Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
   - Current system vendor
   - Current system product
   - System's purpose
   - A description of categories or types of data
   - The department that is the prime custodian of the data
   - The frequency that system data is collected
   - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

City of Mountain View Enterprise Systems Generated June 19, 2023

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
911 Enable	ConneXon	Emergency Call Routing	Other	IT	Daily	Daily
Active	Active Network	Registartion Software for Recreadtion	Recreation Software	Community Services	Daily	Daily
ArcGIS	ESRI	Mapping	Geographic Information Systems	IT/GIS	As Needed	As Needed
Artifax	Artifax	Staff and Event Scheduling	Other	IT		
Civica	Civica	Website Management	Web Site	IT	As Needed	As Needed
CRM	Comcate	Customer Relationship Management System	Customer Information System	City Management/Code Enforcement	Daily	Daily
Docusign	Docusign	Electronic Signatures	Other	IT	Daily	Daily
Eventsentry	Eventsentry	Monitoring system	Other	IT	Daily	Daily
Evolve	Harris Computer	Utility Billing System	Utility Billing	Finance	Daily	Daily
ExecuTime	ExecuTime	Electronic Time-card system	Other	FASD	As Needed	As Needed
EZLinks	EZLinks	Golf T-Sheet and POS	Recreation Software	Community Services	Daily	Daily
Filemaker	Filemaker/Apple	Data Management	Other	IT	As Needed	As Needed
Finance Enterprise	CentralSquare	Accounting/HR/Payroll	Financial System	Finance	As Needed	Daily
Granicus	Granicus	Council & Committees Meetings Web Streaming	Agenda Management	City Clerk	Weekly	Weekly
LanSweeper	LanSweeper	Network Inventory	Other	IT	As Needed	As Needed
LaserFiche	Laser Fiche	Electronic File Management	Document Management	City Clerk	As Needed	As Needed
Legistar	Granicus	Agenda Management	Document Management	City Clerk	Weekly	Weekly
NextRequest	NextRequest	Manages Public Record Requests	Customer Information System	Heather Glaser, CCO	As Needed	As Needed
On-Line Payment System	Paymentus	Water & Sewer IVR Online	Financial System	Finance	Daily	Daily

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Orion	Solarwinds	Monitoring system	Other	IT	Daily	Daily
Professional Electronic Filing System	NetFile	Campaign Finance and Conflict of Interest Forms Electronic Filing	Other	City Clerk	As Needed	As Needed
ReadCenter	Badger	Water Meter Reading System	Engineering	Public Works	Daily	Daily
RightFax	RightFax	Fax Communications	Other	IT	As Needed	As Needed
SCADA	GE	Water Management System	Other	Public Works	As Needed	As Needed
Secure Share	Proofpoint	Secure File Transfer	Other	IT	As Needed	As Needed
Serena Business Manager	Serena	Data Management	Other	IT	Daily	Daily
Service Desk Express	BMC	Helpdesk system	Other	IT	Daily	Daily
ShoreTel Director	ShoreTel	Phone System	Other	IT	Daily	Daily
Showare	Showare Center	Ticketing System	Customer Information System	Performing Arts	Daily	Daily
Site Improve	Siteimprove Ltd	Website Monitoring	Other	IT		
TeleStaff	Kronos	Fire Department Scheduling System	Public Safety	Fire Department	Daily	Daily
Unidesk	Unidesk	VDI Software Management	Other	IT	Weekly	Weekly