460,439	38,546,894
Wastewater		35,238,234	25,916,200	61,154,434	25,191,690
Solid Waste Management	_	15,792,903	15,390,400	31,183,303	16,385,185
TOTAL	\$	86,165,476	78,632,700	164,798,176	80,123,769
INTERNAL SERVICE					
Equipment Maintanence & Replacement	\$	34,041,885	6,868,960	40,910,845	8,524,886
Workers' Compensation Self- Insurance		12,476,579	2,372,000	14,848,579	2,442,500
Unemployment Self-Insurance		492,102	58,200	550,302	127,250
Liability Insurance		6,266,003	2,907,600	9,173,603	2,828,550
Retirees' Health Insurance		419,913	5,776,590	6,196,503	5,798,490
Employee Benefits Self- Insurance		469,797	72,500	542,297	114,500
TOTAL	\$	54,166,279	18,055,850	72,222,129	19,836,176
	•	· ,		· ·	· ·
GENERAL FUND RESERVES	.	114 400 075	40.040.200	155 040 440	04 440 455
TOTAL	\$:	114,409,075	40,810,388	155,219,463	21,118,477
GRAND TOTAL	\$	551,063,839	379,588,459	930,652,298	322,404,542

DEBT <u>Service</u>	CAPITAL PROJECTS	INTRFD TRANSFERS	TOTAL EXPENDI- <u>TURES</u>	<u>OTHER</u>	ENDING BALANCE
1,000,000	0	11,260,557	150,804,360	0	1,443,990
0	25,000	262,240	17,953,870	(10,558,234)	10,702,840
0	0	373,120	3,793,368	0	106,453
1,000,000	25,000	11,895,917	172,551,598	(10,558,234)	12,253,283
0	1,591,000	1,346,700	2,937,700	0	2,464,730
0	2,322,000	0	2,506,904	0	928,107
0	6,303,000	0	6,303,000	0	9,782,242
0	7,800,000	0	7,800,000	0	12,855,785
0	0	0	0	0	1,471,858
0	1,075,634	10,000	6,879,155	(33,113,797)	38,505,330
0	0	11,330	2,098,978	(438,731)	542,734
0	0	0	250,000	(1,000,000)	124,003
0	0	110,700	754,791	(9,524,271)	11,655,541
0	0	0	118,056	0	211,409
0	0	0	175,000	0	0
0	0	0	4,822,129	2,059,500	0
0	0	0	200,000	0	737,408
6,418,907	13,371,000	215,540	47,425,537	(27,583,952)	29,627,528
6,418,907	32,462,634	1,694,270	82,271,250	(69,601,251)	108,906,675
0	32,000	0	32,000	0	424,074
0	7,478,000	0			•
0	7,478,000	0	7,478,000 7,510,000	(13,684,624)	60,651,541 61,075,615
	7,310,000		7,310,000	(13,004,024)	61,073,613
629,400	4,043,000	417,150	43,636,444	(16,345,315)	12,478,680
852,287	6,051,000	230,450	32,325,427	(24,699,379)	4,129,628
0	290,000	161,850	16,837,035	(5,720,596)	8,625,672
1,481,687	10,384,000	809,450	92,798,906	(46,765,290)	25,233,980
0	0	37,630	8,562,516	(32,129,016)	219,313
0	0	0	2,442,500	(6,882,213)	5,523,866
0	0	0	127,250	0	423,052
0	0	0	2,828,550	(1,569,888)	4,775,165
0	0	0	5,798,490	0	398,013
0	0	0	114,500	0	427,797
0	0	37,630	19,873,806	(40,581,117)	11,767,206
0	4,577,000	16,168,540	41,864,017	(20,417,321)	92,938,125
8,900,594	54,958,634	30,605,807	416,869,577	(201,607,837)	312,174,884
	•	•	•	. , ,	

GENERAL OPERATING FUND

Statement of Revenues, Expenditures and Balances

		Audited		Adopted	Unaudited	Adopted
		Actual		Budget	Actual	Budget
		<u>2019-20</u>		<u>2020-21</u>	<u>2020-21</u>	<u>2021-22</u>
Revenues and Sources of Funds:						
Property Taxes	\$	54,839,123		57,206,600	59,783,296	60,272,200
Sales Tax		19,452,148		19,604,000	18,057,796	18,477,000
Other Local Taxes		15,879,776		17,237,300	13,717,494	16,774,600
Use of Money & Property		22,345,322		22,571,300	22,194,550	23,014,300
Licenses, Permits & Franchise Fees/						
Fines & Forfeitures		6,364,176		6,231,750	5,676,639	6,767,250
Intergovernmental		794,631		702,600	782,562	738,500
Charges for Services		2,093,926		2,314,900	1,941,176	2,098,600
Miscellaneous Revenue		3,273,391		1,872,000	4,357,642	1,780,500
Interfund Revenues & Transfers	_	17,624,700	_	16,421,800	17,195,132	16,489,400
Total	_	142,667,193	_	144,162,250	143,706,287	146,412,350
Expenditures and Uses of Funds:						
Operations:						
Salaries and Benefits		101,185,337		114,296,631	105,929,408	117,882,613
Supplies and Services		17,610,999		19,575,309	17,752,760	20,085,909
Capital Outlay		549,485		447,500	526,015	500,000
Debt Service Payments		0		1,000,000	0	1,000,000
Self Insurance		3,404,348		3 , 475 , 759	3,475,759	4,075,281
Transfer to Housing Fund		266,823		468,810	440,622	624,100
Transfer to Budget Contingency Res		1,463,933		1,487,800	1,642,498	2,192,107
Transfer to Transportation Reserve		1,726,581		3,342,480	3,116,975	4,584,800
Transfer to Capital Improvement Res		1,456,100		1,554,000	1,554,000	1,615,000
Transfer to Equip Replace Res		2,247,491		2,372,929	2,372,929	2,244,550
Transfer to Other Funds		0		0	322	0
Projected Operating Budget Savings	_	0	_	(4,000,000)	0	(4,000,000)
Total		129,911,097		144,021,218	136,811,288	150,804,360
Revenues and Sources Over (Under)						
Expenditures and Uses		12,756,096		141,032	6,894,999	(4,392,010)
Excess ERAF		0		0	6,841,405	5,836,000
Transfer to General Non-Oper Fund		(5,526,576)	(2)	0	(8,501,480)	0
Transfer to General Fund Reserve (1)		(2,000,000)		0	0	0
CalPERS Contribution		(4,000,000)		0	0	0
Change in Assets, Liabilities and						
Reserve for Enc, Grants & Donations		(1,229,520)		0	(5,234,924)	0
Beginning Balance, July 1	_	0		0	0	0
Ending Balance, June 30 ⁽³⁾	\$	0	_	141,032	0	1,443,990
	=		=			

⁽¹⁾ Funding to bring the GOF Reserve to above the minimum 20% of policy level range of 20%-25% of net adopted expenditures.

The General Operating Fund accounts for the operations of the City which are not recorded in other funds.

⁽²⁾ Includes \$1.0 million of \$7.5 million total for the new Sustainability CIP (\$6.5 million from Fiscal Year 2018-19).

⁽³⁾ Balance less any reserves for encumbrances, grants, donations, and changes in assets and liabilities, is transferred to various reserves after the end of the fiscal year.

GENERAL FUND: DEVELOPMENT SERVICES

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Licenses & Permits Charges for Services Land Use Documents Other Revenues	\$	713,751 6,149,575 8,149,422 1,243,301 7,744	604,000 7,580,100 6,905,700 800,000 10,000	468,827 7,150,337 5,599,877 1,377,971 9,848	421,000 8,065,100 6,763,700 800,000 10,000
Total	-	16,263,793	15,899,800	14,606,860	16,059,800
Expenditures and Uses of Funds:					
Operations Capital Projects General Fund Administration Self Insurance Transfer to Comp Absences Res Transfer to Equip Replace Res	_	14,877,788 1,381,000 1,829,700 129,240 100,000 88,073	14,582,112 823,000 1,848,000 154,990 85,000 110,158	12,754,572 1,123,000 1,848,000 154,990 85,000 110,158	15,571,060 25,000 1,866,500 229,070 160,000 102,240
Total		18,405,801	17,603,260	16,075,720	17,953,870
Revenues and Sources Over (Under) Expenditures and Uses	_	(2,142,008)	(1,703,460)	(1,468,860)	(1,894,070)
Beginning Balance, July 1		26,766,012	24,624,004	24,624,004	23,155,144
Reserve for Land Use Documents	_	(8,680,263)	(9,480,263)	(9,758,234)	(10,558,234)
Ending Balance, June 30	\$	15,943,741	13,440,281	13,396,910	10,702,840

All development related activities are consolidated into the Development Services Fund to more accurately align all development related revenues and expenditures. The City Council has committed the revenues generated from these permits and charges to fund these expenditures.

GENERAL FUND: SHORELINE GOLF LINKS/MICHAELS AT SHORELINE RESTAURANT

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget 2021-22
Revenues and Sources of Funds:					
Golf Course Revenue	\$	1,937,444	2,370,000	2,919,108	2,561,000
Restaurant Revenue	_	1,044,652	1,858,000	286,627	1,241,000
Total Golf	_	2,982,096	4,228,000	3,205,735	3,802,000
Expenditures and Uses of Funds:					
Golf Operations		1,679,565	1,903,872	1,868,716	1,929,371
Restaurant Operations		1,235,241	1,659,171	619,169	1,260,957
Management Fee to Touchstone		120,000	120,000	120,000	120,000
General Fund Administration		106,400	107,500	107,500	108,600
Self Insurance		820	980	980	1,320
Transfer to Equip Replace Res	_	204,525	221,362	221,362	223,120
Total	_	3,346,551	4,012,885	2,937,727	3,643,368
Revenues and Sources Over (Under)					
Expenditures and Uses		(364,455)	215,115	268,008	158,632
Transfer from General Non-Op Fund		500,000	0	0	0
Transfer to General Operating Fund		0	(200,000)	(250,000)	(150,000)
Beginning Balance, July 1	_	(55,732)	79,813	79,813	97,821
Ending Balance, June 30*	\$_	79,813 (1)	94,928	97,821 (1)	106,453

Shoreline Golf Links/Michaels at Shoreline Restaurant includes revenues and expenditures related to the operation of the golf course and restaurant. Effective January 8, 2012 the City entered into an Operating Management Agreement with Touchstone Golf, LLC. On 10/23/18, City Council approved amending the operating agreement with Touchstone to include management of Michaels at Shoreline Restaurant. The amended operating agreement began January 1, 2019.

^{*} Balance remaining for cash and encumbrances set aside for Touchstone Golf operations.

⁽¹⁾ The positive balance is due to the transfer of funds from the General Non-Operating Fund to cover the negative balance resulting from shelter-in-place restrictions related to COVID-19. Both Golf and Restaurant operations ceased in March, and Golf operations were able to resume, with limitations, in May. The balance will be returned once operations return to normal.

GAS TAX FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual	Adopted Budget	Unaudited Actual	Adopted Budget
		<u>2019-20</u>	<u>2020-21</u>	<u>2020-21</u>	<u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings	\$	94,127	75,000	91,691	79,200
2103 Funds		565,365	692,800	548,896	724,000
2105 Funds		418,248	434,600	419,148	472,000
2106 Funds		258,828	279,700	249,460	283,000
2107 Funds		528,118	522,800	567,178	601,000
2107.5 Funds		<i>7,</i> 500	7,500	7,500	7,500
State Loan Repayment		92,177	0	0	0
Road Repair & Acct. Act 2017	_	1,412,148	1,409,200	1,534,550	1,602,500
Total	_	3,376,511	3,421,600	3,418,423	3,769,200
Expenditures and Uses of Funds:					
Capital Projects		1,690,000	2,362,000	2,722,000	1,591,000
Transfer to General Oper Fund	_	1,320,200	1,333,400	1,333,400	1,346,700
Total	_	3,010,200	3,695,400	4,055,400	2,937,700
Revenues and Sources Over (Under)					
Expenditures and Uses		366,311	(273,800)	(636,977)	831,500
Beginning Balance, July 1	_	1,903,896	2,270,207	2,270,207	1,633,230
Ending Balance, June 30	\$_	2,270,207	1,996,407	1,633,230	2,464,730

- 1. Section 2103 Funds: Expenditure of apportioned funds may be made for any street purpose (including debt service). Funds are apportioned to the City based on population.
- 2. Section 2105 Funds: Expenditure of apportioned funds may be made for any street purpose and funds are apportioned to the City on a per capita basis.
- 3. Section 2106 and 2107 Funds: Expenditure of apportioned funds may be made for any street purpose. This includes construction, purchase of right-of-way, or maintenance. Funds are apportioned as follows: (a) 2106: \$4,800 fixed amount and a per capita distribution; (b) 2107: a per capita distribution and interest earnings.
- 4. Section 2107.5 Funds-Engineering: Funds are required to be used exclusively for engineering and administrative costs associated with streets and roads. The amount of \$7,500 is apportioned to the City based on population.
- 5. State Loan Repayment: One time funds for transportation loan repayments repaid over three years (ends June 30, 2020).
- 6. Road Repair and Accountability Act (RRAA) 2017: SB 1 is an increase in deisel excise and sales taxes, gasoline excise tax, the assessment of an annual Transportation Improvement fee based on the value of the vehicle and an annual \$100 Zero Emissions Vehicle fee.

Revenues received are restricted for specific purposes as prescribed by law; primarily road construction, maintenance/repair of roads, highways, bridges and culverts, improvement of public transportation, trade corridors, and infrastructure promoting walking and bicycling, reduction of congestion on major corridors, and certain administrative costs.

All expenditures are audited by the State Controller's Office and RRAA expenditures are to be reported to the California Transportation Commission.

OTHER STREETS & TRANSPORTATION FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Vehicle Registration Fees VTA 2016 Measure B	\$	48,847 549,428 0	37,600 549,000 5,211,406	44,665 527,907 24,935	37,900 530,000 1,924,904
Total	-	598,275	5,798,006	597,507	2,492,804
Expenditures and Uses of Funds: Expenditures Capital Projects		0 410,000	184,904 3,798,000	29,328 1,138,000	184,904 2,322,000
Total		410,000	3,982,904	1,167,328	2,506,904
Revenues and Sources Over (Under) Expenditures and Uses		188,275	1,815,102	(569,821)	(14,100)
Beginning Balance, July 1		1,323,753	1,512,028	1,512,028	942,207
Ending Balance, June 30	\$	1,512,028	3,327,130	942,207	928,107

In November 2010 Santa Clara County voters approved a measure to increase the Vehicle Registration Fee (VRF) by \$10.00 annually for transportation related projects. These funds will be managed by the Santa Clara County Valley Transportation Authority (VTA) and allocated based on city population and County of Santa Clara road and expressway lane mileage.

In November 2016 Santa Clara County voters approved Measure B, a 30 year half-cent countywide sales tax to enhance transit, highways, expressways and active transportation (bicycles, pedestrians and complete streets). Eligible projects include BART Silicon Valley Phase II, Caltrain Corridor Capacity Improvements and grade separations, and bike ped improvements. The amount of revenue budgeted reflects funding for approved projects. However, funds are received on a reimbursement basis.

CONSTRUCTION/CONVEYANCE TAX FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Real Property Conveyance Tax Construction Tax - Other Investment Earnings Capital Projects Refunds	\$	6,539,336 9,929 716,634 1,602,128	4,000,000 4,000 630,700 0	8,688,801 19,859 522,350 2,252,230	4,000,000 4,000 486,200 0
Total	-	8,868,027	4,634,700	11,483,240	4,490,200
Expenditures and Uses of Funds:					
Capital Projects	_	13,093,000	6,204,000	8,262,000	6,303,000
Total	_	13,093,000	6,204,000	8,262,000	6,303,000
Revenues and Sources Over (Under) Expenditures and Uses		(4,224,973)	(1,569,300)	3,221,240	(1,812,800)
Beginning Balance, July 1	-	12,598,775	8,373,802	8,373,802	11,595,042
Ending Balance, June 30	\$	8,373,802	6,804,502	11,595,042	9,782,242

The Construction Tax and Real Property Conveyance Tax Fund revenues are derived from fees authorized by Mountain View City Code, Sections 29.56 and 29.63 respectively. When a transfer of ownership occurs the Real Property Conveyance Tax is assessed at \$3.30 for each \$1,000 of real property value located in the City. All revenues of this fund are restricted for implementation of the City's Capital Improvements Program, including servicing bonds issued in connection with said improvements.

PUBLIC BENEFIT IN LIEU FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings PB In Lieu Contributions*	\$	406,641 4,304,306	345,900 0	286,250 7,485,722	270,900 0
Total	_	4,710,947	345,900	7,771,972	270,900
Expenditures and Uses of Funds:					
Expenditures		84,789	0	0	0
Capital Projects	_	0	0	0	7,800,000
Total	_	84,789	0	0	7,800,000
Revenues and Sources Over (Under)					
Expenditures and Uses		4,626,158	345,900	7,771,972	(7,529,100)
Beginning Balance, July 1	_	7,986,755	12,612,913	12,612,913	20,384,885
Ending Balance, June 30	\$_	12,612,913	12,958,813	20,384,885	12,855,785

A developer may be required to provide public benefits, such as area improvements or affordable housing, as a result of their development project. A developer may pay a fee in lieu of providing these public benefits which will then be used by the City to provide improvements in the general area of the development as approved by the City Council.

^{*} As revenues are dependent upon the level and type of development, future fee revenues are not projected or budgeted in advance.

OTHER TRANSPORTATION DEVELOPER FEES FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:				
Investment Earnings \$ Citywide Transportation Impact Fees*	48,942 131,151	48,100 0	38,606 89,931	36,200
Total	180,093	48,100	128,537	36,200
Expenditures and Uses of Funds:				
Capital Projects	0	156,000	156,000	0
Total	0	156,000	156,000	0
Revenues and Sources Over (Under) Expenditures and Uses	180,093	(107,900)	(27,463)	36,200
Beginning Balance, July 1	1,283,028	1,463,121	1,463,121	1,435,658
Ending Balance, June 30 \$	1,463,121	1,355,221	1,435,658	1,471,858

As authorized by Mountain View City Code, Chapter 36, Article XVI, Division 8 (Code), a developer may apply for a Transit (T) Overlay Zone and a Transit-Oriented Development (TOD) permit to increase the development density. A condition of the permit would require the provision of certain transit related improvements. A developer may pay the City in-lieu of providing these improvements. The TOD permits were removed from the Code with the adoption of the East Whisman Precise Plan.

In accordance with the Mitigation Fee Act and the Nexus Study, the Citywide Transportation Impact Fee was adopted by the City Council on September 11, 2018 and became effective November 24, 2018. This fee will charge new development the fair-share cost of transportation improvements needed to mitigate the transportation impacts created by that development. On September 25, 2018, the City Council adopted an ordinance to add Chapter 43 to the Mountain View City Code to enact a Transportation Impact Fee on citywide development.

^{*} As revenues are dependent upon the conditions described above, future fee revenues are not projected or budgeted in advance.

HOUSING FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:				
Investment Earnings \$ BMR Housing in Lieu Fees* Housing Impact Fees* Rental Housing Impact Fees* Transfer from General Oper Fund	1,983,414 8,776,204 3,428,849 0 266,823	1,725,600 0 0 0 468,810	1,305,321 7,970,728 2,657,703 965,993 440,622	1,236,200 0 0 0 0 624,100
Other Revenue	139,133	0	163,834	0
Total	14,594,423	2,194,410	13,504,201	1,860,300
Expenditures and Uses of Funds:				
Operations Loan-950 W El Camino Real Loan-460 N Shoreline (Shorebreeze) Capital Projects Self Insurance	1,690,786 11,456,135 2,982,883 0 8,920	1,847,572 0 0 0 10,700	2,126,316 6,602,913 0 350,000 10,700	5,778,981 0 0 1,075,634 14,540
Transfer to Comp Absences Res Transfer to Equip Replace Res	0 2,936	0 3,138	3,138	7,000
Total	16,141,660	1,861,410	9,093,067	6,879,155
Revenues and Sources Over (Under) Expenditures and Uses	(1,547,237)	333,000	4,411,134	(5,018,855)
Beginning Balance, July 1	73,774,085	72,226,848	72,226,848	76,637,982
Reserved for Low-Mod Housing**	(11,316,709)	(11,316,709)	(36,987,561)	(33,113,797)
Ending Balance, June 30 \$	60,910,139	61,243,139	39,650,421	38,505,330

As authorized by Mountain View City Code section 36.40.10 the Below-Market-Rate (BMR) Housing Program requires that 15.0% of all new residential units or parcels within a development be affordable to low and moderate income households. As an alternative mitigation to providing units onsite, a developer may pay a fee in-lieu of providing these units which will then be used to provide affordable housing approved by the City Council. These revenues are restricted for expenditures related to the provision of low and moderate income housing. The City contracts with the HouseKeys, Inc for administrative support for this program.

In accordance with the Mountain View City Code section 36.40.65, the Housing Impact Program requires a fee to be imposed on all nonresidential developments. Expenditures are restricted for increasing and improving the supply of very low to moderate income housing and rental housing.

^{*} As revenues are dependent upon the type and timing of development, future fee revenues are not projected or budgeted in advance.

^{**} Represents the balance of funds committed by City Council for Notice of Funding Availability (NOFA) Projects taking into account funds expended, encumbered, and budgeted.

COMMUNITY STABILIZATION AND FAIR RENT ACT (CSFRA)/ RENTAL HOUSING COMMITTEE (RHC) FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual	Adopted ⁽¹⁾ Budget	Unaudited Actual	Adopted ⁽²⁾ Budget
		<u>2019-20</u>	<u>2020-21</u>	<u>2020-21</u>	2021-22
Revenues and Sources of Funds:					
Investment Earnings	\$	23,973	7,700	23,476	18,100
Charges for Services		1,452,226	1,270,800	1,255,376	1,524,900
Other Revenues	_	17,473	0	0	0
Total	_	1,493,672	1,278,500	1,278,852	1,543,000
Expenditures and Uses of Funds:					
Operations		856,108	1,662,296	1,029,552	1,803,708
General Fund Administration		244,700	227,470	227,470	266,320
Self Insurance		10,810	12,970	12,970	17,620
Transfer to Comp Absences Res		0	4,000	4,000	8,000
Transfer to Equip Replace Res	_	3,588	3,835	3,835	3,330
Total	_	1,115,206	1,910,571	1,277,827	2,098,978
Revenues and Sources Over (Under)					
Expenditures and Uses		378,466	(632,071)	1,025	(555,978)
Beginning Balance, July 1		1,157,952	1,536,418	1,536,418	1,537,443
Reserve/Rebudget Items	_	(401,630)	(450,230)	(546,931)	(438,731)
Ending Balance, June 30	\$_	1,134,788	454,117	990,512	542,734

On November 8, 2016 the residents of the City of Mountain View voted to adopt Measure V, also known as the Community Stabilization and Fair Rent Act (CSFRA), to stabilize rents and provide just cause eviction protections for certain rental units in Mountain View. The CSFRA created an entirely new program in the City of Mountain View and requires dedicated resources for its development, implementation, and administration. Section 1709(d) of the CSFRA empowers the RHC to establish a budget for the reasonable and necessary implementation of the provisions of the CSFRA, and Section 1709(j) requires the RHC to finance its reasonable and necessary expenses as necessary to ensure implementation of the CSFRA by charging landlords an annual Rental Housing Fee.

- (1) Reflects the budget as adopted by the RHC on June 1, 2020 (adjusted for updated salary calculation).
- (2) Reflects the budget as adopted by the RHC on June 14, 2021 (adjusted for updated salary calculation).

SUCCESSOR HOUSING AGENCY FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:				
Investment Earnings Loan Payment	\$ 36,656 11,141	32,700 0	24,908 9,722	22,200 0
Total	47,797	32,700	34,630	22,200
Expenditures and Uses of Funds:				
Expenditures	298,266	250,000	208,611	250,000
Total	298,266	250,000	208,611	250,000
Revenues and Sources Over (Under) Expenditures and Uses	(250,469)	(217,300)	(173,981)	(227,800)
Beginning Balance, July 1	1,776,253	1,525,784	1,525,784	1,351,803
Reserved for Low-Mod Housing*	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Ending Balance, June 30	\$ 525,784	308,484	351,803	124,003

Effective February 1, 2012 all California redevelopment agencies, including the Mountain View Revitalization Authority (Authority), were dissolved pursuant to the Dissolution Act. On January 10, 2012 the City Council adopted resolution 17668 expressing the intent to serve as the Successor Housing Agency of the Authority pursuant to Health and Safety Code sections 34171(j), 34173 and 34176. The housing assets (e.g. long-term loans and bonds) were transferred to the Successor Housing Agency. Effective January 1, 2014, SB 341 required housing successors to follow new expenditure and accounting rules. If a housing successor has fulfilled all replacement, affordable housing production, and monitoring, database compilation and web site publication requirements, it may spend up to \$250,000 annually on homelessness prevention and rapid rehousing services.

^{*} Represents the reservation of funds by City Council at the May 19, 2020 Council meeting for a low- and moderate-income housing project.

DOWNTOWN BENEFIT ASSESSMENT DISTRICTS FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:				
Property Taxes \$	1,081,189	1,017,800	1,110,294	1,098,500
Permit Revenues	622,954	500,000	5,890	156,000
Investment Earnings	203,611	172,300	166,789	151,900
Invest Earn on Parking In Lieu Fees	165,508	140,100	132,782	123,200
Homeowner's Tax Exemption	3,389	3,400	3,114	3,300
Maintenance Assessment District	157,992	158,600	158,196	158,600
Parking In Lieu Fees	1,527,931	0	400,553	0
Business Improvement Districts	37,200	44,000	39,044	44,000
Other Revenues	15,626	20,000	10,581	20,000
Total	3,815,400	2,056,200	2,027,243	1,755,500
Expenditures and Uses of Funds:				
Operations	464,314	649,080	478,758	553,351
Business Improvement Districts	36,300	44,000	39,894	44,000
General Fund Administration	44,400	44,800	44,800	45,200
Self Insurance	950	1,130	1,130	1,540
Transfer to General Oper Fund	108,400	108,400	108,400	108,400
Transfer to Compensated Absences Res	0	0	0	2,000
Transfer to Equip Replace Res	326	349	349	300
Total	654,690	847,759	673,331	754,791
Revenues and Sources Over (Under)	_		_	_
Expenditures and Uses	3,160,710	1,208,441	1,353,912	1,000,709
Beginning Balance, July 1	15,664,481	18,825,191	18,825,191	20,179,103
Reserve for Future Parking Maint	(450,000)	(487,500)	(487,500)	(525,000)
Reserve for Future Parking	(8,342,737) (1)	(8,482,837) (1)	(8,876,071) (1)	(8,999,271) (1)
Ending Balance, June 30 \$	10,032,454 (1)	11,063,295 (1)	10,815,532 (1)	11,655,541 (1)

The Parking District (District) is a maintenance assessment district in the downtown Castro Street area created to provide and maintain parking lots and structures. In addition to property taxes and permit revenues, an annual assessment is levied on properties in the District. The Mountain View City Code requires that as a condition of approval for any development within the District, the developer or owner shall provide the required off-street parking, pay the parking in-lieu fee or a combination of both. These funds are restricted for the construction of new parking spaces, are designated for the Hope St development and are accounted for in the Reserve for Future Parking.

The Business Improvement Areas (BIA's) were created for specific areas of the downtown and are an assessment to the business owners based on the type and size of the business. These funds are utilized for staffing dedicated to the promotion and support of downtown businesses.

The Reserve for Future Parking Maintenance was recommended in a previous Parking Study for long term maintenance and improvements of the parking structures and lots not funded in the operating budget (e.g. janitorial services, elevator maintenance, etc.). The District increases by \$37,500 annually and it is anticipated these funds will be utilized when major improvements are needed (e.g. steam cleaning the entire parking structure, repaving a parking lot, replacing signage inside the parking structure, etc.).

(1) \$13.5 million committed to the Hope Street Project.

GENERAL SPECIAL PURPOSE FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings CASp Fee Charges for Services	\$	9,840 19,748 110,250	6,700 0 50,000	9,151 16,028 25,500	8,500 0 50,000
Total	_	139,838	56,700	50,679	58,500
Expenditures and Uses of Funds:					
Expenditures	_	4,557	106,307	17,095	118,056
Total	_	4,557	106,307	17,095	118,056
Revenues and Sources Over (Under) Expenditures and Uses		135,281	(49,607)	33,584	(59,556)
Beginning Balance, July 1	_	102,100	237,381	237,381	270,965
Ending Balance, June 30	\$ _	237,381	187,774	270,965	211,409

The Special Purpose Fund was established to track and report funds used for specific purposes. This fund currently includes the following:

The Community Tree Master Plan (CTMP) was adopted by City Council September 15, 2015 and includes objectives and strategies to improve and enhance the City's urban forest and canopy over the following 15 years and to respond to environmental and safety issues that can impact community trees and wildlife habitat. The CTMP established implementation measures to achieve the objectives, including establishing a Tree Mitigation Fund and a Tree Replacement fee. For any trees that cannot be replaced on site, the fee will be assessed to provide funding for tree planting at other sites within the community.

Assembly Bill 1379 amended Section 4467 of the government code (previously amended by Senate Bill 1186) and requires an additional \$4 fee to be paid by any applicant of a Business License from January 1, 2018 through December 31, 2023. Beginning on January 1, 2024, the fee will be revert back to the \$1 fee. The fee will be used to increase disability access and compliance with construction-related accessibility requirements and help support the Certified Access Specialist (CASp) program.

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
COPs Grant	\$	193,585	175,000	195,467	175,000
Total	-	193,585	175,000	195,467	175,000
Expenditures and Uses of Funds:					
Operations	_	268,585	175,000	195,467	175,000
Total		268,585	175,000	195,467	175,000
Revenues and Sources Over (Under) Expenditures and Uses		(75,000)	0	0	0
Beginning Balance, July 1	-	75,000	0	0	0
Ending Balance, June 30	\$	0	0	0	0

The Supplemental Law Enforcement Services Fund receives revenues from a state grant to counties and cities which is restricted for funding additional front-line law enforcement services.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings	\$	238,640	0	181,487	0
Federal Grant		479,963	592,761	957,916	600,917
Home Program		380,784	273,160	61,080	271,350
Loan Repayments	_	253,265	0	2,066,507	0
Total	_	1,352,652	865,921	3,266,990	872,267
Expenditures and Uses of Funds:					
Operations		1,624,737	875,921	950,541	4,822,129
Loans	_	0	0	253,496	0
Total	_	1,624,737	875,921	1,204,037	4,822,129
Revenues and Sources Over (Under)					
Expenditures and Uses		(272,085)	(10,000)	2,062,953	(3,949,862)
Reprogrammed Revenue		0	182,591	0	2,059,500
Beginning Balance, July 1	-	99,494	(172,591)	(172,591)	1,890,362
Ending Balance, June 30	\$ =	(172,591)	0	1,890,362	0

The Community Development Block Grant Fund derives its revenues from grants received from the Department of Housing and Urban Development. The intent of the program is to enhance the physical development of the community. Public services are also eligible to a limited extent.

CABLE TELEVISION FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
PEG Fees	\$_	202,756	200,000	181,033	180,000
Total	_	202,756	200,000	181,033	180,000
Expenditures and Uses of Funds:					
Expenditures		132,476	195,000	222,230	200,000
Capital Projects	_	0	0	100,000	0
Total	_	132,476	195,000	322,230	200,000
Revenues and Sources Over (Under) Expenditures and Uses		70,280	5,000	(141,197)	(20,000)
Beginning Balance, July 1	_	828,325	898,605	898,605	757,408
Ending Balance, June 30	\$ _	898,605	903,605	757,408	737,408

Ordinance No. 4.08, adopted on May 13, 2008 amended Chapter 37 of the Mountain View City Code relating to Cable Television franchise regulations in its entirety. Public, Education and Government (PEG) fees collected by the cable providers are restricted for PEG channel support and are not for general use by the City. The City passes a portion of these funds through to the non-profit KMVT for government and public access television services per contractual agreement.

SHORELINE REGIONAL PARK COMMUNITY FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Property Taxes Investment Earnings	\$	46,564,667 2,076,230	46,648,400 1,723,400	51,943,323 1,759,054	49,074,400 1,552,300
Invest Earn on Dev Imp Fees		515,355	0	373,393	0
Rents & Leases		366,750	359,000	216,752	255,000
Development Impact Fees		1,459,098	0	27,290	0
Other Revenues		220,916	89,000	82,128	89,000
Capital Projects Refunds		2,483,918	0	758,945	0
Bond Proceeds and Interest		1,830,013	0	235,092	0
Total		55,516,947	48,819,800	55,395,977	50,970,700
Expenditures and Uses of Funds:					
Operations		5,084,091	6,654,253	5,155,112	6,793,540
Intergovernmental Payments		10,389,619	11,522,000	11,852,621	12,573,000
Capital Projects		14,771,000	4,152,000	5,794,000	9,908,000
Capital Projects from Fees		3,848,000	0	0	2,790,000
Capital Projects from Bond Proceeds		69,280,000	0	1,580,000	673,000
General Fund Administration		7,723,700	7,801,000	7,801,000	7,879,000
Water Fund Administration		63,800	64,400	64,400	65,000
2011 Revenue Bonds		3,259,220	3,341,707	3,214,589	3,339,957
2018 Revenue Bonds		3,067,497	3,078,950	3,078,149	3,078,950
Self Insurance		61,430	73,670	73,670	109,550
Retirees' Health Unfunded Liability		500,000	0	0	0
Transfer to Comp Absences Res		70,000	50,000	50,000	89,000
Transfer to Equip Replace Res	_	103,078	120,267	120,267	126,540
Total		118,221,435	36,858,247	38,783,808	47,425,537
Revenues and Sources Over (Under)	_				
Expenditures and Uses		(62,704,488)	11,961,553	16,612,169	3,545,163
Beginning Balance, July 1		99,758,636	37,054,148	37,054,148	53,666,317
Reserve		(5,300,000)	(5,300,000)	(5,300,000)	(5,400,000)
Reserve for Bond Proceeds		(2,044,041)	(2,044,041)	(699,133)	(26,133)
Reserve for Landfill		(8,000,000)	(9,000,000)	(9,000,000)	(10,000,000)
Reserve for Sea Level Rise		(6,000,000)	(9,000,000)	(9,000,000)	(12,000,000)
Reserve for Dev Impact Fees	_	(2,547,136)	(2,547,136)	(2,947,819)	(157,819)
Ending Balance, June 30	\$_	13,162,971	21,124,524	26,719,365	29,627,528

The State legislature created the Shoreline Regional Park Community (Shoreline Community). Tax increment derived on the difference between the frozen base year value and the current fiscal year assessed value and other revenues generated from the activities of the Shoreline Community are to be utilized to develop and support the Shoreline Community and surrounding North Bayshore Area. Reserves are for general purposes, a catastrophic landfill event funding sea level rise infrastructure improvements, and tracking of development impact fees.

Assessed values are as follows (in thousands):

		Total Assessed Value	Frozen Base	Tax Increment Value
Actual	2018-19	\$3,911,328	\$33,888	\$3,877,440
Actual	2019-20	\$4,221,032	\$33,888	\$4,187,143
Actual	2020-21	\$4,690,599	\$33,888	\$4,656,711
Adopted	2021-22	\$4,753,214	\$33,888	\$4,719,326

STORM DRAIN CONSTRUCTION FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2019-20</u>	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:				
Investment Earnings Existing Facilities & Front Footage Capital Projects Refunds	\$ 17,035 155,314 4,305	15,100 10,000 0	14,597 172,376 0	13,100 10,000 0
Total	176,654	25,100	186,973	23,100
Expenditures and Uses of Funds:				
Capital Projects	31,000	32,000	32,000	32,000
Total	31,000	32,000	32,000	32,000
Revenues and Sources Over (Under) Expenditures and Uses	145,654	(6,900)	154,973	(8,900)
Beginning Balance, July 1	132,347	278,001	278,001	432,974
Ending Balance, June 30	\$ 278,001	271,101	432,974	424,074

The Storm Drain Construction Fund revenues are derived from off-site drainage fees authorized by Mountain View Code Section 28.51. These revenues are restricted for storm drainage projects in the Capital Improvements Program.

PARK LAND DEDICATION FUND

Statement of Revenues, Expenditures and Balances

Revenues and Sources of Funds:		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Investment Earnings Construction Fees* Capital Projects Refunds	\$	1,362,475 37,927,800 186,688	1,265,000 0 0	1,682,831 30,582,000 7,370	1,459,500 0 0
Total	_	39,476,963	1,265,000	32,272,201	1,459,500
Expenditures and Uses of Funds:					
Expenditures Capital Projects	_	40,000,000 3,177,000	0 4,091,000	0 9,642,751	7,478,000
Total	_	43,177,000	4,091,000	9,642,751	7,478,000
Revenues and Sources Over (Under) Expenditures and Uses		(3,700,037)	(2,826,000)	22,629,450	(6,018,500)
Beginning Balance, July 1		61,425,252	57,725,215	57,725,215	80,354,665
Committed for Future CIP's**	-	(16,034,775)	(13,680,775)	(13,734,624)	(13,684,624)
Ending Balance, June 30	\$	41,690,440	41,218,440	66,620,041	60,651,541

The Park Land Dedication Fund revenues are derived from fees authorized by Chapter 41 of the Mountain View City Code. These revenues are restricted for expenditures for park and recreation projects. Effective in Fiscal Year 1997-98, fees are approved and committed by City Council after receipt.

^{*} As this fee is dependent upon subdivision and single lot development, future fee revenues are not projected or budgeted in advance.

^{**} The Five-Year CIP identifies future projects which funds have not yet been committed.

WATER FUND

Statement of Revenues, Expenditures and Balances

Revenues and Sources of Funds:	Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget 2021-22
Investment Earnings \$	757,063	660,200	617,503	509,600
Invest Earn on Cap/Dev Imp Fees	299,307	0	251,455	0
Intergovernmental	0	0	100,000	0
Water Sales	35,499,404	33,900,100	35,462,274	34,707,000
Recycled Water Sales	869,047	800,000	924,010	800,000
Capacity/Development Impact Fees	2,255,482	0	2,221,922	0
Other Revenues	1,240,198	500,000	1,165,310	500,000
Interfund Revenues	793,600	801,500	801,500	809,500
Capital Projects Refunds	0	640,000	640,000	0
Total	41,714,101	37,301,800	42,183,974	37,326,100
Expenditures and Uses of Funds:				
Operations	9,001,650	9,785,358	9,091,138	9,931,367
Water Purchased	21,329,354	21,972,000	21,249,275	22,005,000
Capital Projects	3,228,000	3,056,000	3,056,000	2,443,000
Capital Projects from Fees	6,173,000	600,000	600,000	1,600,000
General Fund Administration	1,436,770	1,445,770	1,445,770	1,454,770
Depreciation	4,689,017	4,163,792	4,635,157	4,689,017
2004 Water Revenue Bonds	629,824	632,250	628,303	629,400
Recycled Water System Loan Repymt	300,000	300,000	300,000	300,000
Self Insurance	100,980	121,100	121,100	166,740
Retirees' Health Unfunded Liability	500,000	0	0	0
Transfer to Graham School Site Maint Res		220,000	220,000	220,000
Transfer to Equip Replace Res	208,439	219,619	219,619	197,150
Total	47,817,034	42,515,889	41,566,362	43,636,444
Revenues and Sources Over (Under)				
Expenditures and Uses	(6,102,933)	(5,214,089)	617,612	(6,310,344)
Net Change In Non Current Assets	4,412,462	4,163,792	5,633,748	4,689,017
Beginning Balance, July 1	30,573,450	28,882,979	28,882,979	35,134,339
Reserve for Capacity/Dev Impact Fees	(2,690,970)	(2,730,970)	(6,005,575)	(4,405,575)
Reserve for Minimum Water Purchase	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)
Reserve	(11,341,855)	(11,566,962)	(11,566,962)	(11,628,757)
Ending Balance, June 30 \$	9,850,154	8,534,750	12,561,802	12,478,680

The Water Fund accounts for the cost, operation and maintenance of all facilities required to supply, distribute and meter the water used by consumers in the City's service area. A separate reserve is used to account for the capacity and development impact fees collected to fund capital projects. A general Reserve is used for emergencies, contingencies and rate stabilization.

WASTEWATER FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual	Adopted Budget	Unaudited Actual	Adopted Budget
Revenues and Sources of Funds:		2019-20	<u>2020-21</u>	<u>2020-21</u>	<u>2021-22</u>
Hazardous Materials Permits Investment Earnings Invest Earn on Cap/Dev Imp Fees Wastewater Charges	\$	592,589 611,821 220,518 25,199,324	500,000 520,500 0 24,405,600	696,677 453,141 167,826 22,229,185	500,000 402,200 0 24,980,000
Capacity/Development Impact Fees Loan Proceeds and Interest Other Revenues Interfund Revenues and Transfers		2,065,217 10,030,392 441,555 0	0 0 34,000 0	2,495,906 13,990 103,873 632,756	0 0 34,000 0
Total	-	39,161,416	25,460,100	26,793,354	25,916,200
Expenditures and Uses of Funds:	-				
Operations Water Quality Control Plant Capital Projects Capital Projects from Fees Capital Projects from Loan Proceeds General Fund Administration Water Fund Administration Depreciation 2018 Bank Loan Self Insurance Transfer to Equip Replace Res Transfer to Self Insurance Total Revenues and Sources Over (Under) Expenditures and Uses	-	5,165,932 10,926,363 2,157,000 499,000 6,292,000 1,232,430 356,200 2,187,086 640,657 58,670 218,225 0 29,733,563	6,027,577 12,862,048 1,969,000 0 640,000 1,241,630 359,800 2,033,114 852,800 70,360 233,563 0 26,289,892	5,393,137 12,215,214 1,969,000 0 640,000 1,241,630 359,800 2,145,907 851,282 70,360 233,563 700,000 25,819,893	6,225,500 15,064,774 4,071,000 1,980,000 0 1,250,930 363,400 2,187,086 852,287 100,000 230,450 0 32,325,427
Net Change In Non Current Assets		1,846,166	2,033,114	3,993,011	2,187,086
Beginning Balance, July 1		18,997,743	30,271,762	30,271,762	35,238,234
Reserve for Capacity/Dev Impact Fees Reserve for Treatment Plant Reserve for Loan Proceeds Reserve	-	(4,338,999) (8,995,565) (638,496) (6,974,051)	(4,338,999) (10,105,123) 1,504 (7,498,745)	(9,668,990) (10,682,909) (221,764) (7,498,745)	(7,688,990) (10,751,447) (221,764) (8,224,264)
Ending Balance, June 30	\$	9,324,651	9,533,721	7,165,826	4,129,628

This fund accounts for the operation and maintenance of all facilities, including Mountain View's share of operation costs of the Palo Alto Regional Water Quality Control Plant (Treatment Plant), required to transport and process wastewater. Chapter 35 of the Mountain View City Code authorizes the collection of a wastewater service charge. The fund has several reserves, one accounts for the capacity and development impact fees collected to fund capital projects. The Reserve for Treatment Plant is for long term capital costs, and includes Treatment Plant obligations encumbered but not yet spent. A general reserve is used for emergencies, contingencies and rate stabilization.

SOLID WASTE MANAGEMENT FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Intergovernmental Waste Disposal Charges Other Revenues City Revenues Recology Revenues	\$	274,431 208,984 15,617,275 10,633 16,111,323 17,679,402	213,500 135,000 14,612,000 60,000 15,020,500 17,350,512	234,282 277,136 14,453,413 1,211 14,966,042 17,140,752	182,400 135,000 15,013,000 60,000 15,390,400 20,305,000
Total	_	33,790,725	32,371,012	32,106,794	35,695,400
Expenditures and Uses of Funds:					
Operations Disposal Capital Projects General Fund Administration Water Fund Administration Depreciation Self Insurance Transfer to Equip Replace Res City Expenditures Payments to Recology Total Revenues and Sources Over (Under) Expenditures and Uses	-	3,985,701 9,613,359 293,000 538,800 334,400 483,329 40,010 150,050 15,438,649 17,679,402 33,118,051	5,026,487 9,440,372 284,000 544,200 337,700 487,715 47,990 158,614 16,327,078 17,350,512 33,677,590	3,931,324 8,292,671 284,000 544,200 337,700 342,543 47,990 158,614 13,939,042 17,140,752 31,079,794	5,048,889 9,897,066 290,000 549,600 341,100 483,330 65,200 161,850 16,837,035 20,305,000 37,142,035
Net Change In Non Current Assets		510,228	487,715	342,544	483,330
Beginning Balance, July 1		13,240,457	14,423,359	14,423,359	15,792,903
Reserve for Future Facility Equipment Reserve	_	(1,320,000) (3,677,498)	(1,760,000) (3,888,841)	(1,760,000) (3,888,841)	(2,200,000) (4,003,926)
Ending Balance, June 30	\$	9,425,861	7,955,655	10,144,062	8,625,672

The Solid Waste Management Fund accounts for the collection, transportation, recycling and disposal services of the City. It also funds two of the City's landfill post closure maintenance activities. Revenues for payments to Recology are included for informational purposes only, a budget is not adopted for Recology. A general reserve is used for emergencies, contingencies, rate stabilization and required Financial Assurance Mechanisms (FAMs) if applicable. The Reserve for Future Facility Equipment was established in Fiscal Year 2017-18 for potential future obligations for facility equipment.

EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Interfund Service Charges Other Revenues Transfer from General Oper Fund Transfer from Other General Funds Transfer from Other Funds	\$	654,045 2,513,777 166,275 2,247,491 292,598 721,871	572,000 3,060,600 0 2,372,929 331,520 781,566	524,558 2,451,961 312,156 2,372,929 331,520 781,566	479,300 3,059,500 0 2,244,550 325,360 760,250
Total		6,596,057	7,118,615	6,774,690	6,868,960
Expenditures and Uses of Funds:					
Operations Equipment Purchases Capital Projects Water Fund Administration Self Insurance Transfer to Equip Replace Res Total	_	2,442,889 1,799,415 0 39,200 22,980 35,229 4,339,713	2,902,845 4,883,061 0 39,600 27,560 42,181 7,895,247	2,575,086 2,346,617 233,600 39,600 27,560 42,181 5,264,644	2,914,630 5,528,406 0 40,000 41,850 37,630 8,562,516
Revenues and Sources Over (Under) Expenditures and Uses	_	2,256,344	(776,632)	1,510,046	(1,693,556)
Net Change In Non Current Assets		3,814	11,000	3,815	11,000
Beginning Balance, July 1		30,267,866	32,528,024	32,528,024	34,041,885
Reserve for Equipment Replacement	_	(32,351,398)	(31,522,352)	(33,861,262)	(32,140,016)
Ending Balance, June 30	\$_	176,626	240,040	180,623	219,313

The purpose of this fund is to account for centralized fleet maintenance costs and to charge a proportionate share to all funds utilizing maintenance services. In addition, this fund accounts for certain equipment replacement requirements of the City.

WORKERS' COMPENSATION SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Interfund Service Charges Other Revenues	\$	261,863 2,191,057 53,483	232,500 2,100,000 0	176,450 2,084,926 31,250	172,000 2,200,000 0
Total	_	2,506,403	2,332,500	2,292,626	2,372,000
Expenditures and Uses of Funds:					
Expenditures Transfer to Liability Insurance Fund	_	1,576,834 1,500,000	2,383,500 0	1,840,801	2,442,500 0
Total	_	3,076,834	2,383,500	1,840,801	2,442,500
Revenues and Sources Over (Under) Expenditures and Uses		(570,431)	(51,000)	451,825	(70,500)
Beginning Balance, July 1		12,595,185	12,024,754	12,024,754	12,476,579
Reserve for Future Claims	_	(7,305,578)	(7,305,578)	(6,882,213)	(6,882,213)
Ending Balance, June 30	\$	4,719,176	4,668,176	5,594,366	5,523,866

The City implemented a self-insurance program for Workers' Compensation benefits on September 7, 1975 as authorized by Council Resolution No. 10581. This program provides for State mandated insurance benefits (salary and medical costs) for employees who are injured on the job.

This fund accounts for current operating expenditures, future costs of previously incurred injury claims and reserves for catastrophic losses. This fund also provides for the administration of safety and loss prevention programs throughout the City to reduce the probability of incurring future catastrophic claims against the City. The City is self-insured for \$750,000 and has purchased Workers Compensation Excess Insurance above this limit.

UNEMPLOYMENT SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Interfund Service Charges	\$	12,691 47,626	11,300 50,000	7,925 48,491	8,200 50,000
Total	_	60,317	61,300	56,416	58,200
Expenditures and Uses of Funds:					
Expenditures	_	32,203	127,250	191,402	127,250
Total	_	32,203	127,250	191,402	127,250
Revenues and Sources Over (Under) Expenditures and Uses		28,114	(65,950)	(134,986)	(69,050)
Beginning Balance, July 1	_	598,974	627,088	627,088	492,102
Ending Balance, June 30	\$	627,088	561,138	492,102	423,052

The City implemented a self-insurance program for unemployment benefits on March 13, 1978 as authorized by Council Resolution No. 11975. This program provides for State and Federal mandated unemployment insurance benefits for employees separated from service with the City.

LIABILITY INSURANCE FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget 2021-22
Revenues and Sources of Funds:					
Investment Earnings Other Revenues Interfund Service Charges Transfer from Wastewater Fund	\$	72,002 79,846 1,658,050	80,000 18,200 1,988,400	70,839 79,811 1,988,400 700,000	57,200 41,000 2,809,400
Transfer from Workers Comp. Fund		1,500,000	0	0	0
Total	_	3,309,898	2,086,600	2,839,050	2,907,600
Expenditures and Uses of Funds:					
Expenditures	_	2,060,282	2,086,550	2,834,745	2,828,550
Total	_	2,060,282	2,086,550	2,834,745	2,828,550
Revenues and Sources Over (Under) Expenditures and Uses		1,249,616	50	4,305	79,050
Beginning Balance, July 1		5,012,082	6,261,698	6,261,698	6,266,003
Reserve for Future Claims	_	(2,898,807)	(2,898,807)	(1,569,888)	(1,569,888)
Ending Balance, June 30	\$	3,362,891	3,362,941	4,696,115	4,775,165

On August 11, 1980, Council approved a self-insurance program for liability insurance effective September 1, 1980. Existing provisions include claims approval authority to \$30,000 and any claims exceeding \$30,000 require City Council approval.

The City acts as its own agent and controls risk to limit liability loss exposure. There is a \$1.0 million self-insurance retention for each liability incident. The minimum reserve and balance for future claims of \$2.0 million is maintained in accordance with Council policy. Other insurance such as property, flood, earthquake and other coverages are not self-insured as the City purchases insurance policies.

RETIREES' HEALTH INSURANCE FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget <u>2020-21</u>	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Other Revenues Interfund Service Charges Transfer from Other Funds	\$	21,198 35,818 6,067,966 1,000,000	16,900 0 5,650,627 0	(3,484) 34,113 5,650,627 0	3,100 0 5,773,490 0
Total	_	7,124,982	5,667,527	5,681,256	5,776,590
Expenditures and Uses of Funds:					
Expenditures CERBT Transfer to Wastewater Fund		4,819,530 2,314,764 0	5,140,580 510,047 0	5,057,861 0 632,755	5,358,790 439,700 0
Total	_	7,134,294	5,650,627	5,690,616	5,798,490
Revenues and Sources Over (Under) Expenditures and Uses	_	(9,312)	16,900	(9,360)	(21,900)
Beginning Balance, July 1	_	438,585	429,273	429,273	419,913
Ending Balance, June 30	\$ _	429,273	446,173	419,913	398,013
Balance in CERBT	\$_	145,910,487	146,420,534	174,509,089	174,948,789

This fund was established in Fiscal Year 1985-86 as a self-insurance fund to pay the health insurance premiums of employees retired from the City. Governmental Accounting Standards Board (GASB) issued Statement No. 45, which requires an actuarial valuation be performed bi-ennially to calculate the City's other post employment benefits (OPEB) liabilities. The City implemented GASB Statement No. 45 in Fiscal Year 2007-08 and has chosen to budget the Annual Required Contribution (ARC). GASB Statement No. 75, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions , is effective with the fiscal year ending June 30, 2018. The new OPEB standard parallels the pension standard issued with GASB Statement No. 68, Financial Reporting for Pension Plans , which essentially requires the City to report the unfunded liability on the face of the City's financial statements and enhances the note disclosures and required supplementary information about the City's OPEB liability. The most recent actuarial valuation estimated a liability of \$145.0 million as of July 1, 2019 and estimated a liability of \$157.0 million for Fiscal Year 2021-22.

On February 26, 2008 Council approved joining the California Employers Retiree Benefit Trust (CERBT), managed by the California Public Employees Retirement System (CalPERS) and the City began transferring funds in Fiscal Year 2008-09 and intends to, at a minimum, annually transfer the ARC less Retirees' Health premiums.

EMPLOYEE BENEFITS SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget 2020-21	Unaudited Actual <u>2020-21</u>	Adopted Budget <u>2021-22</u>
Revenues and Sources of Funds:					
Investment Earnings Interfund Service Charges	\$	8,754 77,108	7,700 86,000	13,516 62,845	11,500 61,000
Total	-	85,862	93,700	76,361	72,500
Expenditures and Uses of Funds:					
Expenditures	_	46,028	114,500	48,178	114,500
Total	-	46,028	114,500	48,178	114,500
Revenues and Sources Over (Under) Expenditures and Uses		39,834	(20,800)	28,183	(42,000)
Beginning Balance, July 1	-	401,780	441,614	441,614	469,797
Ending Balance, June 30	\$	441,614	420,814	469,797	427,797

The Employee Benefits Self-Insurance Fund accounts for the City's self-insured vision and other miscellaneous benefits.

ADOPTED 2021-22 BUDGET - GENERAL FUND RESERVES (1)

Statement of Revenues, Expenditures and Balances

	Unas	ssigned				
Revenues & Sources of Funds:	General Non- Operating Fund	General Fund Reserve	Budget Contingency Reserve	Earned Lease Revenue Reserve	Property Management Reserve	Graham School Site Maint Reserve
Revenues & Sources of Funds.						
GOF Carryover	\$ 1,443,990	0	0	0	0	0
Revenue	2,496,084	0	0	580,900	0	0
Transfers	7,839,540	1,300,000	2,192,107	0	0	220,000
Invesment Earnings	0	0	0	458,600	0	0
Total	11,779,614	1,300,000	2,192,107	1,039,500	0	220,000
Expenditures & Uses of Funds	:					
Expenditures	15,770,758	0	0	0	0	250,000
CIP	0	0	0	0	0	0
Transfers	8,329,000	0	0	0	0	0
Total	24,099,758	0	0	0	0	250,000
Revenues & Sources Over (Under)						
Expenditures & Uses	(12,320,144)	1,300,000	2,192,107	1,039,500	0	(30,000)
Beginning Balance, July 1	24,645,754	28,863,034	9,667,081	6,084,091	1,577,106	701,564
Reserves	(3,667,149)	0	0	(6,405,865) (3)0	0
Ending Balance, June 30	\$ 8,658,461	30,163,034	11,859,188	717,726 (3	1,577,106	671,564

- (1) Governmental fund balances are reported based on the reporting hierarchy established by GASB Statement No. 54 (Fund Balance Reporting and Governmental Fund Type Definitions) that is based on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in a fund can be spent.
 - Restricted Constraints on expenditures are externally imposed by creditors, grantors, or laws/regulations of other governments or by enabling legislation.
 - Committed Formal action by the City Council (Council) places the constraint on how the funds can be spent and may only be altered by the same type of Council action. Contractual obligations are included in this category.
 - Assigned The City's intent to use funds for a specific purpose as expressed by Council or a delegated authority.
 - Unassigned This is the residual classification for the General Fund.
- (2) Appropriations for Compensated Absences Reserve are on an as needed basis up to the amount of the balance.
- (3) The reserved amount represents the balance of earned rent at the end of the fiscal year. Up to \$6.0 million may be used for the Mountain View Employee Homebuyer Program through Fiscal Year 2029-30.
- (4) Comprised of a \$5.0 million reserve policy balance, \$2.9 million prepaid lease for the Downtown Family Housing project, and \$2.0 million for potential debt service on the Police/Fire Administration Building.
- (5) Minor Estate Trust reserve established at \$410,235 endowment plus 25.0 percent of interest earned annually.

Committed

Transportation Reserve	Capital Improvement Reserve	Open Space Acquisition Reserve	Strategic Property Acquisition Reserve	Child Care Commitment Reserve	Compensated Absences (2	Minor Estate	American Rescue Plan Act
	0	0	0	0	0	0	
2 777 (000	0	0	0	0	0	0	7 020 540
2,776,000	58,667	0	110,160	0	2 000 000	0	7,839,540
4,584,800	3,910,000 0	0	2,000,000 0	0	3,000,000 0	0	0
7,360,800	3,968,667	0	2,110,160	0	3,000,000	0	7,839,540
2,864,000	0	0	2,110,000	105,000	0	18,719	0
2,800,000	1,777,000	0	0	0	0	0	0
0	0	0	0	0	0	0	7,839,540
5,664,000	1,777,000	0	2,110,000	105,000	0	18,719	7,839,540
1,696,800	2,191,667	0	160	(105,000)	3,000,000	(18,719)	0
6,673,556	19,513,943	3,455,956	6,393,579	357,418	6,038,668	437,325	0
0	(9,864,888) (4)	0	0	(60,813)	0	(418,606) (5)	0
8,370,356	11,840,722	3,455,956	6,393,739	191,605	9,038,668	0	0

ADOPTED 2021-22 BUDGET - SCHEDULE OF INTERFUND TRANSFERS

				REVENUES				
		Special	Debt	Capital		Internal		
	General	Revenue	Service	Projects	Enterprise	Service	Reserve	
EXPENDITURES	Fund	Funds	Funds	Funds	Funds	Funds	Funds	TOTAL
General Operating/ Development Services/ Shoreline								
Golf Links	150,000	624,100	1,000,000	25,000		2,569,910	8,551,907	\$12,920,917
Special Revenue Funds	1,455,100		6,418,907	32,462,634		133,170	106,000	40,575,811
Capital Projects Funds				7,510,000				7,510,000
Enterprise Funds			1,481,687	10,384,000		589,450	220,000	12,675,137
Internal Service Funds						37,630		37,630
Reserve Funds				4,577,000			16,168,540	20,745,540
TOTAL	\$1,605,100	624,100	8,900,594	54,958,634	0	3,330,160	25,046,447	\$94,465,035

CAPITAL IMPROVEMENT PROJECTS

ADOPTED FISCAL YEAR 2021-22 CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program (CIP) projects include, but are not limited to, facilities, mobility-related infrastructure, park development/rehabilitation, and utilities projects. These projects are usually multi-year and, thus, extend beyond the annual budget.

The emphasis for the Fiscal Year 2021-22 CIP is on the:

- Review, refinement and funding of Fiscal Year 2021-22 projects identified in the Five-Year CIP adopted by the City Council for Fiscal Year 2019-20.
- Identification and funding of additional new projects for Fiscal Years 2022-23 through 2025-26 as well as amendments to active projects given anticipated financial and staffing resources that:
 - Support City Council Strategic Roadmap Action Plan Projects
 - o Address health and safety concerns
 - Comply with regulatory requirements
 - o Increase our Pavement Conditions Index (PCI)
 - Associate with a local match or cost-sharing agreement to secure grants or other funding
 - o Generate operational savings or revenues
 - Benefit and/or do not burden communities of color and/or low-income residents

The CIP is funded from a variety of sources. Some funding sources, such as the Capital Improvement Reserve and Construction/Conveyance Tax (C/C Tax) Funds, have no restrictions on their use. Other CIP funding sources must be used for specific purposes (e.g., Water Fund—water system infrastructure and maintenance; Wastewater Fund—sewer system infrastructure and maintenance; Shoreline Regional Park Community (Shoreline Community) Fund—projects that facilitate development in the City's North Bayshore Area and/or support Shoreline Regional Park operations; and Gas Tax Fund—design and construction of roadway improvements).

There are two spending types for projects: nondiscretionary and discretionary. Nondiscretionary projects are primarily annual and periodic infrastructure maintenance projects to preserve the City's significant investment in its infrastructure and facilities, and projects required for regulatory compliance. While Council can alter funding, these projects are generally approved with changes on a consistent cycle (annual or biennial) with small inflationary adjustments. Discretionary projects are those that do not fit the nondiscretionary description and require approval of the City Council.

The Fiscal Year 2021-22 CIP is balanced and maintains all fund reserves as required by Council policy. There are no projects which require an increase in annual operating costs for Fiscal Year 2021-22.

Projects included in the Fiscal Year 2021-22 Adopted CIP are listed on the following pages in three separate categories: (1) Non-Discretionary, (2) Discretionary, and (3) Amendments to Existing Projects.

These projects were adopted at the June 22, 2021 City Council Meeting.

Adopted FY 2021-22 and Planned FY 2022-23 through FY 2025-26 Non-Discretionary Projects

(in thousands of dollars)

Proj.				Budget		
No.	Non-Discretionary Projects	2021-22	2022-23	2023-24	2024-25	2025-26
xx-01	Annual Street Maintenance	\$ 2,744	\$ 1,913	\$ 1,951	\$ 1,990	\$ 2,030
xx-02	Concrete Sidewalk/Curb Repairs	702	2 717	731	745	760
xx-03	SB-1 Streets Project	1,580	1,645	1,635	1,625	1,620
xx-04	Biennial Installation of ADA Curb Ramps	69	-	72	-	75
xx-04	Biennial PMP Recertification		- 78	-	81	-
xx-05	Street Light Pole Replacements	301	307	313	319	326
xx-06	Water System Improvements and Recycled Water	667	680	694	708	722
	System Improvements					
xx-07	Wastewater System Improvements	171	174	178	181	185
xx-08	Annual Water Main/Service Line Replacement	2,742	2,797	2,853	2,910	2,968
xx-09	Annual Storm/Sanitary Sewer Main Replacement	1,716	1,750	1,785	1,821	1,857
xx-10	Shoreline Landfill Gas, Cap and Leachate Maintenance	290	296	302	308	314
xx-11	Shoreline Infrastructure Maintenance	158	161	164	167	171
xx-12	Facilities Maintenance Plan	762	2 777	792	808	824
xx-13	Planned and Emergency Facilities Projects	595	607	619	631	644
xx-14	Annual New Energy Conservation Measures	100	102	104	106	108
xx-15	Biennial Intersection Traffic Signal System - Major	1,000	-	1,040	-	1,082
	Replacements and Upgrades (Intersection TBD)					
xx-15	Biennial ADA Improvements to City Facilities		101	-	105	-
xx-16	Annual Traffic Infrastructure Maintenance/NTMP	613	626	639	652	665
	Improvements					
	Annual Parks Renovations/Improvements	166		173	177	180
	Forestry Maintenance Program and Street Tree	529	458	467	476	486
	Replanting Biennial Parks Pathway Resurfacing	180	\	187		194
		100		107	- 12	194
	Biennial Good Neighbor Fence Replacements	70	41	- 02	42	- 06
XX-20	Biennial Median Renovations and Roadway Landscape Renovations	79	-	82	-	86
xx-20	Biennial Tennis Court Resurfacing		. 95	_	98	_
	Biennial Shoreline Pathway, Roadway, and	530		551	-	573
AA 21	Infrastructure Improvements			331		373
xx-21	Biennial Turf and Bunker Improvements		1,782	-	325	-
xx-22	Developer Reimbursements	128	3 132	136	136	140
	Maintenance Agreement for JPB/VTA Transit Center	66		69	70	71
	North Bayshore Semi-Annual Traffic Counts	169	172	176	179	183
	Annual Regional Public Safety	150			150	150
	Information Technology Projects (1-5 Separate Projects		- 600		600	600
	Per Fiscal Year)					
	Biennial Real Estate Technical and Legal Services	79	-	82	-	86
xx-27						
	Total: Non-Discretionary Projects	\$ 16,280	5 \$ 16,398	\$ 16,545	\$ 15,410	\$ 17,100

Adopted Non-Discretionary Projects (in thousands of dollars)

Project xx-01	Sponsor Department:					_						
Annual Street Maintenance		Category: Additional Annual										
Annual roadway pavement maintenance including application of various pavement treatments (fog seal, slurry seal and overlay), adjustment of utilities and monuments,	O&M Costs:					None			r.	revailing Wage?		Yes
and installation of pavement markers and traffic lines.		Project Nu				er and F	isca	l Year			l	
and insulation of pavement markers and traine mies.	22-01		- 3	23-01		24-01		25-01		26-01		
Funding Sources	20	021-22	20	2022-23		023-24	2	024-25	2	025-26		Total
Construction/Conveyance Tax	\$	954	\$	109	\$	338	\$	435	\$	503	\$	2,339
CIP Reserve (including At Risk Lease Evaluation and												
Parking Lot Sublease)	\$	-	\$	171							\$	171
Gas Tax	\$	11	\$	410	\$	390	\$	346	\$	363	\$	1,520
Measure B 2016 Sales Tax	\$	1,110	\$	509	\$	509	\$	509	\$	509	\$	3,146
Measure B 2010 Vehicle License Fee (VLF)	\$	582	\$	567	\$	560	\$	551	\$	545	\$	2,805
Citywide Transportation Impact Fee	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Shoreline Community	\$	87	\$	147	\$	154	\$	149	\$	110	\$	647
Total	\$	2,744	\$	1,913	\$	1,951	\$	1,990	\$	2,030	\$	10,628

Project xx-02 Concrete Sidewalk/Curb Repairs Replace deteriorated sidewalks and repair concrete curbs, gutters, and sidewalks displaced by street tree growth, and/or failure of City-owned utilities.	S	Addit	nsor Department: Category: dditional Annual O&M Costs: Public Works Department Streets and Sidewalks None Prevailing None Wage?						Yes			
,	2	Project Number and Fiscal Y 22-02 23-02 24-02 25-						Year 5-02	20	5-02		
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26							,	Γotal			
Construction/Conveyance Tax	\$	702	\$	717	\$	731	\$	745	\$	760	\$	3,655
Total	\$	702	\$	717	\$	731	\$	745	\$	760	\$	3,655

Project xx-03	Sponsor	Department:	Public W	orks				
SB-1 Streets Project	Category: Streets and Sidewalks							
A Streets Project for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. Project can be used towards complete streets		ional Annual O&M Costs:	None	Preva W	iling age?	Y	es	
projects, traffic signals, and drainage projects.		Project No	umber and F	iscal Year				
projects, traffic signals, and dramage projects.	22-03	23-03	24-03	25-03	26-0)3		
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025	-26	To	otal
Senate Bill-1 Road Repair and Accountability Act	\$ 1,580	\$ 1,645	\$ 1,635	\$ 1,625	\$ 1,	620	\$ 8	8,105
Total	\$ 1,580	\$ 1,645	\$ 1,635	\$ 1,625	\$ 1,	620	\$ 8	8,105

Projects 22-04, 24-04 & 26-04	Sponsor	Department	City Ma	nage	r's Offic	ce/Pu	blic Wo	rks		
Biennial Installation of ADA Curb Ramps		Category	Regulato	ry F	Requirer	nents	/Streets	and S	idewalk	S.
Install ADA-compliant curb ramps throughout the City. Projects 23-04 & 25-04	Addit	None				Prevailing Wage?		Yes/N	lo	
Biennial PMP Recertification Field inspection of City's roadway network including										
arterial, collector and residential streets, as required by the		Project N	umber a	ıd F	iscal Y	ear				
	22-04	Project N 23-04	umber a		iscal Y		26-0	04		
arterial, collector and residential streets, as required by the	22-04 2021-22			Į.)4	26-0 2025-	·	Tota	ıl
arterial, collector and residential streets, as required by the Metropolitan Transportation Commission (MTC).		23-04	24-04	Į.	25-0)4		·		ı l 375

Project xx-05	5	Sponsor	_	artment: ategory:		ublic W		1	ent		
Street Light Pole Replacements The City maintains approximately 3,750 streetlight poles and concrete bases. This project funds the pole replacement preventative maintenance program, which is designed to	Additional Annual O&M Costs:					None	ia sia	iewaiks	Pro	evailing Wage?	Yes
replace poles based on a 40-year life cycle.	_ ,					ımber and Fiscal Year					
Funding Sources	22-05 23-05 2021-22 2022-23				_	24-05 23-24	_	25-05 26*05 2024-25 2025-26			 Fotal
CIP Reserve (including At Risk Lease Evaluation and	120			,		20 27		2.25		20 20	1 0141
Parking Lot Sublease)	\$	271	\$	-	\$	-	\$	-	\$	-	\$ 271
Construction/Conveyance Tax	\$	-	\$	276	\$	282	\$	287	\$	293	\$ 1,138
Shoreline Community	\$	30	\$	31	\$	31	\$	32	\$	33	\$ 157
Total	\$	301	\$	307	\$	313	\$	319	\$	326	\$ 1,566

Project xx-06 Water System Improvements and Recycled Water System Improvements Scheduled replacement of water and recycled water system components and minor unscheduled improvements to the	S	Additi	Ca ional	artment: ategory: Annual I Costs:	U	ublic W tilities Ione	orks I	Departm		evailing Wage?		Yes
City's water system.	22	2-06		oject N 3-06		er and F 4-06		Year 5-06	2	6-06		
Funding Sources	202	21-22	20	22-23	20	23-24	20	24-25	20	25-26		Total
Water (Includes Water Capacity Fees)	\$ 667 \$ 680				\$	694	\$	708	\$	\$ 722		3,471
Total	\$ 667 \$ 680					694	\$	708	\$	722	\$	3,471

Project xx-07	Sı	onsor	Depa	artment:	Pı	ıblic W	orks I	Departm	nent			
Wastewater System Improvements			C	ategory:	U	tilities						
Unscheduled improvements/repairs to the City's wastewater				Annual	N	one				vailing		Yes
collection and pumping system.	O&M Costs:					one				Wage?		105
	Project Nur					ımber and Fiscal Year						
	22	-07	2	3-07	2	4-07	2:	5-07	26-07			
Funding Sources	2021-22 2022-23					23-24	202	24-25	20	25-26	7	Total
Wastewater (Includes Sewer Capacity Fees)	\$ 171 \$ 174 \$			\$	178	\$	181	\$	185	\$	889	
Total	\$ 171 \$ 174				\$	178	\$	181	\$	185	\$	889

Project xx-08	Sponsor	Department:	Public Work	s Departmen	t						
Annual Water Main/Service Line Replacement Replace corroded and/or undersized water main pipes on various streets. The replacements include water services, fire hydrants and saddle replacements.		Category: ional Annual O&M Costs:	None		Prevailing Wage?	Yes					
The first water and savere replacement.	Project Number and Fiscal Year										
Funding Sources	22-08 23-08 24-08 25-08 26-08 2021-22 2022-23 2023-24 2024-25 2025-26										
Water (Includes Water Capacity Fees)	\$ 2,742 \$ 2,797 \$ 2,853 \$ 2,910 \$ 2,968										
Total	\$ 2,742	\$ 2,797	\$ 2,853	\$ 2,910	\$ 2,968	\$ 14,270					

Project xx-09	Sponsor	Department:	Public Work	s Departmen	t					
Annual Storm/Sanitary Sewer Main Replacement		Category:	Utilities							
Repair and replace storm and sanitary sewer pipes, manholes	Addit	Additional Annual O&M Costs: None Prevailing Wage?								
and systems identified by the City's annual line televising		Yes								
program.										
	22-09	23-09	umber and F 24-09	25-09	26-09					
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	Total				
Wastewater (Includes Sewer Capacity Fees)	\$ 1,716	\$ 1,750	\$ 1,785	\$ 1,821	\$ 1,857	\$ 8,929				
Total	\$ 1,716 \$ 1,750 \$ 1,785 \$ 1,821 \$ 1,857									

Project xx-10	Sponsor	Department	: I	Public W	orks D	epartm	nent			
Shoreline Landfill Gas, Cap and Leachate Maintenance		Category	: I	Regulator	y Req	uireme	nts			
Annual repairs and improvements to large components of	Addit	ional Annua	.1	None			Pre	vailing		TBD
the landfill gas and leachate system. Regulatory mandates of		O&M Costs	:	None				Wage?		100
the Bay Area Air Quality Management District and the										
Regional Water Quality Control Board require the City to										
protect the integrity of the landfill cap and prevent surface										
emissions by regrading, filling, recompacting, and making										
other improvements.										
		Project N	lumb	er and F	iscal	Year				
	22-10	23-10		24-10	25	5-10	26	5-10		
Funding Sources	2021-22	2022-23	20	023-24	202	4-25	202	25-26	,	Γotal
Solid Waste	\$ 290	\$ 296	\$	302	\$	308	\$	314	\$	1,510
Total	\$ 290	\$ 296	\$	302	\$	308	\$	314	\$	1,510

Project xx-11 Shoreline Infrastructure Maintenance Maintenance of water lines, sewer lines, storm drainage system, and water system supplying the sailing lake.	S	Additi	Ca ional	artment: ategory: Annual I Costs:	Util	lic Work ities None	s Dep	oartmen		evailing Wage?	7	ГВD
	Project Number and Fiscal Year 22-11 23-11 24-11 25-11 26-11											
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26 Tot											otal
Shoreline Community	\$ 158 \$ 161 \$ 164 \$ 167 \$ 171 \$								\$	821		
Total	\$	158	\$	161	\$	164	\$	167	\$	171	\$	821

Project xx-12	5	Sponsor	Dep	artment:	Publ	ic Work	s Dej	partmen	t		
Facilities Maintenance Plan			C	ategory:	Faci	lities					
Repair, replace, or maintain City facilities (HVAC, roofs, carpets, plumbing, painting, etc.).				Annual M Costs:	N	lone			Pre	evailing Wage?	TBD
			Pı	oject N	umbe	er and F	iscal	Year			
	,							2	6-12		
Funding Sources	2021-22 2022-23					23-24	2024-25 2025-26				Γotal
CIP Reserve (including At Risk Lease Evaluation and											
Parking Lot Sublease)	\$	501	\$	-	\$	-	\$	-	\$	659	\$ 1,160
Construction/Conveyance Tax	\$	-	\$	622	\$	634	\$	646	\$	-	\$ 1,902
Shoreline Community	\$	261	\$	155	\$	158	\$	162	\$	165	\$ 901
Total	\$	762	\$	777	\$	792	\$	808	\$	824	\$ 3,963

Project xx-13 Planned and Emergency Facilities Projects Emergency and Planned Facilities Projects that are currently not covered by xx-12, but are vital to the City's infrastructure.	S	Addit	C ional	artment: ategory: Annual A Costs:	Faci		s De	partmen		evailing Wage?	Yes
Funding Sources	Project Num 22-13 23-13 2021-22 2022-23					er and F 24-13 123-24	2	l Year 25-13 024-25	20	Total	
CIP Reserve (including At Risk Lease Evaluation and											
Parking Lot Sublease)	\$	476	\$	-	\$	-	\$	-	\$	515	\$ 991
Construction/Conveyance Tax	\$	-	\$	486	\$	495	\$	505	\$	-	\$ 1,486
Shoreline Community	\$	119	\$	121	\$	124	\$	126	\$	129	\$ 619
Total	\$	595	\$	607	\$	619	\$	631	\$	644	\$ 3,096

Project xx-14 Annual New Energy Conservation Measures Fund energy conservation efforts in City facilities.	S	Addit	C ional	artment: ategory: Annual I Costs:	Faci		s Dej	partmen		evailing Wage?	7	ΓBD
Funding Sources	Project Number and Fiscal Year 22-14 23-14 24-14 25-14 26-14 2021-22 2022-23 2023-24 2024-25 2025-26											otal [
Construction/Conveyance Tax	\$ 80 \$			82	\$	83	\$	85	\$	86	\$	416
Shoreline Community	\$ 20 \$ 20			20	\$	21	\$	21	\$	22	\$	104
Total	\$ 100 \$ 102					104	\$	106	\$	108	\$	520

Project 22-15, 24-15 & 26-15 Intersection Traffic Signal System - Major Replacements and Upgrades Annual project to replace/upgrade one existing traffic signal and controller that are at the end of their useful lives. Projects 23-15 & 25-15 Biennial ADA Improvements to City Facilities Continuation of effects to include at ADA improvements at	Addit	Department: Category: ional Annual O&M Costs:	Traffic, P	orks Departm arking and T	nent ransportation Prevailing Wage?	Yes/Yes				
Continuation of efforts to implement ADA improvements at City facilities.		Project N	umber and F	iscal Year						
City facilities.	22-15	23-15	24-15	25-15	26-15					
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26									
Construction/Conveyance Tax	\$ 1,000	\$ 101	\$ 1,040	\$ 105	\$ 1,082	\$ 3,328				
Total	\$ 1,000 \$ 101 \$ 1,040 \$ 105 \$ 1,082 \$									

Project xx-16	S	Sponsor	Dep	artment:	Pub	lic Work	s Dej	partmen	t			
Annual Traffic Infrastructure Maintenance/NTMP			C	Category:	Traf	fic, Park	ing a	nd Tran	sport	ation		
Improvements Funding for traffic calming devices on neighborhood, local, and residential streets in conformance with the Neighborhood Traffic Management Program, as well as annual bicycle counts and contracts with consultants regarding improving traffic flow. Replace traffic signal				l Annual M Costs:	ì	None			Pro	evailing Wage?		Yes
controllers, traffic detector loops, back-up batteries, LED			Pı	roject N	Number and Fiscal Year							
signal lights and radar speed signs.	2	2-16		23-16		4-16		5-16	2	6-16		
Funding Sources	20	21-22	20	022-23	20	23-24	20	24-25	20	25-26		Total
Construction/Conveyance Tax	\$ 583 \$ 563					575	\$	589	\$	599	\$	2,909
Shoreline Community	\$ 30 \$ 63				\$	64	\$	63	\$	66	\$	286
Total	\$ 613 \$ 626					639	\$	652	\$	665	\$	3,195

Project xx-17		Sponsor	Dep	artment:	С	ommun	ity Se	rvices [Depar	tment		
Annual Parks Renovations/Improvements			C	ategory:	P	arks and	l Recr	eation				
Annual Repairs and Improvements to City parks.		Additional Annual O&M Costs:							Pro	evailing Wage?		No
		Project Number and Fiscal Year										
	2	2-17	2	23-17	2	4-17	2:	5-17	2	6-17		
Funding Sources	20	2021-22 2022-23 2023-24 2024-25 2025-26							,	Γotal		
Construction/Conveyance Tax	\$	\$ 166 \$ 170 \$			\$	173	\$	177	\$	180	\$	866
Total	\$	166	\$	170	\$	173	\$	177	\$	180	\$	866

Project xx-18 Forestry Maintenance Program and Street Tree Replanting Contract to prune, remove, stump, purchase and plant approximately 800 to 1,000 medium to large trees within the City. Maintain trees damaged by freezing, disease, drought and other natural causes. FY 2021-22 \$80k onetime	S	Addit	C iona	partment: Category: I Annual M Costs:	P	ommuni arks and None	•		Pre	evailing Wage?	TBD
increase to perform significant work on Stevens Creek Trail				roject N							
for Safety and Tree Health reasons.	2	2-18	1	23-18	2	4-18	2	5-18	20	6-18	
Funding Sources	20	21-22	20	022-23	20	23-24	20	24-25	202	25-26	 Total
CIP Reserve (including At Risk Lease Evaluation and											
Parking Lot Sublease)	\$ 529 \$ -					-	\$	-	\$	-	\$ 529
Construction/Conveyance Tax	\$ - \$ 458					\$ 467 \$ 476			\$	486	\$ 1,887
Total	\$ 529 \$ 458				\$	467	\$	476	\$	486	\$ 2,416

Project 22-19, 24-19 & 26-19 Biennial Parks Pathway Resurfacing Renovate various park pathways within City parks. Projects 23-19 & 25-19 Biennial Good Neighbor Fence (GNF) Replacements	S		Ca ional	rtment: tegory: Annual Costs:	P:	ommun arks and Jone	•		Pre	ment evailing Wage?	TE	BD/TBD
Funding to replace fencing between City parks and private property.	Project Number and Fiscal Year 22-19 23-19 24-19 25-19 26-19											
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26 To							Total				
Construction/Conveyance Tax	\$	180	\$	41	\$	187	\$	42	\$	194	\$	644
Total	\$	180	\$	41	\$	187	\$	42	\$	194	\$	644

Projects 22-20, 24-20 & 26-20 Biennial Median Renovations and Roadway Landscape Renovations Biennial repairs and improvements to City landscaped medians and roadway landscaping. Projects 23-20 & 25-20 Biennial Tennis Court Resurfacing Periodic routine resurfacing of tennis courts at the following		Additi	Ca ional	artment: ategory: Annual I Costs:	Parks	•			Prev	nt vailing Wage?	TB	D/Yes
parks: Cuesta, Rengstorff, Cooper, Stevenson, Sylvan and			Pro	oject N	umbe	r and F	iscal	Year				
Whisman.	22-	20	2.	3-20	24	I-20	25	5-20	26	-20		
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26 Total								otal			
Construction/Conveyance Tax	\$	79	\$	95	\$	82	\$	98	\$	86	\$	440
Total	\$	79	\$	95	\$	82	\$	98	\$	86	\$	440

Project 22-21, 24-21 & 26-21	Sponsor	Department:	Commun	ity Services I	Department	
Biennial Shoreline Pathway, Roadway, Parking		Category:	Parks and	l Recreation		
Improvements		ional Annual	None		Prevailing	TBD/TBD
Correct drainage problems and damage due to differential		O&M Costs:	TVOIC		Wage?	1DD/1DD
settlement; provide pathway, roadway and parking related						
improvements.						
Projects 23-21 & 25-21						
Biennial Turf and Bunker Improvements						
Biennial CIP for turf and bunker improvements that are						
needed from continued settling of the landfill and wildlife						
habituating on and around the golf course. Onetime funding						
increase of \$1,470,000 for FY 2022-23 to renovate every						
bunker at Shoreline Golf Links by installing capillary		D N		7!1 X/		
concrete, new irrigation, and new sand.	22-21	23-21	umber and I 24-21	25-21	26-21	
E 2 C		-		-	-	- T 1
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	Total
Shoreline Community	\$ 530	\$ 1,782	\$ 551	\$ 325	\$ 573	\$ 3,761

Total

Project xx-22 Developer Reimbursements Construction of street and utility improvements concurrent with private development. Adjacent properties benefiting from street and utility improvements will be required to	Š	Addit	iona	eartment: Category: l Annual M Costs:	N	ublic Wo Iiscellan Ione		Departm		evailing Wage?		No
reimburse the City for the improvements.	Project Nu 22-22 23-22					er and F 4-22		Year 5-22	2	6-22		
Funding Sources	2021-22 2022-23				20	2023-24 2024-25				2025-26		otal
Construction/Conveyance Tax	\$	32	\$	33	\$	34	\$	34	\$	35	\$	168
Water (Includes Water Capacity Fees)	\$	32	\$	33	\$	34	\$	34	\$	35	\$	168
Wastewater (Includes Sewer Capacity Fees)	\$	32	\$	33	\$	34	\$	34	\$	35	\$	168
Storm Drain Construction	\$	32	\$	33	\$	34	\$	34	\$	35	\$	168
Total	\$	128	\$	132	\$	136	\$	136	\$	140	\$	672

530 \$ 1,782 \$

325 \$

573 \$ 3,761

551 \$

Project xx-23	Sponse	or I	Depar	tment:	Pub	lic Work	s Dep	artmen	t			
Maintenance Agreement for JPB/VTA Transit Center			Cat	egory:	Fac	ilities						
Reimbursement of City expenses by Joint Powers Board and Valley Transit Authority.	Add			Annual Costs:	1	None				vailing Wage?		No
	Project Number and Fiscal Year											
	22-23		23	-23	2	24-23	25	5-23	20	5-23		
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26								1	otal		
Other (Reimbursement)	\$ 66 \$ 67				\$	69	\$	70	\$	71	\$	343
Total	\$ 60	5	\$	67	\$	69	\$	70	\$	71	\$	343

Project xx-24	Sp	onsor	Depa	rtment:	Com	munity	Deve	lopment	Depa	artment		
North Bayshore Semi-Annual Traffic Counts			Ca	ategory:		Traf	fic, Pa	ırking a	nd Tr	ansport	ation	
Perform traffic counts in the North Bayshore area to support				Annual	N	lone			Pre	vailing		No
the Transportation Demand Management (TDM) goals.	O&M Costs: Wage?								Wage?			
	Project Number and Fiscal Year											
	22-	-24	2	3-24	2	4-24	25	5-24	2	6-24		
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26								T	otal		
Shoreline Community	\$ 169 \$ 172 \$ 176 \$ 179 \$ 183						\$	879				
Total	\$ 169 \$ 172 \$ 176 \$ 179 \$ 183						183	\$	879			

Project xx-25 Annual Regional Public Safety Conversion of the City's Public Safety radio infrastructure in support of the Silicon Valley Regional Interoperability Authority's (SVRIA's) Regional Communications System	Sponsor Department: Category: Additional Annual O&M Costs:				N	olice De Iiscellan None		nent	Pro	evailing Wage?	No
(RCS) project. Annual Project needed through 2030-31.	Project Number and Fiscal Year 22-25 23-25 24-25 25-25 26-25						6-25				
Funding Sources	2021-22 2022-23 2023-24 2024-25 2025-26							Γotal			
Construction/Conveyance Tax	\$	150	\$	150	\$	150	\$	150	\$	150	\$ 750
Total	\$	150	\$	150	\$	150	\$	150	\$	150	\$ 750

Project 23-26, 24-26, 25-26 & 26-26	Spo	nsor	Depa	rtment:	Iı	nformati	on Te	echnolog	gy		
Information Technology Projects				ategory:		T and Co	mmı	ınicatioı	1		
(1-5 Separate Projects Per Fiscal Year)	Α			Annual I Costs:	1	None			Pr	evailing Wage?	No
			OWIV	i Cosis.						wage:	
			Pr	oject N	umb	er and F	iscal	Year			
			2	3-26	2	24-26	25-26		2	6-26	
Funding Sources	2021-	22	20	22-23	20	23-24	2024-25		20	25-26	 Γotal
CIP Reserve (including At Risk Lease Evaluation and											
Parking Lot Sublease)	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -
Construction/Conveyance Tax	\$	-	\$	480	\$	480	\$	480	\$	480	\$ 1,920
Water (Includes Water Capacity Fees)	\$	-	\$	30	\$	30	\$	30	\$	30	\$ 120
Wastewater (Includes Sewer Capacity Fees)	\$	-	\$	30	\$	30	\$	30	\$	30	\$ 120
Solid Waste	\$	-	\$	30	\$	-	\$	30	\$	-	\$ 60
Development Services	\$	-	\$	30	\$	30	\$	30	\$	30	\$ 120
Shoreline Community	\$	-	\$	-	\$	30	\$	-	\$	30	\$ 60
Total	\$	-	\$	600	\$	600	\$	600	\$	600	\$ 2,400

Projects 22-26, 24-27 & 26-27 Biennial Real Estate Technical and Legal Services	Sı	onsor				c Work			•	rices De ation	parti	ments
Funding for appraisals, environmental reports, surveys, and lease preparation/review services for City Real Estate activity.				Annual Costs:	N	one				vailing Wage?		No
activity.		Project Number and Fiscal Year								ĺ		
	22-26 24-27 26-27											
Funding Sources	202	1-22	202	2-23	202	23-24	202	4-25	202	25-26	7	Γotal
Construction/Conveyance Tax	\$	19	\$	-	\$	20	\$	-	\$	21	\$	60
Shoreline Community	\$	10	\$	-	\$	10	\$	-	\$	11	\$	31
Park Land	\$	50	\$	-	\$	52	\$	-	\$	54	\$	156
Total	\$	79	\$	-	\$	82	\$	-	\$	86	\$	247

Adopted FY 2021-22 Discretionary Projects

Project No.	Discretionary Projects	Budget
22-27	Paractauff Crade Conquetion Decima /DOM	\$ 3,000
	Rengstorff Grade Separation, Design/ROW	4 -/
	Landings Frontage Road (Landings to Permanente Creek)	3,420
22-29	El Camino Real Bike and Pedestrian Improvements, Construction	6,400
22-30	Terra Bella Avenue Bikeway Feasibility Study	210
22-31	Street Reconstruction Project	1,000
22-32	Civic Center Infrastructure, Phase II	715
22-33	MOC - Confined Space/Trench, Design	250
22-34	City Hall HVAC GHG Offsets, Phase I	200
22-35	Stevens Creek Trail Bridge Over Central Expressway and Evelyn Avenue Deck	4,850
	Replacement and Painting	
22-36	Trash Enclosures Parks Improvements, Feasibility Study	100
22-37	Parks and Recreation Strategic Plan	750
22-38	Rengstorff House Restoration, Interior and Outdoor, Design and Improvements	430
22-39	Electrical Arc Flash Assessment	120
22-40	Citywide Trash Capture, Phase II	1,130
22-41	Downtown Utility Improvements, Design	1,300
22-42	Middlefield and Moffett Sewer Replacement, Design	750
22-43	Coast Casey Storm Drain Pipe Rehabilitation	2,840
	Total: Discretionary Projects	\$ 27,465

Adopted FY 2021-22 Discretionary Projects (in thousands of dollars)

Project 22-27	Sponsor Departmen		tment:		Public Wo	rks Dep	artme	nt				
Rengstorff Grade Separation, Design /ROW This project will provide matching funds for the Right of Way and Design of the Rengstorff Grade Separation project which proposes to depress Rengstorff Avenue and Central Expressway below grade and maintain the		Category: Additional Annual O&M Costs:				Traffic, Parking and Transportation Prevailing None Wage?						No
railroad tracks at approximate existing grade.		Project Number and Fiscal Year										
	2	2-27										
Funding Sources	20	21-22	202	2-23	2	2023-24	2024	-25	2025	5-26	_	Total
Measure P - GF Transportation	\$	900	\$	-	\$	-	\$	-	\$	-	\$	900
San Antonio Public Benefit	\$	2,100	\$	-	\$	-	\$	-	\$	-	\$	2,100
Total	\$	3,000	\$	-	\$	-	\$	-	\$	-	\$	3,000

Project 22-28	Sponsor	Department:	Public Wo	orks Departme	ent			
Landings Frontage Road (Landings to Permanente Creek)	_	Category: Traffic, Parking and Transportation						
Reimbursement for 50% of the construction costs for the new Frontage Road for the 1860-2159 Landings		ional Annual O&M Costs:	None	Prevailing Wage?			No	
Drive development project. The new Frontage Road will be adjacent to US 101 from the existing Landings Drive to west of Permanente Creek as shown as a partial of the North Powhers Proving Plan. Priority.								
portion of the North Bayshore Precise Plan, Priority Transportation Improvement Project T-11.		Project 1	Number and	Fiscal Year]		
Transportation improvement Project 1 11.	22-28							
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	7	Γotal	
Shoreline Development Impact Fee (Transportation)	\$ 2,790	\$ -	\$ -	\$ -	\$ -	\$	2,790	
Shoreline Community Public Benefit	\$ 630	\$ -	\$ -	\$ -	\$ -	\$	630	
Total	\$ 3,420	\$ -	\$ -	\$ -	\$ -	\$	3,420	

Project 22-29	Sp	onsor	Department:	Public W	orks Departme	ent			
El Camino Real Bike Improvements, Construction Construction of pedestrian improvements, Class IV/II	·		Category:	Traffic, P	arking and Tra	nsportation			
bikeway facilities, lane narrowing, bike-bus treatments and intersection improvements.	Additional Annual O&M Costs:			None	Prevailing Wage?			Yes	
	Project Number and Fiscal Year								
	22	-29							
Funding Sources	202	1-22	2022-23	2023-24	2024-25	2025-26	,	Total	
Construction/Conveyance Tax	\$	600	\$ -	\$ -	\$ -	\$ -	\$	600	
Measure P - GF Transportation	\$	1,800	\$ -	\$ -	\$ -	\$ -	\$	1,800	
Other (Measure B Grant)	\$ 4	4,000	\$ -	\$ -	\$ -	\$ -	\$	4,000	
Total	\$ (6,400	\$ -	\$ -	s -	s -	\$	6,400	

Adopted FY 2021-22 Discretionary Projects (in thousands of dollars)

Project 22-30	Sponsor Departm				Public Wo	rks Departmei	nt			
Terra Bella Avenue Bikeway Feasibility Study The bikeway study will assess the potential for adding on-street bicycle facilities along Terra Bella Avenue between West Middlefield Road to San Leandro	Category: Additional Annual O&M Costs:			onal Annual None Prevailing						No
Street. The study will include data needed to assess the								_		
feasibility of a bikeway.			Project	Nu	ımber and l	Fiscal Year				
	2	2-30								
Funding Sources	20	21-22	2022-23		2023-24	2024-25	2025-26	6	T	otal
Construction/Conveyance Tax	\$	210	\$ -	\$	-	\$ -	\$	-	\$	210
Total	\$	210	\$ -	\$	S -	\$ -	\$	-	\$	210

Project 22-31	Sponsor	Department:	Public W	orks Departme	ent		
Street Reconstruction Project Scope of the project includes removal of existing roadway pavement and construction of roadway pavement, and storm drainage system: Shoreline		Category: ional Annual O&M Costs:	None	nd Sidewalks	Prevailing Wage?	Y	l'es
Boulevard (gatehouse to kite flying area).		Project 1	Number and	Fiscal Year]	
	22-31						
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	T	otal
Shoreline Regional Park Community	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$	1,000
Total	\$ 1,000	\$ -	s -	s -	s -	\$	1,000

Project 22-32	S	ponsor	Depa	rtment:]	Public Wo	rks Dep	artme	ent			
Civic Center Infrastructure, Phase II This second phase addresses the HIGH priorities (not covered in Phase I) for the Civic Center Complex. Some projects in the report may be absorbed by the FA Annual projects. Project addresses the 28 year old City Hall/Performing Arts Center and the 21 year old Library building's infrastructure. Project focus is on the Library infrastructure and HVAC as well as CPA			ional	ategory: Annual I Costs:	-	Facilities None	-		Prevail Wa	-	1	ГВD
ticket office remodeling.			P	roject l	Nun	iber and	Fiscal Y	ear			1	
8	22	2-32										
Funding Sources	202	21-22	20	22-23	2	023-24	2024	-25	2025	-26	7	Total
Capital Improvement Reserve (including At Risk												
Lease Evaluation and Parking Lot Sublease)	\$	580	\$	-	\$	-	\$	-	\$	-	\$	580
	\$	135	\$	-	\$	-	\$	-	\$	-	\$	135
Construction/Conveyance Tax	Ψ		-									

Adopted FY 2021-22 Discretionary Projects

Project 22-33	Spo	nsor l	Depa	rtment:]	Fire/Public	e Worl	ks Depa	rtment			
MOC-Confined Space/Trench, Design Design project would include building an "in-ground" confined space and trench rescue training prop. Cal-OSHA requires fire departments to perform annual confined space and trench rescue training. This prop will provide a suitable location for those mandatory		Additi	Ca onal	Annual f Costs:	I	Miscelland None			Pre	vailing Wage?		No
drills. The prop will also be used by Public Works												
personnel for the same purpose.			l	Project I	Nun	ber and	Fiscal	Year				
	22-3	33										
Funding Sources	2021-	-22	20	22-23	2	023-24	202	24-25	202	5-26	Т	otal
Construction/Conveyance Tax	\$	126	\$	-	\$	-	\$	-	\$	-	\$	126
Water (Includes Water Capacity Fees)	\$	62	\$	-	\$	-	\$	-	\$	-	\$	62
Wastewater (Includes Sewer Capacity Fees)	\$	62	\$	-	\$	-	\$	-	\$	-	\$	62
Total	\$	250	\$	-	\$	-	\$	-	\$	-	\$	250

Project 22-34	Sponsor	Department:	Public Wo	orks Departme	nt		
City Hall HVAC GHG Offsets, Phase I SubProject 1 includes the installation of a solar water heater at the Senior Center.	Category: Regulatory Requirements Additional Annual O&M Costs: Prevailing Wage?						
SubProject 2 includes local tree planting.		O&M Costs:	None	None		Ye	es
	22-34						
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	To	tal
Construction/Conveyance Tax	\$ 200	\$ -	\$ -	\$ -	\$ -	\$	200
,							

Project 22-35	S	Sponsor	Department	:	Communit	ty Services De	epartmen	ıt	
Stevens Creek Trail Bridge Over Central Expressway and Evelyn Avenue Deck Replacement and Painting The project will improve the existing Stevens Creek Trail pedestrian and bicycle overcrossing over Central Expressway with access to Evelyn Avenue. The project scope includes replacing the existing timber		Additi	Category onal Annua O&M Costs	: 1		Recreation	Prev	ailing Wage?	Yes
decking on the bridge with a slip-resistant and longer									
lasting surface and painting the existing bridge									
structure.			Project	Nu	mber and	Fiscal Year			
	2	2-35							
Funding Sources	20	21-22	2022-23		2023-24	2024-25	2025	-26	Total
Shoreline Regional Park Community	\$	1,212	\$ -	\$	-	\$ -	\$	-	\$ 1,212
Park Land	\$	3,638	\$ -	\$	-	\$ -	\$	-	\$ 3,638
Total	\$	4,850	\$ -	\$	-	\$ -	\$	-	\$ 4,850

Adopted FY 2021-22 Discretionary Projects (in thousands of dollars)

Project 22-36	Sponsor Departmen		Communi	ty Services De	epartment		
Trash Enclosures Parks Improvements, Feasibility Study Study Study will look into modifying the local parks' trash enclosures located in the parking lots. With the goal to remove the existing dumpsters in the parking lots from the public's view and lower them into the closures to provide an ergonomic setup for employees to dispose of trash within the parks.		Category: ional Annual O&M Costs:	None	Recreation	Prevailing Wage?		No
of trash within the parks.		Project 1	Number and	Fiscal Year			
	22-36						
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	Т	otal
Parkland	\$ 100	\$ -	\$ -	\$ -	\$ -	\$	100
Total	\$ 100	\$ -	\$ -	\$ -	s -	\$	100

Project 22-37	Sponsor	Department:	Communi	ty Services De	partment		
Parks and Recreation Strategic Plan Develop a Master Plan for Parks and Recreation to review existing parks and recreation facilities and services, implement a Community Needs Assessment, identify priorities and areas of opportunities, create a	Additi	Category: onal Annual O&M Costs:		d Recreation	Prevailing Wage?	No	
maintenance management plan, and review the Recreation Cost Recovery Council Policy.						l	
Recreation Cost Recovery Council Policy.		Project I	Number and	Fiscal Year			
	22-37						
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	Tota	al
Shoreline Community	\$ 150	\$ -	\$ -	\$ -	\$ -	\$	150
Parkland	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ 6	600
Total	\$ 750	s -	\$ -	•	•	6 ,	750

Project 22-38	Sponsor	Department:	Communi	ity Services De	epartment			
Rengstorff House Restoration, Interior and Outdoor, Design and Improvements		Category:	Parks and	Recreation				
Design for needed improvements at the Rengstorff House. The last restoration project was 30 years ago. Improve the electrical capacity, physical storage, and parking lot of the surrounding grounds of the Rengstorff House which are rented for special events,		ional Annual O&M Costs:	None		Prevailing Wage?	•	Yes	
primarily weddings.	Project Number and Fiscal Year							
	22-38							
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	T	otal	
Shoreline Regional Park Community	\$ 430	\$ -	\$ -	\$ -	\$ -	\$	430	
Total	\$ 430	\$ -	\$ -	\$ -	\$ -	\$	430	

Adopted FY 2021-22 Discretionary Projects

Project 22-39	Sponsor Department: Public Works Department									
Electrical Arc Flash Assessment Hire Consultant to meet State Safety Regulations by conducting arc flash evaluations at pumps and wells.	Category: Additional Annual				Regulatory Requirements					
It falls under OSHA standard §2940.11. Protection from Flames and Electric Arcs.	Additional Annual O&M Costs:				None		Prevail Wa	_	7	Yes
from Frames and Electric Arcs.	Project Number and Fiscal Year]			
	22-39									
Funding Sources	2021-22	2	2022-23	2	2023-24	2024-25	2025	-26	Т	otal
Water (Includes Water Capacity Fees)	\$ 6	50	\$ -	\$	-	\$ -	\$	-	\$	60
Wastewater (Includes Sewer Capacity Fees)	\$ 6	50	\$ -	\$	-	\$ -	\$	-	\$	60
Total	\$ 12	20	\$ -	\$	-	\$ -	\$	-	\$	120

Project 22-40	Sponsor Department: Public Works Department						
Citywide Trash Capture, Phase II These projects propose to install trash capture devices on the City's storm drain system to work towards the required trash load reduction (100% by 2022) of the Municipal Regional Stormwater National Pollutant		Category: ional Annual O&M Costs:	O		Yes		
Discharge Elimination System (NPDES).							
		Project 1	Number and	Fiscal Year			
	22-40						
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	1	Γotal
Wastewater (Includes Sewer Capacity Fees)	\$ 1,130	\$ -	\$ -	\$ -	\$ -	\$	1,130
Total	\$ 1,130	\$ -	\$ -	\$ -	\$ -	\$	1,130

Project 22-41	Spon	sor I	Depa	rtment:	F	Public Works Department						
Downtown Utility Improvements, Design The project proposes to relocate/abandon the 16-inch water transmission main outside the Moffett/Castro/Central Expressway intersection and replace with an 18-inch bypass outside the Transit Center Grade Separation and Access Project (GSAP).	Category: Additional Annual O&M Costs:				Jtilities None				vailing Wage?		Yes	
	Project Number and Fiscal Year											
	22-41	1										
Funding Sources	2021-2	22	202	2022-23 20		2023-24 2024-25		2025-26		-	Total	
Construction/Conveyance Tax	\$ 7	00	\$	-	\$	-	\$	-	\$	-	\$	700
Water (Includes Water Capacity Fees)	\$ 3	00	\$	-	\$	_	\$	-	\$	-	\$	300
Wastewater (Includes Sewer Capacity Fees)	\$ 3	00	\$	-	\$	-	\$	-	\$	-	\$	300
Total	\$ 1,3	00	\$	-	\$	-	\$	-	\$	-	\$	1,300

Adopted FY 2021-22 Discretionary Projects (in thousands of dollars)

Project 22-42	Sponsor Department: Public Works Department						
Middlefield and Moffett Sewer Replacement, Design As part of the sewer system plan to eliminate the sewer crossing of Stevens Creek and Highway 85, the sewage flow is proposed to be reversed to flow south on Moffett Blvd and then connecting to Middlefield		Category: ional Annual O&M Costs:	None	·	Prevailing Wage?		Yes
Rd.		Project 1	Number and	Fiscal Year]	
	22-42						
Funding Sources	2021-22	2022-23	2023-24	2024-25	2025-26	1	Total
Wastewater (Includes Sewer Capacity Fees)	\$ 750	\$ -	\$ -	\$ -	\$ -	\$	750
Total	\$ 750	\$ -	\$ -	s -	s -	\$	750

Project 22-43	Sponsor	Department:	Public Wo	orks Departmen	nt		
Coast Casey Storm Drain Pipe Rehabilitation Conduct corrosion condition assessment for 1,000	-	Category:	Utilities	-			
linear feet of 80" CMP arch culvert, determine rehabilitation methods, and complete rehab.		Additional Annual O&M Costs:			Prevailing Wage?	Yes	
		Project N	lumber and	umber and Fiscal Year			
			umber uma	I ISCUI I CUI		l	
	22-43			I Iscar I car			
Funding Sources	22-43 2021-22	2022-23	2023-24	2024-25	2025-26	Total	
Funding Sources Shoreline Regional Park Community		2022-23			2025-26	Total \$ 2,840	

Adopted FY 2021-22 Amendments to Existing Projects

Project No.	Amendments to Existing Projects	Budget
11-18	Information Technology Computer Projects	300
13-18	Information Technology Computer Projects	80
17-18	Information Technology Computer Projects	135
18-50	FS #4 Fire Training Tower Rehabilitation	125
18-51	MOC Security Upgrades	400
18-65	Transit Center Master Plan Next Steps	100
18-66	City Hall Remodel - 4th Floor IT and Fire	(550)
19-10	Shoreline Landfill Cap Maintenance and Repairs	28
19-35	Middlefield Road Improvements, between Rengstorff Avenue to Shoreline Boulevard	(310)
19-36	Mayfield/San Antonio Ped/Bike Tunnel, Preliminary Design	1
19-43	Upgrades to Irrigation Pump Station, Phase I	127
19-45	San Antonio Sewer Improvements, Construction, Phase II	1,230
19-49	Cross Culvert Removal and Storm Drain Extensions	550
19-60	Public Safety Building, Study	-
19-69	Lease/Purchase of Evelyn Lot	1,075
20-01	Street Resurfacing and Slurry Seal Program	1,330
20-20	Biennial Real Estate Technical and Legal Services	5
20-35	Fire Station 5 Classroom/Training, Construction	3,335
20-40	Plymouth/Space Park Realignment	3,200
20-49	Public Safety Building, Design	-
20-55	Shoreline Play Structure Replacement	190
21-01	Street Resurfacing and Slurry Seal Program	1,533
21-32	IT Project: Citywide Website Software Upgrade/Content Migration	55
21-33	IT Project: IT Infrastructure and Telecommunication Support	135
21-36	Active Transportation Plan	200
21-37	Active Transportation Improvements	300
21-40	California Street (West) Complete Street Impr (Showers to Ortega), Pilot	-
21-41	Street Reconstruction Project	(930)
21-47	Sylvan Park Trellis Replacement	250
	Rengstorff Park-Maintenance and Tennis Buildings Replacement,	
21-48	Design/Construction	2,840
	Total: Amendments to Existing Projects	\$ 15,733

Project 11-18 Information Technology Computer Projects	Spo	Sponsor Department:	Infor	Information Technology				
Add \$300,000 State LEAP Grant to 4111801 Permit Tracking.		Category:		Information Technology and Communication				
	Additional Annual None Prevail O&M Costs:			•	g Wage Project?			
Funding Sources	FY 2020-21 Total Project Funding		Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding			
Construction/Conveyance Tax	\$	405	\$	-	\$	405		
Water (Includes Water Capacity Fees)	\$	33	\$	-	\$	33		
Wastewater (Includes Sewer Capacity Fees)	\$	33	\$	-	\$	33		
Shoreline Community	\$	210	\$	-	\$	210		
Development Services	\$ 1,327		\$	-	\$	1,327		
Other (State LEAP Grant)	\$	-	\$	300	\$	300		
Total	\$	2,008	\$	300	\$	2,308		

Project 13-18 Information Technology Computer Projects	Spon	sor Department:	: Information Tech		logy	
Add \$80,000 to 4131807: WiFi at City Facilities.		Category:		Information Technology and Communication		
	Ac	Iditional Annual O&M Costs:	None			, No
Funding Sources	1	FY 2020-21 Otal Project Funding		Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding
Construction/Conveyance Tax	\$	272	\$	65	\$	337
Water (Includes Water Capacity Fees)	\$	57	\$	5	\$	62
Wastewater (Includes Sewer Capacity Fees)	\$	57	\$	5	\$	62
Solid Waste	\$	9	\$	-	\$	9
Shoreline Community	\$	100	\$	-	\$	100
Development Services	\$	11	\$	5	\$	16
Total	\$	506	\$	80	\$	586

Project 17-18 Information Technology Computer Projects	Spor	nsor Department:	: Information Tech		logy	
Add \$135,000 to 4171804: AV Equipment Conf Room Upgrade.		Category:		Information Technology and Communication		
	A	dditional Annual O&M Costs:	None Prevailing Wage Projects			No I
Funding Sources		FY 2020-21 Total Project Funding		Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding
CIP Reserve	\$	172	\$	105	\$	277
Water (Includes Water Capacity Fees)	\$	14	\$	10	\$	24
Wastewater (Includes Sewer Capacity Fees)	\$	11	\$	10	\$	21
Solid Waste	\$	10	\$	-	\$	10
Shoreline Community	\$	13	\$	-	\$	13
Development Services	\$ 15		\$	10	\$	25
Total	\$	235	\$	135	\$	370

Project 18-50	Spons	sor Department:	Fire Department		
Fire Station #4 Fire Training Tower Rehabilitation	Spons	sor Department.	The Department		
Amendment adds the construction of a fall protection	Category: F		Facilities		
railing to the top of the burn room on the tower. This	category.		T WOMEN		
retrofit of the Burn Room at the Fire Department	Additional Annual		Pro	vailin	g Wage
training center at Fire Station 4 will meet Cal OSHA	O&M Costs:		None]	Project? Yes
requirements for "Fall Protection" on elevated work or					
training site.					
	l	FY 2020-21	Increased Funding f	or	FY 2021-22
	10	otal Project Funding	FY 2021-22		Total Project Funding
Funding Sources		1 41141115			1 41144115
CIP Reserve	\$	440	\$ 12	5 \$	565
Total	\$	440	\$ 12	5 \$	565

Project 18-51	Sno	nsor Department:	Pıı	hlic Works Dena	rtmei	nt
MOC Security Upgrades Review MOC security for potential upgrades and enhanced security for the Front Desk Reception areas. Amendment to include perimeter and gate access upgrade.	Category: Additional Annual O&M Costs:		Fa	Public Works Department Facilities None Prevailing Wage Project?		
Funding Sources		FY 2020-21 Total Project Funding		eased Funding for FY 2021-22		FY 2021-22 Total Project Funding
Construction/Conveyance Tax	\$	120	\$	-	\$	120
Water (Includes Water Capacity Fees)	\$	150	\$	150	\$	300
Wastewater (Includes Sewer Capacity Fees)	\$	50	\$	250	\$	300
Total	\$	320	\$	400	\$	720

Project 18-65	Sponsor Department:	Public Works Depa	rtment
Transit Center Master Plan Next Steps	Sponsor Beparament.	r done works Depa	
Additional funding needed to supplement the Transit	Category:	Traffic, Parking and	1 Transportation
Center Master Plan project with a Downtown Gateway			
Urban Design Strategy. This strategy will utilize design	Additional Annual	Preva	iling Wage
expertise to assess current plans and designs, identify	O&M Costs:	None	Project? No
gaps, and suggest opportunities for new design			
concepts and elements that can provide a strong City			
identity. The focus will be on elements that support a			
highly walkable environment.			
	FY 2020-21		FY 2021-22
	Total Project	Increased Funding for	Total Project
Funding Courses	Funding	FY 2021-22	Funding
Funding Sources			2 2 2
CIP Reserve	\$ 363	\$ -	\$ 363
Construction/Conveyance Tax	\$ 832	\$ -	\$ 832
Measure P - GF Transportation	\$ 220	\$ 100	\$ 320
Shoreline Community Public Benefit	\$ 1,000	\$ -	\$ 1,000
Total	\$ 2,415	\$ 100	\$ 2,515

Project 18-66 City Hall Remodel - 4th Floor IT and Fire	Sponsor Department:	Public Works Depar	rtment
On February 23, 2021, City Council accepted construction for this project. The amendment returns	Category:	Facilities	
\$550,000 of unused funds back to the CIP Reserve Fund to use on fiscal year 2021-22 projects.	Additional Annual O&M Costs:	None Preva	iling Wage Project?
Funding Sources	FY 2020-21 Total Project Funding	Increased Funding for FY 2021-22	FY 2021-22 Total Project Funding
CIP Reserve	\$ 1,800	\$ (550)	\$ 1,250
Total	\$ 1,800	\$ (550)	\$ 1,250

Project 19-10 Shoreline Landfill Cap Maintenance and Repairs	Spon	sor Department:	Public Works	Public Works Department			
The amendment adds \$28,925 revenue from dirt sales collected over the past two fiscal years.		Category:	Regulatory Requirements				
	Ad	Additional Annual None Prevail O&M Costs:			_	Wage TBD	
Funding Sources	1	FY 2020-21 Total Project Funding	Increased Funding for FV 2021-22		FY 2021-22 Total Project Funding		
Solid Waste	\$	137	\$	-	\$	137	
Other (Revenue from Dirt Sales)	\$	-	\$	28	\$	28	
Total	\$	137	\$	28	\$	165	

Project 19-35	Sponsor Depar	rtment:	Public Works Deng	Public Works Department			
Middlefield Road Improvements, Between	Бронког Б сра		Twone wome Bept				
Rengstorff Avenue to Shoreline Boulevard	Ca	tegory:	Traffic, Parking an	d Trans	sportation		
On March 9, 2021, City Council accepted construction							
for this project. The amendment returns \$310,000 of	Additional A	Annual	None Prev	ailing \	Yes II		
unused funds back to the Construction/Conveyance	O&M	Costs:	TVOICE	Pro	oject?		
Tax Fund to use on fiscal year 2021-22 projects.							
Funding Sources	FY 2020-2 Total Proje Funding	ct	Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding		
Construction/Conveyance Tax	\$	824	\$ (310)	\$	514		
Other (Federal Grant)	\$	1,136	\$ -	\$	1,136		
Total	\$	1,960	\$ (310)	\$	1,650		

Project 19-36 Mayfield/San Antonio Ped/Bike Tunnel,	Sponsor Department:	Public Works Depa	rtment
Preliminary Design This amendment replaces Construction/Conveyance Tax funding with San Antonio Public Benefit funding.	Category: Additional Annual O&M Costs:	None Preva	Transportation illing Wage Yes Project?
Funding Sources	FY 2020-21 Total Project Funding	Increased Funding for FY 2021-22	FY 2021-22 Total Project Funding
Construction/Conveyance Tax	\$ 1,110	\$ (1,110)	\$ -
San Antonio Public Benefit	\$ 2,700	\$ 1,110	\$ 3,810
Other (Donation)	\$ 300	\$ -	\$ 300
Total	\$ 4,110	\$ -	\$ 4,110

Project 19-43	Sponsor Department: I		P	ublic Works Depa	rtme	nt
Upgrades to Irrigation Pump Station, Phase I Amendment adds \$127,864 of Google funds donated after the closing of CIP 18-42: Shorebird Way & Charleston Road Recycled Water Extension & Water System Improvements, Design.	1	Category: additional Annual O&M Costs:	U	Jtilities 1	iiling	g Wage Yes
Funding Sources		FY 2020-21 Total Project Funding	Inc	Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding
Water (Includes Water Capacity Fees)	\$	120	\$	-	\$	120
Shoreline Community	\$	120	\$	-	\$	120
Other (Donation)	\$	-	\$	127	\$	127
Total	\$	240	\$	127	\$	367

Project 19-45	Sponso	or Department:	Publi	c Works Depa	rtmer	nt
San Antonio Sewer Improvements, Construction,	Sponse	or Beparement.	1 don	e works Depa	timoi	
Phase II		Category:	Utilit	ies		
This amendment changes the name of this project to		caregory.	o um			
Phase II. This project address the existing capacity	Additional Annual Preva		Preva		Wage	
bottleneck at the City sewer pipeline system in San		O&M Costs:	None		_	roject? Yes
Antonio Area, at the connection between Alma						
Recorder and Los Altos Trunk Sewer. The project also						
replace the existing Alma Recorder to improve the						
sewer flow measurement accuracy.						
	Tot	Y 2020-21 tal Project Funding		Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding
Funding Sources						
Wastewater (Includes Sewer Capacity Fees)	\$	530	\$	1,230	\$	1,760
Total	\$	530	\$	1,230	\$	1,760

Project 19-49	Spor	nsor Department:	Public Works Department			nt
Cross Culvert Removal and Storm Drain Extensions This amendment combines two fiscal year funding amounts to reduce construction costs during bidding process. Project scope includes removal of cross culverts, construction of new curb ramps, curb, gutter, readyway povement and storm desirage.	Category: Streets Additional Annual O&M Costs: None		Streets and Side None		iling	Wage Yes
roadway pavement and storm drainage. Funding Sources		FY 2020-21 Total Project Funding	Increased Funding FY 2021-22	for		FY 2021-22 Total Project Funding
Construction/Conveyance Tax	\$	125	\$ 2.	30	\$	355
Wastewater	\$	-	\$ 3	20	\$	320
Storm Drain Construction	\$	375	\$	-	\$	375
Total	\$	500	\$ 5	50	\$	1,050

Project 19-60 Public Safety Building, Study	Sponsor Department:	Police/Fire	Department	
Amendment changes the CIP name from Fire/Police Administration Building Expansion, Study.	Category:	Facilities		
	Additional Annual O&M Costs:	None	Prevailing Wage Project?	No

Project 19-69	Sponsor Department:	Community Develo	pment Department
Lease/Purchase of Evelyn Lot This amendment adds \$1,075,634 from Housing Impact Fee revenue collection. The project is to facilitate the long-term lease and eventual purchase of	Category:		ailing Wage No
an approximately two acre parcel for the development of affordable housing for extremely low, very low and low income households.	O&M Costs:	None	Project?
Funding Sources	FY 2020-21 Total Project Funding	Increased Funding for FY 2021-22	FY 2021-22 Total Project Funding
Housing Impact Fee	\$ 13,965	\$ 1,075	\$ 15,040
Total	\$ 13,965	\$ 1,075	\$ 15,040

Project 20-01	Sno	onsor Department:	P	ublic Works Depa	rtme	ent
Street Resurfacing and Slurry Seal Program	БР	onsor Department.	•	aone works bepa	·	
The project includes the reconstruction of curb ramps,		Category:	S	treets and Sidewal	ks	
concrete sidewalk, curb & gutter, valley gutter at		0,				
several locations, and pavement resurfacing on	1	Additional Annual	N	Preva	iling	g Wage Yes
Miramonte Avenue between Castro Street and Cuesta		O&M Costs:	IN	one	F	Project?
Drive. Scope of work on Miramonte Avenue includes						
cold planning to reduce pavement cross slope,						
pavement cold in-place recycling, removing and						
replacing HMA, installing City's monuments, traffic						
detector loops, pavement markings, striping, green bike						
lane, bicycle friendly storm drain inlet grates, and any						
other pertinent items.						
		FY 2020-21	_			FY 2021-22
		Total Project	Inci	reased Funding for FY 2021-22		Total Project
Funding Sources		Funding		F 1 2021-22		Funding
Construction/Conveyance Tax	S	1,012	\$	770	S	1,782
Traffic Congestion Relief	\$	90	\$	-	\$	90
Measure B 2016 Sales Tax	\$	620	\$	560	\$	1,180
Total	\$	1,722	\$	1,330	\$	3,052

Project 20-20 Biennial Real Estate Technical and Legal Services	Sponso	or Department:	Put	olic Works Depa	rtme	nt	
Amendments adds \$5,000 from Comcast for corrective easement payment at 705 W Dana.		Category:	Mis	Miscellaneous			
	Additional Annual O&M Costs:		None		Preva	_	g Wage roject?
Funding Sources	Tot	Y 2020-21 al Project Funding		acreased Funding for FY 2021-22		FY 2021-22 Total Project Funding	
Construction/Conveyance Tax	\$	19	\$	-	\$	19	
Shoreline Community	\$	9	\$	-	\$	9	
Park Land	\$	48	\$	-	\$	48	
Other (Revenue)	\$	-	\$	5	\$	5	
Total	\$	76	\$	5	\$	81	

Project 20-35	Sno	onsor Department:	F	ire Department		
Fire Station 5 Classroom/Training, Construction	ърч	onsor Department.	•	пе Верагинен		
Amendment increases funding for construction cost		Category:	F	acilities		
increases. Construct a new stand alone modular		87-				
training and classroom facility at the back of Fire	1	Additional Annual		Jone Preva	iling	g Wage Yes
Station 5 in Shoreline. Temporary EOC could also be		O&M Costs:	ľ	None	P	roject?
established in this room during emergencies.						
Funding Sources		FY 2020-21 Total Project Funding	Increased Funding for FY 2021-22			FY 2021-22 Total Project Funding
Shoreline Community	\$	190	\$	2,662	\$	2,852
Shoreline 2018 A BOND	\$	2,650	\$	293	\$	2,943
Shoreline 2018 B BOND	\$	-	\$	380	\$	380
Total	\$	2,840	\$	3,335	\$	6,175

Project 20-40	Spe	onsor Department:	I	Public Works Department			
Plymouth/Space Park Realignment Amendment adds funding for increased utility relocation costs.		Category: Additional Annual O&M Costs:		Traffic, Parking and Transportation None Prevailing Wage Project? Yes			
Funding Sources		FY 2020-21 Total Project Funding	Inc	reased Funding for FY 2021-22		FY 2021-22 Total Project Funding	
Shoreline Community	\$	6,380	\$	-	\$	6,380	
Shoreline 2018 A BOND	\$	21,400	\$	\$ -		21,400	
Shoreline Community Public Benefit	\$	-	\$	\$ 3,200		3,200	
Total	\$	27,780	\$	3,200	\$	30,980	

		Department (
Category:	Facilities		
O&M Costs:	None	Prevailing Wage Project?	No
1	lditional Annual	lditional Annual	Iditional Annual None Prevailing Wage

Project 20-55 Shoreline Play Structure Replacement	Sponsor Department: Community Services			s Depa	rtment	
The scow schooner play structure is almost 20 years old and is showing its age. The entire structure will be	Category: Parks and Recreation			n		
replaced including the decking, hull, cargo hold, wheel house, dock, and pour-in-place surface.	Additional Annual O&M Costs:		None Prevailing Wage Project?			Yes
Funding Sources	FY 2020-21 Total Project Funding		Increased Funding FY 2021-22	for	Te	FY 2021-22 otal Project Funding
Shoreline Community	\$ 650		\$ 1	90	\$	840
Total	\$	650	\$ 1	90	\$	840

Project 21-01 Streets Resurfacing and Slurry Seal Program	Sp	onsor Department:]	Public Works Depar	rtme	nt	
The project proposes to combine the resurfacing of Leong Drive (from Walker Drive to Fairchild Drive)		Category:	;	Streets and Sidewal			
and Fairchild Drive from Leong Drive to Ellis street) since the two streets are adjacent to each other.	Additional Annual O&M Costs:			None Preva	Prevailing Wage Project?		
Funding Sources		FY 2020-21 Total Project Funding	In	Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding	
Construction/Conveyance Tax	\$	1,032	\$	533	\$	1,565	
Gas Tax	\$	1,062	\$	-	\$	1,062	
Measure B 2016 Sales Tax	\$	-	\$	\$ 1,000		1,000	
Citywide Transportation Impact Fee	\$	156	\$	\$ -		156	
Total	\$	2,250	\$	1,533	\$	3,783	

Project 21-32	Sponso	r Department:	Information '	Information Technology		
IT Project: Citywide Website Software Upgrade/Content Migration	•	Category: itional Annual O&M Costs:	Information Technology and Communication None Prevailing Wage Project?			Wage No.
Funding Sources	Tot	7 2020-21 al Project Funding	Increased Funding for FY 2021-22			FY 2021-22 Total Project Funding
Construction/Conveyance Tax	\$	250	\$	35	\$	285
Water (Includes Water Capacity Fees)	\$	15	\$	5	\$	20
Wastewater (Includes Sewer Capacity Fees)	\$	15	\$	5	\$	20
Shoreline Community	\$	15	\$	-	\$	15
Development Services	\$	15	\$	10	\$	25
Total	\$	310	\$	55	\$	365

Project 21-33 IT Project: IT Infrastructure and	Sponsor	Department:	Information Technology				
Telecommunication Support		Category:		Information Technology and Communication			
		ional Annual O&M Costs:	None Pr	evai	_	Wage No roject?	
Funding Sources	Total	2020-21 Project anding	Increased Funding FY 2021-22	for	FY 2021-22 Total Project Funding		
CIP Reserve	\$	55	\$	-	\$	55	
Construction/Conveyance Tax	\$	80	\$ 10)5	\$	185	
Water (Includes Water Capacity Fees)	\$	10	\$	10	\$	20	
Wastewater (Includes Sewer Capacity Fees)	\$	\$ 10 \$ 10		\$	20		
Shoreline Community	\$	\$ - \$ 10		\$	10		
Total	\$	155	\$ 13	35	\$	290	

Project 21-36	Sponsor	Department:	Public Works Den	Public Works Department		
Active Transportation Plan	Бропьог	o epartiment.	r done works bep	Tublic Works Department		
Update the City's Pedestrian Master Plan and Bicycle		Category:	Traffic, Parking an	Traffic, Parking and Transportation		
Transportation Plan as part of a single consolidated		8 3	, 8		1	
Active Transportation Plan. The Active Transportation	Additi	onal Annual	Prev	ailing	g Wage	
Plan will include development of a prioritized project	(D&M Costs:	None	P	Project?	
list, implementation and phasing plan.						
	EV 2	020-21			FY 2021-22	
	l	Project	Increased Funding for	•	Total Project	
E P C	Fu	nding	FY 2021-22		Funding	
Funding Sources						
CIP Reserve	\$	330 \$ 200		\$	530	
Total	\$	330	\$ 200	\$	530	

Project 21-37	Sponsor Department:	Public Works Depa	rtment
Active Transportation Improvements	Sponsor Department.	r done works Depa	i tili cili
Amendment adds funding from closing CIP 19-50: Crosswalk Improvements in order to complete	Category:	Traffic, Parking and	d Transportation
necessary work for on the City's sidewalks and intersections. Amendment also changes the name of the project from Bicycle/Pedestrian Improvements.	Additional Annual O&M Costs:	None	niling Wage Yes Project?
Funding Sources	FY 2020-21 Total Project Funding	Increased Funding for FY 2021-22	FY 2021-22 Total Project Funding
CIP Reserve	\$ 300	\$ 300	\$ 600
Total	\$ 300	\$ 300	\$ 600

Project 21-40 California Street (West) Complete Street	Spor	sor Department:	Publi	Public Works Department			
Improvements (Showers to Ortega), Pilot This amendment replaces CIP Reserve funding with		Category:	Traff	Traffic, Parking and Transportation			
San Antonio Public Benefit funding and also adds boundaries to the title.	A	dditional Annual O&M Costs:	None Prevailing Wage Project?			Yes II	
Funding Sources	ı	FY 2020-21 Total Project Funding		Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding	
CIP Reserve	\$	760	\$	(760)	\$	-	
San Antonio Public Benefit	\$	-	\$	760	\$	760	
Total	\$	760	\$	-	\$	760	

21-41 Street Reconstruction Project	Spon	sor Department:	Public V	Public Works Department		
The project proposes to remove and reconstruct existing roadway on Crittenden Lane from Shoreline		Category:	Streets a	nd Sidewal		
Boulevard to eastern terminus. Amendment will remove the Leong portion, which will be resurfaced in project 21-01.	Additional Annual O&M Costs:		None Prevailing Wage Project?			Yes II
Funding Sources	I	FY 2020-21 Total Project Funding		Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding
Measure B 2016 Sales Tax	\$	1,000	\$	(930)	\$	70
Shoreline Community	\$	1,200	\$ -		\$	1,200
Total	\$	2,200	\$	(930)	\$	1,270

Project 21-47 Sylvan Park Trellis Replacement	Spons	or Department:	Community Service		s Depa	artment	
Project replaces the existing structure originally installed in 1985 including concrete flatwork and	Category:		Parks and	l Recreation	n		
picnic tables under the structure.	Additional Annual O&M Costs: Prevai			iling V Pro	Vage ject?	'es	
Funding Sources	То	Y 2020-21 tal Project Funding		Increased Funding for FY 2021-22		FY 2021-22 Total Project Funding	- 1
Park Land	\$	600	\$	250	\$		850
Total	\$	600	\$	250	\$		850

Project 21-48 Rengstorff Park-Maintenance and Tennis Buildings	Sponsor Department:	Community Service	es Department
Replacement, Design and Construction The amendment adds the construction scope of work to	Category:	Facilities	
this project. This project includes the design and construction for the replacement of two existing buildings on the Rengstorff Park site.	Additional Annual O&M Costs:	None	niling Wage Project? Yes
Funding Sources	FY 2020-21 Total Project Funding	Increased Funding for FY 2021-22	FY 2021-22 Total Project Funding
Park Land	\$ 600	\$ 2,840	\$ 3,440
Total	\$ 600	\$ 2,840	\$ 3,440

Planned FY 2022-23 through FY 2025-26 Discretionary Projects (in thousands of dollars)

Proj.					1
No.	Discretionary Projects	2022-23	2023-24	2024-25	2025-26
23-xx	Citywide Travel Demand Model Update	\$ 200			
	Landings Frontage Rd Connections (Rengstorff Ave to	2,030			
	Plymouth St), Design				
23-xx	7 6	4,007			
	Construction				
23-xx	Hope Street and Villa Street Traffic Signal Installation	1,070			
23-xx	Active Transportation Improvements	600			
23-xx	Bernardo Avenue Undercrossing, Local Match	3,000			
23-xx	Rengstorff Avenue Adaptive Signal System	2,880			
23-xx	Street Reconstruction Project	1,000			
23-xx	North Bayshore Branding and Wayfinding Signage	250			
	Installation				
	Evelyn Avenue Mini Park - Construction	1,940			
23-xx	Villa Street Mini Park - Construction	1,710			
23-xx	Turf Replacement - Shoreline Athletic Field	2,230			
23-xx	Citywide Benchmark Program	190			
	Citywide Trash Capture III	200			
23-xx	2022/23 City Bridges and Culverts Structural Inspection and	220			
	Repairs				
	Storm Drain System Improvements	1,410			
	Downtown Utility Improvements - Construction	6,910			
24-xx	Transit Center Grade Separation and Access Project,		\$ 5,000		
	Construction				
	Rengstorff Avenue Grade Separation, Construction		15,000		
	Traffic Operations Center, Design		500		
24-xx	Evelyn Avenue Bikeway (Transit Center to 85), Design &		2,462		
	Construction				
	Middlefield Road Sidewalk Across SR-85, Feasibility Study		300		
	Street Reconstruction Project		1,000		
	Cross Culvert Removal and Storm Drain Extensions		660		
	Mountain View Community Shuttle EV Charging Units		500		
	Fire Station No. 3 - Replacement Programming Study		250		
	Fire Station No. 4 - Site Plan		800		
24-xx	Firefighter Personal Protective Equipment Storage at Fire		1,000		
	Stations, Phase I and II		710		
	MOC - Confined Space/Trench, Construction		710		
24-xx	·		3,620		
	City Hall HVAC GHG Offsets, Phase II		250		
24-xx	, , , ,		430		
	Terra Bella Feasibility Study		160		
	El Camino Real Median Landscaping Project		180		
	North Bayshore Stevens Creek Trail Connections		1,190		
∠4-XX	Signage Program for Shoreline at Mountain View -		1,000		
24 ****	Implementation of Shoreline Master Plan Rengstorff House Restoration, Construction		660		
	Rengstorff House West Grass & Brick Patio Stabilization		660 560		
∠ 1 -XX	Project		300		
	II TOJECT	I			

Planned FY 2022-23 through FY 2025-26 Discretionary Projects (in thousands of dollars)

Proj.			T			
No.	Discretionary Projects	2022-23	2023-24	2024-25	202	5-26
24-xx	2023/24 City Bridges and Culverts Structural Inspection and		280			
	Repairs					
	Middlefield and Moffett Sewer Replacement, Construction		8,350			
24-xx	Shoreline Area Water, Recycled Water, and Irrigation Main		4,730			
	Replacements, Construction					
24-xx	San Antonio Sewer Improvements, Construction Phase I		810			
25-xx	Active Transportation Improvements			\$ 600		
25-xx	Shoreline Blvd Pathway (Villa St to Wright Ave),			4,990		
	Construction					
25-xx	Traffic Operations Center, Installation			4,500		
25-xx	Street Reconstruction			1,000		
25-xx	Cross Culvert Removal and Storm Drain Extensions			680		
25-xx	East Whisman Area Transit Oriented Development			4,440		
	Improvements - Phase II Construction					
25-xx	Showers/California Park			5,200		
25-xx	Adobe HVAC Assessment			160		
25-xx	Civic Center Infrastructure, Phase IV			3,000		
	Firefighter Personal Protective Equipment Storage at Fire			500		
	Stations, Phase III					
25-xx	2024/25 City Bridges and Culverts Structural Inspection and			290		
	Repairs					
25-xx	Replace Landfill Gas System Microturbines			3,090		
	Coast Casey Pump Station, Evaluation and Repair			1,000		
	High Level Ditch, Evaluation and Repair			1,120		
26-xx	Central Expy Bicycle & Pedestrian Crossing, Villa				\$	450
	Undercrossing, Feasibility Study					
26-xx	Street Reconstruction				1	1,000
26-xx	Cross Culvert Removal and Storm Drain Extensions					700
	Turf Replacement - Crittenden Field					860
	355 East Middlefield Road Park				2	2,090
	2025/26 City Bridges and Culverts Structural Inspection and					310
	Repairs					
			-	+		

Project 23-xx	Sponsor	Department:	Public Wo	Public Works Departme		
Citywide Travel Demand Model Update Update the Citywide Travel Demand model used in		Category:	Traffic, Pa	arking and Tra	ansportation	
transportation planning and analysis.	Additional Annual O&M Costs:		None Prevailing Wage?		No	
	Project Number and Fiscal Year					
	23-xx					
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Development Services	\$ 200	\$ -	\$ -	\$ -	\$ 200	
Total	\$ 200	\$ -	\$ -	\$ -	\$ 200	

Project 23-xx	Sponsor Department: Public Works D			orks Departme	ent
Landings Frontage Rd Connections (Rengstorff Ave to Plymouth St), Design		Category:	Traffic, Pa	arking and Tra	ansportation
Preliminary Design of a new vehicle bridge across Permanente Creek and a connection to Plymouth (a		ional Annual O&M Costs:	None	Prevailing Wage?	No
North Bayshore Precise Plan Priority Transportation					
Project).					
	Pro	ject Numbe	r and Fiscal	Year	
	23-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Shoreline Community Benefit	\$ 2,030	\$ -	\$ -	\$ -	\$ 2,030
Total	\$ 2,030	\$ -	\$ -	\$ -	\$ 2,030

Project 23-xx	Sponsor	Department:	Public Wo	orks Departme	ent
Stierlin Road Bicycle and Pedestrian Improvements, Construction		Category:	Traffic, Pa	arking and Tra	ansportation
Construction of bicycle and pedestrian improvements along Stierlin Road between Washington Street and Montecito Avenue, including improvements to the Shoreline/Montecito signalized intersection and bike lane improvements on Shoreline Boulevard from Montecito to Middlefield. Other improvements include construction of speed humps, raised crosswalks/raised intersections and lighting improvements on Stierlin Road.		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
Improvements on Stierini Road.	Pro	ject Numbe	r and Fiscal	Year	
	23-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
	\$ 4,007	\$ -	\$ -	\$ -	\$ 4,007
Other (Federal Grant)	\$ 7,007	Ψ	*		

Project 23-xx	,	Sponsor	Depa	artment:	Pub	olic Wo	orks D	epartme	ent	
Hope Street and Villa Street Traffic Signal Installation			C	ategory:	Tra	ffic, Pa	arking	and Tra	ansp	ortation
Install a new 8-phase traffic signal at the intersection of Hope Street and Villa Street. Install a new Signal				Annual 1 Costs:	No	one	Pre	evailing Wage?		Yes
Interconnect Conduit (SIC) with twisted copper wires to connect the new signal to the existing signal at Castro Street and Villa Street to coordinate signal										
timing between these two signals.		Pro	ject	Number	r and I	Fiscal Y	Year		l	
	2	23-xx								
Funding Sources	20	22-23	20	23-24	202	4-25	202	25-26		Total
Capital Improvement Reserve (including At Risk										
Lease Evaluation and Parking Lot Sublease)	\$	707	\$	-	\$	-	\$	-	\$	707
Gas Tax	\$	363	\$	-	\$	-	\$	-	\$	363
Total	\$	1,070	\$	-	\$	-	\$	-	\$	1,070

Project 23-xx and 25-xx	Sponsor	Department:	Public W	orks Departme	ent
Active Transportation Improvements This project will enhance intersections to improve		Category:	Traffic, l	Parking and Tra	ansportation
pedestrian and/or bicycle safety. Depending on location of improvements, project scope may include curb ramps, curb, gutter, sidewalk, median refuge islands, raised crosswalks, bulb-outs, rectangular rapid-flashing beacons (RRFBs), in-roadway warning lights, LED-enhanced signs, traffic signal modifications,		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
roadway lighting, signs, striping, etc.	Pro	ject Numbe	r and Fiscal	Year	
	23-xx		25-xx		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Measure P (GF Transportation)	\$ 600	\$ -	\$ 600	\$ -	\$ 1,200
Total	\$ 600	s -	\$ 600	\$ -	\$ 1,200

Project 23-xx	Sponsor	Department:	Public Wo	orks Departme	nt
Bernardo Avenue Undercrossing, Local Match This is a Mountain View local match for the	•	Category:	Traffic, Pa	arking and Tra	insportation
Undercrossing project being undertaken by Sunnyvale. Work will involve Design and Construction of	110010	ional Annual O&M Costs:	None	Prevailing Wage?	No
pedestrian/bicycle undercrossing beneath Caltrain and					
Central Expressway at Bernardo Avenue. This project					
has been identified as a pedestrian/bicycle candidate					
project under VTA's Measure B, at a cost of					
approximately \$20 million.	Pro	ject Number	r and Fiscal	Year	
	23-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Capital Improvement Reserve (including At Risk					
Lease Evaluation and Parking Lot Sublease) -					
Prometheus Public Benefit	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
Total	\$ 3,000	s -	s -	·	\$ 3,000

Project 23-xx	Sponsor Department: Public Works Departme				ent
Rengstorff Avenue Adaptive Signal System Install adaptive traffic signal technology, including a		Category:	Traffic, Pa	arking and Tra	ansportation
new signal interconnect system along Rengstorff Avenue, from Montecito Avenue to Garcia		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
Avenue/Amphitheatre Parkway.	Project Number and Fiscal Year				
	23-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
San Antonio Public Benefit	\$ 2,880	\$ -	\$ -	\$ -	\$ 2,880
Total	\$ 2,880	\$ -	\$ -	\$ -	\$ 2,880

Project 23-xx, 24-xx, 25-xx and 26-xx	Sponsor	Department:	Public Wo	orks Departme	ent
Street Reconstruction Project Scope of the project includes removal of existing		Category:	Streets and	d Sidewalks	
roadway pavement and construction of new sidewalk, curb, gutter, roadway pavement, and storm drainage		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
system.	Pro	ject Numbe	r and Fiscal Y		
	23-xx	24-xx	25-xx	26-xx	
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Measure B 2016 Sales Tax	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000
Total	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000

Project 23-xx North Bayshore Branding and Wayfinding Signage Installation	Spons	or Departmen	t: Departme	ity Developme ent Parking and Tr	
Installation of PHASE I of gateway, wayfinding, directional signage in public right of way for vehicles,	Ado	litional Annu O&M Cost	None	Prevailing Wage?	Yes II
transit users, bicyclists, and pedestrians. The signage will be based on a future approved NBS Signage Study by Council.	P	roject Numl	oer and Fiscal	Year	
Funding Sources	23-xx 2022-23	2023-24	2024-25	2025-26	Total
Shoreline Community	\$ 25	0 \$	- \$ -	\$ -	\$ 250
Total	\$ 25	0 \$	- \$ -	\$ -	\$ 250

Project 23-xx	Sponsor	Sponsor Department: Community Services De			epartment
Evelyn Avenue Mini Park, Construction The project at 555 East Evelyn Avenue is dedicating a 0.68 acre park site to the City.		Category: ional Annual O&M Costs:		Parks and Recreation TBD Prevailing Wage?	
	Pro	Project Number and Fiscal Year		Year	
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Park Land	\$ 1,940	\$ -	\$ -	\$ -	\$ 1,940
Total	\$ 1,940	\$ -	\$ -	\$ -	\$ 1,940

Project 23-xx	Sponsor Department: Community Services De				epartment	
Villa Street Mini Park, Construction The project at 1696 Villa Street is dedicating a 0.40		Category:	Parks and	Parks and Recreation		
acre park site to the City.		ional Annual O&M Costs:	TBD	Prevailing Wage?	Yes	
	Project Number and Fiscal Year					
	23-xx					
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Park Land	\$ 1,710	\$ -	\$ -	\$ -	\$ 1,710	
Total	\$ 1,710	\$ -	\$ -	\$ -	\$ 1,710	

Project 23-xx	Sponsor	Department:	Communi	ty Services D	epartment
Turf Replacement - Shoreline Athletic Field The project covers the replacement of the synthetic turf baseball/soccer field at the Shoreline Athletic Fields. Project includes minor grading and contract award utilizing existing government pricing through		Category: ional Annual O&M Costs:	None	d Recreation Prevailing Wage?	
the State of California.	Project Number and Fiscal Year				
	23-xx	Ĭ			
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Shoreline Community	\$ 2,230	\$ -	\$ -	\$ -	\$ 2,230
Total	\$ 2,230	s -	s -	s -	\$ 2,230

Project 23-xx	Spons	or Department	Public Wo	orks Departme	ent	
Citywide Benchmark Program The City of Mountain View maintains a Citywide vertical control network of 138 benchmarks. The elevations of the benchmarks are used by the City, developers and engineers to establish elevations for design of pubic and private improvements.	Ad	Category ditional Annual O&M Costs	l None	Prevailing Wage?	ТВ	D
]	Project Numbe	er and Fiscal	Year		
	23-xx					
Funding Sources	2022-2	3 2023-24	2024-25	2025-26	Tot	tal
Construction/Conveyance Tax	\$ 19	0 \$ -	\$ -	\$ -	\$	190
Total	\$ 19	0 \$ -	\$ -	\$ -	\$	190

Project 23-xx	Sponsor Department: Public V			orks Departme	ent
Citywide Trash Capture III These projects propose to install trash capture devices on the City's storm drain system to work towards the required trash load reduction (100% by 2022) of the Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES).	Addi	Category: tional Annual O&M Costs:	None	Prevailing Wage?	Ves
Discharge Eminimunen system (142 BES).	Pr	oject Numbe	r and Fiscal	Year	1
	23-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Storm Drain	\$ 200	\$ -	\$ -	\$ -	\$ 200
Total	\$ 200	\$ -	\$ -	\$ -	\$ 200

Project 23-xx, 24-xx, 25-xx and 26-xx	Sponsor Department: Public Works Department				nt					
City Bridges and Culverts Structural Inspection and Repairs	Category: Regulatory Requirem				equirem	ent	5			
Funding for construction/repairs of deficiencies of City-owned vehicular and pedestrian bridges, culverts, tunnels and observation decks identified through the inspections by City consultant and/or Caltrans.	Additional Annual None Prevailing O&M Costs: Wage?					Yes				
	Project Number and Fiscal Year									
	23	3-xx	2	4-xx	2	5-xx	2	26-xx		
Funding Sources	202	22-23	202	23-24	20	24-25	20)25-26		Total
Capital Improvement Reserve (including At Risk										
Lease Evaluation and Parking Lot Sublease)	\$	220	\$	-	\$	-	\$	310	\$	530
Construction/Conveyance Tax	\$	-	\$	280	\$	290	\$	-	\$	570
Total	\$	220	\$	280	\$	290	\$	310	\$	1,100

Project 23-xx	Sponsor	Department:	Public Wo	orks Departme	ent
Storm Drain System Improvements Improve the existing City storm drain system based on findings from the City's 2017 storm drain master plan and the Capital Improvement Program recommendations.	110010	Category: ional Annual O&M Costs:	Utilities None	Prevailing Wage?	Yes
	Project Number and Fiscal Year				
	23-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Wastewater (Includes Sewer Capacity Fees)	\$ 1,410	\$ -	\$ -	\$ -	\$ 1,410
Total	\$ 1,410	\$ -	\$ -	\$ -	\$ 1,410

Project 23-xx		Sponsor	Depart	ment:	Pul	olic Wo	rks		
Downtown Utility Improvements, Construction This project proposes to install a new 18-inch water		•	Cate	egory:	Uti	lities			
transmission main outside the Moffett/Castro/Central Expressway intersection. This project will also upsize the 900-feet of existing sanitary sewer main		Additi	onal A O&M		No	one		vailing Wage?	Yes
downstream of the Transit Center Grade Separation Access Project (GSAP) and relocate the water main and sanitary sewer main impacted by the Evelyn ramp									
portion of the Transit Center GSAP.	Project Number and Fiscal Year								
portion of the fransit center Goza .	2	23-xx							
Funding Sources	20	22-23	2023	3-24	202	4-25	202	5-26	Total
Capital Improvement Reserve (including At Risk									
Lease Evaluation and Parking Lot Sublease)	\$	806	\$	-	\$	-	\$	-	\$ 806
Water (Includes Water Capacity Fees)	\$	2,000	\$	-	\$	-	\$	-	\$ 2,000
Wastewater (Includes Sewer Capacity Fees)	\$	2,000	\$	-	\$	-	\$	-	\$ 2,000
Measure P (GF Transportation)	\$	2,104	\$	-	\$	-	\$	-	\$ 2,104
Total	\$	6,910	\$	-	\$	-	\$	-	\$ 6,910

Project 24-xx	Sponsor	Department:	Public Wo	Public Works Departme		
Transit Center Grade Separation and Access Project, Construction		Category: Traffic, Parking and Tr				
Matching funds for the construction of the grade separation project and other road improvements.		ional Annual O&M Costs:	None	Prevailing Wage?	Yes	
	Project Number and Fiscal Year					
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Citywide Transportation Impact Fee	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	
Measure P (GF Transportation)	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	
Total	\$ -	\$ 5,000	\$ -	s -	\$ 5,000	

Project 24-xx	Sponsor Department: Public Works Department				ent
Rengstorff Avenue Grade Separation, Construction		Category:	Traffic, Pa	arking and Tra	ansportation
This project will provide matching funds for the next phase of the Rengstorff Grade Separation project which proposes to depress Rengstorff Avenue and		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
Central Expressway below grade and maintain the	Pro	Year			
railroad tracks at approximate existing grade.		24-xx			
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Citywide Transportation Impact Fee	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
Total	s -	\$ 15,000	\$ -	\$ -	\$ 15,000

Project 24-xx and 25-xx	Sponso	r Department	Public Wo	orks Departme	ent	
Traffic Operations Center, Design and Installation Based on Feasibility Study in CIP 19-51, design and		Category	: Traffic, Pa	arking and Tra	ansportation	
install Hardware/Software and Create Office Space for Traffic Operations Center.	Addi	tional Annual O&M Costs:	None	Prevailing Wage?	Yes	
	Project Number and Fiscal Year					
		24-xx	25-xx			
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Construction/Conveyance Tax	\$ -	\$ 500	\$ 3,500	\$ -	\$ 4,000	
Shoreline Community	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	
Total	\$ -	\$ 500	\$ 4,500	\$ -	\$ 5,000	

Project 24-xx	Sponso	or D	epartment:	Public W	orks Departme	ent
Evelyn Avenue Bikeway (Transit Center to 85), Design & Construction			Category:	Traffic, P	arking and Tra	ansportation
This project will design and construct the Evelyn Cycle Track between the Transit Center and Hwy 85.	None			Prevailing Wage?	Yes	
	Project Number and Fiscal Year					
			24-xx			
Funding Sources	2022-23		2023-24	2024-25	2025-26	Total
Capital Improvement Reserve (including At Risk						
Lease Evaluation and Parking Lot Sublease) -						
Prometheus Public Benefit	\$ -	-	\$ 362	\$ -	\$ -	\$ 362
Measure P (GF Transportation)	\$ -	-	\$ 2,100	\$ -	\$ -	\$ 2,100
Total	s -	-	\$ 2,462	\$ -	\$ -	\$ 2,462

Project 24-xx	Sponsor	ent			
Middlefield Road Sidewalk Across SR-85, Feasibility Study		Category:	Traffic, Pa	arking and Tra	ansportation
This project will study the feasibility of providing sidewalk on the south side of Middlefield Road over		ional Annual O&M Costs:	None	Prevailing Wage?	No
Highway 85 to close the sidewalk gap between					
Moffett Boulevard and Easy Street.	Pro	ject Numbe	r and Fiscal	Year	
		24-xx			
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Construction/Conveyance Tax	\$ -	\$ 300	\$ -	\$ -	\$ 300
Total	\$ -	\$ 300	\$ -	\$ -	\$ 300

Project 24-xx, 25-xx and 26-xx	Sponsor	Sponsor Department:		P	ublic Wo	orks Departr	nent	;
Cross Culvert Removal and Storm Drain Extension This project proposes to remove cross culverts at one		C	Category:	U	tilities	-		
intersection a year. Project scope includes removal of cross culverts, construction of new curb ramps, curb,	Additional Annual O&M Costs:		1	None	Prevailing Wage?		TBD	
gutter, roadway pavement and storm drainage.								
	Project Number and Fiscal Year							
		24-xx			25-xx 26-xx			
Funding Sources	2022-23	2-23 2023-24			24-25	2025-26		Total
Wastewater (Includes Sewer Capacity Fees)	\$ -	\$	300	\$	300	\$ 350) {	950
Gas Tax	\$ -	\$	360	\$	380	\$ 350) 9	1,090
Total	s -	\$	660	\$	680	\$ 700) [2,040

Project 24-xx	Sponsor	Department:	Public Wo	Public Works Departme			
Mountain View Community Shuttle EV Charging Units	Category: Miscellaneous						
Installation of electric vehicle charging units to support Mountain View Community Shuttle		ional Annual O&M Costs:	None	Prevailing Wage?	Yes		
operations.	Pro	ject Numbe	r and Fiscal	and Fiscal Year			
	24-xx						
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total		
Construction/Conveyance Tax	\$ -	\$ 500	\$ -	\$ -	\$ 500		
Total	\$ -	\$ 500	\$ -	\$ -	\$ 500		

Project 24-xx	Sponsor	Department:	Fire Depa	rtment		
Fire Station No. 3, Replacement Programming Study		Category:	Facilities			
Fire Station 3 is one of the older stations remaining in the City. The station lacks features to provide privacy, the apparatus bay is undersized and the roof requires frequent maintenance. This project will conduct a programming study to identify the needs of the fire station to meet current and projected functionalities.		ional Annual O&M Costs:	None	Prevailing Wage?	N	lo
	Project Number and Fiscal Year					
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	To	tal
Construction/Conveyance Tax	\$ -	\$ 250	\$ -		\$	250
Total	\$ -	\$ 250	\$ -	\$ -	\$	250

Project 24-xx	Sponsor	Department:	Fire Depa	Fire Department		
Fire Station No. 4 - Site Plan Create a site plan for external needs of Fire Station 4		Category:	Facilities			
property.		ional Annual O&M Costs:	None	Prevailing Wage?	No	
	Pro	Year				
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Capital Improvement Reserve (including At Risk						
Lease Evaluation and Parking Lot Sublease)	\$ -	\$ 800	\$ -	\$ -	\$ 80)0
Total	\$ -	\$ 800	\$ -	\$ -	\$ 80)0

Project 24-xx and 25-xx	Sponsor	Department:	Fire Depa	Fire Department		
Firefighter Personal Protective Equipment Storage at Fire Stations		Category:	Facilities			
This project will construct Personal Protective Equipment (PPE) storage facilities at Fire Stations 1, 3, and 4. Fire stations 1 and 4 require a 135sf and 200sf exterior building addition construction	110010	ional Annual O&M Costs:	None	Prevailing Wage?	Yes	
respectively. Fire Station 3 will have only interior.	Pro					
		24-xx	25-xx			
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Construction/Conveyance Tax	\$ -	\$ 1,000	\$ 500	\$ -	\$ 1,500	
Total	s -	\$ 1,000	\$ 500	s -	\$ 1,500	

Project 24-xx	Sponsor	Department:	Fire/Publi	Fire/Public Works Depa		
MOC - Confined Space/Trench, Construction Construction project would include building an "in-		Category:	Miscellar	neous		
ground" confined space and trench rescue training prop. Cal-OSHA requires fire departments to perform		ional Annual O&M Costs:	None	Prevailing Wage?	Yes	
annual confined space and trench rescue training. This prop will provide a suitable location for those mandatory drills. The prop will also be used by Public						
Works personnel for the same purpose.	Pro					
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2024-25 2025-26		
Construction/Conveyance Tax	\$ -	\$ 356	\$ -	\$ -	\$ 356	
Water (Includes Water Capacity Fees)	\$ -	\$ 177	\$ -	\$ -	\$ 177	
Wastewater (Includes Sewer Capacity Fees)	\$ -	\$ 177	\$ -	\$ -	\$ 177	
Total	\$ -	\$ 710	s -	\$ -	\$ 710	

Project 24-xx and 25-xx	Sponsor Department:			P	PW/CSD/Library Depar			ents	
Civic Center Infrastructure, Phase III and IV These projects will fund the next phases of	Category: Additional Annual O&M Costs:			F	acilities				
improvements needed to keep the Civic Center Complex in a state of good repair and looking				1	None	Prevailing Wage	_	TBD	
presentable.	Project Number			r and Fiscal Year					
			2	24-xx	2	25-xx			
Funding Sources	2022-2	3	20	023-24	20	24-25	2025-26		Total
Capital Improvement Reserve (including At Risk									
Lease Evaluation and Parking Lot Sublease)	\$	-	\$	3,620	\$	-	\$ -	\$	3,620
Construction/Conveyance Tax	\$	-	\$	-	\$	3,000	\$ -	\$	3,000
Total	\$	-	\$	3,620	\$	3,000	\$ -	\$	6,620

Project 24-xx	Sponsor	Department:	PW/CSD	PW/CSD Departments		
City Hall HVAC GHG Offsets, Phase II SubProjects:1-\$75k FA Appliance Rplc 2-\$175k		Category:	Regulator	y Requiement	s	
Local Tree Planting		ional Annual O&M Costs:	None	Prevailing Wage?	Yes	
	Project Number and Fiscal Year					
	24-xx					
Funding Sources	2022-23	2023-24	2023-24 2024-25		Total	
Capital Improvement Reserve (including At Risk						
Lease Evaluation and Parking Lot Sublease)	\$ -	\$ 250	\$ -	\$ -	\$ 250	
Total	s -	\$ 250	\$ -	\$ -	\$ 250	

Project 24-xx	Sponsor	Department:	Communi	Community Services De		
Callahan (Crittenden) Field Lighting Upgrade Upgrade lighting at Callahan Field to new system to	Cotagonary Double and Doguestics			Recreation		
be consistent with all other lighted fields.		ional Annual O&M Costs:	None	Prevailing Wage?	TBD I	
	Pro	ject Numbe	r and Fiscal	and Fiscal Year		
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Construction/Conveyance Tax	\$ -	\$ 430	\$ -	\$ -	\$ 430	
Total	\$ -	\$ 430	\$ -	\$ -	\$ 430	

Project 24-xx	Sponsor	Department:	Communi	Community Services De		
Terra Bella Park Feasibility Study This project will conduct a feasibility study to convert	Category: Parks and Recreation					
the Recology site at San Leandro/Terra Bella to a park.		ional Annual O&M Costs:	None	Prevailing Wage?	No.	
	Project Number and Fiscal Year					
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Parkland	\$ -	\$ 160	\$ -	\$ -	\$ 160	
Total	\$ -	\$ 160	\$ -	\$ -	\$ 160	

Project 24-xx	Sponsor	Department:	Communi	ty Services D	epartment
El Camino Real Median Landscaping Project Re-landscape medians along eight blocks of El	Category: Parks and Recreation				
Camino Real. The work covers median islands from west of Crestview to Phyllis/Calderon intersection.	110010	ional Annual O&M Costs:	None	Prevailing Wage?	Yes
	Pro				
		24-xx			
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Construction/Conveyance Tax	\$ -	\$ 180	\$ -	\$ -	\$ 180
Total	\$ -	\$ 180	\$ -	\$ -	\$ 180

Project 24-xx	Sponsor	Department:	Communi	Community Services De		
North Bayshore Stevens Creek Trail Connections Design and construction of one or two connecting		Category:	Parks and	Parks and Recreation		
multi-use paths from the Stevens Creek Trail to existing or planned paths in North Bayshore.		ional Annual O&M Costs:	None	Prevailing Wage?	Yes	
	Pro	oject Numbe	r and Fiscal	and Fiscal Year		
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Shoreline Community	\$ -	\$ 1,190	\$ -	\$ -	\$ 1,190	
Total	\$ -	\$ 1,190	\$ -	s -	\$ 1,190	

Project 24-xx	Sponsor	Department:	Communi	ity Services De	epartr	nent
Signage Program for Shoreline at Mountain View - Implementation of Shoreline Master Plan		Category:	Parks and	Recreation		
CIP16-35: Shoreline Master Plan is utilizing consultant to create a new master plan for Shoreline Regional Park. Part of this plan will include updated guidelines and recommendations for traffic control, wayfinding signage, train signage, interpretive signage, and other signage needs. This CIP request is for funding to update the signage at Shoreline Regional Park based on the recommendations in the new Shoreline Master Plan.		ional Annual O&M Costs:	None	Prevailing Wage?	,	Yes
new Shorenic Master Flair.	Pro	ject Numbe	r and Fiscal	Year		
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Т	otal
Shoreline Community	\$ -	\$ 1,000	\$ -	\$ -	\$	1,000
Total	\$ -	\$ 1,000	\$ -	\$ -	\$	1,000

Project 24-xx	Sponsor	Department:	Communi	Community Services De		
Rengstorff House Restoration, Construction Construction project for design recommendations		Category:	Facilities			
from CIP 22-38		ional Annual O&M Costs:	None	Prevailing Wage?	Yes	
	Pro					
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Shoreline Community	\$ -	\$ 660	\$ -	\$ -	\$ 660	
Total	\$ -	\$ 660	\$ -	\$ -	\$ 660	

Project 24-xx	Sponsor Department:			Communi	ty Services De	epartn	nent
Rengstorff House West Grass & Brick Patio Stabilization Project		Catego	ory:	Facilities			
This project will provide for consultant services to determine cause of settlement of the patio, provide solutions to the problem as well as cost of construction to stabilize the patio, replace bricks as		ional Ann O&M Co		None	Prevailing Wage?	7	l'es
necessary and rebuild the sitting wall.	Pro	ject Nun	nbei	r and Fiscal '	Year		
		24-xx	(
Funding Sources	2022-23	2023-2	24	2024-25	2025-26	Т	otal
Shoreline Community	\$ -	\$ 5	60	\$ -	\$ -	\$	560
Total	\$ -	\$ 5	60	\$ -	\$ -	\$	560

Project 24-xx	Sponsor	Department:	Public Wo	orks Departme	ent
Middlefield Road and Moffett Boulevard Sewer Replacement, Construction		Category:	Utilities		
Construction project as part of the sewer system plan to eliminate the sewer crossing of Stevens Creek and	1 10010	ional Annual O&M Costs:	None	Prevailing Wage?	Yes
Highway 85, the sewage flow is proposed to be reversed to flow south on Moffett Blvd and then connecting to Middlefield Rd.					
	Project Number and Fiscal Year				
		24-xx			
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Wastewater (Includes Sewer Capacity Fees)	\$ -	\$ 8,350	\$ -	\$ -	\$ 8,350
Total	\$ -	\$ 8,350	\$ -	\$ -	\$ 8,350

Project 24-xx	Sponsor	Department:	Communi	ty Services D	epartment
Shoreline Area Water, Recycled Water, and Irrigation Main Replacements, Construction		Category:			
Based on study and design in CIP 20-62, replace and upgrade various mains within Shoreline Park. The		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
irrigation, recycled and water mains were constructed in 1981. Each main has experienced numerous breaks.	Pro	niect Numbe	r and Fiscal	Vear	
	110	24-xx	l und 1 iscur		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Shoreline Community	\$ -	\$ 4,730	\$ -	\$ -	\$ 4,730
Total	\$ -	\$ 4,730	\$ -	\$ -	\$ 4,730

Project 24-xx	Sponsor Department: Public Works Department				ent	
San Antonio Sewer Improvements, Construction Phase I	Category: Utilities					
Construction phase to replace sewer on Showers Drive to California Street. CIP 17-50 Design	110010	onal Annual O&M Costs:	None	Prevailing Wage?		Yes
	Project Number and Fiscal Year					
		24-xx				
Funding Sources	2022-23	2023-24	2024-25	2025-26	-	Fotal
Wastewater (Includes Sewer Capacity Fees)	\$ -	\$ 810	\$ -	\$ -	\$	810
Total	\$ -	\$ 810	\$ -	\$ -	\$	810

(in thousands of dollars)

Project 25-xx	Sponsor	Department:	Public Wo	orks Departme	ent
Shoreline Boulevard Pathway Improvements (Wright Avenue and Villa Street), Construction		Category:	Traffic, Pa	arking and Tra	ansportation
The project proposes to reconstruct the pathway on the eastern side of Shoreline Boulevard from Wright		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
Avenue to Villa Street and install new pathway connections to Jackson Street and Central					
Expressway. The project scope includes removal and					
replacement of the existing pathway for bicycles and					
pedestrians and installation of new curb, gutter, curb					
ramps, stairs, pathways, pathway lighting,					
landscaping, irrigation, storm drains and retaining					
walls.	Pro	ject Numbe	r and Fiscal	Year	
			25-xx		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Measure P (GF Transportation)	\$ -	\$ -	\$ 3,740	\$ -	\$ 3,740
Shoreline Community	\$ -	\$ -	\$ 1,250	\$ -	\$ 1,250
Total	\$ -	\$ -	\$ 4,990	\$ -	\$ 4,990

Sponsor Department:

Additional Annual

Category:

O&M Costs:

Public Works Department

None

Traffic, Parking and Transportation

Prevailing

Wage?

Project 25-xx East Whisman Area Transit Oriented Development Improvements - Phase II Construction This project will construct Phase II of the East

This project will construct Phase II of the East
Whisman Area Transit Oriented Development
Improvements Project which proposes bicycle and
pedestrian access improvements on Ellis Street
between Fairchild Drive and Manila Avenue. Scope of
work includes widening existing 4' wide sidewalk to 810' wide multi-use pathway, modification of traffic
signals on Ellis Street at Fairchild Drive, SB 101 offramp, and NB 101 ramps, and installation of new
pavement, lighting, and retaining wall.

ramp, and NB 101 ramps, and installation of new pavement, lighting, and retaining wall.								
	P	Project Number and Fiscal Year						
				25-xx				
Funding Sources	2022-23	3	2023-24	2024-25	;	2025-26		Γotal
Measure P (GF Transportation)	\$	-	\$ -	\$ 1,24	0	\$ -	\$	1,240
Transit Oriented Development	\$	-	\$ -	\$ 3,20	0	\$ -	\$	3,200
Total	•	_	\$ -	\$ 444	n	S -	•	4 440

Project 25-xx	Sponsor Department: Community Services De			epartment	
Showers/California Park Part of the Los Altos School District future school site	A 1400	Category:		Recreation	
at the corner of California and Showers, City acquired 2 acres of land for an additional public park that will		ional Annual O&M Costs:	TRD	Prevailing Wage?	Yes
be adjacent to the shared school district space.	Project Number and Fiscal Year				
			25-xx		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Parkland	\$ -	\$ -	\$ 5,200	\$ -	\$ 5,200
Total	\$ -	\$ -	\$ 5,200	\$ -	\$ 5,200

Project 25-xx	Sponsor Department: C		Communi	Community Services De	
Adobe HVAC Assessment Investigate a centrally controlled A/C system for the Historic Adobe Building to go with the central heating system.		Category: ional Annual O&M Costs:	None	Prevailing Wage?	No
	Project Number and Fiscal Year				
			25-xx		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Capital Improvement Reserve (including At Risk					
Lease Evaluation and Parking Lot Sublease)	\$ -	\$ -	\$ 160	\$ -	\$ 160
Total	\$ -	s -	\$ 160	\$ -	\$ 160

Project 25-xx	Sponsor	Department:	Utilities		
Replace Landfill Gas System Microturbines The current Microturbines were replaced in 2013.		Category:	Regulator	y Requiremen	its
They typically have a ten (10) year lifespan.		ional Annual O&M Costs:	None	Prevailing Wage?	Yes
	Project Number and Fiscal Year			Year	
			25-xx		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Shoreline Community	\$ -	\$ -	\$ 3,090	\$ -	\$ 3,090
Total	\$ -	\$ -	\$ 3,090	\$ -	\$ 3,090

Project 25-xx	Sponsor	Department:	Public Wo	orks	
Coast Casey Pump Station Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation		Category:	Utilities		
indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the Coast		ional Annual O&M Costs:	None	Prevailing Wage?	TBD
Casey Pump Station.	Project Number and Fiscal Year				
			25-xx		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Shoreline Community	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
Total	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000

Project 25-xx	Sponsor Department:		Public Works Departme		ent
High Level Ditch, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation		Category:	Utilities		
indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the High	Additional Annual O&M Costs:		None	Prevailing Wage?	TBD
Level Ditch Pump Station.					
	Project Number and Fiscal Year				
			25-xx		
Funding Sources	2022-23 2023-24 2024-25 2025-26			Total	
Shoreline Community	\$ -	\$ -	\$ 1,120	\$ -	\$ 1,120
Total	\$ -	s -	\$ 1,120	\$ -	\$ 1,120

Project 26-xx	Sponsor	Department:	Public Wo	Public Works Departme		
Central Expressway Bicycle and Pedestrian Crossing, Villa Undercrossing, Feasibility Study		Category:	Traffic, Pa	arking and Tra	ansportation	
Feasibility study of undercrossing across Caltrain and Central Expressway from 1710 Villa Street.	Additional Annual O&M Costs:		None	Prevailing Wage?	No	
	Project Number and Fiscal Year					
				26-xx		
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total	
Construction/Conveyance Tax	\$ -	\$ -	\$ -	\$ 450	\$ 450	
Total	s -	s -	s -	\$ 450	\$ 450	

Project 26-xx	Sponsor	Department:	Communi	ty Services D	epartment
Turf Replacement - Crittenden Field The project covers the replacement of the synthetic turf football/soccer field at Crittenden Junior High School. Project includes minor grading and contract award utilizing existing government pricing through	Replacement - Crittenden Field roject covers the replacement of the synthetic botball/soccer field at Crittenden Junior High ol. Project includes minor grading and contract O& O& O& O& O& O& O& O& O& O		None	Recreation Prevailing Wage?	TBD
the State of California.	Pro	ject Numbe	r and Fiscal	Year	
				26-xx	
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Parkland	\$ -	\$ -	\$ -	\$ 860	\$ 860
Total	\$ -	s -	\$ -	\$ 860	\$ 860

Project 26-xx	Sponsor	Department:	Communi	ty Services De	epartment
355 East Middlefield Road Park The project at 355 East Middlefield Road is dedicating		Category:	Parks and	Recreation	
a park site to the City. The park will be a mini park.		ional Annual O&M Costs:	TRD	Prevailing Wage?	Vec
	Pro	ject Numbe	r and Fiscal	Year	
				26-xx	
Funding Sources	2022-23	2023-24	2024-25	2025-26	Total
Park Land	\$ -	\$ -	\$ -	\$ 2,090	\$ 2,090
Total	s -	s -	\$ -	\$ 2,090	\$ 2,090

MISCELLANEOUS INFORMATION

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Regular Full-Time and Part-Time Position Allocation

ADJUSTED ADOPTED ADOPTED CHANGE GENERAL OPERATING FUND CITY COUNCIL 7.00 7.00 7.00 7.00 CITY CLERK 4.00 4.00 5.00 +1.00	-
CITY COUNCIL 7.00 7.00 7.00	(a)
	(a)
CITY CLERK 4.00 4.00 5.00 +1.00	(a)
	` '
CITY ATTORNEY 9.00 9.00 9.00	
CITY MANAGER 12.25 13.75 15.25 +1.50	(b)
HUMAN RESOURCES 8.75 8.75 8.25 -0.50	(c)
INFORMATION TECHNOLOGY 18.40 18.40 20.40 +2.00	(d)
FINANCE AND ADMIN SRVCS 34.25 34.25 34.25	
COMMUNITY DEVELOPMENT 7.20 7.20 7.20	
PUBLIC WORKS 42.87 42.87 43.87 +1.00	(e)
COMMUNITY SERVICES 71.56 71.56 71.56	
LIBRARY SERVICES 30.75 30.75	
FIRE 76.60 76.60 76.60	
POLICE <u>143.50</u> <u>143.50</u> <u>142.50</u> <u>-1.00</u>	(f)
466.13 467.63 471.63 4.00	-
OTHER FUNDS	
INFORMATION TECHNOLOGY	
WATER 1.60 1.60 1.60	
FINANCE AND ADMIN SRVCS	
WATER 2.25 2.25	
COMMUNITY DEVELOPMENT DEVELOPMENT SERVICES 37.60 37.60 37.60	
BELOW-MARKET-RATE HOUSING 2.20 2.20 2.20 HOUSING IMPACT FEE 1.10 1.10 1.10	
	(~)
CSFRA/RENTAL HOUSING COMMITTEE 4.00 4.00 5.00 +1.00 PARKING DISTRICT 0.35 0.35 0.35	(g)
COMMUNITY DEVELOPMENT BLOCK GRANT 0.45 0.45 0.45	
SHORELINE REGIONAL PARK COMMUNITY 1.10 1.10 1.10	
PUBLIC WORKS	
DEVELOPMENT SERVICES 11.40 11.40 11.40	
SHORELINE REGIONAL PARK COMMUNITY 5.13 5.13 5.13	
WATER 33.50 34.00 34.00	
WASTEWATER 14.80 14.80 14.80	
SOLID WASTE MANAGEMENT 14.80 14.80 14.80	
EQUIPMENT MAINTENANCE 9.50 9.50 9.50	
COMMUNITY SERVICES	
SHORELINE GOLF/MICHAELS RESTAURANT 0.30 0.30 0.30	
SHORELINE REGIONAL PARK COMMUNITY 18.64 18.64 18.64	
FIRE	
DEVELOPMENT SERVICES 3.00 3.00 3.00	
WASTEWATER 6.90 6.90 6.90	
POLICE	
WASTEWATER 1.00 1.00 1.00	
<u></u>	•
TOTAL REGULAR POSITIONS 635.75 637.75 642.75 5.00	-
Total Limited-Period Positions 20.00 23.50 19.50 -4.00	(h)
NET FUNDED POSITIONS 655.75 661.25 662.25	-
CHANGE FROM PRIOR FISCAL YEAR 17.50 5.50 1.00	
7-2	

Regular Full-Time and Part-Time Position Allocation (Continued)

Notes:

- a. Includes the addition of an Assistant City Clerk position.
- b. Includes the addition of a Human Services Manager position. Also, with the separation of the Human Resources Department, the Assistant City Manager/Chief Operating Officer position is no longer split.
- c. See above, 0.5 Assistant City Manager/Chief Operating Officer position transferred to the City Manager's Office.
- d. Includes the addition of an IT Applications Manager position and a, IT Technician I/II position.
- e. Includes the addition of a Principal Project Manager position.
- f. Includes the reduction of one Police Officer position.
- g. Includes the midyear addition of a Senior Management Analyst position.
- h. Includes the following limited-period positions and overhire positions funded with limited-period funds:

<u>City Manager's Office:</u> Continuation of a Management Fellow and new 0.5 Website Coordinator. Also includes an Analyst I/II funded by the Sustainability CIP for 2 years.

<u>Human Resources Department:</u> Continuation of a Human Resources Analyst I/II.

<u>Information Technology Department:</u> Continuation of a Systems Coordinator Technician.

<u>Community Development Department:</u> Continuation of a Senior Planner (for the duration of the Google Agreement), an Associate Planner, and 0.50 FTE Secretary.

<u>Public Works Department</u>: Continuation of 2.0 FTE Sr. Civil Engineers (for the duration of the Google Agreement) and 4.0 FTE Jr/Asst/Associate Civil Engineers, a Public Works Inspector I/II, and an Administrative Aide. Also includes a Senior Civil Engineer and a Facilities Maintenance Worker I/II funded by the Sustainability CIP for 2 years.

<u>Community Services Department</u>: Continuation of a 0.50 FTE Communications Coordinator.

<u>Police Department</u>: Continuation of a Police Officer and a Senior Systems Specialist Overhire.

FISCAL YEAR 2021-22 Funding of Nonprofit Agencies

		2020-21	2021-22
AGENCY		<u>Adopted</u>	<u>Adopted</u>
			_
General Fund Funded	ф	7 000	(a)
Catholic Charities – Long-Term Care Ombudsman	\$	7,800	See CDBG below
Child Advocates of Silicon Valley		N/A	15,525
Community Legal Services in East Palo Alto		N/A	18,000
Community School of Music & Arts		15,103	37,850 (d)
CSA – Homelessness Prevention/Homeless Services			See CDBG below
CSA – Senior Nutrition Program		32,228	31,500
Day Worker Center of Mountain View		19,500 (d)	18,000
Healthier Kids Foundation – Vision Screening		11,876	11,245
Housing and Economics Rights Advocates –			
Legal & Financial Counseling		5,000	N/A
Junior Achievement of Northern California		5,000	9,000 (d)
South County Community Health Center, Ravenswood			
Family Health Network		48,750 (d)	22,500
Parents Helping Parents, Inc Support Services			
for Households with Disabled Children		5,000	7,500
The Health Trust's Meals on Wheels Program		24,375 (d)	27,430
United Way of the Bay Area		5,000 (c)	5,000 (c)
YWCA Domestic Violence Dept/Maitri		36,075 (d)	61,250 (c,d)
General Fund Total	\$	220,707	264,800
CDBG Funded:			(b)
Bill Wilson Center	\$	N/A	56,000
Catholic Charities of Santa Clara Co.		See GF Above	12,480
Child Advocates of Silicon Valley		13,280	N/A
CSA - Homelessness Prevention/Homeless Services		29,046	62,720
CSA – Senior Services Program		20,482	38,400
Day Worker Center of Mountain View		See GF Above	48,808 (d)
LifeMoves - Homeless Prevention Services		N/A	53,224 (d)
Next Door Solutions to Domestic Violence		5,000	11,200
Senior Adults Legal Assistance		8,853	24,000
Silicon Valley Independent Living Center (SVILC) –		0,020	_1,000
Housing-Related Assistance for the Disabled		5,000	17,600
Vista - Support Services for Blind & Visually		,	,
Impaired Persons		7,25 3	49,600
CDBG Total	\$	88,914	374,032
	-	<u> </u>	

- (a) One year funding except additional limited-period ARPA funding for two years.
- (b) Two years funding, not including a proportion of estimated \$90,000 FY22-23 CDBG
- (c) Includes funding from General Housing (Boomerang) Fund.
- (d) Includes partial limited-period funding, FY21-22 from ARPA.

FISCAL YEAR 2021-22 Funding of Nonprofit Agencies (Continued)

AGENCY		2020-21 <u>Adopted</u>	2021-22 <u>Adopted</u>					
Other Nonprofit Agencies - not requested by an agency during CDBG Public Hearing								
Community Health Awareness Council	\$	196,000 (e)	221,000 (e)					
Community School of Music & Arts								
Art4Schools		52,259	52,259					
Music4Schools		24,800	24,800					
Housing Trust Silicon Valley		150,000 (f)	150,000 (f)					
Police Activities League (MVPAL)		5,000	5,000					
Project Sentinel - Fair Housing Services		25,000	25,000					
Project Sentinel - Mediation Program		91,944	91,944					
Silicon Valley @ Home		2,500 (f)	2,500 (f)					
Regional Airplane Noise Roundtable		22,800 (g)	23,000 (g)					
Youth Sports Fee Waiver		2,000	2,000					

(e) Includes \$75,000 in FY20-21 and \$100,000 in FY21-22 of one-time emergency funding.

597,503

572,303

- (f) Funded by the Below-Market-Rate Housing Fund.
- (g) Limited-period funding.

Total Other Nonprofit Funding

Citywide Memberships

<u>MEMBERSHIP</u>	Budget <u>Amount</u>	Responsible <u>Department</u>
Sister City Membership	\$ 480	City Clerk
Alliance for Innovation	5,400	CMO
Association of Bay Area Governments (ABAG)	18,000	CMO
Local Agency Formation Commission (LAFCO)	14,000	CMO
League of California Cities (LCC) Peninsula Division	100	CMO
League of California Cities	23,000	CMO
Mayor's Innovation	2,000	CMO
Mountain View Chamber of Commerce	1,000	CMO
National League of Cities	6,500	CMO
Santa Clara County Cities Association	11,000	CMO
Sustainable Silicon Valley	1,500	CMO
Joint Venture Silicon Valley	20,000 ^(a)	CDD
Bay Area Water Supply & Conservation		
Agency (BAWSCA)	244,000 ^(b)	PWD
Congestion Management Agency	155,000	PWD
Cal Urban Water Conservation Council	3,200 ^(b)	PWD
Transportation Management Association	55,000 ^(a)	PWD
Silicon Valley Library System	8,950	Library
Pacific Library Partnership	11,011	Library

⁽a) Includes Shoreline Regional Park Community funding of \$5,000 for Joint Venture Silicon Valley and \$27,500 for Transportation Management Association.

⁽b) Funded from the Water Fund.

Adopted On-Going Changes NON-DISCRETIONARY

General Operating Fund

INFORMATION TECHNOLOGY DEPARTMENT

Information Technology Services, Licenses, and Software Renewals: \$ 110,000 Provides new and increased funding for the annual services, licenses and software renewals for the Zoom Web conferencing, redundant internet connection, Code Enforcement Software, eProcurement software, and various other software licenses.

Information Technology Department Total

\$110,000

FIRE DEPARTMENT

Fire Station Alerting Annual Service Agreement: \$17,600

Provides new funding for the new fire station alerting system annual service agreement.

VHF Infrastructure Maintenance: \$ 15,000

Provides funding to maintain the conventional very high frequency (VHF) infrastructure and channels. All Santa Clara County fire agencies are in the process of migrating to the Silicon Valley Regional Communications System (SVRCS).

Fire Hose Replacement: \$7,200

Provides increased funding for replacement of fire hoses.

Pulse Point Application: \$ 5,000

Provides funding for the Pulse Point mobile application. Funding for the application was previously funded by a grant from local hospitals and the grant is no longer available. This mobile application alerts CPR-trained citizens when someone nearby is having a cardiac emergency.

Fire Department Total

\$ 44,800

POLICE DEPARTMENT

Crossing Guard Services: \$ 22,800

Provides increased funding for Crossing Guard services at schools.

Police Department Total

\$ 22,800

Total Non-Discretionary On-Going for General Fund

\$ 177,600

Adopted On-Going Changes NON-DISCRETIONARY

Other Funds

NON-DEPARTMENT

<u>Transportation Reserve</u>

Community Shuttle Operations: \$ 624,000 (Offset by Revenue from Google)

Provides one quarter funding plus CPI for a full years funding of the second year of operations (the first year of operations was for three quarters of a year). Costs are offset by a contribution from Google for the first four years of operation.

Community Shuttle Expanded Service Hours: \$ 440,000 (Offset by \$352,000 Revenue from VTA-Measure B)

Provides first year funding for expanded shuttle service hours. The total cost is offset by VTA-Measure B funds. Matching funds of \$88,000 are required to receive the VTA Measure B award of \$352,000. The same amount will be included for Fiscal Year 2022-23 for the second year of the grant and matching funds.

Non-Department Total

\$1,064,000

CITY ATTORNEY'S OFFICE

General Liability Insurance Fund

Legal Services: \$ 15,000

Provides increased funding for outside legal counsel for general liability issues.

City Attorney's Office Total

\$15,000

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Water Fund

Online Payment Processing Charges: \$ 30,000

Provides increased funding for online payment processing charges for utility bills. The increased cost is due to increased usage of online bill pay.

Workers' Compensation Self-Insurance Fund

Workers' Compensation Excess Insurance: \$ 59,000

Provides increased funding for Workers' Compensation excess insurance. The increased cost is related to increased overtime, payroll, and loss experience.

General Liability Insurance Fund

Liability Insurances: \$ 727,000

Provides increased funding for cost increases related to the City's excess liability insurance and property insurance.

Adopted On-Going Changes NON-DISCRETIONARY

Other Funds

(Continued)

Finance and Administrative Services Department Total

\$816,000

COMMUNITY SERVICES DEPARTMENT

Shoreline Golf Links

Water Cost Increase: \$ 64,500

Provides increased funding for water cost increases to maintain the golf course.

Net Operating Changes: \$ (39,900)

Provides net savings from increases in personnel related costs (\$24,400), contracts (\$19,200) and miscellaneous (\$4,800), offset by reductions in materials and supplies (\$88,300).

Shoreline Restaurant

Net Operating Changes: \$ (399,200) (offset by \$617,200 reduced revenue)

Provides operating savings to partially offset estimated lower revenue. Net savings from an increase in maintenance and operations (\$73,300) offset by reductions to personnel related costs (\$236,800), food and beverage costs (\$157,700), materials and supplies (\$50,100), utilities (\$13,900), contracts (\$12,000), and other operating costs (\$2,000).

Community Services Department Total

\$ (374,600)

Total Non-Discretionary On-Going for Other Funds

\$ 1,520,400

Adopted On-Going Changes DISCRETIONARY

General Operating Fund

CITY COUNCIL'S OFFICE

Training, Conference, and Travel: \$22,100

The reserve for training, conference, and travel is restored, increasing funding from \$2,000 to \$20,100; and the Mayor's additional allocation is restored, increasing funding from \$1,000 to \$5,000.

Team Building: \$15,000

Provides funding for Council retreats and team-building activities.

City Council's Office Total

\$37,100

CITY CLERK'S OFFICE

Assistant City Clerk Position: \$201,200

Provides funding for an Assistant City Clerk position. This position will provide a high level review of records responsive to Public Records Act requests before final review by the City Clerk and will oversee the administration of the records retention schedule including coordinating the retention and destruction of records, training departments Citywide to properly manage destruction of records and managing offsite records storage. This position is needed to assist the City Clerk with implementing and maintaining more efficient processes in the City Clerk's Office and will act as the City Clerk in their absence.

City Clerk's Office Total

\$ 201,200

CITY ATTORNEY'S OFFICE

Reclassification of the Senior Deputy City Attorney position to Assistant City Attorney: \$ 47,500

Provides funding to reclassify the Senior Deputy City Attorney position to Assistant City Attorney. This reclassification will help support the high volume and complex work in the City Attorney's Office.

Books and Memberships: \$ 6,300

Provides increased funding for books and memberships.

City Attorney's Office Total

\$ 53,800

Adopted On-Going Changes DISCRETIONARY

General Operating Fund

(Continued)

CITY MANAGER'S OFFICE

Human Services Manager Position: \$ 231,400

Provides funding for a Human Services Manager position. The cost of this position is offset by the reduction of a Police Officer position (noted in the Police Department). This position will manage the City's programs and contracts related to homeless and unstably housed residents, mental health services and other critical needs for vulnerable populations.

Communications Software Tools/Media Monitoring, Training, and Memberships: \$49,800

Provides funding for various software tools and media monitoring platform to support communications and outreach. Provides increased funding for training and memberships for the Communications and Outreach Division staff.

Multicultural Engagement Program Wages: \$ 15,000

Provides increased funding for wages to accommodate increased demand for translations and interpretations, along with language access training. Expanding the City's ability to engage with residents Spanish, Chinese, and Russian has a direct benefit for communities of color in Mountain View.

Postage for The View: \$ 9,000

Provides increased funding for postage for The View.

City Manager's Office Total

\$ 305,200

HUMAN RESOURCES DEPARTMENT

Employee Homebuyer Program Administration: \$ 5,000

Provides funding for a consultant to administer the Employee Homebuyer Program.

Human Resources Department Total

\$ 5,000

INFORMATION TECHNOLOGY DEPARTMENT

Information Technology Applications Manager Position: \$ 256,200

Provides funding for an Information Technology Applications Manager position. This position will manage and support the Applications Analysts.

Adopted On-Going Changes DISCRETIONARY

General Operating Fund

(Continued)

Information Technology Desktop Technician I/II Position: \$ 166,300

Provides funding for an Information Technology Desktop Technician I/II position. This position will respond to helpdesk requests, support managing IT inventory and equipment rollouts, and support major software rollouts.

Information Services Department Total

\$ 422,500

COMMUNITY DEVELOPMENT DEPARTMENT

Reclassification of Administrative Aide Position to Analyst I/II (0.75FTE): \$ 21,500 Provides funding to reclassify the Administrative Aide position to Analyst I/II (the other 0.25 FTE is funded from the Development Services Fund) to provide additional analytical support.

Community Development Department Total

\$ 21,500

PUBLIC WORKS DEPARTMENT

Principal Project Manager Position: \$ 27,300 (\$272,700 offset by charges to CIPs) Provides funding for a Principal Project Manager position. This position will oversee Project Managers and other staff in the Capital Projects Section, and help alleviate workload due to the significantly higher number of capital projects.

Public Works Department Total

\$ 27,300

COMMUNITY SERVICES DEPARTMENT

Janitorial Services for Park Restrooms: \$ 81,800 (\$121,800 offset by reduction in hourly wages)

Provides increased funding for janitorial services in park restrooms. The total cost is partially offset by the reduction in hourly wages. This increases cleanings from weekend service to daily service, primarily related to additional cleanings needed due to the COVID pandemic.

Community Center Day Porter Services: \$ 67,000

Provides funding for additional janitorial services, room setup/teardown, and support for special events at Recreation facilities. These resources will provide a day porter at the new Community Center.

Adopted On-Going Changes DISCRETIONARY

General Operating Fund

(Continued)

Annual Rigging Inspection and Maintenance-Center for Performing Arts: \$ 27,000 Provides additional funding for the annual inspection and maintenance of the rigging above MainStage.

Community Services Department Total

\$ 175,800

FIRE DEPARTMENT

Entry Level Recruitment: \$ 50,000

Provides increased funding for overtime and material costs related to entry level recruitment efforts.

Fire Department Total

\$ 50,000

POLICE DEPARTMENT

Eliminate One Police Officer Position: (\$ 297,300)

Eliminates one Police Officer position to offset the cost of the Human Services Manager position in the City Manager's Office.

Communications Operations: (\$11,400)

- Elimination of the Assistant Communications Operations Supervisor Position: (\$ 228,300)
- Addition of Public Safety Dispatcher Coordinator Position: \$ 226,700
- Reclassification of Lead Public Safety Dispatcher Position to Public Safety Dispatcher Coordinator: (\$ 9,800)

Eliminates the Assistant Communications Operations Supervisor position and creates two Public Safety Dispatcher Coordinator positions. This will provide administrative support for staff development, training program management, policy development and implementation, technological support and supporting front-line supervisors.

Police Department Total

(\$308,700)

Total Discretionary On-Going for General Fund

\$ 990,700

Adopted On-Going Changes DISCRETIONARY

Other Funds

COMMUNITY DEVELOPMENT DEPARTMENT

Development Services Fund

Reclassification of Administrative Aide Position to Analyst I/II (0.25FTE): \$ 7,100 Provides funding to reclassify the Administrative Aide position to Analyst I/II (the other 0.75 FTE is funded from the General Operating Fund) to provide additional analytical support.

Community Stabilization and Fair Rent Act (CSFRA)/Rental Housing Committee (RHC) Fund

Net Miscellaneous Expenses: \$ (46,500)

Provides savings from operating expenses as presented to the RHC on May 17, 2021.

Community Development Department Total

(\$ 39,400)

PUBLIC WORKS DEPARTMENT

Development Services Fund

Master Contract Services for Development Review: \$ 170,000

Provides funding to establish master contracts that will allow necessary utility and transportation studies for development review to be completed within streamlined timelines.

Water Fund

Contract Services - SCADA: \$ 35,000

Provides funding for contract services to perform complex control system programming, troubleshooting, and repairs for the electrical and mechanical equipment of the supervisory control and data acquisition (SCADA) system. The City has a large inventory of electrical and mechanical equipment to operate and maintain infrastructure used to deliver potable water, collect and pump wastewater, collect and discharge storm water, and collect and destroy landfill gas. Costs are split with the Wastewater Fund.

Customer Portal and Dashboard Program: \$ 34,000

Provides funding for the continuation of the program which provides custom water conservation and water-use efficiency recommendations to water utility customers.

Wastewater Fund

Contract Services - SCADA: \$ 35,000

Provides funding for contract services as described in the Water Fund above.

Adopted On-Going Changes DISCRETIONARY

Other Funds

(Continued)

Solid Waste Fund

Processing Costs (Net from SMaRT to City): \$ 689,500

Provides increased funding for food waste composting (both commercial and multifamily residential) and net processing cost increases for construction & demolition and recycle programs previously provided under the SMaRT agreement.

Contract Services - Zero Waste Plan Initiatives: \$15,000

Provides funding for contract services to support Zero Waste Plan initiatives and SB1383 implementation.

Public Works Department Total

\$ 978,500

COMMUNITY SERVICES DEPARTMENT

Shoreline Regional Park Community Fund

Janitorial Services for Park Restrooms: **No Net Cost** (\$17,700 offset by reduction in hourly wages)

Provides funding for increased janitorial services in park restrooms. The total cost is offset by a reduction in hourly wages. This increases cleanings from weekend service to daily service, primarily related to additional cleanings needed due to the COVID pandemic.

Community Services Department Total

\$0

Total Discretionary On-Going for Other Funds

\$ 939,100

Adopted LIMITED-PERIOD EXPENDITURES

(Funded From Prior Fiscal Year Carryover)

General Fund

CITY ATTORNEY'S OFFICE

Legal Services: \$ 50,000 (rebudget)

Rebudgets funding for outside legal counsel.

City Council Strategic Priority Project - Mobile Home Park Space Rents: \$ 26,900

(rebudget balance)

Rebudgets the balance of funding to develop a mobile home rent control ordinance and related work.

City Attorney's Office Total

\$ 76,900

CITY MANAGER'S OFFICE

Americans With Disabilities Act (ADA) Consultant: \$ 200,000 (rebudget)

Rebudgets funding for a consultant to prepare an ADA assessment and transition plan for City facilities, website, and public programs (streets, sidewalks, etc.).

Organizational Analysis: \$200,000 (rebudget)

Rebudgets funding to support an analysis of the City's administrative functions, procedures, and resources to help streamline and modernize these functions to provide superior, customer-driven, and cost effective services to both external and internal customers.

Management Fellow Position: \$ 169,400

Provides continued funding for a Management Fellow position. The objective of this position is to provide increased capacity and an increased level of analytical rigor for important department and Citywide projects.

Website Coordinator Position (0.5 FTE): \$ 108,900

Provides funding for a half-time Website Coordinator position. This position will support the transition to a new website and intranet design, apply web best practices, including ADA accessibility, make recommendations for site navigation, support departments on web publishing processes, identify and resolve problems with web content and links, analyze data for search engine optimization, monitor and report on analytics and recommend changes to enhance site accessibility and effectiveness, and promote uniform fonts, formatting and design.

City Council Strategic Priority Project-Legislative Advocacy: \$ 100,000

Provides funding to engage the services of a legislative advocacy consultant to support the City's legislative priorities at a State and Federal level to include assistance with legislative tracking and updates, analysis, development of a

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

legislative strategy and advocacy plan, and assist with establishing interagency relationships, regional advocacy, and stakeholder engagement.

City Council Strategic Priority Project-Homeless Response Strategy: \$ 75,000

Provides funding to prepare a comprehensive review of community needs and available resources related to housing and supportive services for homeless and unstably housed Mountain View residents and develop an expenditure and funding plan in coordination with regional partners.

Sustainability Fellow Contract: \$55,000

Provides funding for a professional service agreement for a Sustainability Fellow to support the implementation of Sustainability Action Plan 4 (SAP-4) with a focus on community outreach and engagement.

Sustainability Outreach and Engagement Program: \$40,000

Provides funding for the City's outreach program in support of SAP-4.

Homeless Initiatives: \$ 20,900 (rebudget balance) Rebudgets the balance of funding for homeless initiatives.

Mobile Sanitation: \$ 15,000 (rebudget balance)

Rebudgets the balance of funding for mobile sanitation services.

City Manager's Office Total

\$ 984,200

HUMAN RESOURCES DEPARTMENT

Frontline Employee Development Technology Fund: \$ 221,800

Provides continued funding for the Frontline Employee Development Program.

Human Resources Analyst I/II Position: \$ 201,300

Provides continued funding for a Human Resources Analyst I/II position. This position will provide needed staffing to assist with the leave administration, training functions, and recruitments.

Employee Relations Consultants \$ 100,000

Provides funding for outside consultants to support investigations and class/comp surveys.

Employee Relations/Labor Negotiations Attorney Services: \$ 95,000

Provides funding for labor negotiation services and support implementation of any new agreement terms that require legal advice. Also, provides funding for legal advice on general employee relation matters.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Citywide Succession Planning: \$ 92,700

Provides continued funding for Citywide Succession Planning efforts. The funds will be used for recruitment resources, coaching, and development to prepare the organization for upcoming retirements and transitions in essential leadership positions.

Human Resources Analyst Wages: \$ 65,000

Provides funding for the Human Resources Analyst hourly wages. The funding will provide dedicated resources for special projects and employee communications.

Human Resources Department

\$ 775,800

INFORMATION TECHNOLOGY DEPARTMENT

Cyber Attack Monitoring Services: \$ 200,000 (\$110,000 rebudget balance)

Provides \$90,000 new funding and rebudget balance of \$110,000 for consultant services to provide real-time monitoring of network firewall and perimeter systems to prevent cyberattacks.

Professional IT Services: \$ 120,000

Provides funding for consultant services to assist with the backlog of funded infrastructure and capital improvement projects that cannot be executed due to limited resources.

Smart City Innovation: \$ 110,000 (rebudget balance)

Rebudgets the balance of funding for consulting services to help implement new technology and innovations to increase staff's efficiency and/or provide new services to the community.

IT Desktop Technician Temporary Help: \$ 100,000

Provides funding for temporary help at the IT Desktop Technician level to provide support for employee helpdesk requests which have increased due to teleworking.

Public Records Act Management Software: \$ 60,000 (\$40,000 rebudget)

Provides \$20,000 new funding and rebudget of \$40,000 for software to provide more efficient management of public records requests.

Fax Host Update: \$ 20,000

Provides funding for to update the fax host.

Envisio Software: \$ 15,000

Provides continued funding for a software system to better track City Council goals and other projects.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

SharePoint Consultant: \$ 15,000 (rebudget)

Rebudgets funding for consulting services to integrate information from an obsolete Public Works software system into the SharePoint software system.

Information Technology Department Total

\$ 640,000

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Overhire Positions Funding: \$ 400,000 (rebudget balance)

Rebudgets the balance of funding for two overhire positions approved midyear through December 2021 for the anticipated retirements of two long-term employees.

COVID-19 Emergency Expenses: \$ 250,000

Provides continued funding for COVID-19 related mitigation costs.

City Council Strategic Priority Project-Potential TOT Ballot Measure: \$ 120,000

Provides funding for consultants and other costs to study the feasibility of a potential Transient Occupancy Tax (TOT) rate increase.

Accounting Temporary Staffing: \$ 41,000

Provides funding for temporary Accounting staff to cover an employee on long-term leave.

Regional Airplane Noise Round Table: \$ 23,000

Provides continued funding to participate in a Memorandum of Understanding for the Regional Airplane Noise Round Table.

Finance and Administrative Services Department Total

\$ 834,000

COMMUNITY DEVELOPMENT DEPARTMENT

Secretary - Economic Development Division Position (0.15): \$ 25,400

Provides continued funding for a half-time Secretary position to support the Economic Development division (the other 0.35 FTE is funded from the Downtown Benefit Assessment District Fund and the Shoreline Community Fund).

City Council Strategic Priority Project-Public Art Strategy: \$ 10,000

Provides funding for a consultant to complete the public art strategy.

Lot 12 Development: \$ 8,600 (rebudget balance)

Rebudgets the balance of funding to continue with the development of Lot 12. Next steps include retaining attorney services to prepare the legal documents. Additional funding of \$50,000 is included in the BMR Housing Fund.

Community Development Department Total

\$ 44,000

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

PUBLIC WORKS DEPARTMENT

Hourly Staff to Support the Traffic Section: \$ 150,000

Provides continued funding for hourly staff to support the Traffic Section. The increase in workload is mainly attributable to the high level of development activity.

City Council Strategic Priority Project-Community Workforce Agreement: \$ 75,000 Provides funding for a consultant to assist with outreach, analysis, and development of proposed terms for a Community Workforce Agreement.

Program for Sidewalk Ramping, Grinding, and Inspecting: \$75,000

Provides continued funding to hire hourly seasonal workers to continue performing sidewalk ramping and grinding operations, including bimonthly sidewalk inspections to target areas needing repair.

Hourly Staff to Support the Capital Projects Section: \$ 60,000

Provides continued funding for hourly staff to support the Capital Projects Section. The increase in workload is attributable to the large number of capital projects.

Survey Monument Preservation: \$ 50,000

Provides funding for a contractor and/or surveyor to maintain or re-establish survey monuments that are paved over or destroyed, and the necessary re-filing of documents with the Office of the County Surveyor.

External Window Cleaning for City Facilities: \$40,000

Provides funding to clean the exterior windows of City buildings.

Hourly Staff to Support the Transportation Section: \$ 30,000

Provides continued funding for hourly staff to support the Transportation Section. The increase in workload is mainly attributable to the increased volume of transportation issues.

Public Works Department Total

\$ 480,000

COMMUNITY SERVICES DEPARTMENT

Communications Coordinator Position (0.50): \$ 113,600

Provides continued funding for a 0.50 FTE Communications Coordinator position. The additional resources will provide continued support for marketing and public relations at the Center for Performing Arts.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Janitorial Services for Pool Buildings: \$ 90,100

Provides continued funding for janitorial services at the City's two aquatic facilities. Janitorial services will be provided when the facilities are open and will include cleaning and sanitizing the shower rooms, bathrooms, and floors.

Community Services Department Total

\$ 203,700

LIBRARY SERVICES DEPARTMENT

Books and Materials: \$ 20,000

Provides increased funding for eBooks and electronic resources to address the significant increase in demand.

Library Services Department Total

\$ 20,000

FIRE DEPARTMENT

Firefighter Recruit Academy: \$ 474,000 (rebudget balance)

Rebudgets the balance of funding for Firefighter recruits to attend the Firefighter Academy for three months and for approximately one month transition-to-shift schedules. The level of recruitments will continue to be high due to the number of current and expected vacancies/retirements.

Fire Operations Training: \$ 126,500 (\$22,800 rebudget balance)

Provides \$103,700 new funding and rebudgets \$22,800 for nine Fire personnel to attend live-fire training courses.

Training and Education Overtime: \$ 121,400 (\$1,400 rebudget balance)

Provides \$120,000 new funding and rebudgets \$1,400 for training and education to meet the State and National Training Standards for Fire Captain, Fire Engineer and Firefighter/Paramedic.

HazMat Training: \$ 68,300 (rebudget balance)

Rebudgets the balance of funding for training new HazMat team members in anticipation of retirements.

Emergency Medical Services Conference: \$ 29,800

Provides funding for four staff to attend the premier emergency medical services (EMS) conference in Austin Texas. Calls for EMS make up approximately 70% of Mountain View Fire Department incident volume.

City's Antique Fire Apparatus: \$ 15,100 (rebudget balance)

Rebudgets the balance of funding to support the maintenance and restoration of the City's Antique Fire Apparatus and other historical MVFD memorabilia.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Cost of Services Study-Fire and Environmental Protection Division: \$15,000

Provides funding to conduct a cost of service study for the Fire and Environmental Protection Division. Total cost of the study is \$40,000, funding is split with the Wastewater Fund.

Tactical Paramedic Training and Equipment: \$ 8,400 (rebudget balance)

Rebudgets the balance of funding for two Fire personnel to attend tactical paramedic training.

Fire Department Total

\$858,500

POLICE DEPARTMENT

Police Officer Position-Community Outreach: \$ 297,300

Provides continued funding for a Police Officer position. This position focuses on improving the effectiveness of the Police Department's handling of community concerns and issues related to vulnerable populations, to include homeless and the mentally ill, and works in close coordination with staff in the City Manager's Office. In addition, the officer would coordinate and expand the Department's Crisis Intervention Training (CIT) efforts.

Senior System Specialist Overhire Position: \$ 59,400 (rebudget)

Rebudgets funding for a Senior System Specialist Overhire position for 3 months funding. This position is requested due to an upcoming vacancy and a lengthy selection and training process.

State-Allocated Assembly Bill 109 (AB109) Funds: \$ 2,900 (rebudget balance)

Rebudgets the balance of funding received as part of the Public Safety Realignment Act. The department intends to use these funds for technology projects.

Police Department Total

\$ 359,600

Total General Fund Limited-Period Expenditures

\$5,276,700

(New \$3,402,600; Rebudget \$1,874,100)

Rebudgets are italicized and are Fiscal Year 2020-21 non-operating appropriations that are unspent and recommended to be carried over to Fiscal Year 2021-22.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Other Funds

NON-DEPARTMENT

CASp and Training Fund

Certified Access Specialist (CASp) Training: \$ 68,100 (\$52,000 rebudget balance)

Provides \$16,100 increased funding and rebudgets \$52,000 for CASp Training per Assembly Bill (AB) 1379. The city collects four dollars for every business license issued and retains 90 percent of the funds. The City is required to use the funds on CASp training and certification to facilitate compliance with construction-related accessibility requirements.

General Housing Fund

General Housing Funds: \$ 261,000 (rebudget)

Rebudgets the balance of General Housing funds available for affordable housing.

Destination: Home Grant Funds: \$ 150,000

Provides funding for the first of three years grant funding from Destination: Home.

Safe Parking Program: \$85,000

Provides additional continued funding for the safe parking program. An additional \$250,000 is recommended to be funded by the American Rescue Plan Act (ARPA) Funds for total funding of \$335,000 for Fiscal Year 2021-22.

City Council Strategic Priority Project-Affordable Housing Strategies for Middle Income Persons: \$50,000

Provides funding for a consultant to conduct a landscape analysis of potential middle income housing/programs that the City may wish to consider to meet the goals of this priority project.

One Portable Restroom and Wash Station at Rengstorff Park: \$ 12,000

Provides funding for portable restroom services and a wash station at Rengstorff Park.

Successor Agency Fund

Housing and Services for Low-Income Residents: \$250,000

Provides funding to continue outreach, case worker services, and safe parking services in support of homelessness prevention and rapid housing services.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Retirees' Health Fund

Actuarial Valuation Update: \$25,000

Provides funding for an outside consultant to prepare the updated actuarial

valuation as of 7-1-21 as required.

Non-Department Total

\$ 901,100

CITY MANAGER'S OFFICE

Cable Fund

Audio/Visual Equipment: \$ 5,000

Provides funding for audio/visual equipment for staff or freelance photographers to use for City video productions that would be shown on Mountain View City Television and social media platforms including YouTube.

City Manager's Office Total

\$5,000

INFORMATION TECHNOLOGY DEPARTMENT

Water Fund

Systems Coordinator/Technician Position: \$ 170,800

Provides funding for a Systems Coordinator/Technician position to assist the Public Works Department with GIS and utility functions.

Information Technology Department Total

\$170,800

COMMUNITY DEVELOPMENT DEPARTMENT

Development Services Fund

Associate Planner Position: \$ 205,200

Provides continued funding for an Associate Planner position to support the continued high level of development activity and provide additional support at the Development Services Counter.

Legal Services: \$ 125,000

Provides funding for legal services to assist with complex development projects and/or policies.

City Council Strategic Priority Project-Transportation Demand Management Ordinance: \$ 100,000 (rebudget)

Rebudgets funding for the General Plan action item for a consultant to help prepare a Transportation Demand Management Ordinance.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Precise Plan Noticing: \$ 29,000 (rebudget balance)

Rebudgets the balance of funding for noticing of planning projects. The notices are mailed to the Precise Plan areas to notify residents of Study Sessions, Public Hearings, and neighborhood meetings.

Below Market Rate (BMR) Housing Fund

Lot 12 Predevelopment: \$ 1,299,000 (rebudget balance)

Rebudgets the balance of funding approved midyear for the predevelopment of Lot 12.

La Avenida Predevelopment: \$ 1,275,000 (rebudget balance)

Rebudgets the balance of funding approved midyear for the predevelopment of the La Avenida NOFA project.

Legal Services: \$ 75,000

Provides funding for legal services to comply with new housing laws.

Lot 12 Development: \$ 50,000 (rebudget balance)

Rebudgets the balance of funding for consulting services related to the Lot 12 development. Funding of \$8,600 is also being rebudgeted in the General Non-Operating Fund.

Housing Impact Fund

Montecito Predevelopment: \$ 1,300,000

Provides limited-period funding for the predevelopment of the Montecito NOFA project.

Downtown Benefit Assessments Districts Fund

Downtown Parking Consultant Services: \$100,000 (rebudget balance)

Rebudgets the balance of funding for consultant services for downtown parking issues including a valet parking program or the transition to another parking or transportation program to support COVID-19 efforts.

Secretary - Economic Development Division Position (0.25): \$42,400

Provides continued funding for the allocation to the Downtown Benefit Assessment District Fund for the half-time position as mentioned in the General Fund section above.

Shoreline Community Fund

Legal Services: \$40,000

Provides continued funding for legal services on matters involving North Bayshore district planning.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Secretary - Economic Development Division Position (0.1): \$16,900

Provides continued funding for the allocation to the Shoreline Community Fund for the new half-time position as mentioned in the General Fund section above.

Community Development Department Total

\$4,657,500

PUBLIC WORKS DEPARTMENT

Development Services Fund

Consultants to Support Land Development Section: \$ 580,000 (\$130,000 rebudget) Provides \$450,000 continued funding and rebudgets \$130,000 for consultants to support the Land Development Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Consultants to Support Construction Section: \$ 400,000

Provides continued funding for consultants to support the Construction Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Consultants to Support Traffic Engineering Section: \$ 275,000

Provides continued funding for consultants to support the Traffic Engineering Section. The increase in activity is mainly attributable to the approval of the three Precise Plans. The total funding of \$375,000 is allocated between the Development Services Fund and the Shoreline Community Fund.

Associate Civil Engineer - Construction Section Position: \$ 231,300

Provides continued funding for an Associate Civil Engineer position. This position will support the increased workload in the Construction Section due to the high level of private development and related excavation permits activity.

Associate Civil Engineer - Land Development Section Position: \$ 231,300

Provides continued funding for an Associate Civil Engineer position. This position will support the increased workload in the Land Development Section due to the high level of development activity and higher complexity of projects.

Hourly Staff to Support the Land Development Section: \$130,000

Provides continued funding for hourly staff to support the Land Development Section. The increase in workload is mainly attributable to the high level of development activity.

Hourly Staff to Support the Construction Section: \$60,000

Provides continued funding for hourly staff to support the Construction Section. The increase in workload is mainly attributable to the high level of development activity.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Associate Civil Engineer - Land Development Section Position (0.25): \$ 57,800

Provides continued funding for 0.25 FTE of an Associate Civil Engineer position (the other 0.75 FTE is funded from the Shoreline Community, Water, and Wastewater Funds). This position will support the increased workload in the Land Development Section due to the high level of development activity and higher complexity of projects.

Engineering Inspections and Materials Testing: \$50,000

Provides continued funding for inspections and materials testing during the construction process.

Public Works Inspector I/II-Construction Section Position: \$ 21,000 (\$210,400 offset by charges to CIPs)

Provides continued funding for a Public Works Inspector I/II position. The position will support the high level of private development related construction activity in North Bayshore.

Shoreline Community Fund

Consultants to Support Traffic Engineering Section: \$100,000

Provides continued funding for the allocation to the Shoreline Community Fund for consultants to support the Traffic Engineering Section as mentioned in the Development Services Fund section above.

Associate Civil Engineer - Land Development Section Position (0.25): \$ 57,800

Provides continued funding for the allocation to the Shoreline Community Fund for this position as mentioned in the Development Services Fund section above.

Water Fund

Associate Civil Engineer - Engineering and Environmental Compliance Section Position: \$ 231,300

Provides continued funding for an Associate Civil Engineer position. Additional staff resources are necessary to comply with recycled water regulations.

Associate Civil Engineer - Land Development Section Position (0.25): \$ 57,800

Provides continued funding for the allocation to the Water Fund for this position as mentioned in the Development Services Fund section above.

Wastewater Fund

Associate Civil Engineer - Land Development Section Position (0.25): \$ 57,800

Provides continued funding for the allocation to the Wastewater Fund for this position as mentioned in the Development Services Fund section above.

Adopted LIMITED-PERIOD EXPENDITURES

(Continued)

Solid Waste Fund

Administrative Aide - Solid Waste Section Position: \$ 172,600

Provides continued funding for an Administrative Aide position to assist with increasing responsibilities and workload due to new regulations and a commitment to zero waste.

Zero Waste Plan Initiatives: \$80,000

Provides funding to support the short-term initiatives for the adopted Zero Waste Plan, including new regulations that require the City to provide food scraps services to all residents and businesses.

Equipment Maintenance and Replacement Fund

Hourly Staff to Support the Fleet Section: \$ 25,000

Provides continued funding for hourly staff to continue supporting the Fleet Section. The additional resources will allow for an on-site fabricator to perform on-site metal work to create and repair vehicle and equipment components.

Public Works Department Total

\$ 2,818,700

FIRE DEPARTMENT

Development Services Fund

Strong Motion Instrumentation Program (SMIP): \$ 35,700 (\$26,600 rebudget balance) Provides \$9,100 increased funding and rebudgets the balance of funding available for SMIP funds to be used for a Community Emergency Response Team (CERT) grant program.

Wastewater Fund

Cost of Services Study-Fire and Environmental Protection Division: \$ 25,000

Provides funding to conduct a cost of service study for the Fire and Environmental Protection Division as mentioned in the GNOF above.

Consultant Services for Web-Based Reporting: \$ 20,000 (rebudget)

Rebudgets funding to create an electronic reporting system. The State requires all local government agencies to electronically report hazardous materials business plan, inspection, and enforcement information.

Fire Department Total

\$80,700

Total Other Funds Limited-Period Expenditures

\$8,633,800

Adopted CAPITAL OUTLAY

General Operating Fund

Public Works Department:		\$ 35,000
New Vehicle for Traffic Engineering Section (RAV4)	35,000	
Community Service Department:		43,000
Upgrade to Tree Trimming Truck (split with SRPC Fund) Contactless, Self-Standing, Ticketing Scanner Pedestals (4)	21,600 21,400	
Library Services Department:		<u>39,100</u>
Upgrade Bookmobile (split with GNOF)	39,100	
Fire Department:		<u>382,900</u>
LifePak Cardiac Monitor Repl. (9) (split with SRPC) Training Captain Vehicle (F-150 crew cab) LED Illuminated Door Safety Kit (11) Radios for Training Captain Vehicle (2) Radio for Reserve BC Vehicle (1)	247,000 75,000 39,900 14,000 7,000	
General Operating Fund Total		\$ 500,000

FISCAL YEAR 2021-22

Adopted CAPITAL OUTLAY

(Continued)

Other Funds

General Non-Operating Fund: Fixed Asset Bar Code Scanner (rebudget) 15,00	\$ <u>15,000</u>
Community Development Department:	
Community Stabilization & Fair Rent Act Fund: Start-up Software for RHC (rebudget balance) 120,20	<u>120,200</u>
Community Services Department:	
<u>Shoreline Regional Park Community Fund:</u> Upgrade to Tree Trimming Truck (split with GOF) 5,40	<u>5,400</u>
Library Services Department:	
General Non-Operating Fund: Upgrade Bookmobile (split with GOF) 135,90	<u>135,900</u>
Fire Department:	
General Non-Operating Fund: Fast Response Vehicle 294,10	<u>294,100</u>
Shoreline Regional Park Community Fund: LifePak Cardiac Monitor Repl. (9) (split with GOF) 61,80	<u>61,800</u>
Police Department:	
General Non-Operating Fund: Mobile Responder Software (rebudget balance) Interview Room Recording System (rebudget) 55,60 25,00	
Total Other Funds	\$ 713,000
Total Capital Outlay	\$ <u>1,213,000</u>

FISCAL YEAR 2021-22

Adopted EQUIPMENT REPLACEMENT

COMPUT	TERS:		\$ 1,183,500
23	Switches (12 Rebudget)	319,100	
	Computers	234,400	
	Server (3 Rebudget)	142,000	
	CH-PD Link Server (Rebudget)	100,000	
	VDI Blade Server (Rebudget) and Storage	88,000	
1	Plaza Conference Room AV System & Microphones	60,000	
23	Printers	50,500	
23	UPSs for Network Closet (Rebudget)	46,000	
	Council Chamber PCs, Monitors (Rebudget)	40,000	
	Large Format Scanner	36,000	
1	Atrium Conference Room AV System (Rebudget)	25,000	
9	Firewall (Rebudget)	16,500	
1	Plotter (Rebudget)	15,000	
4	Portable Projectors Overhead Display	6,000	
2	Miscellaneous (router, small UPS, etc.)	5,000	
COMPUT	TER AIDED DISPATCH/RECORDS MANAGEMENT	SYSTEM:	<u>635,200</u>
9	Servers (Rebudget)	326,000	
	Software (Rebudget)	147,700	
	Data Modems	82,500	
10	Mobile Data Computers (Rebudget)	70,000	
2	Firewall (Rebudget)	6,000	
1	Router (Rebudget)	3,000	
COMMU	NICATIONS CENTER:		<u>597,200</u>
3	Antenna (FD St 4 Rebudget)	162,000	
11	Base (Rebudget)	99,200	
7	T-1 Transmitter/Receivers & Routers (Rebudget)	72,000	
1	Large UPS (Rebudget)	60,000	
5	Console PCs and software	57,000	
12	Monitor Receiver (Rebudget)	42,000	
2	Voter/Comparator (Rebudget)	32,000	
4	Voting Receiver (Rebudget)	24,000	
1	Remote Voter Monitor (Rebudget)	16,000	
1	Digital Access and Cross-Connect System (Rebudget)	15,000	
1	Small UPS (Rebudget)	15,000	
1	Encoder (Rebudget)	3,000	

FISCAL YEAR 2021-22

Adopted EQUIPMENT REPLACEMENT (Continued)

FLEET:			\$ 3,070,000		
10	³ / ₄ Ton Truck (3 Rebudget)	650,000			
6	Patrol	390,000			
4	Safety Full Size SUV (1 Rebudget)	300,000			
1	Bookmobile	225,000			
13	Trailers (1 sm, 2 med, 2 lg, 1 HD Rebudget))	215,000			
1	Aerial Truck (Rebudget)	200,000			
1	Bull Dozer (Rebudget)	179,000			
2	Large Chippers (Rebudget)	160,000			
1	Lube Truck	112,000			
1	Riding Mower-Large	90,000			
1	1 Ton Truck (Rebudget)	85,000			
1	Van-SUV	80,000			
1	Sweeper Med (Rebudget)	80,000			
5	Portable Pumps (3 sm, 1 med Rebudget)	61,000			
6	Electric Vehicles	60,000			
1	½ Ton Truck w Safety Package (Rebudget)	50,000			
1	Street Tar Kettle Pump (Rebudget)	50,000			
1	Sedan/Wagon	43,000			
2	Misc (Undesignated)	20,000			
1	Pavements Saw-Med (Rebudget)	20,000			
GOLF EQ	QUIPMENT:		<u>42,500</u>		
1	Utility Vehicle-Heavy Duty	30,000			
1	Topdresser	12,500			
	TOTAL EQUIPMENT REPLACEMENT \$ 5.5 (New \$2,945,900; Rebudget \$2,582,500)				

MEMORANDUM

Finance and Administrative Services Department

DATE: July 1, 2021

TO: City Council

FROM: Ann Trinh, Senior Financial Analyst

Suzanne Niederhofer, Assistant Finance and Administrative

Services Director

Jesse Takahashi, Finance and Administrative Services Director

VIA: Kimbra McCarthy, City Manager

SUBJECT: Fiscal Year 2021-22 Adopted Fee Modifications

INTRODUCTION

As part of the annual budget process, departments review their fees and prepare recommendations to modify current fees, add appropriate new fees, and eliminate any fees that are no longer necessary. If there are services provided that specifically benefit a particular individual/household or segment of the population versus more global services that generally benefit the entire community, a fee may be calculated and recommended to Council to recover all or a portion of the cost of providing the service. The Master Fee Schedule, the complete listing of all City fees, will be updated to reflect Council actions on June 22, 2021, pertaining to fees, and then published for Fiscal Year 2021-22.

BACKGROUND AND ANALYSIS

Each fee recommended to be modified, added, or eliminated is listed on the attached Exhibits A through J, which detail the fee amounts in effect for Fiscal Year 2020-21 and the Fiscal Year 2021-22 adopted fees, amounts, fee basis, and effective dates. The significant fee modifications are summarized below, and if the fee is not a General Operating Fund revenue source, the applicable fund is identified. The remaining fees on the attached exhibits are adopted with an adjustment by the appropriate factor (Consumer Price Index (CPI), Cost-of-Living Adjustment, or Engineering News Record Construction Cost Index (ENR-CCI)) or resulting from a new contract. Some fees received a multi-year increase as the annual factors have not been sufficient to round to

the next highest dollar or staff recommended waiting some period of time to evaluate a fee.

The Fiscal Year 2021-22 Master Fee Schedule, a complete listing of all current City fees, will be posted to the City's website.

Community Development Department (Exhibit C)

Rental Housing Impact Fund

The Rental Housing Impact Fee (RHIF) was rescinded and removed from the Master Fee Schedule with Resolution 18196. With adoption of Resolution 18229 on June 19, 2018, the City Council restored the RHIF for those development projects that were approved or deemed complete prior to April 28, 2018 to ensure the project condition can be met and the RHIF is collected. Effective August 22, 2021, the fee will be eliminated as all such developments have been paid.

Other Transportation Developer Fees Fund

The Transit-Oriented Development fees were eliminated as the permits no longer exist and were removed from the code with the adoption of the East Whisman Precise Plan.

Community Services Department (Exhibit D)

Park Land Dedication Fund

Forestry/Parks:

On April 13, 2021, the City Council amended Chapter 41 of the City Code, Park Land Dedication or Fees In-Lieu Thereof Ordinance. As part of those amendments, the ordinance requires an appraiser to determine fair market value ranges for an acre of land for each density category in Chapter 41, which must be adopted by Council resolution. To effectuate this requirement, staff included the appraised fair market value ranges in Exhibit D, which were adopted by Council resolution as part of the budget process and would take effect July 1, 2021.

Land Values by Density Category, Effective July 1, 2021:

Value Conclusion				
Component	As Is			
Value Type	Fair Market Value			
Property Rights Appraised	Fee Simple			
Effective Date of Value	February 16, 2021			
Value Range Conlcusion (Price/SF)				
Low Density (1-6 du/ac)	\$120-\$145			
Medium Low (7-12 du/ac)	\$130-\$160			
Medium Density (13-25 du/ac)	\$180-\$220			
Medium-High and High Density (26+ du/ac)	\$240-\$280			

General Operating Fund

Recreation:

The minimum wage in Mountain View increased by \$1.30 per hour since the last fee increase to the Tennis Cuesta Court Lessons two years ago. The City Council increased the fee range by up to \$1.50 per hour.

Shoreline Golf Links Fund

In order to offset increased costs and maintain revenue levels with increased competition from nearby golf courses, the following changes were adopted:

- Increased Frequent Player Rates by approximately 3.0% with fluctuations occurring due to rounding in order to facilitate marketing and sales using round dollar figures. Amended the frequent player fees to be Monday through Thursday as opposed to Monday through Friday.
- Increased Green Fees by \$1.
- Increased the Loyalty Program, NCGA/PWGA Shoreline Golf Club Fee for the Men's Club, Golf Cart (by rider), Member Cart, and Push/Pull Cart fees by \$1 per rider to bring them in line with the \$1 increases to the Green Fees.
- Increased the NCGA/PWGA Fee for the Women's and Seniors Club by \$2 to catch up to the Men's Club rate, which have historically increased at a greater rate.

- Increased Range Ball Fees by \$1 or \$2 per player in coordination with the renovated driving range and created higher separate fees by up to \$2 per player during the weekends and holidays.
- Increased Tournament Fees by up to \$15, primarily to allow for range buckets and other bonuses to be included when booking a tournament.

Fire Department (Exhibit F)

Environmental Safety:

Wastewater Fund

City Council adopted two new Environmental Safety fees, Wastewater/Stormwater Plan Check and Plan Review Inspection Fee and Wastewater/Stormwater Inspection/Reinspection Fee, for time spent reviewing plans as part of the building permit review and approval process and inspections related to confirming construction/installation of required systems or controls.

The Hazardous Materials Facility Closure Review/Inspection and Plan Check and Plan Review Inspection hourly rate fees increased from \$122 to \$189 to better reflect the positions performing the tasks.

<u>Library Services Department (Exhibit G)</u>

The \$1 per item Hold Restocking Fee did not seem to be a deterrent for customers and often resulted in negative customer interactions. The fee was eliminated as it did not have an impact on staff and will improve good customer service standards. In addition, it will have a positive impact on low-income residents because it will remove a financial barrier to Library usage.

The Library participates in the LINK+ program, which gives Library patrons access to books and media materials that are not a part of the Library collection. The LINK+ items Library fine of \$1 per day was eliminated as it will have a positive impact on low-income residents and remove an additional financial barrier to Library usage.

Police Department (Exhibit H)

City Council adopted a new Parking Prohibited on Streets Adjacent to Class II Bikeways Fee of \$44 for the new Bike Lane Ordinance 19.79.3 that went into effect on June 30, 2020,

which is similar to other parking citation fees. The fee prohibits parking of oversized vehicles on certain streets adjacent to Class II bikeways.

Public Works Department Utility Services (Exhibit J)

Water, Wastewater, and Solid Waste Management Funds

Utility rates are detailed in the attached Exhibit J and include the following adjustments:

- Water -1.0% for the average cost of water, meter rates, and recycled water.
- Wastewater 6.0% overall increase (includes a 2.0% increase for Year 8 of a 10-year phase-in period to fund future major renovations at the Treatment Plant).
- Solid Waste Management 4.0% overall increase.

CONCLUSION

Departments reviewed their fees and recommended the new, modified, or eliminated fees discussed in this memorandum and detailed in Exhibits A through J. As part of the budget noticing process, the City complied with all noticing requirements that apply to fees.

AT-SN-JT/1/FIN 574-07-01-21M

- Exhibits: A. Fee Schedule Citywide Administrative
 - B. Fee Schedule City Clerk's Office
 - C. Fee Schedule Community Development Department
 - D. Fee Schedule Community Services Department
 - E. Fee Schedule Finance and Administrative Services Department
 - F. Fee Schedule Fire Department
 - G. Fee Schedule Library Services Department
 - H. Fee Schedule Police Department
 - I. Fee Schedule Public Works Department
 - J. Fee Schedule Utility Services

Exhibit A

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
	38.3.g; CP H-5	Building Attendant (as required for utilization of City facilities)	\$28.00	\$29.00	Hour	7/1/21

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
	38.101; CP H-5	Facility Reservation/Rental: Council Chambers Nonprofits Off Peak Peak	\$133.00 \$133.00	\$135.00 \$135.00	Hour (1-hour min.) Hour (2-hour min.)	7/1/21 7/1/21

FEE SCHEDULE - COMMUNITY DEVELOPMENT DEPARTMENT

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
		PARKING				
	Reso 14763;	Parking In-Lieu:				
	18082 Downtown	New Construction ¹	\$54,934.00	\$56,692.00	Space	7/1/21
	Precise Plan Table II-2	Change of Use ¹	\$27,467.00	\$28,346.00	Space	7/1/21
	19.92.1; Reso 17820	Parking Permits: ²				
		Downtown Parking Annual ³ Daily Daily	\$371.00 \$5.00 \$123.00	\$378.00 \$6.00 \$125.00	Space Space 25 Daily	1/1/22 1/1/22 1/1/22
		Monthly ³ Quarterly ³	\$63.00 \$123.00	\$64.00 \$125.00	Permits Space Space	1/1/22 1/1/22
		PLANNING				
		Housing Fees: Below-Market-Rate ²				
	36.40.10, Reso 18370	BMR In-Lieu Ownership	\$56.24	\$57.14	Net New Habitable Square Foot	8/22/21
	36, Reso 18197, 18370	BMR In-Lieu Rental	\$99.07	\$100.66	Net New Habitable Square Foot	8/22/21
	36, Reso 18370	BMR In-Lieu Rowhouse/ Townhouse Ownership Residential Projects	\$129.00	\$131.06	Net New Habitable Square Foot	8/22/21
	36.40.55.b Reso 16666	Housing Impact ² Commercial/Entertainment/ Hotel/Retail				
		First 25,000 square feet	\$1.57	\$1.60	Net New Square	8/22/21
		25,000+ square feet	\$3.12	\$3.17	Foot Net New Square Foot	8/22/21

FEE SCHEDULE - COMMUNITY DEVELOPMENT DEPARTMENT

State Code § (if any)	MVCC §§/CP/	Title of Fee	Fiscal Year 2020-21	Fiscal Year 2021-22	Fee Basis	Effective Date
5 (),	Other		Adopted	Adopted		
	36.40.55.b Reso 16666, 17938	High-Tech/Industrial/ Office				
		First 10,000 square feet	\$14.58	\$14.81	Net Square Foot	8/22/21
		10,000+ square feet	\$29.15	\$29.62	Net Square Foot	8/22/21
	Reso 17748, 17937	Rental Housing Impact ⁴	\$19.82	Eliminate	Net New Habitable Square Foot	8/22/21
		North Bayshore Development Impact: Hotel ⁵				
GC 66000	Reso 18029	Transportation	\$2,216.00	\$2,336.00	Per Guest Room	8/22/21
GC 66000	Reso 18029	Water	\$4,352.00	\$4,587.00	Per Guest Room	8/22/21
GC 66000	Reso 18029	Sewer	\$784.00	\$826.00	Per Guest Room	8/22/21
GC 66000	Reso 18029	Office/R&D ⁵ Transportation	\$24.88	\$26.22	Per	8/22/21
GC 00000	Kes0 10025	Transportation	Ψ24.00	Ψ20.22	Square Foot Net New Gross Floor Area	0,22,21
GC 66000	Reso 18029	Water	\$7.03	\$7.41	Per Square Foot Net New Gross Floor Area	8/22/21
GC 66000	Reso 18029	Sewer	\$1.31	\$1.38	Per Square Foot Net New Gross Floor Area	8/22/21
GC 66000	Reso 18029	Retail ⁵ Transportation	\$2.60	\$2.74	Per Square Foot Net New Gross Floor Area	8/22/21

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
GC 66000	Reso 18029	Sewer	\$0.87	\$0.92	Per Square Foot Net New Gross Floor Area	8/22/21
		Transit-Oriented Development (TOD):				
	36.56.15	Major Modification (ZA review)	\$1,883.00	Eliminate	Fixed	7/1/21
	36.56.15	New Construction (ZA, CC Review)	\$7,647.00	Eliminate	Fixed	7/1/21

^{1.} Previously authorized by City Council to be modified annually by the December 31 Engineering News Record Construction Cost Index (ENR-CCI).

^{2.} Previously authorized by City Council to be modified annually by the prior year Consumer Price Index increase as part of the annual budget process.

^{3.} For Fiscal Year 2021-22 permit cycles beginning on or after January 1, 2022 regardless of payment date.

^{4.} The Rental Housing Impact Fee (RHIF) was rescinded and removed from the Master Fee Schedule with Resolution 18196. With adoption of Resolution 18229 on June 19, 2018, the City Council restored the RHIF for those development projects that were approved or deemed complete prior to April 28, 2018 to ensure the project condition can be met and the RHIF is collected. City Council eliminated the fee as all such developments have paid the RHIF.

^{5.} Previously authorized by City Council to be modified annually by the June 30 ENR-CCI as part of the annual budget process.

State Code §	MVCC §§/CP/	Title of Fee	Fiscal Year 2020-21	Fiscal Year 2021-22	Fee Basis	Effective Date
(if any)	Other		Adopted	Adopted		Date
		FORESTRY/PARKS				
GC66477	41.8, 41.9	Park Land Dedication In-Lieu	Variable (see Code Section for calculation)	Variable (see Code Section for calculation)	Variable	7/1/21
				Fair Market Value Ranges (variable) ¹		
		RECREATION				
	Agreement (reference fee schedule)	Tennis: Cuesta Court Lessons Adult Junior	\$15.75-\$34.00 \$13.75-\$34.00	\$16.75-\$35.50 \$14.75-\$35.50	Hour Hour	7/1/21 7/1/21
	,	Youth Camp	\$10.00-\$34.00	\$11.50-\$35.50	Hour	7/1/21
		SHORELINE GOLF LINKS				
	38.8 38.8 38.8 38.8 38.8	Frequent Player: Junior (≤17) (Annual) Regular Play (Annual) — Gold Regular Play (Annual Family) Regular (M-FTh/Annual) Regular (M-FTh/Annual) Family)	\$420.00 \$2,820.00 \$4,200.00 \$1,920.00 \$2,520.00	\$430.00 \$2,900.00 \$4,330.00 \$1,980.00 \$2,600.00	Fixed Fixed Fixed Fixed Fixed	7/1/21 7/1/21 7/1/21 7/1/21 7/1/21
	38.8 38.8 38.8	Regular (M-FTh)/Quarterly) Senior (M-FTh/Annual) Senior (M-FTh/Annual) Family)	\$600.00 \$1,500.00 \$2,400.00	\$620.00 \$1,550.00 \$2,470.00	Fixed Fixed Fixed	7/1/21 7/1/21 7/1/21
	38.8 38.8 38.8	Senior (M-FTh/Quarterly Twilight (Annual) Twilight (Annual Family)	\$450.00 \$1,200.00 \$1,920.00	\$460.00 \$1,240.00 \$1,980.00	Fixed Fixed Fixed	7/1/21 7/1/21 7/1/21
	38.11 38.11	Green Fees (18 holes): Super Twilight Regular Resident	Up to \$23.00 Up to \$16.00	Up to \$24.00 Up to \$17.00	Fixed Fixed	7/1/21 7/1/21

Weekday M-F: 2 hours prior to twilight) Up to \$31.00 Up to \$32.00 Fixed 7/1/21 38.11	State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
38.11							
2 hours prior to twilight Junior (s17)		2011		77	** ***		- / / / / - /
38.11 Junior (517)		38.11	`	Up to \$31.00	Up to \$32.00	Fixed	7/1/21
38.11 Regular Up to \$44.00 Up to \$38.00 Fixed 7/1/21		20 11	2 ,	I In to \$20.00	Un to \$21.00	Fixed	7/1/21
38.11 Resident Up to \$37.00 Up to \$38.00 Fixed 7/1/21			` '	_	_		
38.11 Senior (260) Up to \$34.00 Up to \$28.00 Fixed 7/1/21					_		
38.11 Senior Resident (260)							
38.11 Twilight Back 9 Regular Up to \$31.00 Up to \$32.00 Fixed 7/1/21			` ,		_		
38.11			` /	_	_		
38.11 All Others			O O	_	_		
38.11				_	<u> </u>		
38.11 Regular 38.11 Resident			Weekends/Holidays:				
38.11 Resident Twilight Back 9 Regular Twilight Back 9 Resident Up to \$33.00 Up to \$35.00 Fixed 7/1/21			Junior (≤17)		Up to \$21.00		
38.11				_	_		
38.11 Twilight Back 9 Resident Up to \$27.00 Up to \$28.00 Fixed 7/1/21				_	_		
Loyalty Program: Green Fees - Super Twilight 38.8 Regular \$19.00 \$20.00 Fixed 7/1/21 38.8 Resident \$12.00 \$13.00 Fixed 7/1/21 Green Fees - Weekday Resident \$33.00 \$34.00 Fixed 7/1/21 38.8 Regular \$40.00 \$41.00 Fixed 7/1/21 38.8 Resident \$33.00 \$34.00 Fixed 7/1/21 38.8 Senior (≥60) \$30.00 \$31.00 Fixed 7/1/21 38.8 Twilight Back 9 Regular \$27.00 \$28.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$27.00 \$28.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$20.00 \$21.00 Fixed 7/1/21 Green Fees - Weekends/Holidays Regular \$56.00 \$57.00 Fixed 7/1/21 38.8 Resident \$49.00 \$50.00 Fixed 7/1/21 38.8 Twilight Back 9 Regular \$30.00 \$31.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$23.00 \$24.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$23.00 \$24.00 Fixed 7/1/21 NCGA/PWGA Member Club Play Day Rates: Shoreline Seniors Up to \$26.00 Up to \$28.00 Fixed 7/1/21 38.8 Shoreline Seniors Up to \$26.00 Up to \$28.00 Fixed 7/1/21 38.8 Shoreline Golf Club Up to \$46.00 Up to \$47.00 Fixed 7/1/21 Golf Car: 38.8 18 holes \$32.00 \$34.00 Day 7/1/21				_	_		
Green Fees - Super Twilight \$19.00 \$20.00 Fixed 7/1/21		38.11	Twilight Back 9 Resident	Up to \$27.00	Up to \$28.00	Fixed	7/1/21
38.8 Regular Resident \$19.00 \$20.00 Fixed 7/1/21 Green Fees − Weekday Regular \$40.00 \$41.00 Fixed 7/1/21 38.8 Resident \$33.00 \$34.00 Fixed 7/1/21 38.8 Senior (≥60) \$30.00 \$31.00 Fixed 7/1/21 38.8 Senior Resident (≥60) \$23.00 \$24.00 Fixed 7/1/21 38.8 Twilight Back 9 Regular \$27.00 \$28.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$20.00 \$21.00 Fixed 7/1/21 Green Fees − Weekends/Holidays 38.8 Regular \$56.00 \$57.00 Fixed 7/1/21 38.8 Resident \$49.00 \$50.00 Fixed 7/1/21 38.8 Twilight Back 9 Regular \$30.00 \$31.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$49.00 \$50.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$20.00 \$21.00 Fixed 7/1/21 38.8 Twilight Back 9 Resident \$20.00 Fixed 7/1/21 NCGA/PWGA Member Club Play Day Rates: 38.8 Shoreline Seniors Up to \$26.00 Up to \$28.00 Fixed 7/1/21 38.8 Shoreline Golf Club Up to \$40.00 Up to \$47.00 Fixed 7/1/21 Golf Car: 38.8 Is holes \$32.00 \$34.00 Day 7/1/21							
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		20 0		¢22.00	¢24.00	Day	7/1/21
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State	MVCC		Fiscal Year	Fiscal Year		
Code §	§§/CP/	Title of Fee	2020-21	2021-22	Fee Basis	Effective
(if any)	Other		Adopted	Adopted		Date
	38.8	Member Clubs	\$16.00	\$17.00	Day	7/1/21
	38.8	Push/Pull Cart	\$10.00	\$11.00	Day	7/1/21
		Single Rider	\$16.00	\$17.00	Day	7/1/21
		Rentals:				
	•	Range Balls – Weekday:	44.6.00	4.7 00	T. 1/D1	- / 1 / 2 1
	38.8	Jumbo Bucket	\$16.00	\$17.00	Fixed/Player	7/1/21
	38.8	Large Bucket	\$13.00	\$15.00	Fixed/Player	7/1/21
	38.8	Medium Bucket	\$9.00	\$10.00	Fixed/Player	7/1/21
	38.8	Small Bucket and Practice	\$6.00	\$8.00	Fixed/Player	7/1/21
		Area Tube				
		Range Balls – Weekends/				
		Holidays ² :				
	38.8	Jumbo Bucket	N/A	\$19.00	Fixed/Player	7/1/21
	38.8	Large Bucket	N/A	\$16.00	Fixed/Player	7/1/21
	38.8	Medium Bucket	N/A	\$12.00	Fixed/Player	7/1/21
	38.8	Small Bucket and Practice	N/A	\$9.00	Fixed/Player	7/1/21
		Area Tube				
		Tournaments:				
		All-Day Course Closure				
		(depending on time of year				
		and staff approval)				
	38.8	Friday (per player min)	Up to \$55.00	Up to \$65.00	Fixed/Player	7/1/21
		, d 1 , ,	•	1	Add'l	
	38.8	Saturday (per player min)	Up to \$65.00	Up to \$75.00	Fixed/Player	7/1/21
					Add'l	
		Shotgun Tournaments				
		Shotgun Tournament				
		Premium (minimum				
		60 players)				
	38.8	Friday	Up to \$55.00	Up to \$70.00	Fixed/Player	7/1/21
			.		Additional	' '
	38.8	Saturday	Up to \$65.00	Up to \$80.00	Fixed/Player	7/1/21
		, and the second	1		Additional	, ,
		Other Tournament				
	38.8	Mon-Fri Regular	Up to \$55.00	Up to \$65.00	Fixed/Player	7/1/21
	38.8	Mon-Fri Senior	Up to \$46.00	Up to \$55.00	Fixed/Player	7/1/21
	38.8	Weekend/Holiday	Up to \$65.00	Up to \$80.00	Fixed/Player	7/1/21
	38.8	Golf Car Rental	\$16.00	\$17.00	Fixed/Player	7/1/21
	30.0	(mandatory)	Ψ10.00	417.00		,, 1, 21
	38.8	Tournament Player Fee	Up to \$10.00	Up to \$12.00	Player	7/1/21

Pursuant to Mountain View City Code Section 41.8, the following are the Land Values By Density Category effective July 1, 2021:

All and the second seco	
Component	As Is
Value Type	Fair Market Value
Property Rights Appraised	Fee Simple
Effective Date of Value	February 16, 2021
Value Range Conlcusion (Price/SF)	
Low Density (1-6 du/ac)	\$120-\$145
Medium Low (7-12 du/ac)	\$130-\$160
Medium Density (13-25 du/ac)	\$180-\$220
Medium-High and High Density (26+ du/ac)	\$240-\$280

² New fee.

<u>NOTE</u>: Bold font indicates language added, and strikeout indicates language deleted.

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
	44.5c	Short-Term Rental Registration ¹	\$170.00	\$173.00	Annual (calendar)	1/1/22
	30.2	Taxi Permits: ¹ Taxi Company Taxi Vehicle	\$1,790.00 \$245.00	\$1,877.00 \$257.00	Biennial (fixed 2-year cycle) Biennial (fixed 2-year cycle)	1/1/22
	15.31.b.4 15.17.b	Vendor Permits: Merchant Vendor ¹ (downtown) Mobile Vendor ¹	\$847.00 \$135.00	\$864.00 \$138.00	Annual (rolling) Annual (calendar)	1/1/22 1/1/22

¹ For Fiscal Year 2021-22, permit cycles with an effective date beginning on or after January 1, 2022 regardless of the payment date.

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
	24	ENVIRONMENTAL SAFETY Electronic/Computer Entry of Hazardous Materials Management Plan Data	\$106.00	\$109.00	Hour (1-hour min.)	7/1/21
	24 24 24 24 24 24 24	Fire Safety Facility Inspection: 0-5,000 5,001-25,000 25,001-100,000 100,001-250,000 250,001-500,000 500,001+	\$36.00 \$216.00 \$895.00 \$2,504.00 \$5,365.00 \$7,154.00	\$37.00 \$219.00 \$909.00 \$2,544.00 \$5,451.00 \$7,268.00	Square Foot Square Foot Square Foot Square Foot Square Foot Square Foot	7/1/21 7/1/21 7/1/21 7/1/21 7/1/21 7/1/21
IFC 105	14	Fire Safety Operational Permits: Hazardous Materials Permitted Occupancy	\$231.00	\$235.00	Annual	7/1/21
	24	Hazardous Materials: Emergency Response (Hazardous Materials Specialist)	\$118.00 + equipment costs	\$122.00 + equipment costs	Hour	7/1/21
	24	Hazardous Materials Facility Closure Review/Inspection	\$122.00	\$189.00	Hour (2-hour min.)	7/1/21
	24	Hazardous Materials Third and Subsequent Reinspection(s)	\$397.00	\$409.00	Hour	7/1/21
	24	Plan Check or and Plan Review≠ Inspection	\$122.00	\$189.00	Hour (2-hour min.)	7/1/21
	24	Hazardous Materials Permit for the following hazard classes: Miscellaneous Hazardous Materials – Liquids, Solids	Ø147.00	ф1 40 00		F /1 /24
	24 24 24 24 24	QR1 QR2 QR3 QR4 QR5	\$147.00 \$180.00 \$219.00 \$254.00 \$291.00	\$149.00 \$183.00 \$223.00 \$258.00 \$296.00	Annual Annual Annual Annual Annual	7/1/21 7/1/21 7/1/21 7/1/21 7/1/21

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
		Combustible Liquids,	•	•		
		Flammable (Liquids, Solids),				
		and Nonflammable (Gas)				
	24	QR1	\$147.00	\$149.00	Annual	7/1/21
	24	QR2	\$219.00	\$223.00	Annual	7/1/21
	24	QR3	\$291.00	\$296.00	Annual	7/1/21
	24	QR4	\$365.00	\$371.00	Annual	7/1/21
	24	QR5	\$437.00	\$444.00	Annual	7/1/21
		Corrosive (Gas, Liquids, Solids), Cryogen, Flammable (Gas), Explosives, Infectious Substances, and Oxidizers (Gas, Liquids, Solids)				
	24	QR1	\$147.00	\$149.00	Annual	7/1/21
	24	QR2	\$291.00	\$296.00	Annual	7/1/21
	24	QR3	\$437.00	\$444.00	Annual	7/1/21
	24	QR4	\$510.00	\$518.00	Annual	7/1/21
	24	QR5	\$581.00	\$590.00	Annual	7/1/21
		Poisonous Materials (Gas, Liquids, Solids), Spontaneous Combustible Materials, Dangerous When Wet Materials (Liquids, Solids), and Organic Peroxides				
	24	QR1	\$147.00	\$149.00	Annual	7/1/21
	24	QR2	\$291.00	\$296.00	Annual	7/1/21
	24	QR3	\$437.00	\$444.00	Annual	7/1/21
	24	QR4	\$581.00	\$590.00	Annual	7/1/21
	24	QR5	\$728.00	\$740.00	Annual	7/1/21
	24	Radioactive QR1-QR5	\$181.00	\$184.00	Annual	7/1/21
		On-Demand Mobile Fueling: Operating Permit				
IFC 105	14	Demonstration and Equipment Inspection/ Documentation Review (Initial and/or Change in	\$191.00	\$197.00	Hour (2-hour min.)	7/1/21
IFC 105	14	Conditions) Operator Permit	\$195.00	\$201.00	Annual Renewal	7/1/21
IFC 105	14	Site Permit Plan Review and Site Inspection (Initial and/or Change in Conditions)	\$191.00	\$197.00	Hour (2-hour min.)	7/1/21

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State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
IFC 105	14	Site Permit Underground Storage Tank	\$195.00	\$201.00	Annual Renewal	7/1/21
	24	Closure/Demolition: First Tank	\$122.00	\$126.00	Hour (2- hour min.)	7/1/21
	24	Each Add'l Tank	\$122.00	\$126.00	Hour (1- hour min.)	7/1/21
	35	Wastewater/Stormwater: Plan Check and Plan Review Inspection ¹	N/A	\$154.00	Hour	7/1/21
		Inspection/Reinspection ¹	N/A	\$139.00	Hour	7/1/21
		ENVIRONMENTAL SAFETY/FIRE AND BUILDING SAFETY				
		Fire Protection/Public Safety System Maintenance:				
IFC Chapter 9	14	Required to be Tested on a Frequency of < 1 Year (waived if test completed within 30 days)	\$128.00	\$130.00	System	7/1/21
IFC Chapter 9	14	Required to be Tested on a Frequency of ≥ 1 Year and < 5 Years (waived if test completed within 30 days)	\$258.00	\$262.00	System	7/1/21
IFC Chapter 9	14	Required to be Tested on a Frequency of ≥ 5 Years (waived if test completed	\$387.00	\$393.00	System	7/1/21
IFC Chapter 9	14	within 30 days) Deficiencies Failed to be Corrected Within 30 Days	\$197.00	\$200.00	System	7/1/21
		FIRE AND BUILDING SAFETY				
	14	Alarm (Preventable False)	\$164.00	\$167.00	3rd and Subsequent Alarm/180 Days	7/1/21
	14	Extended Consultation/ Preconstruction Conference	\$182.00	\$187.00	Hour	7/1/21

State Code	MVCC §§/CP/	Title of Fee	Fiscal Year 2020-21	Fiscal Year 2021-22	Fee Basis	Effective Date
§ (if any)	Other		Adopted	Adopted		
IFC 105	14	Fire Inspections (Temporary Installation/Events):	\$191.00	\$197.00	Hour (2-hour min.)	7/1/21
		All Others			,	
		Carnivals				
		Christmas Tree Lot				
		Fairs				
		Fireworks Display				
	Reso 17968	Haunted Houses				
	Reso 17968	Live Audiences				
	Reso 17968	Production Facility				
	Reso 17968	Pumpkin Patch				
		Pyrotechnical Special Effects				
		Special Inspection of Temporary Installation				
		Temporary Membrane Structures, Tents, Canopies				
	14	After Hours or Weekend Duty M-F 5:00 p.m6:59 a.m., Sat, Sun, Holidays	\$191.00	\$197.00	Hour (2-hour min.)	7/1/21
IFC 105	14	Fire Safety Operational Permits:				
		Fire Prevention Bureau (Nonhazardous Materials Permitted Occupancy)	\$195.00	\$201.00	Annual	7/1/21
		Reinspections (third and subsequent)	\$193.00	\$199.00	Hour	7/1/21
	25.77	Multi-Housing Inspection: Hotels and Motels	\$91.00	\$92.00	Hour (2-hour min.)	7/1/21
		Reinspections:				
	25.78	Hotels and Motels	\$115.00	\$118.00	Hour (2-hour	7/1/21
	25.79	Multi-Housing	\$115.00	\$118.00	min.) Hour (2-hour min.)	7/1/21
	25.81	Valid Service Request	\$114.00	\$117.00	Hour (2-hour min.)	7/1/21

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
	CP B-3	Reports: Fire Investigation Report Request	\$14.00	\$15.00	Fixed	7/1/21
		<u>SUPPRESSION</u>				
CC 52150		Emergency Response Reimbursement:	¢127.00	¢1.42.00	11 (1/2	7/1/01
GC 53150, HSC 13009.6		Battalion Chief	\$137.00	\$142.00	Hour (1/2- hour increments)	7/1/21
GC 53150, HSC 13009.6		Deputy Fire Marshal	\$169.00	\$176.00	Hour (1/2-hour increments)	7/1/21
GC 53150, HSC 13009.6		Engine/Truck (3-Person)	\$306.00	\$318.00	Hour (1/2-hour increments)	7/1/21
GC 53150, HSC 13009.6		Engine Company OT Rate (Event Coverage, 3-Person)	100% of Cost (max \$306.00/hr)	100% of Cost (max \$318.00/hr)	Fixed	7/1/21
GC 53150, HSC 13009.6		Event Team (4-Person)	\$616.00	\$641.00	Hour (1/2-hour	7/1/21
GC 53150, HSC 13009.6		Public Safety Social Media/ Community Coordinator	\$146.00	\$150.00	increments) Hour (1/2- hour	7/1/21
GC 53150, HSC 13009.6		Rescue Company	\$190.00	\$198.00	increments) Hour (1/2- hour increments)	7/1/21

¹ New fee.

<u>NOTE</u>: Bold font indicates language added, and strikeout indicates language deleted.

Exhibit G

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
		Hold Restocking	\$1.00	Eliminate	Item	7/1/21
		Library Fines: Link+ Items	\$1.00	Eliminate	Day	7/1/21

State Code §	MVCC §§/CP/	Title of Fee	Fiscal Year 2020-21	Fiscal Year 2021-22	Fee Basis	Effective
(if any)	Other	Title of Tee	Adopted	Adopted	Tee Dasis	Date
		Administrative Fee – Not	\$38.00	\$39.00	Fixed	7/1/21
		Displaying Handicapped Placard				
		Adult Entertainment:				
	26.54	Application	\$889.00	\$903.00	Initial	7/1/21
	26.54	Renewal	\$425.00	\$432.00	Annual	7/1/21
	9	Cannabis:				_,,,,
		Cannabis Business Background Screening	\$1,200.00	\$1,219.00	Application	7/1/21
		Cannabis Business Registration –	\$124,680.00	\$126,675.00	Registration	7/1/21
		Initial Cannabis Business Registration	\$122,616.00	\$124,578.00	Application Annual	7/1/21
		Renewal	Ψ1 22 /010.00	\$121,670.00	Application	,, 1, 21
		Cannabis Business Owner,	\$1,920.00	\$1,951.00	Registration	7/1/21
		Manager, Employee, or			Application	
		Contractor Registration – Initial Cannabis Business Owner,	¢1 724 00	\$1,762.00	Annual	7/1/21
		Manager, Employee, or	\$1,734.00	\$1,762.00	Application	7/1/21
		Contractor Registration Renewal			rippiication	
		Delivery Registration – Initial	\$1,920.00	\$1,951.00	Registration	7/1/21
					Application	
		Delivery Registration Renewal	\$1,734.00	\$1,762.00	Annual	7/1/21
					Application	
		Card Rooms:				
	9.14	Dealer Application	\$307.00	\$312.00	Biennial	7/1/21
	9.14	Dealer Renewal	\$153.00	\$155.00	Biennial	7/1/21
	9.4	Permit Application	\$1,231.00	\$1,251.00	Initial	7/1/21
	26.29	Dance Permit (public and	\$38.00	\$39.00	Fixed	7/1/21
		private)				
		Going Out of Business:				
	6.7	Permit	\$75.00	\$76.00	In Business	7/1/21
	6.7	Permit	\$35.00	\$36.00	< 2 years In Business	7/1/21
	0.7	remut	ф33.00	φ30.00	> 2 years	//1/21
	6.3	Permit Extension	\$35.00	\$36.00	30-Day	7/1/21
					Extension	
		Hot Tub:				
	9.53	Business Permit Application	\$1,708.00	\$1,735.00	Initial	7/1/21
	9.53	Business Renewal	\$855.00	\$869.00	Annual	7/1/21
	9.57	Manager	\$602.00	\$612.00	Initial	7/1/21

FEE SCHEDULE - POLICE DEPARTMENT

Company Other Company Compan	State Code §	MVCC §§/CP/	Title of Fee	Fiscal Year 2020-21	Fiscal Year 2021-22	Fee Basis	Effective Date
26.29	(if any)	Otner	T. F.	Adopted	Adopted		
26.29		26.20		Ф 442 00	Φ.4 . 50.00	T 1	7/1/01
26.29 Permit (w/dance) \$443.00 \$445.00 \$148.00 \$148.00 \$7/1/21 7/1/2				· ·	· ·		
BPC 9.24 Massage Business: Massage Establishment Permit \$182.00 \$185.00 Initial 7/1/21				· ·	· ·		
BPC \$4600 et \$46			, ,	· ·	· ·		
BPC 9.24 Massage Establishment Permit \$182.00 \$185.00 Initial 7/1/21		26.29	Renewal (w/dance)	\$146.00	\$148.00	Annual	7/1/21
S4600 et S4600 et S4600 et S47.00 S48.00 S48.							
SPC S4600 et S46	§4600 et	9.24	Massage Establishment Permit	\$182.00	\$185.00	Initial	7/1/21
Parade Permit \$222.00 \$226.00 Parade 7/1/21	BPC §4600 et	9.32	Massage Establishment Renewal	\$182.00	\$185.00	Annual	7/1/21
38.9(f) City Park — Operate any Vehicle (moving or parked) (moving or parked) (21ty Park — Park or Stop Other than Where Authorized (21ty Park — Park or Stop Other than Where Authorized (21ty Park — Park or Stop Other than Where Authorized (21ty Park — Parked (21ty Park — Vehicle Parked After Hours (21ty Park — Vehicle Parking Zones (21ty Parking Zones (21ty Parking Zones – (21ty Parking Zones (21ty Parking Zones – (21ty Pa	seq.	22	Parade Permit	\$222.00	\$226.00	Parade	7/1/21
38.9(f) City Park — Operate any Vehicle (moving or parked) (moving or parked) (21ty Park — Park or Stop Other than Where Authorized (21ty Park — Park or Stop Other than Where Authorized (21ty Park — Park or Stop Other than Where Authorized (21ty Park — Parked (21ty Park — Vehicle Parked After Hours (21ty Park — Vehicle Parking Zones (21ty Parking Zones (21ty Parking Zones – (21ty Parking Zones (21ty Parking Zones – (21ty Pa			Parking Citations:				
(moving or parked) (City Park – Park or Stop Other than Where Authorized		38.9(f)		\$47.00	\$48.00	Fixed	7/1/21
than Where Authorized 39.16(b) City Park — Parked \$45.00 \$46.00 Fixed 7/1/21 Abandoned/Wrecked Vehicle Over 72 Hours 38.13(c) City Park — Vehicle Parked After \$139.00 \$141.00 Fixed 7/1/21 Hours 19.96 1-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.95 2-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.94 3-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.95.2 2-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.95.3 3-Hour Parking Zones — \$50.00 \$51.00 Fixed 7/1/21 No Return 19.98 12-Minute Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.97 24-Minute Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.89 Blocking or Obstructing Alley \$45.00 \$46.00 Fixed 7/1/21 19.64 Double Parking Prohibited \$43.00 \$44.00 Fixed 7/1/21 19.69 Limited Curb Parking Space: \$43.00 \$44.00 Fixed 7/1/21 19.69 Limited Curb Parking Space: \$43.00 \$44.00 Fixed 7/1/21 19.99.6 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.6 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.7 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.8 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.9 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.3 No Parking Zones \$60.00 \$60.00 \$60.00 \$60.00 \$60.00				·			, ,
39.16(b) City Park – Parked Abandoned/Wrecked Vehicle Over 72 Hours		38.9(g)	City Park – Park or Stop Other	\$47.00	\$48.00	Fixed	7/1/21
Abandoned/Wrecked Vehicle Over 72 Hours 38.13(c) City Park – Vehicle Parked After Hours 19.96 1-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.95 2-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.94 3-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.95.2 2-Hour Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.95.3 3-Hour Parking Zones — \$50.00 \$51.00 Fixed 7/1/21 19.95.1a 3-Hour Parking Zones—3 Hour No Return 19.98 12-Minute Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99 24-Minute Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.89 Blocking or Obstructing Alley \$45.00 \$51.00 Fixed 7/1/21 19.64 Double Parking Prohibited \$43.00 \$44.00 Fixed 7/1/21 21.39 Leave Key in Parked Vehicle \$45.00 \$46.00 Fixed 7/1/21 19.69 Limited Curb Parking Space: \$43.00 \$44.00 Fixed 7/1/21 Right-of-Way 19.99.6 No Parking Space: \$43.00 \$51.00 Fixed 7/1/21 19.99 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.5 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.6 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.7 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.8 No Parking Zones \$50.00 \$50.00 \$51.00 Fixed 7/1/21 19.99.8 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.8 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.9 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.8 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.9 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.9 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.9 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.9 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21 19.99.9 No Parking Zones \$50.00 \$50.00 \$50.00 Fixed 7/1/21			than Where Authorized				
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19.99.6 No Parking of Vehicle Over 6' in Height 19.99 No Parking Zones 19.99.2 No Parking Zones — 2:00 a.m. to 7/1/21 7:00 p.m. 19.99.5 No Parking Zones — 7:00 a.m. to 6:00 p.m. 19.99.3 No Parking Zones — Middlefield Road — Crittenden School S50.00 \$51.00 Fixed 7/1/21 \$50.00 \$51.00 Fixed 7/1/21 \$50.00 \$51.00 Fixed 7/1/21 \$50.00 Fixed 7/1/21		15.05		Ψ10.00	Ψ11.00	Tixea	7/1/21
Height 19.99 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.2 No Parking Zones — 2:00 a.m. to 550.00 \$51.00 Fixed 7/1/21 7:00 p.m. 19.99.5 No Parking Zones — 7:00 a.m. to 6:00 p.m. 19.99.3 No Parking Zones — Middlefield Road — Crittenden School \$50.00 \$51.00 Fixed 7/1/21		19.99.6		\$50.00	\$51.00	Fixed	7/1/21
19.99 No Parking Zones \$50.00 \$51.00 Fixed 7/1/21 19.99.2 No Parking Zones – 2:00 a.m. to \$50.00 \$51.00 Fixed 7/1/21 7:00 p.m. 7/1/21 7/1/21 7/1/21 7/1/21 19.99.3 No Parking Zones – Middlefield Road – Crittenden School \$50.00 \$51.00 Fixed 7/1/21			S	,	, = ====		, , ==
19.99.2 No Parking Zones – 2:00 a.m. to 7:00 p.m. 19.99.5 No Parking Zones – 7:00 a.m. to 6:00 p.m. 19.99.3 No Parking Zones – Middlefield Road – Crittenden School 550.00 \$51.00 Fixed 7/1/21 \$7/1/21 \$7/1/21 \$1/1		19.99		\$50.00	\$51.00	Fixed	7/1/21
7:00 p.m. No Parking Zones – 7:00 a.m. to 6:00 p.m. No Parking Zones – Middlefield Road – Crittenden School 7:00 p.m. \$50.00 \$51.00 Fixed 7/1/21 Fixed 7/1/21			S				
19.99.5 No Parking Zones – 7:00 a.m. to 6:00 p.m. 19.99.3 No Parking Zones – Middlefield 850.00 \$51.00 Fixed 7/1/21 Road – Crittenden School				•			' '
19.99.3 No Parking Zones – Middlefield \$50.00 \$51.00 Fixed 7/1/21 Road – Crittenden School		19.99.5	-	\$50.00	\$51.00	Fixed	7/1/21
Road – Crittenden School			6:00 p.m.				
		19.99.3		\$50.00	\$51.00	Fixed	7/1/21

State	MVCC		Fiscal Year	Fiscal Year		Ecc. C
Code §	§§/CP/	Title of Fee	2020-21	2021-22	Fee Basis	Effective
(if any)	Other		Adopted	Adopted		Date
	19.99.4	No Parking Zone Near Schools	\$50.00	\$51.00	Fixed	7/1/21
	19.82	No Parking Zones to Prevent	\$43.00	\$44.00	Fixed	7/1/21
		Flooding				
	19.99.1	No Stopping Zones	\$50.00	\$51.00	Fixed	7/1/21
	19.67	Obstruction of Street Sidewalk	\$43.00	\$44.00	Fixed	7/1/21
		Parking Lot				
	19.75	Park or Leave Vehicle for	\$43.00	\$44.00	Fixed	7/1/21
		Washing Service				
	19.87	Park/Stand/Stop for Loading or	\$43.00	\$44.00	Fixed	7/1/21
		Unloading Only				
	19.88	Park/Stand/Stop in Passenger	\$43.00	\$44.00	Fixed	7/1/21
		Loading Zone				
	19.76	Parking Adjacent to Schools	\$43.00	\$44.00	Fixed	7/1/21
	19.79.1	Parking Commercial Vehicles	\$101.00	\$103.00	Fixed	7/1/21
		Over 10,000 Pounds on				
		Residential Streets				
	19.65	Parking Commercial Vehicles	\$98.00	\$100.00	Fixed	7/1/21
		Restricted				
	19.68	Parking Improperly within Single	\$45.00	\$46.00	Fixed	7/1/21
		Space				
	19.91	Parking in Bus Zone	\$45.00	\$46.00	Fixed	7/1/21
	19.72	Parking in Excess of 72 Hours	\$101.00	\$103.00	Fixed	7/1/21
	19.93	Parking in Excess of 5 Hours	\$45.00	\$46.00	Fixed	7/1/21
	19.92	Parking in Excess of Time (as est. by the City for each specific area)	\$45.00	\$46.00	Fixed	7/1/21
	19.95.1	Parking in Same Lot Excess Time	\$45.00	\$46.00	Fixed	7/1/21
	19.80	Parking in Violation of Curb	\$45.00	\$46.00	Fixed	7/1/21
		Markings	·	·		, ,
	19.71	Parking >1 Hour from 2 a.m. to	\$45.00	\$46.00	Fixed	7/1/21
		6 a.m.	·			, ,
	19.79.2	Parking of Certain Commercial	\$101.00	\$103.00	Fixed	7/1/21
		Vehicles on Certain Streets				, ,
		Prohibited				
	19.73	Parking on Hills	\$43.00	\$44.00	Fixed	7/1/21
	19.92.4	Parking Prohibited for Street	\$101.00	\$103.00	Fixed	7/1/21
		Cleaning				
	19.79.4	Parking Prohibited on Narrow	\$43.00	\$44.00	Fixed	7/1/21
		Streets				
	19.79.3	Parking Prohibited on Streets	N/A	\$44.00	Fixed	7/1/21
		Adjacent to Class II Bikeways ¹				
	19.99.9	Parking Restricted	\$51.00	\$52.00	Fixed	7/1/21
	19.79	Parking Where Prohibited by	\$45.00	\$46.00	Fixed	7/1/21
		Sign				
	19.92.2	Parking Without Permit	\$45.00	\$46.00	Fixed	7/1/21
	19.92.1	Permit Parking in Parking	\$50.00	\$51.00	Fixed	7/1/21
		District No. 2 Parking Lots				
	19.66	Proper Angle Parking	\$43.00	\$44.00	Fixed	7/1/21
	19.99.21	Residential Parking Permit	\$42.00	\$43.00	Fixed	7/1/21
		Program Violation				

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
	19.74	Standing in Parkways Prohibited	\$43.00	\$44.00	Fixed	7/1/21
	19.63	Standing or Parking Close to the Curb	\$43.00	\$44.00	Fixed	7/1/21
	19.78	Standing or Parking on One-Way Roadway	\$43.00	\$44.00	Fixed	7/1/21
	19.90	Unlawful Parking in Taxi Stand	\$45.00	\$46.00	Fixed	7/1/21
	19.77	Violation of Temporary No Parking Sign	\$45.00	\$46.00	Fixed	7/1/21
	19.62.3	Parking Citation Late Fee	\$41.00	\$42.00	Fixed	7/1/21
	26.1213	Pool/Billiard Room Permit	\$150.00	\$152.00	Fixed	7/1/21
	Contract	Rotation Tow Service Contract Application	\$199.00	\$202.00	Fixed	7/1/21
		Taxi:				
	30.2	Driver Permit	\$204.00	\$207.00	Initial (Biennial-from	7/1/21
	30.2	Driver Renewal	\$144.00	\$146.00	approval date) Renewal (Biennial-from approval date)	7/1/21
VEH 22850.5		Vehicle Release: Impound/Storage	\$166.00	\$169.00	Fixed	7/1/21

¹ New fee.

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fee Basis	Effective Date
GC66000	43.5	Citywide Transportation Impact:1				
et seq.		Single-Family, attached or detached	\$4,922.00	\$5,188.00	Net New Dwelling Unit	8/22/21
		Multi-Family	\$2,756.00	\$2,905.00	Net New Dwelling Unit	8/22/21
		Hotels and Motels	\$3,044.00	\$3,208.00	Net New Guest Room	8/22/21
		Service and Retail Commercial	\$5.25	\$5.53	Sq. Ft., Net New Floor Area	8/22/21
		Office, R&D, Industrial	\$5.25	\$5.53	Sq. Ft., Net New Floor Area	8/22/21
		Low Trip Generating Uses	\$2,844.00	\$2,998.00	A.M. + P.M. Peak Hour Trip	8/22/21
		Storm Duaine as Connection?				
	28.51(b)	Storm Drainage Connection ² First-Class Rate	\$0.325	\$0.335	Net Square Foot	8/22/21
	28.51(b)	Second-Class Rate	\$0.156	\$0.161	Gross Square Foot	8/22/21
		Street Improvement Reimbursement: ²				
	27.65(c)	Major Structural Street Section	\$12.34	\$12.73	Square Foot	8/22/21
	27.65(c)	R1 and R2 Structural Street Section	\$9.89	\$10.21	Square Foot	8/22/21
	27.65(c)	R3 Structural Street Section	\$11.24	\$11.60	Square Foot	8/22/21
	27.65(c)	Standard and Ornamental Street Lighting	\$31.09	\$32.08	Linear Foot	8/22/21
	27.65(c)	Standard PCC Curb and Gutter	\$36.19	\$37.35	Linear Foot	8/22/21
	27.65(c)	Standard PCC Driveway Approach	\$12.34	\$12.73	Square Foot	8/22/21
	27.65(c)	Standard PCC Sidewalk	\$11.24	\$11.60	Square Foot	8/22/21
	27.65(c)	Street Trees (15-gallon)	\$13.83	\$14.27	Linear Foot	8/22/21

¹ Modified annually by the June Engineering News Record Construction Cost Index (ENR-CCI).

² Modified annually by the December Engineering News Record Construction Cost Index (ENR-CCI).

MVCC		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year		Effective
§§/CP/ Other	Title of Fee	2020-21	2021-22	2022-233	2023-243	Fee Basis	Date ⁴
Other		Adopted	Adopted				
	ENTERPRISE FUNDS						
	Labor Rates:						
	Frontline	фоо oo	ф о 2 00			Hour	7 /1 /01
	Regular Overtime	\$90.00 \$132.00	\$93.00 \$136.00			Hour	7/1/21 7/1/21
	Manager	\$132.00	\$136.00			nour	7/1/21
	Regular	\$137.00	\$141.00			Hour	7/1/21
	Supervisor	Ψ107.00	Ψ111.00			11041	,,,,===
	Regular	\$112.00	\$115.00			Hour	7/1/21
	Overtime	\$169.00	\$174.00			Hour	7/1/21
05.45	Sewer Capacity Charges: ¹	#2 222 CC	ф о Е 4 о ос			TT	E /a /a-
35.41	Residential Class 1	\$3,330.00	\$3,510.00			Unit	7/1/21
35.41 35.41	Residential Class 2 Residential Class 3	\$3,016.00 \$2,346.00	\$3,179.00 \$2,473.00			Unit Unit	7/1/21 7/1/21
35.41	Commercial/Retail	\$2,346.00	\$2,473.00 \$1,719.00			1,000 Sq Ft	7/1/21 7/1/21
35.41	Office/R&D	\$2,388.00	\$2,517.00			1,000 Sq Ft	7/1/21
35.41	Restaurant	\$13,740.00	\$14,482.00			1,000 Sq Ft	7/1/21
	Hotels and Motels	\$1,508.00	\$1,589.00			charge/room/	7/1/21
35.41		. ,	, ,			dwelling unit	, ,
35.41	Industrial/Other (charges	\$14.986	\$15.795			flow/gpd	7/1/21
	based on estimated loadings)						
35.41		\$1.456	\$1.535			BOD/lb/year	7/1/21
35.41		\$1.456	\$1.535			SS/lb/year	7/1/21
	Matau Cara sita Chanasail						
35.41	Water Capacity Charges: ¹ Residential Class 1	\$4,033.00	\$4,251.00			Unit	7/1/21
35.41	Residential Class 1 Residential Class 2	\$3,426.00	\$3,611.00			Unit	7/1/21 7/1/21
35.41	Residential Class 3	\$2,620.00	\$2,761.00			Unit	7/1/21
35.41	3/4" meter	\$6,719.00	\$7,082.00			Meter	7/1/21
35.41	1" meter	\$11,200.00	\$11,805.00			Meter	7/1/21
35.41	1-1/2" meter	\$22,397.00	\$23,606.00			Meter	7/1/21
35.41	2" meter	\$35,836.00	\$37,771.00			Meter	7/1/21
35.41	3" meter	\$68,220.00	\$71,904.00			Meter	7/1/21
35.41	Meters greater than 3"	\$17.918	\$18.886			Per gallons/ day	7/1/21
						estimated water	
						demand	
	LITH ITV CEDVICES						
	<u>UTILITY SERVICES</u> ²						
	Trash Disposal and Recycling						
	Service:						
16	Bin For a Day	\$248.00	\$258.00			Fixed	7/1/21
							, ,
	Bin Rental (Compost and						
	Trash):						
16	1 cubic yard	\$21.95	\$22.85			Container/Month	7/1/21
16	2 cubic yards	\$32.85	\$34.20			Container/Month	7/1/21
16	3 cubic yards	\$43.75	\$45.50			Container/Month	7/1/21
16 16	4 cubic yards	\$54.65 \$65.60	\$56.85 \$68.25			Container/Month Container/Month	7/1/21
10	6 cubic yards (trash only)	Φ03.00	Φ00.∠3			Comanier/ worth	7/1/21

MVCC		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year		
§§/CP/	Title of Fee	2020-21	2021-22	2022-23 ³	2023-24 ³	Fee Basis	Effective
Other		Adopted	Adopted	2022 20	2020 21	Tee Busis	Date ⁴
	Bin Service (Compost):	F	F				
	One Cubic Yard						
16	1 Time/Week	\$81.85	\$85.15			Container/Month	7/1/21
16	2 Times/Week	\$180.05	\$187.30			Container/Month	7/1/21
16	3 Times/Week	\$277.90	\$289.05			Container/Month	7/1/21
16	4 Times/Week	\$375.90	\$390.90			Container/Month	7/1/21
16	5 Times/Week	\$473.80	\$492.75			Container/Month	7/1/21
16	6 Times/Week	\$571.70	\$594.60			Container/Month	7/1/21
10	Two Cubic Yards	40,1,10	φον 1.00				7 / 1 / 21
16	1 Time/Week	\$163.40	\$169.95			Container/Month	7/1/21
16	2 Times/Week	\$343.35	\$357.15			Container/Month	7/1/21
16	3 Times/Week	\$523.05	\$544.00			Container/Month	7/1/21
16	4 Times/Week	\$702.60	\$730.75			Container/Month	7/1/21
16	5 Times/Week	\$882.25	\$917.55			Container/Month	7/1/21
16	6 Times/Week	\$1,061.95	\$1,104.45			Container/Month	7/1/21
10	Three Cubic Yards	\$1,001.95	\$1,104.45			Container/ Month	7/1/21
16	1 Time/Week	\$245.05	\$254.85			Container/Month	7/1/21
16	2 Times/Week	\$506.55	\$234.85 \$526.85			Container/Month	7/1/21
16		\$767.95	\$798.70				
	3 Times/Week	\$1,029.45	\$1,070.65			Container/Month	7/1/21
16	4 Times/Week					Container/Month	7/1/21
16	5 Times/Week	\$1,290.75	\$1,342.40			Container/Month	7/1/21
16	6 Times/Week	\$1,552.15	\$1,614.25			Container/Month	7/1/21
4.6	Four Cubic Yards	#20 C FO	#220 F F			0 1 1 1	T /4 /04
16	1 Time/Week	\$326.70	\$339.75			Container/Month	7/1/21
16	2 Times/Week	\$670.10	\$696.90			Container/Month	7/1/21
16	3 Times/Week	\$1,012.95	\$1,053.50			Container/Month	7/1/21
16	4 Times/Week	\$1,356.10	\$1,410.35			Container/Month	7/1/21
16	5 Times/Week	\$1,699.15	\$1,767.15			Container/Month	7/1/21
16	6 Times/Week	\$2,042.10	\$2,123.80			Container/Month	7/1/21
	Extra Pickup						- / . /
16	1 cubic yard	\$63.75	\$66.30			Pickup	7/1/21
16	2 cubic yards	\$79.80	\$83.05			Pickup	7/1/21
16	3 cubic yards	\$101.95	\$106.05			Pickup	7/1/21
16	4 cubic yards	\$139.45	\$145.05			Pickup	7/1/21
	Bin Service (Trash):						
	One Cubic Yard						
16	1 Time/Week	\$109.10	\$113.50			Container/Month	7/1/21
16	2 Times/Week	\$240.05	\$249.70			Container/Month	7/1/21
16	3 Times/Week	\$370.50	\$385.35			Container/Month	7/1/21
16	4 Times/Week	\$501.15	\$521.20			Container/Month	7/1/21
16	5 Times/Week	\$631.70	\$657.00			Container/Month	7/1/21
16	6 Times/Week	\$762.25	\$792.75			Container/Month	7/1/21
	Two Cubic Yards					,	' '
16	1 Time/Week	\$217.85	\$226.60			Container/Month	7/1/21
16	2 Times/Week	\$457.80	\$476.15			Container/Month	7/1/21
16	3 Times/Week	\$697.40	\$725.30			Container/Month	7/1/21
16	4 Times/Week	\$936.80	\$974.30			Container/Month	7/1/21
16	5 Times/Week	\$1,176.30	\$1,223.40			Container/Month	7/1/21
16	6 Times/Week	\$1,415.90	\$1,472.55			Container/Month	7/1/21

MVCC		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year		Effective
§§/CP/	Title of Fee	2020-21	2021-22	2022-233	2023-243	Fee Basis	Date ⁴
Other		Adopted	Adopted				Date
4.6	Three Cubic Yards	#22 (T 2	# 22 0.00				T /4 /04
16	1 Time/Week	\$326.70	\$339.80			Container/Month	7/1/21
16	2 Times/Week	\$675.40	\$702.45			Container/Month	7/1/21
16	3 Times/Week	\$1,023.90	\$1,064.90			Container/Month	7/1/21
16	4 Times/Week	\$1,372.55	\$1,427.50			Container/Month	7/1/21
16	5 Times/Week	\$1,721.00	\$1,789.85			Container/Month	7/1/21
16	6 Times/Week	\$2,069.50	\$2,152.30			Container/Month	7/1/21
	Four Cubic Yards						
16	1 Time/Week	\$435.55	\$453.00			Container/Month	7/1/21
16	2 Times/Week	\$893.45	\$929.20			Container/Month	7/1/21
16	3 Times/Week	\$1,350.60	\$1,404.65			Container/Month	7/1/21
16	4 Times/Week	\$1,808.10	\$1,880.45			Container/Month	7/1/21
16	5 Times/Week	\$2,265.50	\$2,356.15			Container/Month	7/1/21
16	6 Times/Week	\$2,722.75	\$2,831.70			Container/Month	7/1/21
	Six Cubic Yards						
16	1 Time/Week	\$653.30	\$679.45			Container/Month	7/1/21
16	2 Times/Week	\$1,328.80	\$1,382.00			Container/Month	7/1/21
16	3 Times/Week	\$2,004.40	\$2,084.60			Container/Month	7/1/21
16	4 Times/Week	\$2,679.60	\$2,786.80			Container/Month	7/1/21
16	5 Times/Week	\$3,354.65	\$3,488.85			Container/Month	7/1/21
16	6 Times/Week	\$4,029.85	\$4,191.05			Container/Month	7/1/21
	Extra Pickup						
16	1 cubic yard	\$85.00	\$88.40			Pickup	7/1/21
16	2 cubic yards	\$106.40	\$110.70			Pickup	7/1/21
16	3 cubic yards	\$135.90	\$141.35			Pickup	7/1/21
16	4 cubic yards	\$185.90	\$193.35			Pickup	7/1/21
16	6 cubic yards	\$284.15	\$295.55			Pickup	7/1/21
	Cart Service (Trash):						
16	20-Gallon (residential)	\$24.45	\$25.45			Container/Month	7/1/21
16	32-Gallon	\$35.65	\$37.10			Container/Month	7/1/21
16	64-Gallon	\$71.30	\$74.20			Container/Month	7/1/21
16	96-Gallon	\$106.95	\$111.30			Container/Month	7/1/21
	Commercial Compost Service:						
	32-Gallon						
16	1 Time/Week	\$13.05	\$13.60			Container/Month	7/1/21
16	2 Times/Week	\$13.03	\$13.60 \$29.85			Container/Month	7/1/21 7/1/21
16	3 Times/Week	\$44.25	\$29.83 \$46.05			Container/Month	7/1/21 7/1/21
16	4 Times/Week	\$59.85	\$62.25			Container/Month	7/1/21
16	5 Times/Week	\$75.45	\$78.45			Container/Month	7/1/21
16	6 Times/Week	\$91.05	\$94.70			Container/Month	7/1/21
16	Extra Pickup	\$10.15	\$10.60			Pickup	7/1/21
10	Extra rickup	φ10.13	\$10.00			1 ickup	//1/41
	64-Gallon						
16	1 Time/Week	\$26.10	\$27.15			Container/Month	7/1/21
16	2 Times/Week	\$57.35	\$59.65			Container/Month	7/1/21
16	3 Times/Week	\$88.50	\$92.05			Container/Month	7/1/21
16	4 Times/Week	\$119.70	\$124.50			Container/Month	7/1/21
16	5 Times/Week	\$150.90	\$156.90			Container/Month	7/1/21
16	6 Times/Week	\$182.05	\$189.35			Container/Month	7/1/21
16	Extra Pickup	\$20.30	\$21.15			Pickup	7/1/21
	1	,				1	' '

MVCC		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year		Effective
§§/CP/	Title of Fee	2020-21	2021-22	2022-233	2023-243	Fee Basis	Date ⁴
Other	96-Gallon	Adopted	Adopted				
16	1 Time/Week	\$39.10	\$40.70			Container/Month	7/1/21
16	2 Times/Week	\$86.00	\$89.50			Container/Month	7/1/21
16	3 Times/Week	\$132.75	\$138.10			Container/Month	7/1/21
16	4 Times/Week	\$179.55	\$186.70			Container/Month	7/1/21
16	5 Times/Week	\$226.30	\$235.35			Container/Month	7/1/21
16	6 Times/Week	\$273.10	\$284.00			Container/Month	7/1/21
16	Extra Pickup	\$30.45	\$31.70			Pickup	7/1/21
10	2.mu i iemup	φου.10	φσ1σ			Tienup	,, 1, =1
	Compactor Service (cardboard						
	or mixed containers or mixed						
	paper):						
16	Per Compacted Yard	\$17.25	\$17.95			Pickup (on-call	7/1/21
	_					and regular	
						service)	
16	10 cubic yards	\$172.40	\$179.40			Fixed	7/1/21
16	20 cubic yards	\$344.75	\$358.75			Fixed	7/1/21
16	25 cubic yards	\$430.95	\$448.45			Fixed	7/1/21
16	30 cubic yards	\$517.15	\$538.15			Fixed	7/1/21
16	35 cubic yards	\$603.35	\$627.85			Fixed	7/1/21
16	40 cubic yards	\$689.50	\$717.50			Fixed	7/1/21
4.6	Compactor Service (Compost):	Φ Ε4 Ε Ε	#50.05			D: 1 / 11	7 /4 /04
16	Per Compacted Yard	\$51.75	\$53.85			Pickup (on-call	7/1/21
						and regular	
16	10 1: 1	Φ Ε 4 Ε 4Ε	ΦE20.1E			service)	7 /1 /01
16 16	10 cubic yards	\$517.15	\$538.15			Fixed Fixed	7/1/21
16	20 cubic yards 25 cubic yards	\$1,034.25	\$1,076.25 \$1,345.35			Fixed	7/1/21
16	30 cubic yards	\$1,292.85 \$1,551.40	\$1,343.33 \$1,614.40			Fixed	7/1/21 7/1/21
16	35 cubic yards	\$1,809.95	\$1,883.45			Fixed	7/1/21
16	40 cubic yards	\$2,068.50	\$2,152.50			Fixed	7/1/21
10	40 cubic yards	Ψ2,000.30	Ψ2,132.30			Tixeu	7/1/21
	Compactor Service (Trash):						
16	Per Compacted Yard	\$68.95	\$71.75			Pickup (on-call	7/1/21
	1	·				and regular	, ,
						service)	
16	10 cubic yards	\$689.50	\$717.50			Fixed	7/1/21
16	20 cubic yards	\$1,379.00	\$1,435.00			Fixed	7/1/21
16	25 cubic yards	\$1,723.75	\$1,793.75			Fixed	7/1/21
16	30 cubic yards	\$2,068.50	\$2,152.50			Fixed	7/1/21
16	35 cubic yards	\$2,413.25	\$2,511.25			Fixed	7/1/21
16	40 cubic yards	\$2,758.00	\$2,870.00			Fixed	7/1/21
	D 1 : D						
	Debris Box:						
16	Rental:	#1 C 00	# 4 € €			D. 1	7/1/01
16	Daily (after 7 days)	\$16.00	\$16.65			Daily	7/1/21
16	Monthly	\$486.70	\$506.45			Month	7/1/21

MVCC §§/CP/	Title of Fee	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23 ³	Fiscal Year 2023-24 ³	Fee Basis	Effective Date ⁴
Other		Adopted	Adopted				Butt
	Service:						
16	Cardboard 16 cubic yards	\$183.75	\$191.10			Pickup (on-call	7/1/21
10	10 cubic yarus	Ψ100.75	φ191.10			and regular	//1/21
						service)	
16	20 cubic yards	\$212.45	\$220.95			Pickup (on-call	7/1/21
	•					and regular	
						service)	
16	25 cubic yards	\$241.10	\$250.75			Pickup (on-call	7/1/21
						and regular	
16	30 cubic yards	\$272.60	\$283.50			service) Pickup (on-call	7/1/21
10	30 cubic yarus	Ψ272.00	Ψ203.30			and regular	7/1/21
						service)	
16	40 cubic yards	\$322.95	\$335.90			Pickup (on-call	7/1/21
	,					and regular	
						service)	
	Compost or Yard						
16	Trimmings 16 cubic yards	\$551.15	\$573.20			Pickup (on-call	7/1/21
10	16 cubic yarus	ф331.13	φ373.20			and regular	7/1/21
						service)	
16	20 cubic yards	\$637.25	\$662.75			Pickup (on-call	7/1/21
	•					and regular	
			<u>.</u>			service)	
16	25 cubic yards	\$723.30	\$752.25			Pickup (on-call	7/1/21
						and regular service)	
16	30 cubic yards	\$817.80	\$850.50			Pickup (on-call	7/1/21
10	30 cable yaras	Ψ017.00	Ψ000.00			and regular	7/1/21
						service)	
16	40 cubic yards	\$968.85	\$1,007.65			Pickup (on-call	7/1/21
						and regular	
						service)	
	Trash:						7/1/21
16	8 cubic yards (rock box	\$699.95	\$727.95			Pickup (on-call	7/1/21
	only)	+555.50	÷, <u>=</u> , ,,,			and regular	., -,
						service)	
16	16 cubic yards	\$734.85	\$764.25			Pickup (on-call	7/1/21
						and regular	
16	20 1: 1	Φ0.40.6 5	ф00 2 (Г			service)	7 /1 /01
16	20 cubic yards	\$849.65	\$883.65			Pickup (on-call and regular	7/1/21
						service)	
16	25 cubic yards	\$964.35	\$1,002.95			Pickup (on-call	7/1/21
	,		. ,			and regular	, ,
						service)	
16	30 cubic yards	\$1,090.35	\$1,134.00			Pickup (on-call	7/1/21
						and regular	
16	40 cubic yards	\$1,291.80	\$1,343.50			service) Pickup (on-call	7/1/21
10	40 Cable yards	Ψ1,271.00	Ψ1,υ±υ.υυ			and regular	//1/41
						service)	

MVCC §§/CP/	Title of Fee	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23 ³	Fiscal Year 2023-24 ³	Fee Basis	Effective Date ⁴
Other		Adopted	Adopted				Bute
35.35	Wastewater Service: Base Commercial	\$5.74/unit	\$6.09/unit	+2.0%	+2.0%	Quantity	7/1/21
		(748 gallons) or fraction thereof of water	(748 gallons) or fraction thereof of water				
		consumed (\$40.18 min.)	consumed (\$42.63 min.)				
35.35	Commercial/Industrial, Chemical, Groundwater, Liquid Waste	\$9.76/unit (1.7 x base) (748 gallons) or fraction thereof of	\$10.35/unit (1.7 x base) (748 gallons) or fraction thereof of	1.7 x Base Commercial rate	1.7 x Base Commercial rate	Quantity	7/1/21
		water consumed (\$68.32 min.)	water consumed (\$72.45 min.)				
35.35	Restaurant	\$11.20/unit (1.95 x base) (748 gallons) or fraction thereof of water consumed (\$78.40 min.)	\$11.88/unit (1.95 x base) (748 gallons) or fraction thereof of water consumed (\$83.16 min.)	1.95 x Base Commercial rate	1.95 x Base Commercial rate	Quantity	7/1/21
35.35	Single-Family Residence, Duplex, Multiple Dwellings, Mobile Homes, and Trailer Courts	\$43.75	\$46.40	+2.0%	+2.0%	Dwelling Unit/Month	7/1/21
	Water Service: Backflow Prevention Devices (Commercial, Industrial)						
35.27	5/8" to 1" meter	\$32.70	\$33.05			Monthly	7/1/21
35.27	1.5" to 2" meter	\$49.80	\$50.30			Monthly	7/1/21
35.27	3" meter 4" meter	\$58.60	\$59.20			Monthly	7/1/21
35.27 35.27	4" meter 6" meter	\$69.20 \$84.00	\$69.90 \$84.85			Monthly Monthly	7/1/21 7/1/21
35.27	8" to 10" meter	\$103.35	\$104.40			Monthly	7/1/21
35.26(2)	Consumption Commercial/Nonresidential	\$7.01	\$7.09			ccf/month	7/1/21
35.26(a)	- Uniform						7/1/21
35.26	Recycled Water	\$5.00	\$5.05			ccf/month	7/1/21

MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2020-21 Adopted	Fiscal Year 2021-22 Adopted	Fiscal Year 2022-23 ³	Fiscal Year 2023-24 ³	Fee Basis	Effective Date ⁴
	Residential – Multi-Family						
35.26(a)	0 to 2 ccf	\$5.26	\$5.32			ccf/month/	7/1/21
35.26(a)	>2 to 7 ccf	\$7.01	\$7.09			dwelling ccf/month/ dwelling	7/1/21
35.26(a)	>7 ccf	\$11.22	\$11.34			ccf/month/ dwelling	7/1/21
	Residential — Single-Family						
35.26(a)	0 to 3 ccf	\$5.26	\$5.32			ccf/month/ dwelling	7/1/21
35.26(a)	>3 to 15 ccf	\$7.01	\$7.09			ccf/month/ dwelling	7/1/21
35.26(a)	>15 ccf	\$11.22	\$11.34			ccf/month/ dwelling	7/1/21
	Fire Service:						
35.26(a)	Consumption – Uniform	\$7.01	\$7.09			ccf/month	7/1/21
35.26(a)	Meter	\$13.10/inch	\$13.24/inch			Monthly	7/1/21
33.20(a)	Wieter	diameter	diameter			Williamy	7/1/21
		(\$52.40	(\$52.96				
		min.)	min.)				
	Meter:						
	Residential – Single-Family	\$15.55	\$15.75			Monthly	7/1/21
	Residential – Multi-Family/					,	
	Commercial/ Recycled						
	Water/All Other:						
35.26(a)	5/8" and 3/4" meters	\$15.55	\$15.75			Monthly	7/1/21
35.26(a)	1" meter	\$31.10	\$31.50			Monthly	7/1/21
35.26(a)	1.5" meter	\$62.20	\$63.00			Monthly	7/1/21
35.26(a)	2" meter	\$99.55	\$100.80			Monthly	7/1/21
35.26(a)	3" meter	\$186.60	\$189.00			Monthly	7/1/21
35.26(a)	4" meter	\$311.00	\$315.00			Monthly	7/1/21
35.26(a)	6" meter	\$622.00	\$630.00			Monthly	7/1/21
35.26(a)	8" meter	\$995.20	\$1,008.00			Monthly	7/1/21
35.26(a)	10" meter	\$1,492.80	\$1,512.00			Monthly	7/1/21
35.28	Special Water Service:						
	Hydrant Meter Construction	\$16.08	\$16.24			ccf/month	7/1/21

¹ In accordance with MVCC Section 35.41, the capacity-based charges shall be adjusted annually as part of the City's annual budget process by the percentage change in the Engineering News Record Construction Cost Index (ENR-CCI) for the previous year.

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Pursuant to Government Code Section 53756, for each fiscal year through Fiscal Year 2024-25: (1) future Water, Wastewater, Trash, and Recycling rates may be adjusted to reflect the annual change in the February CPI for All Urban Consumers in the San Francisco Metropolitan Area as published by the U.S. Department of Labor, Bureau of Labor Statistics, or any successor to that index, of each year, provided that no such increase may establish rates which exceed the City's actual cost to provide service; and (2) Water and Wastewater rates may be adjusted to reflect third-party (supplier) pass-through cost increases in the wholesale cost of water or treatment of wastewater provided to the City of Mountain View as a percentage of the City's total operating costs multiplied by the rate increase received from the third-party supplier (SFPUC, SCVWD, or Treatment Plant).

³ For Fiscal Years 2022-23 and 2023-24, an additional 2.0% rate increase each year is included to phase in the costs attributable to future major renovations at the Wastewater Treatment Plant (Years 9 and 10 of a 10-year phase-in period).

Future rate adjustments excluding inflationary and pass-through increases:

	Current	Recom.		
<u>Title of Fee</u>	FY20-21	FY21-22	FY22-23	FY23-24
Base Commercial	\$5.74	\$6.09	\$6.22	\$6.35
	(\$40.18 min.)	(\$42.63 min.)	(\$43.54 min.)	(\$44.45 min.)
Commercial/Industrial, Chemical, Groundwater,	\$9.76	\$10.35	\$10.58	\$10.80
Liquid Waste	(1.7 x base)	(1.7 x base)	(1.7 x base)	(1.7 x base)
-	(\$68.32 min.)	(\$72.45 min.)	(\$74.06 min.)	(\$75.60 min.)
Restaurant	\$11.20	\$11.88	\$12.13	\$12.39
	(1.95 x base)	(1.95 x base)	(1.95 x base)	(1.95 x base)
	(\$78.40 min.)	(\$83.16 min.)	(\$84.91 min.)	(\$86.73 min.)
Single-Family Residence, Duplex, Multiple Dwellings, Mobile Homes, and Trailer Courts	\$43.75	\$46.40	\$47.35	\$48.30

⁴ Effective dates are for the Fiscal Year 2021-22 Adopted fees.

Comparison of FY20-21 and FY21-22 Adopted Utility Rates

Single Family	FY20-21	FY21-22	Difference	% Change *
Water (14 units)	\$ 108.44	109.70	1.26	1.2%
Sewer Trash (1 32-gal cart)	 43.75 35.65	46.40 37.10	2.65 1.45	6.1% 4.1%
Total monthly bill:	\$ 187.84	193.20	5.36	2.9%

Multi-Family (4-plex)	FY20-21	FY21-22	Difference	% Change *
Water (30 units) Sewer Trash (4 32-gal carts)	\$ 220.27 175.00 142.60	222.79 185.60 148.40	2.52 10.60 5.80	1.1% 6.1% 4.1%
Total monthly bill:	\$ 537.87	556.79	18.92	3.5%

Apartment Complex		FY20-21	FY21-22	Difference	% Change *
(120 units)					
Water (830 units) Sewer	\$	5,778.50 5,250.00	5,844.80 5,568.00	66.30 318.00	1.1% 6.1%
Trash (ten 3 Yd Bins)	_	4,053.20	4,215.65	162.45	4.0%
Total monthly bill:	\$	15,081.70	15,628.45	546.75	3.6%

Commercial		FY20-21	FY21-22	Difference	% Change *
Water (60 units) Sewer Trash (one 3 Yd Bin) Total monthly bill:	\$ _ \$	520.15 344.40 370.45	526.20 365.40 385.30 1,276.90	6.05 21.00 14.85 41.90	1.2% 6.1% 4.0% 3.4%

^{*}Note: Due to rounding to the next penny or nickel, actual increase may be slightly higher.

These are samples, actual effect is dependent on customer's service level.

Residential Services - Single Family

					Sample Monthly
	,	Water (1)	Sewer	Trash (2)	Bill
Mountain View		water (1)	bewei	114311 (2)	DIII
FY 2020-21	\$	108.44	43.75	35.65	187.84
FY 2021-22	\$	109.70	46.40	37.10	193.20
% Increase		1.2%	6.1%	4.1%	
Palo Alto					
FY 2020-21	\$	140.77	41.37	50.07	232.21
FY 2021-22	\$	140.77	43.32	50.07	234.16
% Increase		0.0%	4.7%	0.0%	
Sunnyvale					
FY 2020-21	\$	84.24	53.38	37.36	174.98
FY 2021-22	\$	85.52	55.52	38.85	179.89
% Increase		1.5%	4.0%	4.0%	
Cal Water Rate					
FY 2020-21	\$	73.01 (3)			
FY 2021-22	\$	93.59 (4)			
% Increase		28.2%			

- (1) Based on 14 units of water plus meter charge. Mountain View's meter charge for single family is for both 5/8 and 3/4 inch meter sizes. Sunnyvale, Palo Alto and Cal Water have separate rates. This comparison uses the lower 5/8 inch meter rate.
- (2) Mountain View and Palo Alto based on 32-gallon, Sunnyvale based on 27-gallon. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.
- (3) Rate in effect as of 1/1/20.
- (4) Rate in effect as of 2/1/21.

Residential Services - Multi-Family (4-plex)

					Sample
	,	[A7 1 (a)	C	TT 1 (a)	Monthly
		Water (1)	Sewer	Trash (2)	Bill
Mountain View					
FY 2020-21	\$	220.27	175.00	142.60	537.87
FY 2021-22	\$	222.79	185.60	148.40	556.79
% Increase		1.1%	6.1%	4.1%	
Palo Alto					
FY 2020-21	\$	301.26	165.48	200.28	667.02
FY 2021-22	\$	301.26	173.28	200.28	674.82
% Increase		0.0%	4.7%	0.0%	
Sunnyvale					
FY 2020-21	\$	239.70	147.84	199.36	586.90
FY 2021-22	\$	243.20	153.76	207.32	604.28
% Increase		1.5%	4.0%	4.0%	

⁽¹⁾ Based on 30 units of water plus meter charge.

⁽²⁾ Mountain View and Palo Alto based on 32-gallon, Sunnyvale based on a 65-gallon minimum charge. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.

Residential Services - Apartment Complex (120 units)

				Sample
				Monthly
	Water (1)	Sewer	Trash (2)	Bill
Mountain View				
FY 2020-21	\$ 5,778.50	5,250.00	4,053.20	15,081.70
FY 2021-22	\$ 5,844.80	5,568.00	4,215.65	15,628.45
% Increase	1.1%	6.1%	4.0%	
Palo Alto				
FY 2020-21	\$ 6,780.67	4,964.40	5,520.11	17,265.18
FY 2021-22	\$ 6,780.67	5,198.40	5,520.11	17,499.18
% Increase	0.0%	4.7%	0.0%	
Sunnyvale				
FY 2020-21	\$ 4,552.67	4,435.20	4,704.76	13,692.63
FY 2021-22	\$ 4,618.68	4,612.80	4,892.90	14,124.38
% Increase	1.4%	4.0%	4.0%	

⁽¹⁾ Based on 830 units of water plus $4\mbox{\ensuremath{^{"}}}$ meter charge.

⁽²⁾ Based on nine 3-yard 1x/week and one 3-yard 2x/week. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.

Commercial Services

				Sample Monthly
	Water (1)	Sewer	Trash (2)	Bill
Mountain View				
FY 2020-21	\$ 520.15	344.40	370.45	1,235.00
FY 2021-22	\$ 526.20	365.40	385.30	1,276.90
% Increase	1.2%	6.1%	4.0%	
Palo Alto				
FY 2020-21	\$ 563.77	478.20	504.40	1,546.37
FY 2021-22	\$ 563.77	485.40	504.40	1,553.57
% Increase	0.0%	1.5%	0.0%	
Sunnyvale				
FY 2020-21	\$ 461.44	340.20	429.37	1,231.01
FY 2021-22	\$ 468.20	354.00	446.54	1,268.74
% Increase	1.5%	4.1%	4.0%	

⁽¹⁾ Based on 60 units of water plus 2" meter charge.

⁽²⁾ Based on one 3-yard 1x/week. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.

FISCAL YEAR 2021-22 Calculation of Appropriations Limit

The City is required by the State Constitution, Article XIIIB (Proposition 4), to annually calculate the maximum amount of appropriations subject to limitation. This calculation is intended to limit the annual growth in tax revenues used to fund governmental expenditures in California. Article XIIIB was changed with the passage of Proposition 111 on the June 1990 ballot. These changes permit greater flexibility with regard to annually calculating increases in the appropriations limit (Gann Limit) by allowing additional growth factors to be used. The factors permitting the maximum allowable increase in the appropriations limit are chosen for the calculation each fiscal year.

As can be seen below, the City is substantially under its appropriations limit. The difference between the appropriations limit and the appropriations subject to limitation has grown over time as the limit has been substantially increased by the annual adjustment factors. This, combined with the comparatively slower pace of growth in proceeds of taxes over the same time period, has contributed to the amount under the appropriations limit.

Fiscal Year 2020-21 Limit	\$ 293,019,226
2021 Change in City of Mountain View Population	1.0186
2021-22 Change in California Per Capita Personal Income	1.0573
Fiscal Year 2021-22 Limit	315,571,679
Fiscal Year 2021-22 Budget Amount Subject to Limitation	103,224,135
Amount Under Appropriation Limit	\$ <u>212,347,544</u>

Debt Administration

Legal Debt Margin:

The legal debt margin for the City of Mountain View, California, is calculated using a debt limit of 15 percent of the assessed value of property (excluding tax increment) within the City limits. Computation of the City's legal debt margin as of June 30, 2021 is as follows (dollars in thousands):

Assessed value (net) – June 30, 2021 ⁽¹⁾	\$34,777,304
Debt limit: 15 percent of assessed value	5,216,596
Less total bonded debt, general obligation	
Legal debt margin	\$_5,216,596

In 2001 the City was awarded a AAA issuer credit rating (ICR) by Standard and Poor's (S&P), one of the nation's top-ranked independent credit rating agencies. S&P upgraded the City ICR from AA to AAA, the highest credit rating possible, because of a solid and diversified local tax base, the City's low debt burden, high property values and personal income levels, and the expectation of continued strong financial operations by the City. At that time, Mountain View was one of only three California cities to receive the AAA rating from S&P. The AAA ICR was last reaffirmed by S&P in 2014 and has resulted in lower debt costs and savings to the City.

Debt Obligations Outstanding:

As of June 30, 2021, the City is anticipated to have various debt obligations outstanding. These obligations are comprised of the following (dollars in thousands):

City of Mountain View:

Water Revenue Bonds were issued in 2004 to fund the construction of infrastructure to expand the City's water storage capacity. In 2008 these bonds were upgraded to a AAA underlying credit rating by S&P from AA. The AAA underlying credit rating was last affirmed by S&P in 2018.

The 2018 Wastewater Bank Loan was issued to finance Wastewater infrastructure projects. The proceeds have funded capital projects in Fiscal Years 2018-19, 2019-20, and 2020-21.

		Interest	Authorized	Outstanding as of
Type of Indebtedness	<u>Maturity</u>	<u>Rates</u>	and Issued	<u>June 30, 2021</u>
2004 Water Revenue Bonds	2029	3.0%-4.5%	\$9,700	\$4,135
2018 Wastewater Bank Loan	2033	3.36%	\$10,100	\$8,979

...

⁽¹⁾ Source: California Municipal Statistics Inc.

Debt Administration (Continued)

Shoreline Regional Park Community:

The 2011 Revenue Bonds were issued to refund the 1996 Tax Allocation Bonds (TABs) (which were originally issued to fund the acquisition of certain land from the City and to fund road, water, sewer, and other public improvements) and to fund the construction of Fire Station No. 5, Permanente Creek Trail improvements, and the Athletic Field projects. These bonds were awarded an A underlying credit rating by S&P and was upgraded to an A+ in 2018.

The 2018 Revenue Bonds were issued to finance the costs of acquiring and constructing certain public improvements to Shoreline Boulevard and Plymouth Street including a bicycle/pedestrian overcrossing of U.S. Highway 101, a freeway off-ramp realignment at Shoreline Boulevard, a Shoreline Boulevard reversible bus lane, Plymouth Street construction and Shoreline Boulevard bus lane extension, Shoreline Sailing Lake improvements, and police/fire training and classroom facility. These bonds were awarded an A+ underlying credit rating by S&P in 2018.

Type of Indebtedness	<u>Maturity</u>	Interest <u>Rates</u>	Authorized and Issued	Outstanding as of June 30, 2021
2011 Revenue Refunding Bonds	2040	2.0%-5.75%	\$39,030	\$23,880
2018 Revenue Bonds	2048	3.36%-5.0%	\$63,800	\$63,800

Total long-term debt outstanding is \$100.8 million.

Annual debt service payments by entity for Fiscal Years 2019-20 Audited, 2020-21 Adopted and 2021-22 Adopted can be found on the following pages.

Annual Debt Service Payments by Entity

	,	2019-20 AUDITED	2020-21 ADOPTED	2021-22 ADOPTED
CITY OF MOUNTAIN VIEW				
2004 Water Revenue Bonds				
Principal	\$	410,000	425,000	440,000
Interest		219,824	207,250	189,400
Total 2004 Water Revenue Bonds		629,824	632,250	629,400
2018 Wastewater Bank Loan				
Principal		579,000	542,000	560,000
Interest		61,656	310,800	292,287
Total 2018 Wastewater Bank Loan		640,656	852,800	852,287
TOTAL City of Mountain View	\$	1,270,480	1,485,050	1,481,687
SHORELINE REGIONAL PARK COMMUNITY				
2011 Revenue Bonds				
Principal Principal	\$	1,890,000	1,985,000	2,085,000
Interest	-	1,453,122	1,356,707	1,254,957
Total 2011 Revenue Bonds		3,343,122	3,341,707	3,339,957
2014 Bank Loan				
Principal		0	0	0
Interest		0	0	0
Total 2014 Bank Loan		0	0	0
2018 Revenue Bonds				
Principal		0	0	0
Interest		3,078,700	3,078,950	3,078,950
Total 2018 Revenue Bonds	,	3,078,700	3,078,950	3,078,950
TOTAL Shoreline Regional Park Community	\$	6,421,822	6,420,657	6,418,907
TOTAL DEBT SERVICE REQUIREMENTS	\$	7,692,302	7,905,707	7,900,594

Note: Interest payment includes trustee fees, if applicable.

Budget Awards

For the 28th time, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Mountain View for the Fiscal Year 2020-21 annual budget. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, as a financial plan and as a communications device.

For the 34th time, the City has received the Excellence in Operational Budgeting award for the Fiscal Year 2020-21 annual budget from the California Society of Municipal Finance Officers (CSMFO).

The awards are valid for a period of one year only. We believe the Fiscal Year 2021-22 budget document continues to conform to current program requirements and will be submitted to GFOA and CSMFO to determine eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Mountain View California

For the Fiscal Year Beginning

July 01, 2020

Executive Director

Christopher P. Morrill



FISCAL YEAR 2021-22

Budget Preparation and Review Process

The budget process typically begins in November of each fiscal year when all City departments begin preparation of their budget proposals for the upcoming fiscal year. However, this past year the budget process was delayed to December. Budget requests are reviewed by the City Manager and the Budget Review Team (consisting of the Finance and Administrative Services Director and Assistant Finance and Administrative Services Director).

Below is a condensed time line for the entire Fiscal Year 2021-22 budget process:

December 2020 – February 2021	Departments prepare and submit the following for the upcoming fiscal year:
	(1) budget transmittal letter, non-discretionary increases, discretionary increases, and limited-period requests to the Budget Review Team;
	(2) reclassification requests to Human Resources and then to the Budget Review Team;
	(3) capital outlay and equipment replacement requests to the Capital Outlay Review Committee;
	(4) new and modified performance measure proposals and current fiscal year 6 month actuals;
	(5) department goals work plan update and new department goals.
	Initial forecast for upcoming fiscal year prepared and presented to City Council.*
February 2021	The Capital Outlay Review Committee meets with each department and reviews their capital requests.
	Departments develop and submit preliminary departmental goals.
March 2021	The City Manager and Budget Review Team meet with each department to review budget submittals, including capital outlay, department goals and fees.
March 16, 2021	City Council study session on draft vision, strategic priorities and potential projects.*
March 23, 2021	City Council study session for presentation and discussion of Proposed Fiscal Year 2021-22, Planned Fiscal Year 2022-23 through Fiscal Year 2025-26 Capital Improvement Program.*

FISCAL YEAR 2021-22

Budget Preparation and Review Process (Continued)

March – May 2021	Departments continue to review and modify goals/initiatives/projects to support City Council Strategic Priorities.			
	Five-Year Financial Forecast updated for upcoming fiscal year. A 5-year financial forecast is prepared annually and a longer range 10-Year Financial Forecast is prepared periodically.			
April 27, 2021	Strategic Roadmap Action Plan for Fiscal Years 2021-22 and 2022-23.			
	Public Hearing for CDBG/HOME funds.*			
	Fiscal Year 2020-21 3 rd Quarter Budget Status Update Report.			
May 25, 2021	City Council study session for presentation and discussion of Recommended Fiscal Year 2021-22, Planned Fiscal Year 2022-23 through Fiscal Year 2025-26 Capital Improvement Program.*			
June 8, 2021	City Council Public Hearing for presentation and discussion of the Fiscal Year 2021-22 Recommended Budget and approval of City Council's Strategic Roadmap and priorities.*			
June 22, 2021	Proposition 218 public hearing.*			
	Public hearing and adoption of Fiscal Year 2021-22 budgets, appropriations limit, fee modification (including utility rates), City Council's Strategic Roadmap and priorities, and adoption of Fiscal Year 2021-22 Capital Improvement Program.*			

This process complies with the procedures required in the City Charter for adoption of the annual budget specifying the annual City budget must be adopted prior to July 1, the beginning of each fiscal year.

^{*} The public has the opportunity to comment during study sessions and public hearings.

Financial and Budgetary Policies

The adopted Financial and Budgetary Policy A-11 can be found on the City's Website at the following link and following the below additional information not included in the policy.

http://laserfiche.mountainview.gov/WebLink/0/doc/220277/Page1.aspx

Budget Policies:

All governmental fund-type annual budgets are presented on a modified accrual basis consistent with the general purpose financial statements prepared in accordance with generally accepted accounting principles. Pursuant to Council-adopted financial and budgetary policies, budgets are approved at the fund and department level (legal level of control) and may not be exceeded without City Council approval. Transfers and adjustments between funds, departments or capital projects must be submitted to the City Council for approval. The City Charter requires approval by five votes of the seven-member City Council to amend the budget.

Budget Adjustments:

Budget adjustments are also required for grants and reimbursed services that were not anticipated or budgeted. Council Policy A-10 "Authorization to Execute City Contracts and Agreements and Increase Certain Limited Appropriations" authorizes the Finance and Administrative Services Director and the City Manager to increase appropriations up to \$20,000 and \$100,000 (indexed to 2011 dollars), respectively, when outside grants or reimbursement revenues have been received to offset expenditures that were not anticipated or budgeted. If the grant or reimbursement is not within the City Manager's level of authorization, a request for an appropriation increase must be submitted to the City Council for approval (five votes required).

Department heads are responsible for managing expenditures within their budget and assuring funds are only expended for properly authorized City expenses. Department heads are also responsible for expending funds consistent with the goals and objectives approved by the City Council.

Annual Comprehensive Financial Report (ACFR):

The City's ACFR is prepared in accordance with the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34 and provides the government-wide financial statements in addition to the fund financial statements. The accounting and financial reporting treatment applied to the fund financial statements is determined by the measurement focus of the individual fund.

Basis of Accounting:

Governmental fund types are accounted for using the modified accrual basis of accounting. Revenues are recorded as received or accrued if they are both measurable and available to finance expenditures of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, which are recorded when paid.

Financial and Budgetary Policies (Continued)

Proprietary fund types are accounted for using the accrual basis of accounting wherein revenues, unbilled or billed, are recognized in the accounting period in which they are earned, and expenses are recognized in the period liabilities are incurred. For budgetary purposes, capital projects are appropriated for the estimated cost of the total project. These financial uses of funds are not reflected as expenses in the City's financial statements but are capitalized and depreciated in accordance with generally accepted accounting principles.

Cost Allocation Plan:

The City prepares a cost allocation plan, to identify the costs associated with providing certain services. These indirect charges, noted as General Fund Administration on the fund schedules, reimburses the General Operating Fund for services such as those provided by the City Manager, Human Resources, City Attorney, Payroll, Purchasing, Accounts Payable and Information Technology. The full cost allocation plan delineates the basis of allocation by department which may include the total operating budget, the number of full-time equivalent positions per department, the number of work requests, square footage occupied, number of items processed, number of applicable devices, etc. The City also prepares a cost allocation plan for the Water Fund similar to the General Fund plan.

Internal Service Funds:

The City also has six internal service funds that provide service to all major funds within the City and, in turn, charge these funds for the cost of providing services. Revenues received for providing services are noted as interfund service charges in the fund schedules.

CITY COUNCIL POLICY

SUBJECT: FINANCIAL AND BUDGETARY POLICY

NO.: A-11

PURPOSE:

A comprehensive and consistent set of financial and budgetary policies provides a basis for sound financial planning, identifies appropriate directions for service level development, aids budgetary decision making, and serves as an overall framework to guide financial management and operations of the City of Mountain View (City).

This document incorporates existing adopted and informal policies. The formal adoption of financial policies allows for the consistent management of the City's financial resources and avoids the possibility of inconsistent or conflicting policies. These policies will establish criteria to evaluate the City's financial condition and to create a sound financial base for City operations.

A city's adoption of financial policies also promotes public confidence and increases the city's credibility in the eyes of bond rating agencies and potential investors. Such policies also provide the resources to react to potential financial emergencies in a prudent manner.

While these City Council-adopted policies will be amended periodically, the adoption of these policies will bring increased consistency to the management of the City's financial resources while establishing criteria and fiscal goals.

Policies presented here address the following topics:

- 1. Budget Policies
- 2. Revenue Policies
- 3. Expenditure Policies
- 4. Reserve Policies
- 5. Capital Improvement Policies
- 6. Cash Management and Investment Policies
- 7. Accounting Policies

CITY COUNCIL POLICY

SUBJECT: FINANCIAL AND BUDGETARY POLICY

NO.: A-11

- 8. Debt Management Policies
- 9. Risk Management Policies

POLICY:

1. <u>Budget Policies</u>

- a. The adopted budget shall serve as the annual financial plan for the City. This financial plan shall include the goals and objectives set by the City Council and the level of services determined by the City Council.
- b. A structurally balanced General Operating Fund budget will be adopted annually, whereby recurring operating expenditures shall not exceed recurring operating revenues.
- c. A midyear budget status report will be presented to the City Council annually.
- d. A budget Study Session will be held annually to review the "Narrative Budget" prior to the submittal of the proposed operating budget to the City Council.
- e. The proposed budget shall be prepared by City staff and submitted to the City Council prior to the budget hearing each fiscal year.
- f. The City Council shall adopt an annual operating budget before the first of July of each fiscal year.
- g. The Finance and Administrative Services Director shall have authority to make minor corrections in compiling the adopted budget.
- h. The City Manager or his/her designee shall have discretion for budget adjustments within a fund and within a department's operating budget.

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- i. All budget adjustments between funds or departments shall be submitted to the City Council for approval.
- j. Performance and workload measures which reflect the effectiveness, efficiency, or workload of departmental operations will be included in the annual budget. The budget should include comparisons of actual performance to a target goal.

2. <u>Revenue Policies</u>

- a. The development and maintenance of diversified and reliable revenue streams will be the primary revenue policy of the City. The City will focus its efforts to optimize existing revenue sources while periodically reviewing potential new revenue sources.
- b. Revenues for the General Operating Fund will be forecast for the upcoming budget year and the four subsequent fiscal years.
- c. Revenues will be estimated conservatively using information provided by State and other governmental agencies, trending of historical information, and other relevant information.
- d. Sources of revenues will be evaluated periodically to determine their applicability and relevance to City needs.
- e. Fees and charges for services will be evaluated and, if necessary, adjusted annually. The City's objective in setting fees and charges for services is to achieve a reasonable level of cost recovery for services that are not provided to, or do not benefit, the community as a whole.
- f. Periodic reviews or audits of significant revenue sources will be conducted to determine the accuracy of amounts paid and to monitor developments in the City's revenue base.

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3. <u>Expenditure Policies</u>

- a. City services and operations will be provided in an efficient manner with the objective of delivering the highest level of service possible at the lowest level of expenditure.
- b. Expenditures for the General Operating Fund will be forecast for the upcoming budget year and the four subsequent fiscal years.
- c. Expenditures will be estimated conservatively using information provided by State and other governmental agencies, trending of historical information, and other relevant information.
- d. A good internal control structure assuring that only properly authorized expenditures are made will be maintained.
- e. Expenditures will be controlled at the fund and department level and will not exceed appropriations without City Council authorization. Appropriations lapse at the end of the fiscal year to the extent that they have not been expended or encumbered.
- f. Obligations of the City will be recognized when incurred. Encumbrances will be used for outstanding commitments. Encumbrances outstanding at year end will be carried over to the next fiscal year and are automatically reappropriated for inclusion in the next fiscal year's budget.

4. <u>Reserve Policies</u>

The following is a list of reserves currently in place at the time these policies were adopted. City Council has the authority to add or remove reserves as needed at their discretion. Some reserves are only needed for a short period of time. This list will be updated each time the policies are updated. Reserves that affect the financial stability and credit worthiness of the City, such as the General Fund Reserve, will be maintained to the degree financial stability and credit worthiness are unaffected to the greatest extent possible.

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- a. The General Fund Reserve, to be funded at a level between 20.0 percent to 25.0 percent of General Operating Fund budgeted expenditures, net of budget savings, shall be used: (1) for City Council-approved expenditures not appropriated during the annual budget process; (2) to cover unanticipated revenue shortfalls; (3) in situations of extreme physical or financial emergency (with the approval of the City Council); (4) to generate ongoing investment earnings; and (5) as a funding source for interfund loans and other loans or advances from the General Fund as approved by City Council. Such loans and advances should accrue interest earnings for the General Operating Fund and include principal repayment to the extent possible.
- b. The General Fund Budget Contingency Reserve shall be used to provide onetime financial resources during uncertain economic conditions. This reserve may be used for such things as the transitioning of positions to be eliminated, the phasing out of certain expenditures, smoothing of employee benefit changes, or anticipated or unanticipated revenue declines, as approved by City Council.
- c. The General Fund Earned Lease Revenue Reserve shall be used to accumulate the rent from the ground lease of a portion of the City's Charleston East property to Google Inc. (Google). Google prepaid \$30.0 million as rent for the initial approximately 52-year lease term. The intent is for this reserve to accumulate the rent, as it is earned, so that the \$30.0 million principal balance will be available at the end of the initial lease term.
- d. The General Fund Transportation Reserve shall be used for the purpose of major priority transportation projects to mitigate traffic congestion, improve infrastructure, and meet the needs of the City, as authorized by the City Council.
- e. The General Fund Capital Improvement Reserve, to be funded with a goal of a minimum balance of \$5,000,000, shall be used for the funding of unanticipated priority capital improvement projects authorized by the City Council. To the extent possible, General Operating Fund carryovers remaining from the end of the fiscal year, not designated for other reserve purposes, may be applied to this Reserve.

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- f. The General Fund Open Space Acquisition Reserve shall be used for the purpose of acquiring open space to meet the needs of the City and as authorized by the City Council. Proceeds from excess City-owned properties shall fund this Reserve as directed by City Council.
- g. The General Fund Strategic Property Acquisition Reserve shall be used for the purpose of setting aside specific funds for the City to use for the acquisition of strategic property(ies).
- h. The General Fund Property Management Reserve shall be used to provide a source of funds for obligations which could arise from the City's leasing of property, including legal services, certain responsibilities identified in land leases, environmental testing, or other costs normally incurred by a lessor.
- i. The Graham Site Maintenance Reserve shall be used to fund the maintenance obligations, per the agreement with the school district, of the Graham Sports Complex, including the playing field at Graham Middle School beneath which the City has a reservoir.
- j. The Compensated Absences Reserve shall fund the disbursements of terminated or retired employees for accrued vacation and sick leave or other accrued leave as applicable. This Reserve shall be funded at a minimum of 80.0 percent of the accrued liabilities of the City for compensated absences such as vacation and vested sick leave.
- k. The Equipment Replacement Reserve shall be maintained to fund the replacement of capital equipment. The financial objectives of this fund is to permit the budgeting of level annual amounts for capital equipment replacement while utilizing this fund's reserves to absorb the cash flow variations caused by the timing of asset replacements. Major categories of capital assets (e.g., vehicles, information technology equipment, Police and Fire radios, CAD/RMS system hardware and Communications Center furniture and equipment, etc.) are included in this Reserve. Appropriations for this fund will be requested in the annual budget. It is policy direction that capital assets not be replaced before the end of their useful life unless justified by operating necessity.

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- I. The Workers' Compensation Self-Insurance Reserve shall be maintained at a level deemed adequate to meet projected liabilities as determined by an actuarial valuation to be conducted at least once every three years. This reserve may also be used for the backfill of public safety positions out on Workers' Compensation up to Two Hundred Thousand Dollars (\$200,000) annually. In addition to projected liabilities, the reserve balance shall include at a minimum the provision for two catastrophic losses at the City's current level of self-insured retention.
- m. The Liability Self-Insurance Reserve shall be maintained at a minimum level of \$2.0 million plus an amount deemed appropriate to cover expected claim settlements for the current fiscal year.
- n. The Unemployment Self-Insurance Reserve will be reviewed annually and maintained at a level adequate to meet estimated unemployment liabilities.
- o. The Employee Benefits Plan (Prescription/Vision) Reserve will be reviewed annually and maintained at a level adequate to meet estimated benefit liabilities.
- p. The Retirees' Health Insurance Program Reserve will be accounted for in accordance with Generally Accepted Accounting Principles (GAAP) which includes a periodic actuarial evaluation of the City's liability and for each fund to contribute, to the extent possible, its Annual Required Contribution (ARC). In addition, to the extent possible, payments toward the Unfunded Actuarial Accrued Liability (UAAL) shall be made. This Reserve may be held with a third-party trustee for the benefit of the retirees.

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- q. The Shoreline Regional Park Community shall maintain reserves as follows:
 - (1) General Reserve shall be maintained at 25 percent of operating expenditures.
 - (2) Sea Level Rise Reserve shall be incrementally increased to accumulate approximately \$30 million in funds for projects identified in the Shoreline Sea Level Rise Study.
 - (3) Landfill Reserve shall be incrementally increased to accumulate funds to rebuild the landfill system. The Landfill Master Plan identified a need for a \$12 million reserve to rebuild the landfill system in case of a catastrophic event.
- r. The Water Fund Reserve shall be maintained as follows:
 - (1) Minimum 10 percent of operating budget for emergencies.
 - (2) Minimum 5 percent of operating budget for contingencies.
 - (3) Goal of 10 percent of operating budget for rate stabilization.
 - (4) Goal for capital improvements which averages the amount budgeted for annual maintenance capital improvement projects over the prior three to five fiscal years.

The purpose of the rate stabilization funds is to buffer any significant changes in revenues or expenses. Use of the rate stabilization funds is allowed to gradually or incrementally change rates in any fiscal year to lessen the impact of an otherwise significant rate change. The funds are to be adjusted in following fiscal years to meet the 10 percent guideline.

- s. The Wastewater Fund Reserve shall be maintained as follows:
 - (1) Minimum 10 percent of operating budget for emergencies.
 - (2) Minimum 5 percent of operating budget for contingencies.

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- (3) Goal of 10 percent of operating budget for rate stabilization.
- (4) Goal for capital improvements which averages the amount budgeted for annual maintenance capital improvement projects over the prior three to five fiscal years.

The purpose of the rate stabilization funds is to buffer any significant changes in revenues or expenses. Use of the rate stabilization funds is allowed to gradually or incrementally change rates in any fiscal year to lessen the impact of an otherwise significant rate change. The funds are to be adjusted in following fiscal years to meet the 10 percent guideline.

- t. The Solid Waste Fund Reserve shall be maintained as follows:
 - (1) Minimum 10 percent of operating budget for emergencies.
 - (2) Minimum 5 percent of operating budget for contingencies.
 - (3) Goal of 10 percent of operating budget for rate stabilization.
 - (4) Required Financial Assurance Mechanisms (FAMs) if applicable.

The purpose of the rate stabilization funds is to buffer any significant changes in revenues or expenses. Use of the rate stabilization funds is allowed to gradually or incrementally change rates in any fiscal year to lessen the impact of an otherwise significant rate change. The funds are to be adjusted in following fiscal years to meet the 10 percent guideline.

5. <u>Capital Improvement Policies</u>

a. A five-year comprehensive Capital Improvement Program (CIP), identifying proposed major construction projects, capital equipment outlays, land acquisition, and other capital improvement expenditures, and providing an analysis of the estimated funding available and necessary to fund these projects, shall be prepared biennially and presented to the City Council for

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- approval. In the years when a five-year CIP is not prepared, capital projects for a single year will be presented to City Council for approval.
- b. The CIP shall identify all proposed projects to be initiated during the fiveyear period.
- c. The first year of the CIP and single-year capital projects shall be appropriated with the annual budget. The appropriations for each project are ongoing until project completion, project cancellation, or amendment.
- d. The first year of the CIP and single-year capital projects shall only include those projects which can reasonably be accomplished or substantially started within the fiscal year.
- e. Recurring annual projects shall be closed out at the end of the fiscal year or as soon as all related expenditures have been paid.
- f. Capital projects will be reviewed on an annual basis for amendments or potential closure/cancellation.
- g. A list of unscheduled projects (projects not included in the five-year period) will be identified in the CIP as an indication of potential future projects.
- h. Future potential ongoing operating costs associated with a project will be identified with the project in the CIP.

6. <u>Cash Management and Investment Policies</u>

a. The City will follow modern cash management practices that require active revenue oversight, prompt collection, deposit, and investment of all funds and cash flow management which maximizes the amount of invested cash balanced with the timely payment of obligations.

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- b. The City will invest all funds in accordance with the City Council Investment Policy B-2 (Investment Policy) based on the following criteria:
 - (1) Safety of investment.
 - (2) Maintenance of sufficient liquidity to meet cash flow needs.
 - (3) Attainment of a market rate of return consistent with the requirements of the Investment Policy.
- c. The City shall conduct all of its investment activities in accordance with the California Government Code Section 53600 and the Investment Policy.
- d. The Investment Policy shall be updated as necessary and approved by the City Council.
- e. A complete report on the City's investment portfolio shall be presented to the City Council on a regular basis.
- f. A cash flow analysis shall be prepared on a monthly basis in order to estimate the amount of funds available for investment.

7. <u>Accounting Policies</u>

- a. A financial accounting system adequate to provide management information and meet reporting requirements shall be maintained.
- b. A system of effective internal controls will be maintained that assures only properly authorized expenditures, recordings of financial transactions, and accounting entries are executed.
- c. Financial reports shall be prepared and presented to the City Council on a regular basis.
- d. The City's financial records will be audited annually by an independent accounting firm as required by the City Charter.

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- e. A Comprehensive Annual Financial Report (CAFR) shall be prepared each year within six months of the close of the previous fiscal year. The CAFR will be presented to the City Council in a Study Session in accordance with Council Policy B-6.
- f. The CAFR shall be prepared in accordance with generally accepted accounting principles applicable to local governments.
- g. The "Management Letter" presented by the City's independent accounting firm will be presented, with City staff's comments if applicable, to the City Council.

8. <u>Debt Management Policies</u>

These Debt Management Policies are the debt management policies for the City of Mountain View, Mountain View Shoreline Regional Park Community, City of Mountain View Capital Improvement Financing Authority, and any other entity for which the City Council acts as legislative body, and the term "City" shall refer to each of such entities.

When used in these Debt Management Policies, "debt" refers to all forms of indebtedness and financing lease obligations.

These Debt Management Policies are intended to comply with California Government Code Section 8855 (i).

- a. Long-term borrowing will be restricted to the funding of capital improvement projects and equipment. The use of long-term borrowing for ongoing operations shall be avoided.
- b. Short-term debt may be issued to provide financing for the City's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the City may undertake lease-purchase financing for equipment.
- c. The City may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties in order to further the public

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purposes of the City. In such cases, the City shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and that the issuance of such debt is consistent with the policies set forth herein.

- d. The term of the debt shall not exceed the expected useful life of the capital improvement project or equipment.
- e. Debt obligations will be met in a timely and efficient manner.
- f. The City will comply with all debt covenants.
- g. Good communications with bond rating agencies about its financial condition will be maintained.
- h. The City will not exceed its legal debt margin limit of 15 percent of assessed value of property within the City limits.
- i. Refunding techniques will be used where appropriate to allow for the restructuring of its current outstanding debt to remove or change restrictive covenants, and/or to reduce annual debt service in an amount sufficient to justify the costs of the refunding/reissuance.
- j. The City will comply with the postissuance policies and procedures specified in the tax certificate for any tax-exempt debt.
- k. <u>Types of Debt:</u> The following types of debt are allowable under these Debt Management Policies:
 - General obligation bonds
 - Bond or grant anticipation notes
 - Lease revenue bonds, certificates of participation, and lease-purchase transactions
 - Other revenue bonds and certificates of participation

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- Tax and revenue anticipation notes
- Land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes
- Tax increment financing to the extent permitted under State law
- Conduit financings, such as financings for affordable rental housing and qualified 501(c)(3) organizations

The City may, from time to time, find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of these Debt Management Policies.

Debt shall be issued as fixed-rate debt unless the City makes a specific determination that a variable rate issue would be beneficial to the City in a specific circumstance.

1. Relationship of Debt to Capital Improvement Program and Budget

The City is committed to long-term capital planning. The City intends to issue debt for the purposes stated in these Debt Management Policies and to implement policy decisions incorporated in the City's capital budget and the capital improvement plan.

The City shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the City's public purposes.

The City shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its General Fund.

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m. Policy Goals Related to Planning Goals and Objectives

The City intends to issue debt for the purposes stated in these Debt Management Policies, General Plan, Precise Plans, and other planning policy documents and to implement policy decisions incorporated in the City's Capital Improvement Program and annual operating budget.

n. <u>Internal Control Procedures</u>

It is the policy of the City to ensure that proceeds of debt are spent only on lawful and intended uses. Whenever reasonably possible, proceeds of debt will be held by a third-party trustee and the City will submit written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the Finance and Administrative Services Director. In those cases where it is not reasonably possible for the proceeds of debt to be held by a third-party trustee, the Finance and Administrative Services Director shall retain records of all expenditures of proceeds. The Finance and Administrative Services Director shall retain records of expenditures for the period ending on the later of: (a) the final payment of the debt; and (b) the period specified in the tax certificate for tax-exempt debt.

o. <u>Disclosure Policies and Procedures</u>

- (1) These Disclosure Policies and Procedures are intended to ensure that the City is in compliance with all applicable Federal and State securities laws.
- (2) Review of Official Statements.
 - (a) The Finance and Administrative Services Director of the City shall review any Official Statement prepared in connection with any debt issuance by the City in order to ensure that there are no misstatements or omissions of material information in any sections that contain descriptions of information prepared by the City.
 - (b) In connection with its review of the Official Statement, the Finance and Administrative Services Director shall consult with third

parties, including outside professionals assisting the City, and all members of City staff, to the extent that the Finance and Administrative Services Director concludes they should be consulted so that the Official Statement will include all "material" information (as defined for purposes of Federal securities law).

- (c) As part of the review process, the Finance and Administrative Services Director shall submit all Official Statements to the City Council for approval. The cover letter used by the Finance and Administrative Services Director to submit the Official Statements shall briefly summarize the responsibilities of the City Council under Federal securities laws and identify the key sections of the Official Statement.
- (d) The approval of an Official Statement by the City Council shall be placed on the agenda as a new business matter and shall not be approved as a consent item. The City Council shall undertake such review as deemed necessary by the City Council, following consultation with the Finance and Administrative Services Director, to fulfill the City Council's responsibilities under applicable Federal and State securities laws. In this regard, the Finance and Administrative Services Director shall consult with the City's Disclosure Counsel to the extent the Finance and Administrative Services Director considers appropriate.

(3) Continuing Disclosure.

(a) Under the continuing disclosure undertakings that the City has entered into in connection with its debt offerings, the City is required each year to file annual reports with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system in accordance with such undertakings. Such annual reports are required to include certain updated financial and operating information, and the City's audited financial statements.

- (b) The City is also required under its continuing disclosure undertakings to file notices of certain events with EMMA.
- (c) The Finance and Administrative Services Director is responsible for establishing a system (which may involve the retention or one or more consultants) by which:
 - 1.) The City will make the annual filings required by its continuing disclosure undertakings on a complete and timely basis; and
 - 2.) The City will file notices of enumerated events on a timely basis.
- (4) Whenever the City makes statements or releases information relating to its finances to the public that are reasonably expected to reach investors and the trading markets, the City is obligated to ensure that such statements and information are complete, true, and accurate in all material respects.

(5) Training.

- (a) The Finance and Administrative Services Director shall ensure that the members of the City staff involved in the initial or continuing disclosure process and the City Council are properly trained to understand and perform their responsibilities.
- (b) The Finance and Administrative Services Director shall arrange for disclosure training sessions conducted by the City's Disclosure Counsel. Such training sessions shall include education on these Disclosure Policies and Procedures, the City's disclosure obligations under applicable Federal and State securities laws, and the disclosure responsibilities and potential liabilities of members of the City's staff and members of the City Council. Such training sessions may be conducted using a recorded presentation.

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9. <u>Risk Management Policies</u>

- a. The City will maintain an appropriate level of funding or insurance coverage for exposure to risks of financial loss through self-insurance, partial self-insurance, commercial insurance, or pooled insurance with other agencies, whichever form is the most cost-effective in the long term. If self-insuring, stop loss insurance or pooled insurance should be acquired in order to minimize the amount of self-insured retention, or financial responsibility, at the lowest level that is cost effective. The form of insurance employed for different risks shall be periodically evaluated.
- b. City property shall be appropriately insured or self-insured to cover the City's losses through theft, destruction, fire, and other insurable perils.
- c. All liability-type losses and claims that occur with predictable frequency and which will not have a significant adverse impact on the City's financial position shall be self-insured to an appropriate level.
- d. An annual analysis shall be made of all insurance and self-insurance to monitor and compare costs.
- e. The City shall be self-insured for unemployment benefits.
- f. Workers' Compensation shall be insured or self-insured to an appropriate level and the program carried out according to State laws with the intent to care for the injured and preclude abuse to the extent allowable by law.

Revised: June 12, 2018 Resolution No.18220 Revised: June 13, 2017, Resolution No. 18147 Revised: March 27, 2007, Resolution No. 17191

Effective Date: December 13, 1976, Resolution No. 11280

PJK/CNL POL A11-546CP

SHORELINE REGIONAL PARK COMMUNITY

Shoreline Regional Park Community

The Shoreline Regional Park Community (Shoreline Community) was created by legislation in 1969, known as the Shoreline Regional Park Community Act (Act), for the development and support of the Shoreline Regional Park (Shoreline Park) and to economically and environmentally enhance the surrounding North Bayshore Area. In accordance with the Act, all tax revenues received by the Shoreline Community are deposited into a special fund and used to pay the principal of and interest on loans, advances, and other indebtedness of the Shoreline Community. The Act prescribes the powers of the Shoreline Community, including the construction and replacement of the infrastructure needed to serve the Shoreline Community such as streets, curbs, gutters, parking lots, sidewalks, water and sewer services, lighting, waste disposal, power and communications, housing, and levees as well as operations and maintenance of Shoreline Park.

The Shoreline Community is a separate legal entity with its own budget and financial statements but is considered a blended component unit of the City, and financial activities are reported with the City's financial documents. A separate budget for the Shoreline Community is adopted by the Board of the Shoreline Community.

The primary source of revenues for the Shoreline Community is property taxes, which include the revenue generated from the Shoreline Community's 1.0% levy assessed on the incremental taxable value of real and personal property located within the Shoreline Community. The assessed value of secured real property that does not experience a change in ownership or is not subject to new construction is adjusted annually at a rate not to exceed the California Consumer Price Index (CCPI) or 2.0%, whichever is lower. However, if a property changes ownership, it is reassessed at the current market value and new construction is initially valued at the cost of the construction. Unsecured tax on personal property, such as computers and other equipment, is assessed on the value of the property as reported annually to the County by the owning business.

For Fiscal Year 2021-22, operating revenues are projected at \$51.0 million, \$2.2 million higher than the Fiscal Year 2020-21 Adopted. This is primarily due to higher property tax revenues. Operating expenditures are adopted at \$33.9 million, \$1.2 million higher than Fiscal Year 2020-21 Adopted, primarily due to payments to the County and school districts increasing by \$1.1 million. There are no ongoing changes, and there are limited-period expenditures of \$214,700. In addition, there is an \$89,000 transfer to the Compensated Absences Reserve, a CalPERS contribution of \$71,000 proportionate to the GOF share, and capital projects of \$13.4 million, of which \$2.8 million is funded from the Development Impact Fee.

The General Reserve, based on 25.0% of expenditures (similar to other reserves) net of intergovernmental payments, is \$5.4 million; the Landfill Reserve is increasing from \$9.0 million to \$10.0 million (incrementally increased in case of a catastrophic event); the Sea Level Rise Reserve is increasing \$3.0 million (as part of a plan to fund \$3.0 million annually for 10 years); the Development Impact Fee Reserve is estimated at \$158,000; and the reserve for bond proceeds is estimated at \$26,000. The remaining balance available is projected to be \$29.6 million.

As of June 30, 2021, the Shoreline Community is anticipated to have the following debt obligations outstanding (dollars in thousands):

The 2011 Revenue Bonds were issued to refund the 1996 Tax Allocation Bonds (TABs) (which were originally issued to fund the acquisition of certain land from the City and to fund road, water, sewer, and other public improvements) and to fund the construction of Fire Station No. 5, Permanente Creek Trail improvements, and the Athletic Field projects. These bonds were awarded an A underlying credit rating by Standard & Poor's (S&P) and was upgraded to an A+ in 2018.

The 2018 Revenue Bonds were issued to finance the costs of acquiring and constructing certain public improvements to Shoreline Boulevard and Plymouth Street, including a bicycle/pedestrian overcrossing of U.S. 101, a freeway off-ramp realignment at Shoreline Boulevard, a Shoreline Boulevard reversible bus lane, Plymouth Street construction and Shoreline Boulevard bus lane extension, Shoreline Sailing Lake improvements, and Police/Fire training and classroom facility. These bonds were awarded an A+ underlying credit rating by S&P in 2018.

Type of Indebtedness	<u>Maturity</u>	Interest <u>Rates</u>	Authorized and Issued	Outstanding as of June 30, 2021
2011 Revenue Refunding Bonds	2040	2.0% - 5.75%	\$39,030	\$23,880
2018 Revenue Bonds	2048	3.36% - 5.0%	\$63,800	\$63,800

SN/2/FIN 541-05-21-21S

SHORELINE REGIONAL PARK COMMUNITY FUND

Statement of Revenues, Expenditures and Balances

		Audited Actual 2019-20	Adopted Budget 2020-21	Unaudited Actual 2020-21	Adopted Budget 2021-22
Revenues and Sources of Funds:					
Property Taxes Investment Earnings	\$	46,564,667 2,076,230	46,648,400 1,723,400	51,943,323 1,759,054	49,074,400 1,552,300
Invest Earn on Dev Imp Fees		515,355	0	373,393	0
Rents & Leases		366,750	359,000	216,752	255,000
Development Impact Fees		1,459,098	0	27,290	0
Other Revenues		220,916	89,000	82,128	89,000
Capital Projects Refunds		2,483,918	0	758,945	0
Bond Proceeds and Interest		1,830,013	0	235,092	0
Total	-	55,516,947	48,819,800	55,395,977	50,970,700
Expenditures and Uses of Funds:	-				
Operations		5,084,091	6,654,253	5,155,112	6,793,540
Intergovernmental Payments		10,389,619	11,522,000	11,852,621	12,573,000
Capital Projects		14,771,000	4,152,000	5,794,000	9,908,000
Capital Projects from Fees		3,848,000	0	0	2,790,000
Capital Projects from Bond Proceeds		69,280,000	0	1,580,000	673,000
General Fund Administration		7,723,700	7,801,000	7,801,000	7,879,000
Water Fund Administration		63,800	64,400	64,400	65,000
2011 Revenue Bonds		3,259,220	3,341,707	3,214,589	3,339,957
2018 Revenue Bonds		3,067,497	3,078,950	3,078,149	3,078,950
Self Insurance		61,430	73,670	73,670	109,550
Retirees' Health Unfunded Liability		500,000	0	0	0
Transfer to Comp Absences Res		70,000	50,000	50,000	89,000
Transfer to Equip Replace Res	_	103,078	120,267	120,267	126,540
Total	_	118,221,435	36,858,247	38,783,808	47,425,537
Revenues and Sources Over (Under)	-				
Expenditures and Uses		(62,704,488)	11,961,553	16,612,169	3,545,163
Beginning Balance, July 1		99,758,636	37,054,148	37,054,148	53,666,317
Reserve		(5,300,000)	(5,300,000)	(5,300,000)	(5,400,000)
Reserve for Bond Proceeds		(2,044,041)	(2,044,041)	(699,133)	(26,133)
Reserve for Landfill		(8,000,000)	(9,000,000)	(9,000,000)	(10,000,000)
Reserve for Sea Level Rise		(6,000,000)	(9,000,000)	(9,000,000)	(12,000,000)
Reserve for Dev Impact Fees	_	(2,547,136)	(2,547,136)	(2,947,819)	(157,819)
Ending Balance, June 30	\$	13,162,971	21,124,524	26,719,365	29,627,528

The State legislature created the Shoreline Regional Park Community (Shoreline Community). Tax increment derived on the difference between the frozen base year value and the current fiscal year assessed value and other revenues generated from the activities of the Shoreline Community are to be utilized to develop and support the Shoreline Community and surrounding North Bayshore Area. Reserves are for general purposes, a catastrophic landfill event funding sea level rise infrastructure improvements, and tracking of development impact fees.

Assessed values are as follows (in thousands):

		Total Assessed Value	Frozen Base	Tax Increment Value
Actual	2018-19	\$3,911,328	\$33,888	\$3,877,440
Actual	2019-20	\$4,221,032	\$33,888	\$4,187,143
Actual	2020-21	\$4,690,599	\$33,888	\$4,656,711
Adopted	2021-22	\$4,753,214	\$33,888	\$4,719,326

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GLOSSARY AND INDEX

Glossary/Acronyms

Accounting System—The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actual/Audited Actual—The amount of expenditures or revenues, as verified by the auditors, or positions for the fiscal year.

Actuarial Accrued Liability (AAL) – The amount calculated by an actuary related to an incurred liability.

Actuarially Determined Contribution (ADC)—Equal to the sum of the Normal Cost (NC) and Amortization of the Unfunded Actuarial Accrued Liability (UAAL). Used when discussing the California Public Employees Retirement System (CalPERS) and Retirees' Health Insurance Program. Developed on the same basis as the Annual Required Contribution (ARC) previously developed under GASB Statement No. 45.

ADA – Americans with Disabilities Act.

Adjusted – Adopted plus/minus any encumbrance carryovers, donations, grants, and midyear Council action.

Adopted—Formal action is taken by the City Council to set a plan, action or strategy, etc. for the fiscal year.

Annual Budget – The total budget for a given fiscal year as approved by City Council.

Appropriation – A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Value (AV)—A value established by the County Assessor which approximates fair-market value of real or personal property or fair-market value at the time of sale, change in ownership or completion of construction adjusted by the annual California Consumer Price Index not to exceed 2.0 percent annually. By State law, 100 percent of the property value is used for determining the basis for levying property taxes.

Bonds – A legal promise to pay a sum of money on a specific date at a specified interest rate.

Budget—A financial plan identifying projected revenues, planned expenditures and levels of service.

Budget Adjustment – Any lawful change after the formal adoption of the budget.

CalPERS – California Public Employees Retirement System.

Capital Improvement Program or Project (CIP)—Capital projects such as City buildings, General Plan update, park renovations, etc. These projects are usually multi-year and, thus, extend beyond the annual budget. The CIPs are supported by a five-year expenditure plan detailing funding sources and expenditure amounts.

Capital Outlay (also referred to as Capital Equipment) – Expenditures that result in the acquisition of assets with an estimated useful life of two or more years and a unit cost of \$5,000 or more (account classification 56100s).

Capital Projects Fund — Used to account for financial resources for the construction or acquisition of major capital facilities (other than those financed by Enterprise Funds). For the annual budget, only the Capital Project Funds that have annual budgets are included.

Carryover Balance—The difference between actual General Operating Fund (GOF) revenues received and actual GOF expenditures (operating balance), plus any other GOF one-time revenues or expenditure savings in a given fiscal year.

CCPI – California Consumer Price Index

CERBT – California Employers' Retiree Benefit Trust.

Certificates of Participation (COPs)—Provides a long-term financing mechanism through a financing lease agreement.

COLA – Cost-of-living adjustment.

Community Development Block Grant (CDBG) – A grant received by the Department of Housing and Urban Development (HUD).

Community Stabilization and Fair Rent Act (CSFRA)—On November 8, 2017 voters adopted Measure V, or CSFRA, to stabilize rents and provide just cause eviction protections for certain rental units in Mountain View.

Component Units—Legally separate entities for which the elected officials of the primary government are financially accountable.

Consumer Price Index (CPI) – A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost-of-living and economic inflation.

Contingency – An amount set aside for emergency or unanticipated expenditure and revenue shortfall.

Cost Recovery Program – Service provided to a specific group or population where the fee is established to partially or fully offset the expenditures incurred for the program or service.

Debt Retirement Costs – Costs associated with the payoff of debt.

Debt Service—The payment of principal and interest on borrowed funds such as bonds.

Debt Service Fund—Government fund type used to account for the accumulation of resources for and the payment of interest and principal on a debt issue.

Department – The highest organizational unit within the City which is responsible for managing divisions or activities within a functional area.

Depreciation — The cost of an asset divided by its expected useful life in years.

Discretionary Expenditure – An expenditure that is avoidable.

Division – An organizational unit within a department that provides a specific service.

Educational Revenue Augmentation Fund (ERAF)—The mechanism used by the State to shift local taxes for the State's education funding commitments. This mechanism has been used three different times, thus the terms ERAF I, ERAF II and ERAF III.

EIR – Environmental Impact Report.

Encumbrances — A legal expenditure obligations of the City established when an agreement for services or goods is entered into. The appropriations for a legal encumbrance does not lapse at the end of the fiscal year.

Ending Balance – A fund's accumulation of revenues over its expenditures available for appropriation.

Enterprise Funds — Used to account for an activity for which a fee (or fees) is charged to external users for goods or services. The City has three Enterprise (or Utility) Funds, Water, Wastewater and Solid Waste Management, that account for the water services, wastewater (sewer) services, and trash and recycling services provided to residents and businesses in the City.

Estimated Expenditures—The amount of expenditures expected to be spent in the current fiscal year.

Estimated Revenue—The amount of revenue expected to be received in the current fiscal year.

Expenditures – The use of financial resources typically spent for goods or services.

Fiscal Year – A 12-month period specified for recording financial transactions. The City of Mountain View's fiscal year starts on July 1 and ends on the following June 30.

Full-Time Equivalent (FTE) — Part-time and hourly positions expressed as a fraction of full-time positions (2,080 hours per year). Example: 3 positions working 1/2 time equal 1-1/2 FTEs.

Functions – Long-term goals of a department which are tied to performance measures.

Fund—A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between assets and deferred outflows and liabilities and deferred inflows reported in a governmental fund.

General Fund – Accounts for the operations of the City which are not recorded in other funds.

General Fund Budget Contingency Reserve – A reserve set aside for uncertain economic conditions to provide for financial flexibility.

General Fund Reserve—The reserve that provides a source of funding for necessary, but unanticipated, expenditures during the fiscal year, unanticipated revenue shortfalls, sources for interfund loans, emergencies and to generate ongoing interest earnings for the General Operating Fund.

General Fund Reserves – The combination of all General Fund Reserves.

General Government – A grouping of departments that support those which give direct service to the public.

General Non-Operating Fund — A "sub" fund of the General Fund which accounts for the limited-period revenues and expenditures of the General Fund.

General Obligation Bonds – Are issued to fund public projects and are backed by the full faith and credit of the issuer.

General Operating Fund (GOF) – A "sub" fund of the General Fund which accounts for the ongoing annual operations of the City which are not recorded in other funds.

Goals/Projects/Initiatives – A set of criteria to be achieved within a certain time period.

Governmental Funds—Funds generally used to account for tax-supported activities. There are four different types of governmental funds: the General Fund, special revenue funds, debt service funds, and capital projects funds.

Grant Funds – Moneys received from another government, such as the State or Federal government, usually restricted to a specific purpose.

Gross – Amount prior to any deductions.

Infrastructure — A substructure or underlying foundation on which the continuance or growth of a community depends: roads, schools, transportation systems, etc.

Initiative Process – A system designed to place lawmaking power in the hands of the people. Allows voters to collect signatures to place a new law or change on the ballot.

Interdepartmental Charges – Charges from one department or fund to another department or fund within the governmental entity.

Interfund Expenditure – An expenditure reported in one department or fund that is generated by another department or fund within the governmental entity.

Interfund Transfers – Movement of money from one fund to another within the City of Mountain View or component units of the City of Mountain View.

Intergovernmental Revenue—Grants, entitlements and cost reimbursements from another Federal, State or local governmental unit.

Internal Service Fund — Used to account for any activity that provides goods or services to other funds or departments on a cost reimbursement basis. The City uses Internal Service Funds for fleet maintenance, equipment replacement, Workers' Compensation, unemployment, liability risk exposure, retirees' health and employee benefits.

Investment Portfolio—The accumulation of all cash and investments regardless of source or ownership, placed in securities or vehicles for purposes of generating interest income.

Labor Chargeback — An account used to credit salaries and benefits when time is charged to a capital improvement project or another fund or department for services provided.

Limited-Period Expenditure – An expenditure that is of a one-time or limited duration and not considered ongoing in nature.

Maintenance and Operations – Cost of upkeep and running of property or equipment (account classification 55200s).

Major Fund—Are funds that have either assets, liabilities, revenues or expenditures/expenses equal to 10 percent of their fund type total and 5 percent of the grand total of governmental and enterprise funds or can be a fund designated by the City.

Materials and Supplies – Expenditures for goods used to support operations (account classification 55100s).

Measurement Focus—Types of balances (and related changes) reported in a given set of financial statements (e.g., economic resources, current financial resources, assets and liabilities resulting from cash transactions).

Mission Statement—A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

Modified Accrual Basis of Accounting—Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations which should be recognized when due. (NCGA Statement 1)

Net – Amount after consideration of any adjustments.

Non-Discretionary Expenditure – Unavoidable expenditure

Normal Cost (NC) — Represents the annual cost estimated for pension or retirees' health benefits of the future liability for current employees.

Objective – Something aimed at or strived for.

OneSolution—The accounting and budgetary system implemented by the City of Mountain View in March 2016.

Operating Balance—The balance of ongoing revenues and expenditures before one-time revenues or expenditures such as capital projects.

Operating Budget — Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled.

Operations – Includes salaries, benefits, supplies and services, and capital outlay expenditures.

Other Expenses – All expenditures not recorded in other major account classifications (account classification 55500s).

Other Funds – The reference used for funds other than the General Fund (e.g., Special Revenue, Debt Service, Capital Projects, etc.).

Overhire Position – A position created for temporary use above the approved budgeted number of positions. This is used as an overlap when someone is retiring, out on disability, etc.

Performance/Workload Measures – Number or percentage of work category completed or performed. The performance/workload measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

Personnel Services—Salaries and benefits paid to City employees (account classification 54100-54300s).

Position Classification – Includes job titles, job grades and job families for an overall job level.

Primary Government — Any state government or general purpose local government (municipality or county).

Professional/Technical Services – Expertise purchased from external sources (account classification 55400s).

Projected Revenue – The amount of revenue projected for future fiscal year's budget(s).

Property Tax Apportionment – The allotment of direct taxes on the basis of population.

Proposed Budget – The initial plan by the City Manager for the fiscal year presented to the City Council before adoption.

Proposition 4/GANN Initiative Limit – The City is required, under Article XIIIB of the State Constitution, to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and nonresidential construction changes.

Proprietary Funds—To account for operations that involve business-like activities. There are two different types of proprietary funds: enterprise funds and internal service funds.

Rebudget—Funding for limited-period (one-time), capital outlay or equipment replacement items carried over from the current fiscal year to the next fiscal year with Council approval.

Recommended Budget — The preliminary spending plan for the fiscal year presented to the City Council in the Narrative Budget Report.

Rental Housing Committee (RHC)—Established by the Community Stabilization and Fair Rent Act, and consists of five members and one alternate member.

Reserves—Used to indicate that resources are not available for appropriation and subsequent spending, but is set aside for future use and is either for a specific purpose or to fund a liability.

Revenue Enhancements – Any action that increases current revenue sources or creates new ones.

Salaries and Benefits—The set of all City-related operating costs for personnel (e.g., salaries, wages, retirement, health, dental, etc.).

Section 1103 of City Charter – Mandates that the City Manager will send a careful estimate, in writing, detailing the amount of expenditures required to ensure the proper conduct of business at all levels the City Manager has control of and an estimate of incomes expected.

Secured Debt – Debt guaranteed by the pledge of assets or other collateral.

Services and Supplies—The set of all nonpersonnel-related operating costs (e.g., supplies, maintenance, utilities, services, etc.).

Services to Other Departments—Includes interdepartmental charges and credits received for work performed for another department or fund (account classification 54100).

Shoreline Community (SRPC) – The Shoreline Regional Park Community.

Significant Changes – Any increase above the base budget that is discretionary.

SMaRT® **Station**—The copyright protected acronym used for the Sunnyvale Materials and Recovery Transfer Station.

Special Assessment – Compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Funds—Governmental fund type used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted for specified purposes.

Structural Deficit – The deficit that occurs when there is an imbalance between ongoing revenues and ongoing expenditures.

Structurally Balanced Budget—Ongoing revenues are greater than or equal to ongoing expenditures.

TABs—Tax Allocation Bonds. Bonds issued by a government agency secured by the agency's pledge of tax increment revenues.

Taxes—Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Unfunded Actuarial Accrued Liability (UAAL)—The portion of the AAL that does not have funds set aside toward this liability. Used in reference to the CalPERS system and Retirees' Health Benefit Program.

Unsecured Debt—Obligation not backed by the pledge of specific collateral.

Utilities – A public service such as gas, electricity or water. Also used to account for expenditures for services such as gas, electricity, water, trash and recycling collection, etc. (account classification 55300s).

Utility Funds – See Enterprise Funds.

Utility Rolls – Utility property assessed by the State Board of Equalization.

Vehicle License Fee (VLF) — Established in 1953 as a uniform statewide tax, the VLF is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. By law, all revenues from the VLF fund city and county services, but the state legislature controls the tax rate and the allocation among local governments. In 2004, the Legislature permanently reduced the VLF tax rate and eliminated state general fund backfill to cities and counties. Instead, cities and counties now receive additional transfers of property tax revenues in lieu of VLF. In 2011 the legislature eliminated all VLF allocations to local agencies in order to fund COP's grant, booking fee subvention and other safety related grants.

VTA – Valley Transportation Authority.

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